

Regular Town Board Meeting
Tuesday May 26, 2026
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Laura Bertch (by phone), Supervisor Dylan Schutt, Clerk/Treasurer Dan Driscoll, Trevor Greene of The Lakeland Times and 8 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action),

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- None

4) ITEMS NEEDING APPROVAL (discussion & possible action)

- a. Licensing: Approve Picnic License for Chamber of Commerce Music on Main
 - MOTION SCHUTT/SECOND BERTCH. To approve Picnic License for Chamber of Commerce Music on Main. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Approve Regular Town Board Meeting Minutes of April 28, 2026, Special Town Board Meeting Minutes of May 14, 2026 and May 14, 2026 Meeting to Adjourn the BOR
 - MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of April 28, 2026, Special Town Board Meeting Minutes of May 14, 2026 and May 14, 2026 Meeting to Adjourn the BOR. VOTE: MOTION UNANIMOUSLY CARRIED.
- c. Approve May Disbursements
 - MOTION REUSS/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of April 28, 2026, Special Town Board Meeting Minutes of May 14, 2026 and May 14, 2026 Meeting to Adjourn the BOR. VOTE: MOTION UNANIMOUSLY CARRIED.
 - May update on 2026 budget
 1. Disbursements for May totaled \$70,668.64. Payroll accounted for \$28,308.59, Ee insurance \$5364.00, \$2,090.22 to Republic Services, \$10,708.08 to CLA for 2025 audit, \$2,000.00 to Municipal Group for property assessment, \$3,080.00 to Peterson Metz for Accounting and CT, \$2,000.00 to Spielbauer for July 4 fireworks deposit, \$9,458.72 to Volm for TS garbage bags and \$1,850.95 to Walt's Petroleum.

5) REPORTS & CORRESPONDENCE

- a. Update on Landfill Venture Group

- Supervisor Schutt provided report. Last LVG meeting was quick. All equipment is operating except CAT loader. Bids were sent out for seeding slopes of landfill.
- Some of the towns would like to amend the intergovernmental agreement.
- Jim Egan appointed to vice chair
- Discussion about setting up ad hoc committee for future planning
- Waiting on USDA approval, so trash is going to Michigan.
- b. Update on Parks Board
 - Supervisor Bertch provided report. Park Board is meeting on May 28th to discuss Nichols Park work day.
- c. Update on EDC
 - No update
- d. Update on Road Committee
 - Chairman Reuss provided report. Met with Town & Country Engineering to develop bid specs for 10.2 miles of chip seal work for 2026 road project. Expect to receive bids in late June
- e. Update on BJVFD
 - No update
- f. Update on EMS District
 - Chief Joling provided report. His report is attached to the minutes as Exhibit A
- g. Update on Library
 - Library Director Kate Frisk provided report. Her report is attached to the minutes as Exhibit B
- h. Update on Centennial Committee
 - Centennial Committee chair Cherie Sanderson provided report. Her report is attached to the minutes as Exhibit C
- i. Update on BJCF
 - Mary Van Grinsven provided report. Her report is attached to the minutes as Exhibit D
- 6) OLD BUSINESS(discussion & possible action)
 - a. Discussion & Possible action – To approve Kate Frisk and Tom Krause to Centennial Committee
 - MOTION BERTCH/SECOND SCHUTT. To approve Kate Frisk and Tom Krause to Centennial Committee. VOTE: MOTION UNANIMOUSLY CARRIED.
- 7) NEW BUSINESS(discussion & possible action)
 - a. Discussion & Possible action – Revocation of Room Tax Permit #4 for failure to pay room tax
 - No action taken
- 8) ADJOURN(discussion & possible action)
 - Chairman Reuss adjourned the meeting at 6:59 pm

Northwoods EMS District

Monthly Report – April 2026

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	4/1/2026	734	PI	91	Y	ALS	Difficulty Breathing
2	4/1/2026	1541	WIN	91	Y	BLS	Fall
3	4/4/2026	1216	WIN	91	N	Not Billed	CO Alarm
4	4/5/2026	957	BJ	92	Y	BLS	Altered Mental Status
5	4/6/2026	1412	BJ	92	Y	ALS	Stroke
6	4/11/2026	417	WIN	91	Y	ALS	Hemorrhaging
7	4/12/2026	1507	PI	91	N	Not Billed	Lift-Assist
8	4/14/2026	1008	BJ	92	Y	BLS	Sick
9	4/15/2029	1226	MW	91	Y	ALS	Difficulty Breathing
10	4/16/2026	1616	MW	91	Y	ALS	Vehicle Accident
11	4/17/2026	709	PI	91	Y	ALS	Difficulty Breathing
12	4/18/2026	1236	MW	91	N	Not Billed	Citizen Assist
13	4/21/2026	1906	PI	91	N	Not Billed	Lift-Assist
14	4/22/2026	1048	WIN	91	N	Not Billed	Lift-Assist
15	4/22/2026	1230	BJ	92	Y	BLS	Weakness
16	4/23/2026	1157	MW	91	Y	ALS	Vehicle Accident
17	4/23/2026	1320	BJ	92	N	Not Billed	Welfare Check
18	4/23/2026	1635	MW	91	Y	BLS	Fall
19	4/24/2026	619	BJ	92	N	Not Billed	Lift-Assist
20	4/24/2026	855	PI	91	Y	ALS2	Altered Mental Status
21	4/24/2026	955	WIN	92	N	Not Billed	Wound Care
22	4/28/2026	821	PI	91	Y	ALS	Difficulty Breathing

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time. **April** average turnout time is **1.68** minutes.

Average response time for the month of **April** was **13 minutes**. This is from the time of 911 call received to arrival at patient. Response times are obtained through Vilas Dispatch Center.

Transport and Billing

14 of the 22 responses were transported. "Not Billed" responses included those that refused transport following medical evaluation or no patient identified. Of the 14 responses that were transported, **9 responses benefited from Paramedic Level care** with **one** requiring significant intervention. Paramedic level care is defined as intervention beyond IV placement. **349.4** loaded miles were recorded.

Billing Rates

	Jan	Feb	March	April
Not Billed	7	7	7	8
BLS	9	4	7	5
ALS	6	4	11	8
ALS2	1	2	1	1

Crew / Organization Activities

April presented the district with a lower call volume; however, NEMSD staff were busy with preparations and familiarization with new clinical protocols. After the initial year of operations, clinical guidelines were scrutinized, adjusted, and implemented to better serve the needs of residents and visitors. Additionally, all licenses are due for renewal in June of 2026 and there is significant hour requirements of education needed. All NEMSD staff and volunteers are taking advantage of every education opportunity to prepare for this process in early June.

NEMSD crews completed a combined **126** hours of continuing education in April.

On April 25th, the initial EMR course was completed with **ALL** students successfully completing the requirements for licensure. The community is lucky to have these dedicated individuals to serve.

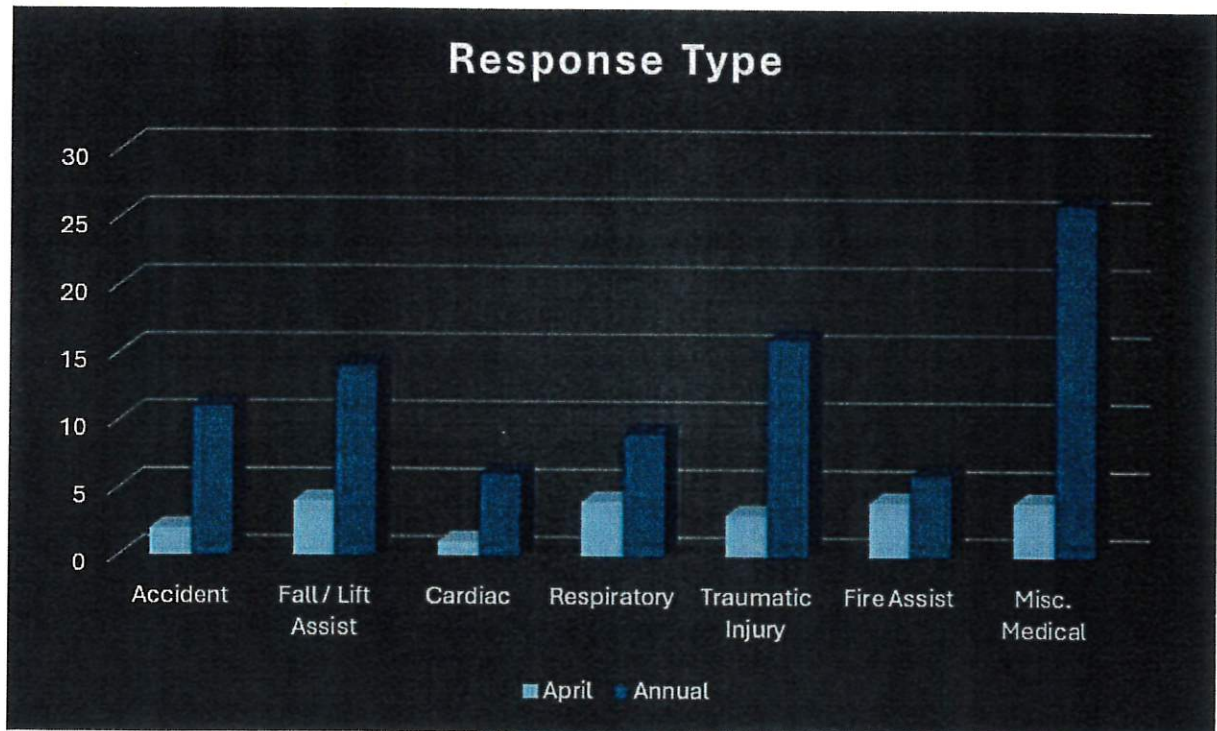
Response by Town

	Jan	Feb	March	April	Total
Boulder Junction	11	12	15	6	44
Presque Isle	5	1	6	6	18
Winchester	3	1	1	5	10
Manitowish Waters	4	3	4	5	16
Mutual Aid Given	0	0	0	0	0

April Events

- North Central Regional Trauma Committee meeting
- North Central Fire Chiefs Meeting
- Chief and Deputy Chief attended annual meetings for Manitowish Waters and Boulder Junction
- Completed first initial EMR course through Northwoods EMS District Training Center
- Implemented new clinical protocols

NORTHWOODS



Respectfully Submitted, Jason Joling – Chief Northwoods EMS District



EMS DISTRICT

Exhibit B

Library Update to the Boulder Junction Town Board

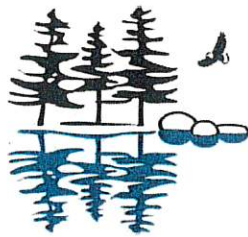
May 26, 2026

- **Summer Hours begin Monday June 1:** extend hours on Mondays, Wednesdays, and Fridays until 4pm.
- **Summer Programming:** Information for all programming - both adults and kids - can now be found at the library and on our website. Children's weekly programs have been moved to Mondays and will start on June 15. The Reading Program is again open to ALL AGES and we hope to reach a Community Goal of 41,000 minutes read over the course of the summer!
- **The OurStory Series** begins this Thursday, May 28th at 7pm. "Share and Tell" invites everyone to bring their favorite photos and stories about Boulder Junction to be used for next year's Centennial Celebration.
- The Book Bike will again be participating in the Music on Main events on Wednesdays
- The Library will be **Closed** on July 3 & 4 for the holiday. Staff will be in the Town Parade
- **Upcoming Events and Programs:**
 - On-Going Programs:
 - Mah Jongg: Mondays 1-4 pm
 - Northern Waters Genealogical Society: 1st Tuesdays 6pm
 - Boulder Junction Music Gathering: 2nd Tuesdays 3-5 pm
 - Books & Brews Book Club - 1st Wednesday at 7pm at Aqualand (sometimes other dates/locations)
 - Boulder Junction Book Club - 2nd Wednesdays at 1:30 pm
 - Chat 'n Craft Club: 1st & 3rd Wednesdays 10am to Noon
 - Wednesday, May 27th 10am-12pm: ADRC Elder Benefits Specialist Office Hours
 - Thursday, May 28th 7-8pm: OurStory Share and Tell
 - Saturday, May 30th 1-3pm: Beaded Leather Bracelet Workshop *registration required
 - Wednesday, June 3 10 - 11am: ADRC Are You Prepared?
 - Friday June 19 3 - 4:30pm: Intro to Meditation
 - Thursday June 25 7 - 8pm: OurStory Close Encounters of the Steam-Powered Kind
 - Friday June 26 11am - 12pm: Mammoth Hunter children's program, co-sponsored by Manitowish Waters Library

**Centennial Committee
Update to the Town Board
May 26, 2026**

1. The Town and Centennial Committee were awarded a grant from the Boulder Junction Community Foundation to purchase two commemorative plaques to honor the Centennial. The plaques will be placed on one of the walls in the community center main hallway. We will be ordering the plaques soon to avoid costs increasing.
2. This Thursday at 7pm is the library's OurStory history program which will feature "Share and Tell" for the Centennial. We are asking guests to bring their stories and their photos so we can gather more oral, written, and photographic history for both the Centennial historical souvenir booklet and for the website/archives.
3. We are requesting the town board please approve appointing Kate Frisk and Tom Krause to the Centennial Committee. Kate has already been attending our monthly meetings and helping us. She is also working on the library's 50th anniversary that will be happening at the same time as the Centennial. Tom Krause has a background in publishing. He has worked for the Wisconsin Historical Society press among other state/college publications. He will be helping us with our historical souvenir booklet along with data collection, scanning, etc.

Exhibit D



Boulder Junction Community Foundation

Our mission: To preserve and enhance Boulder Junction for present and future generations.

FIDUCIARY REPORTS TO THE TOWN BOARD MAY 26, 2026

The Boulder Junction Community Foundation is an Affiliate Member of the Community Foundation of North Central Wisconsin (CFONCW) as of 1/1/2023. *In our merger, we secured the same low rate of 2% on all Fiscal Agreements with the town of Boulder Junction.* All other Fiscal Agreements (with entities other than the town) will be at the normal 5% rate.

GRANTS AWARDED in SPRING 2026:

Boulder Junction Centennial Plaques: \$7,081

Boulder Junction Park & Rec for upgrading Nichols Lake: \$5000

Boulder Junction Fire Dept - 2 sets of hands free radios: \$11,199

Boulder Junction Basketball Court: \$11,899

Boulder Junction Disc Golf Course: \$2,723

Other area grants: Chamber of Commerce, Library, WinMan, Discovery Center & Little Forest School.

Total 2026 grants to date: \$48,211

NORTH CREEK LOOP TRAIL FUND (NCLT)

Contracts Signed: November 17, 2020 & December 20, 2022

ACTUAL COSTS:	\$1,069,411.60	Pitlik & Wick
	\$73,255.50	Town & Country Engineering
	\$6,519.13	Signage, Survey, Sitework, . . .
	\$1,149,186.23	TOTAL PROJECT COST

\$732,132.48 Foundation funds paid to town

1 OUTSTANDING BILL FOR GRAVEL REPLACEMENT COMING IN 2026.

\$14,813.53 Current balance held by Foundation

Town of Boulder Junction Designated Fund
(Held in the Boulder Junction Community Foundation Family of Funds)
Boulder Junction Parks & Recreation Maintenance Fund

Contract signed. 12/28/24, revised 1/22/25

Fund Purpose: Funds are designated for any parks maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities for Boulder Junction Parks and Recreation facilities, funding of staff positions for Parks and Recreation maintenance or programs, or purchase of equipment for use within the Parks and Recreation facilities.

\$8,279.59 Current balance held by the Foundation

Town of Boulder Junction Designated Fund
(Held in the Boulder Junction Community Foundation Family of Funds)
Boulder Junction Bike Trail Maintenance Fund

Contract signed. 6/23/25

Fund Purpose: Funds are designated for any bike trails maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities or purchase of equipment for use on the bike trails.

\$15,277.71 GRANT from BOULDER JUNCTION COMMUNITY FOUNDATION 6.23.25

\$26,809.63 Current balance held by the Foundation