

Regular March Town Board Meeting
Monday, March 10th, 2025

Call to Order and Roll Call: The meeting was posted on March 6th, 2025 at the Bayfield Town Hall and the town website. Supervisors Fred Erickson, Carol Fahrenkrog, Robert Meierotto, and Karen Boutin were present. Chairman Craig Hoopman and Treasurer Billie Hoopman were in attendance via Zoom. Clerk Kelly Faye and Road Foreman Carl Butterfield were also in attendance. Vice-Chairman Robert Meierotto called the meeting to order at 6PM.

Public Comment: None.

Items for Future Agendas: None.

Discussion and possible approval of minutes of the Regular Town Board Meeting of February 10th, 2025: A motion was made by Boutin, seconded by Erickson, to approve the minutes. Motion carried.

Receive and Place on File Treasurer's Report:

Town of Bayfield
Treasurer's Monthly Report
03/10/2025

GENERAL CHECKING ACCT. #50062

CURRENT ACCOUNT BALANCE	\$110,148.04
Less Checks Outstanding (To Date)	\$46,976.18
CURRENT AVAILABLE BALANCE	\$63,171.86

MONEY MARKET ACCT. #150375

CURRENT ACCOUNT BALANCE	\$1,140,228.15
Less Designated Funds:	
• Growth Incentive Fund	\$39,298.51
• Pileated Woodpecker (Hatchery) Trail (for bridge & trail remedies)	\$12,200.04
• Economic Study:	\$4,801.20
TOTAL of Designated Funds	\$56,299.75
CURRENT AVAILABLE BALANCE	\$1,083,928.40

LOANS:

BREMER BANK LOANS	Loader	Star Route Project
• Issue Date	2/21/2020	2024
• Maturity Date	2/21/2029	12/05/2028

• Interest Rate:	2.5%	4.2%
Original Balance	\$433,918.28	\$1,587,286.00
Last Payment Amount	2/21/2025 - \$4,998.52 • Principle \$4615.90 • Interest \$382.62	12/23/2024 - \$1,123,888.65 • Principle \$1,100,000.00 • Interest \$23,888.65
Current Balance	\$173,120.40	\$539,175.99
Next Payment Due	3/21/2025 = \$4,998.52	12/05/2025 - \$142,571.26

A motion was made by Fahrenkrog, seconded by Boutin, to approve the Treasurer's Report. Motion carried.

Bayfield Area Trails Update: Kate Kitchell was in attendance. See trails related meeting item below.

Report from Pikes Bay Sanitary District: Minutes were provided to the Town Board in their meeting packets.

OLD BUSINESS

Discussion and possible action on Ordinance 2025-01: Repeal Short-Term Rental Ordinance and Application Cycle:

TOWN OF BAYFIELD Bayfield County, Wisconsin

Ordinance 2025:01 Repeal of Short-Term Rental Ordinance

WHEREAS, the Town of Bayfield (the "Town") determined (in 2019 and again in 2023) that it is in the best interest of the residents of the Town that owners of Short-Term Rentals located in the Town are required to obtain a permit from the Town, and

WHEREAS, Town of Bayfield Ordinance 2023-01: An Ordinance Creating Licensing of Short-Term Rentals was established to address this interest and to establish guidelines, an application process, and required fees, and

WHEREAS, in 2024 Bayfield County established Sec. 13-1-35 (a) Short-Term Rentals into the Bayfield County Zoning Code, which created similar regulations and guidelines for Short-Term Rentals in Bayfield County, including an application process and required fees,

NOW, THEREFORE, BE IT RESOLVED by the Board of the Town of Bayfield, at its regular meeting held this 10th day of March 2025, that the Town of Bayfield does hereby repeal Ordinance 2023-01: An Ordinance Creating Licensing of Short-Term Rentals.

Adopted by the Town of Bayfield Board of Supervisors by a vote of - .

Dated this 10th day of March 2025.
TOWN OF BAYFIELD

Craig Hoopman, Chair

Fred Erickson, Supervisor

Robert Meierotto, Supervisor

Karen Boutin, Supervisor

Carol Fahrenkrog, Supervisor

THIS IS TO CERTIFY THAT the foregoing is a true and correct copy of a resolution duly and legally adopted by the TOWN OF BAYFIELD at a regular meeting held on the 10th day of March 2025.

Kelly N. Faye, Clerk

A motion was made by Boutin, seconded by Erickson, to approve the Ordinance. Motion carried.

NEW BUSINESS

Discussion of proposal by Kate Kitchell and Bayfield Area Trails to install an accessible boardwalk on the Salmo Lakewalk Trail, from the second bridge to the lake: Discussion took place about a proposed repair and upgrade of the Salmo Lakewalk Trail by pursuing grant funds.

Discussion and possible action on recommendation from Plan Commission that Town Board support the Salmo Lakewalk Trail proposal and the submission of grant applications for the project: Plan Commission members Bob Feyen and Jim Steffenson were in attendance. Feyen explained that something needs to be done to repair the walkway. Steffenson commented that grant funds would prevent the town from paying for it directly. Fahrenkrog agreed that the need is there. Kitchell mentioned that some of the work involved in the project would be requesting bids. These tasks can be included in a plan to handle any time and office work involved. She also noted that material costs may be going up soon. It was agreed that this project is important. A motion was made by Farhrenkrog to approve moving forward with the project and for Kate Kitchell to apply for three related grants. Motion carried.

Discussion and possible approval of three Operator's License applications: Clerk Faye reported that she received three Operator's License applications. All applicants passed a background check. These include Jenna Erickson, Joan Cansino, and Amanda Stevenson. A motion was made by Boutin, seconded by Erickson, to approve the Operator's Licenses. Motion carried.

Discussion and possible action on Town Hall Rental Request for June 28th: Clerk Faye reported that Treasurer Hoopman received a request to rent the Town Hall for a baby shower on June 28th. A motion was made by Boutin, seconded by Erickson, to approve the rental. Motion carried.

Receive and place on file the Correspondence for March 2025:

Received

1. Three Operators Licenses for employees of Wild Rice Retreat.

2. Email from John Raatz of WI Department of Natural Resources in response to letter from Chairman Hoopman related to Pikes Creek trail stating the issue is being worked on.
3. Email from Ramona Shackleford- Coordinator of the Northwoods Cooperative Weed Management Area requesting time at an upcoming meeting to discuss invasive wild parsnip and other weeds in the Town of Bayfield.
4. Several emails with comments related to upcoming public hearing on Pikes Bay Sanitary District boundaries.
5. Ballot Proof for April 1st Spring Election from Bayfield County Clerk for review and approval.
6. Several absentee ballot requests for April 1st Spring Election.

Outgoing

1. Federal Payroll 941 Reports for End of January and Beginning of February to US Treasury.
2. WI Payroll Taxes for February to WI Department of Revenue.
3. Letter from Chairman Hoopman to WI Department of Natural Resources Secretary Hyun encouraging them to work to restore public access to new Pikes Creek Trail.
4. Resolution 2025-01: In Support of Knowles-Nelson Stewardship Grant Application to Bayfield County Forestry Department.
5. Resolution 2025-02: In Support of DNR Acquisition of Parcel of Land Along Pikes Creek in the Town of Bayfield to WI Department of Natural Resources.
6. Poll Worker Schedule for April 1st Spring Election.
7. Email correspondence with Town Attorney Max Lindsey related to upcoming Pikes Bay Sanitary District Public Hearing.
8. Letter from Attorney for Anderson Bridges via Town Attorney Max Lindsey with proposed resolution letter and settlement document related to the Pikes Creek Bridge dispute.
9. Registration form for upcoming WI Town's Association Board of Review Training for Carol Fahrenkrog and Robert Meierotto.
10. Election Results and paperwork for February 18th Spring Primary Election to Bayfield County Clerk's Office.
11. Postcards with notice of upcoming Pikes Bay Sanitary District boundaries Public Hearing on April 15th to all Town of Bayfield landowners.
12. Posting of Weight Limit Notice from March 5th to May 15th to Town Hall Bulletin Board, Website, and Ashland Daily Press.

A motion was made by Boutin, seconded by Erickson, to approve the correspondence. Motion carried.

Receive and place on file the Clerk's Financial and Budget Report for February 2025:

02/05/2025 - 03/07/2025					
DISBURSEMENTS					
Checks written					
Range					
22122 22196					
BUDGETS vs. ACTUAL					
		February 2025	Y-T-D	Budget	% of Budget
	Revenue	\$ (54,267)	\$ 137,622	\$ 1,921,624	7%
	Expense	\$ 48,781	\$ 191,013	\$ 1,921,624	10%
	Balance	\$ (103,048)	\$ (53,391)		
Note: Town Tax Levy not yet recorded as income. Income from February will be recorded when receipts are received from Treasurer in April. Room Tax Collections and WI DNR PILTS (February Tax Settlement) as well as a Short-Term Rental Application Refund were paid out from income lines causing it to show negative income for February.					

Chair, Supervisor, and Committee Reports: Chairman Hoopman stated he got a call from Sean Cadotte. Permission was requested for him to haul a dumpster out of Weber Road. Hoopman gave him permission as the distance to the highway is short.

Notice of Wisconsin Town's Association Board of Review Annual Training: Materials Ordered and Mailed to Fahrenkrog, Meierotto.

Set date and time for Regular April Town Board Meeting and Board of Audit, Tuesday, April 15th, 2025- Immediately following the Pikes Bay Sanitary District Boundaries Public Hearing and Annual Meeting scheduled to start at 6PM.

Reminder of Spring Election on Tuesday, April 1st. 2025.

Adjourn: A motion was made by Boutin, seconded by Erickson to adjourn the meeting. Motion carried.

Minutes submitted by: Kelly Faye-Clerk