

TOWN OF BROTHERTOWN
CALUMET COUNTY, WISCONSIN

**Minutes of Plan Commission Meeting
January 14, 2025**

CALL TO
ORDER

The meeting was called to order at 6:00 p.m. and quorum was declared. Secretary Popp confirmed open meeting notice.

APPROVAL OF
MINUTES

The agenda and the minutes of the December 2, 2024 Plan Commission meeting were reviewed. Following review, a motion was made and seconded with unanimous approval of the minutes.

UPDATE ON
LAND USE MAP

The Commission reviewed the County's draft land use map once again and identified no further changes. Attorney Parmentier will notify the County that the Town is supportive of the map as presented. Attorney Parmentier also reported that he has been in contact with the County and the County is willing to include language in the comprehensive plan reflecting the Town's 200 acre quarrying policy.

DISCUSSION OF
ORDINANCES

The Commission began with a discussion regarding amendments to the sign provisions in the Zoning Ordinance. Attorney Parmentier reminded the Commission that the current sign provisions must be modified due to recent Supreme Court decisions. The Commission reviewed a worksheet in which they selected various sign types and dimensions for each of their zoning districts. All sign types are now categorized based on their physical characteristics and are not content-based. Attorney Parmentier will incorporate these changes into the Zoning Ordinance.

The Commission then discussed the Short-Term Rental Licensing Ordinance. The group reviewed a sample ordinance used by the Town of Green Bay. The Commission made various revisions to that sample, including revisions related to the timing of license renewal and the elimination of the provisions imposing durational restrictions on rentals. Attorney Parmentier will prepare a draft version of that ordinance for the Commission's review.

Finally, Attorney Parmentier distributed an updated draft of the Town's Zoning Ordinance that includes the various changes that have been made thus far. The Commission reviewed them and identified a few additional revisions that are necessary. These revisions will be incorporated into the ordinance.

At the next Plan Commission meeting, Attorney Parmentier will present an updated version of the Zoning Ordinance that includes the new sign provisions, a final draft of a Short-Term Rental Ordinance, and a final draft of an Adult Establishments Licensing Ordinance. These will be reviewed by the Commission for a determination as to whether to move them forward to a public hearing.

UPCOMING TOWN
BUSINESS

There was no upcoming Town business discussed.

NEXT MEETING
DATE

The next meeting of the Plan Commission will be held at 6:00 p.m. on February 18, 2025.

ADJOURNMENT

There being no further business coming before the Plan Commission, a motion was made and seconded with unanimous approval to adjourn.

Respectfully submitted,

Anita Popp, Secretary