

Regular Town Board Meeting
Tuesday October 28, 2025
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Dennis Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Laura Bertch, Supervisor Dylan Schutt, Clerk/Treasurer Dan Driscoll, Trevor Greene of The Lakeland Times and 17 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action),

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- Marv Thiel thanked everyone for keeping town operating and looking good
- Ian Brown spoke in favor of raising room tax to 6.75%

4) ITEMS NEEDING APPROVAL (discussion & possible action)

a. Licensing: (application on file in the Clerk's Office)

- Approve Operator License

1. Katie LaBarge
2. Ian Brown

- MOTION BERTCH/SECOND SCHUTT. To approve operator license for Ian Brown. VOTE: MOTION UNANIMOUSLY CARRIED.

- Approve Tobacco License

1. Rustic Roadhaus

- MOTION REUSS/SECOND BERTCH. To approve tobacco license for Rustic Roadhaus. VOTE: MOTION UNANIMOUSLY CARRIED.

b. Approve Regular Town Board Meeting Minutes of September 23, 2025

- MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of September 23,2025. VOTE: MOTION UNANIMOUSLY CARRIED.

c. Approve October Disbursements

- MOTION BERTCH/SECOND SCHUTT. To approve October disbursements. VOTE: MOTION UNANIMOUSLY CARRIED.

- October Update on 2025 budget and disbursements

- Disbursements for October totaled \$150,632.29; including \$29,443.09 for payroll and \$2,861.00 for Ee benefits, \$69,410.29 to Associated Bank for Fire Truck loan, \$715.34 to Associated for FD credit card, \$703.00 to Pete Burditt for disc golf course, \$760.50 Knitts for FD, \$456.28 to Associated for town cc, \$3,913.85 to Barco for benches (to be reimbursed), \$1,325.50 to DA MacPherson for shop, \$4,214.28 to H&L Mesabi for shop, \$2,633.25 to LVG, \$2,600.00 to Municipal Group for property assessment, \$2,507.47 to Pitlick & Wick for cold patch, \$3,018.14 to Republic Services, \$5,716.93 to Riester & Schnell, \$1,633.00 to Town & Country Engineering, \$9,972.16

to Vilas Co Hwy Dept for crack sealing, \$1,847.10 to WPS and \$2,231.78 to Zanroth Brush. A full list of disbursements can be found in the agenda packet.

5) REPORTS & CORRESPONDENCE

- a. Update on Landfill Venture Group
 - Supervisor Schutt provided report. USDA loan grant is on hold due to government shutdown. LVG reviewing for new hauling bids. Looking to design leachate processing plant on site
- b. Update on Parks Board
 - Supervisor Bertch provided report. Disc golf is complete and ready to play. Official opening event will be in the spring. Course will have two sets of baskets; ordering second set
- c. Update on EDC
 - No report
- d. Update on Road Committee
 - Chairman Reuss provided report. 2025 Road project is complete. Need to finalize payment to submit for grant reimbursement. Town is working on additional grant applications for 2026 and 2027.
- e. Update on BJVFD
 - Chairman Reuss provided report. Membership numbers are strong. Discussing radio purchase later in agenda
- f. Update on EMS District
 - Clerk Driscoll read report provided by EMS Chief. Report is attached to the minutes as Exhibit A.
- g. Update on Library
 - Library Director Sanderson provided report which is attached to the minutes as Exhibit B
- h. Update on BJCF
 - BJCF President Mary Van Grinsven provided report which is attached to the minutes as Exhibit C

6) NEW BUSINESS(discussion & possible action)

- a. Discussion & Possible action – Approve 2026 – 2027 election workers
 - MOTION REUSS/SECOND BERTCH. To approve 2026 – 2027 election workers. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Discussion & Possible action - Approve Fire Department purchase of 14 Kenwood hand-held radios
 - MOTION REUSS/SECOND BERTCH. To approve Fire Department purchase of 14 Kenwood hand-held radios. VOTE: MOTION UNANIMOUSLY CARRIED.
 - FD will purchase 14 radios in 2025 and 12 in 2026. Cost will be \$3310 per radio.
 - Will utilize grant and/or fund balance in addition to budget if necessary
- c. Discussion & Possible action – Approve 2026 AIS Agreement with North Lakeland Discovery Center
 - MOTION REUSS/SECOND BERTCH. To approve 2026 AIS Agreement with North Lakeland Discovery Center. VOTE: MOTION UNANIMOUSLY CARRIED.

7) OLD BUSINESS(discussion & possible action)

- a. Discussion and possible action – Consideration by the town board to raise room tax from 5.5% to 6.75%
 - MOTION REUSS/SECOND BERTCH. To raise room tax from 5.5% to 6.75% beginning in 2026. VOTE: MOTION UNANIMOUSLY CARRIED.
- 8) ADJOURN(discussion & possible action)
 - Chairman Reuss adjourned the meeting at 7:02 pm.

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Northwoods EMS District

Monthly Report – September 2025

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	9/4/2025	1303	WIN	91	Y	BLS	Bicycle Accident
2	9/5/2025	738	WIN	91	N	Not Billed	Lift Assist
3	9/5/2025	1702	BJ	92	N	Not Billed	Lift Assist
4	9/6/2025	838	BJ	91/92	Y	BLS	Vehicle Accident
5	9/6/2025	1423	MW	91	Y	ALS	Hand Injury
6	9/8/2025	1107	PI	91	Y	ALS	Sick Call
7	9/12/2025	648	PI	91	Y	ALS	Head Injury
8	9/13/2025	1724	BJ	91	N	Not Billed	Lift Assist
9	9/14/2025	142	WIN	91	Y	ALS	Pain
10	9/15/2025	1151	BJ	92	Y	ALS	Bicycle Accident
11	9/16/2025	345	WIN	91	Y	ALS	Fall
12	9/18/2025	0053	BJ	92	N	Not Billed	Lift Assist
13	9/18/2025	709	BJ	92	N	ALS2	Cardiac Arrest
14	9/18/2025	1941	MW	91	N	Not Billed	Fall
15	9/19/2025	1224	MW	91	Y	BLS	Seizure
16	9/19/2025	1312	BJ	92	Y	BLS	Altered Mental Status
17	9/19/2025	1359	BJ	91	Y	BLS	Weakness
18	9/19/2025	1609	WIN	91	Y	ALS	Bicycle Accident
19	9/19/2025	1709	MW	91	Y	BLS	Vehicle Accident
20	9/19/2025	1709	MW	92	N	Not Billed	Vehicle Accident
21	9/19/2025	1758	PI	92	Y	ALS	Headache
22	9/19/2025	2326	WIN	91	Y	ALS	Illness
23	9/20/2025	1110	WIN	91	N	Not Billed	Cancelled
24	9/21/2025	443	WIN	91	N	Not Billed	Medical Alarm
25	9/21/2025	913	MW	91	Y	ALS	Abdominal Pain
26	9/22/2025	1449	BJ	92	N	Not Billed	Welfare Check
27	9/22/2025	1456	BJ	92	Y	BLS	Dizziness
28	9/24/2025	743	BJ	92	Y	ALS	Difficulty Breathing
29	9/24/2025	1453	WIN	91	Y	ALS	Fall
30	9/24/2025	1527	BJ	92	Y	ALS	Nausea
31	9/24/2025	1604	PI	93	Y	ALS	Chest Pain
32	9/24/2025	1722	WIN	91	N	Not Billed	Bicycle Accident
33	9/25/2025	519	MW	91	N	Not Billed	Medical Alarm
34	9/25/2025	1217	BJ	92	Y	BLS	Stroke
35	9/25/2025	1621	MW	91	N	Not Billed	Lift Assist
36	9/26/2025	1813	PI	91	Y	ALS2	Abdominal Pain
37	9/27/2025	1954	PI	91	N	Not Billed	Lift Assist
38	9/28/2025	1102	BJ	91	Y	ALS2	Bicycle Accident
39	9/28/2025	1236	BJ	92	N	Not Billed	CO Alarm

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time.

September average turnout time is **1.31** minutes.

Average response time for the month of **September** was **10.54 minutes**. This is from the time of 911 call received to arrival at patient. Response times are obtained through Vilas Dispatch Center.

Transport and Billing

25 of the 39 responses were transported. "Not Billed" responses included those that refused transport following medical evaluation or no patient identified. Of the 25 responses that were transported, **17 responses benefitted from Paramedic Level care** with three requiring significant intervention. Paramedic level care is defined as intervention beyond IV placement. Since the start of the district, **75%** of patient transports receive paramedic level intervention. **535.3** loaded miles were recorded.

Billing Rates

	Jan	Feb	March	April	May	June	July	August	Sept
Not Billed	5	8	6	9	11	17	14	16	14
BLS	1	3	8	5	2	8	11	7	8
ALS	7	14	14	17	11	22	18	19	14
ALS2	2	2	2	1	1	4	1	5	3

Response by Town

	January	February	March	April	May	June	July	August	September	Total
Boulder Junction	6	13	14	12	10	18	13	22	15	123
Presque Isle	4	9	7	12	4	14	13	9	6	78
Winchester	2	2	1	1	3	10	5	6	10	40
Manitowish Waters	3	3	8	7	8	9	11	10	8	67
Mutual Aid Given	0	0	0	0	0	0	2	0	0	2

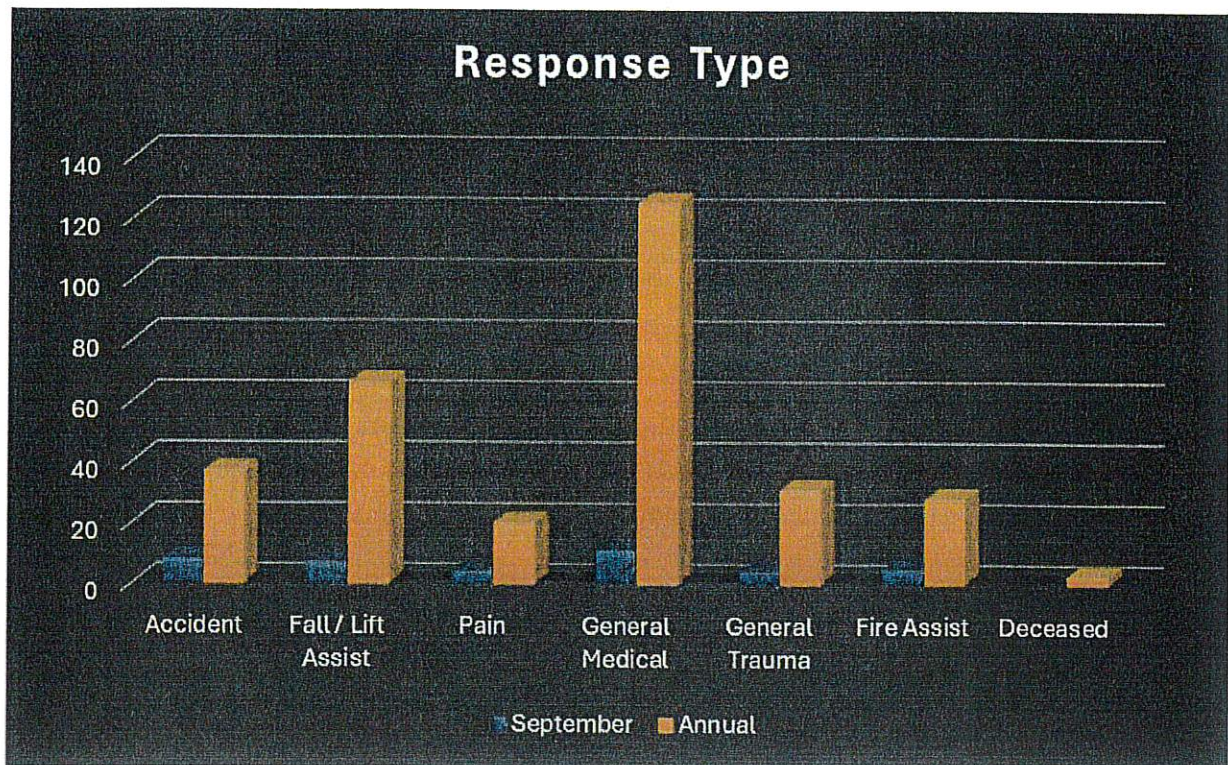
September Events

- Presenter for Rural Stroke Care at the annual Coverdell Stroke Conference (virtual)
- Attended NEMSD Board Meeting
- Heart saver CPR course in Presque Isle
- Attended North Central Regional Trauma Advisory Council Meeting (virtually)
- Attended State EMS Board Meeting (virtually)
- Attended North Central Chiefs and Vilas County Chiefs Meeting
- Deputy Chief Mable presented on rural EMS in Bayfield County
- EMS Training for volunteer staff – Airway Training
- Attended Vilas County Emergency Management Meeting
- Obtained approval as NORTHWOODS EMS Training Center with the State of Wisconsin

Administrative Activity

In previous monthly reports we would typically report on crew activity. NEMSD crews continue to be productive with crew led training on the various equipment and treatments for our communities. Additionally, three of the NEMSD EMT's have enrolled in Advanced EMT (AEMT) with North Central Technical College. This will bring an added skill set to the district. For the September report, I would like to provide a snapshot of monthly duties performed by NEMSD Administrative staff.

Chief	Deputy Chief
Human Resources	Perform all duties of Chief in absence
Finance	Medical supply inventory
Policy / Procedure development	Daily scheduling
Budget administration	Payroll administration
Workers Compensation liaison	Medication inventory / tracking
Quality Assurance / Improvement	Ambulance / Equipment readiness
Protocol development / review	Training Officer
Medical Director Liaison	Infection Control Officer
Dispatch Liaison	Community / Special Event liaison
Training Center Administrator	Website / Social Media management
WARDS Designee	
Protected Health Information Officer	
Regional Emergency Services liaison	



Respectfully Submitted,

Jason Joling – Chief Northwoods EMS District

E+3

Library Update to the Boulder Junction Town Board

October 28, 2025

Library Updates:

- **Children's Programming Update:** The Lighted Schoolhouse After-School Reading Program at North Lakeland started on Monday, October 20. Upcoming programming: Dragon Training Academy on November 1st, craft during the Winter Wonderland Arts and Craft Fair and float in the Christmas Walk parade on November 28th, and a visit from Santa program on December 20th.
- **Playground/Park Book Walk:** The fall book walk is in the stands. We will be doing a Holiday book walk in the stands starting the day of the Christmas Walk.
- **Adult Programming Update:** Regular monthly programs/clubs are still taking place. Programming has wound down until winter programs start in January.
- **Technology:** Starting November 1st, Tuesday Tech Time is transitioning to "Book-a-Librarian". The new service will be by appointment only. We will provide tech help, reference services, book recommendations, and more. Patrons can Book-a-Librarian online, in-person, or over the phone.
- **Friends of the Library:** The Friends of the Library's Fall Raffle and A Taste of Boulder Junction event were a huge success – with an amazing \$14,200 raised (net).
- **Holiday Special Hours:** The library will be closed November 27 for Thanksgiving. We will also be closed December 24, 25, 31 and January 1 for the holidays.

Ongoing Programs:

- October Art in the Library is photographer Steve Rotter
- November Art in the Library is photographer Shannon Brimmer
- Mah Jongg- every Monday from 1-4 pm in the library
- Chat 'n Craft – 1st and 3rd Wednesday from 10 am to Noon
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm – times and locations may vary
- Northern Waters Genealogical Society - 1st Tuesday of the month at 2 pm
- Boulder Junction Music Gathering - 2nd Tuesday of the month from 5-7pm

Special Programs and Meetings:

- Saturday, November 1 – Dragon Training Academy Program at NLDC at 10am
- Thursday, November 6 – Plant Swap and Potluck at 5:30pm
- Wednesday, November 12 – Friends of the Library Meeting at 8:30am in the library
- Thursday, November 13 – Library Board of Trustees Meeting at 4pm
- Saturday, November 15 – Friends Cookie Walk Cooking Baking/Decorating Get Together at 1:30pm
- Friday, November 28 – Friends of the Library Annual Cookie Walk at 4pm at Acorn Lodge
- Saturday, December 20 – Visit from Santa – time TBD

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Boulder Junction Community Foundation

Our mission: To preserve and enhance Boulder Junction for present and future generations.

FIDUCIARY REPORTS TO THE TOWN BOARD October 27, 2025

The Boulder Junction Community Foundation is an Affiliate Member of the Community Foundation of North Central Wisconsin (CFONCW) as of 1/1/2023. *In our merger, we secured the same low rate of 2% on all Fiscal Agreements with the town of Boulder Junction.* All other Fiscal Agreements (with entities other than the town) will be at the normal 5% rate.

NORTH CREEK LOOP TRAIL FUND (NCLT)

Contracts Signed: November 17, 2020 & December 20, 2022

ACTUAL COSTS:	\$1,069,411.60	Pitlik & Wick
	\$73,255.50	Town & Country Engineering
	\$6,519.13	Signage, Survey, Sitework, . . .
	\$1,149,186.23	TOTAL PROJECT COST

\$732,132.48 Foundation funds paid to town

1 OUTSTANDING BILL FOR GRAVEL REPLACEMENT COMING IN 2025.

\$14,813.53 Current balance held by Foundation

BOULDER JUNCTION BASKETBALL COURT FUND (BB)

Contracts Signed: February 13, 2024

\$84,000.00 Projected Project Costs
(\$81,000 project cost + \$3000 two benches)

\$20,000.00	Town Funds for Project
\$2,500.00	Park & Recreation Department Funds
\$47,265.67	Foundation Grant paid to town November 2024
\$9,020.90	Foundation Grant paid to town October 2025
\$11,730.24	Current balance held by Foundation

\$90,516.81 TOTAL FUNDS

TALL PINES DISC GOLF COURSE FUND (DGC)

Contract Signed: January 28, 2025

\$44,000 Projected Project Fundraising
(\$26,800 project cost + \$13,200 contingency funds for additional work)
Any residual at end of project will be placed in the Park & Recreation
Maintenance Fund)

\$6,000.00 Town commitment to the project

\$27,044.93 Foundation Grant paid to town October 2025

\$2,653.03 Current balance held by the Foundation

\$35,697.96 TOTAL FUNDS

Town of Boulder Junction Designated Fund

(Held in the Boulder Junction Community Foundation Family of Funds)

Boulder Junction Parks & Recreation Maintenance Fund

Contract signed. 12/28/24, revised 1/22/25

Fund Purpose: Funds are designated for any parks maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities for Boulder Junction Parks and Recreation facilities, funding of staff positions for Parks and Recreation maintenance or programs, or purchase of equipment for use within the Parks and Recreation facilities.

\$4,971.02 Current balance held by the Foundation

Town of Boulder Junction Designated Fund

(Held in the Boulder Junction Community Foundation Family of Funds)

Boulder Junction Bike Trail Maintenance Fund

Contract signed. 6/23/25

Fund Purpose: Funds are designated for any bike trails maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities or purchase of equipment for use on the bike trails.

\$15,277.71 GRANT from BOULDER JUNCTION COMMUNITY FOUNDATION 6.23.25

\$16,707.58 Current balance held by the Foundation