

TOWN OF BARABOO
Minutes of the Monthly Town Board Meeting
September 8, 2025

1. The meeting was called to order by acting town board chairperson Randy Puttkamer at 7:00 PM. Clerk Morgan Olson verified compliance with Wisconsin's open meeting laws. *Reference Wis. Stat. § 19.84.*
2. Roll call was taken. Present were: acting chairperson Randy Puttkamer; supervisors Mike Terry and Bill Steinhorst; clerk Morgan Olson; and treasurer Mary Farrell-Stieve. Chairperson Bill Klemm and supervisor Steve Hess were excused.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer move Item #10 on the posted agenda to take place after citizens' appearance. Motion was seconded by Mike Terry. After a suggestion by treasurer Mary Farrell-Stieve and further discussion, motion was amended by Randy Puttkamer to also strike Item #16 from the draft agenda. Amended motion was seconded by Mike Terry. Voice vote was taken; **motion carried unanimously.**
5. Motion was made by Bill Steinhorst to approve the minutes of the regular town board meeting held on August 11, 2025. Motion was seconded by Mike Terry. Voice vote was taken; **motion carried unanimously.**
6. Citizens' appearance; Susan Hillmer spoke in regards to her concerns with the slow progress of the Pikes Peak Road Reconstruction Project. Susan Malmanger and Tia Enke of Republic Services spoke in regards to continuation of services to the town after Republic Services acquired Peterson Sanitation, and also in regards to providing quotes to the town board for curbside services in the near future.
10. Discussion was held in regards to replacement of a plugged driveway culvert on Hatchery Road. After discussion, the town board decided to schedule an on-site inspection of the area with the town board, the property owner, and General Engineering Company in order to collectively determine the best solution to solve the standing water issue on Hatchery Road.
7. Discussion was held with City of Baraboo Mayor Rob Nelson in regards to the City of Baraboo's proposed plans for funding two new fire and EMS stations. After discussion, the town board decided to call a special town board meeting for Thursday, September 25, 2025 at 6:00 PM at the Baraboo Town Hall to rediscuss the issue after the Baraboo Area Fire & EMS District meeting to be held the day prior.
8. Motion was made by Randy Puttkamer to approve the Baraboo Area Fire & EMS District's proposed budget for 2026. Motion was seconded by Bill Steinhorst. Voice vote was taken; Randy Puttkamer and Bill Steinhorst voted "Aye", with Mike Terry abstaining. **Motion carried unanimously.**
9. Motion was made by Bill Steinhorst to adopt Ordinance 2025-4 to regulate harmful, exotic, and wild animals in the Town of Baraboo. Motion was seconded by Mike Terry. Roll call vote was taken; Bill Klemm – not present; Randy Puttkamer – "Aye"; Steve Hess – not present; Mike Terry – "Aye"; Bill Steinhorst – "Aye". **Motion carried unanimously.**
11. Discussion was held in regards to replacement of a culvert on Forest Drive after a recommendation for replacement was given following an inspection for the 6' – 20' Bridge Inspection Program. No new information to report.
12. Motion was made by Mike Terry to use a voice recorder during town board meetings to aid the clerk in creation of meeting minutes. Motion was seconded by Bill Steinhorst. Voice vote was taken; **motion carried unanimously.**
13. Discussion was held in regards to appointment of a qualified resident to the Sanitary Sewer District to fill the vacant seat of resigned term holder Steve Sinnott. No new information to report.
14. Correspondence, communications, and committee reports were given.
 - Supervisor Randy Puttkamer: Public Safety / Baraboo Area Fire & EMS District Liaison (*Town of Baraboo Representative*); Sauk County Land Resources & Extension Liaison (*Citizen Member – Farm Services Agency Representative*)
 - Supervisor Mike Terry: Public Expenses (*Recycling Center*); Great Sauk State Trail Liaison (*Town of Baraboo Representative*)
 - Supervisor Bill Steinhorst: General Government (*General Finances*)

- Clerk Morgan Olson: Annexation Requests; Open Records Requests; Public Inquiries
 - Treasurer Mary Farrell-Stieve: Town's Reserved & Unreserved Funds; Park Commission
15. Motion was made by Bill Steinhorst to approve the Treasurer's Detailed Transaction Report for August 2025. Motion was seconded by Mike Terry. Voice vote was taken; **motion carried unanimously**.
 16. Stricken from the agenda.
 17. Motion was made by Bill Steinhorst to approve of the Treasurer's Financial Institutions Report for August 2025. Motion was seconded by Mike Terry. Voice vote was taken; **motion carried unanimously**.
 18. Motion was made by Mike Terry to approve the vouchers and checks as presented. Motion was seconded by Bill Steinhorst. Voice vote was taken; **motion carried unanimously**.
 19. Motion was made by Mike Terry to adjourn. Motion was seconded by Bill Steinhorst. Voice vote was taken; **motion carried unanimously**. Meeting adjourned at 9:28 PM.

Minutes prepared by Morgan Keith Olson, Town Clerk