

TOWN OF BARABOO
Minutes of the Monthly Town Board Meeting
March 10, 2025

1. The meeting was called to order by town board chairperson Bill Klemm at 6:59 PM. Clerk Morgan Olson verified compliance with Wisconsin's open meeting laws. *Reference Wis. Stat. § 19.84.*
2. Roll call was taken. Present were: chairperson Bill Klemm; supervisors Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry; clerk Morgan Olson; and treasurer Mary Farrell-Stieve.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer to adopt the meeting agenda as proposed. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously.**
5. Motion was made by Mike Terry to approve the minutes of the regular town board meeting held on February 10, 2025. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously.**
6. Citizen's appearance; Jessica Bartley spoke about a group of residents forming a citizen group to provide feedback to the City of Baraboo regarding the proposed hotel and development near the Tranquility Subdivision and asked if the town board would be interested in having a representative to the group.
7. Motion was made by Steve Hess to direct General Engineering Company to survey Pike's Peak Road for fences or other markers that would clearly delineate the edge of rights-of-way. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously.**
8. Motion was made by Steve Hess to approve a Conditional Use Permit application to update the location of a buildable lot on a Planned Rural Development from owners David & Charlene Brennan on tax parcel 002-0616-10000, located at S3986B Brennan Road. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously.**
9. Discussion was held with Bill Clary, the Village of West Baraboo's Director of Public Works, in regards to allowing town residents to use the village's leaf and mulch collection site. After discussion, Mr. Clary was willing to work with the town board to come to an agreement wherein the town would reimburse the village in exchange for the village offering curbside collection of leaves and mulch to limited sections of the town, provided that the town's residents prepaid the town for the service.
10. Discussion was held with John Young, the City of Baraboo's Administrator, in regards to proposed improvements to the town's trash and recycling collection center. After discussion, Mr. Young stated that the city was amenable to the improvements suggested by the town, but proposed that any improvements be postponed for approximately two weeks to allow the city to update the lease agreement with the town.
11. Discussion was held with John Young, the City of Baraboo's Administrator, in regards to a request for reimbursement from the city for benefits owed to Baraboo Fire Department personnel prior to the creation of the Baraboo Fire & EMS District on January 1, 2023. After discussion, the town board could find no grounds to justify payment to the city due to the town's previous payment of all invoiced items from the Baraboo Fire Department prior to and including 2022, although the town board is willing to discuss the issue again in the future if more information to the contrary is made available to the town.
12. Motion was made by Steve Hess to adopt Ordinance 2025-1 to update Ordinance 2020-2 and Ch. 3 "Traffic Regulations" of the Town of Baraboo Code of Ordinances to include all of Old Lake Road in § 3.04 Sub. B "Prohibited Parking Along Designated Town Roadways". Motion was seconded by Mike Terry. Roll call vote was taken; Bill Klemm – "Aye", Randy Puttkamer – "Aye", Steve Hess – "Aye", Paul Hasheider – "Aye", Mike Terry – "Aye". **Motion carried unanimously.**
13. Motion was made by Randy Puttkamer to schedule the 2025 Open Book from 3:00 PM – 5:00 PM on Tuesday, May 6, 2025 at the Baraboo Town Hall. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously.**

14. Discussion was held in regards to scheduling the initial 2025 Board of Review meeting. After discussion, the town board determined that the date proposed by the assessor would not be ideal, and directed the clerk to ask the assessor for an alternate time and date, preferably the week after the offered date.
15. Discussion was held in regards to approval to purchase an electronic display for the meeting room of the town hall for presentations. After discussion, the town board agreed to discuss the issue at a future meeting after looking around at prices of appropriate smart televisions and/or monitors.
16. Motion was made by Steve Hess to approve the clerk, one supervisor, and the town's patrolperson to register for and attend the 2025 Spring Road School presented by the Wisconsin Towns Association in Wisconsin Dells on Monday, April 21, 2025 – Wednesday, April 23, 2025. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously**.
17. Motion was made by Steve Hess to approve the clerk and up to two chief election inspectors to register for and attend Wisconsin Elections Commission Clerks Conference in Rothschild/Wausau on Tuesday, September 30, 2025 – Wednesday, October 1, 2025. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously**.
18. Discussion was held in regards to appointment of a qualified resident to the Sanitary Sewer District to fill the vacant seat of resigned term holder Steve Sinnott. No new information to report.
19. Correspondence, communications, and committee reports were given.
 - Chairperson Bill Klemm: Public Works (*Town Highway & Building Projects*)
 - Supervisor Randy Puttkamer: Public Safety (*Baraboo Area Fire & EMS District*); Sauk County Land Resources & Environment Liaison (*Citizen Member – FSA Representative*)
 - Supervisor Steve Hess: Conservation & Development (*Plan Commission*)
 - Supervisor Paul Hasheider: Public Expenses (*Town Recycling Center*)
 - Supervisor Mike Terry: General Government (*Great Sauk State Trail*)
 - Clerk Morgan Olson: Elections; Open Records Requests; Public Inquiries
 - Treasurer Mary Farrell-Stieve: Tax Collections; Town Funds; Park Commission
20. Motion was made by Paul Hasheider to approve the Treasurer's Financial Report for the month of December 2024 in the amount of \$2,592,667.24. Motion was seconded by Steve Hess. Voice vote was taken; **motion carried unanimously**.
21. Motion was made by Steve Hess to approve the Treasurer's Financial Report for the month of January 2025 in the amount of \$3,843,149.42. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously**.
22. Motion was made by Steve Hess to approve the Treasurer's Financial Report for the month of February 2025 in the amount of \$1,520,904.79. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously**.
23. Motion was made by Randy Puttkamer to approve the vouchers and checks as presented. Motion was seconded by Paul Hasheider. Voice vote was taken; **motion carried unanimously**.
24. Motion was made by Paul Hasheider to adjourn. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously**. Meeting adjourned at 9:38 PM.

Minutes prepared by Morgan Keith Olson, Town Clerk