

TOWN OF ATLANTA MEETING MINUTES

DATE: December 11, 2025 **TIME:** 7:00 PM **PLACE:** Atlanta Town Hall

Attendees: Steve Tiegs – Chairman, Roger Roehl – Supervisor, Michelle Stout – Treasurer, and Christine McGinnis – Clerk. Absent: Dennis Draus – Supervisor.

Additional Attendees: Vern Chandler, Trevor Richards, Susan Mayer.

1. **Call meeting to order. Statement of proper noticing.** Steve Tiegs called the board meeting to order at 07:00 p.m. noting that the meeting had been properly noticed.
2. **Pledge of Allegiance.**
3. **Approve minutes of last meeting.** Motion by Roehl, seconded by Tiegs to accept November meeting minutes – motion carried.
4. **Approve Budget Hearing minutes.** Motion by Roehl, seconded by Tiegs to accept budget hearing minutes – motion carried.
5. **Approve financial report.** Motion by Tiegs, seconded by Roehl to Accept the Treasurer's November report – Motion carried.
6. **Approve Final Budget.** This was completed at last meeting no action needed.
7. **Library Update** – Trevor Richards attended meeting and informed board that federal government money may be coming to the library. Santa Claus will be at the Library from 10am – 2pm. Online book talks are doing very well – may add more at the first of the year. Library will be closed for Christmas and New Year's. Bingo coming in the New Year. The board thanked Mr. Richards for his update.
8. **Correspondence.**
 - Wisconsin Town Association - Draft Email letter. Please do not send dues until letter comes out in March.
 - Wreaths Across America – Thank you note for Township for Donation.
 - Bruce School District – PI-158 – Corrected Letter for the School Tax Levy Sheet.
 - 2026 Rusk County Fair – Request for Donation/Sponsors. Motion by Supervisor Roehl, Second by Tiegs to donate \$150.00. Motion Passed.
 - Email from Recycling Electronic Waste. Supervisor Roehl received and will call and find out more information on the response.
9. **Rusk County Community Pantry (RCCP) Request.**

Chairman Tiegs read the information we received from new community pantry - Request for Food Pantry donations was tabled at this time.
10. **Appoint Election Workers 2026 – 2027 (2 year term appointment).**

Motion by Roehl, second by Tiegs to approve the following Elections Workers: Susan Mayer, Andy Johnson, Rose Anderson, Anita Dearhamer, Carla Eldridge, Mary Federle, Ricki Hultman, Nancy Kelley, Roger Roehl, Joyce Scoles, Charles Withington, Kathy Zimmerman and Barb Barringer (back-up). Motion carried.

11. Appoint Library Board Members 2026 – 2027 (2 year term appointment):

Motion by Roehl, seconded by Tiegs to approve Rose Anderson & Nancy Kelley to the Library Board for a 2 year term. Motion carried.

12. QuickBooks Upgrade. Clerk is working with Computer Company to update without paying for upgrade. Item tabled for now.

13. Permits/Planning Committee. Supervisor Roehl stated they had one permit for Confisco – 28x12 foot building that will be built. Motion by Tiegs, second by Roehl that we accept building permit - Motion Carried. Supervisor Roehl stated that the committee discussed possible fines for people that start early without the permit first. Will need to have hearing for topic after planning committee completes the proposal. They also discussed the ability to have an expedited permit to have a special meeting for the planning committee and the board. They also will be working on the Emergency Operational Procedure Document that needs updating. Will work on that in future months. Chairman Tiegs asked the committee to develop a fine/penalty for residents who don't maintain the driveway and then runs onto the road. The committee will not be meeting in December.

14. Present and pay bills. Motion by Roehl, Seconded by Tiegs to pay bills. Motion carried.

15. Town Hall Rental. No official rentals at this time.

16. Roadwork. Chairman Tiegs mentioned that snow plowing has started. New snow plowing company is doing a great job board mentioned. Discussion on reminding plowing company of the dates we collect taxes to make sure plowed for residents to come pay their taxes.

17. Set date for next meeting. January 8, 2026.

18. Adjourn. Motion by Roehl, seconded by Tiegs to adjourn meeting – motion carried. Meeting ended at 7:35 p.m.

Submitted by Christine McGinnis, Clerk