

DRAFT
SUBJECT TO APPROVAL BY TOWN BOARD

Regular Town Board Meeting
Tuesday June 23, 2026
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Dennis Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Dylan Schutt, Supervisor Laura Bertch, Clerk/Treasurer Dan Driscoll, Trevor Greene of The Lakeland Times and 27 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action).

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- Elizabeth Reinowski – Asked town to consider food truck ordinance.
- Arlene Bozicnik – Asked town to look at parking situation involving boat trailers on Main Street
- Dennis Duke – Would like town board to open certain town roads to ATVs based on club canvass of property owners on the same roads.
- Anne Brouwer – Would like town board to keep town roads closed to ATV's based on prior survey of property owners and electors.
- Richard Phillips – Commentary on Wake Boat Ordinance lawsuit
- Carol Phillips - Would like town board to keep town roads closed to ATV's based on prior surveys
- Ian Brown – Supports food trucks and spoke of business benefits of use. Open to town food truck ordinance.
- Patrick Downs - Asked town to consider food truck ordinance.

4) ITEMS NEEDING APPROVAL (discussion & possible action)

- a. Licensing: (applications on file in clerk's office)
 - Approve 2026-2028 Operator Licenses
 - MOTION BERTCH/SECOND REUSS. To approve 2026 – 2028 Operator Licenses. VOTE: MOTION APPROVED UNANIMOUSLY. Supervisor Schutt recused from vote.
 - Approve 2026-2027 Liquor Licenses
 - MOTION BERTCH/SECOND REUSS. To approve 2026 – 2027 Liquor Licenses. VOTE: MOTION UNANIMOUSLY CARRIED. Supervisor Schutt recused from vote.
 - Approve 2026-2027 Tobacco Licenses
 - MOTION SCHUTT/SECOND BERTCH. To approve 2026 – 2027 Tobacco Licenses. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Approve Regular Town Board Meeting Minutes of May 26, 2026
 - MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of May 26, 2026. VOTE: MOTION UNANIMOUSLY CARRIED.
- c. Approve June Disbursements

DRAFT
SUBJECT TO APPROVAL BY TOWN BOARD

- MOTION BERTCH/SECOND SCHUTT. To approve June Disbursements. VOTE: MOTION UNANIMOUSLY CARRIED.
- June update on 2026 budget
- Disbursements for June totaled \$123,564.93. Payroll and Ee benefits were \$38,472.18. Other expenses: \$1,100.07 to Aring for shop repairs, \$7026.00 to Hein Electric for light poles on main street (half cost reimbursed by insurance claim), \$4,711.20 to Landfill Venture Group, \$2,000.00 to Municipal Group for property assessment, \$4,000.00 to North Lakeland Discovery Center for AIS management, \$3,205.12 to Pitlick & Wick for cold patch, \$3,217.39 to Republic Services, \$10,000.00 to Spielbauer Fireworks, \$1,711.11 to Vilas County for sand, \$922.38 to WE Energies, \$2,988.11 to WPS and \$798.00 Zanroth Brush.

5) REPORTS & CORRESPONDENCE

- a. Update on ATV Club road canvass
 - Chairman Reuss presented report. Board received a request to open town roads to ATV/UTV recreation based on a canvass of certain town road property owners. Canvasses were submitted for 7 town roads (Little Rice Lane, High Fishtrap Lake Road, Middle Gresham Lane, Rudolph Lake Lane, Shore Drive, Fox Trail). Chair will look for feedback and/or questions from Supervisors through Clerk and set up a Special Town Board Meeting on the issue.
 - A copy of the ATV Club proposal and canvass can be found in the agenda meeting packet on the town website.
- b. Update on Wake Boat ordinance
 - Clerk Driscoll presented report. Town was served with a summons and complaint related to the border lakes ordinance restricting certain uses of wake boats. Insurance company appointed Remzy Bitar, attorney out of Waukesha, WI as counsel for the town. He will file answer on behalf of the town.
- c. Update on Landfill Venture Group
 - No report
- d. Update on Parks Board
 - Supervisor Bertch presented report. 2nd celebration of Parks is set for July 5, 2026. Working on Winter Park fundraising for improvements and will be working on upkeep and repairs at Nichols Lake. DNR will be replacing pit toilet at Nichols Lake.
- e. Update on EDC
 - No update from committee. Clerk reported that "Station" mailing will be going out at end of the month
- f. Update on Road Committee
 - Chairman Reuss presented report. Road bids are due July 24, 2026. Road Committee will hold a meeting on 6/24 to open bids. Town will then set a Special Town Board meeting to discuss and approve road committee recommendations.
- g. Update on BJVFD
 - No update. BJVFD will be addressed in items 6a and 6b.
- h. Update on EMS District
 - Chief Joling provided report. His report is attached to the minutes as Exhibit A.
- i. Update on Library
 - Heather Sebero presented report on behalf of the Library. Their report is attached to the minutes as Exhibit B.

- j. Update on Centennial Committee
 - No update
 - k. Update on BJCF
 - Mary Van Grinsven presented report. Her report is attached to the minutes as Exhibit C.
 - l. Update on 2026 property revaluation
 - Clerk Driscoll presented report. Assessor is about 50% done with modeling. Modeling should be done no later than August 1. Next step is revaluation FAQ, which will be sent out in July. Once modeling is completed, information will be sent to DOR to verify compliance before sending out notices. BOR date looking to be in September based on timeline and noticing requirements.
 - m. Update on 1st Q room tax
 - Clerk Driscoll presented report. Total room tax collected for 1st quarter 2026 totaled \$40,990.00, which is a 27.8% increase from 2025. (Boulder Junction increased the room tax from 5.5% in 2025 to 6.75 in 2026). Motels accounted for \$15,368.67 and short term and resorts totaled \$25,621.33. Town paid Chamber \$30,362.96 and town retained 10,627.04.
 - Driscoll also updated 2025 numbers. 2025 4th quarter increased by 1.03% after receipt of late payments. Room tax collections in 2025 were up 9.78% compared to 2025.
- 6) NEW BUSINESS(discussion & possible action)
- a. Discussion & Possible action – Approve FEMA GO Fire Department grant submission
 - Fire Department is filing a FEMA GO grant to fund the purchase of a new tanker. Purchase of a new tanker has not been approved by town board. Grant will be filed through the town and purchase approval is dependent upon grant award and town share.
 - MOTION BERTCH/SECOND SCHUTT. To approve FEMA GO Fire Department grant submission. VOTE: MOTION UNANIMOUSLY CARRIED.
 - b. Discussion & Possible action – Approve Resolution No 2026 R 05 Moving Polling Place Location for August 11 Partisan Primary to Fire Station
 - MOTION BERTCH/SECOND SCHUTT. To approve Resolution No 2026 R 05 Moving Polling Place Location for August 11 Partisan Primary to Fire Station. VOTE: MOTION UNANIMOUSLY CARRIED BY ROLL CALL VOTE. Reuss – yes, Bertch – yes, Schutt – yes.
 - c. Discussion only – Town food truck ordinance
 - Board received correspondence from 4 businesses located on Main Street and County Rd M regarding food trucks operating in town so far this summer. Businesses would like the Board to consider an ordinance related to food trucks.
 - Reuss and Driscoll will review possible ordinances or policies. Ian Brown of Boulder Jct Brewing offered to research ordinances and policies used elsewhere in Wisconsin.
 - d. Discussion only – Update town liquor license ordinance
 - Reuss and Driscoll discussed the need for the town to adopt a comprehensive liquor ordinance. The town primarily relies on State statutes as a guide. New ordinance could address provisional liquor licenses, additional terms of use; including days per year and fees. Driscoll stated that if enacted, the ordinance would go into effect with renewal of liquor licenses in 2027.
 - e. Discussion only – Downtown parking

DRAFT
SUBJECT TO APPROVAL BY TOWN BOARD

- Chairman Reuss discussed downtown parking. There are concerns about limited parking spaces, boat trailer parking, and length of use per space. Reuss stated that parking is an issue to board gets asked about every summer. Many issues are not related to available parking, but rather what others view as convenient.
- Town is looking at additional parking on the town property next to the beer bar and has communicated with local churches for additional space during high traffic time.

7) ADJOURN(discussion & possible action)

- Chairman Reuss adjourned the meeting at 7:37 pm

Northwoods EMS District

Monthly Report – May 2026

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	5/1/2026	1239	PI	92	Y	ALS	Nausea
2	5/2/2026	1434	PI	91	N	Not Billed	Fire Stand-By
3	5/3/2026	1042	WIN	91	Y	ALS2	Weakness
4	5/3/2026	1441	BJ	92	Y	BLS	Weakness
5	5/3/2026	1811	WIN	91	Y	ALS	Difficulty Breathing
6	5/4/2026	1751	PI	92	Y	ALS	Fall
7	5/5/2026	410	PI	91	Y	ALS	Difficulty Breathing
8	5/7/2026	2320	MW	91	Y	BLS	Fall
9	5/8/2026	1840	BJ	92	Y	BLS	Altered Mental Status
10	5/8/2026	1941	BJ	92	N	Not Billed	Fire Stand-By
11	5/10/2026	629	BJ	92	N	Not Billed	Lift-Assist
12	5/10/2026	1059	BJ	92	Y	ALS	Stroke
13	5/12/2026	2338	BJ	92	N	Not Billed	Lift-Assist
14	5/13/2026	1823	WIN	91	N	Not Billed	Fire Stand-By
15	5/14/2026	1818	MW	91	N	Not Billed	Weakness
16	5/14/2026	2057	MW	91	Y	BLS	Weakness
17	5/15/2026	640	PI	92	Y	BLS	Difficulty Breathing
18	5/15/2026	1418	BJ	92	N	Not Billed	Lift-Assist
19	5/15/2026	1518	BJ	92	Y	ALS	Seizure
20	5/15/2026	1906	PI	92	Y	ALS	Bleeding
21	5/16/2026	246	BJ	92	N	Not Billed	Difficulty Breathing
22	5/16/2026	920	BJ	92	N	Not Billed	Head Injury
23	5/16/2026	2343	PI	91	Y	BLS	Altered Mental Status
24	5/17/2026	306	MW	91	Y	BLS	Fall
25	5/17/2026	2320	BJ	92	Y	ALS	Altered Mental Status
26	5/18/2026	1200	BJ	92	N	Not Billed	Medical Evaluation
27	5/18/2026	1439	MW	91	Y	ALS	Weakness
28	5/19/2026	1539	BJ	92	N	Not Billed	Lift-Assist
29	5/19/2026	2358	MW	91	Y	ALS	Pain
30	5/20/2026	648	BJ	92	Y	ALS2	Back pain
31	5/20/2026	834	WIN	91	Y	BLS	Fall
32	5/20/2026	1055	BJ	92	Y	BLS	Weakness
33	5/20/2026	1406	MW	91	Y	ALS	Chest Pain
34	5/21/2026	1203	MW	91	N	Not Billed	Law Stand-By
35	5/21/2026	1551	MW	91	N	Not Billed	Lift-Assist
36	5/24/2026	0024	MW	91	N	Not Billed	Smoke Inhalation
37	5/24/2026	751	MW	91	Y	ALS	Fall
38	5/24/2026	1856	PI	91	N	Not Billed	Fire Stand-By
39	5/25/2026	120	BJ	92	N	Not Billed	Medical Alarm
40	5/25/2026	1215	PI	92	N	Not Billed	Leg Injury
41	5/25/2026	2216	BJ	92	Y	BLS	Fall
42	5/26/2026	1414	BJ	92	Y	ALS	Heat Illness
43	5/27/2026	2113	BJ	92	N	Not Billed	Citizen Assist
44	5/28/2026	1049	BJ	92	Y	ALS	Illness
45	5/29/2026	224	BJ	92	Y	BLS	Illness
46	5/29/2026	1317	BJ	92	N	Not Billed	Fire Stand-By
47	5/31/2026	122	PI	91	N	Not Billed	Law Stand-By
48	5/31/2026	1424	MW	91	N	Not Billed	Lift-Assist

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time. **May** average turnout time is **1.44** minutes.

Average response time for the month of **May** was **11.54 minutes**. This is from the time of 911 call received to arrival at patient. Response times are obtained through Vilas Dispatch Center.

NORTHWOODS

Transport and Billing

27 of the 48 responses were transported. “*Not Billed*” responses included those that refused transport following medical evaluation or no patient identified. Of the 27 responses that were transported, ***16 responses benefited from Paramedic Level care*** with **two** requiring significant intervention. Paramedic level care is defined as intervention beyond IV placement. **621.7** loaded miles were recorded. May had an increase in fire responses and law enforcement stand-by incidents. NEMSD provides medical support at fire responses allowing the fire departments to focus on operations. Law stand-by results from an incident that has a potential unsafe scene where an injury may occur. NEMSD stages at a location near the incident while law enforcement secures and determines if EMS evaluation is needed. The district is fortunate to have the outstanding and professional service provided by Vilas County Sheriff and our local fire departments.

Billing Rates

	Jan	Feb	March	April	May
Not Billed	7	7	7	8	21
BLS	9	4	7	5	11
ALS	6	4	11	8	14
ALS2	1	2	1	1	2

Crew / Organization Activities

EMS DISTRICT

NEMSD staff was proud to assist in community activities. Two ambulances provided stand-by support for the White Deer Triathlon in Boulder Junction. This event was well attended and successful. NEMSD staff also attended a memorial parade in Presque Isle and an event at the Scholl group in Winchester sponsored by the ATV/UTV club. NEMSD was able to interact with youth and provide demonstrations to those attending.

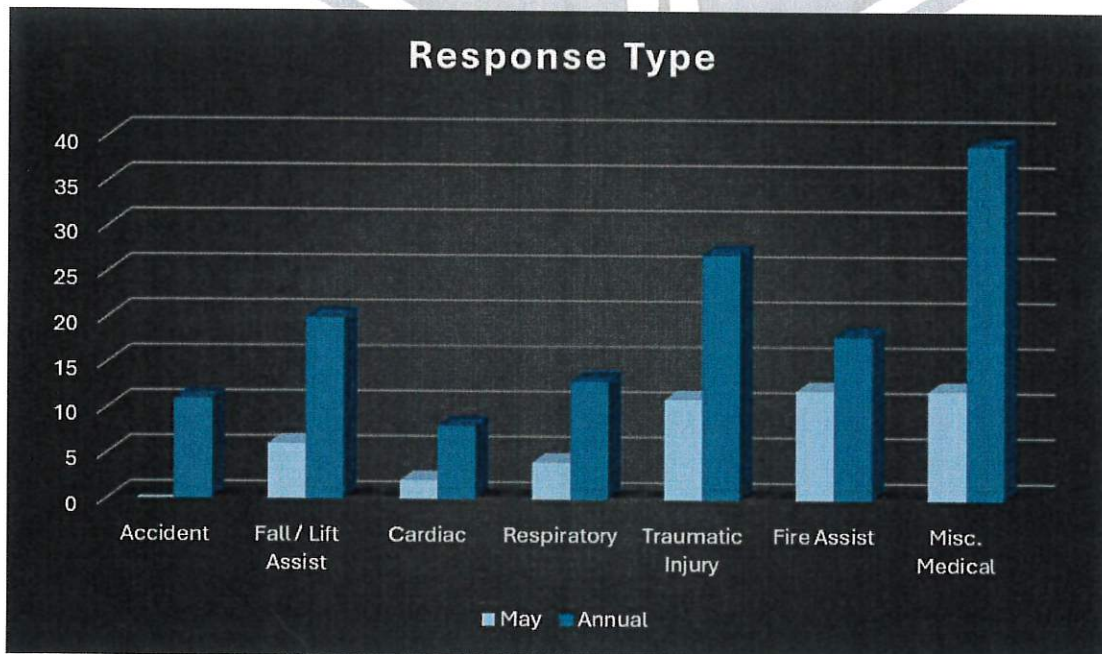
Response by Town

	Jan	Feb	March	April	May	Total
Boulder Junction	11	12	15	6	22	66
Presque Isle	5	1	6	6	10	28
Winchester	3	1	1	5	4	14
Manitowish Waters	4	3	4	5	12	28
Mutual Aid Given	0	0	0	0	0	0

NORTHWOODS

May Events

- North Central Regional Trauma Committee meeting
- North Central Fire Chiefs Meeting
- Attended Vilas Chiefs Meeting
- Attended Coverdell Stroke Program quarterly meeting
- Completed preventative maintenance for ambulances
- Deputy Chief Mabie conducted CPR training at North Lakeland School 8th grade



Respectfully Submitted, Jason Joling – Chief Northwoods EMS District

Library Update to the Boulder Junction Town Board

June 23, 2026

- **Summer Programming:** ALL AGES are welcome to join the Summer Reading Challenge - help us meet a community goal of 41,000 minutes!
- **The OurStory Series** continues this Thursday, June 25th at 7pm. "Close Encounters of the Steam Powered Kind" is being presented by author and editor John Zimm about Wisconsin sightings of flying machines in 1896 and 1897. Then come on Thursday, July 23rd at 7pm to hear Jim Bokern of the Manitowish Waters Historical Society talk about the recent rediscoveries of the Fire Tower foundations in Boulder Junction and the surrounding areas.
- The Library will be **CLOSED** on July 3 & 4 for the holiday. Staff will be in the Town Parade with the Book Bike
- **Upcoming Events and Programs:** a full list of programs is available on the Library's website and Facebook page.
 - On-Going Programs:
 - Mah Jongg: Mondays 1-4 pm
 - Northern Waters Genealogical Society: 1st Tuesdays 6pm
 - Boulder Junction Music Gathering: 2nd Tuesdays 3-5 pm
 - Books & Brews Book Club – 1st Wednesday at 7pm at Aqualand (sometimes other dates/locations) *registration required
 - Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
 - Chat 'n Craft Club: 1st & 3rd Wednesdays 10am to Noon
 - Thursday June 25 7 - 8pm: "OurStory Close Encounters of the Steam-Powered Kind"
 - Friday June 26 11am - 12pm: Mammoth Hunter children's program, co-sponsored by Manitowish Waters Library
 - Monday June 29 10:30am: "Prehistoric Pets" Children's Summer Program featuring J&R Aquatic Animal Rescue. All ages welcome.
 - Monday July 6 10:30am: "History Heroes" Children's Summer Program. All ages welcome.
 - Thursday July 9 5:30pm: Author Visit with Melissa Faliveno featuring her latest book, "Hemlock", inspired by Boulder Junction and the surrounding area.
 - Monday July 13 10:30am: "Dinolympics" Children's Summer Program. All ages welcome.

Library Update to the Boulder Junction Town Board

June 23, 2026

- Friday July 17 3-4:30pm HeArt Center Meditation series (every 3rd Friday from June - October)
- Saturday July 18 10:30am: Children's Author Visit with Kate Bender featuring her book, "Someone Very Special", that explores love, loss, and remembrance.
- Monday July 20 10:30am: "Fun with Fossils" Children's Summer Program featuring the Northwoods Wildlife Center. All ages welcome.
- Wednesday July 22 9:30am: ADRC Memory Screening. Appointments available by contacting the Library or ADRC. Limited walk-ins available.
- Thursday July 23 7pm: "Our Story Boulder Junction Fire Towers"
- Monday July 27 10:30am: "Prehistoric Mega Creatures" Children's Summer Program with the North Lakeland Discovery Center.
- Thursday July 30 5:30pm: North Lakeland Discovery Center presents "Great Lakes of the World", supported by the Boulder Junction Community Foundation.



Our mission: To preserve and enhance Boulder Junction for present and future generations.

FIDUCIARY REPORTS TO THE TOWN BOARD

June 23, 2026

The Boulder Junction Community Foundation is an Affiliate Member of the Community Foundation of North Central Wisconsin (CFNCW) as of 1/1/2023. *In our merger, we secured the same low rate of 2% on all Fiscal Agreements with the town of Boulder Junction.* All other Fiscal Agreements (with entities other than the town) will be at the normal 5% rate.

GRANTS AWARDED in SPRING 2026:

Boulder Junction Centennial Plaques: \$7,081

Boulder Junction Park & Rec for upgrading Nichols Lake: \$5000

Boulder Junction Fire Dept - 2 sets of hands free radios: \$11,199

Boulder Junction Basketball Court: \$11,899

Boulder Junction Disc Golf Course: \$2,723

Other area grants: Chamber of Commerce, Library, WinMan, Discovery Center & Little Forest School.

Total 2026 grants to date: \$48,211

NORTH CREEK LOOP TRAIL FUND (NCLT)

Contracts Signed: November 17, 2020 & December 20, 2022

ACTUAL COSTS:	\$1,069,411.60	Pitlik & Wick
	\$73,255.50	Town & Country Engineering
	\$6,519.13	Signage, Survey, Sitework, . . .
	\$1,149,186.23	TOTAL PROJECT COST

\$732,132.48 Foundation funds paid to town

1 OUTSTANDING BILL FOR GRAVEL REPLACEMENT COMING IN 2026.

\$14,813.53 Current balance held by Foundation

Town of Boulder Junction Designated Fund
(Held in the Boulder Junction Community Foundation Family of Funds)
Boulder Junction Parks & Recreation Maintenance Fund

Contract signed. 12/28/24, revised 1/22/25

Fund Purpose: Funds are designated for any parks maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities for Boulder Junction Parks and Recreation facilities, funding of staff positions for Parks and Recreation maintenance or programs, or purchase of equipment for use within the Parks and Recreation facilities.

\$10,237.43 Current balance held by the Foundation

Town of Boulder Junction Designated Fund
(Held in the Boulder Junction Community Foundation Family of Funds)
Boulder Junction Bike Trail Maintenance Fund

Contract signed. 6/23/25

Fund Purpose: Funds are designated for any bike trails maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities or purchase of equipment for use on the bike trails.

\$15,277.71 GRANT from BOULDER JUNCTION COMMUNITY FOUNDATION 6.23.25

\$30,802.02 Current balance held by the Foundation