AGENDA
TOWN OF BREED REGULAR MONTHLY MEETING
TUESDAY JUNE 11, 2024, 7:00 PM
AT THE BREED COMMUNITY CENTER
11155 STATE HIGHWAY 32 SURING, WI 54174

Call to Order/Silence Cell Phones
Pledge of Allegiance
Roll Call
Approve Agenda/Establish Order of the Day/Open Meeting Notice Statement
Approve Minutes of the May 14, 2024, Regular Meeting
Clerk's Correspondence
Treasurers' Report for May 2024
Review and Pay Monthly Bills

- Planning Commission Recommendations
  Steven Dings Rezoning Tonka Lane
- Approve Liquor License
  Waters Edge, Pipeline, 3-B Gun Club, Arrowhead, Rhode's
- Approve Oconto Times Herald as Town's Official Paper
- Pest Control
  Bugman Pest Control Estimate for Hall and Garage
  A-1 Exterminators Estimate
- Road Report
  Chris' Report
  Discuss Seeking Bids to Sealcoat Riverbend Ln, Redwood Ln, Sand Valley Ln Portion of Hill Rd
  Discuss Seeking Bids to Fill Cracks on River Road
  Discuss Street Light at Hwy 32 and Wendt Road
  June 18th Open Bids for Nauke Lane
  July 10th Crab Apple Rd Public Hearing
  Used Road Grader Proposal
- Recycle Center
  Finalize Sliding Gate Purchase
  Discuss Timeline for Other Projects
  July 4th Holiday Hours fill July 6th Hours
- Updates/Correspondence
  Audit
  PSC Grant
  Suring Area Public Library

- Public Comment

- Closed Session: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c)-Personnel. Yearly Employee Performance Evaluation.
- Open Session: Motion to convene in open session to make motions from closed session.
- Adjournment-Next Board Meeting Tuesday July 9, 2024, at 7:00 PM

Notice is hereby given that action by the board may be taken on any of the items that are described in this agenda. Posted on this 8th day of June 2024. Chairman Phillip Christenson

Town of Breed Regular Board Meeting Minutes

May 14, 2024, 7:00pm

Meeting was called to order at 7:00pm by chairman Phil Christenson with a reminder to silence phones.

Pledge of Allegiance was said by all. In attendance were 11 electors.

All board members were present. Chairman Phil Christenson, Supervisors Mark Quandt and Tim Mitchell, Treasurer Ethel Firgens, and Clerk Kristen Telford.

Motion to approve the agenda by Christenson, seconded by Mitchell. Carried.

Time was given to review April 2024 Board Meeting Minutes. Motion to accept the minutes by Christenson, seconded by Mitchell. Carried.

Clerk's Correspondence was read, updating information was given about redistricting of the Town and an informational meeting with D6 candidate Peter Schmidt on May 20th at 10:00am at the townhall. Also info pertaining to new liquor license requirements, the CT financial report, and that the town is under revaluation for 2024.

Treasurer's report was presented by Firgens, showing receipts and expenditures, as well as current bank balances which matched our balances. Motion to accept the treasurer's report made by Mitchell, seconded by Quandt. Carried.

The Planning Commission recommended to the town board that moving forward with the discontinuance of Crab Apple Road is not in conflict with the town's comprehensive plan. Chairman Christenson explained the process to discontinue Crab Apple Rd. The town must give notice and hold a public hearing and approve a resolution to discontinue Crab Apple Rd. A motion to hold a public hearing to discontinue Crab Apple Rd on July 10th, 2024, at 6:00pm was made by Quandt, seconded by Mitchell. Approved.

The Planning Commission also made recommendations to the town board for the recycling center. Installing a sliding gate, removing fencing on the N, W and S sides, gravel E side lane, move the shed to the NW corner of the area, etc. Motion to accept the planning commission's recommendations for the recycling center made by Mitchell, seconded by Christenson. Approved.

Road Report: Presentation was given on the amount of brushing, cold patch, and signage fixed. The LRIP for Nauke Rd is to be noticed in the Times Herald to submit bids to the Town. JJ's Contracting bid to ditch mow 2x on blacktopped roads, 1x on gravel roads for 2024 at $83/hr. Motion to approve J&J Contracting for roadside mowing by Quandt, seconded by Mitchell. Approved.

Recycling Center: We received two quotes for a sliding cantilever gate from Frontline Fence and Custom Fence. Bids were similar in price, Custom Fence provided better communication and information. Motion to use Custom Fence for the recycling center gate by Quandt, seconded by Mitchell. Carried. This item was tabled to the June 2024 meeting as any project over $5,000.01 must be noticed before the contract is executed.

A review was made of the paperwork provided by Karen Hoffman for her STR (short term rental); paperwork was in order. Motion to approve STR license for Karen Hoffman by Christenson, seconded by Mitchell. Approved.

A Special Assessment Fee resolution was drafted to allow the town to collect a $10 fee per submitted completed Special Assessment Certificates to title companies who request them. Motion to approve resolution 2024-3 Special Assessment Fee by Quandt, seconded by Mitchell. Approved by majority vote.

Town Logo: Katy Kegel, a graphic designer, was contacted to develop a town logo. Katy worked with marketing students at Suring Public School and designed a logo based on the heritage of the Town of Breed. 6 options were presented. Electors expressed favor for the "bottom middle" logo on the sheet of options (Please see in agenda packet for May 2024 on the town website). Motion to accept the "bottom middle" logo for our town logo by Christenson, seconded by Quandt. Approved.

General Updates: Dandelions have been sprayed at the Town hall. A review was made of two notices to be published in the Times Herald. CliftonLarsonAllen are reviewing the paperwork sent and will meet back with us when they make their conclusion in the town financial audit.

Public Comment: Laurie Lucka presented the financial report for Suring Public Library. It was noted that Atv/Utv's have been speeding on North Branch and Harris roads. There was discussion on how to enforce our atv/utv ordinance, possibly contracting with a local law enforcement agency. The flag at Union cemetery needed to be replaced. Flag was provided.

Motion to adjourn the meeting until June 11, 2024, at 7:00pm by Michell, seconded by Quandt. Carried.

The meeting adjourned at 8:20pm.

Unapproved Minutes by

Kristen Telford, Clerk

EXPENDITURES MAY 2024 PESHTIGO BANK

Check No.	Date		
2395	5/6/2024	WI Dept. of Revenue - 1st Quarter WT6 Wage Withholding	$201.27
2396	5/14/2024	Patrick LeBlanc - Landfill Caretaker - 44.25 Hrs@$13.00	
		$575.25-35.67-8.34	$531.24
2397	5/14/2024	Chris Hellem - Town Worker 69.45Hrs.@$18.00	
		$1,255.50-125.50-77.84-18.21-16.54	$1,017.41
2398	5/14/2024	Chris Hellem - Tractor Hours 74 hrs@30.00	$222.00
2399	5/14/2024	Town of Mountain - Humane Officer	$38.55
2400	5/14/2024	NEW Media Inc. - Times Herald Posting for	
		BOR and Tax Revaluation	$79.51
2401	5/14/2024	Van's Fire Safety - Fire Extinguisher Recharge & Exchange	$108.45
2402	5/14/2024	Brent Braun - Reimbursement for Quickbooks	$45.00
2403	5/14/2024	Wisconsin Public Service - Hall and Street Lights	
		Hall $178.98 Street $145.12	$324.10
2404	5/14/2024	Village Tractor & Repair - Oil Filter & Oil for Mower	$38.23
2405	5/14/2024	GFL Environmental - Garbage, Recycling, Hauling	$3,695.28
2406	5/14/2024	Bear Graphics Inc. - Envelopes and Stickers	$56.55
2407	5/14/2024	Kerber Rose Techrology Inc. Email Backups 2024-2025	$48.00
2408	5/14/2024	Clifton Larson Allen LLP - Forensic Audit Fees	$13,655.55
2409	5/14/2024	Oconto County Highway Dept. - Winter Maintenance $1,602.97	
		Routine $ 2,977.77	$4,580.74
2410	5/14/2024	Suring Automotive & Hardware - Misc Hardware	$4.74
2411	5/14/2024	Mountain Hardware & Lumber - Bolts, Sprayer, Knob,	
		Gal. Conc Ground Clear	$84.53
2412	5/14/2024	Martin Junction - Gas, Fuel, Oil, Diesel	$274.22
2413	5/14/2024	Phil Christenson - Reimburse for Small Equipment Auger &	
		Tool Box	$54.95
2414	5/14/2024	Kristen Telford - Meetings and Mileage	$100.25
2415		VOID	
2416	5/20/2024	R&R Assessing - Monthly Payment	$1,440.00
2417	5/20/2024	Century Link - Phone Bill	$153.54
2418	5/20/2024	WI Dept. of Revenue - Late Filing Withholding Tax	$50.00
2419	5/28/2024	NEW Media Inc. - Notice LRIP Nauke Road & Revaluation	$80.83
		Total for Month	$26,884.94
		Total for Year	$965,065.37
		Balance	$46,391.95

Ethel Firgens Treasurer

MAY 2024 RECEIPTS PESHTIGO BANK

Receipt No.	Date		
4116	4/17/2024	Stephen Brickner - Rent of Hall	$50.00
4117	5/7/2024	Pat LeBlanc- Landfill Revenue	$209.00
4118	5/10/2024	Oconto County - Remainder of Reimburement for NSF Check Received	$9.16
4119	5/14/2024	Courtney Deeering - Rent of Hall	$100.00
4120	5/14/2024	Mikey Smet's Auto - Recycling Center Metal	$468.00
4121	5/31/2024	Peshtigo National Bank - Interest Paid on Checking Account	$35.75
4122	5/6/2024	State of Wisconson - Personal Property Aid	$292.72
		Total for May	$1,164.63
		Total for the Year	$1,011,457.32

PESHTIGO NATIONAL BANK MONEY MARKET

5/1/2024	Beginning Balance	$317,911.48
5/31/2024	Interest	$810.02
5/31/2024	Ending Balance	$318,721.50

5/1/2024	Balance On Hand	$72,112.26
	Receipts for May 2024	$1,164.63
	Total on Hand	$73,276.89
	Expenditures for May 2024	$26,884.94
5/31/2024	Ending Balance	$46,391.95

Board of Commissioners of Public Land - Loan $ 326,500.27

ETHEL FIRGENS, Treasurer

Town of Breed Planning Commission
Recommendation to Approve Steven Dings Rezoning

On Wednesday May 29, 2024, The Town of Breed Planning Commission met with Steven Dings hearing his proposal to rezone a portion of his two parcels 13633 and 13637 Tonka Lane to R-1 from forest.

The members of the commission reviewed GSI maps from Oconto County and Mr. Dings proposal. After reviewing the documents, the commission concluded that the rezoning is not in conflict with the town's comprehensive plan and will be an asset to the town.

Therefore, the Town of Breed Planning Commission recommends that the town board move to approve the rezoning of a parcel to R-1 with a minimum of 22,000 square feet and 100 feet of lake frontage on Anderson Lake.

Dated this 29th day of May 2024.

Chairman Richard Geneske

Secretary Phillip Christenson

ROAD MAINTANENCE REPORT

MAY 2024

- **Resolved water issue on Bonita:** *ditch plugged causing water flooding onto roadway*
- **Wind storm 5/21:** *removed overhanging and fallen trees/branches on numerous roads*
- **Traffic signs:** 2 new signs *installed in advance of the curve SBranch and Hill Rd (west)*
- **Broken sign posts:** *installed new at Nauke/Robenhorst and Nauke/Logan*
- **New gate prep:** *cleared an area and cut trees at recycle center for installation of new gate*
- **ATV signs:** *installed additional 10 new "25mph ATV" signs and 5 new "all town roads open" signs*
- **Street signs:** *replaced the top on metal post and both street signs intersection of River Rd and Hill Rd (east). Cut the brush to eliminate the blind curve*
- **Everyones favorite:** 95% of all *pot-hole work has been completed!! From* 4/18 thru 5/31 we went through *43,960 lbs of cold patch filling pot-holes and transverse cracks on 16 roads. (which compares to 34,000 lbs last year).*

END OF REPORT!

Custom Fence Inc.
5335 HWY 29
Denmark, WI 54208
PHONE-920-863-1146 FAX-920-863-1148
WEBSITE:WWW.CUSTOMFENCEUS.COM
EMAIL:INFO@CUSTOMFENCEUS.COM

PROPOSAL/CONTRACT

03/28/2024

Customer Information:

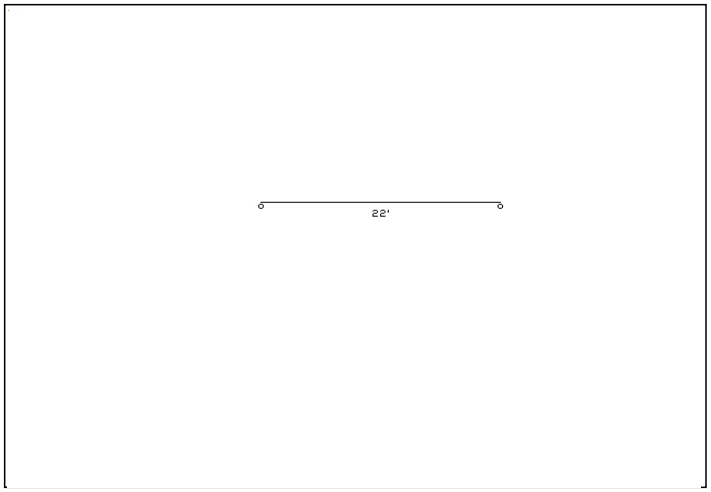
MARK@THE TOWNSHIP BREED

SURING, WI
920-590-1145

Job Information:

Notes:

SUPPLY AND INSTALL 1-6'FT BY 22'FT GALVANIZED COMMERCIAL GRADE CANTILEVER CHAIN LINK GATE.ALL POSTS ARE SET IN CONCRETE.



Custom Fence Inc. agrees to guarantee above fence to be free from defects in materials and workmanship for one year.In order to be scheduled in to our schedule customer must complete the attached installation check list, copy of signed contract, copy of plat map and half down. Custom Fence Inc. shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. Custom Fence Inc. will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does Custom Fence Inc. assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

Custom Fence Inc. will assume the responsibility for having underground public utilities located and marked.If public utilities are within 18 inches of fence line the fence needs to be relocated or the customer excepts all responsibility for any damage caused during digging. However, Custom Fence Inc. assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Custom Fence Inc. to dig in the immediate vicinity of known utilities. The price herein named does not include the encountering of sewer pipes,rock,boulders,private electrical lines or other conditions that require the use of coring or excessive hand digging.If these conditions or any other obstacles are encountered there will be an additional charge of $100.00 per man hr to complete this task or $100.00 per hole to hand dig around utilities. The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.Cancellation Policy : The customer will have 3 days after signed contract to cancel.Deposits may be forfeited for late cancellation. A finance charge of 1 1/2% per month (or a minimum of $1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 3 days after completion of any work invoiced. If not paid in 3 days all warranty is void. All materials will remain the property of Custom Fence Inc. until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt. Custom Fence Inc. is not responsible for damage caused by negligence,vandalism,washouts,frost,natural disasters,act of god,or natural aging process of wood such as splits or weather checks unless it affects the structural strength of the fence.END OF TEXT

Contract Amount: $ 7550.00

Down Payment: $ 3775.00

Balance Due: $ 3775.00

Approved & Accepted for Customer:

Customer _____ Date _____

Accepted for Custom Fence Inc.:

Salesperson _____ Date _____