

Regular Town Board Meeting
Tuesday July 22, 2025
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Dennis Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Laura Bertch, Supervisor Dylan Schutt, Clerk/Treasurer Dan Driscoll and 26 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action)

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- Carla Tiefenthaler – ATVs. White Sand Lake Assoc. voted unanimously that town conduct survey with property owners included.
- Marv Thiel – Support of ATVs
- Sue Kern – Would like property owners included in survey
- Larry Dinardo - Would like property owners included in survey
- Randy Schultz - Would like property owners included in survey
- Anne Brouwer - Would like property owners included in survey

4) ITEMS NEEDING APPROVAL (discussion & possible action)

- a. Licensing: (application on file in the Clerk's Office)
 - Approve 2025 – 2026 Liquor Licenses
 - Boulder Bear Motor Lodge
 - Marms on 51
 - MOTION BERTCH/SCHUTT. To approve 2025 – 2026 Liquor License for Boulder Bear Motor Lodge and Marms on 51. VOTE: MOTION UNANIMOUSLY CARRIED.
 - Approve Operator License
 - Daniel Cardinal
 - MOTION BERTCH/SECOND SCHUTT. To approve Operator License for Daniel Cardinal. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Approve Regular Town Board Meeting Minutes of June 24, 2025 and Special Town Board Meeting Minutes of July 10, 2025
 - MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of June 24, 2025 and Special Town Board Meeting Minutes of July 10, 2025. VOTE: MOTION UNANIMOUSLY CARRIED.
- c. Approve July Disbursements
 - MOTION BERTCH/SECOND SCHUTT. To approve July Disbursements. VOTE: MOTION UNANIMOUSLY CARRIED.
 - July Update on 2025 budget and disbursements

- Total disbursements for July were \$196,640.93. Payroll and benefits totaled \$33,786.72. Other expenses: \$8,669.99 to Ace Hardware for Disc Golf Course, \$116,259.60 to Associated for bond interest, \$6,124.00 to Bitco for workers compensation coverage, \$10,638.00 to Hicks Enterprises for Fuel, \$775.00 to Howard Bros, \$2,661.00 to LVG, \$2,600.00 to Municipal Group, \$2,984.62 to Republic Services and \$2,222.55 to WPS.
 - A full list of disbursements can be found in the 7225 meeting agenda packet.

d. Approve May 2025 and June 2025 Financial Statements

- MOTION BERTCH/SECOND SCHUTT. To approve May 2025 Financial Statements. VOTE: MOTION UNANIMOUSLY CARRIED.

5) REPORTS & CORRESPONDENCE

a. Update on Landfill Venture Group

- Chairman Reuss provided report. Main topic of discussion at the last LVG meeting sale of the property to LVG and towns.

b. Update on Parks Board

- Supervisor Bertch provided report.
 - Park Board held a celebration, that they hope to do annually, on July 5, 2025
 - Thanks to Dennis Duke and volunteers. Basketball court is mostly complete, waiting for bricks and one more bench.
 - Disc golf course work is ongoing. Course is playable but tee pads, wood chips and more clearing need to be done.
 - Next meeting will be July 24, 2025.

c. Update on EDC

- No report. Will speak to item 7a later in the agenda.

d. Update on Road Committee

- Chairman Reuss provided report. Pitlik & Wick are planning for the end of August or September to complete 2025 road project. Waiting on answer on possible additional grant money to extend 2025 road project.

e. Update on BJVFD

- Chairman Reuss provided report. FD has been completing a lot of training. Trained at Wild Boar site.

f. Update on EMS District

- Clerk Driscoll read report provided by Chief Jolin. The report is attached to the minutes as Exhibit A.

g. Update on Library

- Library Director Sanderson provided report. Her report is attached to the minutes as Exhibit B.

h. Update on BJCF

- Mary Van Grinsven provided report. Her report is attached to the minutes as Exhibit C.

i. Update on Snowmobile Club

- Chairman Reuss provided report. Snowmobile Club has raised money to build a new storage building for the club. It will be built on Town land next to the

current snowmobile barn. The club will be on future agendas as needed to discuss development and building.

6) NEW BUSINESS(discussion & possible action)

- a. Discussion and possible action – Approve addition of 5th member for Cemetery Board
 - MOTION REUSS/SECOND BERTCH. To approve addition of 5th member for Cemetery Board. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Discussion and possible action – Approval of 2025 – 2026 insurance renewal
 - MOTION REUSS/SECOND BERTCH. To approve 2025 – 2026 insurance renewal. VOTE: MOTION UNANIMOUSLY CARRIED.
 - Liability Insurance increased to \$45,067 from \$39,000. Workers compensation went down to \$6200 from \$9300. Total cost \$51,000 for overall increase of \$3000.
 - Added New snow plow truck, new ATV for FD, playground equipment and raised litigation defense amount.

7) OLD BUSINESS(discussion & possible action)

- a. Discussion and possible action – EDC Committee request to use room tax funds for planning and marketing of “The Station.”
 - MOTION REUSS/SECOND BERTCH. To approve up to \$50,000 (not to exceed) in room tax funds for design, marketing and fundraising purposes for The Station property.

8) ADJOURN(discussion & possible action)

- Chairman Reuss adjourned the meeting at 7:24 pm

Exhibit A

Northwoods EMS District

Monthly Report – June 2025

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	6/1/2025	1519	WIN	91	Y	ALS	Unresponsive
2	6/1/2025	1652	PI	92	N	Not Billed	Traffic Accident
3	6/2/2025	829	BJ	92	Y	ALS	Abdominal Pain
4	6/2/2025	1701	PI	91	N	Not Billed	Fire Stand-By
5	6/2/2025	1718	BJ	92	Y	BLS	Fall
6	6/3/2025	2030	BJ	92	Y	BLS	Neck Pain
7	6/4/2025	1554	PI	92	N	Not Billed	Stand-By
8	6/6/2025	1138	BJ	92	Y	BLS	Leg Injury
9	6/7/2025	1814	PI	91	Y	ALS	Hip Injury
10	6/7/2025	2237	MW	91	Y	BLS	Fall
11	6/8/2025	831	MW	91	Y	ALS2	Difficulty Breathing
12	6/8/2025	1009	PI	92	Y	ALS	Pain
13	6/8/2025	1122	BJ	91	Y	ALS	Back Pain
14	6/9/2025	1119	MW	91	N	Not Billed	Lift-Assist
15	6/9/2025	1403	PI	91	Y	BLS	Ill
16	6/9/2025	1646	MW	91	Y	ALS	Seizure
17	6/11/2025	1512	BJ	92	N	Not Billed	Lift-Assist
18	6/12/2025	0053	PI	91	Y	ALS	Ill
19	6/12/2025	1059	BJ	92	N	Not Billed	Stand-By
20	6/13/2025	1530	BJ	92	Y	BLS	Anxiety
21	6/13/2025	1838	MW	91	Y	ALS	Difficulty Breathing
22	6/14/2025	1326	WIN	91	Y	ALS	Chest Pain
23	6/14/2025	1430	WIN	92	Y	ALS	Bicycle Accident
24	6/14/2025	1842	MW	91	Y	ALS	Vehicle Accident
25	6/15/2025	837	WIN	91	Y	ALS	GI Bleed
26	6/15/2025	1602	BJ	92	Y	ALS	Allergic Reaction
27	6/16/2025	119	BJ	92	Y	ALS2	Chest Pain
28	6/16/2025	1142	WIN	91	Y	ALS2	Unresponsive
29	6/19/2025	703	WIN	91	N	Not Billed	Deceased
30	6/19/2025	1657	PI	91	Y	ALS2	Difficulty Breathing
31	6/20/2025	1001	WIN	91	N	Not Billed	Altered Mental Status
32	6/20/2025	1218	PI	91	Y	ALS	Syncope
33	6/20/2025	1737	MW	91	N	Not Billed	Syncope
34	6/20/2025	1949	WIN	91	N	Not Billed	Stand-By
35	6/20/2025	1950	BJ	92	N	Not Billed	Lift-Assist
36	6/22/2025	1310	BJ	92	N	Not Billed	CO Alarm
37	6/23/2025	755	BJ	92	Y	ALS	Sick Person
38	6/23/2025	1131	WIN	91	Y	BLS	Difficulty Breathing
39	6/23/2025	1613	BJ	92	Y	ALS	Altered Mental Status
40	6/23/2025	2051	PI	91	N	Not Billed	Lift-Assist
41	6/24/2025	1509	MW	91	N	Not Billed	Welfare Check
42	6/25/2025	1354	BJ	92	N	Not Billed	Lift-Assist
43	6/25/2025	2023	MW	91	N	Not Billed	Lift-Assist
44	6/27/2025	636	BJ	92	Y	ALS	Altered Mental Status
45	6/27/2025	1038	BJ	92	Y	BLS	Weakness
46	6/27/2025	2357	PI	91	Y	ALS	Seizure
47	6/29/2025	449	PI	91	N	Not Billed	Fire Stand-By
48	6/29/2025	615	BJ	92	Y	ALS	Difficulty Breathing
49	6/29/2025	1036	PI	91	Y	ALS	Chest Pain
50	6/29/2025	1335	WIN	91	Y	ALS	Fall
51	6/29/2025	2013	PI	91	Y	ALS	Sick Person

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time. June average turnout time is **1.37** minutes.

Average response time for the month of May was **13.38 minutes**. This is from the time of 911 call received to arrival at patient.

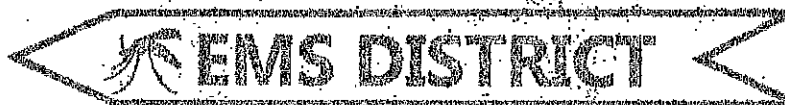
In June, construction is being completed on CTH W with a total road closure east of CTH Q. This construction has affected some response times in portions of Presque Isle. This is offset by the rapid response of PIFD initiating and maintaining quality care until the transport unit arrives.

Transport and Billing

34 of the 51 responses were transported. "Not Billed" responses included those that refused transport following medical evaluation or no patient identified. Of the 34 responses that were transported, **26 responses benefitted from Paramedic Level care** with four requiring significant intervention. 815.8 loaded miles were recorded.

Billing Rates

	Jan	Feb	March	April	May	June
Not Billed	5	8	6	9	11	17
BLS	1	3	8	6	2	8
ALS	7	14	14	17	11	22
ALS2	2	2	2	1	1	4



Crew Activity

NEMSD Crews have been training on the new infusion pumps. This equipment allows for precise medication delivery. In June, a certified Midwife provided an excellent training for all NEMSD staff and volunteers covering delivery of a newborn and management of potential complications. Staff also attended various events in the district.

Training Hours

	Jan	Feb	March	April	May	June
Total	6.5	36	58.5	62	58.5	56

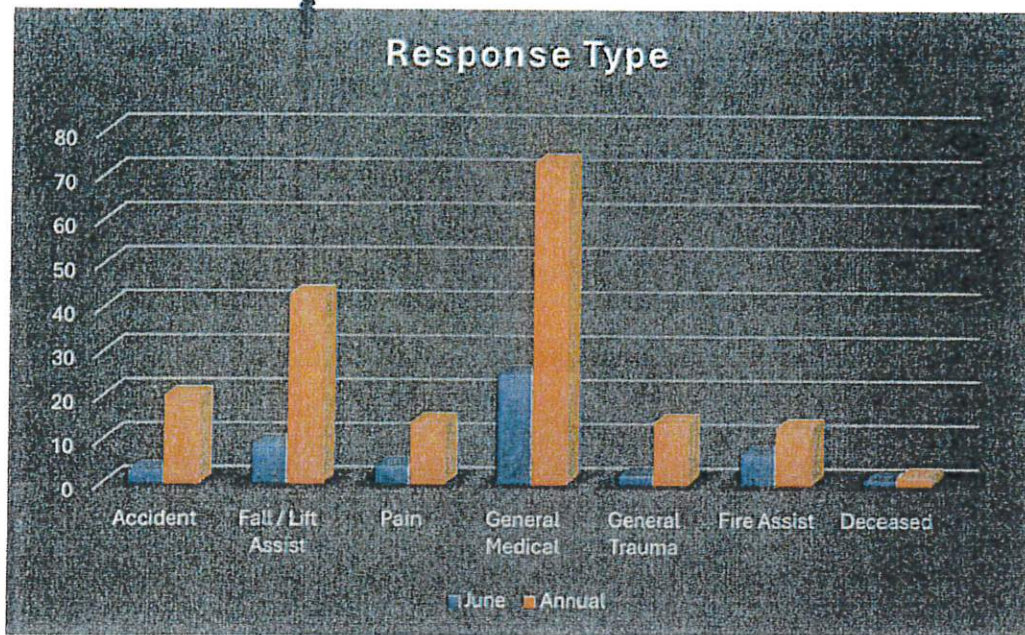
Response by Town

	January	February	March	April	May	June	Total
Boulder Junction	6	13	14	12	10	18	73
Presque Isle	4	9	7	12	4	14	60
Winchester	2	2	1	1	3	10	19
Manitowish Waters	3	3	8	7	8	9	38

June Events

- Conducted EMS Training OB Emergencies
- Conducted CPR refresher
- Met with Aspirus staff to discuss best practice for cardiac management
- Two ride along (PA student and an EMT student)
- Attended Musky Jam planning meeting
- Probation completed for initial hires
- Conducted three interviews for PRN staff





Respectfully Submitted,

Jason Joling – Chief Northwoods EMS District

NORTHWOODS EMS DISTRICT

Library Update to the Boulder Junction Town Board

Exhibit B

July 22, 2025

Library Updates:

- **Children's Programming Update:** Summer programming has kicked off with a great start! We are averaging over thirty participants for the Wednesday sessions and currently have 22 signed up for the reading challenge - though more may be tracking without the app. The last program will be held on Wednesday, August 6th.
- **Playground/Park Book Walk:** We installed a new book in the Book Walk stands on July 4th. The book the library has chosen for the summer Book Walk is *A Park Connects Us* by Sarah Nelson. This picture book excursion through a city park invites readers to discover how shared green spaces bring us together. Lyrical, upbeat text illuminates the abundant gifts the park offers. Vibrant mixed-media illustrations show a diverse group of visitors as they explore this communal space. This love letter to public parks depicts an inclusive and accessible space where community flourishes. Without a screen in sight, it gently hints at the adventures to be had offline and encourages readers to venture into nature and connect with their neighborhoods.
- **Adult Programming Update:** We have a very full summer of programs – author visits, naturalists, etc. All summer programs and events are on our website and Facebook page and listed below.
- **Technology:** The library will continue offering Tuesday Tech Time every Tuesday afternoon from 2-4pm for patrons who seek technology assistance. 30-minute slots are available, and appointments are required in the summer.
- **Friends of the Library:** The weekly Used Book Sale has been going very well with income exceeding last year! The Friends of the Library's Taste of Boulder Junction event will be held on Saturday, October 4th and plans are already underway for a new raffle and food vendors are being lined up.

Ongoing Programs:

- July Art in the Library artist is Glennes Youngbauer (through July 30th)
- August Art in the Library will be Underwater Photographer Jim Arnold (starting August 2nd)
- Mah Jongg- every Monday from 1-4 pm
- Chat 'n Craft – 1st and 3rd Wednesday from 10 am to Noon
- Meditation – 2nd and 4th Wednesday at 10:30am
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm – times and locations may vary
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Gathering - 2nd Tuesday of the month from 5-7pm – **cancelled August 12**
- Friends of the Library Used Book Sale every Tuesday from 8am-1pm from June 3 – August 26
- Summer Library Program – Wednesdays at 10:30am from June 18-August 6
- Book Bike at Music on Main – Wednesday nights through August 13

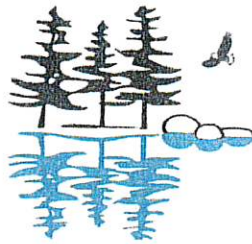
Special Programs and Meetings:

- Thursday, July 24 – OurStory History Program Manoomin's Legacy with Jim Bokern at 7pm
- Thursday, August 7 – Author Ted Rulseh at 7pm
- Friday, August 8 – Getting Excited about Science at 10:30am at NL Discovery Center
- Monday, August 11 – Author Suzie Hunt at 7pm
- Thursday, August 14 – Library Board Meeting at 4pm

Library Update to the Boulder Junction Town Board

- Tuesday, August 19 – Author Judy DuCharme at 7pm
- Thursday, August 28 – OurStory History Program at 7pm – Boulder Junction Storytelling to Gather Stories for the 2027 Centennial
- Saturday, September 6 – Getting Started on Your Genealogy Workshop 10am-Noon

Exhibit C



Boulder Junction Community Foundation

Our mission: To preserve and enhance Boulder Junction for present and future generations.

FIDUCIARY REPORTS TO THE TOWN BOARD July 22, 2025

The Boulder Junction Community Foundation is an Affiliate Member of the Community Foundation of North Central Wisconsin (CFONCW) as of 1/1/2023. *In our merger, we secured the same low rate of 2% on all Fiscal Agreements with the town of Boulder Junction.* All other Fiscal Agreements (with entities other than the town) will be at the normal 5% rate.

NORTH CREEK LOOP TRAIL FUND (NCLT)

Contracts Signed: November 17, 2020 & December 20, 2022

ACTUAL COSTS:	\$1,069,411.60	Pitlik & Wick
	\$73,255.50	Town & Country Engineering
	\$6,519.13	Signage, Survey, Sitework, . . .
	\$1,149,186.23	TOTAL PROJECT COST

\$732,132.48 Foundation funds paid to town

1 OUTSTANDING BILL FOR GRAVEL REPLACEMENT COMING IN 2025.

\$14,813.53 Current balance held by Foundation

BOULDER JUNCTION BASKETBALL COURT FUND (BB)

Contracts Signed: February 13, 2024

\$84,000.00	Projected Project Costs
	(\$81,000 project cost + \$3000 two benches)

\$20,000.00	Town Funds for Project
\$2,500.00	Park & Recreation Department Funds

\$47,265.67 Foundation Grant paid to town November 2024

\$19,083.10 Current balance held by Foundation

\$89,610.88 TOTAL FUNDS

TALL PINES DISC GOLF COURSE FUND (DGC)

Contract Signed: January 28, 2025

\$44,000 Projected Project Fundraising
(\$26,800 project cost + \$13,200 contingency funds for additional work)
Any residual at end of project will be placed in the Park & Recreation
Maintenance Fund)

\$6,000.00 Town commitment to the project
\$29,312.53 Current balance held by the Foundation

\$33,312.53 TOTAL FUNDS

Town of Boulder Junction Designated Fund (Held in the Boulder Junction Community Foundation Family of Funds) **Boulder Junction Parks & Recreation Maintenance Fund**

Contract signed. 12/28/24, revised 1/22/25

Fund Purpose: Funds are designated for any parks maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities for Boulder Junction Parks and Recreation facilities, funding of staff positions for Parks and Recreation maintenance or programs, or purchase of equipment for use within the Parks and Recreation facilities.

\$4,703.71 Current balance held by the Foundation

Town of Boulder Junction Designated Fund (Held in the Boulder Junction Community Foundation Family of Funds) **Boulder Junction Bike Trail Maintenance Fund**

Contract signed. 6/23/25

Fund Purpose: Funds are designated for any bike trails maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities or purchase of equipment for use on the bike trails.

\$15,277.71 GRANT from BOULDER JUNCTION COMMUNITY FOUNDATION 6.23.25
\$15,277.71 Current balance held by the Foundation