Approved by Park Board November 19, 2026

TOWN OF BOULDER JUNCTION

PARK BOARD MEETING MINUTES

Thursday, October 22, 2026 | 4:00 PM
Nordlof Room and Zoom

1. Call to Order and Roll Call

The Boulder Junction Park Board meeting was held on Thursday, October 22, 2026, at 4:00 PM in the Nordlof Room, with remote participation available via Zoom. The meeting was conducted in accordance with Wisconsin's Open Meetings Law.

Members Present: Laura Bertch, Sue Fredenhagen, Judy Tegtmeyer, Dennis Duke, Pete Burditt, and Steve Weber.

Absent with Notice: Ryan Ross.

Guests: Cherie Sanderson and Dennis Reuss.

The agenda included the Pledge of Allegiance and roll call.

2. Approval of Agenda

Motion by Pete Burditt, seconded by Dennis Duke, to approve the agenda as presented.

Motion carried unanimously.

3. Citizens' Opportunity to Address the Board

No citizens requested to address the Park Board regarding matters on or off the agenda.

4. Approval of Previous Meeting Minutes

The minutes from the September 2026 Park Board meeting were presented for approval.

Motion by Pete Burditt, seconded by Dennis Duke, to approve the September 2026 meeting minutes.

Motion carried unanimously.

5. Financial Report

No current financial report was available for review.

6. Boulder Junction Community Foundation Fund Balance

The approximate balance of the Park Maintenance Fund held by the Boulder Junction Community Foundation (BJCF) was reported to be **$10,400**.

7. Old Business

A. Friends of the Parks

Cherie Sanderson

The annual Winter Park cleanup, held October 17, 2026, was reported as a success, with 27 volunteers participating. The volunteers completed numerous maintenance and improvement projects in preparation for the upcoming winter season. The Park Board expressed appreciation for the volunteers' efforts and the excellent condition of the park following the cleanup.

Steve Weber reported that coordination of the volunteer ice-making crews will begin in November. Planning for winter events has not yet begun but will be initiated in November, including consideration of activities associated with the park's seasonal opening.

Additional Winter Park maintenance and improvement needs were addressed under the Winter Park report.

B. Town Park

Dennis Duke and Pete Burditt

Pete Burditt provided an update on maintenance, repairs, and seasonal preparations at the Town Park.

The brick walkway adjacent to the basketball court was reported to be approximately 99 percent complete. Installation of the playground gate and fencing sections has been completed, concluding the restoration work associated with earlier vandalism.

Bricks intended for the park information kiosk have been relocated near the sign, with installation planned for spring 2027. Mulch for the disc golf course and playground is expected to be delivered during the first week of November, with installation to follow. Additional wood chips are being ordered through the Town Office, and installation will be scheduled once a delivery date is confirmed.

The Town Park is scheduled to close for the season on October 28, 2026. Winterization activities will include closing and winterizing the restrooms, removing the baseball field bases, taking down the tennis nets, and preparing picnic tables and other park facilities for winter.

Planning for the 2027 Musky 400 event will begin in November. The Chamber of Commerce is also coordinating the Tall Pines Fright Night event.

The Board identified the following continuing matters for future updates:

- Completion of the basketball court walkway and kiosk improvements.
- Delivery and installation of mulch and wood chips.
- Planning for the 2027 Musky 400 and Play Ball in Boulder Junction activities.

No formal motions were made under this agenda item.

C. Winter Park

Steve Weber and Ryan Ross

1. Winter Park Fall Cleanup

Steve Weber reported on the October 17, 2026, volunteer cleanup event, which attracted 27 volunteers. The work completed included stacking firewood in the woodshed, cleaning the pavilion and pump room, organizing and sorting ice skates, relocating lighting along the skating trail, and installing benches along the trail and throughout the park.

The cleanup was considered highly successful and represented an important step in preparing Winter Park for the upcoming skating season.

2. Winter Park Rules and Regulations

Steve Weber presented proposed revisions to the Winter Park Rules and Regulations. The revisions were developed in conjunction with plans to purchase and install permanent park signage. Board members reviewed and discussed the proposed changes.

Motion by Steve Weber, seconded by Pete Burditt, to approve the revised Winter Park Rules and Regulations as presented and discussed.

Motion carried unanimously.

A copy of the approved rules and regulations will be forwarded to the Town Office for its records.

3. Winter Park Improvements and Funding Requests

The Board considered two proposed improvements intended to enhance storage, organization, and operational efficiency at Winter Park.

a. Ice Skate Storage System — Warming Hut

Steve Weber presented a proposal to improve ice skate storage within the Winter Park Warming Hut. The project is intended to provide better organization, accessibility, and use of the available space. The preliminary cost estimate ranged from $50 to $150.

Motion by Steve Weber, seconded by Pete Burditt, to authorize the purchase and installation of an improved ice skate storage system at a cost **not to exceed $125**.

Motion carried unanimously.

b. Equipment Shelving System — Pump Room

The Board discussed the need for additional shelving within the Winter Park Pump Room to improve storage of maintenance supplies and equipment. The preliminary cost estimate ranged from $150 to $325.

Motion by Pete Burditt, seconded by Sue Fredenhagen, to authorize the purchase of materials and construction of a shelving system within the pump room at a cost **not to exceed $250**.

Motion carried unanimously.

D. Nichols Beach Park

Judy Tegtmeyer and Sue Fredenhagen

Judy Tegtmeyer provided an update on maintenance and improvements at Nichols Beach Park.

As of mid-September, the majority of the planned restroom maintenance had been completed. Improvements included staining, painting, installation of new toilet seats, and removal of brush and vegetation surrounding the restroom facilities.

The status of replacement restroom doors and the metal plate located on the rear of the women's restroom remains to be confirmed.

Two new picnic tables were donated by Liz. An additional two to three picnic tables are still needed and will need to be purchased or otherwise acquired.

Landscaping improvements have not yet been completed. These include adding wood chips or soil to address erosion concerns near the beach.

The Board also discussed the need to update park signage, including the primary DNR sign at the road entrance and the rules and policies signs near the parking area.

Development and approval of updated Nichols Beach Park Rules and Regulations were identified as a project for December 2026.

Outstanding items include confirmation of restroom repairs, acquisition of additional picnic tables, erosion-control landscaping, replacement signage, and development of park rules.

No formal motions were made under this agenda item.

8. New Business

The agenda provided an opportunity for Board members to raise additional park-related needs and concerns. No additional new business was documented in the meeting notes.

9. Next Meeting

The next Boulder Junction Park Board meeting was scheduled for **Thursday, November 19, 2026, at 4:00 PM**. The meeting location was not specified.

Board members were reminded that items for inclusion on the meeting agenda must be submitted no later than Tuesday, two days before the scheduled meeting.

10. Adjournment

Chair Laura Bertch adjourned the meeting at **5:10 PM**.