

Regular August Town Board Meeting
Monday, August 12th, 2024- 6:00 PM

Call to Order and Roll Call: The meeting was posted on August 8th, 2024 at the Bayfield Town Hall and the town website. Chairman Craig Hoopman and Supervisors Robert Meierotto, Carol Fahrenkrog, and Fred Erickson were present, as well as Clerk Kelly Faye, and Road Foreman Chuck Cadotte. Supervisor Karen Boutin and Treasurer Billie Hoopman were excused. Chairman Hoopman called the meeting at 6:00 PM.

Public Comment: Local landowner Beth Gehred was in attendance to request permission for a delivery of sections of a new Amish-Built cabin to be delivered as over-weight freight along Happy Hollow Road and McCutcheon Road. She requested a letter be sent to the trucking company giving permission to use these roads. It was agreed that Chairman Hoopman would send a letter.

Discussion and Identification of Items for Future Agendas: None.

Approval of the Minutes Regular July 8th Town Board Meeting: A motion was made by Meierotto, seconded by Erickson, to approve the minutes. Motion carried.

Receive and Place on File Treasurer's Report:

Town of Bayfield
Treasurer's Monthly Report
8/9/24

GENERAL CHECKING ACCT. #50062

CURRENT ACCOUNT BALANCE	\$80,190.33
Less Checks Outstanding (To Date)	\$42,600.37
CURRENT AVAILABLE BALANCE	\$37,589.96

MONEY MARKET ACCT. #150375

CURRENT ACCOUNT BALANCE	\$832,131.79
Less Designated Funds:	
• Growth Incentive Fund	\$39,002.44
• Big Ravine Revenue Balance	\$1,323.22
• Hatchery Trail Revenue Balance	\$5,660.04
• Economic Study Balance	\$5,824.33
TOTAL of Designated Funds	\$51,810.03
CURRENT AVAILABLE BALANCE	\$780,321.76

LOANS:

BREMER BANK LOAN	
• Issue Date	2/21/2020
• Maturity Date	2/21/2029
• Interest Rate:	2.5%
Original Balance	\$433,918.28
Last Payment Amount 7/21/2024	\$4,998.52
• Principle \$4,561.44	
• Interest \$437.11	
Current Balance	\$205,250.55
Next Payment Due 7/21/2024	\$4,998.52

OTHER:

- Collected 2nd Qtr. Room Tax Reports and Payment. Sent out notices to late filers. Room Tax Collections down from 2023. Late filings may bridge the gap.
- Sent out 2023-2024 Snowplowing invoices and 2024-2025 Snowplowing Contracts.
- Rcvd. Payments: Fire Dues - \$7,764.08, Computer Aid - \$55,08, and Shared Revenues - \$19,993.28 and Transportation Aids - \$49,861.31.
- Discussed Bremer Bank construction load with Rick Geisen.

A motion was made by Meierotto, seconded by Erickson, to approve the Treasurer's Report. Motion carried.

Bayfield Area Trails Update: Craig Hoopman reported that the town will be working with processing grant funds received by Bayfield Area Trails while being cognizant of not putting too much of the related responsibilities on the town.

Report from Pikes Bay Sanitary District: None.

OLD BUSINESS**Approval of Petition for WI Disaster Aid Road Damage from flooding of June 18th-19th, 2024:**

A motion was made by Fahrenkrog, seconded by Meierotto, to approve submitting the petition. Motion carried.

Approval of Petition for WI Department of Transportation Aid for Road Damage from flooding of June 18th-19th, 2024: A motion was made by Erickson, seconded by Meierotto, to approve submitting the petition. Motion carried.

Discussion and possible action on Star Route Road TRIS Reconstruction Project:

- a. **Approval to submit payment for Northwoods Paving Pay Application #2 in the amount of \$190,539.15:** A motion was made by Erickson, seconded by Meierotto, to

approve the payment. A roll call vote was taken. Erickson-yes, Meierotto-yes, Erickson-yes, Hoopman-yes. Boutin-absent. Motion carried.

b. Any other action needed: None.

Update on legal response to Bayfield County Circuit Court Summons related Pikes Creek Trail Bridge dispute: Chairman Hoopman summarized the paperwork Town Attorney Max Lindsey submitted to the court in response to the recent summons.

Discussion and possible action on Pikes Creek Trail land dispute (if needed): Chairman Hoopman stated that he will report on the status of the land as soon as he can.

Update on request from Tim and Kimberly Rinehart to vacate old platted street adjacent to Lakeshore Drive based on input from Town Attorney Max Lindsey: It was noted that the Town Attorney is working on this issue. It was agreed that there are many steps involved and more information to be obtained before the town can proceed with scheduling a public hearing to proceed with the vacation request.

NEW BUSINESS

Discussion and possible action on driveway application from Paul Hagen of 34790 Chequamegon Road, and request for variation from certain requirements listed in the driveway ordinance due to a well and another obstruction preventing 30 ft. wide entrance: The applicant Paul Hagen was in attendance on Zoom. He explained that there are pre-existing obstacles. He claimed that a 12" culvert would work but an 18" would not. Discussion took place about how emergency workers would access the property if needed. A motion was made by Meierotto, seconded by Erickson, to approve a variance from the driveway ordinance and recommend approval of the related Bayfield County Zoning Shoreline Grading Permit for the same property.

Discussion and possible action on Class A Special Use Application from Hyttekos, LLC, Anne Brown-Agent, for a Shoreline Grading Permit for Construction of a Driveway, located 87825 Brickyard Creek Road. (Note: The August Plan Commission Meeting was cancelled so no recommendation yet given. Driveway Application has been submitted to the town and changes requested of the applicant are pending): A motion was made by Meierotto, seconded by Erickson, to recommend that Bayfield County Zoning approve the request. Motion carried.

Discussion and possible confirmation of Kate Kitchell as Town Board-appointed Town of Bayfield BATS representative from August 2024-April 2027 to reflect appointment procedure presented in Resolution 2024-01: A motion was made by Meierotto, seconded by Erickson, to appoint Kate Kitchell as Town of Bayfield BATS representative. Motion carried.

Discussion and possible action on proposed contract agreement for the Bayfield Area Trails Trail User Survey Coordinator and related position: A motion was made by Fahrenkrog, seconded by Erickson, to approve the contract. Motion carried.

Discussion and possible action on interest from individual in being considered as an interim Pikes Bay Sanitary District Commissioner and residency requirements related to that

position: It was decided that this issue should be sent to Town Attorney Max Lindsey for further advice.

Approval of Operator License Applications- Emma Hauser – Superior View Farm, Tyler Schmidt – Wild Rice Retreat: A motion was made by Meierotto, seconded by Erickson, to approve the licenses. Motion carried.

Approve and place on file the Correspondence:

August 2024

Received

1. Star Route TRIS Reconstruction Project Pay Request #2 for Northwoods Paving via Coleman Engineering.
2. Class A Special Use Permit from Anne Brown for a Shoreline Grading related to construction of a driveway off of Brickyard Creek Road.
3. Legal Advice on process to vacate portion of street adjacent to Lakeshore Drive from town attorney Max Lindsey.
4. Email correspondence related to interest in appointment to Pikes Bay Sanitary District and residency requirements.
5. Two Operator License Applications
6. Email correspondence related to Pick-Up Truck Damage and Insurance Claims.
7. Email correspondence from Holden Insurance related to non-eligibility of flood damage on current insurance coverage.

Outgoing

1. Federal Payroll 941 Reports for End of July and Beginning of August to US Treasury.
2. WI Payroll Taxes for July to WI Department of Revenue.
3. Several Absentee Ballots for August 13th Partisan Primary Election.
4. Several Emails from Kate Kitchell of Bayfield Area Trails related to grant funds and upcoming trail projects.
5. Two driveway applications: Anne Brown-Brickyard Creek Road, Paul Hagen-Chequamegon Road.
6. Legal Response to Summons related to Anderson Bridges claim to Bayfield County Circuit Court through town attorney Max Lindsey.
7. August 13th Partisan Primary Poll Worker Schedule and Training Information.
8. Approval of Short-Term Rental Application on Lakeshore Drive.

A motion was made by Meierotto, seconded by Erickson, to approve the correspondence. Motion carried.

Approve and place on file Clerks Report:

07/03/2024 - 08/06/2024							
DISBURSEMENTS							
Checks written							
Range		21800	21847				
BUDGETS vs. ACTUAL							
		July 2024	Y-T-D	Budget	% of Budget		
Revenue		\$ 118,188	\$ 1,022,241	\$ 4,220,892	24%		
Expense		\$ 156,589	\$ 730,600	\$ 4,220,892	17%		
Balance		\$ (38,401)	\$ 291,641				

A motion was made by Meierotto, seconded by Fahrenkrog, to approve the Clerk’s Report. Motion carried.

Chairman and Supervisor Reports: Chairman Hoopman gave an update on the Star Route Road Reconstruction Project.

Set date and time for next Town Board Meeting: Monday, September 9th, 2024 6:00 PM.

Adjourn: A motion was made by Erickson, seconded by Meierotto, to adjourn the meeting.

Minutes submitted by: Kelly Faye-Clerk