MINUTES
TOWN OF BRILLION BOARD MEETING
MAY 9, 2023

1. Meeting called to order at 7:00 pm. Present: Chairman Kevin Fischer, Supervisor Dale Maile, Supervisor Gary Weins, Treasurer Sharon Ott, Clerk Karen Jannette, Road Supervisor Paul Berghuis.

   Guests: Bob Stanelle, Carl Weber, Jean Kloehn, Paul Metko, Paul Bohman, Nick Steffes.

2. Affidavit of Posting signed by Chairman and Clerk.

3. MSC by Weins/Maile to approve the April minutes.

4. Public Participation – Carl Weber contacted TLC Sign and Reinhold Sign. Reinhold Sign said pricing ranges from $20,000-$50,000. Carl will contact TLC Sign to see where they are at.

5. MSC Maile/Weins to approve the Treasurer's Report.

6. MSC Maile/Weins to approve Nick Steffes request for a map amendment to rezone 23 acres from Exclusive Agriculture to General Agricultural. The property owners would like to make improvements that are not allowed under Exclusive Ag. Zoning. No objections to rezoning made by the board. The clerk will return the Public Hearing Decision Sheet to Matthew at Calumet County.

7. Bids reviewed for 2023 roadwork. MSC Weins/Maile to approve bid from Scott Construction to sealcoat portions of Bastian Road (K to Man-Cal), Irish Road (Ott Road to Crosstown Road), Loren Lane (off of Campgroud Road). Conservation Road will be sealcoated with the bid option of more hot asphalt and using larger 3/8" Blackstone material. Total of approved bid is $107,010 for sealcoating. Bids also accepted for Cold Mix Wedging on portions of Church Street (by Hwy 57 culvert), Schmidt Road (by Cemetery Road culvert), Boettcher Road (north end-both ends of bridge) and Winkler Road (north end-large dip on west lane). Total of approved bid is $18,775.

   Total road repair will cost $125,785 for 2023, leaving the remaining funds of the $260,000 total road budget to do other smaller projects this summer. Crack filling will be held off until next year. Also holding off on Center Road repair until new bridge is completed.

8. MSC Weins/Maile to approve operator's licenses for Carl Weber and Paul Berghuis for alcohol sales at brat fry picnic.

9. City of Brillion Ambulance contract tabled until June.

10. MSC Maile/Weins to approve quote from Shred America for approximately $430 to shred 40 banker boxes full of paperwork.

11. Chairman Fischer updated the board regarding the parking issues for the 4-unit complex in Forest Junction. Chairman Fischer is working with Brent from the county to see if 6 parking stalls could be put in behind the apartment complex. Brent is trying to work with the management company that rents out the apartments in Forest Junction.

12. Due to numerous noxious weed complaints, Chairman Fischer appointed Supervisor Gary Weins as the Town of Brillion's Weed Commissioner following procedures from the Wisconsin Town's Association per Wi Stat. § 66.0517. Weed Commissioners serve 1-year terms and must be appointed on or before May 15 of every year. Weed Commissioners have authority to enter upon any lands that are not tax exempt to cut or otherwise destroy noxious weeds without being liable to an action for trespass or any other action for damages resulting from the entry and destruction.

13. Clerk's Report – Clerk contacted Outagamie County Humane Society's medical director Jim Zigler, requesting a contract for animal control between the town and the humane society. Dr. Zigler said that they already have numerous municipality contracts and they have decided to only take those on in Outagamie County from now on.

    The clerk received a letter from Menn Law Firm to let us know that Attorney Andrew King will be retiring. Menn Law Firm in Chilton intends to affiliate with Twohig Rietbrock Schneider Halbach Law Firm.

14. Chair's Report – On April 26th the chairman attended a comprehensive planning meeting with Calumet County. The Town of Brillion's comprehensive plan is in need of updating. The county asked each town if they would like to collaborate with the county on the updating of their comprehensive plans. Each town will spend $3,000-$5,000. We will receive an exact cost by our budgeting meetings in fall. We may be able to just tweak our plan depending on the changes that took place. The county will hire someone to do the comprehensive plan. The board agreed to join the county in revising our plan for $3,000-$5,000. The clerk will email Matthew to let him know we are in with them.

    Bernie is setting up a meeting in fall for an emergency management plan for the county.

    Chairman received surveys from Integrated Preparedness Plan relating to our emergency management plans. Chairman Fischer gave copies to the town board supervisors, road supervisor, and fire chief and we merged the copies together and clerk completed the survey online and submitted at the board meeting.

    Chairman Fischer and Paul attended a preconstruction meeting on May 16 in Green Bay at 11:00 am for the Man-Cal Road bridge project.

15. Road Supervisor Report – Paul has some questions on fire/911 house numbers. Paul will contact Doug Depies at Calumet County for Tim Drive numbers and also correct numbers for Mary Ellen Court.

    Chairman Fischer is dropping off a letter to Horn Food to request them to remove the tipped over billboard on the corner of Bastian and 10. If they are not willing to move the sign then the town will remove and bill accordingly.

    Paul asked about our Utility Accommodation Policy. The policy is on the website under the Government tab, Forms and Permits, UAP and on page 40 is the permit. Page 41 is the pricing for the permit.

    Culvert projects. West side of Irish Road. Replace 3 culverts with 2 culverts. Paul will get pricing on culverts and talk with DNR since it is on their land. DNR will have to pay for the 30'-40' culvert with end walls.

16. Anything else for the good of the town – none.

17. MSC Weins/Maile to approve vouchers 11145- 11183. Hold Check #11154 to GFL. Call GFL on increase in bill of $2,000 from last month. Was that for large item pickup.

18. MSC Maile/Weins to adjourn at 9:16 p.m.

Respectfully submitted,
Karen Jannette, Clerk