

Regular May Town Board Meeting Minutes
Monday, May 11th, 2026

The meeting was posted on May 6th, 2026 at the Bayfield Town Hall and the town website. Chairman Robert Meierotto and Supervisors Robert Feyen, Karen Boutin (online), Fred Erickson, and Carol Fahrenkrog were in attendance. Clerk Kelly Faye, Treasurer Billie Hoopman, and Road Foreman Carl Butterfield were also present. Chairman Meierotto called the meeting to order at 6:00 PM.

Approval of Agenda: A motion was made by Fahrenkrog, seconded by Erickson, to approve the agenda. Motion carried.

Public Comment: None.

Items for Future Agendas: None.

Discussion and possible approval of minutes of Regular Town Board Meeting of April 21st, 2026: A motion was made by Fahrenkrog, seconded by Erickson, to approve the minutes. Motion carried.

Receive and Place on File Treasurer's Report:

Town of Bayfield
Treasurer's Monthly Report
5/8/2026

GENERAL CHECKING ACCT. 50062

CURRENT ACCOUNT BALANCE	\$43,620.51
Less Checks Outstanding (To Date)	\$21,418.76
CURRENT AVAILABLE BALANCE	\$22,201.75

MONEY MARKET ACCT. 150375

CURRENT ACCOUNT BALANCE	\$833,213.04
Less Designated Funds:	
• Growth Incentive Fund	\$41,468.20
• Pileated Woodpecker Trail (PWT - Hatchery) a. Other Trails Bal. of \$101.17 from 2025 carried over to PWT. b. 2025 PWT Project Funds of \$6001.71 carried over. c. Uses entire 2026 Trails Allocation - \$5000.00	\$2,423.38
• Salmo Trail Project (Essential and Tamarack Health)	\$10,000.00
TOTAL of Designated Funds	\$53,891.58
CURRENT AVAILABLE BALANCE	\$779,321.46

LOANS:

BREMER BANK LOANS	Loader	Star Route Project
• Issue Date	2/21/2020	2024
• Maturity Date	2/21/2028	12/05/2028
• Interest Rate:	2.5%	4.2%
Original Balance	\$433,918.28	\$1,587,286.00
Last Payment	4/21/2026 - \$4,998.52 • \$4,771.27 Principal • \$227.25 Interest	12/5/2025 - \$141,263.72 • \$121,821.00 • \$19,442.72
Current Balance	\$107,341.58	\$365,465.00
Next Payment Due	5/21/2026 = \$4,998.52	12/05/2026 - \$141,263.72

NOTES:

1. Sent memo via e-mail and mail to current STR owners, managers, and providers along with the proposed amended Room Tax Ordinance informing them the Town Board may act on it at their June 2026 Meeting.
2. Received the annual State of Wisconsin Personal Property Aid Payments in the amounts of \$1065.25 and \$1951.09.
3. Town Hall Rentals:
 - May 17 – Sarah Mather, Baby Shower
 - June 27 – Brenda Antonich, Celebration of life for her father
4. Received and recorded 1st Quarter – 2026 Room Tax Reports and payments. Please see attached.

Salmo Trail Proposed Project Budget**REVENUES:**

Essentia Health Donation	\$5,000.00	Rcvd.
Tamarack Health Donation	\$5,000.00	Rcvd.
Bayfield County Wellness Grant	\$5,000.00	Awarded/Reimbursable
DNR Rec. Trails Program Grant	\$46,811.00	Awarded/Reimbursable
Bats Donations	\$3,126.00	
BATS or Boreal Shores Grant	\$5,000.00	Awarded/Check being sent by the end of April (Not Rcvd. To date)
TOTAL	\$69,937.00	
In Kind Labor	\$3,900.00	Estimated
In Kind Equip	\$2,000.00	Estimated
	\$75,837.00	

EXPENSES (To-dat

Lumber for Bridge	\$113.10		Ck. 22609
Call for bids / publication	\$75.39		Ck. 22666
Bid Award-Custom Manufacturing	\$40,600.00	Approved Bid	TBA – 4/2026
Army Corps	\$13,000.00	Approved Bid	TBA – 4/2026
Equipment Operator	\$1200.00	Estimated	
Consultants/Contractors	\$2000.00	Estimated	
Equipment Rental	\$500.00	Estimated	
Supplies	0	Estimated	
Camo Drive Screws	\$500.00	Estimated	
Ramp Materials	\$1760.00	Estimated	
Gravel	\$2880.00	Estimated	
Transport of Materials	\$2000.00	Estimated	
Carts to move boardwalk	\$800.00	Estimated	
Showers at RFR	\$500.00	Estimated	
Dalrymple Campsites	\$250.00	Estimated	
TOTAL	\$66,178.49		

A motion was made by Erickson, seconded by Feyen, to approve the Treasurer's Report. Motion carried.

Report from Pikes Bay Sanitary District: None.

OLD BUSINESS

Discussion and possible appointment of new Plan Commission member: Discussion took place about residents that had expressed interest in serving on the Plan Commission in the past. These included Tom Hart, Mick Parent, and another individual that has been in contact with Chairman Chuck Finn. It was decided that these three people would be contacted to assess their current level of interest.

Discussion and possible action on the proposal to change the name of Harve Road to Harveaux Road: Clerk Faye noted that there is a full-time resident living on the road and that changing the name may cause her to have to change her documents. Discussion took place about the effects of changing the name of the road. It was decided that it was not worth it to change the road name for the road's resident and the effect it could have on the gas tax map. It was suggested that a plaque could be installed at the end of the road noting the history of the road and who it was named after.

Update on request from Attorney Scott Clark that Clerk Faye sign affidavit related to town records and Old St. Paul Road: A motion was made by Feyen, seconded by Erickson, to suggest that the Town Clerk follow the suggestions of the Town Attorney Max Lindsey. Motion carried.

NEW BUSINESS

Discussion and possible recommendation to Bayfield County Zoning Department on Subdivision Plat/Land Division Request from Christopher and Jennifer Weigel, Peter Nelson-Agent, for 5.63-acre property, zoned R-1, located at 36225 County Hwy J, Tax ID #4310: A motion was made by Fahrenkrog, seconded by Feyen, to recommend approval of the request. Motion carried.

Discussion and possible approval for Chairman Meierotto and Clerk Faye to sign Bayfield County Certified Survey Map document confirming subdivision/land division of property located at 36255 County Hwy J, as presented by Peter Nelson of Nelson Surveying: A motion was made by Fahrenkrog, seconded by Erickson, to approve signing the Certified Survey Map. Motion carried.

Review of, and request for input on, draft of updated Room Tax Ordinance and Room Tax Agreement, with formal approval planned for the June 8th, 2026 Town Board Meeting: Treasurer Hoopman gave an overview. She noted that the draft will be considered for final approval at the June Town Board Meeting.

Notice of List of Liquor License Applications to be published in the Ashland Daily Press prior to formal consideration for approval at the June 8th, 2026 Town Board Meeting: Clerk Faye noted that several businesses had not yet submitted their applications and that a list would be provided to the Town Board at a later date.

Discussion and possible approval of Provisional Operator's Licenses for Mason Parker and Luke Wilson of Apostle Islands Golf Course for period of May 11th-June 30th, 2026: A motion was made by Erickson, seconded by Feyen, to approve the operator's licenses. Motion carried.

Discussion and possible action on Growth Incentive Fund Loan Application: It was noted that John and Hilary Jewell of Northern Jewels, LLC were requesting a loan for the growth of their farm and fishing business. Chairman Meierotto asked how much they are requesting as it is not provided in the application. Discussion took place about the current limit of \$7,500. Feyen suggested that a sub-committee meet with the applicants. Discussion took place about inviting them to the June meeting to allow the Town Board to meet with them either in closed or open session. It was suggested that a credit check and a background check be completed in advance of that meeting.

Notice of required Board of Review Training to be completed by two current Town Board members: Training materials were provided to Chairman Meierotto and Supervisor Feyen.

Receive and place on file the correspondence for May 2026:

Received

1. Flyer for Bayfield County Zoning Public Information Session held on April 29th, 2026.
2. CSM Land Division Form from Surveyor Peter Nelson for Town Board Approval and signing.
3. Town Board Recommendation Form for Subdivision Plat/Land Division, Peter Nelson-Agent, for 36225 County Hwy J.
4. Correspondence with Ruth Hulstrom of Bayfield County Zoning related to Land Division Request.
5. Email from Charly Ray of Northern Ecosystem Services confirming plan to continue to treat Wild Parsnip along Star Route Road.
6. Emails from Town Attorney Max Lindsey's office related to request that Clerk sign Affidavit related to the land dispute near Pike's Creek Trail.
7. Proposed Affidavit from Attorney Scott Clark related to town records on Old St. Paul Road.
8. Pikes Bay Sanitary District Meeting Minutes of March 2nd, 2026.
9. Several updates from Kate Kitchell of Bayfield Area Trails related to current trail projects and related records.
10. Copy of WISCORPS Memorandum of Understanding for Salmo Lakewalk Trail Project.
11. Email inquiry related to Operator License Application Process.

Outgoing

1. Federal Payroll Taxes for End of March to beginning of May to US Treasury.
2. WI Payroll Taxes for March and April to WI Department of Revenue.
3. Quarterly Payroll Report for 1st Qtr. 2026 to US Treasury.
4. 2026-2027 Liquor License Renewal Application Materials to all current license holders.
5. Room Tax Report for 2025 to WI Department of Revenue.
6. Signed Memorandum of Understanding to WISCORPS for labor on Salmo Lakewalk Trail during summer of 2026.
7. Letter to Custom Manufacturing confirming award of bid for Salmo Lakewalk Trail improvements.

8. Emails confirming driveway permit approvals to Stephen Nold of 37439 Apostle Bay Road and Heidi Zimmer of 84860 Old San Road.
9. 2025 RxDC Annual Regulatory Data Report to WPS Health Insurance.
10. April 7th Spring Election Results to Bayfield County Clerk.
11. 2026 Dumpster Day Poster.
12. 2026 Road Aid Request to Bayfield Forestry Department.
13. Erickson/Town of Bayfield trail easement filed at Bayfield County Register of Deeds.
14. Unemployment Report for 1st Qtr. 2026 to WI Department of Workforce Development.

A motion was made by Fahrenkrog, seconded by Erickson, to approve the correspondence. Motion carried.

Receive and place on file the Clerk's Report for April 2026:

TOWN OF BAYFIELD					
CLERKS MONTHLY REPORT					
4/18/26 - 5/5/26					
DISBURSEMENTS					
Checks written					
Range					
	22739	22767			
BUDGETS vs. ACTUAL					
		April 2026	Y-T-D	Budget	% of Budget
Revenue	\$	57,556	\$ 206,722	\$ 2,126,396	10%
Expense	\$	67,959	\$ 349,069	\$ 2,126,396	16%
Balance	\$	(10,403)	\$ (142,347)		

A motion was made by Boutin, seconded by Erickson, to approve the Clerk's Report. Motion carried.

Chairman and Supervisor Reports: Erickson reported that the improvements on Olson-Meyer Road look good. Chairman Meierotto said Road Foreman Butterfield provided him with a ditching list that day.

Reminder of Dumpster Day: Saturday, May 23rd, 7AM-1PM.

Set date and time for Regular June Town Board Meeting: Monday, June 8th, 2026- 6:00 PM.

Adjourn: A motion was made by Erickson, seconded by Boutin, to adjourn. Motion carried.

Minutes presented by: Kelly Faye, Clerk.