

Town of Brussels Meeting Minutes
Wednesday, March 11, 2026 – 6:30 PM
Brussels Community Center

Board Members Present

Chair Joe Wautier; Supervisors Mark Marchant/Austin Vandertie; Treasurer Penny Wautier; Clerk Sherri Dantoin

Call to Order

Chairman Wautier called the meeting to order at 6:29 PM. Recited the Pledge of Allegiance.

Approval of Agenda

Motion by Marchant, seconded by Vandertie, to move Grasscutting to follow the Southern Door School presentation and approve the agenda as amended. Motion carried unanimously.

Approval of Minutes – February 11, 2026

Motion by Vandertie, seconded by Marchant, to approve the minutes. Motion carried unanimously.

Presentation

Marc VandenHouten and Marissa Norton presented good information regarding the Southern Door School Operational Referendum.

Town Roads: Grasscutting Bids

Sealed bids were opened for grasscutting of 51.91 miles of Town roads with two cuts planned for June and August. Two bids were received: Joe's Landscape (\$18,720) and Door County Highway Department (\$21,479). **Motion by Marchant, seconded by Vandertie, to award the grasscutting bid to Joe's Landscape for \$18,720. Motion carried unanimously.**

Treasurer's Report

The Treasurer's Report and Community Center rental calendar were presented. **Motion by Marchant, seconded by Vandertie, to approve the Treasurer's Report. Motion carried unanimously.**

Public Comment

Dean Gerand commented on the condition of Cemetery Road following work completed last summer. Chairman Wautier has been in contact with the Door County Highway Department and options are being discussed.

Assessor Gary Maccoux discussed scheduling Board of Review and Open Book. Board of Review was **set for June 3, 2026 from 6:30 PM to 8:30 PM**. Open Book will be scheduled for mid-April. The Clerk will post required notices.

Licenses and Permits

- Licenses Issued: None
- Permits Issued (February): Building and Zoning permit report reviewed. Clerk to send Assessor combined report going forward.

Zoning and Planning

Shipping Containers: Kyle Guilette presented an option allowing shipping containers in agricultural zones, similar to that of the County. The Clerk will confirm the ordinance process with Bay-Lake Regional Planning for a change ahead of the zoning update planned for 2027.

Bay-Lake Regional Planning / Comprehensive Plan: The first meeting is anticipated in early to mid-April. Supervisor Marchant will check with the Planning Commission regarding scheduling. Kyle Guilette will be added to this group.

Political Signs: Board asked for clarification of ordinance. Kyle shared that signs must be removed within seven days after an election and cannot be placed until the campaign officially begins.

Town Roads

Local Road Improvement Program – Low Road: The Door County Highway Department is preparing bid documents. The Town's estimated share is approximately \$60,000.

Ag Road Improvement Program – Brussels Road: No additional information is available at this time regarding the grant application.

Road Inspection: The annual road inspection was scheduled for Thursday, April 2 from 8:00 AM to Noon. Clerk will post the Open Meeting Notice. Bids will be sought after needed work is determined by this group.

Community Center

The Community Center continues to have strong rental activity. Massart will complete required water testing by March 31, 2026.

Nice View Janitorial submitted a proposal for window washing (spring and fall, inside and outside) at \$120 per visit. J. Wautier will work with them for building access. **Motion by Marchant, seconded by Vandertie, to approve the Nice View Janitorial contract. Motion carried unanimously.**

Town Park

Bathroom Project: Door County Community Foundation grant for the bathroom project has been closed. Approximately \$5,000 remains on the project balance. Additional blacktopping was discussed around the project area; Lions Club may assist with this funding.

DeClark Plumbing will be contacted to turn on the water. The Lions Club will also install a new park entrance sign.

Disposal Site Contract

Supervisor Marchant presented a proposed contract with GFL for 2027–2029 with no increase in 2027 and 3% increases in 2028 and 2029. GFL will also provide a dumpster for the Town Hall/Park and additional dumpsters for park events. **Motion by Vandertie, seconded by Marchant, to approve the GFL contract for 2027–2029 as proposed. Motion carried unanimously.**

Clerk's Report (Information Only)

- Request received for a memorial bench in the Town Park: forwarded to Lions Club for coordination.
- SEP retirement accounts funded for 2025.
- Election preparations underway with training scheduled March 25 and April 1.
- Follow-up letter sent establishing May 1, 2026 removal deadline for the Wilckymacky shipping container.

Approval of Bills, Monthly Expenses, and Administrative Expenses

Motion by Vandertie, seconded by Marchant, to approve payment of monthly claims, salaries, and administrative expenses as presented. Motion carried unanimously.

Next Regular Meeting

Annual Meeting: Tuesday, April 21, 2026 – 6:30 PM

Regular Meeting anticipated Agenda Items:

- Shipping Container ordinance
- Road inspection results and repair bids
- Consideration of additional summer park event

Adjournment

Motion by Vandertie, seconded by Marchant, to adjourn the meeting at 7:23 PM. Motion carried unanimously.

Respectfully submitted, Sherri Dantoin, Town Clerk