Regular Plan Commission Meeting Minutes
Tuesday, June 7, 2022 - 5:30 PM

The in-person and on-line meeting was posted on June 1, 2022 at the Bayfield Town Hall Bulletin Board and the town website. Plan Commission members present were: Fred Erickson, Carol Fahrenkrog, Chuck Finn, Jim Steffenson, Robert Meierotto, Plan Commission Secretary Amy Sherrard. Bob Feyen was excused. The meeting was called to order at 5:30 PM by Vice-Chairperson Fahrenkrog.

Public Comment: None.

Communications and Correspondence:

Nancy Bussey Resignation

Email from Demaris Brinton to Ellen Heine at Xcel Energy. Note a response from Xcel Energy has not been received.

Town of Bayfield Dumpster Day - June 11, 2022

Discussion and possible approval of minutes of Regular Plan Commission Meeting of May 3, 2022: A motion was made by Erickson, seconded by Meierotto to approve the minutes. Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

Discussion and possible recommendation to Bayfield Town Board on a Class B Permit from Jon Nelson, Bayfield Storage, 84595 State Hwy 13. Seeking permission to construct a 80x120 heated storage facility to match the existing three structures. Property is zoned: R-RB (Residential-Recreational Business); 5.12 acre parcel. Tax ID #35761. No discussion. Motion for approval from Meierotto, seconded by Steffenson, Motion carried.

Discussion and possible recommendation to Bayfield Town Board on a Class A Special Use Permit from Cara Overland & Michael Kooi, 86360 Meyers-Olson Road. Seeking permission to make a portion of the lower level of the single residence available as a short term rental. Property is zoned: AG-1 (Agricultural-1); 9.63 acre parcel. Tax ID #5759. Overland and Kooi are full time residents. Motion for approval from Finn, seconded by Meierotto. Motion carried.

Discussion and possible recommendation to Bayfield Town Board on a Class A Special Use permit from Leonard and Kathleen VanZeeland, 25758 State Hwy 13. Seeking permission to place a RV on the property. Property is zoned: F-1 (Forestry); 4.96 acre parcel. Tax ID: #5475. VanZeeland stated they would like to use the RV as a dwelling while they build a permanent residence. A septic holding tank is already in place. Discussion regarding the length of time the county allows a RV to reside on undeveloped property. Erickson stated VanZeeland needs to be aware that this is not a permanent solution and that according to the county a RV cannot be on the undeveloped property longer than four months. Motion made by Meierotto to approve the permit on the condition from the county that the RV cannot be on the undeveloped property longer than four months. Finn seconded. Motion carried.

Discussion and possible recommendation to Bayfield Town Board regarding parking concerns on County Highway J during events held at Howl. Mary Thiel discussed all the parking options available at Howl. An additional parking lot was added last year. A grassy over flow parking that is weather dependent is also available along with an agreement with Big Top to use their lot if necessary. The parking overflow parking conditions are an infrequent occurrence, only during large events. Thiel is not opposed to suggesting to the County signing one side of County Hwy J as No Parking. Meierotto suggested that Tom Gordon send a letter to the Bayfield County Highway Department requesting No Parking signs be placed on one side (the north side) of County Highway J no farther than Trailer Park Road.

Discussion of property listing in Town of Bayfield Business Park. Property is zoned Ag-1. 14.32 acres. Tax ID: 36898. Being the property is zoned Ag-1 there is no reason that a house cannot be placed on this parcel once the appropriate Special Use Permit is obtained. A buyer needs to be aware that the property is located next to a parcel zoned commercial.

UPDATES FROM PLAN COMMISSION SUB-COMMITTEES:

Land Use: Finn spoke with Ruth Hulstrum, Bayfield County Planning and Zoning Director regarding the counties plan for a county wide comprehensive plan. The Town of Bayfield Comprehensive Plan has not been approved by the county at this time. After the county comprehensive plan is finished the county will embark on reviewing county wide zoning.
Economic Development: Nothing to report
Infrastructure: Finn will invite Bill Bailey from Chequ Bay Renewables to a future meeting to discuss EV Charging Stations

Next Meeting: June 28, 2022 5:30 PM (Meeting moved one week prior because of the July 4th holiday)

Adjourn: A motion was made by Erickson, seconded by Steffenson to adjourn the meeting. Motion carried.

Minutes respectfully submitted by:
Amy Sherrard, Plan Commission Secretary