MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
CRAIG HEIMARK
DAN SCHILLING
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
(801) 742-3522
FAX (801)742-1006
TTY 711

Alta Town Council Meeting Packet
October 14, 2026

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AGENDA
TOWN COUNCIL MEETING 4:00 PM
OCTOBER 14, 2026
ALTA POST OFFICE BUILDING
10351 E HWY 210, ALTA, UTAH

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: https://townofalta.utah.gov/

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item. Written public input can be submitted here: https://townofalta.utah.gov/public-comment-form/

To make a public comment virtually we recommend you notify Brooke Boone via email (brooke@townofalta.utah.gov) in advance of the meeting.

Town Council Meeting - 4:00 PM

1 Call the meeting to order
2 Citizen Input
3 Discussion and possible action to adopt Resolution 2026-R-30 appointing an Administrative Law Judge
4 Public Hearing: Receive public comment on proposed fiscal year 2027 budget amendments
5 Discussion and possible action to adopt Resolution 2026-R-31 amending the FY27 budget
6 Public Hearing: Receive public comment on proposed Capital Projects Plan
7 Discussion and possible action to adopt Resolution 2026-R-32 for the Capital Projects Plan
8 Public Hearing: Consideration of amending Section 9-1-2 Of the Town of Alta Municipal Code to adopt the 2024 Edition of the International Wildland Urban Interface Code in accordance with H.B. 41 of the 2026 General Legislative Session of the State of Utah via Ordinance 2026-O-15
9 Discussion and possible action to adopt Ordinance 2026-O-15 for the 2024 Wildland Urban Interface Code
10 Consideration of amending Section 10-6A-5 of the Town of Alta Municipal Code to amend authority to determine setback requirements in Forestry and Recreation Zones from the Town Council to the Planning Commission via ordinance 2026-O-16
11 Discussion and possible action to adopt Ordinance 2026-O-16 amending authority to determine setback requirements
12 Public Hearing: Consideration of amending Section 10-5 of the Town of Alta Municipal Code to amend the Land Use Appeal Authority from the Town Council to an Administrative Law Judge via Ordinance 2026-O-17

13 Discussion and possible action to adopt Ordinance 2026-O-17 updating the Appeal Authority to an Administrative Law Judge

14 Discussion and possible action to adopt Ordinance 2026-O-18 updating an Ordinance enacting the tie-breaking procedure as described in Utah Code Ann. § 20A-1-510(3)(e)(i) and (ii)

15 Alta Ski Area Update, Mike Maughan

16 Mayor's Report

17 Approval of Consent Agenda:

- September 9, 2026 Town Council Meeting Minutes
- October Staff and Finance Reports
- Approve a Professional Service Agreement for Administrative Law Judge as to form approved by Legal Counsel
- Approve an agreement with Utah Department of Transportation for Facility Planning Phase 2 funding as to form approved by Legal Counsel
- Approve an agreement with a qualified vendor to preform architectural feasibility study

18 Questions regarding Departmental Reports

19 New Business

20 Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205

21 Motion to Adjourn

Notice Provisions:

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA POST OFFICE BUILDING, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager
Re: October 2026 Department Report
Date: October 14, 2026
Attachments:

Utah Community Clean Energy Program – Opt-Out Notices and Fee-Free Cancellation Period

Rocky Mountain Power (RMP) customers in Alta will receive a notice via US Mail from RMP with information about the Community Clean Energy Program (the Program), which is set to launch in January 2027. *Critically, these notices will include instructions to "opt-out" of the program.* An additional "opt-out" notice will be sent in December via each customer's preferred method of communication, e.g. US mail or e-mail.

In January, Alta's RMP customers who choose to remain in the Program will begin to see a "Schedule 100" surcharge on their bills. Residential and small business customers will pay $4/month, and larger business customers will pay a rate per kilowatt hour of energy consumed. *RMP customers can choose to opt out of the program without paying a termination fee until May 1st*, after which a termination fee will apply of $30 for residential customers and a volumetric fee for nonresidential customers.

Here are some key dates over the next several months regard Program launch, opt-out, and billing timelines:

November and December 2026: Opt-out notices sent to RMP customers
January 1, 2027: CCEP launches and billing begins
May 1: Fee-free cancellation period ends

The Town of Alta decided to participate in the Program because the Program is one of the best ways that Alta and its residents and businesses can reduce greenhouse gas emissions that contribute to climate change and threaten the future of Alta's winter sports economy. The Program is cheaper than any other option to use and support renewable energy and will lead to significantly more additional clean energy resources being added to our electrical grid than other programs. We encourage RMP customers in Alta to strongly consider remaining opted-in to the Program but recognize that each customer can make their own decision about participation.

Please contact Chris or visit the following websites for more information on the program and these upcoming milestones:

https://www.utahrenewablecommunities.org/
https://www.rockymountainpower.net/savings-energy-choices/blue-sky-renewable-energy/community-clean-energy-program.html

Planning Commission

The Alta Planning Commission met on September 23. The main agenda item during this meeting was to review an application submitted by Alta Ski Lifts for a Simple Boundary Line adjustment to adjust a .18-acre tract of land located just west of the Wildcat Parking Lot from parcel 30-05-154-013-0000 (owned by the Alta Peruvian Lodge) and incorporate it into parcel 30-05-154-015-0000 (owned by Alta Ski Lifts). Staff concluded that the boundary adjustment would not result in any land use violations or concerns. After a brief discussion, the Planning Commission unanimously approved the adjustment.

As a reminder, public hearings and possible action items are on today's agenda that were brought before the Planning Commission at their August 26 meeting.

- Adopting the 2024 Wildland-Urban Interface Code as required under an act of the Utah Legislature during the 2026 legislative session.
- Amending sections of Alta Code 10-5 APPEAL AUTHORITY to designate the Town's administrative law judge as the land use appeal authority.
- Amending Alta Code 10-6A-5 YARD REGULATIONS in the Forestry and Recreation zoning district to remove the Town Council as the land use authority for yard regulations in this zoning district.

Shallow Shaft

Following up on the discussion from last month's meeting, representatives of the Shallow Shaft requested to have discussion and possible action on their proposed Base Facilities Zone text amendments deferred to the November meeting.

General Plan Update

Staff finalized a request for proposals (RFP) and worked with Wasatch Front Regional Council (WFRC) to distribute the RFP to consulting firms qualified to propose on WFRC-funded projects. The RFP was published on September 21st and the deadline to propose is October 12th. The procurement process will be managed by WFRC. Staff hopes to initiate the project before ski season and prepare to begin public engagement and other substantive work on the general plan update prior to the holidays.

Capital Improvement Planning

Utah State Revolving Loan Fund for Drinking Water (SRF) Application

Working closely with the teams at Sunrise Engineering and Zions Public Finance, the Town of Alta submitted an application to the SRF program on September 15 to receive low-interest loans with principal forgiveness opportunities to fund water system capital improvement projects. The total estimated cost for all three water infrastructure improvements came to $3,080,500. The State Drinking Water Board will meet on November 3 (Election Day!) to review and select applications to approve. We hope to have an update on the outcome of the meeting in time for the November Town Council meeting.

Architectural Feasibility & Programming RFSQ

A Request for Statements of Qualifications (RFSQ) was published on September 14 to solicit vendors to develop an architectural feasibility and programming study for a proposed new facility at 10351 E Little Cottonwood Rd, Alta UT 84092, aka the “Post Office Building.” The Town worked with the Utah Division of Purchasing to post this solicitation on their website to increase visibility.

The Town received 6 submissions by the deadline of October 6. A selection committee will meet on October 9 to review and score the submissions. Per the procurement guidelines, we will move forward into fee negotiations with the highest scoring vendor.

The October meeting consent agenda includes a cooperative agreement for UDOT to contribute $20,000 toward the budget for this project. The current FY 27 Capital Projects Fund budget for the project is $100,000, and staff proposes to use the additional funding from UDOT to increase the size of the budget for the project, rather than to reduce the Town’s contribution to the project. There is no formal assumption as of now that a new facility will include UDOT space, but staff believes it’s in the Town’s interest to explore opportunities for a new facility to provide at least the UDOT functions currently provided at the Post Office Building and possibly additional functions pending the outcome of the feasibility study.

The October agenda includes a placeholder item for the council to approve a contract for this project, and the proposed budget amendment includes the $20,000 contribution from UDOT toward the project, as well as an increased budget for the project within the FY 27 Capital Projects Fund budget.

Tom Moore RSFQ

A Request for Statements of Qualifications (RFSQ) was published on September 28 to solicit vendors to develop a plan for the stabilization and preservation of the Tom Moore structure. The submission deadline is October 20. The Town is working with the Utah Division of Purchasing to post this solicitation on their website to increase visibility.

OLS RFSQ

A Request for Statements of Qualifications (RFSQ) was published on September 28 to solicit consultants to study the feasibility and develop preliminary or schematic designs for improvements to Our Lady of the Snows, such as an improved patio and accessible entries, improved mechanical and storage areas, and possible trailhead amenities. The submission deadline is October 20. The Town is working with the Utah Division of Purchasing to post this solicitation on their website to increase visibility.

Crosstow Waterline Project

The tie-in to the Town's drinking water distribution system in the Albion Parking Lot was completed on September 15 and Salt Lake County Service Area #3 and Sunrise Engineering immediately started working to get final Division of Drinking Water operational permit approval. During the final tie-in process, the project team discovered as-built conditions on the existing waterline differed from what was assumed in designing the new waterline segment, which required a change to the methods and materials to complete the tie-in and finalize the project. The change in connection method also required the Town's contractor to expose a larger area of existing line than was originally anticipated, which led to additional excavation, handling, backfill, etc. beyond what was originally planned for the tie-in.

Newman Construction credited the material and labor associated with the original connection. However, an additional cost of $11,237.53 was incurred for the added work and quantities resulting from the revies connection configuration, the additional are that had to be exposed, and the unforeseen depth/elevation of the existing HDPE line. The resulting total expenses on the project are over the assumed budget for the project due to several expenses not anticipated during project scoping, but still within the range of costs provided for in the Town's drinking water master plan and capital improvement plan. Staff can provide more information during the council meeting.

Water Leaks

DPH/Alta Lodge

Wind River Excavation began work on September 22 to repair a leak in the water line to the Deep Powder House. Project work was suspended for events at the neighboring Alta Lodge and weather on a couple occasions, and the project is ongoing as of today.

Redfern

Alta Central received reports of a water leak outside of the Redfern Residence on September 12. Service Area #3 investigated and determined the leak was on the lateral to the house. Staff coordinated a repair with Newman construction after receiving a project bid estimate of $2,200. The repair was completed on September 23.

Sewer Line Incident

On September 16, Alta Ski Area's contractor excavating in the Wildcat Parking Lot hit the main sewer line, causing a tear. The contractor immediately notified the Town, and Fred Swetland and Steve McIntosh were quick to respond, calling Cottonwood Improvement District and SLCo Watershed. Strong agency coordination and communication resulted in a swift repair, which was completed later that evening.

CAPITAL Committee Update

The CAPITAL Committee will meet for the third time on November 4th from 11 AM to 1230 PM. In its September meeting, the committee agreed to the first Wednesday of every other month from 11 AM to 1230 PM. Meetings are hybrid with an anchor location at the Post Office Building meeting room, also known as the council chambers. See the CAPITAL Committee page on the Town of Alta website for more information on the Committee: https://townofalta.utah.gov/capital-committee/

Staff Report For:
October 14, 2026

To: Town Council
From: Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk
Date Written: October 7, 2026

Town Clerk – Jen

General Updates

Administrative Law Judge
the Town put out an RFP for an ALJ and received 3 applications from qualified individuals. The committee interviewed 2 of the applicants and is recommending the council appoint Ryan Richards as the Town's ALJ. Mr. Richards was selected as the committee's recommendation based on the combination of experience and price. The council has authority for this appointment.

PEHP Health Insurance Plan
The Town has received and is reviewing our renewal package.

FY 2027 Budget

- A budget amendment has been prepared for the council's review this month. Please see the budget amendment memo for a summary of the changes. All changes have been highlighted in Exhibit A.

FY 2026 Final Budget

- Working on the FY26 Audit. Expecting a presentation to the Council in November or December.
- The annual Capital Projects Fund transfer (general fund to cap-ex) ended up being $830,000 (made on 10/2). Below, is an explanation from Steve Rowley due to the fact that this calculation is complicated with the relationships of the various inputs changing annually so hopefully this summary helps.

Based on the Town's pre-audit numbers for FY2026, the General Fund's unrestricted fund balance is $828,895 over the fund balance limitation threshold, and in order to be in compliance with State Code, will need to transfer funds from the General Fund to the Capital Projects Fund.

To help clarify why the transfer is needed:

- **Unrestricted Fund Balance** is the portion of our Fund Balance that is not either "restricted" (e.g. B&C road funds, impact fees, etc.) or otherwise "nonspendable" (e.g. Prepaid expenses). The unrestricted fund balance for FY2026 is **$4,116,993**. Unrestricted fund balance generally indicates what is available for any authorized Town spending.

- **The fund balance limitation threshold**, according to Utah Code (10-5-113-(2)), is "unrestricted fund balance is limited to 100% of the General Fund revenues", so our threshold for FY2026 is **$3,288,098**. The threshold essentially limits the amount of funds that have not yet been given used or formally set aside (e.g., in the capital projects fund).

Therefore, our necessary transfer is the amount that our unrestricted fund balance is in excess of the limitation: **$828,895** ($4,116,993 - $3,288,098).

Two main drivers of why this number is maybe higher than expected:

1. The Town's net change in fund balance (i.e., net income), for FY2026 was **$538,889**, which is added to the total fund balance.
2. The Threshold limit is less than what it was for FY2025. Total Revenues, and therefore the limit, for FY2026 was $3,288,098, compared to the Total Revenues (and Limit) for FY2025 was $3,576,605. That is a decrease in the allowable amount of **$288,507**.
    a. So even if there was no increase in fund balance (assuming absolute break even in the general fund), the Town would have exceeded the threshold by $288,507.

Between those two factors, that would result in an overage of $827,396. The difference between the $828,895 Transfer amount and the $827,895 calculated at left, is just the change in restricted and nonspendable fund balance amounts, which are minimal.

Keep in mind that Threshold Limit will fluctuate each year based on Total Revenues generated by the General Fund each year - so if there is a really good snow year, and sales/resort taxes are really high, then the threshold limit will be higher as well. The inverse is also true, a poor revenue year also reduces the threshold limit.

Deputy Town Clerk – Brooke

Temporary Dog License Reporting

Temporary dog licenses issued with a start date between 9/9-10/13/26

- Jonathan Medler (5 days) 9/9/26
- Neil Howard (30 days) 9/10/26
- Isabelle Holt (3 days) 9/18/26
- Jason Child (4 days) 10/2/26

Business Licensing

- The 2026/2027 Business License applications are now live. Approved business licenses will start on November 1, 2026 and end October 31, 2027.

Alta Justice Court

- The Alta Justice Court meets virtually – there is no scheduled court docket in October.

Civil Code Enforcement

- The new civil code enforcement parking fines have gone into effect. Please see the most recent fee schedule on the town website.

Department Incident Activity Report

Date Reported: **09/01/2026 - 09/30/2026** | Show Subclasses: **True**

ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	5	0	5	0	0	0	0	0.0
Assist Other Agency	5	0	5	0	0	0	0	0.0
ALARM	2	0	2	0	0	0	0	0.0
Burglary Alarm	2	0	2	0	0	0	0	0.0
ALCOHOL	4	0	4	0	0	0	0	0.0
ENFORCEMENT	4	0	4	0	0	0	0	0.0
DEPARTMENT ACTIVITY	1	0	1	0	0	0	0	0.0
Department Activity, Other	1	0	1	0	0	0	0	0.0
FOREST SERVICE	39	0	39	0	0	0	0	0.0
PATROL	39	0	39	0	0	0	0	0.0
MEDICAL	1	0	1	0	0	0	0	0.0
EMERGENCY	1	0	1	0	0	0	0	0.0
MENTAL SUBJECT	1	0	1	0	0	0	0	0.0
Mental Subject	1	0	1	0	0	0	0	0.0
MOTORIST	5	0	5	0	0	0	0	0.0
ASSIST	5	0	5	0	0	0	0	0.0
ORDINANCE VIOLATION	1	0	1	0	0	0	0	0.0
Ordinance Violation	1	0	1	0	0	0	0	0.0
PROPERTY	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
SUSPICIOUS	1	0	1	0	0	0	0	0.0
Suspicious Activity	1	0	1	0	0	0	0	0.0
TRAFFIC	25	0	25	2	0	0	2	8.0
VIOLATION	25	0	25	2	0	0	2	8.0
TRAFFIC PROBLEM	1	0	1	0	0	0	0	0.0
Traffic Control	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
VOID	2	2	0	0	0	0	0	0.0
CREATED IN ERROR	2	2	0	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	**92**	**2**	**90**	**2**	**0**	**0**	**2**	**2.2**

UNIFIED FIRE AUTHORITY

UFA Report
October 2026

Wildland Division Update:
Following a very active summer fire season, Wildfire activity slowed in September within UFA jurisdictions with welcomed end of summer wet weather patterns. UFA resources continued supporting wildfire suppression efforts in Utah, Idaho, Nevada, and Oklahoma. The Fuels Crew continues mitigation projects across UFA's area, coordinating with state and federal resources and our local communities. The Town of Alta hosted chipper days in September for interested property owners. Crews will continue this work throughout UFA communities while remaining available for local wildfire response through October. With improving conditions, Stage 1 fire restrictions have been rescinded, and UFA and partner agencies are preparing for prescribed burns as weather, fuel conditions, and smoke management requirements allow. Although wildfire potential is declining as we move into fall, warm, dry, and windy periods can still increase wildfire risk. UFA will continue monitoring conditions while balancing wildfire readiness with prescribed fire and mitigation work.

Division Highlight, Technology Division:
UFA's Technology Division supports emergency response by keeping critical communications, computer systems, and lifesaving medical technology reliable and secure. The approved FY2026–27 budget includes investments to strengthen cybersecurity, replace aging systems, and improve how we track supplies and equipment across fire stations and emergency vehicles. Priorities include more secure email services, stronger backup and recovery capabilities, following the "automate or die" mantra, and an independent cybersecurity assessment to identify potential vulnerabilities. A limited rollout of artificial intelligence tools will support administrative work within established security and oversight controls. Together, these investments support operational readiness, protect critical systems and data, and promote responsible use of public resources.

Community Risk Reduction Message:
Halloween and Pedestrian Safety: With school back in session and Halloween nearing, Unified Fire Authority reminds drivers and families to make pedestrian safety a daily priority. Utah recorded 4,477 pedestrian-involved crashes from 2020 through 2024—an average of nearly 900 each year. During that period, people ages 13–20 had the highest rate of pedestrian crash involvement. These numbers reinforce the importance of staying alert near schools, crosswalks, and bus stops, especially during drop-off and dismissal.

Fire Prevention Week:
October is recognized as National Fire Prevention Month, and this year's national theme is **"Charge into Fire Safety: Safe Charging Is a Superpower."** The campaign focuses on the growing number of lithium-ion batteries used in everyday devices such as phones, laptops, power tools, toys, e-bikes and e-scooters. These batteries store a significant amount of energy in a small space, and when a battery is damaged, defective or charged incorrectly, it can overheat and cause a rapidly developing fire. The Consumer Product Safety Commission has documented **45 deaths associated with lithium-ion battery fires involving e-bikes, e-scooters and hoverboards between 2017 and 2024**, while NFPA says lithium-ion battery fires are increasing as the number of rechargeable devices in use continues to grow.

We can all reduce the risk of fires by following a few simple charging practices:

- **Use the correct charger.** Use the charging cord and equipment supplied with the device or equipment specifically approved by the manufacturer. Cheap or incompatible chargers may not be as safe.
- **Charge on a hard, flat surface.** Avoid charging phones, tablets, laptops or other devices on beds, couches, pillows or other soft surfaces that can trap heat and restrict airflow.
- **Unplug devices when they are fully charged.** Leaving a device continuously connected to a charger can add heat and stress to the battery.
- **Give larger batteries more space.** When possible, charge e-bikes, e-scooters and power tools outside or in an appropriate location away from combustible materials. Never charge or store them where they could block a doorway or escape route.
- **Watch for warning signs.** Stop using a device or battery if it becomes unusually hot, begins to swell or change shape, leaks, smells unusual, smokes, or makes popping or hissing sounds. These can be signs that the battery is failing.
- **Choose products that meet recognized safety standards.** When purchasing rechargeable devices, batteries or charging equipment, look for certification from a nationally recognized testing laboratory such as UL, ETL or CSA.
- **Keep working smoke alarms in the home and maintain an escape plan.** Even with safe charging practices, early warning and knowing how to get out quickly remain critical if a fire occurs.

October Safety Message, Fire and Carbon Monoxide Awareness:
As cooler weather arrives, Unified Fire Authority encourages residents to prepare their homes for heating season. A few simple precautions can help prevent fires and carbon monoxide poisoning throughout the colder months.

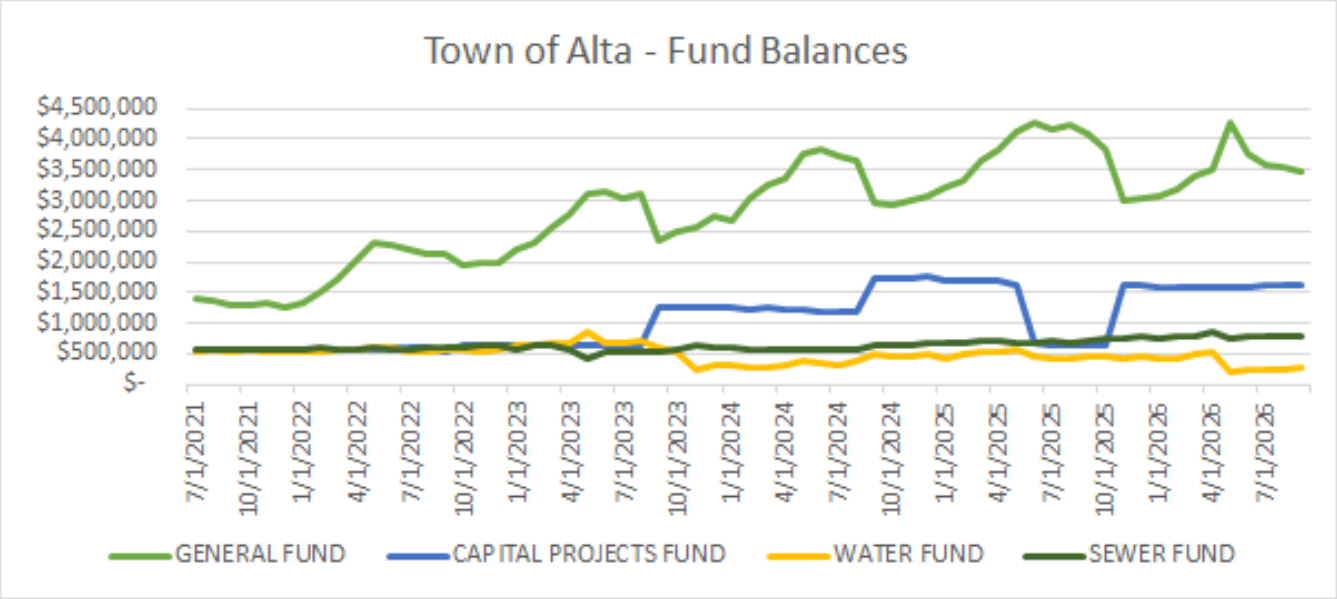
- **Heat your home safely.** Have furnaces, fireplaces, and chimneys inspected and serviced annually by a qualified professional. Keep blankets, furniture, curtains, and other combustible materials at least three feet from heat sources. Plug space heaters directly into a wall outlet—never an extension cord or power strip—and turn them off before leaving the room or going to bed.
- **Check your alarms.** Carbon monoxide is a colorless, odorless gas that can become deadly when fuel-burning equipment malfunctions or is improperly vented. Install CO alarms on every level of your home and outside sleeping areas. Smoke alarms belong on every level, inside each bedroom, and outside sleeping areas. Test both types monthly and follow the manufacturer's instructions for battery changes and alarm replacement.
- **Know when to get out.** If a CO alarm sounds or you suspect carbon monoxide poisoning, get everyone outside immediately and call 911 from a safe location. Do not stay inside to find the source or re-enter until emergency responders say it is safe.

This October, make time to check your heating equipment, test your alarms, and review your family's fire escape plan.

Utah Firefighter Chili Cookoff:
Unified Fire Authority is proud to be a key participant in the 14th Annual Utah Firefighter Chili Cookoff on **Saturday, October 10, from 11 a.m. to 3 p.m. at America First Field in Sandy, 9256 S. State Street.** More than 20 first responder teams will compete for Best Chili and Best Booth while raising money for University of Utah Health's Burn Camp Programs, which support burn survivors in their recovery. Admission is free, with children's activities, fire apparatus displays, and an opening performance by the Emerald Society Pipes and Drums. Chili and beer tasting tickets will be available for purchase, with 100% of those sales benefiting the Burn Camp Programs. Come support your UFA firefighters, sample some great chili, and help make a difference for burn survivors. Visit **utahfirefighterchilicookoff.com** for details.

Town of Alta
Bank Account Balance Summary

Account Info		7/31/2026	8/31/2026	9/30/2026
COMBINED 4 FUNDS TOTAL		**$ 6,222,153**	**$ 6,174,831**	**$ 6,176,061**
GENERAL FUND				
01-11610	PTIF - General Fund	$ 3,044,802	$ 3,045,369	$ 3,006,992
10-12640	PTIF - B&C Road Funds (restricted)	$ 86,908	$ 87,198	$ 90,463
10-12690	PTIF - Impact Fee (restricted)	$ 25,090	$ 25,174	$ 25,257
10-12700	PTIF - Beer Fund (restricted)	$ 23,184	$ 23,261	$ 23,338
10-12710	PTIF - Post-Employment (restricted)	$ 121,017	$ 121,422	$ 121,824
01-11110	KeyBank	$ 290,009	$ 232,160	$ 215,996
01-11215	Keybank PO	$ 1,458	$ 1,770	$ 2,054
	Total General Fund Balance	**$ 3,592,468**	**$ 3,536,354**	**$ 3,485,924**
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	$ 1,608,546	$ 1,613,924	$ 1,619,581
	Total Capital Projects Fund Balance	**$ 1,608,546**	**$ 1,613,924**	**$ 1,619,581**
WATER FUND				
51-11140	PTIF (restricted)	$ 233,079	$ 233,858	$ 275,763
	Total Water Fund Balance	**$ 233,079**	**$ 233,858**	**$ 275,763**
SEWER FUND				
52-11130	PTIF (restricted)	$ 788,060	$ 790,695	$ 794,794
	Total Sewer Fund Balance	**$ 788,060**	**$ 790,695**	**$ 794,794**



TOWN OF ALTA
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2026

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	179,935.12
01-11113	XPRESS DEPOSIT ACCOUNT	44,683.67
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,553.86
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	3,007,196.08
01-11710	CASH CLEARING -AR	528.46
01-11730	CASH CLEARING -UTILITIES	(33.27)
	TOTAL COMBINED CASH	3,234,179.73
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,234,179.73)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,167,869.23
45	ALLOCATION TO CAPITAL PROJECT FUND	(18,256.13)
51	ALLOCATION TO WATER FUND	20,010.21
52	ALLOCATION TO SEWER FUND	64,556.42
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,234,179.73
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,234,179.73)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
SEPTEMBER 30, 2026

GENERAL FUND

	ASSETS			
10-10100	CASH - COMBINED FUND		3,167,869.23	
10-12640	CASH IN PTIF - C ROAD FUND		87,494.25	
10-12690	IMPACT FEE FUND PTIF		25,257.41	
10-12700	BEER TAX FUNDS PTIF		23,134.20	
10-12710	POST EMPLOYMENT BENEFIT PTIF		121,823.69	
10-13110	ACCOUNTS RECEIVABLE		7,063.73	
10-13200	DUE FROM OTHER GOVERNMENTS		203,696.71	
10-13510	TAXES RECEIVABLE - CURRENT		4,539.36	
10-13700	PROP TAX RECEIVABLE - CURRENT		406,341.00	
10-14210	DUE FROM OTHER FUNDS		266,270.00	
	TOTAL ASSETS			4,313,489.58
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-21310	ACCOUNTS PAYABLE		(16,473.87)	
10-21500	WAGES PAYABLE		18,705.57	
10-22200	RETIREMENT PAYABLE		3,131.52	
10-22210	FICA PAYABLE		2,138.44	
10-22220	FEDERAL WITHHOLDING PAYABLE		3,142.03	
10-22230	STATE WITHHOLDING PAYABLE		1,148.53	
10-22500	HEALTH & DENTAL INS PAYABLE		(401.34)	
10-22550	DEPENDANT CARE WITHHOLDING		(7,980.71)	
10-22555	FLEX/CAFETERIA WITHHOLDING		609.34	
10-22560	DEPENDENT DAY CARE		8,392.80	
10-22600	REVEGETATION DEPOSITS		21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX		406,341.00	
10-22725	EMPLOYEE 401K WITHHOLDING		5,119.14	
10-22726	EMPLOYEE 457B WITHHOLDING		(61.21)	
10-22750	EMPLOYEE 457 WITHHOLDING		61.21	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		1,951.61	
10-22770	URS EMP MANDATORY CONTRIBUTION		390.82	
	TOTAL LIABILITIES			447,974.88
	FUND EQUITY			
10-27515	NONSPENDABLE		14,371.00	
10-27550	C-ROAD FUND RESERVE		10,154.12	
10-27570	RESERVE-POST EMPLOYMENT		30,000.00	
10-27640	ASSIGNED FUND BALANCE		37,948.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	4,102,163.63		
	REVENUE OVER EXPENDITURES - YTD	(329,122.05)		
	BALANCE - CURRENT DATE		3,773,041.58	
	TOTAL FUND EQUITY			3,865,514.70

TOWN OF ALTA
BALANCE SHEET
SEPTEMBER 30, 2026

GENERAL FUND

TOTAL LIABILITIES AND EQUITY	4,313,489.58

TOWN OF ALTA
BALANCE SHEET
SEPTEMBER 30, 2026

CAPITAL PROJECT FUND

	ASSETS			
45-10100	CASH - COMBINED FUND		(18,256.13)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,619,581.21	
	TOTAL ASSETS			1,601,325.08
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,584,949.19		
	REVENUE OVER EXPENDITURES - YTD	16,375.89		
	BALANCE - CURRENT DATE		1,601,325.08	
	TOTAL FUND EQUITY			1,601,325.08
	TOTAL LIABILITIES AND EQUITY			1,601,325.08

TOWN OF ALTA
BALANCE SHEET
SEPTEMBER 30, 2026

WATER FUND

	ASSETS			
51-10100	CASH - COMBINED FUND		20,010.21	
51-11140	PTIF CAPITAL ACQUISTION-WATER		275,762.64	
51-13110	ACCOUNTS RECEIVABLE		35,033.21	
51-16310	WATER DISTRIBUTION SYSTEM		2,521,552.81	
51-16320	CONSTRUCTION IN PROCESS		127,861.45	
51-16510	MACHINERY AND EQUIPMENT		24,897.82	
51-17500	ACCUMULATED DEPRECIATION		(1,399,489.82)	
	TOTAL ASSETS			1,605,628.32
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-21310	ACCOUNTS PAYABLE		205,782.15	
51-22620	DUE TO OTHER FUNDS - LONGTERM		266,270.00	
	TOTAL LIABILITIES			472,052.15
	FUND EQUITY			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	197,926.99		
	REVENUE OVER EXPENDITURES - YTD	(132,847.82)		
	BALANCE - CURRENT DATE		65,079.17	
	TOTAL FUND EQUITY			1,133,576.17
	TOTAL LIABILITIES AND EQUITY			1,605,628.32

TOWN OF ALTA
BALANCE SHEET
SEPTEMBER 30, 2026

SEWER FUND

	ASSETS			
52-10100	CASH - COMBINED FUND		64,556.42	
52-11130	PTIF CASH RESTRICTED		794,793.75	
52-13110	ACCOUNTS RECEIVABLE		28,019.74	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION		(709,319.69)	
	TOTAL ASSETS			1,026,268.15
	LIABILITIES AND EQUITY			
	FUND EQUITY			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	652,468.19		
	REVENUE OVER EXPENDITURES - YTD	83,346.96		
	BALANCE - CURRENT DATE		735,815.15	
	TOTAL FUND EQUITY			1,026,268.15
	TOTAL LIABILITIES AND EQUITY			1,026,268.15

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer						
REVENUE						
Property Tax		416,647	433,755	416,647	510,000	510,000
Sales Tax		2,177,881	2,185,475	2,177,881	2,090,000	2,090,000
Other Taxes: Municipal Energy, Tele		93,738	98,500	93,738	81,000	81,000
Town Services:						
Permits, Licensing, Fines, Impact Fees, Shuttle		297,112	291,256	297,112	239,300	231,800
Sewer		330,571	326,200	330,571	352,743	352,743
Water		464,559	459,219	464,559	466,632	466,632
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		151,477	139,025	151,477	173,047	193,047
Misc Revenue		200,323	200,422	200,323	202,950	202,950
	Total Revenue	**4,132,307**	**4,133,852**	**4,132,307**	**4,115,672**	**4,128,172**
EXPENSES						
Alta Justice Court, Code Enforcement		32,324	35,827	32,324	47,279	47,279
Economic Development		0	400	0	900	900
Government Administration						
Financial Preparation		117,984	130,895	117,984	142,998	142,998
General Operations		276,360	303,488	276,360	314,996	314,996
Town Services & Programs		179,859	223,582	179,859	261,858	261,858
Land Use Planning, Building Inspections, Zoning		310,449	354,739	310,449	402,508	402,508
Post Office		47,559	53,341	47,559	54,495	54,495
Public Safety						
Employees: Salaries and Benefits		1,208,632	1,359,420	1,208,632	1,531,757	1,531,757
Equipment: Resources to Complete Work		184,824	249,297	184,824	248,000	249,500
Recycling		25,881	32,500	25,881	33,430	33,430
Sewer		207,661	318,473	207,661	339,800	324,800
Town Council: Salaries, Training, Admin		83,265	91,143	83,265	93,909	93,909
Transportation		282,072	300,155	282,072	396,185	446,185
Water		304,836	349,135	304,836	353,580	373,580
Misc. Expenses		0	1,200	0	500	500
	Total Expenses (w/o CapEx Projects)	**3,261,707**	**3,803,595**	**3,261,707**	**4,222,196**	**4,278,696**
Capital Improvement Projects		107,816	1,652,228	0	0	1,228,109
	Total Expenses	**3,369,523**	**5,455,823**	**3,261,707**	**4,222,196**	**5,506,805**
COMBINED BUDGET SUMMARY						
Net Difference		**762,785**	**-1,321,971**	**870,600**	**-106,524**	**-1,378,633**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**762,785**	**0**	**(513,712)**	**0**	**0**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
GENERAL FUND REVENUE						
TAXES						
10-31-100	CURRENT YEAR PROPERTY TAXES	387,891	405,000	9,974	412,180	505,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0	0
10-31-102	**RESTRICTED-PROPOSED PROPERTY TAX INC**	0	0	0	92,820	0
10-31-200	PRIOR YEAR PROPERTY TAXES	28,755	28,755	414	5,000	5,000
10-31-300	SALES AND USE TAXES	2,177,881	2,185,475	203,691	2,090,000	2,090,000
10-31-310	4th .25 TAX	54,340	45,197	5,441	45,197	45,197
10-31-320	PUB TRAN TAX	27,076	23,000	1,043	15,000	15,000
10-31-400	ENERGY SALES AND USE TAX	89,490	85,000	13,594	75,000	75,000
10-31-410	TELEPHONE USE TAX	4,248	13,500	638	6,000	6,000
Total TAXES:		2,769,682	2,785,927	234,795	2,741,197	2,741,197
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSES AND PERMITS	19,867	19,933	325	20,000	18,000
10-32-150	LIQUOR LICENSES	6,600	6,600	0	6,500	1,000
10-32-210	BUILDING PERMITS	35,151	31,181	9,312	60,000	60,000
10-32-220	PARKING PERMITS	16,967	16,446	125	15,000	15,000
10-32-250	ANIMAL LICENSES	14,540	14,440	995	14,000	14,000
Total LICENSES AND PERMITS:		93,126	88,600	10,758	115,500	108,000
INTERGOVERNMENTAL REVENUE						
10-33-100	WFRC MATCHING GRANT	0	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	10,670	10,670	0	55,000	55,000
10-33-375	COUNTY - ZAP	0	0	0	0	0
10-33-400	STATE GRANTS	0	0	0	0	0
10-33-450	FEDERAL GRANTS	4,500	4,500	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,369	17,158	0	17,000	17,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,671	5,650	21	6,000	6,000
10-33-600	SISK	3,000	3,000	0	5,000	5,000
10-33-650	POST OFFICE	21,850	21,850	3,642	21,850	21,850
10-33-700	UDOT	8,000	8,000	0	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		70,060	70,828	3,663	112,850	112,850
CHARGES FOR SERVICES						
10-34-240	REVEGETATION BONDS	0	0	0	0	0
10-34-430	PLAN CHECK FEES	35,600	33,041	5,107	36,000	36,000
10-34-550	PLANNING COMM REVIEW FEES	250	250	0	300	300
10-34-760	FACILITY CENTER USE FEES	0	0	0	500	500
10-34-761	OLS USE FEES	17,706	19,950	4,250	25,000	25,000
10-34-810	IMPACT FEES	0	0	0	0	0
Total CHARGES FOR SERVICES:		53,556	53,241	9,357	61,800	61,800

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
FINES AND FORFEITURES						
10-35-100	COURT FINES	18,406	17,391	2,980	10,000	10,000
10-35-101	CIVIL CODE ENFORCEMENT	0	0	5,492	2,000	2,000
Total FINES AND FORFEITURES:		18,406	17,391	8,472	12,000	12,000
MISCELLANEOUS REVENUE						
10-36-100	INTEREST EARNINGS	140,027	120,000	22,469	125,000	125,000
10-36-300	OTHER FINANCING SOURCES	0	30,700	0	30,700	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0	0
10-36-620	MISCELLANEOUS	2,015	500	829	3,000	3,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	0	8,000	8,000
10-36-800	DONATIONS	0	0	0	0	0
10-36-810	METERING	0	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0	0
10-36-830	TOWN SHUTTLE	132,024	132,024	0	50,000	50,000
10-36-900	SUNDRY REVENUES	1,182	1,200	200	1,000	1,000
10-36-910	SALES TAX	22	22	0	250	250
Total MISCELLANEOUS REVENUE:		283,269	292,446	23,498	217,950	217,950
TRANSFERS INTO GENERAL FUND						
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	267,519	326,519
10-39-250	USE OF RESERVED FUNDS	0	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	0	267,519	326,519
	GENERAL FUND Revenue Total:	**3,288,099**	**3,308,433**	**290,543**	**3,261,297**	**3,253,797**
	GENERAL FUND Transfer IN Total:	**0**	**0**	**0**	**267,519**	**326,519**
	CASH AVAILABLE FOR GENERAL FUND	**3,288,099**	**3,308,433**	**290,543**	**3,528,816**	**3,580,316**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
GENERAL FUND EXPENSES						
LEGISLATIVE						
10-41-110	SALARIES - MAYOR AND COUNCIL	16,800	16,800	4,200	16,800	16,800
10-41-120	REMUNERATION	0	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	0	100	100
10-41-131	EMPLOYER TAXES	1,310	1,700	326	1,285	1,285
10-41-230	TRAVEL	383	1,000	0	1,000	1,000
10-41-280	TELECOM	0	0	0	0	0
10-41-330	EDUCATION AND TRAINING	1,208	1,208	415	2,000	2,000
10-41-620	MISCELLANEOUS	90	350	0	350	350
Total LEGISLATIVE:		19,791	21,158	4,941	21,535	21,535
COURT						
10-42-110	SALARIES AND WAGES	18,646	18,896	2,431	19,300	19,300
10-42-130	EMPLOYEE BENEFITS	191	191	0	225	225
10-42-131	EMPLOYER TAXES	1,440	1,450	188	1,476	1,476
10-42-133	URS CONTRIBUTIONS	2,295	2,500	364	3,088	3,088
10-42-230	TRAVEL	10	500	144	800	800
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500	0	400	400
10-42-280	TELEPHONE	240	240	0	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	500	0	500	500
10-42-330	EDUCATION & TRAINING	1,185	1,500	381	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	1,500	0	2,500	2,500
10-42-481	VICTIM REPARATION SURCHARGE	7,290	7,200	369	7,000	7,000
10-42-620	MISCELLANEOUS SERVICES	1,006	850	29	750	750
Total COURT:		32,324	35,827	3,906	37,779	37,779
ADMINISTRATIVE						
10-43-110	SALARIES AND WAGES	325,745	337,000	102,023	348,495	348,495
10-43-111	PERFORMANCE BONUS	0	0	0	0	0
10-43-130	EMPLOYEE BENEFITS	1,368	1,700	265	2,200	2,200
10-43-131	EMPLOYER TAXES	24,377	27,020	7,525	26,600	26,600
10-43-132	INSUR BENEFITS	86,811	90,000	24,448	93,600	93,600
10-43-133	URS CONTRIBUTIONS	45,618	50,000	13,599	55,760	55,760
10-43-140	TERMINATION BENEFITS	0	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,821	5,500	50	6,000	6,000
10-43-220	PUBLIC NOTICES	1,093	1,500	929	1,500	1,500
10-43-230	TRAVEL	536	1,000	192	3,000	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,813	4,000	278	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	20,674	26,000	6,040	26,000	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	361	5,000	93	5,000	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	10,067	14,000	0	7,000	7,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0
10-43-270	UTILITIES	700	0	225	0	0

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
10-43-280	TELEPHONE	3,744	4,600	544	5,000	5,000
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,070	5,000	15,955	19,000	19,000
10-43-315	PROF CONSULTANT SERVICES	2,300	2,300	0	5,500	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,527	5,000	0	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	67,175	65,000	7,940	45,000	45,000
10-43-330	EDUCATION & TRAINING	1,652	4,000	1,170	5,500	5,500
10-43-350	ELECTIONS	200	200	0	0	0
10-43-440	BANK CHARGES	3,913	4,500	646	7,000	7,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,075	3,035	2,793	4,000	4,000
10-43-515	WORKERS COMPENSATION INS	3,548	3,800	605	3,500	3,500
10-43-610	MISCELLANEOUS SUPPLIES	613	1,000	173	1,000	1,000
10-43-620	MISCELLANEOUS SERVICES	3,573	5,000	859	4,500	4,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total ADMINISTRATIVE:		622,374	666,155	186,351	689,155	689,155
MUNICIPAL BUILDINGS						
10-45-110	SALARIES AND WAGES	38,360	44,250	14,148	51,622	51,622
10-45-111	PERFORMANCE BONUS	0	0	0	0	0
10-45-130	EMPLOYEE BENEFITS	307	330	39	340	340
10-45-131	EMPLOYER TAXES	2,879	3,385	1,009	3,950	3,950
10-45-132	INSUR BENEFITS	3,058	4,800	2,405	11,000	11,000
10-45-133	URS CONTRIBUTIONS	4,017	4,500	2,208	5,923	5,923
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	49	50	0	50	50
10-45-230	TRAVEL	81	250	0	500	500
10-45-240	OFFICE SUPPLIES AND EXPENSE	14	150	0	200	200
10-45-245	IT SUPPLIES & MAINT	0	250	0	500	500
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	39	750	750
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	827	4,000	191	4,000	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	7,269	15,750	994	10,000	10,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0	0
10-45-270	UTILITIES	5,548	6,500	952	7,000	7,000
10-45-280	TELEPHONE	322	600	79	600	600
10-45-310	PROFESSIONAL & TECHNICAL	0	1,000	0	1,000	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES	976	1,000	0	500	500
10-45-510	INSURANCE AND SURETY BONDS	1,322	1,400	1,687	3,000	3,000
10-45-515	WORKERS COMPENSATION INS	13	400	47	750	750
10-45-610	MISCELLANEOUS SUPPLIES	117	1,500	0	1,500	1,500
10-45-620	MISCELLANEOUS SERVICES	60	400	0	400	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0	0
Total MUNICIPAL BUILDINGS:		65,220	90,515	23,796	103,585	103,585

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NON-DEPARTMENTAL						
10-50-330	TOWN EVENTS	1,211	4,000	0	4,000	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	25,000	25,000	25,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	400	0	900	900
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	0	500	500
10-50-620	AUDIT	12,000	12,000	0	12,000	12,000
10-50-640	MISC SERVICES	17	1,000	0	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0	0
10-50-910	SALES TAX RECEIVED	22	250	0	250	250
Total NON-DEPARTMENTAL:		28,251	33,850	25,000	43,650	43,650
TRANSPORTATION						
10-51-325	PROF & TECH SERVICES - LEGAL	875	1,000	0	1,000	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0	0
10-51-635	MEDIAN	0	250	0	55,250	105,250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	874	5,000	0	10,000	10,000
10-51-640	MISCELLANEOUS	63	5,000	0	5,000	5,000
10-51-645	ALTA RESORT SHUTTLE	258,405	258,405	0	293,935	293,935
10-51-700	PARKING PERMITS	4,618	5,000	0	5,000	5,000
10-51-810	METERING	0	0	0	0	0
Total TRANSPORTATION:		264,836	274,655	0	370,185	420,185
CIVIL CODE ENFORCEMENT						
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	3,000	3,000
10-52-310	PROFESSIONAL & TECHNICAL	0	0	11	6,000	6,000
10-52-640	MISCELLANEOUS	0	0	0	500	500
Total CIVIL CODE ENFORCEMENT:		0	0	11	9,500	9,500
PLANNING AND ZONING						
10-53-120	COMMISSION REMUNERATION	3,825	4,500	0	3,375	3,375
10-53-131	EMPLOYER TAXES	58	250	0	260	260
10-53-220	PUBLIC NOTICES	0	0	0	250	250
10-53-230	TRAVEL	0	250	0	1,000	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	28,193	34,000	23,225	60,000	60,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	61,686	75,000	2,031	40,000	40,000
10-53-330	EDUCATION AND TRAINING	350	500	0	1,500	1,500
10-53-510	INSURANCE & SURETY BONDS	2,321	2,321	2,136	3,600	3,600
10-53-610	MISCELLANEOUS SUPPLIES	10	200	0	300	300
10-53-620	MISCELLANEOUS SERVICES	0	150	13	300	300
Total PLANNING AND ZOING:		96,443	117,321	27,404	110,735	110,735

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POLICE DEPARTMENT						
10-54-110	SALARIES AND WAGES	817,179	925,000	232,146	1,046,301	1,046,301
10-54-111	PERFORMANCE BONUS	0	0	0	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	3,386	4,000	272	5,000	5,000
10-54-131	EMPLOYER TAXES	62,240	72,000	17,655	80,042	80,042
10-54-132	INSUR BENEFITS	152,422	155,000	40,464	161,000	161,000
10-54-133	URS CONTRIBUTIONS	170,840	200,000	47,213	234,914	234,914
10-54-135	MENTAL HEALTH RESOURCES	2,565	3,420	855	4,500	4,500
10-54-140	TERMINATION BENEFITS	0	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	21,310	24,000	9,036	24,000	24,000
10-54-230	TRAVEL	256	500	430	1,000	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	1,414	1,500	172	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	24,523	25,000	3,162	31,500	33,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	1,115	5,000	6,515	5,000	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	20,228	28,000	2,113	28,000	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	40,651	40,000	4,999	20,000	20,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0
10-54-270	UTILITIES	7,764	10,000	1,172	10,000	10,000
10-54-280	TELEPHONE	9,183	14,000	4,207	16,000	16,000
10-54-310	PROFESS/TECHNICAL SERVICES	10,529	12,530	0	10,000	10,000
10-54-325	PROF & TECH SERVICES - LEGAL	607	5,000	0	10,000	10,000
10-54-330	EDUCATION AND TRAINING	1,228	10,000	807	12,500	12,500
10-54-470	UNIFORMS	5,920	8,000	900	10,000	10,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	15,126	19,000	0	23,000	23,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	14,767	14,767	13,006	21,000	21,000
10-54-515	WORKERS COMPENSATION INS	7,182	8,500	1,512	9,000	9,000
10-54-610	MISCELLANEOUS SUPPLIES	339	20,000	0	10,000	10,000
10-54-620	MISCELLANEOUS SERVICES	2,681	3,000	550	5,000	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
10-54-810	METERING	0	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0	0
Total POLICE DEPARTMENT:		1,393,456	1,608,717	387,186	1,779,757	1,781,257
POST OFFICE						
10-56-110	SALARIES AND WAGES	34,245	35,986	9,318	38,415	38,415
10-56-111	PERFORMANCE BONUS	0	0	0	0	0
10-56-130	EMPLOYEE BENEFITS	220	300	40	315	315
10-56-131	EMPLOYER TAXES	2,674	2,755	722	2,940	2,940
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	0
10-56-230	TRAVEL	0	100	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	383	700	71	700	700
10-56-245	IT SUPPLIES AND MAINT	1,766	2,000	100	2,000	2,000

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10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,166	1,500	238	1,500	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,452	2,500	0	2,000	2,000
10-56-270	UTILITIES	2,681	2,700	403	2,500	2,500
10-56-280	TELEPHONE	1,204	1,500	317	700	700
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	44	100	0	100	100
10-56-510	INSURANCE & SURETY BONDS	679	700	701	725	725
10-56-515	WORKERS COMPENSATION INS	632	800	23	800	800
10-56-620	MISCELLANEOUS SERVICES	75	200	0	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0	0
10-56-635	POST OFFICE INVENTORY	337	1,500	-286	1,500	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total POST OFFICE:		47,559	53,341	11,647	54,495	54,495
BUILDING INSPECTION						
10-58-110	SALARIES AND WAGES	0	0	0	0	0
10-58-120	PLAN CHECKS	31,294	40,000	0	48,000	48,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	400	0	400	400
10-58-230	TRAVEL	0	0	0	0	0
10-58-280	TELEPHONE	0	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	29,978	35,000	2,905	40,000	40,000
10-58-320	PROFESS/ TECHNICAL SERVICES	1,560	0	0	0	0
10-58-325	PROF SERVICES - LEGAL	13,067	12,000	499	5,000	5,000
10-58-330	EDUCATION AND TRAINING	0	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	7,300	7,300
10-58-481	BUILDING PERMIT - SURCHARGES	295	500	0	1,000	1,000
10-58-510	INSURANCE & SURETY BONDS	536	536	493	1,200	1,200
Total BUILDING INSPECTION:		76,729	88,436	3,897	102,900	102,900
STREETS - C ROADS						
10-60-110	SALARIES AND WAGES	0	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	0	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	17,236	17,500	0	18,000	18,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
Total STREETS - C ROADS:		17,236	25,500	0	26,000	26,000
RECYCLING						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	0
10-62-230	TRAVEL	0	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,148	1,500	0	1,500	1,500

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10-62-310	CONTRACT SERVICES cardboard	24,733	31,000	4,286	31,930	31,930
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0	0
Total RECYCLING:		25,881	32,500	4,286	33,430	33,430
GIS						
10-66-110	SALARIES AND WAGES	0	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	4,824	5,000	0	5,000	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total GIS:		4,824	5,000	0	5,000	5,000
SUMMER PROGRAM						
10-70-110	SALARIES AND WAGES	2,277	3,250	837	10,180	10,180
10-70-111	PERFORMANCE BONUS	0	0	0	0	0
10-70-130	EMPLOYEE BENEFITS	0	70	0	75	75
10-70-131	EMPLOYER TAXES	183	250	62	780	780
10-70-132	INSUR BENEFITS	0	1,050	0	1,100	1,100
10-70-133	URS CONTRIBUTIONS	0	520	0	1,480	1,480
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,621	6,000	2,427	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	632	2,000	0	2,500	2,500
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	5,225	5,000	3,015	10,000	10,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0	0
10-70-320	USFS RANGER	12,000	12,000	0	12,000	12,000
10-70-470	TRAILS	0	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	971	1,149	736	1,185	1,185
10-70-515	WORKERS COMPENSATION INS	7	400	23	415	415
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total SUMMER PROGRAM:		23,915	31,789	7,100	45,815	45,815

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IMPACT FEE						
10-72-110	SALARIES AND WAGES	0	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	25,000	25,000
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total IMPACT:		0	0	0	25,000	25,000
LIBRARY - COMMUNITY CENTER						
10-75-110	SALARIES AND WAGES	0	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	337	500	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,900	6,000	134	5,000	5,000
10-75-270	UTILITIES	4,693	6,600	619	5,000	5,000
10-75-280	TELEPHONE	0	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,036	1,500	1,030	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		8,966	14,700	1,783	12,100	12,100
OUR LADY OF THE SNOWS - COMMUNITY CENTER						
10-76-110	SALARIES AND WAGES	7,504	14,000	785	19,700	19,700
10-76-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-76-131	EMPLOYER TAXES	553	1,340	57	1,510	1,510
10-76-132	INSUR BENEFITS	132	5,670	0	8,540	8,540
10-76-133	URS CONTRIBUTIONS	164	2,048	0	1,480	1,480
10-76-250	EQUIP-SUPPLIES/MNTNCE	553	3,750	0	3,750	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,506	2,500	5,326	16,000	16,000
10-76-270	UTILITIES	6,180	5,000	925	5,000	5,000
10-76-280	TELEPHONE	0	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	3,806	2,215	3,607	2,215	2,215
10-76-515	WORKERS COMPENSATION INS	7	0	23	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		21,405	36,523	10,723	58,195	58,195

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COMMUNITY DEVELOPMENT						
10-78-110	SALARIES AND WAGES	0	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0	0
TRANSFERS OUT OF GENERAL FUND						
10-90-510	TRANSFER TO WATER FUND	0	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	830,000	172,446	0	0	0
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		830,000	172,446	0	0	0
	GENERAL FUND Expenditure Total:	**2,749,210**	**3,135,987**	**698,030**	**3,528,816**	**3,580,316**
	GENERAL FUND TRANSFER OUT Total:	**830,000**	**172,446**	**0**	**0**	**0**
	GENERAL FUND BUDGET	**3,579,210**	**3,308,433**	**698,030**	**3,528,816**	**3,580,316**
GENERAL FUND SUMMARY						
GENERAL FUND Revenue & Transfer IN Total:		**3,288,099**	**3,308,433**	**290,543**	**3,528,816**	**3,580,316**
GENERAL FUND Expenditure & Transfer OUT Total:		**3,579,210**	**3,308,433**	**698,030**	**3,528,816**	**3,580,316**
Net Total GENERAL FUND:		**-291,112**	**0**	**-407,487**	**0**	**0**

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CAPITAL PROJECT FUND REVENUE						
INTERGOVERNMENTAL REVENUE						
45-33-400	STATE GRANT	0	0	0	0	20,000
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0	20,000
MISCELLANEOUS REVENUE						
45-36-100	INTEREST	49,078	40,000	10,719	35,000	35,000
Total MISCELLANEOUS REVENUE:		49,078	40,000	10,719	35,000	35,000
TRANSFERS INTO CAPITAL PROJECT FUND						
45-39-100	TRANSFER FROM GENERAL FUND	830,000	172,446	0	0	0
45-39-250	USE OF RESERVED FUNDS	0	1,161,873	0	208,576	208,576
Total TRANSFERS INTO CAPITAL PROJECT FUND:		830,000	1,334,319	0	208,576	208,576
CAPITAL PROJECT FUND EXPENSE						
MUNICIPAL BUILDINGS						
45-45-740	TOWN OFFICE	0	0	0	0	0
45-45-750	COMMUNITY CENTERS	28,738	1,110,500	-310	100,000	120,000
Total EXPENDITURE:		28,738	1,110,500	-310	100,000	120,000
POLICE DEPT						
45-54-741	BUILDINGS	20,510	33,000	0	33,576	33,576
45-54-742	VEHICLES	2,288	2,500	0	60,000	60,000
45-54-743	EQUIPMENT	47,919	52,000	0	0	0
Total EXPENDITURE:		70,717	87,500	0	93,576	93,576
OTHER EXPENDITURES						
45-70-740	SUMMER PROGRAM	0	20,000	0	0	0
45-70-741	UTILITY IMPROVEMENTS	545	545	0	50,000	50,000
Total EXPENDITURE:		545	20,545	0	50,000	50,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND						
45-90-200	CONTRIB TO FUND BALANCE	0	155,774	0	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	155,774	0	0	0
CAPITAL PROJECT FUND Revenue & Transfer Total:		**879,078**	**1,374,319**	**10,719**	**243,576**	**263,576**
CAPITAL PROJECT FUND Expenditure Total:		**100,000**	**1,374,319**	**-310**	**243,576**	**263,576**
Net Total CAPITAL PROJECT FUND:		**779,078**	**0**	**11,029**	**0**	**0**

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WATER FUND REVENUE						
CHARGES FOR SERVICES						
51-34-100	WATER SALES	385,075	383,600	71,542	429,632	429,632
51-34-101	WATER SALES - OVERAGE	56,382	52,518	5,281	32,000	32,000
51-34-102	WATER SALES - OTHER	6,101	6,101	960	0	0
51-34-200	CONNECTION FEES	0	0	0	0	0
Total CHARGES FOR SERVICES:		447,558	442,219	77,783	461,632	461,632
MISCELLANEOUS REVENUE						
51-36-100	INTEREST EARNINGS	17,001	17,000	1,553	5,000	5,000
51-36-200	BOND PROCEEDS	0	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0	0	0
51-36-800	DONATIONS	0	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0	0
Total MISCELLANEOUS REVENUE:		17,001	17,000	1,553	5,000	5,000
TRANSFERS INTO WATER FUND						
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	0
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	298,599	0	298,784	414,519
Total TRANSFERS INTO WATER FUND:		0	298,599	0	298,784	414,519

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
WATER FUND EXPENDITURES						
51-40-110	SALARIES AND WAGES	16,086	16,086	0	16,610	16,610
51-40-111	PERFORMANCE BONUS	0	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0	0
51-40-131	EMPLOYER TAXES	941	1,000	0	1,270	1,270
51-40-132	INSUR BENEFITS	1,708	1,708	0	1,260	1,260
51-40-133	URS CONTRIBUTIONS	2,283	2,830	0	2,660	2,660
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	579	500	0	700	700
51-40-230	TRAVEL	0	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	2,400	2,500	2,808	2,500	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	8,381	8,000	0	15,000	15,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	33,624	48,500	0	10,000	10,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0
51-40-270	UTILITIES	20,861	21,500	4,299	17,850	17,850
51-40-280	TELEPHONE	1,212	1,500	225	2,520	2,520
51-40-305	WATER COSTS	11,873	15,000	1,885	9,500	9,500
51-40-310	PROFESS/TECHNICAL SERVICES	61,289	65,000	11,555	65,000	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0	50,000
51-40-320	ENGINEERING/WATER PROJECTS	0	0	0	40,000	10,000
51-40-325	PROF & TECH SERVICES - LEGAL	1,323	2,000	0	3,150	3,150
51-40-330	EDUCATION AND TRAINING	0	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	530	0	530	530
51-40-490	WATER TESTS	10,157	12,600	2,615	12,600	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,756	47,000	17,706	50,000	50,000
51-40-510	INSURANCE AND SURETY BONDS	5,014	5,245	4,993	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	1,139	1,126	47	650	650
51-40-610	MISCELLANEOUS SUPPLIES	0	500	0	525	525
51-40-620	MISCELLANEOUS SERVICES	3,909	4,410	172	4,410	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0	0
51-40-650	DEPRECIATION	75,301	60,900	0	60,900	60,900
51-40-740	CAPITAL OUTLAY	7,816	408,683	203,619	361,836	457,571
51-40-810	DEBT SERVICE - PRINCIPAL	0	30,700	0	30,700	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	50,000	50,000
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	0
Total EXPENDITURES:		312,651	757,818	249,923	765,416	881,151
WATER FUND Revenue & Transfer Total:		**464,559**	**757,818**	**79,336**	**765,416**	**881,151**
WATER FUND Expenditure Total:		**312,651**	**757,818**	**249,923**	**765,416**	**881,151**
Net Total WATER FUND:		**151,907**	**0**	**-170,587**	**1,032,250**	**0**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
SEWER FUND REVENUE						
CHARGES FOR SERVICES						
52-34-100	SEWER SERVICES	297,705	297,948	55,625	327,743	327,743
52-34-200	CONNECTION FEES	0	0	0	0	0
Total CHARGES FOR SERVICES:		297,705	297,948	55,625	327,743	327,743
MISCELLANEOUS REVENUE						
52-36-100	INTEREST EARNINGS	30,614	26,000	5,251	25,000	25,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0	0
52-36-900	MISCELLANEOUS	2,252	2,252	750	0	0
Total MISCELLANEOUS REVENUE:		32,867	28,252	6,001	25,000	25,000
TRANSFERS INTO SEWER FUND						
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	17,273	0	431,000	431,000
Total TRANSFERS INTO SEWER FUND:		0	17,273	0	431,000	431,000

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Current year YTD Actual 9/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
SEWER FUND EXPENDITURES						
52-40-110	SALARIES AND WAGES	14,211	15,500	986	20,830	20,830
52-40-111	PERFORMANCE BONUS	0	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	0	200	0	200	200
52-40-131	EMPLOYER TAXES	1,087	1,185	72	1,594	1,594
52-40-132	INSUR BENEFITS	1,545	1,100	0	1,130	1,130
52-40-133	URS CONTRIBUTIONS	2,625	2,500	0	3,333	3,333
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	120	0	120	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	2,400	2,400	2,808	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	230	227	230	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0
52-40-305	DISPOSAL COSTS	159,739	220,000	0	250,000	250,000
52-40-310	PROFESS/TECHNICAL SERVICES	10,368	9,000	1,593	9,000	9,000
52-40-320	ENGINEERING/SEWER PROJECTS	1,400	35,000	0	20,000	5,000
52-40-330	EDUCATION AND TRAINING	0	525	285	250	250
52-40-325	PROF & TECH SERVICES - LEGAL	25	1,000	0	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,321	3,500	2,136	3,500	3,500
52-40-515	WORKERS COMPENSATION INS	639	150	47	150	150
52-40-610	MISCELLANEOUS SUPPLIES	0	300	0	300	300
52-40-620	MISCELLANEOUS SERVICES	1,379	2,000	141	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0	0
52-40-650	DEPRECIATION	9,924	23,763	0	23,763	23,763
52-40-740	CAPITAL OUTLAY	0	25,000	0	431,000	446,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	12,943	12,943
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	0
Total EXPENDITURES:		207,661	343,473	8,293	783,743	783,743
SEWER FUND Revenue & Transfers Total:		**330,571**	**343,473**	**61,627**	**783,743**	**783,743**
SEWER FUND Expenditure Total:		**207,661**	**343,473**	**8,293**	**783,743**	**783,743**
Net Total SEWER FUND:		**122,911**	**0**	**53,334**	**0**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**762,785**	**0**	**-513,712**	**0**	0

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	$ 1,218,545	$ 263,576	$ 3,015,000	$ 3,000,000	$ 3,030,000	$ -	$ -	$ -
Water	$ 458,294	$ 467,571	$ 40,000	$ 391,000	$ 40,000	$ 1,200,000	$ 40,000	$ 3,753,959
Sewer	$ 60,000	$ 451,000	$ 30,000	$ 234,000	$ 365,000	$ 388,000	$ -	$ 5,393,000
Total Spend	**$ 1,736,839**	**$ 1,182,147**	**$ 3,085,000**	**$ 3,625,000**	**$ 3,435,000**	**$ 1,588,000**	**$ 40,000**	

ACCOUNT BALANCES	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	$ 664,769	$ 1,598,095						
Water	$ 470,308	$ 231,605						
Sewer	$ 681,991	$ 782,969						

FY 2027 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 9/30/2026	Budget	Status
Facilities Planning Phase 2	$ -	$ 120,000	Released RFP
Tom Moore Historic Structure Stabilization*	$ -	$ 22,830	Released RFP
Marshals Office Security Cameras	$ -	$ 10,746	
New AMO Truck	$ -	$ 60,000	
OLS Design Project (stairs, patio, trh restroom)	$ -	$ 50,000	Released RFP
Total	**$ -**	**$ 263,576**	

Water Fund - Projects	YTD: 9/30/2026	Budget	Status
Engineering	$ -	$ 10,000	Hellgate Loop-survey complete by November 1
Remote Water Meter Reading	$ -	$ 39,971	
Cross Tow Water Line	$ 203,619	$ 205,600	Construction complete
Lower Alta Distribution Line	$ -	$ 212,000	Targeting construction beginning summer 2027
Total	**$ 203,619**	**$ 467,571**	

Sewer Fund - Projects	YTD: 9/30/2026	Budget	Status
Engineering	$ -	$ 5,000	Wildcat Lot sage -survey complete by November 1.
Sewer Line Extension (to GG trailhead restroom)	$ -	$ 45,000	Sewer line installed, restroom construction underway
Sewer Line Replacment #1 GMD	-	$ 401,000	Targeting construction beginning summer 2027
Total	**$ -**	**$ 451,000**	

** Any items in red are proposed, not approved.*

Capital Projects Fund Plan

Fund Balance: September 30, 2026

$ 1,619,581

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website									
45-45-750	Replace a Building					3,000,000	3,000,000	3,000,000		
45-45-750	Facilities Master Plan									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-	25,000		120,000					
45-45-750	Our Lady of the Snows Center Purchase	-	900,000							
45-45-750	OLS Setup **	11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	2,170	25,000		22,830					
45-45-750	Community Center Roof Safety	15,334	15,500	(310)						
45-54-741	Marshals Office Security Cameras	2,254	13,000		10,746					
45-54-741	Alta Central Roof Safety	18,256	20,000							
45-54-742	New AMO Truck	2,288	2,500		60,000					
45-54-743	AMO Mobile Data Terminals	-								
45-54-743	AMO Truck Radios	37,249	40,000							
45-54-743	Alta Central Dispatch Console	-				15,000				
45-54-743	Upgrade Centracom Phase 2	-						30,000		
45-54-743	Speed Trailer #3	10,670	12,000							
45-70-741	Master Water and Sewer Plan	545	545							
45-70-740	OLS Design Project (stairs, patio, trh restroom)	-	20,000		50,000					
	Total Projects	**100,000**	**1,218,545**	**(310)**	**263,576**	**3,015,000**	**3,000,000**	**3,030,000**	**-**	**-**
							Budgeted Total 2026 - 2032			**10,527,121**

** Any items in red are proposed, not approved.*

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects

Fund Balance: September 30, 2026

$ 275,763

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	-		-	10,000	40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	6,380	9,611	-							
51-40-740	Remote Water Meter Reading	29	40,000	-	39,971						
51-40-740	Cross Tow Water Line ($650k)	402,274	408,683	203,619	205,600						
51-40-740	Lower Alta Distribution Line				212,000						
51-40-740	AC Pipeline Replacement - SR210						391,000				
51-40-740	Alta Storage Tank								1,200,000		
51-40-740	Ongoing Pipeline Replacement										3,753,959
	Total Projects	**408,683**	**458,294**	**203,619**	**467,571**	**40,000**	**391,000**	**40,000**	**1,200,000**	**40,000**	**3,753,959**

Cross Tow Total $735,735 (FY25-FY27)

** Any items in red are proposed, not approved*

Sewer Fund Projects

Fund Balance: September 30, 2026

$ 794,794

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering	1,400	35,000		5,000	30,000	30,000	30,000			
52-40-740	Sewer Line Extension (to ASL Cold Storage)	24,635	25,000								
52-40-740	Sewer Line Extension (to GG trailhead restroom)	-			45,000						
52-40-740	Master Water and Sewer Plan										
52-40-740	Sewer Line Replacment #1 GMD				401,000						
52-40-740	Sewer Line Replacment #2						204,000				
52-40-740	Sewer Line Replacment #3a							33,000			
52-40-740	Sewer Line Replacment #3b							302,000			
52-40-740	Sewer Line Replacment #3c								388,000		
52-40-740	Ongoing Sewer Replacement										4,535,000
52-40-740	West Grizzley Sewer Extension										858,000
	Total Projects	**26,035**	**60,000**	**-**	**451,000**	**30,000**	**234,000**	**365,000**	**388,000**	**-**	**5,393,000**

** $20k aproved in FY27 Sewer Fund budget, but not recorded in Cap-Ex plan. Noted for next update.*

** Any items in red will be proposed, not approved.*

MINUTES
TOWN OF ALTA: COUNCIL MEETING & WORK SESSION
September 9, 2026, 3:00 PM
Alta Post Office Building, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil (joined meeting end of work session)
Councilmember Elise Morgan (joined virtually, left before meeting end)
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Jen Clancy, Town Clerk
Molly Austin, Assistant Town Manager
Brooke Boone, Deputy Town Clerk
Ted Spencer, Deputy Town Marshal

ALSO PRESENT: Polly McLean, Legal Counsel

NOT PRESENT: Councilmember Craig Heimark
Mike Morey, Town Marshal

ALTA TOWN COUNCIL WORK SESSION – 3:00 PM

1. **Call the work session to order**

00:00:00

Mayor Bourke called the work session of September 9, 2026 to order.

2. **Discussion regarding the Business License Study**

00:00:40

Brooke Boone presented the 2026 Business License Study, explaining that the Town's previous study was completed in 2021 and that the new study was prompted by changes since that time, including the effects of COVID-19 and questions raised by the Town Council and CAPITAL Committee. Aaron Sanborn of Zion's Public Finance was available to provide technical information about the study. Boone explained that the study established maximum fees based on the Town's costs of administering business licenses and providing services, including enhanced services and disproportionate impacts. Staff proposed simplifying several business categories, combining the two hotel categories, renaming the service and retail categories, updating liquor licensing, and providing a single business license for all activity conducted by Alta Ski Area under the same entity registered with the State rather than licensing by building. Boone explained that Alta Ski Area had been submitting multiple applications using the joint licensing provision which made the comparison from one year to the next difficult so Boone had added the ski area's license costs together so total cost could be compared.

DRAFT

Boone reviewed the relationship between the 2021 adopted fees and the 2026 maximum fees. In 2021, most categories had been adopted at 100% of the study maximum, while the hotel and ski lift company categories had been set at 35%. Elise Morgan explained that the 2021 Council had considered the businesses' contributions to sales and property tax revenues when determining the fees and that the reduced percentage for the larger businesses was intended to balance those contributions against the cost of licensing and services. The 2026 study established the maximum amounts that could be charged, but Council could establish fees below those amounts. Staff presented options for the 2027 budget, including several percentages for the hotel, daycare, and ski lift company categories, while setting liquor license fees at the new statutory maximum of $46.21. Staff also proposed lower fees for the temporary business license category and charging a reduced fee to nonprofits to recover some of the administrative costs without charging the full base fee.

The discussion focused on whether the Town should continue with the 35% approach used for the hotel and ski lift company categories. Dan Schilling supported maintaining continuity with the 2021 approach, and Morgan indicated that 35% would fall between the two options presented by staff (28% and 50%). Jen Clancy explained that the Town could establish fees anywhere from zero to the study maximum and could return with a budget amendment if the adopted fees changed projected revenue. Council also discussed treating temporary businesses and nonprofits separately because of their different circumstances.

The Council then discussed the enhanced parking service component of the ski lift company fee after Mike Maughan, representing Alta Ski Area, raised concerns about whether that portion of the fee appropriately accounted for the Town's 2022 parking Memorandum of Understanding ("MOU") with Alta Ski Area. Maughan stated that the MOU was established because the Town did not have sufficient north-side parking for residents. Maughan said that, under the agreement, Alta Ski Area allocates parking spaces from its special-use permit for Town use, and the Marshal's Office provides services in the ski area's parking lots. Maughan questioned whether the enhanced parking service amount included in the business license study duplicated services already exchanged through that agreement. Maughan did not raise the same concern about the disproportionate-impact fee, which was based on service calls.

Aaron Sanborn explained that the study separately calculated the base administrative cost, enhanced services, and disproportionate impacts, and that Council had discretion to establish or eliminate individual components of the maximum fee. Chris Cawley and Polly McLean explained that comparisons with Brighton, Snowbird, and Park City were informative but not directly comparable because those jurisdictions have different law-enforcement structures and service arrangements. McLean noted that Brighton and Snowbird receive law-enforcement services through other governmental entities, while Park City operates its own police department, making their business license formulas different from Alta's circumstances.

Maughan also noted that Alta Ski Area had other arrangements with the Town that differed from the jurisdictions used for comparison. Mark Haik raised additional examples of Marshal's Office activities, including forest and watershed patrols, where other agencies also provide law-enforcement services and the Town does not receive direct revenue for those patrol activities. Schilling clarified that those activities were separate from the ski lift company fee discussion. Morgan suggested that one approach

would be to retain the established percentage for the ski lift company while removing some or all of the enhanced parking component because the MOU had not existed when the 2021 fee structure was developed. Schilling supported considering a substantial reduction rather than complete elimination, noting the continuing demand on the Marshal's Office associated with the large number of vehicles traveling to Alta Ski Area while also recognizing the Town's interest in honoring the MOU.

As the work session approached its conclusion, the Council did not reach a final decision on the enhanced parking fee. Clancy noted that Council Member Anctil had joined the work session and that the business license study would continue to be discussed during the regular Council meeting to follow.

(Carolyn Anctil joined the meeting)

3. **Motion to adjourn**

00:57:05

MOTION: Mayor Bourke motioned to adjourn, and Dan Schilling seconded.

VOTE: All were in favor. The work session was adjourned.

RESULT: APPROVED

ALTA TOWN COUNCIL MEETING – 4:00 PM

1. **Call the meeting to order**

1:04:50

Mayor Bourke called the September 9, 2026 council meeting to order.

2. **Citizen Input**

1:05:00

Darren Croft, a Cottonwood Heights resident and candidate for Utah House District 41, introduced himself to the Council and explained that the district included Alta, Snowbird, Brighton, and Solitude. Croft said they wanted to meet the Council and learn about issues of concern to the Town. Croft stated that they opposed the gondola and expressed concern about fire mitigation in the canyons. They described discussions with property owners in Big Cottonwood Canyon who had been seeking the ability to conduct fire mitigation on their properties and said recent progress had allowed some mitigation work to proceed under an exception to county regulations. Croft said they believed the exception should be formalized to allow ongoing and prioritized fire mitigation and other safety measures in the canyons. Croft thanked the Council for the opportunity to introduce themself, and Mayor Bourke invited them to return.

DRAFT

Shane Manwaring introduced themself as a candidate for Salt Lake County Sheriff and described his background, including 23 years with a local police department, service in the Utah National Guard, and experience commanding a large military unit in Afghanistan. Manwaring said one of their priorities as sheriff would be maintaining and strengthening the partnership with the Town of Alta and the Alta Town Marshal's Office. Manwaring identified addressing the Salt Lake County Jail as another priority. They cited a December 2025 legislative audit and described concerns about jail overcrowding and the release of individuals due to limited capacity. Manwaring said they believed the jail needed to be expanded and that additional capacity would allow individuals arrested while experiencing addiction to remain in custody long enough to receive assistance rather than being released while still experiencing withdrawal symptoms.

Kent Davis introduced themself as a candidate for Salt Lake County District Attorney and described their legal and military background, including four and a half years as a Salt Lake County deputy district attorney, federal judicial clerkship experience, work with the U.S. Department of Justice, a period as a public defender, and two combat deployments with the Army. Davis said they currently serve as Director of Cybersecurity and in-house corporate counsel for Woodbury Corporation and served on two Utah Supreme Court advisory committees. Davis explained that they were visiting all 23 municipalities in the county as part of their campaign for a countywide office and said Alta was their 19th stop. They described Alta as a unique jurisdiction because its Marshal's Office, Unified Police Department Canyon Patrol, and Unified Fire Authority operated across different parts of the canyon and cases from those agencies could ultimately be handled by the Salt Lake County District Attorney's Office. Davis said they wanted the District Attorney's Office to maintain stronger communication with smaller agencies, particularly regarding charging decisions and cases referred by the Alta Marshal's Office. They said they would like to establish a direct line of communication with the Town, attend a town hall if invited, and meet with the Marshal's Office to learn what Alta needed from the District Attorney's Office. Davis provided their campaign website and thanked the Council for its time and stated they too opposed the gondola.

Mark Haik questioned the Town's remaining utility capacity and future development potential. Haik referenced an earlier budget meeting discussion in which Mr. Cawley and Ms. Clancy had indicated that the Town was nearly built out and said this raised questions about the remaining sewer capacity under the Town's agreement with Snowbird, the amount and potential uses of remaining water capacity, and how much additional development could occur. Haik requested that staff provide the Council with a basic fact sheet identifying the Town's water resources, sources, decision-making authority, communications with utility partners, and remaining capacity for future use. Haik also raised concerns about the Town's understanding of private property and future development potential. They noted that materials presented to the citizens' committee appeared to account only for private property assessed by Salt Lake County and did not include private property assessed by the State that could potentially be developed. In light of the Town's consideration of a general plan update and potential borrowing through the municipal debt markets, Haik said the Council and staff should have a clearer understanding of the Town's existing assets, utility capacity, private property, and future development possibilities before proceeding with substantial borrowing.

3. **Alta Ski Area update, Mike Maughan**

01:17:45

Mike Maughan announced that Alta had selected Dave Hirosawa as its new general manager, with Hirasawa scheduled to begin on October 19. Maughan said Hirasawa had more than 20 years of ski industry experience, including positions with American Skiing Company, Talisker Canyons, Steamboat, Grand America Resorts, Snowbasin, Sun Valley, and Boyne Resorts. Maughan said Alta had received 23 applicants during the search and that they looked forward to introducing Hirasawa to the Town.

Maughan then provided an update on Alta Ski Area projects. The Albion Day Lodge remained on schedule for completion by November 1, and the cold storage building was expected to be completed shortly. The Grizzly restrooms were still on track for completion in the fall. Alta had completed terrain work near Big Dipper and the Supreme Lift and was completing revegetation, while the meadow snowmaking-line replacement had been completed. Work was also underway to replace fuel lines serving an emergency generator and the lift generator system. Maughan said the parking lot project was progressing, with the Wildcat lot being milled and scheduled for paving the following week. Alta was also considering adding parking near the entrance to the Cat Shop to serve residents of the new portion of the Albion Day Lodge.

Maughan reported that industry-wide skier numbers were down approximately 8 to 10 percent for the season to date among several major pass products, while Alta's numbers are flat compared with the previous year. Maughan reported they had received 458 applicants for approximately 120 available seasonal positions. Maughan thanked the Town and staff for working with Alta through the various projects and said they expected to remain involved in completing the transition and remaining work. Maughan explained that they would remain as president of the corporation through a transition period and expected to remain full-time through approximately December.

4. **Discussion regarding the Business License Study**

01:23:30

The Council discussed the updated business license study and the need to establish fees before the end-of-month deadline. Clancy explained that the study established the maximum fee that could be charged for each business category and that the Council could adopt any amount from zero to the maximum, either by category or through percentage-based adjustments. Aaron Sanborn of Zion’s Public Finance explained that municipalities commonly adopt the full allowable amount to recover business licensing costs, while others reduce fees to account for other revenues generated by businesses, such as sales tax. He noted that there was no standard percentage reduction because communities and the services they provide vary.

Carolyn Anctil asked about the possibility of setting different percentages for individual businesses or categories. Clancy confirmed that the Council could set fees independently for each category. Schilling explained that the Council had previously directed staff to develop percentage options specifically considering Alta Ski Area, and that additional discussion was needed to address the Town’s 2022 MOU

with Alta Ski Area concerning parking spaces and Marshal's Office services. It was noted that the value of that arrangement was an important consideration in determining the business license fee. Boone presented preliminary calculations for the council's consideration. Clancy noted that Alta Ski Area currently paid a total of approximately $8,000 in business license fees for the licenses received. Schilling said the 35% adopted in 2021 was a starting point and that there was not a straightforward analytical method for determining the appropriate amount because the discussion involved the broader collaborative relationship between the Town and Alta Ski Area.

Maughan clarified that Alta Ski Area's concern was that the business license study included a $35,000 enhanced parking service fee even though the 2022 MOU provided for an exchange of parking spaces for Town services. Maughan said that, if the parking service fee remained part of the study, the existing MOU would need to be addressed because the same services could not appropriately be counted both as an enhanced fee and as consideration under the parking agreement. Maughan said Alta Ski Area was willing to meet with the Town to discuss a different arrangement but did not believe the enhanced parking amount should remain in the fee study while the MOU was in effect.

The Council agreed to continue the business license discussion rather than take action that evening. The Council scheduled a special meeting for Tuesday, September 15, at 3:00 p.m., with Maughan invited to participate.

5. **Discussion and possible action to adopt Resolution 2026-R-29 repealing and replacing the fee schedule**

01:39:15

The Council discussed Resolution 2026-R-29, which would repeal and replace the Town's fee schedule. Clancy asked the Council to adopt the resolution with the business license and liquor license changes excluded, while proceeding with the other proposed fee schedule updates. Staff clarified that the resolution could be adopted with the civil code enforcement and parking violation fee changes but would exclude all changes to business and liquor license fees.

> **MOTION**: Dan Schilling motioned to adopt Resolution 2026-R-29 excluding any changes to the business and liquor licenses. Carolyn Anctil seconded.
>
> **ROLL CALL VOTE**: Councilmember Anctil – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-29 was approved.
>
> **RESULT: APPROVED**

6. **Discussion regarding application by Shallow Shaft, LLC to Amend the Text of the Base Facilities Zone Ordinance**

01:43:45

Cawley advised the Council to consider the individual components of the proposed amendment, including treating the Zone C lots as conforming to the minimum lot size and width requirements and

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creating a new permitted use limited to Zone C. Cawley noted that the decision was legislative and that the Council was not bound by the Planning Commission's recommendation, but that documenting the Council's legislative intent and policy rationale would be useful, particularly as the Town moves toward a general plan update.

Andrina Hougham explained that they were seeking to create a small year-round hotel with cooking facilities, a small cafe or community gathering space, employee housing, and covered parking. Hougham explained that the existing 0.21-acre lot had existed since 1956 and predated the current Town code. The proposed text amendment would allow the building to be repositioned and its footprint expanded from approximately 44% to 51% coverage, rather than the 65% maximum that applies in Zones A and B. Hougham explained they also proposed creating a new use for a compact hotel facility that includes hotel rooms with provisions for cooking exclusively within Base Facility Zone C. Hougham said the proposed use had been developed with Town staff and reviewed by both legal counsels, with revisions made through discussions with the Planning Commission and Council.

Jay Springer, legal counsel for the applicant explained that the proposed amendments had been drafted to limit their application to the specific circumstances involved, including the Zone C location, lot size and width, and a maximum of eight units. Springer characterized the proposal as allowing two properties that had historically existed below current minimum zoning standards to redevelop on their existing lots. Springer also addressed concerns about precedent, stating that the proposal was designed to apply to a narrow set of circumstances and that the Council had legislative discretion to determine whether the amendment served the public interest.

Mayor Bourke confirmed that there were two properties in Zone C and described the proposal as addressing coverage and frontage requirements for those properties. Anctil distinguished the proposed lot and building changes from the proposed new use, expressing concern that allowing kitchens in hotel rooms could establish a broader precedent for other hotels seeking major renovations. Cawley clarified that the Council could approve all, part, or none of the proposed amendments and could make changes to the provisions.

Schilling supported the full proposal, stating that they viewed the Zone C circumstances as sufficiently specific and did not believe the amendment would prevent the Town from addressing future applications individually. Schilling also cited the proposed building's visibility as a prominent public-facing structure, the proposed restaurant space, and covered parking as factors supporting the proposal. Cawley clarified that the property could not be converted to condominiums without Town approval of a condominium plat, and that condominiums were not a permitted use in the base facility zone. Elise Morgan also supported the proposal, noting the distinctive circumstances of Zone C and stating that a future applicant in another zone would still have to bring its own request to the Council. She said she viewed hotel rooms with small kitchens as distinct from condominium units.

Hougham confirmed that, if the amendment were not approved, the applicants intended to demolish and rebuild a hotel within the existing footprint under the current code. Hougham said the proposed amendment would instead allow a year-round operation with a small restaurant, covered parking, and employee housing. Hougham emphasized that the applicants had been working with the Town for approximately three years and wanted to develop the property in a way they believed would benefit

the community. Anctil said she would prefer a restaurant or community space, while Hougham noted that Snowpine already provided a year-round restaurant open to the public.

The Council then discussed the procedural next step. Cawley advised that a public hearing was required before the Council could make a decision on the text amendment. Schilling recommended proceeding with the public hearing, and Cawley indicated that the matter could be scheduled for October or November, with a public hearing and possible action included on the agenda. The Council discussed the Planning Commission's prior action, with members clarifying that the Planning Commission had forwarded a neutral recommendation with Commissioner Askins voting against the recommendation.

The Council agreed the matter should be moved forward with a public hearing and possible action noted on a future agenda. Mayor Bourke noted they would be absent for the October meeting, and Morgan indicated they could chair the meeting. Hougham expressed concern about which Council members would be present, and the Council confirmed that a quorum was expected but individual participation was not guaranteed.

(Elise Morgan left the meeting)

7. **CAPITAL Committee Update**

02:09:20

Chris Cawley provided an update on the Capital Committee, facilities planning, and upcoming water and sewer project planning. Cawley reported that Steve Levy had left the Capital Committee after selling their home in Alta. Cawley explained that the Council had initially appointed eight members following an application process, although the committee charter provided for five to ten members. Cawley said the Town did not need to appoint a replacement immediately and noted that maintaining the current membership would preserve momentum and a productive working relationship. If the Council chose to add a member, staff recommended reopening the application process rather than recommending a specific individual. Council members generally agreed that the committee was functioning well and did not need to add a member at this time. Cawley noted that Levy's departure affected the geographic and utility-service-area representation on the committee, but staff believed the remaining members represented a range of neighborhoods, taxpayers, and utility relationships.

Cawley reported that the Capital Committee had held a productive meeting with Mayor Bourke, staff, Town Attorney Cameron Platt, municipal advisor Jeanette Harris from Zions Public Finance, and representatives from Sunrise Engineering. The committee had discussed the Town's revenues and expenses, water and sewer rates, ADA requirements, the business license study, and the financing of upcoming capital projects. Cawley explained that ADA compliance requirements applied to facility improvements and new facilities, rather than being triggered by a particular project threshold. A significant portion of the discussion focused on water and sewer projects because preliminary construction cost estimates were exceeding existing budgets. Cawley reported that staff was also preparing an application for a State of Utah low-interest water project loan program, which had changed from multiple funding opportunities during the year to a single annual deadline for 2026.

Cawley said the application was due the following week and that staff wanted the Capital Committee and Council to consider the trade-offs between debt financing and using available cash.

Cawley said the Capital Committee had established a regular meeting schedule of the first Wednesday of every other month at 11:00 a.m., with the next meeting scheduled for November 4. Cawley also reported that the Town was making progress toward issuing an Request for Qualifications for feasibility and programming related to the new facilities project, with the goal of releasing it the following week. Cawley noted that the Town had begun making progress with UDOT and was working collaboratively on the project.

8. **Update on water and sewer Capital Projects and design costs**

02:20:25

Cawley provided an update on the Town's water and sewer capital projects. Cawley reported that the Albion parking lot segment of the Crosstow water line was nearing completion, with the remaining work including connection to the existing system, cleaning, pressure testing, and project closeout. He noted that a minor change order might be needed for a valve omitted from the original scope. The Town had approximately $280,000 budgeted for the remaining project costs. For the Lower Alta Loop water project, staff was beginning design and permitting with field work targeted for completion before winter and construction anticipated the following summer. Cawley noted that the project had $40,000 budgeted for engineering, but additional pre-construction work had not been included in prior engineering budgets.

For the sewer system, Cawley said the Town was planning to replace a segment of sewer pipe located in the Wildcat parking lot the following summer. Preliminary pre-construction costs, including surveying, easement work, environmental requirements, and other tasks associated with work on Forest Service land, were significantly higher than the $20,000–$30,000 previously budgeted for engineering. Cawley said the master-plan estimate of $386,000 for the project might not be sufficient and that engineers were evaluating an alternative to excavating the approximately 30-foot-deep sewer line. Cawley also discussed the leaking water lateral serving the Deep Powder House. After repairs in the spring did not resolve the leak, the service area capped the line and established an interim temporary connection. Cawley explained that under the current utilities' ordinance, the Town owns and is responsible for pipes up to the meter, which in Alta is generally located inside the building. Because the existing lateral was in very poor condition, staff anticipated approximately $30,000–$40,000 in costs to establish a new connection. Cawley said staff was working with the Town Attorney and engineers on proposed code amendments that would change the Town's responsibility for water laterals so that the Town would generally own the main line and meters but not the laterals, which is typical in other communities.

Cawley then discussed how to fund pre-construction work for the water and sewer projects. He explained that the Town had budgeted engineering separately but that municipalities commonly include pre-construction work and the associated capital project within the same project budget. Staff proposed proceeding with up to approximately $70,000 in pre-construction costs for the water project and $60,000 for the sewer project using existing engineering and capital funds, rather than waiting for an October budget amendment. The Town would subsequently amend the budget to consolidate the

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engineering and capital amounts once more information was available. Cawley said the field work would allow engineers to complete designs and develop more accurate opinions of probable construction costs before the Town determined whether additional funding would be needed. Council members expressed support for proceeding, noting the importance of addressing the sewer project and water-system improvements rather than delaying the work. Staff anticipated bringing the budget amendment to the Council in October.

Cawley also discussed the State Revolving Fund (SRF) loan program administered by the Utah Division of Drinking Water. He explained that the program offers low-interest financing, potentially around 1.5%–2%, and could include principal forgiveness depending on the project and community characteristics. The Town appeared to qualify based on the relationship between local water bills and median adjusted gross income. Cawley said construction inflation made the financing opportunity significant because construction costs could continue increasing while the Town saved for projects through cash financing. Staff was preparing an application before the September 15 deadline and expected that the Town would not know until November at the earliest whether it would receive an award.

(Meeting Pause: Dan Schilling briefly stepped outside the meeting space causing a pause to the meeting, until he returned and a quorum was reached)

Cawley said the proposed application would seek funding for three remaining projects identified in the water system master plan: the Lower Alta Loop and sewer projects already discussed and a water storage tank project. He noted that the storage tank project was less defined and had unresolved issues that could affect whether it could be included in the application. If the Town received an SRF loan, however, the resulting debt service would need to be paid from the water fund and could require future water-rate increases. Clancy reported that the Town's municipal advisor had analyzed the potential financing and believed the Town could manage the debt without large increases to water rates. Cawley said the amount under consideration was approximately $3.5 million, although the projects would require additional definition before the Town could determine the final costs and financing needs. The Council agreed that staff should proceed with the application while recognizing that the Council would make the financing and water-rate decisions if an award was offered. Cawley concluded that staff would proceed with the engineering field work, bring the budget amendment forward, and continue developing the SRF application.

9. **Mayor's Report**

02:46:40

Mayor Bourke reported on the recent death of Jerry O'yama, a longtime Alta resident, artist, and community member who had worked at the Alta Lodge and later managed the Blackjack with Allyn Hart for more than 30 years. Mayor Bourke also reported on a fatal hiking accident at Devil's Castle on August 19 involving a 16-year-old hiker and noted the response of Alta's emergency services and other agencies. Mayor Bourke reported that they and Mike Maughan had met with UTA regarding winter bus service and that service for the upcoming ski season would be substantially the same as the prior season. Mayor Bourke expressed frustration with the inability to make changes to the service before UDOT is expected to assume responsibility for canyon bus service. They also reported that Senator

Cullimore was considering legislation for January intended to further enhance bus service in the Cottonwood Canyons and was seeking metrics to evaluate the service. Retired Millcreek Mayor Jeff Silvestrini had been asked to lead that effort, with a September 1 meeting attended by approximately 50 people.

Mayor Bourke reported that the Central Wasatch Commission had held a half-day retreat focused on establishing a National Conservation and Recreation Area, an effort that had been underway for several years. Mayor Bourke then recognized Chris Cawley for their work with the Utah Renewable Energy Program and Jen Clancy for managing the Town's Truth in Taxation process, including completing the extensive required checklist. Clancy credited Polly McLean with providing significant assistance during the Truth in Taxation process.

Mayor Bourke then gave the astronomy report in response to a question about the Moon's day-night cycle. Mayor Bourke explained that the Moon rotates on its axis at the same rate that it orbits Earth, a condition known as synchronous rotation. As a result, the same side of the Moon generally faces Earth, while lunar day and night each last approximately 14 Earth days. Mayor Bourke clarified that the side not visible from Earth is properly called the far side rather than the "dark side," because it also receives sunlight. They explained that gravitational effects between a planet and its satellite can produce synchronous rotation.

Mayor Bourke announced that the next Town Council meeting was scheduled for October 14th at 4:00 p.m.

10. **Approval of consent agenda:**
    - **August 11, 2026 Public Hearing and August 12, 2026 Town Council Meeting Minutes**
    - **September Staff and Finance Reports**

02:58:20

Mayor Bourke brought up an issue with the online version of the consent agenda, specifically that pages containing landscape-oriented figures were not displaying correctly. Clancy explained that the issue could be addressed through the user's computer or viewing settings.

> **MOTION**: Dan Schilling motioned to approve the consent agenda for September 9, 2026. Carolyn Anctil seconded.
>
> **VOTE**: All were in favor. The September 9, 2026 consent agenda was approved.
>
> **RESULT: APPROVED**

11. **Questions regarding department reports**

03:00:00

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Jay Torgersen of Unified Fire Authority reported on a recent search and recovery incident in Alta resulted in the death of a 16-year-old hiker that involved the Alta Marshal's Office, DPS, Salt Lake County Search and Rescue, Unified Fire, and other personnel. Torgersen said the Snowpine Lodge provided a place for the family and friends to remain while the recovery was coordinated. Torgersen said the individual was recovered that evening, allowing the family to avoid having their loved one remain on the mountain overnight, and the accompanying friends were brought down safely. They characterized the response as a strong cooperative effort and specifically noted the Alta Marshal's Office's assistance. The councilmembers suggested the Town thank Snowpine Lodge for providing support to the family during the incident. Ted Spencer added that Alta's proximity to a major metropolitan area and its mountainous terrain presented inherent risks, and the community worked to mitigate those risks.

12. **New business**

03:04:00

Carolyn Anctil raised a question about the Town of Alta and Alta Ski Area not being represented at an upcoming climate summit in Sun Valley. Anctil said a local resident had asked why Alta was not listed among the attendees and noted that the summit appeared relevant to ski communities and environmental issues. Chris Cawley explained that the Town had historically maintained a limited conference travel budget but agreed that there could be value in participating in forums focused on climate and mountain communities. They discussed the Mountain Towns 2030 conference and the Colorado Association of Ski Towns as potential opportunities for future Town participation. Cawley also suggested that climate-related issues could be incorporated into the Town's General Plan.

Dan Schilling briefly raised dark-sky policies and agreed with Cawley that the General Plan would be an appropriate place for that discussion.

Cawley then reported that the State had lifted its Stage 2 fire restrictions and that the Town had issued an order rescinding the corresponding local restrictions in Alta. They noted that the rescission had been provided to the Council as required notice. Polly McLean clarified that the State's restrictions had been lifted the previous Saturday, while the Town's standard summer fire restrictions remained in effect. Torgersen explained that although significant fire risk remained in parts of the State, recent moisture and cooler temperatures led the State to determine that Stage 2 restrictions were no longer necessary.

13. **Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205**

No call for a closed meeting.

14. **Motion to adjourn**

03:09:55

MOTION: Dan Schilling motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was adjourned.

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RESULT: APPROVED

Passed this 14th day of October, 2026

_____
Jen Clancy, Town Clerk

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MINUTES
TOWN OF ALTA: SPECIAL COUNCIL MEETING
September 15, 2026, 3:00 PM
Alta Post Office Building, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember Craig Heimark (attended virtually)
Councilmember Elise Morgan (attended virtually)
Councilmember Dan Schilling

STAFF PRESENT: Jen Clancy, Town Clerk
Ted Spencer, Deputy Town Marshal

ALSO PRESENT: Polly McLean, Legal Counsel
Mike Maughan, Alta Ski Area

1. **Call the meeting to order**

00:00:00

Mayor Bourke called the September 15, 2026 Special Alta Town Council meeting to order.

2. **Citizen input**

00:00:30

Mike Maughan, President and General Manager of Alta Ski Area, addressed the Council regarding the treatment of parking services in the business license fee study. Maughan explained that the Town and Alta Ski Area had an existing memorandum of understanding (MOU) under which Alta Ski Area provided parking on the north side of the highway in exchange for services provided by the Marshal's Office, and therefore requested that those services be removed from consideration in the business license fee calculation because they were already accounted for separately under the existing MOU. Maughan described the approximately 227 north-side parking spaces, including spaces owned or permitted through the Forest Service by the Town and spaces controlled by Alta Ski Area, and explained how parking permit revenues were allocated between the Town and Alta Ski Area. Maughan also identified other cooperative arrangements involving services such as the Alta Lodge rope tow and snow removal that benefited the Town but were not reflected in the business license study. Maughan concluded that including parking patrol and related police services in the business license calculation did not appear appropriate given the existing parking agreement.

3. **Discussion regarding the Business License Study**

00:04:30

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Jen Clancy reviewed the business license fee discussion from the September 9 work session, including the Town's parking arrangement with Alta Ski Area (ASL). Clancy explained that the 2021 business license study did not account for the current parking program, which developed after ASL moved to a reservation-based system and involved pooling Town and ASL parking resources along the north side of the highway. The Town and ASL each contributed parking spaces under their respective Forest Service permits, and the arrangement allowed permit holders to use available spaces across the combined area. Clancy noted that the Town currently received approximately $15,000 annually from parking permits and recommended treating the parking arrangement separately from the business license fees.

Clancy presented an option that removed the enhanced parking service fees and calculated the disproportionate fees at 35% of the maximum identified in the 2026 study. Under that option, hotel business license fees would increase from approximately $840 to $1,284, while liquor license fees would decrease substantially due to changes in the State licensing process. Clancy noted that the proposed fees would result in approximately $18,000–$19,000 in annual revenue compared with the $26,500 budgeted for business and liquor license revenue, and explained that the Council could establish fees anywhere from zero to 100% of the maximum identified by the study. Clancy also identified temporary and nonprofit licenses as categories where the Council had additional flexibility.

The Council discussed whether the lower liquor license fees should be offset through higher business license fees. Craig Heimark supported increasing the disproportionate fees based on anticipated future Town expenses and the need to distribute costs between businesses and property taxpayers, proposing an increase from 35% to 50% followed by gradual increases toward the maximum. Dan Schilling agreed that the enhanced parking fees should be removed because of the existing parking arrangement and supported considering a gradual increase in the other applicable categories. Elise Morgan raised concerns about increasing business license fees primarily to offset the reduction in liquor license revenue, noting that businesses had already experienced other tax and fee increases and that different businesses provided services to residents as well as visitors. Morgan also noted that the Town had recently adopted the transient room tax and suggested that the Council consider a gradual approach to any additional increases. Carolyn Anctil suggested that, from a business owner's perspective, she felt the distinction between liquor and business license fees did not necessarily change the overall cost of operating the business, as a reduction in liquor license fees could be offset by an increase in business license fees, and she viewed the fees collectively as costs associated with conducting business. The Council discussed the distinction between the business and liquor license fees and whether the overall cost to lodging businesses would change significantly when the two fees were considered together.

The Council also discussed temporary and nonprofit business licenses. Clancy explained that temporary licenses applied to special events, vendors, and food trucks and that the current $50 fee may be a barrier to entry and resulted to a decline in annual temporary permits, although the revenue involved was relatively small. The nonprofit fee was currently zero, and Clancy had modeled a $35 administrative fee. The Council discussed the extent to which daycare and nonprofit services were used by residents compared with visitors and whether those categories should be treated differently from businesses primarily serving visitors. Clancy clarified that each category could be assigned a different percentage of the maximum fee rather than applying one percentage across all categories.

The Council generally supported removing the enhanced parking service fees from both the ASL and hotel business license calculations because of the interconnected nature of the Town and ASL parking arrangement. Clancy clarified that the parking fees had been included for both categories and had been removed from the proposed option. The Council then discussed whether to retain the 35% level for the applicable disproportionate fees and establish a gradual increase over subsequent years. Schilling proposed retaining the 35 percent level under Option C and increasing the applicable fees by 10 percent each year, while recognizing that this would not reach 100 percent of the maximum within five years. The discussion focused on establishing a gradual fee structure that reflected the business license study while allowing the Town to adjust fees over time as municipal costs and circumstances changed.

4. **Discussion and possible action to adopt Ordinance 2026-O-14 repealing and replacing Resolution 2026-R-29 to update the Town of Alta fee schedule**

00:42:00

The Council proceeded to formal action on the business license fee schedule. Clancy explained that State law required disproportionate business license fees to be adopted by ordinance and itemized in the fee schedule, and noted that staff had prepared the ordinance using Option C. Clancy clarified that the agenda had inadvertently identified the item as a resolution rather than an ordinance, although the ordinance had been prepared and included in the meeting packet.

> **MOTION**: Dan Schilling motioned to adopt Ordinance 2026-O-14 with the fee schedule as proposed in option C with direction to the staff to increase Categories 1 and 7 by 10% each year not to go over 100% of the max identified in the 2026 Business License Study (excluding enhance parking fees). Elise Morgan seconded.
>
> **ROLL CALL VOTE**: Councilmember Anctil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2026-O-14 was approved.
>
> **RESULT: APPROVED**

Heimark raised two matters regarding the Town's memorandum of understanding with Alta Ski Area. Heimark noted that the agreement automatically renewed annually but could be terminated by either party with 30 days' notice at the annual renewal date, and suggested that staff review whether the Town should consider a longer-term agreement or other protections in light of the upcoming change in Alta Ski Area management. Maughan confirmed the renewal terms and clarified that the parking spaces associated with the Shallow Shaft were included in the Town's parking allocation, although they were not specifically detailed in the memorandum.

Clancy asked legal counsel whether the Council's direction to increase Categories 1 and 7 by 10 percent annually should be incorporated into the ordinance as a whereas section rather than documented only in the meeting minutes. Polly McLean recommended including the direction in a whereas clause so that the requirement would be clearly documented for future reference, particularly if the fee schedule were subsequently modified.

Clancy also clarified that Alta Ski Area would continue to obtain individual liquor licenses as needed and that the change affected the fees rather than the number or structure of licenses.

5. **Motion to adjourn**

02:49:00

MOTION: Dan Schilling motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was adjourned.

RESULT: APPROVED

Passed this 14th day of October, 2026

_____
Jen Clancy, Town Clerk

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TOWN OF ALTA

RESOLUTION 2026-R-30

A RESOLUTION APPOINTING AN ADMINISTRATIVE LAW JUDGE FOR THE TOWN OF ALTA

WHEREAS, Utah Code Ann. § 10-3-703.7 authorizes a municipality to adopt an ordinance establishing an administrative proceeding to review and decide violations of its civil municipal ordinances, and requires that any such ordinance provide due process to the parties participating in the proceeding; and

WHEREAS, pursuant to that authority, the Town of Alta has adopted Title 12 (Civil Code Enforcement) of the Town of Alta Municipal Code, Chapter 2 of which establishes the Town's civil code enforcement procedures and provides, in Section 12-2-7-2, that an Administrative Law Judge shall preside over hearings involving administrative appeals and civil violations of the Town of Alta Code and applicable state codes; and

WHEREAS, Section 12-2-7-7 of the Town of Alta Municipal Code authorizes the Administrative Law Judge to conduct administrative hearings, determine whether violations of the Town of Alta Code exist, order compliance, and issue orders and other remedies as authorized by the Town of Alta Municipal Code; and

WHEREAS, the Town Council has determined that appointing a qualified and impartial Administrative Law Judge is necessary to administer the Town's civil code enforcement hearing process in accordance with applicable law and the Town of Alta Municipal Code; and

WHEREAS, the Town Council desires that the terms and conditions of the appointment be established by a separate agreement between the Town of Alta and the appointee.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ALTA, UTAH, AS FOLLOWS:

Section 1. Appointment. _____ is hereby appointed as the Administrative Law Judge for the Town of Alta, pursuant to Section 12-2-7-2 of the Town of Alta Municipal Code.

Section 2. Agreement. The terms and conditions of the appointment shall be established by a separate agreement between the Town of Alta and the Appointee, as authorized by the Town Council.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

ADOPTED THIS 14th day of October, 2026.

_____
Roger Bourke, Mayor

ATTEST:

_____
Jen Clancy, Town Clerk
VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

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Staff Report For:

October 14, 2026 Proposed Budget Amendments

To: Town Council
From: Jen Clancy, Town Clerk
Date Written: October 7, 2026

All proposed changes have been highlighted in Exhibit A – Proposed FY27 Budget Amendment

General Fund

Revenue

- Property Tax: Moving the $92,820 from proposed to adopted.
- Business License Fees: as a result of the 2026 Business License Study and recently adopted fee schedule we have revised the anticipated revenue.
- Use of Unreserved Fund Balance: updated number to balance budget as a result of the rest of the budget amendments

Expenses

- Median Project: Expense increase from $55,250 to $105,250
  The project was originally scoped in 2018 when the Town applied for a grant from Salt Lake County that funded various electronic signage purchases including about $55,000 for this project. However, factors outside of the Town's control prevented the Town from delivering this component of the grant project. Those impediments have finally been resolved, but costs have increased significantly due to inflation in the meantime, and the scope of the project has changed to some extent as technology has advanced. We are confident we'll realize substantial benefits from the project, which entails a 2-sided, mobile-operated variable messaging sign to be permanently installed in the SR 210 median in place of the VMS trailer we've been using as a placeholder for almost 8 years!
- AMO Office Expense: we need to purchase an additional laptop computer for one of the deputies that we didn't realize when compiling the budget

Capital Projects Fund

Revenue

- State Grant: To receive $20k from UDOT toward the architectural feasibility study

Expenses

- Community Center: Increase to total project budget due to UDOT contribution

Water Fund

Revenue

- Use of water fund reserves: Updated figure due to completion of cross tow water line project. We have been anticipating a loan from the general fund to cover the costs of this project, staff will be working on a recommendation in the next few months.

Expenses

- Water Projects: Emergency lateral water line issue at the DPH that needed to fixed.

- Engineering: Chris briefed the council last month on this, we'd like to start including design engineering costs in the project estimates so $30k was moved into Cap-Ex. We kept $10k in for more general engineering expenses.
- Capital Outlay: Incorporates engineering changes discussed above and updates to the cross tow water line completion. Here is a summary of that project over the last 3 years:
    - FY25 spent $ 127,861
    - FY26 spent $402,274
    - FY27 proposed budget $205,600
    - Total project cost estimate $735,735

Sewer Fund

Expenses

- Engineering: moving $15k to capital projects
- Capital Outlay: added $15k of engineering costs to be included in project cost

TOWN OF ALTA

RESOLUTION 2026-R-31

A RESOLUTION AMENDING THE 2026-2027 FISCAL BUDGETS FOR THE TOWN OF ALTA

WHEREAS, the Town Council finds it necessary to amend certain departmental budgets in the Town of Alta General Fund, Capital Projects Fund, Water Fund, and Sewer Fund for the fiscal year 2026-2027,

WHEREAS, the Town Council finds that there are projected revenues sufficient to meet all departmental expenditures, and

WHEREAS, the Town Council desires to appropriate such revenues for those uses.

NOW THEREFORE BE IT RESOLVED that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the General Fund budget for the Town of Alta for fiscal year 2026-2027 is amended as follows. The Capital Projects, Water, and Sewer Funds are also amended as follows: Exhibit A – Proposed FY27 Budget Amendment.

ADOPTED THIS 14th day of October, 2026.

_____
Roger Bourke, Mayor

ATTEST:

_____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

DRAFT

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
GENERAL FUND REVENUE				
TAXES				
10-31-100	CURRENT YEAR PROPERTY TAXES	387,891	412,180	505,000
10-31-101	TAX INCREMENT - CRA	0	0	0
10-31-102	**RESTRICTED-PROPOSED PROPERTY TAX INC**	0	92,820	0
10-31-200	PRIOR YEAR PROPERTY TAXES	28,755	5,000	5,000
10-31-300	SALES AND USE TAXES	2,177,881	2,090,000	2,090,000
10-31-310	4th .25 TAX	54,340	45,197	45,197
10-31-320	PUB TRAN TAX	27,076	15,000	15,000
10-31-400	ENERGY SALES AND USE TAX	89,490	75,000	75,000
10-31-410	TELEPHONE USE TAX	4,248	6,000	6,000
Total TAXES:		2,769,682	2,741,197	2,741,197
LICENSES AND PERMITS				
10-32-100	BUSINESS LICENSES AND PERMITS	19,867	20,000	18,000
10-32-150	LIQUOR LICENSES	6,600	6,500	1,000
10-32-210	BUILDING PERMITS	35,151	60,000	60,000
10-32-220	PARKING PERMITS	16,967	15,000	15,000
10-32-250	ANIMAL LICENSES	14,540	14,000	14,000
Total LICENSES AND PERMITS:		93,126	115,500	108,000
INTERGOVERNMENTAL REVENUE				
10-33-100	WFRC MATCHING GRANT	0	0	0
10-33-200	SALT LAKE CITY	0	0	0
10-33-275	SLC TRAILS	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0
10-33-350	COUNTY - TRANSPORTATION	10,670	55,000	55,000
10-33-375	COUNTY - ZAP	0	0	0
10-33-400	STATE GRANTS	0	0	0
10-33-450	FEDERAL GRANTS	4,500	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,369	17,000	17,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,671	6,000	6,000
10-33-600	SISK	3,000	5,000	5,000
10-33-650	POST OFFICE	21,850	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		70,060	112,850	112,850
CHARGES FOR SERVICES				
10-34-240	REVEGETATION BONDS	0	0	0
10-34-430	PLAN CHECK FEES	35,600	36,000	36,000
10-34-550	PLANNING COMM REVIEW FEES	250	300	300
10-34-760	FACILITY CENTER USE FEES	0	500	500
10-34-761	OLS USE FEES	17,706	25,000	25,000
10-34-810	IMPACT FEES	0	0	0
Total CHARGES FOR SERVICES:		53,556	61,800	61,800

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
FINES AND FORFEITURES				
10-35-100	COURT FINES	18,406	10,000	10,000
10-35-101	CIVIL CODE ENFORCEMENT	0	2,000	2,000
Total FINES AND FORFEITURES:		18,406	12,000	12,000
MISCELLANEOUS REVENUE				
10-36-100	INTEREST EARNINGS	140,027	125,000	125,000
10-36-300	OTHER FINANCING SOURCES	0	30,700	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0
10-36-620	MISCELLANEOUS	2,015	3,000	3,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000
10-36-800	DONATIONS	0	0	0
10-36-810	METERING	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0
10-36-830	TOWN SHUTTLE	132,024	50,000	50,000
10-36-900	SUNDRY REVENUES	1,182	1,000	1,000
10-36-910	SALES TAX	22	250	250
Total MISCELLANEOUS REVENUE:		283,269	217,950	217,950
TRANSFERS INTO GENERAL FUND				
10-39-200	USE OF UNRESERVED FUND BALANCE	0	267,519	326,519
10-39-250	USE OF RESERVED FUNDS	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	267,519	326,519
	GENERAL FUND Revenue Total:	**3,288,099**	**3,261,297**	**3,253,797**
	GENERAL FUND Transfer IN Total:	**0**	**267,519**	**326,519**
	CASH AVAILABLE FOR GENERAL FUND	**3,288,099**	**3,528,816**	**3,580,316**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
GENERAL FUND EXPENSES				
LEGISLATIVE				
10-41-110	SALARIES - MAYOR AND COUNCIL	16,800	16,800	16,800
10-41-120	REMUNERATION	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	100
10-41-131	EMPLOYER TAXES	1,310	1,285	1,285
10-41-230	TRAVEL	383	1,000	1,000
10-41-280	TELECOM	0	0	0
10-41-330	EDUCATION AND TRAINING	1,208	2,000	2,000
10-41-620	MISCELLANEOUS	90	350	350
Total LEGISLATIVE:		19,791	21,535	21,535
COURT				
10-42-110	SALARIES AND WAGES	18,646	19,300	19,300
10-42-130	EMPLOYEE BENEFITS	191	225	225
10-42-131	EMPLOYER TAXES	1,440	1,476	1,476
10-42-133	URS CONTRIBUTIONS	2,295	3,088	3,088
10-42-230	TRAVEL	10	800	800
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	400	400
10-42-280	TELEPHONE	240	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	500	500
10-42-330	EDUCATION & TRAINING	1,185	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,500	2,500
10-42-481	VICTIM REPARATION SURCHARGE	7,290	7,000	7,000
10-42-620	MISCELLANEOUS SERVICES	1,006	750	750
Total COURT:		32,324	37,779	37,779
ADMINISTRATIVE				
10-43-110	SALARIES AND WAGES	325,745	348,495	348,495
10-43-111	PERFORMANCE BONUS	0	0	0
10-43-130	EMPLOYEE BENEFITS	1,368	2,200	2,200
10-43-131	EMPLOYER TAXES	24,377	26,600	26,600
10-43-132	INSUR BENEFITS	86,811	93,600	93,600
10-43-133	URS CONTRIBUTIONS	45,618	55,760	55,760
10-43-140	TERMINATION BENEFITS	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,821	6,000	6,000
10-43-220	PUBLIC NOTICES	1,093	1,500	1,500
10-43-230	TRAVEL	536	3,000	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,813	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	20,674	26,000	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	361	5,000	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	10,067	7,000	7,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0
10-43-270	UTILITIES	700	0	0

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
10-43-280	TELEPHONE	3,744	5,000	5,000
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,070	19,000	19,000
10-43-315	PROF CONSULTANT SERVICES	2,300	5,500	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,527	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	67,175	45,000	45,000
10-43-330	EDUCATION & TRAINING	1,652	5,500	5,500
10-43-350	ELECTIONS	200	0	0
10-43-440	BANK CHARGES	3,913	7,000	7,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,075	4,000	4,000
10-43-515	WORKERS COMPENSATION INS	3,548	3,500	3,500
10-43-610	MISCELLANEOUS SUPPLIES	613	1,000	1,000
10-43-620	MISCELLANEOUS SERVICES	3,573	4,500	4,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total ADMINISTRATIVE:		622,374	689,155	689,155
MUNICIPAL BUILDINGS				
10-45-110	SALARIES AND WAGES	38,360	51,622	51,622
10-45-111	PERFORMANCE BONUS	0	0	0
10-45-130	EMPLOYEE BENEFITS	307	340	340
10-45-131	EMPLOYER TAXES	2,879	3,950	3,950
10-45-132	INSUR BENEFITS	3,058	11,000	11,000
10-45-133	URS CONTRIBUTIONS	4,017	5,923	5,923
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	49	50	50
10-45-230	TRAVEL	81	500	500
10-45-240	OFFICE SUPPLIES AND EXPENSE	14	200	200
10-45-245	IT SUPPLIES & MAINT	0	500	500
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	750	750
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	827	4,000	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	7,269	10,000	10,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0
10-45-270	UTILITIES	5,548	7,000	7,000
10-45-280	TELEPHONE	322	600	600
10-45-310	PROFESSIONAL & TECHNICAL	0	1,000	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES	976	500	500
10-45-510	INSURANCE AND SURETY BONDS	1,322	3,000	3,000
10-45-515	WORKERS COMPENSATION INS	13	750	750
10-45-610	MISCELLANEOUS SUPPLIES	117	1,500	1,500
10-45-620	MISCELLANEOUS SERVICES	60	400	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0
Total MUNICIPAL BUILDINGS:		65,220	103,585	103,585

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
NON-DEPARTMENTAL				
10-50-330	TOWN EVENTS	1,211	4,000	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	25,000	25,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	900	900
10-50-610	MISCELLANEOUS SUPPLIES	0	500	500
10-50-620	AUDIT	12,000	12,000	12,000
10-50-640	MISC SERVICES	17	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0
10-50-910	SALES TAX RECEIVED	22	250	250
Total NON-DEPARTMENTAL:		28,251	43,650	43,650
TRANSPORTATION				
10-51-325	PROF & TECH SERVICES - LEGAL	875	1,000	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0
10-51-635	MEDIAN	0	55,250	105,250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0
10-51-638	TRAFFIC MANAGEMENT	874	10,000	10,000
10-51-640	MISCELLANEOUS	63	5,000	5,000
10-51-645	ALTA RESORT SHUTTLE	258,405	293,935	293,935
10-51-700	PARKING PERMITS	4,618	5,000	5,000
10-51-810	METERING	0	0	0
Total TRANSPORTATION:		264,836	370,185	420,185
CIVIL CODE ENFORCEMENT				
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	3,000	3,000
10-52-310	PROFESSIONAL & TECHNICAL	0	6,000	6,000
10-52-640	MISCELLANEOUS	0	500	500
Total CIVIL CODE ENFORCEMENT:		0	9,500	9,500
PLANNING AND ZONING				
10-53-120	COMMISSION REMUNERATION	3,825	3,375	3,375
10-53-131	EMPLOYER TAXES	58	260	260
10-53-220	PUBLIC NOTICES	0	250	250
10-53-230	TRAVEL	0	1,000	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	28,193	60,000	60,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	61,686	40,000	40,000
10-53-330	EDUCATION AND TRAINING	350	1,500	1,500
10-53-510	INSURANCE & SURETY BONDS	2,321	3,600	3,600
10-53-610	MISCELLANEOUS SUPPLIES	10	300	300
10-53-620	MISCELLANEOUS SERVICES	0	300	300
Total PLANNING AND ZOING:		96,443	110,735	110,735

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
POLICE DEPARTMENT				
10-54-110	SALARIES AND WAGES	817,179	1,046,301	1,046,301
10-54-111	PERFORMANCE BONUS	0	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0
10-54-130	EMPLOYEE BENEFITS	3,386	5,000	5,000
10-54-131	EMPLOYER TAXES	62,240	80,042	80,042
10-54-132	INSUR BENEFITS	152,422	161,000	161,000
10-54-133	URS CONTRIBUTIONS	170,840	234,914	234,914
10-54-135	MENTAL HEALTH RESOURCES	2,565	4,500	4,500
10-54-140	TERMINATION BENEFITS	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	21,310	24,000	24,000
10-54-230	TRAVEL	256	1,000	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	1,414	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	24,523	31,500	33,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	1,115	5,000	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	20,228	28,000	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	40,651	20,000	20,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0
10-54-270	UTILITIES	7,764	10,000	10,000
10-54-280	TELEPHONE	9,183	16,000	16,000
10-54-310	PROFESS/TECHNICAL SERVICES	10,529	10,000	10,000
10-54-325	PROF & TECH SERVICES - LEGAL	607	10,000	10,000
10-54-330	EDUCATION AND TRAINING	1,228	12,500	12,500
10-54-470	UNIFORMS	5,920	10,000	10,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	15,126	23,000	23,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	14,767	21,000	21,000
10-54-515	WORKERS COMPENSATION INS	7,182	9,000	9,000
10-54-610	MISCELLANEOUS SUPPLIES	339	10,000	10,000
10-54-620	MISCELLANEOUS SERVICES	2,681	5,000	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
10-54-810	METERING	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0
Total POLICE DEPARTMENT:		1,393,456	1,779,757	1,781,257
POST OFFICE				
10-56-110	SALARIES AND WAGES	34,245	38,415	38,415
10-56-111	PERFORMANCE BONUS	0	0	0
10-56-130	EMPLOYEE BENEFITS	220	315	315
10-56-131	EMPLOYER TAXES	2,674	2,940	2,940
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0
10-56-230	TRAVEL	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	383	700	700
10-56-245	IT SUPPLIES AND MAINT	1,766	2,000	2,000

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,166	1,500	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,452	2,000	2,000
10-56-270	UTILITIES	2,681	2,500	2,500
10-56-280	TELEPHONE	1,204	700	700
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	44	100	100
10-56-510	INSURANCE & SURETY BONDS	679	725	725
10-56-515	WORKERS COMPENSATION INS	632	800	800
10-56-620	MISCELLANEOUS SERVICES	75	200	200
10-56-630	OVERAGE & SHORT	0	0	0
10-56-635	POST OFFICE INVENTORY	337	1,500	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total POST OFFICE:		47,559	54,495	54,495
BUILDING INSPECTION				
10-58-110	SALARIES AND WAGES	0	0	0
10-58-120	PLAN CHECKS	31,294	48,000	48,000
10-58-130	EMPLOYEE BENEFITS	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	400	400
10-58-230	TRAVEL	0	0	0
10-58-280	TELEPHONE	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	29,978	40,000	40,000
10-58-320	PROFESS/ TECHNICAL SERVICES	1,560	0	0
10-58-325	PROF SERVICES - LEGAL	13,067	5,000	5,000
10-58-330	EDUCATION AND TRAINING	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	7,300	7,300
10-58-481	BUILDING PERMIT - SURCHARGES	295	1,000	1,000
10-58-510	INSURANCE & SURETY BONDS	536	1,200	1,200
Total BUILDING INSPECTION:		76,729	102,900	102,900
STREETS - C ROADS				
10-60-110	SALARIES AND WAGES	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	17,236	18,000	18,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
Total STREETS - C ROADS:		17,236	26,000	26,000
RECYCLING				
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0
10-62-230	TRAVEL	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,148	1,500	1,500

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
10-62-310	CONTRACT SERVICES cardboard	24,733	31,930	31,930
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0
Total RECYCLING:		25,881	33,430	33,430
GIS				
10-66-110	SALARIES AND WAGES	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	4,824	5,000	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total GIS:		4,824	5,000	5,000
SUMMER PROGRAM				
10-70-110	SALARIES AND WAGES	2,277	10,180	10,180
10-70-111	PERFORMANCE BONUS	0	0	0
10-70-130	EMPLOYEE BENEFITS	0	75	75
10-70-131	EMPLOYER TAXES	183	780	780
10-70-132	INSUR BENEFITS	0	1,100	1,100
10-70-133	URS CONTRIBUTIONS	0	1,480	1,480
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,621	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	632	2,500	2,500
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	5,225	10,000	10,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0
10-70-320	USFS RANGER	12,000	12,000	12,000
10-70-470	TRAILS	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	971	1,185	1,185
10-70-515	WORKERS COMPENSATION INS	7	415	415
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total SUMMER PROGRAM:		23,915	45,815	45,815

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
IMPACT FEE				
10-72-110	SALARIES AND WAGES	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-72-280	TELEPHONE	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	25,000	25,000
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total IMPACT:		0	25,000	25,000
LIBRARY - COMMUNITY CENTER				
10-75-110	SALARIES AND WAGES	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	337	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,900	5,000	5,000
10-75-270	UTILITIES	4,693	5,000	5,000
10-75-280	TELEPHONE	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,036	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total LIBRARY - COMMUNITY CENTER:		8,966	12,100	12,100
OUR LADY OF THE SNOWS - COMMUNITY CENTER				
10-76-110	SALARIES AND WAGES	7,504	19,700	19,700
10-76-130	EMPLOYEE BENEFITS	0	0	0
10-76-131	EMPLOYER TAXES	553	1,510	1,510
10-76-132	INSUR BENEFITS	132	8,540	8,540
10-76-133	URS CONTRIBUTIONS	164	1,480	1,480
10-76-250	EQUIP-SUPPLIES/MNTNCE	553	3,750	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,506	16,000	16,000
10-76-270	UTILITIES	6,180	5,000	5,000
10-76-280	TELEPHONE	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-76-510	INSURANCE & SURETY BONDS	3,806	2,215	2,215
10-76-515	WORKERS COMPENSATION INS	7	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		21,405	58,195	58,195

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
COMMUNITY DEVELOPMENT				
10-78-110	SALARIES AND WAGES	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0
TRANSFERS OUT OF GENERAL FUND				
10-90-510	TRANSFER TO WATER FUND	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	830,000	0	0
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		830,000	0	0
	GENERAL FUND Expenditure Total:	**2,749,210**	**3,528,816**	**3,580,316**
	GENERAL FUND TRANSFER OUT Total:	**830,000**	**0**	**0**
	GENERAL FUND BUDGET	**3,579,210**	**3,528,816**	**3,580,316**
GENERAL FUND SUMMARY				
GENERAL FUND Revenue & Transfer IN Total:		**3,288,099**	**3,528,816**	**3,580,316**
GENERAL FUND Expenditure & Transfer OUT Total:		**3,579,210**	**3,528,816**	**3,580,316**
Net Total GENERAL FUND:		**-291,112**	**0**	**0**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
CAPITAL PROJECT FUND REVENUE				
INTERGOVERNMENTAL REVENUE				
45-33-400	STATE GRANT	0	0	20,000
Total INTERGOVERNMENTAL REVENUE:		0	0	20,000
MISCELLANEOUS REVENUE				
45-36-100	INTEREST	49,078	35,000	35,000
Total MISCELLANEOUS REVENUE:		49,078	35,000	35,000
TRANSFERS INTO CAPITAL PROJECT FUND				
45-39-100	TRANSFER FROM GENERAL FUND	830,000	0	0
45-39-250	USE OF RESERVED FUNDS	0	208,576	208,576
Total TRANSFERS INTO CAPITAL PROJECT FUND:		830,000	208,576	208,576
CAPITAL PROJECT FUND EXPENSE				
MUNICIPAL BUILDINGS				
45-45-740	TOWN OFFICE	0	0	0
45-45-750	COMMUNITY CENTERS	28,738	100,000	120,000
Total EXPENDITURE:		28,738	100,000	120,000
POLICE DEPT				
45-54-741	BUILDINGS	20,510	33,576	33,576
45-54-742	VEHICLES	2,288	60,000	60,000
45-54-743	EQUIPMENT	47,919	0	0
Total EXPENDITURE:		70,717	93,576	93,576
OTHER EXPENDITURES				
45-70-740	SUMMER PROGRAM	0	0	0
45-70-741	UTILITY IMPROVEMENTS	545	50,000	50,000
Total EXPENDITURE:		545	50,000	50,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND				
45-90-200	CONTRIB TO FUND BALANCE	0	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0
CAPITAL PROJECT FUND Revenue & Transfer Total:		**879,078**	**243,576**	**263,576**
CAPITAL PROJECT FUND Expenditure Total:		**100,000**	**243,576**	**263,576**
Net Total CAPITAL PROJECT FUND:		**779,078**	**0**	**0**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
WATER FUND REVENUE				
CHARGES FOR SERVICES				
51-34-100	WATER SALES	385,075	429,632	429,632
51-34-101	WATER SALES - OVERAGE	56,382	32,000	32,000
51-34-102	WATER SALES - OTHER	6,101	0	0
51-34-200	CONNECTION FEES	0	0	0
Total CHARGES FOR SERVICES:		447,558	461,632	461,632
MISCELLANEOUS REVENUE				
51-36-100	INTEREST EARNINGS	17,001	5,000	5,000
51-36-200	BOND PROCEEDS	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0
51-36-800	DONATIONS	0	0	0
51-36-810	IMPACT FEES	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0
51-36-900	MISCELLANEOUS	0	0	0
Total MISCELLANEOUS REVENUE:		17,001	5,000	5,000
TRANSFERS INTO WATER FUND				
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	298,784	414,519
Total TRANSFERS INTO WATER FUND:		0	298,784	414,519

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
WATER FUND EXPENDITURES				
51-40-110	SALARIES AND WAGES	16,086	16,610	16,610
51-40-111	PERFORMANCE BONUS	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0
51-40-131	EMPLOYER TAXES	941	1,270	1,270
51-40-132	INSUR BENEFITS	1,708	1,260	1,260
51-40-133	URS CONTRIBUTIONS	2,283	2,660	2,660
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	579	700	700
51-40-230	TRAVEL	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	2,400	2,500	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	8,381	15,000	15,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	33,624	10,000	10,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0
51-40-270	UTILITIES	20,861	17,850	17,850
51-40-280	TELEPHONE	1,212	2,520	2,520
51-40-305	WATER COSTS	11,873	9,500	9,500
51-40-310	PROFESS/TECHNICAL SERVICES	61,289	65,000	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	50,000
51-40-320	ENGINEERING/WATER PROJECTS	0	40,000	10,000
51-40-325	PROF & TECH SERVICES - LEGAL	1,323	3,150	3,150
51-40-330	EDUCATION AND TRAINING	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	530	530
51-40-490	WATER TESTS	10,157	12,600	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,756	50,000	50,000
51-40-510	INSURANCE AND SURETY BONDS	5,014	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	1,139	650	650
51-40-610	MISCELLANEOUS SUPPLIES	0	525	525
51-40-620	MISCELLANEOUS SERVICES	3,909	4,410	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0
51-40-650	DEPRECIATION	75,301	60,900	60,900
51-40-740	CAPITAL OUTLAY	7,816	361,836	457,571
51-40-810	DEBT SERVICE - PRINCIPAL	0	30,700	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	50,000	50,000
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
Total EXPENDITURES:		312,651	765,416	881,151
WATER FUND Revenue & Transfer Total:		**464,559**	**765,416**	**881,151**
WATER FUND Expenditure Total:		**312,651**	**765,416**	**881,151**
Net Total WATER FUND:		**151,907**	**1,032,250**	**0**

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
SEWER FUND REVENUE				
CHARGES FOR SERVICES				
52-34-100	SEWER SERVICES	297,705	327,743	327,743
52-34-200	CONNECTION FEES	0	0	0
Total CHARGES FOR SERVICES:		297,705	327,743	327,743
MISCELLANEOUS REVENUE				
52-36-100	INTEREST EARNINGS	30,614	25,000	25,000
52-36-300	OTHER FINANCING SOURCES	0	0	0
52-36-900	MISCELLANEOUS	2,252	0	0
Total MISCELLANEOUS REVENUE:		32,867	25,000	25,000
TRANSFERS INTO SEWER FUND				
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	431,000	431,000
Total TRANSFERS INTO SEWER FUND:		0	431,000	431,000

Account Number	Account Title	2025-26 Prior year YTD Actual 6/30/2026	2026-27 Budget Approved 6/30/2027	2026-27 Proposed Budget 6/30/2027
SEWER FUND EXPENDITURES				
52-40-110	SALARIES AND WAGES	14,211	20,830	20,830
52-40-111	PERFORMANCE BONUS	0	0	0
52-40-130	EMPLOYEE BENEFITS	0	200	200
52-40-131	EMPLOYER TAXES	1,087	1,594	1,594
52-40-132	INSUR BENEFITS	1,545	1,130	1,130
52-40-133	URS CONTRIBUTIONS	2,625	3,333	3,333
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	120	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	2,400	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	230	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0
52-40-305	DISPOSAL COSTS	159,739	250,000	250,000
52-40-310	PROFESS/TECHNICAL SERVICES	10,368	9,000	9,000
52-40-320	ENGINEERING/SEWER PROJECTS	1,400	20,000	5,000
52-40-330	EDUCATION AND TRAINING	0	250	250
52-40-325	PROF & TECH SERVICES - LEGAL	25	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,321	3,500	3,500
52-40-515	WORKERS COMPENSATION INS	639	150	150
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300
52-40-620	MISCELLANEOUS SERVICES	1,379	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0
52-40-650	DEPRECIATION	9,924	23,763	23,763
52-40-740	CAPITAL OUTLAY	0	431,000	446,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	12,943	12,943
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
Total EXPENDITURES:		207,661	783,743	783,743
SEWER FUND Revenue & Transfers Total:		**330,571**	**783,743**	**783,743**
SEWER FUND Expenditure Total:		**207,661**	**783,743**	**783,743**
Net Total SEWER FUND:		**122,911**	**0**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**762,785**	**0**	0

TOWN OF ALTA

RESOLUTION NO. 2026-R-32

A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA CAPITAL PROJECTS PLAN

WHEREAS, the Town has routinely updated its Capital Projects Plan, which identifies projects to be implemented during current and future fiscal years;

WHEREAS, this Capital Project Plan includes the Capital Projects Fund, as well as Water and Sewer Fund Capital Project Plans; and

WHEREAS, recent studies and operational budgets have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The repeal and replace the Town of Alta Capital Projects Plan is attached as Exhibit A.

ADOPTED THIS 14th day of October, 2026.

By

_____
Roger Bourke, Mayor

ATTEST:

_____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

DRAFT

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	$ 1,218,545	$ 263,576	$ 3,015,000	$ 3,000,000	$ 3,030,000	$ -	$ -	$ -
Water	$ 458,294	$ 467,571	$ 40,000	$ 391,000	$ 40,000	$ 1,200,000	$ 40,000	$ 3,753,959
Sewer	$ 60,000	$ 451,000	$ 30,000	$ 234,000	$ 365,000	$ 388,000	$ -	$ 5,393,000
Total Spend	**$ 1,736,839**	**$ 1,182,147**	**$ 3,085,000**	**$ 3,625,000**	**$ 3,435,000**	**$ 1,588,000**	**$ 40,000**	

ACCOUNT BALANCES	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	$ 664,769	$ 1,598,095						
Water	$ 470,308	$ 231,605						
Sewer	$ 681,991	$ 782,969						

FY 2027 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 9/30/2026	Budget	Status
Facilities Planning Phase 2	$ -	$ 120,000	Released RFP
Tom Moore Historic Structure Stabilization*	$ -	$ 22,830	Released RFP
Marshals Office Security Cameras	$ -	$ 10,746	
New AMO Truck	$ -	$ 60,000	
OLS Design Project (stairs, patio, trh restroom)	$ -	$ 50,000	Released RFP
Total	**$ -**	**$ 263,576**	

Water Fund - Projects	YTD: 9/30/2026	Budget	Status
Engineering	$ -	$ 10,000	Hellgate Loop-survey complete by November 1
Remote Water Meter Reading	$ -	$ 39,971	
Cross Tow Water Line	$ 203,619	$ 205,600	Construction complete
Lower Alta Distribution Line	$ -	$ 212,000	Targeting construction beginning summer 2027
Total	**$ 203,619**	**$ 467,571**	

Sewer Fund - Projects	YTD: 9/30/2026	Budget	Status
Engineering	$ -	$ 5,000	Wildcat Lot sage -survey complete by November 1.
Sewer Line Extension (to GG trailhead restroom)	$ -	$ 45,000	Sewer line installed, restroom construction underway
Sewer Line Replacment #1 GMD	-	$ 401,000	Targeting construction beginning summer 2027
Total	**$ -**	**$ 451,000**	

** Any items in red are proposed, not approved.*

Capital Projects Fund Plan

Fund Balance: September 30, 2026

$ 1,619,581

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website									
45-45-750	Replace a Building					3,000,000	3,000,000	3,000,000		
45-45-750	Facilities Master Plan									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-	25,000		120,000					
45-45-750	Our Lady of the Snows Center Purchase	-	900,000							
45-45-750	OLS Setup **	11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	2,170	25,000		22,830					
45-45-750	Community Center Roof Safety	15,334	15,500	(310)						
45-54-741	Marshals Office Security Cameras	2,254	13,000		10,746					
45-54-741	Alta Central Roof Safety	18,256	20,000							
45-54-742	New AMO Truck	2,288	2,500		60,000					
45-54-743	AMO Mobile Data Terminals	-								
45-54-743	AMO Truck Radios	37,249	40,000							
45-54-743	Alta Central Dispatch Console	-				15,000				
45-54-743	Upgrade Centracom Phase 2	-						30,000		
45-54-743	Speed Trailer #3	10,670	12,000							
45-70-741	Master Water and Sewer Plan	545	545							
45-70-740	OLS Design Project (stairs, patio, trh restroom)	-	20,000		50,000					
	Total Projects	**100,000**	**1,218,545**	**(310)**	**263,576**	**3,015,000**	**3,000,000**	**3,030,000**	**-**	**-**
							Budgeted Total 2026 - 2032			**10,527,121**

** Any items in red are proposed, not approved.*

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects

Fund Balance: September 30, 2026

$ 275,763

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	-		-	10,000	40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	6,380	9,611	-							
51-40-740	Remote Water Meter Reading	29	40,000	-	39,971						
51-40-740	Cross Tow Water Line ($650k)	402,274	408,683	203,619	205,600						
51-40-740	Lower Alta Distribution Line				212,000						
51-40-740	AC Pipeline Replacement - SR210						391,000				
51-40-740	Alta Storage Tank								1,200,000		
51-40-740	Ongoing Pipeline Replacement										3,753,959
	Total Projects	**408,683**	**458,294**	**203,619**	**467,571**	**40,000**	**391,000**	**40,000**	**1,200,000**	**40,000**	**3,753,959**

Cross Tow Total $735,735 (FY25-FY27)

** Any items in red are proposed, not approved*

Sewer Fund Projects
Fund Balance: September 30, 2026
$ 794,794

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 YTD	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering	1,400	35,000		5,000	30,000	30,000	30,000			
52-40-740	Sewer Line Extension (to ASL Cold Storage)	24,635	25,000								
52-40-740	Sewer Line Extension (to GG trailhead restroom)	-			45,000						
52-40-740	Master Water and Sewer Plan										
52-40-740	Sewer Line Replacment #1 GMD				401,000						
52-40-740	Sewer Line Replacment #2						204,000				
52-40-740	Sewer Line Replacment #3a							33,000			
52-40-740	Sewer Line Replacment #3b							302,000			
52-40-740	Sewer Line Replacment #3c								388,000		
52-40-740	Ongoing Sewer Replacement										4,535,000
52-40-740	West Grizzley Sewer Extension										858,000
	Total Projects	**26,035**	**60,000**	**-**	**451,000**	**30,000**	**234,000**	**365,000**	**388,000**	**-**	**5,393,000**

** $20k aproved in FY27 Sewer Fund budget, but not recorded in Cap-Ex plan. Noted for next update.*
** Any items in red will be proposed, not approved.*

TOWN OF ALTA

ORDINANCE # 2026-O-15

AN ORDINANCE AMENDING SECTION 9-1-2 (F) OF THE TOWN OF ALTA MUNICIPAL CODE TO ADOPT THE 2024 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE

WHEREAS, all lands within the town limits of the Town of Alta ("Town") are designated by the Utah Division of Forestry, Fire and State Lands as Wildland-Urban Interface; and

WHEREAS, during the 2026 General Session, the Utah Legislature passed H.B. 41, Construction and Fire Codes Amendments, which amended Utah Code Section 15A-2-103 to adopt the 2024 edition of the International Wildland-Urban Interface Code, issued by the International Code Council ("2024 WUI Code"), in place of the 2006 Utah Wildland-Urban Interface Code; and

WHEREAS, Utah Code Section 65A-8-203(9) directs a municipality to adopt and enforce the wildland urban interface building standard adopted by the state under Utah Code Section 15A-2-103; and

WHEREAS, the Alta Planning Commission held a duly noticed public hearing on August 26, 2026, to consider amending Section 9-1-2(F) of the Alta Town Code to replace the 2006 WUI Code with the 2024 WUI Code; and

WHEREAS, after taking public comment on the proposed amendment, the Alta Planning Commission issued a recommendation to the Council; and

WHEREAS, after considering the Alta Planning Commission's recommendation, the Council desires to amend Section 9-1-2(F) of the Alta Town Code to comply with H.B. 41;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH THAT:

SECTION I: Amended. Section 9-1-2 of the Alta Town Code is hereby amended to read as follows:

9-1-2: CODES ADOPTED:

A. Building Code: The international building code (IBC), as adopted by the state, is hereby adopted as the official building code for the town, subject to section 9-1-3 of this chapter. (2010 Code)

B. Fire Code:

1. For the purpose of prescribing regulations governing conditions hazardous to life and property from fire and explosion, the 2009 edition of the international fire code

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("IFC"), and any subsequent editions, including the international fire code standards, is hereby adopted including appendices B, C, D, E, F, G, H, I and J but not appendix A thereof, with such amendments as are set forth below.

2. Pursuant to Utah Code Annotated 10-3-711 (17-53-208), upon passage hereof, a copy of the international fire code shall be placed on file in the office of the town clerk for the use and examination of the public. (Ord. 2010-O-3, 12-9-2010, eff. retroactive to 7-1-2010)

C. Uniform Code For Abatement Of Dangerous Buildings: The town hereby adopts the 1997 edition of the uniform code for the abatement of dangerous buildings (UCADB), as adopted by the International Code Council.

D. Wastewater Disposal Regulations: The town hereby adopts the Salt Lake Valley health department wastewater disposal regulations.

E. Other Codes As Approved: All other building, plumbing, electrical, mechanical, energy and/or natural gas codes established and adopted as standard by the state, including amendments thereto, shall hereby become established as the adopted codes of the town, subject to section 9-1-3 of this chapter.

F. Wildland Urban Interface Code: The ~~2006 Woldland Urban~~ 2024 International Wildland-Urban Interface Code along with Appendix A and Appendix B and any successor code adopted by the State of Utah is hereby adopted. All the lands within the town limits of the Town of Alta are designated by the Utah Division of Forestry, Fire and State Lands as Wildland-Urban Interface.

SECTION II: Effective Date. This Ordinance shall take effect upon publication.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this 14th day of October in the year 2026.

By: TOWN OF ALTA

_____
Mayor, Roger Bourke

Attest:

_____
Jen Clancy, Town Clerk

Date ordinance summary was published on the Utah Public Notice website: _____

Effective date of Ordinance: _____

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Vote:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

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TOWN OF ALTA

ORDINANCE # 2026-O-16

AN ORDINANCE AMENDING SECTION 10-6A-5 OF THE TOWN OF ALTA MUNICIPAL CODE TO AMEND AUTHORITY TO DETERMINE SETBACK REQUIREMENTS IN THE FORESTRY AND RECREATION ZONES FROM THE TOWN COUNCIL TO THE PLANNING COMMISSION

WHEREAS, Section 10-6A-5 of the Alta Town Code presently provides that, because of the unique nature of topography and climatic conditions within the Town of Alta ("Town"), side, rear and front yard requirements in the forestry and recreation zones are determined on an individual basis by the town council acting upon the recommendation of the planning commission;

WHEREAS, the determination of yard requirements for an individual property is an administrative application of the Town's land use ordinances rather than a legislative act; and,

WHEREAS, the Planning Commission determines the setbacks in the other zones in the Town (Forestry Multi-Family Zone and Base Facility Zone), and,

WHEREAS, Title 10, Chapter 4 and Utah Code Section 10-20-302 sets forth the purpose, powers, and duties of the planning commission, and the Town Council finds the planning commission well suited to make these determinations;

NOW THEREFORE, BE IT ORDAINED by the Town Council of Alta, Utah that:

SECTION I: Amended. Section 10-6A-5 of the Alta Town Code is hereby amended to read as follows:

10-6A-5 Yard Regulations.

Because of the unique nature of topography and climatic conditions within the town, the side, rear and front yard requirements will be determined on an individual basis by ~~the town council, acting upon the recommendation of~~ the planning commission

SECTION II: Effective Date. This Ordinance shall take effect upon publication.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this 14th day of October, 2026.

By: TOWN OF ALTA

_____

Mayor, Roger Bourke

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Attest:

_____
Jen Clancy, Town Clerk

Date ordinance summary was published on the Utah Public Notice website: _____
Effective date of Ordinance: _____

Vote:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

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TOWN OF ALTA

ORDINANCE # 2026-O-17

AN ORDINANCE AMENDING TITLE 10 CHAPTER 5 SECTION 1, SECTION 2 AND SECTION 3 OF THE TOWN OF ALTA MUNICIPAL CODE TO CHANGE THE LAND USE APPEAL AUTHORITY FROM THE TOWN COUNCIL TO AN ADMINISTRATIVE LAW JUDGE

WHEREAS, Utah Code Section 10-20-1101 requires each municipality that adopts a land use ordinance to establish, by ordinance, one or more appeal authorities;

WHEREAS, Sections 10-5-1 and 10-5-2 of the Alta Town Code presently designate the Town Council of the Town of Alta ("Town") as the Town's land use appeal authority, with members of the Town Council serving as members of the appeal authority during their respective terms; and,

WHEREAS, during the 2026 General Session, the Utah Legislature passed S.B. 284, which amended Utah Code Section 10-20-1101 to provide that, beginning July 1, 2026, a city described in Utah Code Subsection 10-20-302(5)(a)(i) may not designate the city's legislative body as an appeal authority; and,

WHEREAS, although the Town of Alta is not mandated under the State Code to change its appeal authority, it is recommended that separating the appeal authority from the legislative body reflects the policy expressed in Utah Code Subsection 10-20-1101(1)(d) and is in the best interest of the Town; and,

WHEREAS, the Town Council finds that designating an administrative law judge as the Town's land use appeal authority will provide impartial and experienced review of land use decisions;

WHEREAS, the Town of Alta already utilizes an Administrative Law Judge for Civil Code Enforcement Hearing pursuant to Title 12;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH THAT:

SECTION I: Amended. Sections 10-5-1 and 10-5-2 of the Alta Town Code are hereby amended to read as follows:

10-5-1: CREATED:

There is hereby created a town appeal authority. An administrative law judge appointed by the Mayor with consent of the town council will serve as the appeal authority ~~The town council will serve as the appeal authority.~~

10-5-2: TERMS, ~~ELIGIBILITY OF MEMBERS~~:

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The Administrative Law Judge shall serve a term of five (5) years and may be reappointed. ~~Members of the town council shall serve as members of the appeal authority during each member's respective town council term. So long as a person remains a member of the town council, that person will be a member of the appeal authority~~.

10-5-3: AUTHORITY:

The appeal authority shall serve as the final arbiter of issues involving the interpretation or application of land use ordinances. The appeal authority shall hear requests for variances. ~~The appeal authority may not entertain an appeal of a matter in which the appeal authority, or any member of the appeal authority, had first acted as the land use authority.~~

SECTION II: Effective Date. This Ordinance shall take effect upon publication.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this 14th day of October in the year 2026.

By: TOWN OF ALTA

_____
Mayor, Roger Bourke

Attest:

_____
Jen Clancy, Town Clerk

Date ordinance summary was published on the Utah Public Notice website: _____

Effective date of Ordinance: _____

Vote:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

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TOWN OF ALTA

ORDINANCE # 2026-O-18

AN ORDINANCE ADOPTING THE TIE-BREAKING PROCEDURE AS DESCRIBED IN UTAH CODE ANN. § 20A-1-510(3)(e)(i) and (ii)

WHEREAS, Utah Code Ann. § 20A-1-510 governs the filling of a midterm vacancy in the office of municipal executive or a member of a municipal legislative body, and requires the municipal legislative body to appoint a qualified registered voter to fill the unexpired term; and

WHEREAS, Utah Code Ann. § 20A-1-510(3)(e) requires that, before the meeting at which the municipal legislative body interviews candidates and acts to fill such a vacancy, the body pass a resolution or ordinance identifying a fair and transparent method that the body will use to break ties by lot in the circumstances described in Subsections 20A-1-510(3)(e)(i) and (ii); and

WHEREAS, Utah Code Ann. § 20A-1-510(4)(d) provides that the breaking of a tie by lot is to be conducted by the municipal clerk or recorder, at a public meeting, in the presence of the municipal legislative body; and

WHEREAS, the Town of Alta Council ("Council") finds that adopting a standing method by ordinance – rather than a separate resolution before each vacancy – best ensures a fair, transparent, orderly, and predictable process in which each tied candidate has an equal chance of elimination; and

WHEREAS, the Council finds that this ordinance is in the best interests of the residents of the Town of Alta ("Alta");

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Alta Council as follows:

1-5-4: TIE-BREAKING PROCEDURE:

A. Purpose.

The purpose of this code is to establish, in advance and by code, the fair and transparent method the Municipal Legislative Body will use to break ties by lot when filling a midterm vacancy in a municipal office as required by Subsection 20A-1-510(3)(e). This code is intended to satisfy that statutory requirement and to be applied consistent with Section 20A-1-510 as it may be amended.

B. Definitions.

As used in this code:

1. "**Candidate**" means an individual whose name is submitted for consideration, and who meets the qualifications for office, to fill a midterm vacancy under Utah Code Ann. § 20A-1-510.
2. "**Clerk**" means the Alta Town clerk, or that officer's designee acting under subsection F of this section.

3. "**Council**" or "**Municipal Legislative Body**" means the Alta Town Council, being the municipal legislative body that acts to fill a midterm vacancy under Utah Code Ann. § 20A-1-510.
4. "**Elimination by lot**" means selection by a random draw conducted under subsection F of this section in which the Candidate whose token is drawn is eliminated, and in which each remaining tied Candidate has an equal chance of elimination.
5. "**Fair and transparent method**" means the by-lot procedure set out in subsections D through F of this section, which gives each tied Candidate an equal chance of elimination, is conducted in public and in the presence of the Council, and affords each affected Candidate and the public notice of, and an opportunity to observe, the drawing.
6. "**Lot**" means a method of random chance, conducted under subsection F of this section, by which no Candidate has any advantage over another and the outcome cannot be predicted or influenced by any person.

C. When this code applies.

1. This code applies whenever, in the course of filling a midterm vacancy in a municipal office under Utah Code Ann. § 20A-1-510, a tie among Candidates must be resolved so that the Council can proceed under Subsection 20A-1-510(4).
2. Specifically, the method in this code applies:
    a. in the event of a tie between three or more Candidates, to eliminate Candidates by lot until only two Candidates remain, as described in subsection E of this section; and
    b. in the event that one Candidate receives the most votes, but not a majority of the votes, and two or more Candidates tie for receiving the second most votes, to eliminate the Candidates tied for the second most votes by lot until only one of the tied Candidates remains, as described in subsection E of this section.
3. This code governs the breaking of ties **by lot**. It does not govern the coin toss between two Candidates required by Utah Code Ann. § 20A-1-510(4)(c) when neither Candidate receives a majority on the second vote; the manner of conducting that coin toss is prescribed by subsection F7 of this section.

D. General principles governing the drawing.

1. **Equal chance.** In every drawing under this code, each tied Candidate shall have an equal chance of elimination. The tokens representing the tied Candidates shall be identical in size, shape, weight, feel, and appearance, and shall be concealed so that they cannot be distinguished by the person drawing.
2. **Transparency.** Each drawing shall be conducted openly, in the presence of the Council, at a public meeting, and in a manner that allows those present to observe that

the tokens are identical, that all tied Candidates are represented, and that the draw is random.

3. **No predictability or influence.** No person may arrange, mark, or handle the tokens or the receptacle in a manner that gives any Candidate an advantage or that allows the outcome to be predicted or influenced.

E. Method for breaking ties by lot.

1. **Scenario (i) — tie among three or more Candidates (narrowing to two).** When three or more Candidates are tied and the tie must be resolved so that only two Candidates remain, the Clerk shall conduct successive elimination-by-lot draws under subsection F of this section as follows:

    a. The Clerk shall prepare one identical token for each tied Candidate, place all such tokens in the receptacle, and draw one token at random.

    b. The Candidate whose token is drawn is eliminated.

    c. If more than two Candidates remain tied after a draw, the Clerk shall repeat the process using only the tokens of the Candidates who remain, until exactly two Candidates remain.

    d. The two Candidates who remain after the draws are the two Candidates between whom the Council proceeds under Utah Code Ann. § 20A-1-510(4)(b).

2. **Scenario (ii) — one Candidate leads without a majority and two or more tie for second (narrowing the second-place tie to one).** When one Candidate has received the most votes but not a majority, and two or more Candidates are tied for the second most votes, the Clerk shall conduct successive elimination-by-lot draws under subsection F of this section as follows:

    a. Only the Candidates tied for the second most votes shall participate in the drawing. The Candidate who received the most votes does not participate and advances automatically.

    b. The Clerk shall prepare one identical token for each Candidate tied for second, place all such tokens in the receptacle, and draw one token at random.

    c. The Candidate whose token is drawn is eliminated.

    d. If more than one Candidate remains among those tied for second after a draw, the Clerk shall repeat the process using only the tokens of the Candidates who remain, until only one of the tied Candidates remains.

    e. The single Candidate who remains from the second-place tie, together with the Candidate who received the most votes, are the two Candidates between whom the Council proceeds under Utah Code Ann. § 20A-1-510(4)(b).

F. Conduct of the drawing.

1. **Who conducts.** Each drawing shall be conducted by the Clerk, at a public meeting, in the presence of the Council, as required by Utah Code Ann. § 20A-1-510(4)(d). If the Clerk is unavailable, the Clerk's designee, who shall be a disinterested municipal officer or employee, shall conduct the drawing.
2. **Notice and opportunity to observe.** Each Candidate involved in the tie shall be given notice of, and an opportunity to attend and observe, the drawing, or to send a representative to observe, and the drawing shall occur at a meeting open to the public. The drawing shall be conducted so that those present can observe each step.
3. **Tokens.** For each drawing, the Clerk shall prepare one token for each participating Candidate. Each token shall bear the name of one Candidate, shall be folded, enclosed, or otherwise concealed in an identical manner, and shall be identical to every other token in the drawing in all respects other than the concealed name.
4. **Verification.** Before each draw, the Clerk shall display the tokens, confirm on the record that one token has been prepared for each participating Candidate and that the tokens are identical and indistinguishable by touch or sight, and invite the Candidates present, or their representatives, to inspect the tokens and the receptacle.
5. **Receptacle and draw.** The Clerk shall place the tokens in an opaque receptacle, mix them so that their order cannot be known, and, without looking into the receptacle, draw a single token at random. The Clerk shall then announce and display the name on the drawn token.
6. **Successive draws.** Where this code requires successive draws, each subsequent draw shall be conducted in the same manner using new or re-verified identical tokens for only the Candidates who remain, and each draw shall begin only after the result of the prior draw has been announced and recorded.
7. **Coin toss under Subsection 20A-1-510(4)(c).** If, after the second vote, neither of the two Candidates receives a majority vote of the Council, the vacancy shall be determined by a coin toss between the two Candidates, conducted by the Clerk, at a public meeting, in the presence of the Council. The Clerk shall assign one side of a single, fair coin to each Candidate on the record, announce the assignment before the toss, toss the coin so that it rotates freely and lands without interference, and announce the result. The Candidate whose assigned side faces up is selected to fill the vacancy.

G. Record and public disclosure.

1. The Clerk shall record in the minutes of the meeting, for each drawing or coin toss conducted under this code: the names of the Candidates who participated; the

verification performed under subsection F4 of this section; the result of each draw or toss in the order conducted; and the Candidate or Candidates eliminated or selected.

2. The result of each drawing and coin toss, and the outcome of any vote of the Council taken under Utah Code Ann. § 20A-1-510, shall be immediately disclosed to the public, and any vote of the Council shall disclose how each member voted, consistent with Utah Code Ann. § 20A-1-510(4)(e).

H. Construction and conflict with state law.

This code shall be construed to comply with Utah Code Ann. § 20A-1-510. If any provision of this code conflicts with Section 20A-1-510 or other applicable state law, the state law controls, and the remaining provisions of this code shall be applied to give effect to the statute's requirement of a fair and transparent method in which each tied Candidate has an equal chance of elimination.

ADOPTED AND APPROVED at a duly called meeting of the Alta Council on this 14th day of October, 2026.

TOWN OF ALTA

_____

By: Roger Bourke, Mayor

ATTEST

_____

Jen Clancy, Town Clerk

Voting:

Mayor Bourke voting	___	Council Member Anctil voting	___
Council Member Heimark voting	___	Council Member Morgan voting	___
Council Member Schilling voting	___		

(Complete as Applicable)

Date ordinance summary was posted to the Utah Public Notice website, and in a public place within Alta per Utah Code §10-3-711:_____

Effective date of ordinance: _____

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TOWN OF ALTA

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into this 1st day of November, 2026 between the Town of Alta, a Utah municipal corporation, ("Town"), and Cowdell Law, a Utah limited liability company ("Service Provider"), and collectively, the "Parties."

RECITALS:

A. WHEREAS, Town desires to retain a qualified, impartial Administrative Law Judge ("ALJ") / neutral hearing officer to perform the services and tasks set forth below requiring specialized skills and other supportive capabilities;

B. WHEREAS, Service Provider has experience in providing such services.

C. WHEREAS, Town does not have sufficient resources to provide such services; and

D. WHEREAS, Service Provider represents that the Service Provider is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

E. WHEREAS, Town desires to engage Ryan Richards being the only person serving as the ALJ through the Service Provider for such services.

AGREEMENT:

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Service Provider shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Service Provider responsibilities throughout this Agreement and as set forth in the "Scope of Services" attached hereto as "Exhibit A" and incorporated herein (the "Project"). This is a non-exclusive Agreement and the Town reserves the right to acquire the services, at its discretion, from other sources during the term of this Agreement.

2. DECISIONAL INDEPENDENCE; NEUTRAL ADJUDICATOR.

Notwithstanding any other provision of this Agreement, Service Provider performs the Project as a neutral, impartial Administrative Law Judge / hearing officer under the Alta Town Code, and not as legal counsel to, or an advocate for, the Town. Nothing in this Agreement authorizes the Town to direct, approve, review, reverse, or otherwise influence the substance of any decision, finding, ruling, or order issued by Service Provider in that capacity. The disqualification and removal of Service Provider as ALJ in any matter, and the appeal of any ALJ decision, are governed exclusively by the Alta Town Code (including Alta Town Code §§ 12-2-7-6 and 12-2-8-1) and

applicable Utah law, and not by the Town's rights of inspection, approval, or personnel removal set forth elsewhere in this Agreement. Service Provider shall observe applicable standards of judicial and adjudicative neutrality, including the avoidance of ex parte communications concerning the merits of any pending matter.

3. FEES FOR SERVICES.

A. Payments for services provided hereunder shall be made monthly following the performance of such services. Service Provider shall provide an invoice for services rendered during that period. Town shall make payment to the Service Provider within thirty (30) days thereafter. No payment shall be made for any service rendered by Service Provider except for services identified and set forth in this Agreement. For all "extra" work Town requires and is approved by Town, Town shall pay Service Provider at a rate as set forth in the Schedule of Fees attached hereto as "Exhibit B" and incorporated herein.

B. Non-Appropriation. The Town's obligations under this Agreement are subject to, and contingent upon, the appropriation of sufficient funds by the Town Council for each fiscal year of the term. If the Town Council does not appropriate funds sufficient to continue this Agreement in any fiscal year, the Town may terminate this Agreement without penalty or further obligation upon written notice to Service Provider, and no provision of this Agreement shall be construed to create a debt or obligation of the Town in excess of funds appropriated for the then-current fiscal year or to bind any future Town Council. Total fees payable under this Agreement shall not exceed the amount budgeted and approved by the Town Council for each fiscal year; Service Provider shall obtain the Town's written authorization before incurring fees in excess of that amount.

4. TERM.

The term of this Agreement shall commence on November 1, 2026 and shall terminate on October 31, 2029 unless earlier terminated in accordance with the Termination Section below, subject to an annual evaluation by the Town of Alta. This Agreement shall automatically renew for unlimited additional one-year terms on an annual basis after the initial three year term, under the same terms and conditions, unless either party gives the other party notice of non-renewal in writing at least thirty (30) days before the end of a term.

5. RECORDS AND INSPECTIONS.

A. Service Provider shall maintain records, documents, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.

B. The Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended ("GRAMA"). All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming an exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as "confidential - business

confidentiality" and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The Town will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

C. Consistent with Utah Code § 63G-2-309, Service Provider shall protect, defend, and indemnify the Town, and its staff, employees, officers, and agents, from and against any claims, liability, or damages resulting from or arising out of a denial of access to any record as a protected record based on a claim of business confidentiality made by Service Provider.

6. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. The Parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee, or representative of Service Provider shall be deemed to be an employee, agent, or representative of Town for any purpose, and the employees of Service Provider are not entitled to any of the benefits Town provides for its employees. Service Provider will be solely and entirely responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the services herein contemplated Service Provider is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of Town and shall be subject to Town's general rights of inspection and review to secure the satisfactory completion thereof; provided, however, that this subsection shall not apply to, and the Town shall have no right to approve, review, direct, or reverse, the substance of any decision, finding, ruling, or order issued by Service Provider in its capacity as a neutral Administrative Law Judge, which is governed solely by the Decisional Independence Section of this Agreement and the Alta Town Code.

7. NO ASSIGNMENT.

This Agreement may not be assigned by either party. This Agreement is for professional services and was awarded based on the credentials of Ryan Richards, an employee or a principal of Professional Provider. No person besides Ryan Richards may render any appeal decision of Contractor or conduct any appeal hearing without written permission of the Town Manager.

8. HOLD HARMLESS INDEMNIFICATION.

A. Non-adjudicative acts. Service Provider shall indemnify and hold harmless the Town and its agents, employees, and officers from claims, damages, losses, and reasonable defense costs to the extent caused by Service Provider's negligence, recklessness, or intentional misconduct in the performance of non-adjudicative obligations under this Agreement, including billing, recordkeeping, and ordinary business operations. If a claim is caused by the concurrent negligence

of the Town, this indemnity applies only to the extent of Service Provider's fault. Nothing in this section requires Service Provider to indemnify the Town for the Town's sole negligence. Service Provider's duty to defend under this subsection is limited to claims for which this indemnity is triggered, and is satisfied by tender to Service Provider's insurer if the insurer accepts the defense.

B. Adjudicative acts. Service Provider performs the Project as a neutral Administrative Law Judge. Service Provider has no duty to defend or indemnify the Town, and no liability to the Town, for any claim, appeal, or loss arising out of a decision, finding, ruling, order, hearing procedure, evidentiary ruling, or other act or omission within Service Provider's jurisdiction as ALJ, except to the extent finally determined to have been outside that jurisdiction or to have constituted fraud, corruption, or willful misconduct. A reversal, modification, or remand on appeal is not a breach and does not trigger defense or indemnity.

C. Immunity preserved. Nothing in this Agreement waives any quasi-judicial immunity, judicial-proceedings privilege, or other immunity or defense available to Service Provider or Ryan Richards. The Town shall not assert this Agreement as a waiver of any such immunity.

D. Cap. Service Provider's total liability arising out of this Agreement, whether in contract, tort, or otherwise, shall not exceed the proceeds of insurance required by Section 9 that are actually available for the claim, or the fees paid to Service Provider in the twelve months before the claim arose, whichever is greater. This cap does not apply to fraud, corruption, or willful misconduct.

E. The limited workers' compensation immunity waiver in the current Section 8 may remain, but only for non-adjudicative claims that Service Provider is obligated to indemnify under subsection A. The Town's governmental immunity is not waived. This section survives termination.

9. INSURANCE.

Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Service Provider, their agents, representatives, employees, or subcontractors. Service Provider shall provide a Certificate of Insurance evidencing:

A. Automobile Liability insurance with limits no less than One Million Dollars ($500,000) combined single limit per accident for bodily injury and property damage.

B. Professional Liability (Errors and Omissions) insurance with annual limits no less than One Million Dollars ($1,000,000) per occurrence. If written on a claims-made basis, Service Provider warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period and tail coverage will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.

C. Workers Compensation insurance limits written as follows:

   Bodily Injury by Accident Five Hundred Thousand Dollars ($500,000) each accident; Bodily Injury by Disease Five Hundred Thousand Dollars ($500,000) each employee, Five Hundred Thousand Dollar ($500,000) policy limit or a valid waiver of workers' compensation coverage as permitted under Utah Code § 34A-2-1001 et seq.

D. Town shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of Service Provider and a copy of the endorsement naming Town as an additional insured shall be attached to the Certificate of Insurance. Service Provider shall deliver to Town at least thirty (30) days' advance written notice before any of the above-described policies is cancelled or materially changed. Service Provider's failure to procure or maintain the insurance required by this Section shall constitute grounds for termination of this Agreement. Town reserves the right to request certified copies of any required policies.

E. Service Provider's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

10. COMPLIANCE WITH LAWS AND WARRANTIES.

A. Service Provider, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services including but not limited to the status verification system requirements, also known as E-Verify, for contractors and the physical performance of services within Utah as required by Utah Code Ann. § 63G-12-302.

B. Service Provider shall be solely responsible to Town for the quality of all services performed by its employees or sub-contractors under this Agreement. Service Provider hereby warrants that the services performed by its employees or sub-contractors will be performed in a professional manner, substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.

C. Service Provider shall perform non-adjudicative administrative obligations in a professional manner. The substance of any decision, finding, ruling, or order is governed exclusively by Section 2, the Alta Town Code, and applicable Utah law, and is not a warranty obligation. Service Provider does not warrant a particular result, that any order will be affirmed, or that any party will be satisfied with an order. A reversal, modification, or remand is not a breach of this Agreement.

11. CHANGES/AMENDMENTS.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

12. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO TOWN EMPLOYEES.

A. No member, officer, or employee of Town shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Nothing herein is intended to confer rights of any kind

in any third party. No Town employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract may knowingly receive anything of value including but not limited to gifts, meals, lodging or travel from anyone that is seeking or has a contract with Town.

B. Service Provider agrees that it is not, and during the term of this Agreement shall not be, engaged or employed in any business, trade, profession, or other activity that would create a conflict of interest with Alta. If any actual or potential conflict arises during the term of this Agreement, Service Provider shall immediately notify Alta in writing. Service Provider shall attempt to avoid all conflicts of interest with other clients or employers. Service Provider represents and certifies that it has not offered or given any gift or compensation prohibited by law to any officer or employee of Alta to secure favorable treatment with respect to being awarded this Agreement. Service Provider shall comply in all respects with the Utah Municipal Officers' and Employees' Ethics Act (Utah Code § 10-3-1301 et seq).

C. In its capacity as a neutral Administrative Law Judge, Service Provider's duty of impartiality runs to the fair and independent adjudication of matters between the Town and respondents; accordingly, Service Provider shall observe the standards governing disqualification of a judge under Alta Town Code § 12-2-7-6 and applicable standards of judicial and adjudicative neutrality, and shall promptly disclose any circumstance that would require disqualification.

13. TERMINATION.

A. Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days' written notice to the other party. Service Provider shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. Service Provider shall promptly submit a termination claim to Town. If Service Provider has any property in its possession belonging to Town, Service Provider will account for the same, and dispose of it in a manner directed by Town.

B. If Service Provider fails to perform in the manner called for in this Agreement, or if Service Provider fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within three (3) days' written notice thereof, Town may immediately terminate this Agreement for cause. Termination shall be effected by serving a notice of termination on Service Provider setting forth the manner in which Service Provider is in default. Service Provider will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

14. NOTICE.

Notice provided for in this Agreement shall be sent by email or certified mail to the addresses designated for the Parties as set forth below. If a party sending an email notice receives a machine-generated message that delivery has failed, for that notice to be valid, the sender must send the Notice by certified mail. Notice is effective upon the date it was sent, except that a notice of termination pursuant failure to comply with this Agreement is effective upon receipt. All reference to "days" in this Agreement shall mean calendar days.

Town:	Town of Alta Attn: Chris Cawley, Town Manager PO Box 8016 Alta, Utah 84092 ccawley@townofalta.utah.gov
With a copy to:	Polly McLean, Esq. Peak Law 395 Crestview Drive Park City, UT 84098 Polly@Peaklaw.net
Service Provider:	Ryan J. Richards, Esq. Cowdell Law 32 East Main Street Sandy, UT 84070 ryanrichardslegal@gmail.com

15. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in connection with that action or proceeding.

16. JURISDICTION, VENUE AND APPLICABLE LAW.

Claims, disputes and other issues between the Parties arising out of or related to this Agreement shall be decided in the Third Judicial District Court in and for Salt Lake County. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Utah.

17. SEVERABILITY AND NON-WAIVER.

A. If, for any reason, any part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.

C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

18. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any material provision stated herein shall constitute a material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first written above.

TOWN OF ALTA

_____
Chris Cawley, Town Manager

Attest:

_____
Jen Clancy, Town Clerk

Approved as to Form:

_____
Polly McLean, Town Attorney

Service Provider: **Cowdell Law**

Ryan J. Richards, Esq.

Partner Cowdell Law

_____
Signature

_____
Name

_____
Title

Exhibit A Scope of Services

Exhibit B Schedule of Fees

Exhibit A: Scope of Services

Scope of Services

The Town seeks a qualified, impartial decision-maker with experience in municipal code enforcement, land use and building regulation, evidentiary hearings, and written administrative decisions. The Town intends for these services to support fair, efficient, and legally defensible resolution of enforcement disputes while preserving the Town's ability to pursue compliance through all remedies authorized by law. The selected ALJ shall provide professional services that may include, but are not limited to, the following:

1. Conduct impartial administrative hearings relating to appeals of notices of violation, civil citations, stop work orders, correction orders, administrative compliance orders, permit-related enforcement actions, and other civil enforcement matters authorized by the Alta Town Code. Topics may include violations of building and construction codes, land use and zoning regulations, parking and animal control regulations, and other topics.
2. Administer oaths, manage hearing procedures, rule on evidentiary issues, receive testimony and documentary evidence, and maintain orderly proceedings consistent with due process.
3. Issue written findings of fact, conclusions, rulings, and final decisions within timeframes established by contract or Town ordinance.
4. Prepare a clear administrative record sufficient to support internal review and any judicial review authorized by law.
5. Coordinate hearing scheduling and procedural requirements with Town staff while maintaining decisional independence.
6. Conduct hearings in person, remotely, or in a hybrid format, as directed by the Town and permitted by law.
7. Provide limited procedural guidance to Town staff regarding hearing logistics, notices, record preparation, and hearing forms, provided such assistance does not compromise neutrality.
8. Maintain confidentiality and avoid conflicts of interest in all matters.
9. Perform related professional services reasonably necessary to carry out the ALJ function under the Town's civil code enforcement and building code enforcement framework.

    a. Illustrative Matter Types

        - Appeals or contests of civil code enforcement citations and notices.
        - Disputes involving alleged construction without permit, work beyond permit scope, failure to obtain required inspections, or failure to comply with approved plans.

- Disputes involving correction notices, stop work directives, occupancy-related violations, and unsafe or noncompliant construction conditions.
- Cases involving continuing violations, deadlines for corrective action, and administrative penalties or cost recovery where authorized.
- Other municipal code enforcement disputes assigned by the Town that fall within the lawful authority of the ALJ.

Exhibit B: Schedule of Fees

The following is a fee structure designed for a small municipality with variable case volume. The Town is anticipating quarterly hearings, but with this being a new program the Town recognizes and wants to be flexible with scheduling. Both parties shall coordinate on the case load and timing as needed.

Hourly Rate (preparation, research, decision drafting, related work): $195.00 per hour
Hearing Time (actual hearing attendance): $225.00 per hour

Minimum billing increment: 0.1 hour. No charge for brief scheduling emails or logistical coordination that does not involve substantive legal work.

Travel: No charge for travel, mileage, or travel time. My principal office is in Sandy, and I live near the mouth of the canyon; Alta is a relatively short drive. In-person attendance, when requested, incurs no travel-related fees.

Other expenses: No charge for ordinary office costs, telephone, basic research, or administrative support. Court reporter, transcript, or extraordinary costs only if pre-approved by the Town and billed at actual cost.

State of Utah
Department of Transportation

Cooperative Agreement **Local Agency Performing Work for UDOT**	Project Description: The development of the RFP and design for the new storage facility Local Agency: Town of Alta	Estimated value of scope of work $20,000.00
Pin: 23782 Job/ Project:S-0210(49)11	Tracking # Contract #	Date Executed

THIS AGREEMENT, made and entered into on the executed date, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as **"UDOT"**, and Town of Alta, a political subdivision of the State of Utah, hereinafter referred to as the **"Local Agency."**

UDOT requested that the Work be included in the Local Agency's Project. Subject to the attached provisions, **Local Agency** will include the following items into its Project.

Development of an RFP and design for a new facility in the Town of Alta, where UDOT can store equipment for winter snow removal. A lump sum payment will be provided to the local government to initiate this process.

Item #	Item Description	Estimated Quantity	Unit Price	Lump sum Cost
#1	The development of the RFP and design for the new facility in the Town of Alta			$20,000.00
#2				
#3				
This is an Lump sum cost.			Total Cost	$20,000.00

Project Completion Date: 12/02/2027

If the actual costs exceed the agreed maximum total cost, **Local Agency** will immediately notify **UDOT** and **UDOT** can determine whether to reduce the scope of Work or continue with the Work at the increased cost. Once final **UDOT** signoff has occurred, the **Local Agency** will submit an invoice of payments for the Work to the **UDOT** Region office. **UDOT** will process the payment of the committed amount or the direct costs of approved activities, whichever is less, within 45 days and send a check to the **Local Agency**.

Total Lump Sum Reimbursement to the Local Agency is $20,000.00 total

Provisions

Local Agency will include the UDOT's Work provided UDOT pays the actual costs incurred for the Work. Local Agency's contractor will perform the Work described in this Agreement in accordance with UDOT's plans and specifications. Local Agency will notify UDOT two weeks in advance prior to starting the Work so UDOT may inspect the Work. UDOT has the right to inspect the Work but may choose not to exercise this right. Regardless of any inspection by UDOT, Local Agency is still required to construct the Work in accordance with the plans and specifications. UDOT, through its inspection of the Work, will provide Local Agency with information addressing any problems or concerns UDOT may have with acceptance of said Work. Upon completion of the Work, the Local Agency will contact UDOT for a final review and inspection. UDOT reserves the right to withhold payment unless the Work is completed to UDOT standards and specifications. The Local Agency has the right to correct any deficiencies in a timely manner and resubmit the Work for inspection and approval.

I. Liability:
UDOT and the Local Agency are both governmental entities subject to the Governmental Immunity Act. Each party agrees to indemnify, defend and save harmless the other party from any and all damages, claims, suits, costs, attorney's fees and actions arising from or related to its actions or omissions or the acts or omissions of its officers, agents, or employees in connection with the performance and/or subject matter of this Agreement. The obligation to indemnify is limited to the dollar amounts set forth in the Governmental Immunity Act, provided said Act applies to the action or omission giving rise to the protections of this paragraph. This paragraph shall not be construed as a waiver of the protections of the Governmental Immunity Act by the parties. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.

II. Termination:
This Agreement may be terminated as follows:

a. By mutual agreement of the parties, in writing

b. By either UDOT or the Local Agency for failure of the other party to fulfill their obligations as set forth in the provisions of this Agreement. Reasonable allowances will be made for circumstances beyond the control of the parties. Written notice of intent to terminate is required and shall specify the reasons for termination. If a party fails to cure the breach, the other party may terminate this Agreement.

c. By UDOT for the convenience of the State upon written notice to the Local Agency. However, UDOT will be responsible for the costs incurred for the Work before the termination of the Agreement.

III. Maintenance:
Division of jurisdiction and responsibilities of state highways shall be in accordance with Utah Code Section 72-3-109 and applicable rules.

IV. Payment and Reimbursement to Local Agency:
UDOT shall be responsible for all actual costs associated with the Work described in this Agreement up to the maximum total cost or lump sum. The Local Agency must submit the billing within 3 months of the Work completion date.

V. Change in Scope and Schedule:
If Work scope or schedule changes from the original intent of this Agreement, UDOT will notify the Local Agency prior to changes being made. If the Local Agency modifies its Project and the modification affects the Work, Local Agency will immediately notify UDOT. In the event there are changes in the scope of the Work, extra work, or changes in the planned Work covered by this Agreement, a modification to this Agreement must be approved in writing by the parties prior to the start of work on the changes or additions.

VI. Environmental Compliance
The Local Agency will assure compliance of the Project with all applicable state and federal environmental statutes, regulations, rules, and permitting requirements.

VII. Miscellaneous:

Each party agrees to undertake and perform all further acts that are reasonably necessary to carry out the intent and purposes of the Agreement at the request of the other party.

The failure of either party to insist upon strict compliance of any of the terms and conditions, or failure or delay by either party to exercise any rights or remedies provided in this Agreement, or by law, will not release either party from any obligations arising under this Agreement.

This Agreement does not create any type of agency relationship, joint venture or partnership between the parties.

Each party represents that it has the authority to enter into this Agreement.

This Agreement may be executed in counterparts by the parties.

VIII. Content Review:
Language content was reviewed and approved by the Utah AG's office on February 2, 2015.

Town of Alta				**Utah Department of Transportation**			
By		Date		By		Date	
Town Manager/ Chris Cawley				PM/ Kevon Ogden			
By		Date		By		Date	
Alta Town Attorney				Region Director / Robert Stewart			
By		Date		By		Date	
				Comptroller's Office			