

Regular Town Board Meeting
Tuesday December 16, 2026
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Dennis Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Laura Bertch, Supervisor Dylan Schutt, Clerk/Treasurer Dan Driscoll and 11 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action),

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- None

4) ITEMS NEEDING APPROVAL (discussion & possible action)

- a. Licensing: (application on file in the Clerk's Office)
 - Approve Class B and Class C liquor license for Boulder Jct. Brewing Co.
 - MOTION BERTCH/SECOND SCHUTT. To approve Class B and Class C liquor license for Boulder Jct. Brewing Co. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Approve Regular Town Board Meeting Minutes of November 25, 2025
 - MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of November 25, 2025. VOTE: MOTION UNANIMOUSLY CARRIED.
- c. Approve October 2025 Financial Statement
 - MOTION BERTCH/SECOND SCHUTT. To approve October 2025 Financial Statement. VOTE: MOTION UNANIMOUSLY CARRIED.
- d. Approve December Disbursements
 - MOTION BERTCH/SECOND SCHUTT. To approve December disbursements. VOTE: MOTION UNANIMOUSLY CARRIED.
 - December update on 2025 budget and disbursements.
 - Disbursements for December totaled \$213,289.25. Payroll and Ee ins were \$29,353.28. Other expenses: 3rd quarter room tax and marketing to Chamber \$108,796.04, \$12,880.00 to Design Studios, \$2,106.75 to LVG, \$2,279.88 to Monroe Truck, \$2,600.00 to Municipal Group, \$1,803.87 to Northern Waters Library Service, \$34,918.33 to Pitlick & Wick, \$1,724.22 to Republic Services, \$7,345.22 to Town & Country Engineering and \$2000.00 to Vilas County Economic Development.

5) REPORTS & CORRESPONDENCE

- a. Update on Landfill Venture Group
 - Supervisor Schutt provided report. Next meeting is Friday December 19 (Full commission) so there is nothing further to report.

- b. Update on Parks Board
 - o Supervisor Bertch provided report. Plan is for Glide to be open on December 20 at 10:00 am. Preparation is coming along
 - o Held media day on December 12
- c. Update on EDC
 - o No update
- d. Update on Road Committee
 - o Chairman Reuss provided report. Town has submitted for LRIP grant payment. 2025 road project has been completed
 - o Town has applied for a second grant for 2026
- e. Update on BJVFD
 - o Assistant Chief Thompson represented the FD. No new report. Did ask if FD will be getting a new liaison to replace Jim Galloway.
- f. Update on EMS District
 - o Chief Jolin provided report. His report is attached to the minutes as Exhibit A
- g. Update on Library
 - o Cherie Sanderson provided report. Her report is attached to the minutes as Exhibit B
- h. Update on BJCF
 - o No update
- 6) NEW BUSINESS(discussion & possible action)
 - a. Discussion & Possible action – To approve Resolution number change for No 2025 R 01 to No 2025 R 03; a resolution authorizing 2024 budget amendments.
 - o MOTION REUSS/SECOND BERTCH. To approve Resolution number change for No 2025 R 01 to No 2025 R 03. VOTE: MOTION UNANIMOUSLY CARRIED.
 - b. Discussion and possible action – To approve Bill Spear as a member of the Boulder Junction Housing Authority.
 - o MOTION BERTCH/SECOND SCHUTT. To approve Bill Spear as a member of the Boulder Junction Housing Authority. VOTE: MOTION UNANIMOUSLY CARRIED.
 - c. Discussion and possible action – To approve 2026 Service Agreement with UW Oshkosh for AIS
 - o MOTION BERTCH/SECOND SCHUTT. To approve 2026 Service Agreement with UW Oshkosh for AIS. VOTE: MOTION
 - d. Discussion and possible action – To approve Dennis Reuss or Dan Driscoll to EMS District.
 - o No action taken.
- 7) OLD BUSINESS(discussion & possible action)
 - a. Discussion and possible action – Second reading and approval of Amendment 2 to Accommodations Ordinance 1-93
 - o MOTION BERTCH/ SECOND SCHUTT. To approve Amendment 2 to Accommodations Ordinance 1-93. VOTE: MOTION UNANIMOUSLY CARRIED BY ROLL CALL VOTE. Reuss – yes, Bertch – yes, Schutt – yes.
- 8) ADJOURN(discussion & possible action)
 - Chairman Reuss adjourned the meeting at 6:57 pm

Exhibit A

Northwoods EMS District

Monthly Report – November 2025

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	11/1/2025	507	PI	91	Y	BLS	Fall
2	11/1/2025	1748	MW	91	Y	ALS	Pain
3	11/1/2025	2355	MW	91	N	Not Billed	Lift-Assist
4	11/4/2025	250	BJ	92	N	Not Billed	Lift-Assist
5	11/4/2025	1832	BJ	92	Y	BLS	Fall
6	11/5/2025	2145	WIN	91	Y	ALS	Chest Pain
7	11/6/2025	1920	BJ	92	N	Not Billed	Vehicle Accident
8	11/6/2025	1920	BJ	91	N	Not Billed	Vehicle Accident
9	11/8/2025	1939	BJ	92	Y	BLS	Difficulty Breathing
10	11/9/2025	1437	WIN	91	N	Not Billed	Vehicle Accident
11	11/10/2025	557	PI	92	N	Not Billed	Vehicle Accident
12	11/10/2025	1001	BJ	92	Y	ALS	Sick
13	11/11/2025	0001	BJ	92	Y	BLS	Difficulty Breathing
14	11/11/2025	902	BJ	92	N	Not Billed	Assist
15	11/11/2025	1808	BJ	92	N	Not Billed	Assist
16	11/12/2025	631	WIN	91	Y	ALS	Unresponsive
17	11/16/2025	1814	BJ	92	Y	ALS2	Unresponsive
18	11/17/2025	1350	MW	91	Y	ALS	Dizziness
19	11/21/2025	841	WIN	91	Y	ALS2	Seizure
20	11/21/2025	1516	BJ	92	Y	BLS	Syncope
21	11/21/2025	2137	PI	91	N	Not Billed	Lift-Assist
22	11/22/2025	1122	WIN	91	Y	ALS2	Stroke
23	11/22/2025	2138	BJ	92	Y	ALS	Pain
24	11/24/2025	1138	PI	92	Y	ALS	Vehicle Accident
25	11/24/2025	2348	BJ	92	Y	BLS	Altered Mental Status
26	11/25/2025	2212	BJ	92	N	Not Billed	Vehicle Accident
27	11/26/2025	1330	WIN	91	N	Not Billed	Fire Alarm
28	11/26/2025	2135	WIN	91	N	Not Billed	CO Alarm
29	11/26/2025	2313	PI	92	Y	BLS	Difficulty Breathing
30	11/27/2025	0003	WIN	91	N	TNT	CO Poisoning
31	11/27/2025	539	BJ	92	N	Not Billed	Gas Odor
32	11/27/2025	801	MW	91	Y	BLS	Fall
33	11/27/2025	913	MW	92	N	Not Billed	Lift-Assist
34	11/27/2025	1502	PI	91	Y	BLS	Welfare Check
35	11/27/2025	1635	BJ	92	N	Not Billed	Vehicle Accident
36	11/28/2025	628	PI	92	N	Not Billed	Structure Fire
37	11/28/2025	1425	BJ	92	N	Not Billed	Vehicle Accident
38	11/28/2025	1929	AV	92	Y	BLS	Fall
39	11/29/2025	1107	PI	92	N	Not Billed	Vehicle Accident
40	11/29/2025	1307	AV	92	Y	ALS	Fall

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time.

November average turnout time is **1.50** minutes.

Average response time for the month of **November** was **14.49 minutes**. This is from the time of 911 call received to arrival at patient. Response times are obtained through Vilas Dispatch Center.

Special Note: A large winter storm arrived in November and resulted in significant delays in response to the scene. The Northwoods EMS District must acknowledge the hard work by the local fire departments / company that assisted with access by plowing, tree removal, and getting vehicle unstuck. The dedication of the local volunteers is above expectation!

Transport and Billing

21 of the 40 responses were transported. "Not Billed" responses included those that refused transport following medical evaluation or no patient identified. Of the 21 responses that were transported, **11 responses benefitted from Paramedic Level care** with **three** requiring significant intervention. Paramedic level care is defined as intervention beyond IV placement. Since the start of the district, **73%** of patient transport receive paramedic level intervention. **449.3** loaded miles were recorded.

Billing Rates

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Total
Not Billed	5	8	6	9	11	17	14	16	14	8	19	127
BLS	1	3	8	5	2	8	11	7	8	6	10	69
ALS	7	14	14	17	11	22	18	19	14	8	8	152
ALS2	2	2	2	1	1	4	1	5	3	9	3	33

Special Note: November had a significant change in terms of normal response and transport. The onset of winter weather resulted in an increase of falls and vehicle accidents which resulted in no injury. The CO, Fire alarm, and structure fire responses provide medical support for the fire fighters and residents. It is fortunate that majority of these increased responses benefitted from medical assessment and not requiring transport to the hospital. Additionally, November had a billing level coded as *treat – no – transport* (TNT). NEMSD crews were able to collaborate with the emergency physician, provide on-scene treatment, and allow the patient to stay home.

Response by Town

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Total
Boulder Junction	6	13	14	12	10	18	13	22	15	7	17	147
Presque Isle	4	9	7	12	4	14	13	9	6	9	8	95
Winchester	2	2	1	1	3	10	5	6	10	3	8	51
Manitowish Waters	3	3	8	7	8	9	11	10	8	11	5	83
Mutual Aid Given	0	0	0	0	0	0	2	0	0	1	2	5

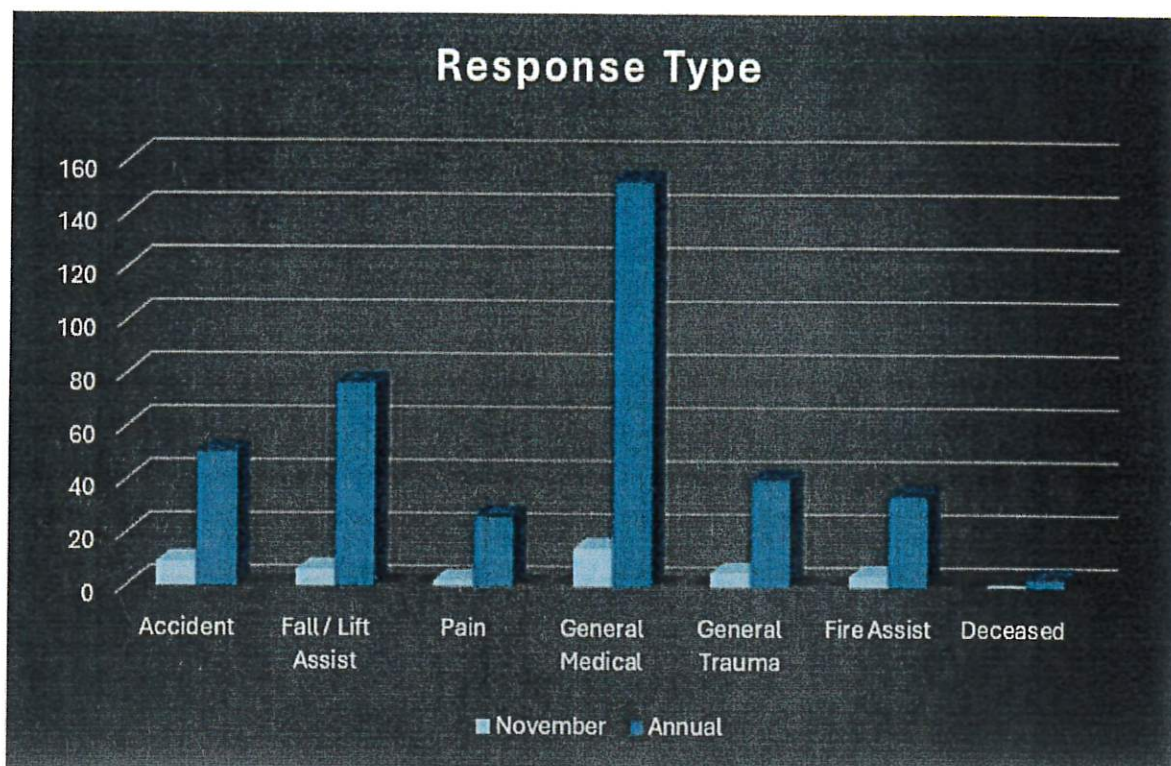
Special Note: Northwoods EMS District was requested five times this year to provide mutual aid for communities outside of district. As of now, each time a unit responded out of district, we had a third crew available to respond. It is the priority of the Northwoods EMS District to provide paramedic level response to the four district towns; however, we realize there may be instances of mutual aid requests. Effective now, any request for mutual aid will be for the Northwoods EMS District reserve ambulances staffed with our local volunteers. This will ensure our staffed ALS units are available for the district.

November Events

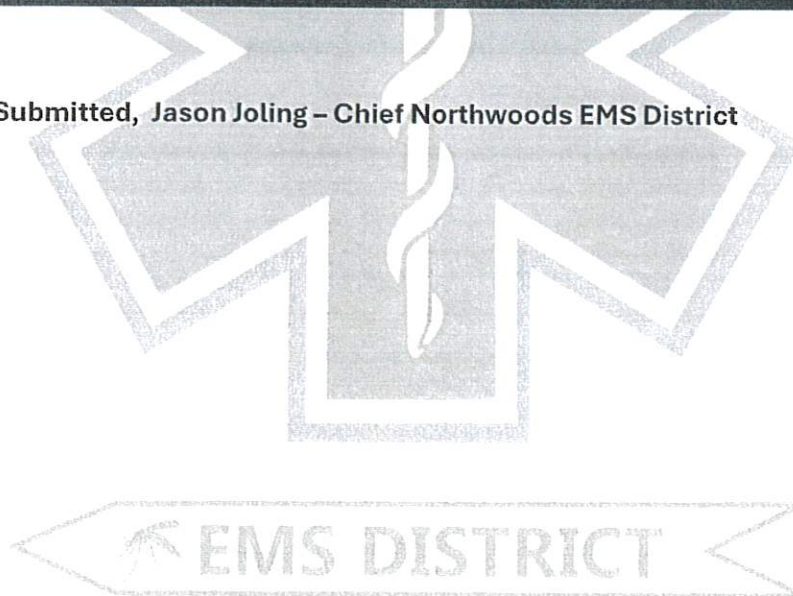
- Obtained licensure as a Training Center
- Conducted CPR for EAU holdings and Little Forest School Staff
- Attended North Central Regional Trauma Advisory Council meeting
- Conducted interview for part-time EMT

As Chief of the Northwoods EMS District, I would like to say Thank You to the support of the communities. Moving into 2026, we will continue to build upon current operations and identify more ways to support the needs of the four towns. I would also like to extend a message of gratitude to our local volunteers and firefighters for their support and commitment to emergency response.





Respectfully Submitted, Jason Joling – Chief Northwoods EMS District



Library Update to the Boulder Junction Town Board

Exhibit B

December 16, 2025

Library Updates:

- **Children's Programming Update:** The Lighted Schoolhouse After-School Reading Program at North Lakeland will resume after Christmas break. Upcoming kids/family programs include "The Most Wonderful Time of the Year" event with a visit from Santa and Mrs. Claus on December 20th. We have started a Homeschool Hangout program for homeschool children of all ages. The program will be held on the 2nd and 4th Thursdays of every month through May. Times will vary weekly so check website event listings. The first program was held on December 11 and 40 parents and children attended! Through a grant from the Boulder Junction Community Foundation, we are hosting a multi-generational Discovery Center program called "Animal Ingenuity" on Saturday, January 3rd. Earpieces for ease and comfort of listening during the program will be available for attendees with hearing impairments.
- **Playground/Park Book Walk:** The Holiday book walk has finally been installed and will be up through the end of the holidays. We will then put up a winter-themed book.
- **Adult Programming Update:** Regular monthly programs/clubs are still taking place. We will be offering a Winter Wellness program series beginning January 20th. Winter classes are also being scheduled.
- **Technology:** Tuesday Tech Time transitioned to "Book-a-Librarian". The new service is by appointment only. We will provide tech help, reference services, book recommendations, research, and more. Patrons can Book-a-Librarian online, in-person, or over the phone.
- **Wintertime Curbside Pickup:** We don't want the snow and ice this winter to keep patrons away so we're encouraging wintertime curbside pickup. Patrons can call ahead with the items they want (books, DVDs, audio CDs, etc.) and we'll gather them and check them out. Then they can call us when they arrive at the library and we'll bring their items out to their vehicle.
- **Holiday Special Hours:** The library will be closed December 24, 25, 31 and January 1 for the holidays.

Upcoming Events and Programs:

- December and January Art in the Library is photography by Joanne Morgan
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm at Aqualand (sometimes other dates/locations)
- Mah Jongg – every Monday from 1-4 pm
- Chat 'n Craft Club – every first and third Wednesday from 10am to Noon
- Northern Waters Genealogical Society - 1st Tuesday of the month at 2 pm
- Boulder Junction Music Gathering – 2nd Tuesday of the month from 3-5 pm
- Homeschool Hangout – 2nd and 4th Thursday of the month at 10am but times may vary
- Saturday, December 20th – Most Wonderful Time of the Year event with Santa at 10:30am
- Closed for the Holidays: December 24, 25, 31 and January 1
- Saturday, January 3 – Animal Ingenuity program with Discovery Center at 10:30am