APPLICATION FOR TOWN OF BREED CULVERT/DRIVEWAY

Application Fee $25.00

Application # _____ Date Received _____

PROPERTY OWNER _____ **PHONE#** _____

MAILING ADDRESS _____ **CITY** _____

STATE ___ **ZIP CODE** _____ **EMAIL** _____

PROPERTY LOCATION: ___ 1/4 ___ 1/4 GL SECTION ___ T___ N R E ACRES___ _

LOT#__ SUBDIVISION NAME OR CSM#_____

TAA PARCEL#_____

ZONING_____

(Zoning must be proper before permits will be issued.)

TOWN OF:_____ ROAD NAME:_____

INSTRUCTIONS (FOR FASTEST RESULTS FOLLOW INSTRUCTIONS IN ORDER):

1. **Clearly mark the driveway with lath/flagging.** Driveways should maintain a 4-foot distance from side and/or rear lot lines.
2. **Obtain a Ticket Number and a Start Date from Diggers Hotline** for the location of the driveway.
3. **Submit this application with a detailed sketch** showing existing driveways, existing physical addresses and the distances between them, road intersections and other pertinent information; **or attach a printout from the Oconto County website. http://oc17maps.eo.oconto.wi.us/Html5Viewer/index.html?viewer=SQLO**

If the above conditions are not met applications will then be delayed until owner provides proper documentation for issuance of a permit

ROAD DIAGRAM

Diggers Hotline Phone # 811
https://www.diggershotline.com **Ticket#**

_____

Start Date:_____

Marking Notification Date:_____
Flagging/Lath/Other **(circle one)**

Return to: Town of Breed
11155 State Highway 32
Suring, WI 54174
(920)842-2166 **Make Check Payable to:** Town of Breed

#6 CONSTRUCTION STANDARDS. A permit shall be granted for driveway construction and culvert installation that complies with the following standards:

(A) Width, Rise, and Ditch Distance. Minimum driveway width shall be 20 feet from the edge of the public roadway to a point that is 40 feet from the centerline of the existing public road. The same specifications shall apply to commercial driveway except the minimum width shall be 24 feet. The remainder of the driveway shall be constructed with a minimum of 12 feet in width. The driveway shall also be perpendicular to the centerline of the public road from the edge of the roadway to a point that is 40 feet from the centerline of the public road.

(B) Culverts. Each driveway shall have a culvert at least 18 inches in diameter at the ditch line where the driveway meets the public road, unless modified by the Town Board. The culvert length will be minimum of 24 feet for a private driveway and 28 feet for a commercial driveway and extend at least one (1) foot beyond the driveway shoulder where it intersects the bottom of the road ditch unless an appropriate apron is installed. Culverts shall be installed in compliance with the manufacturer's specifications for over-top and other requirements. Culverts shall be in place, if needed, before construction begins.

(C) Junction with Public Road. The grade of a driveway where it meets the shoulder of the existing public road to a point that is 40 feet from the centerline of the public road shall be flat or at a negative grade from the shoulders edge, unless modified by the Town Board. Any driveway with a slope greater than 0% at the point where the driveway enters onto a public road shall require the construction of slight dip across the drive just before the culvert at the entrance to a public road to prevent debris from washing onto the public road.

(D) Approach. The approach to a public roadway shall be clear of all visual obstructions including vegetation, structures, and topography so as to allow full view of traffic approaching from both directions on the public roadway. Driveways shall be maximum distance from a public road corner as allowed by lot size to improve vision and safe entry to the public road.

(E) Drainage. Ditches along the right-of-way, roadway crowing, and culverts shall be provided by the property owner for acceptable drainage. The driveway shall be planned, constructed, and maintained in a manner that prevents diversion of surface water onto the public road and/or land of other persons.

(F) Side Banks. The side banks shall be graded to a slope of no more than 1 foot of vertical rise in each 2 feet of horizontal distance. The side banks shall be constructed using earthen materials. Use of block, brick, stone, cement, or other hard material is prohibited because of safety concerns.

(G) Radius of Curves. Curves in the driveway shall have a radius of no less than 36 feet.

(H) Cement Driveways. Cement driveway can be constructed and shall stop at the edge of the road right-of-way. No cement driveway with in or over the right-of-way of a public road. (Right of Way is 33 feet from center of road)

(I) Erosion Control. Once the construction of the driveway has begun, all specified erosion controls, including retaining walls, ditching, culverts, crowing, mulching, matting, and bank seeding, shall begun immediately. For winter construction, erosion alternatives must be implemented within 30 days until specified controls are available.

(J) Substrate. The driveway must have at least 2 inches of ¾-inch rock on the roadbed. A field road is exempt from this provision.

(K) Costs. All cost of construction of said driveway. Including the cost of the culverts, if required, shall be paid by the property owner requesting the permit.

(L) Clearance for emergency Vehicles. All driveways shall allow reasonable access by emergency vehicles. An area 16 feet in width and 12 feet in height shall be cleared along the entire driveway right-of-way in order to permit the safe passage of emergency vehicles to the structures served by the driveway. A field road is exempt from this requirement.

(M) Wavier of Specifications. Any Specification(s) in this section may be waived or modified by the Town Board if it deems the specification(s) would impose an unnecessary hardship. Any request by an applicant for a waiver or modification of any provision in this section must accompany the initial application and must state the reason for the request.

#7 EXISTING DRIVEWAYS.

(A) Hazardous Conditions. When washing or other conditions created by existing driveways or field roads that do not meet the specifications required in this Ordinance obstructs or become a potential hazard to a public road, the Town Board shall notify the property owner of the conditions. Any property owner failing to correct such condition within 30 days after notice by the Town Board will be subject to the penalties section of this Ordinance.

(B) Field Roads. No field road may be used for non-agricultural purposes unless the field road has been approved as a driveway under the purposes of this ordinance.