

**Minutes of the Regular Town Board Meeting
May 11, 2026**

1. Meeting was called to order by Chair, Bill Klemm at 7:00 PM and Deputy Clerk, Barbara Terry verified compliance with Wisconsin's open meetings laws.
2. Roll call taken of the town's elected officials. Present were Chair, Bill Klemm, Supervisors: Puttkamer, Hess, Terry; Treasurer, Mary Farrell-Stieve. Appointed Deputy Clerk, Barbara Terry.
3. Pledge of Allegiance was cited.
4. Motion was made by Steve Hess to adopt the meeting's agenda. Motion seconded by Bill Steinhorst. All in favor. Motion carried.
5. Motion made by Bill Steinhorst to approve the minutes of the regular town board meeting held on April 13, 2026. Motion was seconded by Randy Puttkamer. All in favor. Motion carried.
6. Citizens' appearance: any person wishing to speak about a subject that is *not* on this agenda may make a short presentation to the town board. Please keep the presentation respectable and concise.
7. No action taken regarding **S4351 Draper Street storm damage, Anna Pulling**. Anna discussed the storm damage and town engineer, Brad Boettcher noted that they (Pulling's) are responsible financially for the cleanup of the run off from their property not the Town of Baraboo. Pulling said it will take some time to complete.
8. Motion was made by Steve Hess to approve **Greg McArthur/Devil's Lake Crossing Tourist Rooming House** located at S5752 Coleman Rd. Baraboo, WI. 002-1307-11100. Motion was seconded by Randy Puttkamer. All in favor. Motion carried.
9. Motion was made by Steve Hess to approve **Appointment of Tim Trower as Town of Baraboo Deputy Clerk for only upcoming elections**. Motion was seconded by Bill Steinhorst. All in favor. Motion carried.
10. **Candidate(s) for Sauk County Sherrif** to introduce self (selves). (Aaron Kirby spoke at the meeting regarding his running for Sauk County Sherrif.) No action taken.
11. Jessica Machovec, Sauk County Treasurer was to report on **Municipal Online Tax Bill Payment Processing Integration** (Credit Card/Debit Card/Echeck – acceptance. She could not make the meeting. Tabled till June meeting.
12. **Cooperative Agreement between Sauk County, City of Baraboo & Town of Baraboo to develop a spur trail connecting the Great Sauk State Trail to the City of Baraboo. (Brian Simmert on behalf of the Great Sauk State Trail.) This is table to next month's (June) meeting with a revised copy of the agreement.**
13. Motion was made by Randy Puttkamer to approve **Forge & Build tax exempt form** for (Patrolman) Town of Baraboo. Motion was seconded by Steve Hess. All in favor. Motion carried.
14. Motion was made by Mike Terry to approve **2026-2027 Tourist Rooming House Applications** per attachment. Motion was seconded by Randy Puttkamer. All in favor. Motion carried. Permits will be mailed out.
15. Deputy Clerk, Barbara Terry reported that the 2026 Liquor License Renewals (to be published June 2nd & 4th) & 2026 Campground License Renewals were paid in full. Lea Gieck, agent for Skillet Creek Campground, LLC; Michelle Koehler, agent for Rock'N Beer LLC dba Tumble Rock Brewery & Kitchen. Campgrounds: Green Valley, Skillet Creek, Expeditions Unlimited & Baraboo RV Resort. Permits will be mailed out.
16. Motion was made by Randy Puttkamer to approve the 2026 **Road Work Projects and Specs**. Motion was seconded by Bill Steinhorst. All in favor. Motion carried. Board wants borings done at town hall road projects. These will need to be published.
17. No action taken regarding formal input regarding the proposed amendments to Chapter 7 of Sauk County's Code of Ordinances.
18. Give elected officials' reports, as applicable, as well as any communications and correspondence received on behalf of the Town of Baraboo:
 - Chairperson Bill Klemm: Public Works (*Town Highway & Building Projects*)
 - Supervisor Randy Puttkamer: Public Safety (*Town of Baraboo Representative – Baraboo Area Fire & EMS District*); Sauk County Land Resources & Extension Liaison (*Citizen Member – Farm Services Agency Representative*)
 - Supervisor Steve Hess: Conservation & Development (*Chairperson – Plan Commission*)
 - Supervisor Mike Terry: Health & Human Resources (*Recycling Center*); Culture, Recreation, & Education (*Town of Baraboo Representative – Great Sauk State Trail Committee*)
 - Supervisor Bill Steinhorst: Capital Outlay; Debt Services (*General Finances*)
 - Dep. Clerk Barbara Terry: Annexation Requests; Open Records Requests; Public Inquiries; Elections (*Town Business*) *
 - Treasurer Mary Farrell-Stieve: General Government (*Town's Reserved & Unreserved Funds*)
19. Motion was made by Steve Hess to approve the March Treasurer's Reconciliation report. Motion was seconded by Bill Steinhorst. All in Favor. Motion carried. Motion was made by Randy Puttkamer to approve the April Treasurer's report. Motion was seconded by Bill Steinhorst. All in favor. Motion carried.
20. Motion was made by Randy Puttkamer to approve submittal of vouchers and checks. Motion was made second by Bill Steinhorst. All in favor. Motion carried.
21. Motion was made by Mike Terry to adjourn at 9:45PM. Motion was seconded by Steve Hess. All in favor. Motion carried.

Barbara A. Terry
Deputy Clerk