

09 14 2026 Agenda Packet:

4. Budget/Approval to pay expenses / Resolution 2026-06 to allocate Fire Contract Revenues 20206 2 of 2

Town of Apple River, Polk County, Wisconsin Resolution 2026-06

A RESOLUTION OF THE TOWN BOARD OF APPLE RIVER TO ALLOCATE A PORTION OF REVENUES RECEIVED FROM CONTRACTS FOR FIRE & EMS SERVICES TO A PROPRIETARY FUND.

WHEREAS, Fire Contract revenues (*Intergovernmental Charges for Services*), are expected to be deposited in the Town's checking account in September of 2026 from the following contracts: 1) Town of Balsam Lake in the amount of \$15,400.00 for 2026 (the 2nd of 2 equal payments), 2) Town of Georgetown in the amount of \$20,400.00 for 2026 (the 2nd of 2 equal payments). for the purpose of providing contracted Fire and EMS services for 2026; and

WHEREAS, the Town Board has determined that a portion of this revenue should be for the purchase of fire trucks and other required firefighting equipment that is expected to last more than a year and exceed \$5000.00; and

WHEREAS, such allocation is deemed necessary for the efficient operation of the Fire Department and aligns with the purpose for which the revenue was provided.

NOW, THEREFORE, BE IT RESOLVED, by at least a two-thirds majority vote of the entire membership of the TOWN BOARD of the Town of Apple River that:

Allocation: The town treasurer is hereby authorized to transfer \$15,000.00 from the Town's checking account to the Town's WCU Money Market 0003 Savings account that has been designated as a portion of the Public Safety Capex Fund (the other portion being the WCU 12 Mo. Certificate 10001) on or after September 14th, 2026 and provide a receipt to the clerk. The treasurer's monthly financial report will continue to show the monthly balances of the 2 bank accounts and the budget report maintained by the clerk will continue to show the monthly balance of the Public Safety Capex Fund (WCU Money Market 0003 + WCU 12 Mo. Certificate 10001). The budget report effective 9/14/2026 shows this transaction.

Adopted this 14th day of September, 2026

Chair _____

Supervisor _____

Supervisor _____

Attest: _____, Clerk

6. Confirmation of the Town Board Chair's appointment or reappointment of citizen members to the Town Plan Commission, due to expiring terms. Terms are 3 years, expiring on September 30th, 2029 pursuant to Wis. Stat. § 60.62 and Wis. Stat. § 62.23(1).

Mary Ann Scoglio - Term: 09/2025 - 09/2027

Lisa Carlson - Term: until 09/2026

Adam Jarchow - Term: 09/2024 - 09/2026

Steve Mullenbach - Town Board Supervisor

7. Confirmation of the Town Board Chair's appointment or reappointment of citizen members due to expiring terms and potential alternate member appointments to the Zoning Board of Appeals. Terms are 3 years expiring on September 30th, 2029 pursuant to Wis. Stat. § 60.65 and Wis. Stat. § 62.23(7)(e).

Barbara Jarchow, Chair Term: until 09/2026

Drew Waterman Term: 09/2024-09/2025

Bobby Adams Term: 09/2024-09/2026

Travis Beauvais Term: until 09/2026

Brenda Mullenbach Term: 09/2024-09/2026

8. Discussion and possible action regarding Resolution 2026-05: A resolution to reassign non-statutory duties, Wis. Stat. § 60.33, to ensure compliance with the November Election and Town Budget/Tax Levy Season Mandates through the end of the Clerk's current term expiring October 13th, 2026 and during the potential term of reappointment.

RESOLUTION NO. 2026-05

Town of Apple River, Polk County, Wisconsin

A RESOLUTION TO REASSIGN NON-STATUTORY DUTIES TO ENSURE COMPLIANCE WITH THE NOVEMBER ELECTION AND TOWN BUDGET/TAX LEVY SEASON MANDATES THROUGH THE END OF THE CLERK'S CURRENT TERM AND DURING THE POTENTIAL TERM OF REAPPOINTMENT

WHEREAS, historical documentation maintained by the Town Clerk demonstrates that fulfilling the mandatory state-mandated duties, town budget and HR/Payroll Vendor management requires a dedicated part-time workload averaging 20 hours per week over the course of a two year term, and

WHEREAS, the town's population and demand for permits are increasing, new vendors and contracts are increasing, town departments are growing, and a new department was added in 2024; the volume of non-statutory work assigned to the Clerk's office is steadily and continuously increasing; and

WHEREAS, these historical records show that the non-statutory work at times, demands an extra 15 hours per week, meaning the Town has consistently received up to 35+ hours of weekly labor, by relying on the Clerk to volunteer substantial uncompensated personal time to keep town operations functioning; and

WHEREAS, this expanding workload now directly interferes with crucial statutory deadlines, routinely forcing the Clerk to bear unsustainably long workdays to prevent municipal defaults; and

WHEREAS, to ensure maximum administrative stability and prevent complex operational disruptions, the Town Clerk intends to retain the existing budget work and managing the current HR/Payroll vendor contract, with both major financial responsibilities remaining accounted for within the 20-hour per week average workload; and

WHEREAS, the current appointed term for the Town Clerk is scheduled to expire on **October 13, 2026**, directly coinciding with the peak administrative window for the November 2026 General Election and the preparation of the 2027 Town Budget/Tax Levy, followed immediately by the statutory preparations for the January 2027 Town Caucus and Spring 2027 Election cycle; and

WHEREAS, the Town Clerk remains deeply committed to the stability, legal compliance, and long-term well-being of the Town, and is willing to consider a term renewal past October 13, 2026, provided that the operational workload is brought into alignment with sustainable part-time realities; and

WHEREAS, in the absence of a local town ordinance defining non-statutory duties, the Clerk's mandatory obligations default to the essential state-mandated duties codified under **Wisconsin Statute § 60.33**; and

WHEREAS, the continuous attention required to manage the extra surges of non-statutory tasks puts the Town's ability to execute an accurate and orderly election and during the same window prepare the many details required for the 2027 Town Budget/Tax Levy followed immediately by January caucus and spring election duties;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Supervisors of the Town of Apple River, Wisconsin, as follows:

1. **Prioritization of Statutory Duties:** Effective **October 1, 2026**, the Town Clerk's office shall exclusively dedicate its operational hours to the fulfillment of the mandatory statutory duties specified under Wis. Stat. § 60.33—maintaining a flexible part-time schedule that averages approximately 20 hours per week over the course of the term—specifically prioritizing the November 2026 election cycle, the 2027 Town Budget/Tax Levy compilation and reporting, current HR/Payroll vendor management, and the January 2027 Caucus and Spring Election preparations. All of these items are extremely time sensitive and have non-negotiable deadlines. Elections are especially high-risk and require a high level of accuracy, well-trained staff, and adherence to Polling Place requirements. When these state mandated deadlines are not met, it creates even more work for the town and may result in financial penalties to the Town.
2. **Transition and Reassignment of Non-Statutory Work: Effective October 1, 2026**, all non-statutory work not expressly required of a clerk by Wis. Stat. § 60.33—including but not limited to the collection for and tracking of applications and permits that are not exclusively granted by the Town Board, IT Support: updating website/desktop/vendor management, town hall/facility management, general help desk to public and departments, project management, task tracking and follow up—are hereby removed from the Clerk's office and the responsibility for their fulfillment is returned to the Town Board. The period between the passage of this resolution and October 1, 2026, shall serve as a transition window for the transfer of this work.
3. **Continuity and Term Planning:** The Town Board acknowledges the October 13, 2026, Town Clerk term expiration and agrees that passing this structural boundary is a necessary prerequisite to establishing a viable, orderly transition or term reappointment that protects municipal continuity through the critical fall and spring election cycles [60.30(1e)].

Adopted this 14th day of September, 2026.

By: _____
Town Board Chairperson

Town Board Supervisor

Town Board Supervisor

Attest: _____
Town Clerk

9. Discussion and possible action on applying for the State Innovation Grant. The 2nd round for applications opens October 1. This Grant benefits local governments to support the implementation of transfers of an allowable service or duty to other entities such as another local government or private entity.

[DOR Innovation Grants](#)

10. Discussion and possible action on applying for the State Local Cybersecurity Grant Program (SLCGP)-Applications must be submitted by Friday, October 30, 2026.

[State and Local Cybersecurity Grant Program FY '24 Cycle 3 Funding Opportunity | Wisconsin Emergency Management](#)

11. Review of the DNR 2027 Managed Forest Law Application List. Discussion and possible action should there be a need to file an objection request before the September 26, 2026 deadline.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor
Karen Hyun, Ph.D., Secretary

Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



AUG 31 2026

August 26, 2026

 LISA CARLSON
TOWN OF APPLE RIVER
606 US HIGHWAY 8
AMERY WI 54001-2536

Dear Town, Village or City Clerk:

Owners of private forest land may enroll land under a property tax incentive program known as the Managed Forest Law (MFL). Through this program the state seeks to improve management of private forests for many public and private benefits.

A requirement of Chapter 77, Wis. Stats. concerning designation of MFL land is that notice of applications be provided to the municipal clerks. As explained in the excerpt from the statute provided on the back of this letter, the governing body of the municipality or a resident or property tax payer may object to the MFL designation of the land if it fails to meet the eligibility requirements in the law. Be aware that "parcel" as used in the statute excerpt is defined as... *the acreage of contiguous land described in the application.*

The lists of land for which landowners in your municipality have applied for MFL designation are posted on the Department of Natural Resources website. Please review the list. In order to do so, follow these steps:

1. Go to <http://dnr.wi.gov/topic/ForestLandowners/reports.html>
2. Under "Lands applied for 2027 Entry", select the appropriate county.
3. Print and review the list (the list is organized by municipality).
4. If you have reason to believe any lands are not eligible for entry based on the requirements in Chapter 77, Wis. Stats., provide written comments on the printed list, scan it and email it to Ryan Conner (Ryan.Conner@Wisconsin.gov) or mail it to Ryan Conner at the address listed on the bottom of this letter.
5. **Comments should be submitted by September 26, 2026.**

Your written comments will be considered in determining what lands will be entered under MFL if they show that the land is not eligible for entry based on the requirements in Chapter 77 Wis. Stats. The local DNR tax law forestry specialist will also check on the eligibility by an examination of the land. Orders for these applications, if eligible, will be issued by November 20, 2026 and effective January 1, 2027.

Thank you for your assistance.

Sincerely,

Ryan S. Conner
Tax Law Administration Coordinator
Department of Natural Resources
Division of Forestry
P.O. Box 7921
Madison, WI 53707
Ryan.Conner@Wisconsin.gov
(608) 712-5375



dnr.wi.gov
wisconsin.gov

H0101 000468



Excerpts from Subchapter VI - Managed Forest Law

77.80 Purpose. The purpose of this subchapter is to encourage the management of private forest lands for the production of future forest crops for commercial use through sound forestry practices, recognizing the objectives of individual property owners, compatible recreational uses, watershed protection, development of wildlife habitat and accessibility of private property to the public for recreational purposes.

77.82 Managed forest land; application.

(1) Eligibility requirements.

(ag) A parcel of land that is or will be subject to a managed forest land order issued or renewed on or after April 16, 2016, is eligible for designation as managed forest land only if it fulfills all of the following requirements:

1. Subject to par. (am), the parcel either consists of at least 20 contiguous acres or meets all of the following acreage requirements:

a. The parcel consists of at least 10 contiguous acres.

b. The parcel is located in a tract of land under the same ownership that contains at least one other parcel of at least 10 acres that meets the requirements under subd. 2. and for which designation under the same managed forest land order is sought.

2. At least 80 percent of the parcel is producing or capable of producing a minimum of 20 cubic feet of merchantable timber per acre per year.

(am) The fact that a lake, river, stream, or flowage, a public or private road, or a railroad or utility right-of-way separates any part of the land from any other part does not render a parcel of land noncontiguous and does not render ownership of land noncontiguous.

(ar) The owner of a parcel that does not meet the acreage requirements in par. (ag) 1. and that is subject to a managed forest land order issued before April 16, 2016, may apply one time for a renewal of the order under sub. (12) on or after April 16, 2016, without meeting the acreage requirements under par. (ag) 1.

(b) The following land is not eligible for designation as managed forest land:

1. A parcel of which more than 20 percent consists of land that is unsuitable for producing merchantable timber, including water, marsh, muskeg, bog, rock outcrops, sand dunes, farmland, roadway or railroad and utility rights-of-way.

2. A parcel that is developed for commercial recreation, for industry or for any other use determined by the department to be incompatible with the practice of forestry.

3. A parcel that is developed for a human residence. This subdivision applies only to a parcel of land subject to a managed forest land order issued or renewed before April 16, 2016.

3m. A parcel on which a building or an improvement associated with a building is located. This subdivision applies only to a parcel of land subject to a managed forest land order issued or renewed on or after April 16, 2016.

4. A parcel that is not accessible to the public on foot by public road or from other land open to public access. This subdivision does not apply to a parcel or part of a parcel that is closed to public access under s. 77.83 (1).

(c) In addition to the requirements under pars. (a), (ag), and (b), for land subject to an application under sub. (4m), all forest croplands owned by the applicant on the date on which the application is filed that are located in the municipality or municipalities for which the application is filed shall be included in the application.

(5) NOTICE OF APPLICATION; REQUEST FOR DENIAL.

(a) Upon receipt of an application under sub. (2), (4) or (4m), the department shall provide written notice of the application to each clerk of each municipality in which the land is located.

(b) The governing body of any municipality in which the proposed managed forest land is located or a resident or property tax payer of such a municipality may, within 15 days after the notice under par. (a) is provided, request the department to deny the application on the grounds that the land fails to meet the eligibility requirements under sub. (1) or that, if the addition is approved, the entire parcel will fail to meet those eligibility requirements. The request shall be in writing and shall specify the reason for believing that the land is or would be ineligible.



Wisconsin Department of Natural Resources
Managed Forest Law Application List for 2027 Enrollment
Polk County
Sorted by Municipality and Order Number

Report: MIA
Run Date: 8/12/2026
Page: 1 of 22

Order Number	Primary Landowner	Additional Landowners					
County Name	Municipality	TwN-Rng-Sec	Description			Open Acres	Closed Acres
			Parcel Number	CSM			
49-025-2027 Order Length: 25 Years	GERALD A. AND ANN L. KRISIK LIVING TRUST C/O LYNN SCHWARTZ 715 BALLENTINE RD MENOMONIE, WI 54751-3702						
Polk	Apple River (T)	34N-16W-27	MWNW		Description Totals:	0.000	39.570
			004-00725-0000			0.000	39.570
Polk	Apple River (T)	34N-16W-27	SWNW		Description Totals:	0.000	39.330
			004-00726-0000			0.000	39.330
Polk	Apple River (T)	34N-16W-27	SWNE, PART OF		Description Totals:	0.000	20.000
			004-00722-0000			0.000	20.000
Polk	Apple River (T)	34N-16W-27	SENE, PART OF		Description Totals:	0.000	31.000
			004-00723-0000			0.000	31.000
Polk	Apple River (T)	34N-16W-27	NESW, PART OF		Description Totals:	0.000	19.000
			004-00728-0000			0.000	19.000
Polk	Apple River (T)	34N-16W-27	SENW, PART OF		Description Totals:	0.000	38.000
			004-00727-0000			0.000	38.000
49-031-2027 Order Length: 25 Years	THEODORE M FISCHER 15294 105TH AVE CHIPPEWA FALLS, WI 54729-5146						
Polk	Apple River (T)	34N-16W-15	NENW		Description Totals:	0.000	40.000
			004-00459-0000			0.000	40.000
Polk	Apple River (T)	34N-16W-15	MWNW		Description Totals:	0.000	40.000
			004-00460-0000			0.000	40.000