

Town of Brussels
Town Board Meeting Minutes
Wednesday, June 10, 2025 6:30pm

Present: Chairman, Joe Wautier; Supervisors, Mark Marchant and Austin Vandertie; Treasurer, Penny Wautier; and Clerk, Sherri Dantoin

The meeting was called to order at 6:30pm at the Brussels Community Center by Chairman, Joe Wautier.

All rose for the Pledge of Allegiance.

Motion Marchant/Vandertie unanimously carried by voice vote to approve the agenda as presented

Motion Marchant/Vandertie unanimously carried by voice vote to approve the Clerks' minutes from the meeting of May 8, 2025 with a correction on page 3 regarding road re-surface options moving forward.

Treasurer's report

The CD at Capital Credit Union for \$160,183 was not renewed for possible bathroom funding needs.

Motion Vandertie/Vandertie unanimously carried by voice vote to accept the Treasurer's report as presented.

Citizen input- None.

Road work:

ARIP #00041: Since Door County Highway's bid did not come in at least 10% lower than Northeast Asphalt, the only other private bidder, Northeast Asphalt must be awarded the contract based on pre-established guidelines. Joe will contact contractor following the meeting to make them aware. Even with the higher bid, this project still came in well under the original estimate of over \$400,000,

Motion Marchant/Vandertie unanimously carried by voice vote to read and accept the received bids for ARIP #00041 of Door County Highway at \$266,910.50 and Northeast Asphalt at \$293,086

Motion Marchant/Vandertie unanimously carried by voice vote to award the ARIP #00041 bid to Northeast Asphalt at cost of \$293,086

A **stop sign is missing** on School Road. Mark contacted the County, they will replace it and send a bill.

Farm Field Ditch in Kolberg work request. At the last meeting Pagel Farm asked for cost-sharing consideration to clear a silted ditch. The Board feels this would be setting precedent and, therefore, are unable to proceed in this way.

Town Park:

\$125,000 in donations toward the bathroom project has made replacement of the holding tank possible at this time. With this, net funding from the town is \$62,191 Joe will be signing the final project contracts following this meeting.

Motion Vandertie/Marchant unanimously carried by voice vote to accept the reallocation of an anonymous grant of \$50,000 from Brussels Lions Club toward the bathrooms in the park.

Motion Marchant/Vandertie unanimously carried by voice vote to approve the alternate bid from Portside to add a new holding tank to the bathroom project, at a cost of \$15,501.

Motion Marchant/Vandertie unanimously carried by voice vote to amend the approved bathroom project bid from Portside to include the holding tank, project total cost of \$187,191

Cleaning of park Bathrooms: Jim and Penny have been cleaning the bathrooms and restocking supplies. It is busy, but going well. They have converted to the large TP rolls and it is working out well.

Tractor Disposition: There have been a few inquiries regarding the tractor, however, nothing serious. Based on age and features (not 4 wheel drive or power steering, etc), decision was made to lower price.

Motion Marchant/Vandertie unanimously carried by voice vote to approve reducing the sale price of the tractor to \$4500 or as needed to sell

Liquor License Approvals

The following Liquor License were submitted for approval, with no changes from last year:
Beer and Liquor License: Belgium (Brussels General), Rouer's Grand Slam, Dollar General
Picnic Beer & Wine: Brussels Lions Club for Belgian Days

Motion Marchant/Vandertie unanimously carried by voice vote to approve Beer & Wine license for Brussels General, Rouer's Grand Slam, and Dollar General and Picnic Beer & Wine Liquor License to Brussels Lions for Belgian Days.

Zoning and Inspection Permits

The list of building and zoning permits approved during the month of May were shared with the Board.

Landline telephone discontinuance

We are still waiting to hear if we are able to move to an option other than a landline phone for security purposes. Joe will follow-up with vendor, Door Security, to check status. ICE Voting machines are being upgraded right now by the county. During this time upgrades will also be made to allow cellphone calls moving forward. Further updates next meeting.

Board of Review

Dates were confirmed:

Meeting to Adjourn Board of Review	Wed, June 11, 6:30p
Open Book	Mon, Jun 16 4-6p and Tues, Jun 17 6-8p
Board of Review	Wed, Jul 16, 6:30-8:30p

Joe will be unable to attend tomorrow, however, Mark and Austin will handle the meeting.

Clerks Correspondence – Read for Information Only

Thank you for providing Clerk training opportunities -over 16 hours were complete last week..

Payment of Bills, Monthly Salaries, Admin Expenses

Motion Marchant/Vandertie unanimously carried by voice vote to approve the monthly bills, salaries, and administrative expenses as presented

Next Meeting

The next regular town meeting is scheduled for July 9th at 6:30pm.

Motion Marchant/Vandertie unanimously carried by voice vote to adjourn, 7:04pm