

Regular June Town Board Meeting
Monday, June 10th, 2024- 6:00 PM

Call to Order and Roll Call: The meeting was posted on June 6th, 2024 at the Bayfield Town Hall and the town website. Chairman Craig Hoopman and Supervisors Robert Meierotto, Karen Boutin, and Fred Erickson were present, as well as Clerk Kelly Faye, Road Foreman Chuck Cadotte, and Treasurer Billie Hoopman. Supervisor Carl Fahrenkrog was excused. Chairman Hoopman called the meeting at 6:00 PM.

Public Comment: None.

Discussion and Identification of Items for Future Agendas: None.

Approval of the Minutes Regular May Town Board Meeting: A motion was made by Boutin, seconded by Erickson, to approve the minutes. Motion carried.

Receive and Place on File Treasurer's Report:

Town of Bayfield
Treasurer's Monthly Report
6/10/2024

GENERAL CHECKING ACCT. #50062

CURRENT ACCOUNT BALANCE	\$75,620.51
Less Checks Outstanding (To Date)	34,521.20
CURRENT AVAILABLE BALANCE	\$41,099.31

MONEY MARKET ACCT. #150375

CURRENT ACCOUNT BALANCE	\$920,946.31
Less Designated Funds:	
• Growth Incentive Fund	\$37,212.19
• Big Ravine Revenue Balance	\$2,963.62
• Hatchery Trail Revenue Balance	\$5,660.64
• Economic Study Balance	\$5,824.33
TOTAL of Designated Funds	\$51,660.18
CURRENT AVAILABLE BALANCE	\$869,286.13

LOANS:

BREMER BANK LOAN	
• Issue Date	2/21/2020
• Maturity Date	2/21/2029
• Interest Rate:	2.5%
Original Balance	\$433,918.28
Last Payment Amount 5/21/2024	\$4,998.52
• Principle \$4542.50	
• Interest \$456.02	
Next Payment Due 6/21/2024	\$4,998.52

OTHER:

-Began processing the 2023-2024 snowplowing invoices. Ready to print and mail with 2024-2025 contracts. Last year's price was \$130.00/hr. Seeking board opinion on 2024-2025 rate.

A motion was made by Meierotto, seconded by Boutin, to approve the Treasurer's Report. Motion carried.

OLD BUSINESS

Update and possible action on Short-Term Rental Fire Inspection requirement based on letter received from Bayfield Fire Department: Fire Chief Jeff Boutin was present and gave an overview of the letter and the related discussion that took place at the June Plan Commission Meeting. It was explained that the Fire Department recommends that Short-Term Rentals now be scheduled for inspection before they begin renting and then once every three years. A motion was made by Meierotto, seconded by Erickson, to approve requiring short-term rental be inspected only every third year after the initial pre-rental inspection. Motion carried. Spot inspections will still be allowed as determined by the Fire Department.

Update and possible action related to driveway application submitted by Jon Preekett for location off of Meyers Olson Road: Chairman Hoopman stated he is concerned that the requested location crosses someone else's land whether it is legal or not. He is not comfortable with it unless the adjacent property owner is fine with it. Discussion took place related to the question of whether or not the two parties have spoken about the issue. It was suggested that the town send both landowners a request that they come to an agreement since the Town Board does not feel comfortable approving the request at this time. Boutin made a motion, seconded by Erickson, to request the landowners come to an agreement. Motion carried.

Update and possible action on Pikes Creek Trail land ownership/access issue: Chairman Hoopman stated that he will set up a meeting with Kevin Casper, the adjacent landowner, in the hope that the two parties can work out the issue. He stated he will report back on the issue at next month's meeting. He added that until the issue is resolved, nobody should be on the property.

Update on Star Route Road TRIS Reconstruction Project: Foreman Cadotte reported that there were not enough trees cut and that around 20 more will need to be removed. The

contractor said some of the trees were not part of the project. He added that he needs to have a meeting with Brady Halvorson of Coleman Engineering.

NEW BUSINESS

Discussion and possible action on request from Tim and Kimberly Rinehart to vacate platted roadway near Lakeshore Drive: Tim and Kimberly Rinehart were present at the meeting. Tim gave an overview of their request. Chairman Hoopman explained that the issue will be sent to the Town Attorney with the intention of starting the process. He also mentioned that any legal fees related to the process will be the responsibility of the requestor. It was agreed that the Rineharts would be notified of the steps and timeline once the town hears back from the attorney and a plan is in place.

Discussion and possible action on complaint raised at June Plan Commission Meeting by Jim Fuhry about zoning violations/commercial activities in a residential area on the shoreline and piers near Island View Road: Meierotto gave an overview of the issues Fuhry is having with the adjacent property owners. A motion was made by Boutin, seconded by Meierotto, to approve a letter being sent to the Bayfield County Zoning Office asking them to look into the issue again. Motion carried.

Discussion and possible action on replacement of tree and/or shrubs outside the Town Hall: Fred Faye wrote a memo requesting input on whether he should replace the tree and shrubs that had been in the small garden areas around the town hall. It was decided that some perennial shrubs and a flowering crab apple tree could be placed at the site.

Discussion and possible action on any desired improvements to the Settlement Park such as replacement of pavilion or other covered sitting area, picnic tables, trees and/or shrubs, or other steps to encourage use: Chairman Hoopman stated he would like to speak with Linda Gordon about what the Belanger Settlement Historical Society recommends for the park. The issue will be placed on the next agenda.

Approval of 2024-2025 Liquor and Operator License Applications: The licenses were approved as follows-

Adventure Club Brewing LLC, Matthew Gerdtz-Agent, for a Class B Beer and Class B Liquor License for the southwest corner of the Howl Building including the brewery, taproom, and patio area, located at 35265 S. County Hwy J, Bayfield, WI 54814. A motion was made by Meierotto, seconded by Boutin, to approve. Motion carried.

Apostle Highlands, Inc, DBA Apostle Highlands Golf Course, William DePerry-Agent, for a Class B Beer and Class B Liquor License for the pavilion, clubhouse bar, liquor storage room, patio, deck, and golf course, located at 34725 Madeline Tr, Bayfield, WI 54814. A motion was made by Boutin, seconded by Erickson, to approve. Motion carried.

Ashwabay Alliance Inc (Site 1), Holly Pierce-Agent, for a Class B Beer and Class B Liquor License for the storage area, walk-in refrigerator, stand refrigerators, chalet building from the café/bar counter, outside bar and café (two tents and grounds) located at 32525 Ski Hill Road, Bayfield, WI 54814. A motion was made by Meierotto, seconded by Erickson, to approve. Motion carried.

Bayfield Apple Company, LLC, Karra Prudhomme-Agent, for a Class A Beer and Class A Liquor License for their orchard storefront and gift shop, located at 87540 County Hwy J, Bayfield, WI 54814. A motion was made by Boutin, seconded by Meierotto, to approve. Motion carried.

Blue Ox Cider, Inc, DBA Bayfield Winery and Blue Ox Cider, Philip Bratsch-Agent, for a Class B Winery License for the first floor of farmhouse, deck and lawn at farmhouse, and basement storage area located at 87380 Betzold Rd, Bayfield, WI 54814. A motion was made by Meierotto, seconded by Boutin to approve. Motion carried.

Erickson Orchard and Country Store LLC, Frederick Erickson-Agent, for a Class A Liquor and Class A Cider License for their country store, festival tent area, and walk-in cooler, located at 86600 Betzold Rd, Bayfield, WI 54814. A motion was made by Boutin, seconded by Erickson, to approve. Motion carried.

Goldridge Group of Bayfield, DBA Pike's Creek Marina Inc, Drew Stalnaker-Agent, for a Class A Beer License for their dock ship store, located at 84190 Pikes Bay Rd, Bayfield, WI 54814. A motion was made by Hoopman, seconded by Erickson, to approve. Motion carried.

Ashwabay Alliance, LLC (Site 2), Terry Matier-Agent, for a Class B Beer and a Class B Liquor License for their Backstage event and kitchen space, building that houses performance area, kitchen, gift shop and administration office at 84810 Highway 13, Bayfield, WI 54814. A motion was made by Boutin, seconded by Meierotto, to approve. Motion carried.

Perri Campbell, DBA Hillcrest Orchards, Perri Campbell-Agent, for a Class A Liquor and Class A Cider License for the 24x40 storefront and storage area located at 35025 County Hwy I, Bayfield, WI 54814. A motion was made by Erickson, seconded by Meierotto, to approve. Motion carried.

Port Superior Marina Association, DBA Portside Bar and Restaurant, Kara Nelis-Agent, for a Class B Beer and a Class B Liquor License for the second floor of restaurant, clubhouse, admin office, ship store, pool area, all levels of deck, and docks located at 34475 Port Superior Rd, Bayfield, WI 54814. A motion was made by Hoopman, seconded by Boutin, to approve. Motion carried.

Superior Living Arts, LLC, DBA Wild Rice Retreat, Heidi Zimmer-Agent, for a Class B Beer and Class C Wine License for their main event center, dining room, kitchen, two large decks areas, bar located at 84860 Old San Road, Bayfield, WI 54814. A motion was made by Meierotto, seconded by Erickson, to approve. Motion carried.

Operators License Applications were approved as follows:

Apostle Highlands

William DePerry

Robert Brasch

James Schaitberger

Daryl DePerry

Ashwabay Alliance
Holly Pierce
 Terry Matier
 Will Cushing
Pikes Creek Winery
 Jonathan Dale
 Mari Hashimoto
Bayfield Winery and Blue Ox Cider
 Elizabeth Nichols
Philip Bratsch
Hauser's Superior View Farm/Apfelhaus Cidery
Ellen Riely Hauser
 James F. Hauser, Jr.
 Jerry Simons
 Rebecca Robinson
 Samuel Miller
 Dane Hauser
 Mary Hauser
Pikes Bay Marina
 Drew Stalnaker
Bayfield Apple Co.
 Karra Prudhomme

Portside Bar and Restaurant
 Stephanie A. Bonitz
 Kara Lund (Nelis)
 Elizabeth Boyd
Hilcrest Orchard
 Perri Campbell
Wild Rice Retreat
 Emily Meinke
 Robert W. Lunde
 Zoe Blackman
 Brigid Brennan
 Molly Randa
 Sherri Nelson
 Elizabeth Downey
 Adrienne Lindsey
 Michael Vasquez
 Samuel Gilbert

Clerk Faye requested that the applicants be approved contingent on them passing a background check. A motion was made by Boutin, seconded by Meierotto, to approve. Motion carried.

Discussion and possible approval of Fireworks Permit Application: This item was tabled as the application had not yet been submitted.

Discussion and possible action on updates to Town Hall Rental policies/agreement form including clarification of the definition of “civic groups” allowed free rentals:

Treasurer Hoopman noted that the Town Hall Rental Agreement allows for free rentals to civic groups but does not define what a civic group is if requested by a resident. Discussion took place about how to determine who is a resident and whether any town hall rentals should be free. A motion was made by Boutin, seconded by Meierotto, to require all town hall rental applications be pre-approved by the Town Board at a Town Board meeting with the exception of time-sensitive funeral or celebration of life events that can be approved by the Chairman. Motion carried.

Set 2024/2025 Driveway Snowplowing Policies and Rate: Treasurer Hoopman suggested keeping the rate the same as last year at \$130.00/hr. A motion was made by Meierotto, seconded by Erickson, to set the 2024/2025 snowplowing rate at \$130.00/hr. Motion carried.

Receive and place on file the Correspondence for June 2024:

June 2024

Received

1. Letter from Bayfield Fire Department related to Short-Term Rental Fire Inspection requirements.
2. 2024-2025 Liquor and Operator License Applications.
3. Pikes Bay Sanitary District June Meeting Minutes.
4. Correspondence with County Clerk Lynn Divine related to upcoming August election.
5. Correspondence with Ellison and O'Connor LLC of Wausau related to driveway application from Jon Preeckett.
6. Email from Kelly Westlund, Bayfield County Housing Educator related to proposal to develop workforce housing in the Town of Bayfield.
7. Updates from Brady Halvorson of Coleman Engineering related to Star Route Road Reconstruction Project road closure plans.
8. Several emails related to Bayfield Area Trails World Trails Event planning.
9. Email from WI Dept of Revenue requesting small revision to Form CT submitted in May.

Outgoing

1. Federal Payroll 941 Reports for End of May and Beginning of June to US Treasury.
2. WI Payroll Tax for May to WI Dept of Revenue.
3. Fireworks application form by request.
4. Financial Reports for Year-End 2023 to Rick Geisen of Bremer Bank.
5. Notice of WI Dept of Revenue Maintenance of Effort Reporting Requirement to Bayfield Ambulance and Fire Department with request to provide information needed for Clerk to complete form by July 1st.
6. Signed crack sealing contract for Meyers Olson, Connies Land, Trailer Park, and Old San Roads to Fahrner Asphalt Sealers.
7. 2024-2025 Liquor and Operator License Application Packets.
8. Email to Melinda Wallace related to driveway ordinance visibility requirements and her application for private driveway in Apostle Highlands.
9. 2023 Personal Property Value Report (PA-551) to WI Dept of Revenue.

A motion was made by Boutin, seconded by Meierotto, to approve the correspondence. Motion carried.

Receive and place on file the Clerk's Financial and Budget Report for May 2024:

5/10/24 - 06/04/24							
DISBURSEMENTS							
Checks written							
Range	21737	21762					
BUDGETS vs. ACTUAL							
		May 2024	Y-T-D	Budget	% of Budget		
Revenue	\$	613,841	\$ 879,791	\$ 4,220,892	21%		
Expense	\$	31,036	\$ 488,016	\$ 4,220,892	12%		
Balance	\$	582,805	\$ 391,775				

A motion was made by Boutin, seconded by Erickson, to approve the Clerk's Report. Motion carried.

Chair, Supervisor, and Committee Reports: None.

Set date and time for next Town Board Meeting: Monday, July 8th, 2024.

Adjourn: A motion was made by Boutin, seconded by Meierotto, to adjourn. Meeting adjourned at 6:56 PM.

Minutes submitted by: Kelly Faye-Clerk