

Regular March Town Board Meeting
Monday, March 11th, 2024

Call to Order and Roll Call: The meeting was posted on March 7th, 2024 at the Bayfield Town Hall and the town website. Supervisors Robert Meierotto, Karen Boutin, Fred Erickson, and Carol Fahrenkrog were present, as well as Clerk Kelly Faye and Treasurer Billie Hoopman. Chairman Hoopman was excused. Supervisor Meierotto called the meeting to order at 6PM.

Public Comment: None.

Discussion and Identification of Items for Future Agendas: None.

Approval of the Minutes Regular February Town Board Meeting: A motion was made by Boutin, seconded by Erickson, to approve the minutes. Motion carried.

Receive and Place on File Treasurer's Report:

Town of Bayfield
Treasurer's Monthly Report
3/8/24

GENERAL CHECKING ACCT. #50062

CURRENT ACCOUNT BALANCE	\$154,283.47
Less Checks Outstanding (To Date)	\$75,039.79
CURRENT AVAILABLE BALANCE	\$79,243.68

MONEY MARKET ACCT. #150375

CURRENT ACCOUNT BALANCE	\$1,074,416.97
Less Designated Funds:	
Growth Incentive Fund	\$37,089.16
Big Ravine Revenue Balance	\$2,963.62
Hatchery Trail Revenue Balance	\$9,410.04
Economic Study Balance	\$5,824.33
TOTAL of Designated Funds	\$55,287.15
CURRENT AVAILABLE BALANCE	\$1,019,129.82

LOANS:

BREMER BANK LOAN	
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Issue Date	2/21/2020
Maturity Date /	2/21/2029
Interest Rate:	2.5%
Original Balance	\$433,918.28
Last Payment Amount 2/21/2024 Principle \$4,498.12 Interest \$500.40	\$4,998.52
Current Balance	\$232,446.67
Next Payment Due 3/21/2024	\$4,998.52

OTHER:

1. February Tax Settlements and PILT payment were made February 13, 2024.

A motion was made by Boutin, seconded by Fahrenkrog, to approve the Treasurer's Report. Motion carried.

Discussion and possible recommendation to Bayfield County Zoning related to a Class A Special Use Application from Joshua and Amber Garbe for RV Parking and Storage for Personal Use Exceeding Four Months, located on 2.54-acres zoned R-RB at 84435 Silver Ridge Drive (Tabled in February): It was noted that the Plan Commission recommended approval with the following conditions...1) The VIN number of the Keystone camper be recorded on the Class A Special Use Permit and only this camper will be allowed. 2) The applicant will conform to the county septic regulations as outlined in County Ordinance 13.1.28 D. 3) The Keystone camper is required to maintain current registration and be road worthy at all times. 4) The Keystone camper will be allowed for personal use only and use of it as a Short-Term Rental is prohibited. A motion was made by Erickson, seconded by Boutin, to approve the application. Discussion took place questioning whether there were too many conditions made. The issue of the condition related to Short-Term Rentals was considered. It was agreed that these conditions set a good precedent for future applications of this nature. Motion carried.

Update on Bayfield County's efforts to amend their ordinance to regulate Short-Term Rentals and discussion on how that will impact/work with the Town of Bayfield Short-Term Rental Ordinance: Plan Commission Chairman Chuck Finn gave an update on the proposed Bayfield County Short-Term Rental Ordinance. The County will not be requiring Short-Term Rentals to obtain a fire inspection. The individual hired may take a year to enact the Short-Term Rental permit requirement. This gap in time will allow the Town of Bayfield renters to become aware of the requirement and complete the paperwork.

NEW BUSINESS

Presentation by Plan Commission Chairman Chuck Finn, discussion, and possible action on possibility of creating an overlay district for the Town of Bayfield: Finn explained that if the Town of Bayfield is concerned that the County won't put a fire inspection requirement into their ordinance, the town's only option is to develop an overlay. The process of developing an overlay would require planning and some time. Finn requested permission to begin discussing the possibility of an overlay district with Bayfield County. Fire Chief Jeff Boutin was present at the meeting. He noted their fire inspector cannot handle completing inspections on all the current Short-Term Rentals. Steffenson suggested that the County could hire an inspector themselves. It was noted that there would be many possibilities for managing the issue. Fahrenkrog suggested that a good system should be in place to manage fire inspections for all the Short-Term Rentals and if this is not possible they shouldn't be done at all. Finn clarified that he only

intends to begin a discussion, not to negotiate the details yet. It was suggested that it will not hurt to begin this conversation.

Approval to submit 2024 Road Aid Request to Bayfield County Forestry Department as presented: A copy of the proposed request was presented to those present. The request is in the amount of \$11,559 from Bayfield County and \$5,523 provided as in-kind labor and equipment provided by the town. The work would be done on Echo Valley Road. A motion was made by Fahrenkrog, seconded by Boutin, to approve the request. Motion carried.

Notice of resignation of Arthur Pratt, designation of sub-committee, designation of date and time of sub-committee meeting to address vacancy, and authorization for sub-committee to act to fill vacancy: Meierotto explained that a replacement should be considered for this position. Meierotto suggested that this be discussed after Chairman Hoopman is back in town.

Receive and place on file the Correspondence for March 2024:

Received

1. Several emails from Coleman Engineering related Star Route TRI-S Reconstruction Project contract with Northwoods Paving and Change Order #1.
2. Several Voter Registration Forms and requests for absentee ballots.
3. Letter from attorney representing Jon Preekett related to driveway application for a location off of Meyers Olson Road.
4. Claim from attorney representing Anderson Bridges related to Pikes Creek Bridge dispute.
5. Proposed dates and times for Open Book and Board of Review from Town Assessor.
6. Request from local resident for information about status of land in business park for business use.

Outgoing

1. Federal Payroll 941 Reports for End of February and Beginning of March to US Treasury.
2. WI Payroll Taxes for February to WI Department of Revenue.
3. Letter to Bayfield County Zoning Committee sharing concerns about how their proposed ordinance changes related to Short-Term Rentals will affect the Town of Bayfield Ordinance.
4. Several emails to poll workers planning for upcoming April 2nd Election.
5. Forty-two absentee ballots for April 2nd Election.
6. Signed Change Order for Star Route Road Reconstruction Project to Coleman Engineering.
7. Signed Recommendation of Approval for Special Use Application for Lakeside Minong LLC Short-Term Rental to Bayfield County Zoning.

A motion was made by Boutin seconded by Erickson to approve the correspondence. Motion carried.

Receive and place on file the Clerk's Financial and Budget Report for February 2024:

02/09/2024 - 03/07/2024							
DISBURSEMENTS							
Checks written	\$1,592,481.75						
Range	21588	21630					
BUDGETS vs. ACTUAL							
		February 2024	Y-T-D	Budget	% of Budget		
Revenue	\$	(19,355)	\$ 163,273	\$ 4,220,892	4%		
Expense	\$	85,633	\$ 202,855	\$ 4,220,892	5%		
Balance	\$	(104,987)	\$ (39,582)				

A motion was made by Boutin, seconded by Erickson, to approve the Clerk's Report. Motion carried.

Chair, Supervisor, and Committee Reports: None.

Set dates and times for the following...

Annual Meeting and Regular April Town Board Meeting: Tuesday, April 16th 6:00 PM

Open Book: Tuesday, April 16, 1:00-3:00 PM

Board of Review: Tuesday, April 23, 4:00-6:00 PM or 5:00-7:00 PM

Road Inspection (If needed): Thursday, May 2nd, 4:00 PM

Dumpster Day: Saturday, May 18th 7:00 AM-1:00 PM

Adjourn: A motion was made by Boutin, seconded by Erickson, to adjourn the meeting. Motion carried.

Minutes submitted by:

Kelly Faye-Clerk