

Regular Town Board Meeting
Tuesday August 26, 2025
6:30 P.M.
Boulder Junction Community Center, Boulder Lake Room
5392 Park Street, Boulder Junction, WI 54512

MINUTES

1) CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

- This Regular Town Board Meeting was noticed according to WI State Statute 19.85. Chairman Dennis Reuss called the meeting to order and led the group in the Pledge of Allegiance. Also present were Supervisor Laura Bertch, Supervisor Dylan Schutt, Clerk/Treasurer Dan Driscoll, Trevor Greene from The Lakeland Times and 16 guests.

2) APPROVAL OF AGENDA /ORDER OF THE DAY(discussion & possible action)

- MOTION BERTCH/SECOND SCHUTT. To approve agenda. VOTE: MOTION UNANIMOUSLY CARRIED.

3) CITIZENS' OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS & ITEMS NOT ON THE AGENDA

- Tom Basting – Requested a second survey on ATV/UTV use for property owners
- Carla Tiefenthaler – Would like ordinance introduced prohibiting ATV/UTV use on town roads and county roads
- Anne Brouwer – Seconds Tom Basting's request for a second survey for property owners
- Steve Halverson – Discussed danger and increase in fatalities due to ATV/UTV

4) ITEMS NEEDING APPROVAL (discussion & possible action)

a. Licensing: (application on file in the Clerk's Office)

- Approve Operator License
 1. Tessa England
 2. Jeremy Zyck
 3. Joshua Baumgartner
 4. Camille Nelson
- MOTION REUSS/SECOND BERTCH. To approve operator licenses for Tessa England, Jeremy Zyck, Joshua Baumgartner and Camille Nelson. VOTE: MOTION UNANIMOUSLY CARRIED.

b. Approve Regular Town Board Meeting Minutes of July 22, 2025

- MOTION BERTCH/SECOND SCHUTT. To approve Regular Town Board Meeting Minutes of July 22, 2025. VOTE: MOTION UNANIMOUSLY CARRIED.

c. Approve August Disbursements

- MOTION BERTCH/SECOND SCHUTT. To approve August Disbursements. VOTE: MOTION UNANIMOUSLY CARRIED.
- August Update on 2025 budget and disbursements
 - Disbursements for the month August totaled \$178,269.39. Payroll accounted for \$43,413.82 (3 payrolls), Ee benefits \$2,861.00, \$23,109.00 to Horton Group for Liability Insurance, \$1,044.03 and \$2,348.20 to Associated Bank for Town and FD credit card, \$1,221.69

and \$2,036.15 to County Materials for disc golf course, \$5,906.50 to National Hose Testing for FD, \$4,224.31 to North Star Emergency for FD, \$8,883.81 to Conway Shields for FD PPE, \$3634.00 to Fire Prevention Services for fire inspections, \$2,495.52 to Pomp's Tire for EMS, \$43,683.45 to Chamber of Commerce for 2nd Q room tax and marketing, \$2,831.73 to Creative Brick for Basketball Court, \$4,987.50 to Landfill Venture Group, \$2,600.00 to Municipal Group for property assessment, \$4,000.00 to North Lakeland Discovery for AIS program, \$1,020.00 to Peterson Metz, \$1,134.04 to Pitlick & Wick, \$3,828.05 to Republic Services, \$1,065.00 to Transcendent Technologies, \$2,564.42 to Wisconsin Public Service.

d. Approve June 2025 and July 2025 Financial Statements

- MOTION BERTCH/SECOND SCHUTT. To approve June 2025 and July 2025 Financial Statements. VOTE: MOTION UNANIMOUSLY CARRIED.

5) REPORTS & CORRESPONDENCE

a. Update on Landfill Venture Group

- Supervisor Schutt provided report. Small meeting, only 3 towns attended. Discussed leachate costs to transfer to Medford. Tire rate going up \$2.00. Next meeting is September 12.

b. Update on Parks Board

- Supervisor Bertch provided report. Disc Golf course should be done by the end of September. Bertch thanked Dennis Duke for all his work. At last meeting they discussed upgrades to the baseball diamond.

c. Update on EDC

- No update

d. Update on Road Committee

- Chairman Reuss provided report. Town has received full grant amount of \$546K with a full cost of the project being \$780K. Pitlik & Wick is the contractor.

e. Update on BJVFD

- Chairman Reuss provided report. FD has high enrollment. Holding fundraiser on September 13.

f. Update on EMS District

- Chief Jolin provided report. His report is attached to the minutes as Exhibit A.

g. Update on Library

- Library Director Sanderson provided report. Her report is attached to the minutes as Exhibit B.

h. Update on BJCF

- Mary Van Grinsven provided report. Her report is attached to the minutes as Exhibit C.

i. Update on Snowmobile Club

- Chairman Reuss provided report. Snowmobile Club plans on building a new barn. Cost will be covered by fundraising. Building will use existing well.

j. Update on 2nd Quarter Room Tax

- Clerk Driscoll provided report. Total room tax collected for 2nd quarter 2025 is \$53,211.27. An increase of .22% from 2024. Motels accounted for \$7,394.50

and resorts and other rentals accounted for \$45,816.77. Town 25% total was \$13,302.82 and chamber 75% \$39,908.45.

6) NEW BUSINESS(discussion & possible action)

- a. Discussion and possible action – Approval of Fire Department Volunteer Fund purchase from Fire Rescue Supply
 - MOTION REUSS/SECOND BERTCH. To approve Fire Department Volunteer Fund purchase from Fire Rescue Supply in the amount of \$11,585.00. VOTE: MOTION UNANIMOUSLY CARRIED.
- b. Discussion and possible action – Approval of Park Board Application for \$5000 grant from Boulder Junction Community Foundation
 - MOTION REUSS/SECOND BERTCH. To approve Park Board Application for \$5000 grant from Boulder Junction Community Foundation. VOTE: MOTION UNANIMOUSLY CARRIED.
- c. Discussion and possible action – Set 2025 Budget Workshop Meeting
 - MOTION REUSS/SECOND BERTCH. To set first budget workshop for September 25, 2025. VOTE: MOTION UNANIMOUSLY CARRIED.

7) ADJOURN(discussion & possible action)

- Chairman Reuss adjourned the meeting at 7:20 pm

Northwoods EMS District

Monthly Report – July 2025

	Date	Time	Town	Unit	Transport	Billing Level	Response
1	7/2/2025	1031	PI	92	Y	ALS	Vehicle Accident
2	7/2/2025	1220	MW	91	N	Not Billed	Syncope
3	7/3/2025	1927	BJ	92	Y	BLS	Sick Call
4	7/3/2025	2304	PI	92	Y	ALS	Chest Pain
5	7/4/2025	917	BJ	91	Y	BLS	Fall
6	7/4/2025	1308	AV	92	Y	ALS	Heat Illness
7	7/4/2025	2035	MW	91	N	Not Billed	Fire Stand-By
8	7/4/2025	2203	MW	91	N	Not Billed	Difficulty Breathing
9	7/5/2025	338	MW	91	Y	ALS	Altered Mental Status
10	7/5/2025	938	PI	92	Y	ALS	Stroke
11	7/5/2025	2043	PI	91	N	Not Billed	Lift Assist
12	7/5/2025	2207	MW	91	Y	ALS	Difficulty Breathing
13	7/6/2025	1124	PI	92	Y	ALS	Weakness
14	7/6/2025	1308	PI	91	Y	ALS	Weakness
15	7/7/2025	1417	MW	91	Y	ALS	Chest Pain
16	7/8/2025	610	PI	92	Y	ALS	Pain
17	7/9/2025	645	BJ	92	Y	ALS	Weakness
18	7/10/2025	1029	PI	92	Y	BLS	Altered Mental Status
19	7/11/2025	1155	WIN	91	Y	ALS	Vehicle Accident
20	7/11/2025	1419	MW	91	N	Not Billed	Welfare Check
21	7/11/2025	1442	PI	92	Y	ALS	Syncope
22	7/11/2025	1951	MW	91	Y	ALS	Fall
23	7/12/2025	1422	BJ	92	Y	BLS	Altered Mental Status
24	7/14/2025	1720	BJ	92	N	Not Billed	Fire Stand-By
25	7/17/2025	1035	PI	92	Y	ALS	Hip Injury
26	7/18/2025	253	MW	91	Y	BLS	Fall
27	7/18/2025	636	PI	92	Y	BLS	Chest Pain
28	7/18/2025	1717	PI	91	N	Not Billed	Vehicle Accident
29	7/20/2025	739	BJ	92	Y	BLS	Back Pain
30	7/21/2025	2231	MW	91	Y	BLS	Difficulty Breathing
31	7/22/2025	2327	WIN	91	Y	ALS	Head Injury
32	7/23/2025	2215	BJ	92	N	Not Billed	Welfare - Cancelled
33	7/24/2025	2007	MW	91	N	Not Billed	Injury - Cancelled
34	7/25/2025	841	BJ	92	N	Not Billed	Lift Assist
35	7/25/2025	1259	BJ	92	N	Not Billed	Bicycle Accident
36	7/26/2025	814	BJ	92	Y	ALS	Unresponsive
37	7/26/2025	1514	WDF	94	N	Not Billed	Fire Support
38	7/26/2025	1836	BJ	92	N	ALS2	Unresponsive
39	7/27/2025	1912	BJ	92	Y	BLS	Fall
40	7/28/2025	931	BJ	92	Y	BLS	Abdominal Pain
41	7/29/2025	631	PI	91	N	Not Billed	Welfare Check
42	7/30/2025	1229	WIN	91	N	Not Billed	Allergic Reaction
43	7/31/2025	355	WIN	91	Y	ALS	Abdominal Pain
44	7/31/2025	740	WIN	91	Y	BLS	Weakness

Response and turnout time

Turnout time, from dispatch until responding, was under 90 seconds 80% of the time. July average turnout time is **1.26** minutes.

Average response time for the month of July was **13:92 minutes**. This is from the time of 911 call received to arrival at patient.

Transport and Billing

30 of the 44 responses were transported. "Not Billed" responses included those that refused transport following medical evaluation or no patient identified. Of the 30 responses that were transported, **19 responses benefitted from Paramedic Level care** with one requiring significant intervention. Paramedic level care is defined as intervention beyond IV placement. Since the start of the district, approximately 75% of transports receive paramedic level intervention. **687.2** loaded miles were recorded.

Billing Rates

	Jan	Feb	March	April	May	June	July
Not Billed	5	8	6	9	11	17	14
BLS	1	3	8	5	2	8	11
ALS	7	14	14	17	11	22	18
ALS2	2	2	2	1	1	4	1

Crew Activity

NEMSD Crews attended numerous community events through the month of July. Paramedic Fraley was instrumental in his work with obtaining a grant through Wisconsin Public Service for \$700. This grant will be used to obtain a pediatric emergency restraint system which will now ensure that all ambulances have this piece of equipment. This device allows NEMSD to safely transport all pediatric patients and comply with state regulations. NEMSD crews also completed a combined **47.5** hours of continuing education.

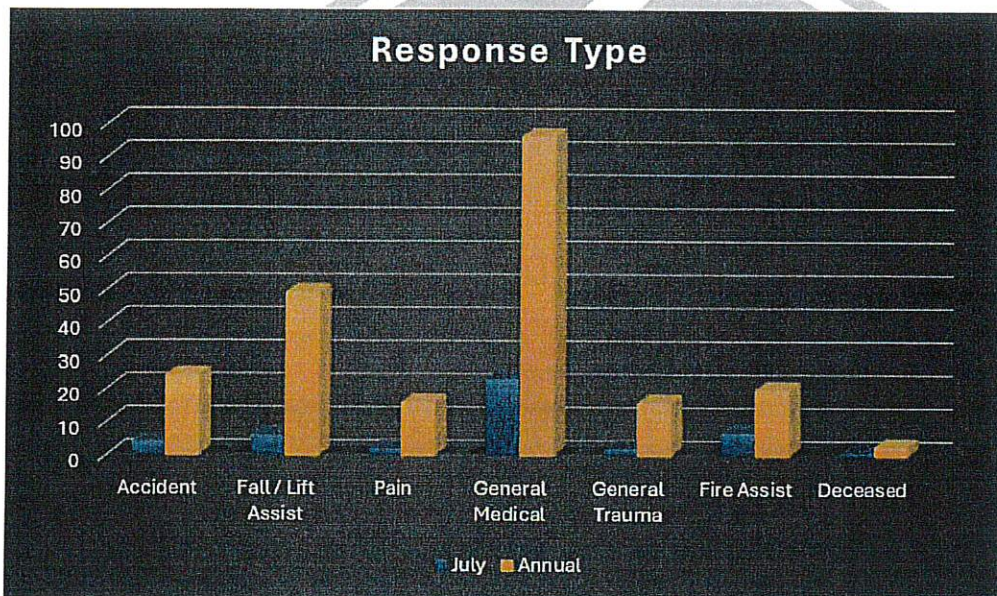
Response by Town

	January	February	March	April	May	June	July	Total
Boulder Junction	6	13	14	12	10	18	13	86
Presque Isle	4	9	7	12	4	14	13	63
Winchester	2	2	1	1	3	10	5	24
Manitowish Waters	3	3	8	7	8	9	11	49
Mutual Aid Given	0	0	0	0	0	0	2	2

Mutual Aid given was added as NEMSD provided two instances of Mutual aid in July. One incident was in Arbor Vitae for a critical response. At that time, NEMSD had three available paramedic ambulances. The second response was conducted with a reserve unit and staff to provide rehab support at a large fire in Minocqua / Woodruff.

July Events

- Conducted EMS Training for trauma management
- Conducted CPR refresher for Little Forest School staff
- Attended July 4th Parades, Boat Parade, Fireworks, Lakes picnic.
- Attended North Central Chiefs Meeting and Vilas Chiefs Meeting
- Conducted two interviews for PRN staff



Respectfully Submitted,

Jason Joling – Chief Northwoods EMS District

Library Update to the Boulder Junction Town Board

Exhibit B

August 26, 2025

Library Updates:

- **Children's Programming Update:** Summer Reading Program ended August 6th. We had 27 reading challenge participants who read a total of 40,701 minutes. Kate is planning the start date for the Lighted Schoolhouse After-School Reading Program (beginning of October?), the possibility of visiting the Little Forest School, as well as several special events/programs at the library.
- **Playground/Park Book Walk:** The next book walk book will be installed before our October 11th Fall Interactive Book Walk. The book is *Insect Action! An Alphabet, Rhyming, and Movement Book* by Heidi Braun (a Minnesota author).
- **Adult Programming Update:** We had a full summer program schedule. There are still a few more events/programs being held in September and October – see below.
- **Technology:** The library will continue offering Tuesday Tech Time every Tuesday afternoon from 2-4pm for patrons who seek technology assistance. 30-minute slots are available, and appointments are required through the end of September. Kate will also be offering a Tech Talk Class on Wednesday, September 17 from 2-4pm.
- **Friends of the Library:** The weekly Used Book ends tomorrow. They have sold a lot of books and raised a lot of funds for the library! The Friends of the Library's Taste of Boulder Junction event will be held on Saturday, October 4th and tickets are now on sale for their fall raffle.
- **Summer Hours Ending:** The last day of extended summer hours will be Tuesday, September 30th. Beginning Wednesday, October 1st we reduce our Monday, Wednesday, and Friday hours.

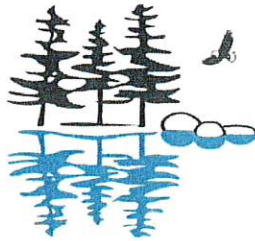
Ongoing Programs:

- August Art in the Library is Underwater Photographer Jim Arnold (through Friday, August 29)
- September Art in the Library will be Astrophotographer Kate Reichl (installed on Tuesday, Sept. 2)
- Mah Jongg- every Monday from 1-4 pm
- Tuesday Tech Time – Tuesdays from 2-4pm by appointment
- Chat 'n Craft – 1st and 3rd Wednesday from 10 am to Noon
- Boulder Junction Book Club – 2nd Wednesdays at 1:30 pm
- Books & Brews Book Club – 1st Wednesday at 7 pm – times and locations may vary
- Northern Waters Genealogical Society - 1st Tuesday of the month at 6 pm
- Boulder Junction Music Gathering - 2nd Tuesday of the month from 5-7pm – *cancelled September 9*

Special Programs and Meetings:

- Thursday, August 28 – OurStory History Program at 7pm – Boulder Junction Storytelling to Gather Stories for the 2027 Centennial
- Wednesday, September 3 – Friends of the Library meeting at 8:30am in the library
- Saturday, September 6 – Getting Started on Your Genealogy Workshop 10am-Noon
- Thursday, September 11 – Library Board of Trustees Meeting at 4pm
- Tuesday, September 16 – Dementia Live! With the VC ADRC from 1-3pm – registration required
- Wednesday, September 17 – Tech Talk Class from 2-4pm
- Thursday, September 18 – Astrophotography Artist's Reception and Presentation starting at 6:30pm
- Thursday, September 25 – OurStory History Program at 7pm – Dr. Kate Angel on Snowshoes
- Saturday, October 4th – Friends "A Taste of Boulder Junction" fundraiser from 5-8pm

Exhibit C



Boulder Junction Community Foundation

Our mission: To preserve and enhance Boulder Junction for present and future generations.

FIDUCIARY REPORTS TO THE TOWN BOARD August 26, 2025

The Boulder Junction Community Foundation is an Affiliate Member of the Community Foundation of North Central Wisconsin (CFONCW) as of 1/1/2023. *In our merger, we secured the same low rate of 2% on all Fiscal Agreements with the town of Boulder Junction.* All other Fiscal Agreements (with entities other than the town) will be at the normal 5% rate.

NORTH CREEK LOOP TRAIL FUND (NCLT)

Contracts Signed: November 17, 2020 & December 20, 2022

ACTUAL COSTS:	\$1,069,411.60	Pitlik & Wick
	\$73,255.50	Town & Country Engineering
	\$6,519.13	Signage, Survey, Sitework, . . .
	\$1,149,186.23	TOTAL PROJECT COST

\$732,132.48 Foundation funds paid to town

1 OUTSTANDING BILL FOR GRAVEL REPLACEMENT COMING IN 2025.

\$14,813.53 Current balance held by Foundation

BOULDER JUNCTION BASKETBALL COURT FUND (BB)

Contracts Signed: February 13, 2024

\$84,000.00 Projected Project Costs
(\$81,000 project cost + \$3000 two benches)

\$20,000.00 Town Funds for Project
\$2,500.00 Park & Recreation Department Funds

\$47,265.67 Foundation Grant paid to town November 2024

\$20,615.55 Current balance held by Foundation

\$90,381.22 TOTAL FUNDS

TALL PINES DISC GOLF COURSE FUND (DGC)

Contract Signed: January 28, 2025

\$44,000 Projected Project Fundraising
(\$26,800 project cost + \$13,200 contingency funds for additional work)
Any residual at end of project will be placed in the Park & Recreation
Maintenance Fund)

\$6,000.00 Town commitment to the project
\$29,505.37 Current balance held by the Foundation

\$35,505.37 TOTAL FUNDS

Town of Boulder Junction Designated Fund

(Held in the Boulder Junction Community Foundation Family of Funds)

Boulder Junction Parks & Recreation Maintenance Fund

Contract signed. 12/28/24, revised 1/22/25

Fund Purpose: Funds are designated for any parks maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities for Boulder Junction Parks and Recreation facilities, funding of staff positions for Parks and Recreation maintenance or programs, or purchase of equipment for use within the Parks and Recreation facilities.

\$4,826.65 Current balance held by the Foundation

Town of Boulder Junction Designated Fund

(Held in the Boulder Junction Community Foundation Family of Funds)

Boulder Junction Bike Trail Maintenance Fund

Contract signed. 6/23/25

Fund Purpose: Funds are designated for any bike trails maintained by the Town of Boulder Junction. This shall include but not be limited to on-going maintenance activities or purchase of equipment for use on the bike trails.

\$15,277.71 GRANT from BOULDER JUNCTION COMMUNITY FOUNDATION 6.23.25
\$15,881.17 Current balance held by the Foundation

As of financial standing dated June 30, 2025, the Boulder Junction Community Foundation Endowment Fund topped \$1Million, celebrating our 15th anniversary and hitting the goal set on day 1 (October 2010) to help the town.

The Foundation is pleased to have given \$1,712,681 in grants to Boulder Junction and the surrounding community, living our mission to preserve and enhance Boulder Junction for present and future generations.