

TOWN OF BARABOO
Minutes of the Monthly Town Board Meeting
April 14, 2025

1. The meeting was called to order by town board chairperson Bill Klemm at 7:00 PM. Clerk Morgan Olson verified compliance with Wisconsin's open meeting laws. *Reference Wis. Stat. § 19.84.*
2. Roll call was taken. Present were: chairperson Bill Klemm; supervisors Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry; clerk Morgan Olson; and treasurer Mary Farrell-Stieve.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer to adopt the meeting agenda as proposed. Motion was seconded by Steve Hess. Voice vote was taken; **motion carried unanimously.**
5. Motion was made by Mike Terry to approve the minutes of the regular town board meeting held on March 10, 2025. Motion was seconded by Steve Hess. Voice vote was taken; **motion carried unanimously.**
6. Public reminder was given that the Annual Town Meeting is scheduled for 7:00 PM on Tuesday, April 15, 2025 at the Baraboo Town Hall.
7. Citizen's appearance; no citizens delivered a presentation.
8. Motion was made by Steve Hess to approve a Conditional Use Permit and a Tourist Rooming House Permit application from owners Kathryn Floyd and Reece Koenigs on tax parcel 002-0393-00000, located at E11604A Park Road. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously.**
9. Motion was made by Randy Puttkamer to approve a Rezone Application from Agricultural to Recreational-Commercial in order to establish a campground from owner Greg Dahlgren of Live Love Dwell, LLC on tax parcels 002-0432-00000 and 002-0435-00000, located at S5746 Point of Rocks Road; the motion would not approve the rezone of tax parcels 002-0426-00000, 002-0429-00000, 002-0437-00000, or 002-0442-00000. After discussion, **motion was withdrawn** by Randy Puttkamer. Second motion was made by Paul Hasheider to postpone the issue to the regular town board meeting to be held on May 12, 2025. No second was made; **motion failed.** Third motion was made by Mike Terry to approve the rezone application for tax parcels 002-0432-00000 and 002-0435-00000, but to deny the rezone application for tax parcels 002-0426-00000, 002-0429-00000, 002-0437-00000, and 002-0442-00000. Motion was seconded by Randy Puttkamer. Voice vote was taken; Bill Klemm, Randy Puttkamer, Steve Hess, and Mike Terry voted "Aye"; Paul Hasheider voted "Nay." **Motion carried four votes to one.**
10. Motion was made by Steve Hess to adopt Ordinance 2025-2 to replace Ordinances 2020-1 and 2024-3, and to update Chapter 39 "All Terrain and Utility Terrain Vehicle Route" of the Town of Baraboo Code of Ordinances in order to update the language in said ordinances to meet Wisconsin Department of Transportation standards to authorize ATVs / UTVs to cross certain bridges on State Road 136. Motion was seconded by Randy Puttkamer. Roll call vote was taken; Bill Klemm – "Aye", Randy Puttkamer – "Aye", Steve Hess – "Aye", Paul Hasheider – "Aye", Mike Terry – "Aye". **Motion carried unanimously.**
11. Discussion was held in regards to town residents concerned with the proposed developments on the south side of the City of Baraboo. After discussion, the town board asked town clerk Morgan Olson to draft an ordinance to add weight limits on certain town roads for possible adoption at the May regular town board meeting.
12. Discussion was held in regards to appointing Lea Ann Gieck as chairperson of the Town of Baraboo Plan Commission. Before the meeting, Lea Ann Gieck had emailed the clerk to notify the town that she would not be accepting the appointment at this time due to future scheduling conflicts. No action was taken.
13. Discussion was held in regards to appointment of a town official to replace Paul Hasheider as cosigner on Town of Baraboo financial documents. During discussion, newly-elected town board supervisor Bill

Steinhorst volunteered his services. After discussion, chairperson Bill Klemm appointed Bill Steinhorst to the role.

14. Discussion was held in regards to creation of a town finance committee. During discussion, treasurer Mary Farrell-Stieve offered to create monthly Detailed Transaction Reports to be reviewed by the town board at the monthly meetings. After discussion, the town board agreed to follow the suggestion of the treasurer to review the Detailed Transaction Report at monthly town board meetings.
15. Discussion was held in regards to using IntraFi services to distribute town funds amongst participating financial institutions to ensure FDIC compliance. After discussion, the town board decided that it would like more information from Baraboo State Bank before agreeing to this service.
16. Discussion was held in regards to approval to purchase an electronic display for the meeting room of the town hall for presentations. After discussion, the town board agreed to discuss the issue again after looking around at additional retailers for prices of appropriate smart televisions and/or monitors.
17. Motion was made by Steve Hess to approve the treasurer and newly-elected supervisor Bill Steinhorst to register for and attend the 2025 Spring New & Continuing Officials Workshop presented by the Wisconsin Towns Association in Barneveld on Tuesday, May 13, 2025. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously**.
18. Discussion was held in regards to appointment of a qualified resident to the Sanitary Sewer District to fill the vacant seat of resigned term holder Steve Sinnott. No new information to report.
19. Correspondence, communications, and committee reports were given.
 - Chairperson Bill Klemm: Public Works (*Town Highway & Building Projects*)
 - Supervisor Randy Puttkamer: Public Safety (*Baraboo Area Fire & EMS District*); Sauk County Land Resources & Environment Liaison (*Citizen Member – FSA Representative*)
 - Supervisor Steve Hess: Conservation & Development (*Plan Commission*)
 - Supervisor Paul Hasheider: Public Expenses (*Town Recycling Center*)
 - Supervisor Mike Terry: General Government (*Great Sauk State Trail*)
 - Clerk Morgan Olson: Elections; Open Records Requests; Public Inquiries
 - Treasurer Mary Farrell-Stieve: Town's Reserved & Unreserved Funds; Park Commission
20. Motion was made by Randy Puttkamer to approve the Treasurer's Financial Report for the month of March 2025 in the amount of \$1,481,635.58. Motion was seconded by Steve Hess. Voice vote was taken; **motion carried unanimously**.
21. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously**.
22. Motion was made by Paul Hasheider to adjourn. Motion was seconded by Randy Puttkamer. Voice vote was taken; **motion carried unanimously**. Meeting adjourned at 9:26 PM.

Minutes prepared by Morgan Keith Olson, Town Clerk