**TOWN OF BARTON**

**BOARD OF REVIEW MINUTES**

**May 13, 2024**

Clerk Eckert called the Town of Barton Board of Review meeting to order at 7:00 P.M

**Roll call** was taken. Present: Supervisors Mike Dricken, Dan Mueller, Clayton Eggie, Chairman Kris Turner and Assessor Eric Feavel. Supervisor, Bill Russell, was absent.

The Pledge of Allegiance was said.

**Confirmation of Public Notices** – Clerk Eckert confirmed that notices were posted on March 18, 2024, at the Town Hall and Transfer Station posting boards and the town website.

It was pointed out that the agenda stated the date of Wednesday, May 13, 2024 and should be Monday, May 13th. Eckert stated that she would make a handwritten correction on the Agenda and that the correct date was posted on Notice that was posted on bulletin boards, Newspaper and Website.

**Select a chairperson**. Motion by Dricken seconded by Mueller to nominate Kris Turner as Chairman. All agreed Motion carried.

**Select a vice-chairperson**. Unanimous Motion by Mueller seconded by Eggie to nominate Mike Dricken as Vice-Chairman. Motion carried.

**Verify training and certification requirements**. Eckert stated that all had completed training on March 19, 2024. The Board of Review Training Affidavit was filed on March 19, 2024.

**Verify Ordinance for Confidentiality of Income and Expense Information**. Verified

**Review of New Laws**. Eric Feavel stated that the Personal Property Tax has been shifted and will now appear on the real estate portion of tax bill.

**Adopt a Policy Regarding Procedure for Sworn Telephone Testimony.** Eggie made a motion to adopt the policy. Dricken Seconded. All agreed. Turner signed the policy. This will now appear on future agendas as adopted 5/13/24.

**Adopt a Policy regarding procedure for Waiver of Board of Review Hearing Requests.** Dricken made a motion to adopt the policy; Dricken seconded the motion. All agreed. Turner signed the policy. This will now appear on future agendas as adopted 5/13/24.

**Filing and Summary of annual Assessment Report by Assessor.** Assessor Feavel signed the affidavit and turned over to clerk.

**Received Assessment Roll by Clerk from Assessor**. Eckert verified she had received the roll via email and sent copies to the Chairman and Supervisors for review.

**Review of the Assessment Roll**. The assessment Roll was reviewed.

**Certify Corrections of Error**. None were made.

**Verify with Assessor that Open Book changes included in Assessment Roll**. Feavel stated there were none.

**Allow Taxpayers to Examine Assessment Data**. No one present.

**Determine ‘Good Cause’ and ‘Extraordinary Circumstances’ waivers for objections filed late.** No Objections.

**Determine requests for Waiver of the Board of Review Hearing allowing the Property Owner an Appeal directly to Circuit Court.** None.

**Review Notices of Intent to File**. None

**Hear Objections.** No objections.

**Schedule Additional Board of Review Dates.** The Board of Review will not reconvene.

**Adjourn.** Mueller made a motion to adjourn, seconded by Dricken. Motion carried unanimously to adjourn the meeting at 9:00 P.M.

Respectfully submitted,

**Sherry Eckert**

Sherry Eckert, Clerk