Town of Breed Regular Board Meeting Minutes

May 14, 2024, 7:00pm

Meeting was called to order at 7:00pm by chairman Phil Christenson with a reminder to silence phones.

Pledge of Allegiance was said by all. In attendance were 11 electors.

All board members were present. Chairman Phil Christenson, Supervisors Mark Quandt and Tim Mitchell, Treasurer Ethel Firgens, and Clerk Kristen Telford.

Motion to approve the agenda by Christenson, seconded by Mitchell. Carried.

Time was given to review April 2024 Board Meeting Minutes. Motion to accept the minutes by Christenson, seconded by Mitchell. Carried.

Clerk's Correspondence was read, updating information was given about redistricting of the Town and an informational meeting with D6 candidate Peter Schmidt on May 20th at 10:00am at the townhall. Also info pertaining to new liquor license requirements, the CT financial report, and that the town is under revaluation for 2024.

Treasurer's report was presented by Firgens, showing receipts and expenditures, as well as current bank balances which matched our balances. Motion to accept the treasurer's report made by Mitchell, seconded by Quandt. Carried.

The Planning Commission recommended to the town board that moving forward with the discontinuance of Crab Apple Road is not in conflict with the town's comprehensive plan. Chairman Christenson explained the process to discontinue Crab Apple Rd. The town must give notice and hold a public hearing and approve a resolution to discontinue Crab Apple Rd. A motion to hold a public hearing to discontinue Crab Apple Rd on July 10th, 2024, at 6:00pm was made by Quandt, seconded by Mitchell. Approved.

The Planning Commission also made recommendations to the town board for the recycling center. Installing a sliding gate, removing fencing on the N, W and S sides, gravel E side lane, move the shed to the NW corner of the area, etc. Motion to accept the planning commission's recommendations for the recycling center made by Mitchell, seconded by Christenson. Approved.

Road Report: Presentation was given on the amount of brushing, cold patch, and signage fixed. The LRIP for Nauke Rd is to be noticed in the Times Herald to submit bids to the Town. JJ's Contracting bid to ditch mow 2x on blacktopped roads, 1x on gravel roads for 2024 at $83/hr. Motion to approve J&J Contracting for roadside mowing by Quandt, seconded by Mitchell. Approved.

Recycling Center: We received two quotes for a sliding cantilever gate from Frontline Fence and Custom Fence. Bids were similar in price, Custom Fence provided better communication and information. Motion to use Custom Fence for the recycling center gate by Quandt, seconded by Mitchell. Carried. This item was tabled to the June 2024 meeting as any project over $5,000.01 must be noticed before the contract is executed.

A review was made of the paperwork provided by Karen Hoffman for her STR (short term rental); paperwork was in order. Motion to approve STR license for Karen Hoffman by Christenson, seconded by Mitchell. Approved.

A Special Assessment Fee resolution was drafted to allow the town to collect a $10 fee per submitted completed Special Assessment Certificates to title companies who request them. Motion to approve resolution 2024-3 Special Assessment Fee by Quandt, seconded by Mitchell. Approved by majority vote.

Town Logo: Katy Kegel, a graphic designer, was contacted to develop a town logo. Katy worked with marketing students at Suring Public School and designed a logo based on the heritage of the Town of Breed. 6 options were presented. Electors expressed favor for the "bottom middle" logo on the sheet of options (Please see in agenda packet for May 2024 on the town website). Motion to accept the "bottom middle" logo for our town logo by Christenson, seconded by Quandt. Approved.

General Updates: Dandelions have been sprayed at the Town hall. A review was made of two notices to be published in the Times Herald. CliftonLarsonAllen are reviewing the paperwork sent and will meet back with us when they make their conclusion in the town financial audit.

Public Comment: Laurie Lucka presented the financial report for Suring Public Library. It was noted that Atv/Utv's have been speeding on North Branch and Harris roads. There was discussion on how to enforce our atv/utv ordinance, possibly contracting with a local law enforcement agency. The flag at Union cemetery needed to be replaced. Flag was provided.

Motion to adjourn the meeting until June 11, 2024, at 7:00pm by Michell, seconded by Quandt. Carried.

The meeting adjourned at 8:20pm.

Unapproved Minutes by

Kristen Telford, Clerk