

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
CRAIG HEIMARK
DAN SCHILLING
ELISE MORGAN



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092
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Alta Town Council Meeting Packet - Amended July 8, 2026

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AGENDA
TOWN OF ALTA - TOWN COUNCIL MEETING
JULY 8, 2026, 4:00 – 6:00 PM
ALTA POST OFFICE BUILDING
10351 E HWY 210, ALTA, UTAH

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: <https://townofalta.utah.gov/>

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item.

Written public input can be submitted here: <https://townofalta.utah.gov/public-comment-form/>

To make a public comment virtually we recommend you notify Brooke Boone via email (brooke@townofalta.utah.gov) in advance of the meeting.

Town Council Meeting - 4:00 PM

- 1 Call the meeting to order
- 2 Citizen Input
- 3 Introduction to Representative John Arthur
- 4 Presentation from US Forest Service regarding the Albion Basin Ranger Program
- 5 Alta Ski Area Update, Mike Maughan
- 6 Discussion and possible action to adopt Ordinance 2026-O-12 regarding stage 2 fire restrictions
- 7 Discussion and possible action to adopt Resolution 2026-R-25 adopting a CAPITAL Committee Charter
- 8 Discussion and possible action to adopt Resolution 2026-R-26 adopting an Amended Property Tax Impact Schedule
- 9 Mayor's Report
- 10 Approval of Consent Agenda:
 - June 17, 2026 Town Council Meeting Minutes
 - April Staff and Finance Reports
 - Discussion and possible action authorizing the Town Manager to enter into an Agreement with a municipal advisor
 - Discussion and possible action authorizing the Town Manager to enter into an Agreement for planner services
- 13 Questions regarding Departmental Reports
- 14 New Business
- 15 Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205
- 16 Motion to Adjourn

Notice Provisions:

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA POST OFFICE BUILDING, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager

Re: July 2026 Department Report

Date: July 1, 2026

Attachments:

Contracts for Planner and Municipal Advisor Services

Planner: The Town received 6 proposals in response to a request for proposals (RFP). After a thorough selection process, staff recommends awarding a contract to Sunrise Engineering. Sunrise brought a highly diverse and qualified team of professionals to work with staff in processing applications, updating land use regulations, and presenting to the town council and planning commission. Sunrise Engineering is the same firm the Town recently hired to serve as the Town's building official and engineer and since planning, permitting, and engineering are so closely related, we hope hiring the same vendor to provide these services will yield good outcomes.

Municipal Advisor: The Town received 2 proposals in response to RFP to serve as the Town's municipal advisor. A "municipal advisor" is a fiduciary and financial advisor to a municipality that is considering issuing bonds or other debt instruments in the market, typically in order to fund specific projects or purchases. Staff recommends awarding the contract to Zions Public Finance. "Zions" is a leading financial services firm in Utah and serves a large number of government clients throughout Utah and the greater region. Zions' fee proposal to the Town is to only charge fees when debt is issued, which is a common structure for a municipal advisor contract, although certain tasks or services may require a separate agreement.

** The terms of a final agreement may differ slightly from the version included in the meeting packet. The Council can authorize staff to execute an agreement in a form acceptable to the town attorney.*

Both draft contracts are included in the consent agenda for the July 8th meeting.

RMP – Power Outages and Wildfire Risk

Rocky Mountain Power is undertaking a project in Little Cottonwood Canyon this summer to bury powerlines and take other measures to mitigate wildfire risk. RMP's project manager met

with the town council in May. Town staff is awaiting an updated map of the project area, and we will share it when it is available so homeowners can coordinate with RMP.

The Town of Alta recently experienced an extended power outage (nearly 24 hours) starting at approximately 10:30 AM on Friday, June 26 and lasting through approximately 9:00 AM on Saturday, June 27. This outage coincided with severe wildfire risk across much of Utah, but it is still under investigation as to whether this outage was a direct result of wildfire risk reduction efforts. Regardless of the cause, the event served as a great reminder that we all need to be **BE READY** for power outages year-round. Stock up on fuel for generators, have emergency chargers for mobile phones or other communication equipment, learn how to safely shut-off all utilities in your home, have flashlights and batteries in easy access areas.

Learn more about how Rocky Mountain Power manages wildfire risk here:

<https://www.rockymountainpower.net/outages-safety/wildfire-safety.html>

If you haven't already, we also encourage you to log-in to your Rocky Mountain Power account to sign up for real-time alerts: <https://www.rockymountainpower.net/my-account/alerts.html>

TH Restroom

Alta Ski Area's general contractor Big D Construction is donating a trailhead restroom to Alta's community and recently broke ground on the project. The town council agreed to waive building permit fees as part of the Town's contribution to the project. After many months of coordination with partner jurisdictions and the design team, the Town approved a building permit the week prior to the June 17th council meeting. Big D broke ground contemporaneously, and the project will be ongoing in the Grizzly Gulch parking lot through the summer.

Planning Commission

The Alta Planning Commission did not meet in June. The next regular meeting is scheduled for July 15 but may be cancelled if there are no action items on the agenda.

Staff Report For:

July 8, 2026

To: Town Council

From: Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk

Date Written: July 1, 2026



Town Clerk – Jen

General Updates

- FY26 year-end accounting tasks
- Kicking off FY27 with the approved Interim Budget
- Annual Transient Room Capacity report submitted to the state
- GRAMA requests – so far this calendar year we have seen an uptick in the amount and complexity of requests.
- Utah Local Governments Trust: Insurance policies have been renewed. Overall, the Town saw a -3% change in premiums, some policies down, some up. Josh McKell with the Trust will join us in August to review.

Budget Updates

FY 2026 Final Budget

- We have a final budget for FY26 that we are working on closing out
- Will start preparing the FY26 Audit in August

FY 2027 Interim Budget (passed)

- Truth in Taxation: The total proposed property tax revenue remains at \$505,000. The calculated tax rate was updated so the budgeted revenue without the proposed increase has gone from \$405,000 to \$412,180 resulting in a reduction of our proposed increase, it went from \$100k to \$92,820. We have prepared an Amended Proposed Property Tax Impact Schedule for adoption at the July meeting so the schedules numbers match the ads we post. The budget presented in August will also reflect this change as you can see in the screen shot below.

Account Number	Account Title	2026-27	2026-27	2026-27
		Interim Budget	Proposed Budget	NOTES Proposed Budget
		6/30/2027	6/30/2027	6/30/2026
GENERAL FUND REVENUE				
TAXES				
10-31-100	CURRENT YEAR PROPERTY TAXES	405,000	412,180	est. revenue without TNT
10-31-101	TAX INCREMENT - CRA	0	0	
10-31-102	RESTRICTED-PROPOSED PROPERTY TAX IN	100,000	92,820	TNT increase
10-31-200	PRIOR YEAR PROPERTY TAXES	5,000	5,000	
10-31-300	SALES AND USE TAXES	2,090,000	2,090,000	
10-31-310	4th .25 TAX	45,197	45,197	
10-31-320	PUB TRAN TAX	15,000	15,000	new tax category
10-31-400	ENERGY SALES AND USE TAX	75,000	75,000	
10-31-410	TELEPHONE USE TAX	6,000	6,000	
Total TAXES:		2,741,197	2,741,197	

- a) The Town will host a public hearing on the proposed FY27 General Fund budget on August 11, 2026 at 6:00 pm at the Post Office Building.
- b) Transient Room Tax: Approved
The 1% local option municipal transient room tax form and our approved ordinance have been submitted to the sales tax commission. Notice of the increase should be included in the July bulletins. The effective date for the lodging community is October 1, 2026.

Deputy Town Clerk – Brooke

Temporary Dog License Reporting

- Temporary dog licenses issued with a start date between 6/17/2026-7/7/2026
 - a) Amma Bettini (14 days) 6/26/26
 - b) Celia Trifilio (1 day) 6/27/26
 - c) Jesse Betebenner (3 days) 7/4/26
 - d) Teresa, DeAtley (3 days) 7/4/26

Alta Justice Court

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - The next court date is tomorrow July 23, 2026 (due to conflicting schedules we moved the date out a week).

July 8, 2026 Alta Town Council Meeting Packet
Department Incident Activity Report

Date Reported: **06/01/2026 - 06/30/2026** | Show Subclasses: **True**



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	5	0	5	0	0	0	0	0.0
Assist Other Agency	5	0	5	0	0	0	0	0.0
ALARM	4	0	4	0	0	0	0	0.0
Burglary Alarm	3	0	3	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Other Animal Calls	1	0	1	0	0	0	0	0.0
DEATH	1	0	1	0	0	0	0	0.0
Suicide	1	0	1	0	0	0	0	0.0
FOREST SERVICE	23	0	23	0	0	0	0	0.0
PATROL	23	0	23	0	0	0	0	0.0
FORGERY	1	0	1	1	0	0	1	100.0
Possess Counterfeited Documents	1	0	1	1	0	0	1	100.0
JUVENILE PROBLEM	1	0	1	0	0	0	0	0.0
Juvenile Problem	1	0	1	0	0	0	0	0.0
MEDICAL	1	0	1	0	0	0	0	0.0
EMERGENCY	1	0	1	0	0	0	0	0.0
MENTAL SUBJECT	1	0	1	0	0	0	0	0.0
Mental Subject	1	0	1	0	0	0	0	0.0
MOTORIST	3	0	3	0	0	0	0	0.0
ASSIST	3	0	3	0	0	0	0	0.0
ORDINANCE VIOLATION	1	0	1	0	0	0	0	0.0
Ordinance Violation	1	0	1	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	6	0	6	1	0	0	1	16.7
DAMAGE	3	0	3	0	0	0	0	0.0
Found Property	2	0	2	1	0	0	1	50.0
Lost Property	1	0	1	0	0	0	0	0.0
PUBLIC PEACE	1	0	1	0	0	0	0	0.0
Disorderly Conduct	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
SUSPICIOUS	2	0	2	0	0	0	0	0.0
Suspicious Vehicle	2	0	2	0	0	0	0	0.0
TRAFFIC	32	0	32	7	1	0	8	25.0
VIOLATION	32	0	32	7	1	0	8	25.0
TRAFFIC ACCIDENT	1	0	1	0	0	0	0	0.0

Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
TRAFFIC PROBLEM	2	0	2	0	0	0	0	0.0
Traffic Control	1	0	1	0	0	0	0	0.0
Traffic, Other	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	5	0	5	0	0	0	0	0.0
Electrical Problem	1	0	1	0	0	0	0	0.0
Other Utility Problem	1	0	1	0	0	0	0	0.0
Water Problem	3	0	3	0	0	0	0	0.0
VOID	1	0	1	0	0	0	0	0.0
CREATED IN ERROR	1	0	1	0	0	0	0	0.0
WATERSHED OFFENSE	3	1	2	0	0	0	0	0.0
ANIMALS	3	1	2	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	98	1	97	9	1	0	10	10.3



UFA Report July 2026

Governor's Fireworks Related Executive Order: After reviewing the current historically dry fire conditions across the UFA service area and the Governor's executive action, Unified Fire Authority recommends that our member municipalities maintain the total ban on personal fireworks as per the Governor's order through July 5. The Governor and State Forestry will reevaluate this again prior to the July 24th holiday.

Division Highlight, UFA Wildland: As Utah enters what is expected to be a very active wildfire season, UFA's Wildland Division is prepared to protect our communities through prevention, mitigation, education, and emergency response.

The division is staffed by eight full-time sworn personnel, one civilian program coordinator, and 26 seasonal wildland firefighters, with additional Wildland Specialists assigned from Emergency Operations during the wildfire season. Together, they staff a Type II Initial Attack hand crew that is currently working towards Interagency Hotshot status, two wildland fire engines, a 10-person fuels reduction crew, and a year-round Single Resource program that supports both local and national incident response with UFA personnel.

Closer to home, the Wildland Division responds to local wildfires, conducts wildfire risk assessments, develops Community Wildfire Protection Plans, provides Firewise education, completes fuel mitigation projects, and serves as UFA's Wildland Duty Officer for fires within UFA's jurisdiction. The division also trains UFA firefighters in wildland response and works closely with state and federal partners to ensure rapid, coordinated responses when fires occur.

Current Wildland Update: The Wildland Division remains in a high state of readiness as fire danger continues to increase across Utah with multiple human-caused fires and periods of elevated fire weather. UFA resources have been actively supporting both local initial attack and out-of-area assignments, while maintaining response capability within our member communities. The Fuels Crew continues hazardous fuels reduction projects in Millcreek and will transition to Mt. Aire and Emigration Canyon in the coming weeks, helping reduce wildfire risk in high-priority WUI areas. As we move into the busiest portion of the fire season, we encourage municipalities to continue emphasizing wildfire prevention messaging.

Community Risk Reduction (CRR) Message — Defensible Space: Defensible space is the area around your home that helps slow or stop the spread of wildfires. It is divided into three zones that work together to reduce overall fire risk.

Zone 1 (0–5 feet) is the most important. Keep this area free of combustible materials such as dry leaves, mulch, firewood, and flammable plants. This is where embers are most likely to ignite your homes and structures.

Zone 2 (5–30 feet) is designed to reduce the intensity of a fire before it reaches a structure. Mow grass, remove dead vegetation, prune tree branches, and space shrubs and trees so fire cannot easily spread from one plant to another. Well-maintained landscaping can significantly reduce wildfire risk.

Zone 3 (30–100 feet or to your property line) helps slow an approaching wildfire before it reaches your home or structure. Remove dead trees, thin dense vegetation, reduce ladder fuels, and keep grasses and brush maintained.

Creating and maintaining all three defensible space zones improves firefighter access, reduces wildfire intensity, and greatly increases the likelihood that your home can survive a wildfire.

Scan the **QR** Code to Explore Interactive Defensible Space Simulations. Select the red tabs to navigate through each scenario. [LINK-Defensible Space Examples](#)



July Safety Message, Hot Cars Can Turn Deadly in Minutes: Every summer, preventable tragedies occur when children or pets are left inside parked vehicles. It doesn't have to be an extremely hot day for a vehicle to become dangerous. Even with the windows cracked or the car parked in the shade, temperatures inside can quickly reach life-threatening levels. A simple reminder to "Stop. Look. Lock." can save a life.

- A parked vehicle can heat up by approximately 20°F in just 10 minutes, even on a mild day. Cracked windows or shade provide very little protection.
- A child's body heats up 3–5 times faster than an adult's, making children especially vulnerable to heatstroke. Heatstroke begins when the body's core temperature reaches about 104°F and can become fatal at 107°F.
- More than 1,000 children have died in the United States from vehicular heatstroke since 1998. On average, 37 children die each year in these completely preventable incidents.
- Over half of child hot-car deaths occur because a loving caregiver simply forgot the child was in the back seat, often due to a change in routine or distraction.
- Never leave a child or pet alone in a parked vehicle—not even for a minute. Always check the back seat before locking your vehicle, and keep vehicles locked so children cannot climb inside to play.

Town of Alta
Bank Account Balance Summary

Account Info	4/30/2026	5/30/2026	6/30/2026
COMBINED 4 FUNDS TOTAL	\$ 6,458,784	\$ 6,799,281	\$ 6,365,911

GENERAL FUND

01-11610	PTIF - General Fund	\$ 2,749,867	\$ 3,618,834	\$ 3,395,248
10-12640	PTIF - B&C Road Funds (restricted)	\$ 83,123	\$ 86,343	\$ 86,343
10-12690	PTIF - Impact Fee (restricted)	\$ 24,846	\$ 24,927	\$ 24,927
10-12700	PTIF - Beer Fund (restricted)	\$ 31,672	\$ 31,776	\$ 23,212
10-12710	PTIF - Post-Employment (restricted)	\$ 119,838	\$ 120,231	\$ 120,231
01-11110	KeyBank	\$ 493,272	\$ 375,879	\$ 102,013
01-11215	Keybank PO	\$ 1,848	\$ 1,168	\$ 1,268
Total General Fund Balance		\$ 3,504,467	\$ 4,259,158	\$ 3,753,242

CAPITAL PROJECTS FUND

45-12100	PTIF (restricted)	\$ 1,592,876	\$ 1,598,095	\$ 1,598,095
Total Capital Projects Fund Balance		\$ 1,592,876	\$ 1,598,095	\$ 1,598,095

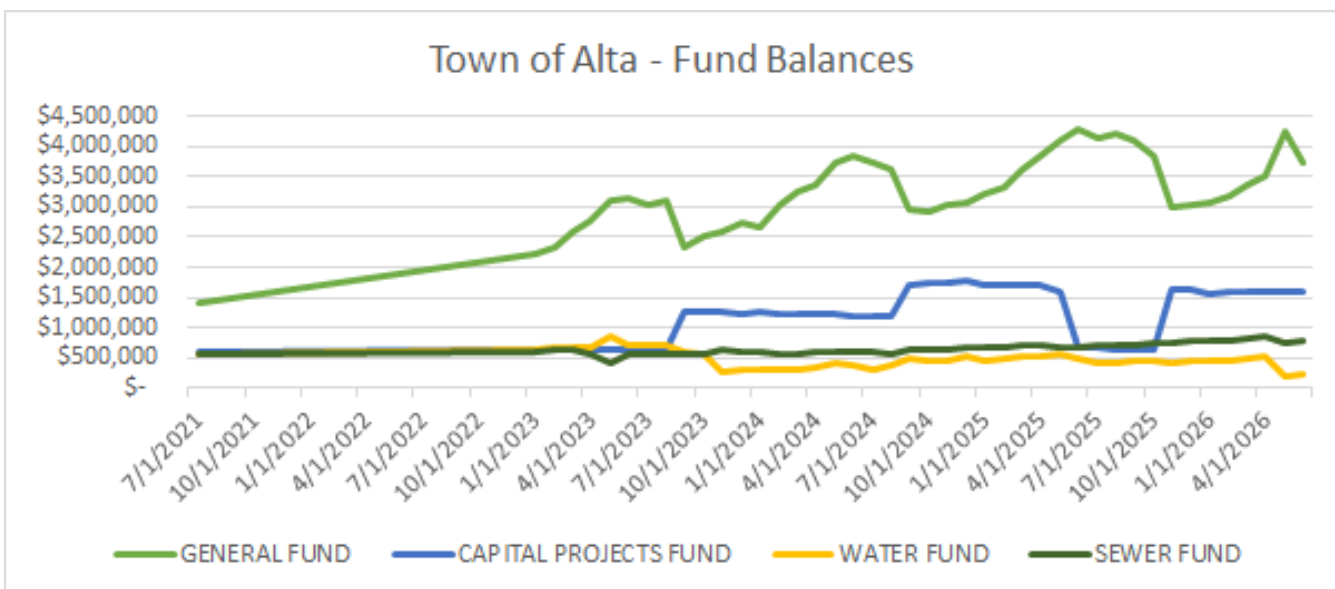
WATER FUND

51-11140	PTIF (restricted)	\$ 519,330	\$ 189,408	\$ 231,605
Total Water Fund Balance		\$ 519,330	\$ 189,408	\$ 231,605

SEWER FUND

52-11130	PTIF (restricted)	\$ 842,112	\$ 752,620	\$ 782,969
Total Sewer Fund Balance		\$ 842,112	\$ 752,620	\$ 782,969

* June numbers do not include interest



TOWN OF ALTA
 COMBINED CASH INVESTMENT
 JUNE 30, 2026

DRAFT

please note that June's interest has not been processed yet and we have one payment from keybank checking that needs to be fixed in order to reconcile that account for June.

<u>COMBINED CASH ACCOUNTS</u>		
01-11110	CASH IN CHKG-KEY BANK-COMBINED	73,970.11
01-11113	XPRESS DEPOSIT ACCOUNT	41,246.89
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,268.16
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	3,395,247.81
01-11710	CASH CLEARING -AR	357.46
01-11730	CASH CLEARING -UTILITIES	(66,652.40)
	TOTAL COMBINED CASH	3,445,753.84
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,445,753.87)
	TOTAL UNALLOCATED CASH	(.03)

<u>CASH ALLOCATION RECONCILIATION</u>		
10	ALLOCATION TO GENERAL FUND	3,500,499.55
45	ALLOCATION TO CAPITAL PROJECT FUND	(18,256.13)
51	ALLOCATION TO WATER FUND	(36,580.91)
52	ALLOCATION TO SEWER FUND	91.36
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,445,753.87
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,445,753.87)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
JUNE 30, 2026

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	3,500,499.55	
10-12640	CASH IN PTIF - C ROAD FUND	86,343.00	
10-12690	IMPACT FEE FUND PTIF	24,927.13	
10-12700	BEER TAX FUNDS PTIF	23,212.27	
10-12710	POST EMPLOYMENT BENEFIT PTIF	120,230.63	
10-13110	ACCOUNTS RECEIVABLE	16,114.31	
10-13200	DUE FROM OTHER GOVERNMENTS	203,696.71	
10-13510	TAXES RECEIVABLE - CURRENT	4,539.36	
10-13700	PROP TAX RECEIVABLE - CURRENT	406,341.00	
10-14210	DUE FROM OTHER FUNDS	266,270.00	
	TOTAL ASSETS		4,652,173.96

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(25,949.75)	
10-21500	WAGES PAYABLE	18,705.57	
10-22200	RETIREMENT PAYABLE	3,131.52	
10-22210	FICA PAYABLE	2,150.19	
10-22220	FEDERAL WITHHOLDING PAYABLE	3,142.03	
10-22230	STATE WITHHOLDING PAYABLE	1,136.78	
10-22500	HEALTH & DENTAL INS PAYABLE	(450.52)	
10-22550	DEPENDANT CARE WITHHOLDING	(6,249.95)	
10-22555	FLEX/CAFETERIA WITHHOLDING	174.05	
10-22560	DEPENDENT DAY CARE	6,373.58	
10-22600	REVEGETATION DEPOSITS	21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	406,341.00	
10-22725	EMPLOYEE 401K WITHHOLDING	5,119.15	
10-22726	EMPLOYEE 457B WITHHOLDING	(61.21)	
10-22750	EMPLOYEE 457 WITHHOLDING	61.21	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	1,951.61	
10-22770	URS EMP MANDATORY CONTRIBUTION	393.86	
	TOTAL LIABILITIES		437,729.12

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	37,948.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR	3,561,446.28	
	REVENUE OVER EXPENDITURES - YTD	560,525.41	
	BALANCE - CURRENT DATE		4,121,971.69
	TOTAL FUND EQUITY		4,214,444.81

TOWN OF ALTA
BALANCE SHEET
JUNE 30, 2026

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

4,652,173.93

TOWN OF ALTA
BALANCE SHEET
JUNE 30, 2026

CAPITAL PROJECT FUND

<u>ASSETS</u>			
45-10100	CASH - COMBINED FUND	(18,256.13)
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,598,095.18
			<u>1,579,839.05</u>
	TOTAL ASSETS		<u>1,579,839.05</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR		1,635,870.91
	REVENUE OVER EXPENDITURES - YTD	(56,031.86)
			<u>1,579,839.05</u>
	BALANCE - CURRENT DATE		<u>1,579,839.05</u>
	TOTAL FUND EQUITY		<u>1,579,839.05</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,579,839.05</u>

TOWN OF ALTA
BALANCE SHEET
JUNE 30, 2026

WATER FUND

<u>ASSETS</u>			
51-10100	CASH - COMBINED FUND	(36,580.91)
51-11140	PTIF CAPITAL ACQUISTION-WATER		231,604.83
51-13110	ACCOUNTS RECEIVABLE		37,097.15
51-16310	WATER DISTRIBUTION SYSTEM		2,521,552.81
51-16320	CONSTRUCTION IN PROCESS		127,861.45
51-16510	MACHINERY AND EQUIPMENT		24,897.82
51-17500	ACCUMULATED DEPRECIATION	(<u>1,399,489.82)</u>
	TOTAL ASSETS		<u><u>1,506,943.33</u></u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-22620	DUE TO OTHER FUNDS - LONGTERM		<u>266,270.00</u>
	TOTAL LIABILITIES		266,270.00
 <u>FUND EQUITY</u>			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00
UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION		373,537.01
	REVENUE OVER EXPENDITURES - YTD	(<u>201,360.68)</u>
	BALANCE - CURRENT DATE		<u>172,176.33</u>
	TOTAL FUND EQUITY		<u><u>1,240,673.33</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,506,943.33</u></u>

TOWN OF ALTA
BALANCE SHEET
JUNE 30, 2026

SEWER FUND

<u>ASSETS</u>			
52-10100	CASH - COMBINED FUND		91.36
52-11130	PTIF CASH RESTRICTED		782,969.34
52-13110	ACCOUNTS RECEIVABLE		28,664.57
52-16310	SEWER SYSTEM		848,217.93
52-17500	ACCUMULATED DEPRECIATION	(709,319.69)
			<hr/>
	TOTAL ASSETS		950,623.51
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00
	UNAPPROPRIATED FUND BALANCE:		
52-29800	UNRESTRICTED NET POSITION	543,848.24	
	REVENUE OVER EXPENDITURES - YTD	116,322.27	
		<hr/>	
	BALANCE - CURRENT DATE		660,170.51
			<hr/>
	TOTAL FUND EQUITY		950,623.51
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	TOTAL LIABILITIES AND EQUITY		950,623.51
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Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer REVENUE				
Property Tax		433,125	415,540	433,755
Sales Tax		2,317,751	2,168,274	2,185,475
Other Taxes: Municipal Energy, Tele		97,619	103,150	98,500
Town Services:				
Permits, Licensing, Fines, Impact Fees, Shuttle		435,720	297,262	291,256
Sewer		265,299	304,254	326,200
Water		381,205	427,447	459,219
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		122,956	140,401	139,025
Misc Revenue		244,323	183,153	200,422
	Total Revenue	4,297,999	4,039,480	4,133,852
EXPENSES				
Alta Justice Court, Code Enforcement		33,901	31,367	35,827
Economic Development		0	0	400
Government Administration				
Financial Preparation		107,882	115,777	130,895
General Operations		243,586	271,716	303,488
Town Services & Programs		150,258	172,802	223,582
Land Use Planning, Building Inspections, Zoning		272,831	293,874	354,739
Post Office		44,727	47,385	53,341
Public Safety				
Employees: Salaries and Benefits		1,083,662	1,203,834	1,359,420
Equipment: Resources to Complete Work		134,433	176,748	249,297
Recycling		24,632	23,930	32,500
Sewer		207,153	163,297	318,473
Town Council: Salaries, Training, Admin		75,199	82,220	91,143
Transportation		269,252	282,072	300,155
Water		280,715	220,124	349,135
Misc. Expenses		0	0	1,200
	Total Expenses (w/o CapEx Projects)	2,928,231	3,085,147	3,803,595
Capital Improvement Projects		1,167,124	533,318	1,652,228
	Total Expenses	4,095,355	3,618,465	5,455,823
COMBINED BUDGET SUMMARY				
	Net Difference	202,644	421,015	-1,321,971
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero				
		202,644	421,015	0

		2024-25 Previous Year	2025-26 Current year	2025-26 Budget
Account Number	Account Title	YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
GENERAL FUND REVENUE				
TAXES				
10-31-100	CURRENT YEAR PROPERTY TAXES	399,454	386,785	405,000
10-31-101	TAX INCREMENT - CRA	0	0	0
10-31-102	RESTRICTED-PROPOSED PROPERTY TAX INC	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	33,671	28,755	28,755
10-31-300	SALES AND USE TAXES	2,317,751	2,168,274	2,185,475
10-31-310	4th .25 TAX	57,638	45,069	45,197
10-31-320	PUB TRAN TAX	152	24,503	23,000
10-31-400	ENERGY SALES AND USE TAX	92,576	89,621	85,000
10-31-410	TELEPHONE USE TAX	5,043	13,529	13,500
Total TAXES:		2,906,285	2,756,536	2,785,927
LICENSES AND PERMITS				
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	19,933	19,933
10-32-150	LIQUOR LICENSES	6,575	6,600	6,600
10-32-210	BUILDING PERMITS	130,815	35,151	31,181
10-32-220	PARKING PERMITS	16,768	16,852	16,446
10-32-250	ANIMAL LICENSES	13,085	14,740	14,440
Total LICENSES AND PERMITS:		187,073	93,276	88,600
INTERGOVERNMENTAL REVENUE				
10-33-100	WFRC MATCHING GRANT	0	0	0
10-33-200	SALT LAKE CITY	0	0	0
10-33-275	SLC TRAILS	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	10,670	10,670
10-33-375	COUNTY - ZAP	0	0	0
10-33-400	STATE GRANTS	9,000	0	0
10-33-450	FEDERAL GRANTS	0	4,500	4,500
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,378	17,158	17,158
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	5,650	5,650
10-33-600	SISK	3,000	3,000	3,000
10-33-650	POST OFFICE	21,850	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		65,166	70,828	70,828
CHARGES FOR SERVICES				
10-34-240	REVEGETATION BONDS	0	0	0
10-34-430	PLAN CHECK FEES	100,992	35,600	33,041
10-34-550	PLANNING COMM REVIEW FEES	426	250	250
10-34-760	FACILITY CENTER USE FEES	0	0	0
10-34-761	OLS USE FEES		17,706	19,950

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026
Account Number	Account Title			
10-34-810	IMPACT FEES	0	0	0
	Total CHARGES FOR SERVICES:	101,418	53,556	53,241
FINES AND FORFEITURES				
10-35-100	COURT FINES	17,328	18,406	17,391
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0
	Total FINES AND FORFEITURES:	17,328	18,406	17,391
MISCELLANEOUS REVENUE				
10-36-100	INTEREST EARNINGS	155,606	127,679	120,000
10-36-300	OTHER FINANCING SOURCES	0	0	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0
10-36-620	MISCELLANEOUS	4,363	2,303	500
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000
10-36-800	DONATIONS	150	0	0
10-36-810	METERING	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0
10-36-830	TOWN SHUTTLE	129,902	132,024	132,024
10-36-900	SUNDRY REVENUES	1,314	1,182	1,200
10-36-910	SALES TAX	0	22	22
	Total MISCELLANEOUS REVENUE:	299,335	271,209	292,446
TRANSFERS INTO GENERAL FUND				
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0
10-39-250	USE OF RESERVED FUNDS	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0
	Total TRANSFERS INTO GENERAL FUND:	0	0	0
	GENERAL FUND Revenue Total:	3,576,604	3,263,811	3,308,433
	GENERAL FUND Transfer IN Total:	0	0	0
	CASH AVAILABLE FOR GENERAL FUND	3,576,604	3,263,811	3,308,433

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
GENERAL FUND EXPENSES				
LEGISLATIVE				
10-41-110	SALARIES - MAYOR AND COUNCIL	17,600	16,800	16,800
10-41-120	REMUNERATION	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100
10-41-131	EMPLOYER TAXES	1,391	1,310	1,700
10-41-230	TRAVEL	732	383	1,000
10-41-280	TELECOM	0	0	0
10-41-330	EDUCATION AND TRAINING	660	1,208	1,208
10-41-620	MISCELLANEOUS	10	90	350
Total LEGISLATIVE:		20,392	19,791	21,158
COURT				
10-42-110	SALARIES AND WAGES	18,058	18,646	18,896
10-42-130	EMPLOYEE BENEFITS	180	191	191
10-42-131	EMPLOYER TAXES	724	1,440	1,450
10-42-133	URS CONTRIBUTIONS	6,201	2,295	2,500
10-42-230	TRAVEL	503	10	500
10-42-240	OFFICE SUPPLIES AND EXPENSE	120	20	500
10-42-280	TELEPHONE	240	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	0	500
10-42-330	EDUCATION & TRAINING	250	1,185	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	0	1,500
10-42-481	VICTIM REPARATION SURCHARGE	7,276	6,783	7,200
10-42-620	MISCELLANEOUS SERVICES	349	556	850
Total COURT:		33,901	31,367	35,827
ADMINISTRATIVE				
10-43-110	SALARIES AND WAGES	302,253	324,929	337,000
10-43-111	PERFORMANCE BONUS	5,072	0	0
10-43-130	EMPLOYEE BENEFITS	1,687	1,368	1,700
10-43-131	EMPLOYER TAXES	24,086	24,286	27,020
10-43-132	INSUR BENEFITS	58,651	86,811	90,000
10-43-133	URS CONTRIBUTIONS	49,567	45,426	50,000
10-43-140	TERMINATION BENEFITS	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,451	3,642	5,500
10-43-220	PUBLIC NOTICES	0	1,093	1,500
10-43-230	TRAVEL	1,144	536	1,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,421	3,684	4,000
10-43-245	IT SUPPLIES & MAINT	19,520	19,767	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	361	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,979	10,127	14,000

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0
10-43-270	UTILITIES	0	700	0
10-43-280	TELEPHONE	5,486	3,587	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	4,070	5,000
10-43-315	PROF CONSULTANT SERVICES	5,070	2,300	2,300
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	3,527	5,000
10-43-325	PROF SERVICES - LEGAL	66,172	58,142	65,000
10-43-330	EDUCATION & TRAINING	2,425	1,652	4,000
10-43-350	ELECTIONS	0	200	200
10-43-440	BANK CHARGES	5,852	3,564	4,500
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,075	3,035
10-43-515	WORKERS COMPENSATION INS	897	3,548	3,800
10-43-610	MISCELLANEOUS SUPPLIES	158	613	1,000
10-43-620	MISCELLANEOUS SERVICES	3,763	3,573	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total ADMINISTRATIVE:		571,580	610,581	666,155
MUNICIPAL BUILDINGS				
10-45-110	SALARIES AND WAGES	19,597	37,757	44,250
10-45-111	PERFORMANCE BONUS	444	0	0
10-45-130	EMPLOYEE BENEFITS	120	307	330
10-45-131	EMPLOYER TAXES	1,554	2,802	3,385
10-45-132	INSUR BENEFITS	0	3,058	4,800
10-45-133	URS CONTRIBUTIONS	0	3,781	4,500
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS		49	50
10-45-230	TRAVEL	0	81	250
10-45-240	OFFICE SUPPLIES AND EXPENSE	0	14	150
10-45-245	IT SUPPLIES & MAINT	0	0	250
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	501	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,430	7,237	15,750
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0
10-45-270	UTILITIES	5,502	6,696	6,500
10-45-280	TELEPHONE		282	600
10-45-310	PROFESSIONAL & TECHNICAL		0	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES		976	1,000
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,322	1,400
10-45-515	WORKERS COMPENSATION INS		13	400
10-45-610	MISCELLANEOUS SUPPLIES	62	117	1,500
10-45-620	MISCELLANEOUS SERVICES		60	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0
Total MUNICIPAL BUILDINGS:		37,808	65,053	90,515

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
NON-DEPARTMENTAL				
10-50-330	TOWN EVENTS	1,227	1,211	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200
10-50-620	AUDIT	10,000	12,000	12,000
10-50-640	MISC SERVICES	15	17	1,000
10-50-650	INSURANCE CLAIMS	0	0	0
10-50-910	SALES TAX RECEIVED	9	22	250
Total NON-DEPARTMENTAL:		26,251	28,251	33,850
TRANSPORTATION				
10-51-325	PROF & TECH SERVICES - LEGAL	316	875	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0
10-51-635	MEDIAN	0	0	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0
10-51-638	TRAFFIC MANAGEMENT	995	874	5,000
10-51-640	MISCELLANEOUS	0	63	5,000
10-51-645	ALTA RESORT SHUTTLE	247,758	258,405	258,405
10-51-700	PARKING PERMITS	4,953	4,618	5,000
10-51-810	METERING	0	0	0
Total TRANSPORTATION:		254,022	264,836	274,655
CIVIL CODE ENFORCEMENT				
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
10-52-310	PROFESSIONAL & TECHNICAL	0	0	0
10-52-640	MISCELLANEOUS	0	0	0
Total CIVIL CODE ENFORCEMENT:		0	0	0
PLANNING AND ZONING				
10-53-120	COMMISSION REMUNERATION	900	3,825	4,500
10-53-131	EMPLOYER TAXES		58	250
10-53-220	PUBLIC NOTICES	63	0	0
10-53-230	TRAVEL	0	0	250
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150
10-53-310	PROFESSIONAL & TECHNICAL	40,575	27,893	34,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	42,471	58,404	75,000
10-53-330	EDUCATION AND TRAINING	75	350	500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,321	2,321

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
10-53-610	MISCELLANEOUS SUPPLIES	10	10	200
10-53-620	MISCELLANEOUS SERVICES	0	0	150
Total PLANNING AND ZOING:		86,904	92,861	117,321
POLICE DEPARTMENT				
10-54-110	SALARIES AND WAGES	746,586	814,291	925,000
10-54-111	PERFORMANCE BONUS	11,293	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0
10-54-130	EMPLOYEE BENEFITS	2,495	3,386	4,000
10-54-131	EMPLOYER TAXES	58,228	61,879	72,000
10-54-132	INSUR BENEFITS	129,736	152,422	155,000
10-54-133	URS CONTRIBUTIONS	135,324	169,576	200,000
10-54-135	MENTAL HEALTH RESOURCES		2,280	3,420
10-54-140	TERMINATION BENEFITS	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	14,007	17,653	24,000
10-54-230	TRAVEL	586	256	500
10-54-240	OFFICE SUPPLIES AND EXPENSE	698	1,390	1,500
10-54-245	IT SUPPLIES AND MAINT	13,780	23,616	25,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	1,115	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	16,029	18,748	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	23,622	39,236	40,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0
10-54-270	UTILITIES	7,620	7,467	10,000
10-54-280	TELEPHONE	9,813	8,945	14,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	10,529	12,530
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	607	5,000
10-54-330	EDUCATION AND TRAINING	4,126	1,228	10,000
10-54-470	UNIFORMS	2,375	5,920	8,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	13,492	15,068	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500
10-54-510	INSURANCE AND SURETY BONDS	15,146	14,767	14,767
10-54-515	WORKERS COMPENSATION INS	1,794	7,182	8,500
10-54-610	MISCELLANEOUS SUPPLIES	2,353	339	20,000
10-54-620	MISCELLANEOUS SERVICES	4,595	2,681	3,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
10-54-810	METERING	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0
Total POLICE DEPARTMENT:		1,218,096	1,380,581	1,608,717

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
POST OFFICE				
10-56-110	SALARIES AND WAGES	31,695	34,170	35,986
10-56-111	PERFORMANCE BONUS	861	0	0
10-56-130	EMPLOYEE BENEFITS	220	220	300
10-56-131	EMPLOYER TAXES	2,573	2,665	2,755
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0
10-56-230	TRAVEL	0	0	100
10-56-240	OFFICE SUPPLIES & EXPENSE	498	383	700
10-56-245	IT SUPPLIES AND MAINT	215	1,716	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,477	1,166	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	1,452	2,500
10-56-270	UTILITIES	1,852	2,681	2,700
10-56-280	TELEPHONE	1,300	1,164	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	20	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	44	100
10-56-510	INSURANCE & SURETY BONDS	681	679	700
10-56-515	WORKERS COMPENSATION INS	166	632	800
10-56-620	MISCELLANEOUS SERVICES	0	75	200
10-56-630	OVERAGE & SHORT	0	0	0
10-56-635	POST OFFICE INVENTORY	1,296	337	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total POST OFFICE:		44,727	47,385	53,341
BUILDING INSPECTION				
10-58-110	SALARIES AND WAGES	0	0	0
10-58-120	PLAN CHECKS	53,236	29,637	40,000
10-58-130	EMPLOYEE BENEFITS	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400
10-58-230	TRAVEL	21	0	0
10-58-280	TELEPHONE	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,680	24,643	35,000
10-58-325	PROF SERVICES - LEGAL	294	10,761	12,000
10-58-330	EDUCATION AND TRAINING	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	1,953	134	500
10-58-510	INSURANCE & SURETY BONDS	218	536	536
Total BUILDING INSPECTION:		67,403	65,710	88,436

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
STREETS - C ROADS				
10-60-110	SALARIES AND WAGES	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	15,230	17,236	17,500
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
Total STREETS - C ROADS:		15,230	17,236	25,500
RECYCLING				
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0
10-62-230	TRAVEL	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	1,148	1,500
10-62-310	CONTRACT SERVICES cardboard	23,304	22,782	31,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0
Total RECYCLING:		24,632	23,930	32,500
GIS				
10-66-110	SALARIES AND WAGES	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	4,824	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total GIS:		0	4,824	5,000
SUMMER PROGRAM				
10-70-110	SALARIES AND WAGES	687	2,251	3,250
10-70-111	PERFORMANCE BONUS	0	0	0
10-70-130	EMPLOYEE BENEFITS	40	0	70
10-70-131	EMPLOYER TAXES	57	185	250
10-70-132	INSUR BENEFITS		0	1,050
10-70-133	URS CONTRIBUTIONS		0	520
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,416	1,920	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	632	2,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,492	4,978	5,000

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0
10-70-320	USFS RANGER	24,000	12,000	12,000
10-70-470	TRAILS	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	971	1,149
10-70-515	WORKERS COMPENSATION INS	0	7	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total SUMMER PROGRAM:		33,842	22,944	31,789
IMPACT FEE				
10-72-110	SALARIES AND WAGES	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-72-280	TELEPHONE	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total IMPACT:		0	0	0
LIBRARY - COMMUNITY CENTER				
10-75-110	SALARIES AND WAGES	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	2,900	6,000
10-75-270	UTILITIES	3,624	4,494	6,600
10-75-280	TELEPHONE	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,036	1,500
10-75-620	MISCELLANEOUS SERVICES	0	0	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,576	8,430	14,700
OUR LADY OF THE SNOWS - COMMUNITY CENTER				
10-76-110	SALARIES AND WAGES	0	7,486	14,000
10-76-130	EMPLOYEE BENEFITS	0	0	0
10-76-131	EMPLOYER TAXES	0	551	1,340
10-76-132	INSUR BENEFITS		132	5,670
10-76-133	URS CONTRIBUTIONS		164	2,048
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	553	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	2,387	2,500

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
10-76-270	UTILITIES	0	4,536	5,000
10-76-280	TELEPHONE	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	2,130	2,215
10-76-515	WORKERS COMPENSATION INS	0	7	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	17,945	36,523
COMMUNITY DEVELOPMENT				
10-78-110	SALARIES AND WAGES	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0
TRANSFERS OUT OF GENERAL FUND				
10-90-510	TRANSFER TO WATER FUND	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	988,000	0	172,446
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		988,000	0	172,446
GENERAL FUND Expenditure Total:		2,440,363	2,701,726	3,135,987
GENERAL FUND TRANSFER OUT Total:		988,000	0	172,446
GENERAL FUND BUDGET		3,428,363	2,701,726	3,308,433
GENERAL FUND SUMMARY				
GENERAL FUND Revenue & Transfer IN Total:		3,576,604	3,263,811	3,308,433
GENERAL FUND Expenditure & Transfer OUT Total:		3,428,363	2,701,726	3,308,433
Net Total GENERAL FUND:		148,241	562,085	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026
Account Number	Account Title			
CAPITAL PROJECT FUND REVENUE				
INTERGOVERNMENTAL REVENUE				
45-33-400	STATE GRANT	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0
MISCELLANEOUS REVENUE				
45-36-100	INTEREST	74,891	43,968	40,000
Total MISCELLANEOUS REVENUE:		74,891	43,968	40,000
TRANSFERS INTO CAPITAL PROJECT FUND				
45-39-100	TRANSFER FROM GENERAL FUND	988,000	0	172,446
45-39-250	USE OF RESERVED FUNDS	0	0	1,161,873
Total TRANSFERS INTO CAPITAL PROJECT FUND:		988,000	0	1,334,319
CAPITAL PROJECT FUND EXPENSE				
MUNICIPAL BUILDINGS				
45-45-740	TOWN OFFICE	8,270	0	0
45-45-750	COMMUNITY CENTERS	1,056,396	28,738	1,110,500
Total EXPENDITURE:		1,064,666	28,738	1,110,500
POLICE DEPT				
45-54-741	BUILDINGS	0	20,510	33,000
45-54-742	VEHICLES	58,430	2,288	2,500
45-54-743	EQUIPMENT	59	47,919	52,000
Total EXPENDITURE:		58,489	70,717	87,500
OTHER EXPENDITURES				
45-70-740	SUMMER PROGRAM	0	0	20,000
45-70-741	UTILITY IMPROVEMENTS	14,455	545	545
Total EXPENDITURE:		14,455	545	20,545
TRANSFERS OUT OF CAPITAL PROJECTS FUND				
45-90-200	CONTRIB TO FUND BALANCE	0	0	155,774
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	155,774
CAPITAL PROJECT FUND Revenue & Transfer Total:		1,062,891	43,968	1,374,319
CAPITAL PROJECT FUND Expenditure Total:		1,137,610	100,000	1,374,319
Net Total CAPITAL PROJECT FUND:		-74,719	-56,032	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026
Account Number	Account Title			
WATER FUND REVENUE				
CHARGES FOR SERVICES				
51-34-100	WATER SALES	329,019	352,527	383,600
51-34-101	WATER SALES - OVERAGE	26,669	52,518	52,518
51-34-102	WATER SALES - OTHER	1,694	6,101	6,101
51-34-200	CONNECTION FEES	1,560	0	0
Total CHARGES FOR SERVICES:		358,942	411,146	442,219
MISCELLANEOUS REVENUE				
51-36-100	INTEREST EARNINGS	22,263	16,300	17,000
51-36-200	BOND PROCEEDS	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0
51-36-800	DONATIONS	0	0	0
51-36-810	IMPACT FEES	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0
51-36-900	MISCELLANEOUS	0	0	0
Total MISCELLANEOUS REVENUE:		22,263	16,300	17,000
TRANSFERS INTO WATER FUND				
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	298,599
Total TRANSFERS INTO WATER FUND:		0	0	298,599
WATER FUND EXPENDITURES				
51-40-110	SALARIES AND WAGES	15,320	16,086	16,086
51-40-111	PERFORMANCE BONUS	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0
51-40-131	EMPLOYER TAXES	896	941	1,000
51-40-132	INSUR BENEFITS	1,708	1,708	1,708
51-40-133	URS CONTRIBUTIONS	2,434	2,283	2,830
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	579	500
51-40-230	TRAVEL	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	8,381	8,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	22,931	33,602	48,500
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0
51-40-270	UTILITIES	16,134	20,148	21,500
51-40-280	TELEPHONE	1,507	1,212	1,500
51-40-305	WATER COSTS	10,148	11,598	15,000
51-40-310	PROFESS/TECHNICAL SERVICES	38,176	53,777	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
51-40-320	ENGINEERING/WATER PROJECTS	22,405	0	0
51-40-325	PROF & TECH SERVICES - LEGAL	4,153	1,176	2,000
51-40-330	EDUCATION AND TRAINING	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530
51-40-490	WATER TESTS	6,119	9,415	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,863	46,756	47,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,014	5,245
51-40-515	WORKERS COMPENSATION INS	299	1,139	1,126
51-40-610	MISCELLANEOUS SUPPLIES	0	0	500
51-40-620	MISCELLANEOUS SERVICES	4,400	3,909	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0
51-40-650	DEPRECIATION	75,384	0	60,900
51-40-740	CAPITAL OUTLAY	19,514	408,683	408,683
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
Total EXPENDITURES:		300,229	628,807	757,818
WATER FUND Revenue & Transfer Total:		381,205	427,447	757,818
WATER FUND Expenditure Total:		300,229	628,807	757,818
Net Total WATER FUND:		80,976	-201,361	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026
Account Number	Account Title			
SEWER FUND REVENUE				
CHARGES FOR SERVICES				
52-34-100	SEWER SERVICES	231,928	273,862	297,948
52-34-200	CONNECTION FEES	2,340	0	0
Total CHARGES FOR SERVICES:		234,268	273,862	297,948
MISCELLANEOUS REVENUE				
52-36-100	INTEREST EARNINGS	31,031	28,140	26,000
52-36-300	OTHER FINANCING SOURCES	0	0	0
52-36-900	MISCELLANEOUS	0	2,252	2,252
Total MISCELLANEOUS REVENUE:		31,031	30,392	28,252
TRANSFERS INTO SEWER FUND				
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	17,273
Total TRANSFERS INTO SEWER FUND:		0	0	17,273

Account Number	Account Title	2024-25	2025-26	2025-26
		Previous Year	Current year	Budget
		YTD Actual	YTD Actual	Approved
		6/30/2025	6/30/2026	6/30/2026
SEWER FUND EXPENDITURES				
52-40-110	SALARIES AND WAGES	13,534	14,211	15,500
52-40-111	PERFORMANCE BONUS	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	0	200
52-40-131	EMPLOYER TAXES	1,035	1,087	1,185
52-40-132	INSUR BENEFITS	1,504	1,545	1,100
52-40-133	URS CONTRIBUTIONS	2,151	2,625	2,500
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0
52-40-305	DISPOSAL COSTS	164,292	126,859	220,000
52-40-310	PROFESS/TECHNICAL SERVICES	9,360	8,808	9,000
52-40-320	ENGINEERING/SEWER PROJECTS		1,400	35,000
52-40-330	EDUCATION AND TRAINING		0	525
52-40-325	PROF & TECH SERVICES - LEGAL	123	25	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,321	3,500
52-40-515	WORKERS COMPENSATION INS	166	639	150
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300
52-40-620	MISCELLANEOUS SERVICES	847	1,379	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0
52-40-650	DEPRECIATION	9,969	0	23,763
52-40-740	CAPITAL OUTLAY	10,000	24,635	25,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0
Total EXPENDITURES:		217,153	187,932	343,473
SEWER FUND Revenue & Transfers Total:		265,299	304,254	343,473
SEWER FUND Expenditure Total:		217,153	187,932	343,473
Net Total SEWER FUND:		48,146	116,322	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		202,644	421,015	0

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 346,270	\$ 1,218,545	\$ 243,576	\$ 3,015,000	\$ 3,000,000	\$ 3,030,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 458,294	\$ 401,836	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 431,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,736,839	\$ 1,076,412	\$ 3,085,000	\$ 3,625,000	\$ 3,435,000	\$ 1,588,000	\$ 40,000	

ACCOUNT BALANCES	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 6/30/2026	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	keypad, radon, floor cleaner
Tom Moore Historic Structure Stabilization*	\$ 2,170	\$ 25,000	Tom Moore Restroom Study
Community Center Roof Safety	\$ 15,334	\$ 15,500	completed
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ 18,256	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	completed
AMO Truck Radios	\$ 37,249	\$ 40,000	
Speed Trailer #3	\$ 10,670	\$ 12,000	purchased
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545	\$ 545	need to amend budget to push unspent funds forward
Total	\$ 100,000	\$ 1,218,000	

Water Fund - Projects	YTD: 6/30/2026	Budget	Status
Engineering	\$ -	\$ -	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 402,274	\$ 408,683	
Master Water and Sewer Plan	\$ 6,380	\$ 9,611	need to amend budget to push unspent funds forward
Total	\$ 408,683	\$ 458,294	

Sewer Fund - Projects	YTD: 6/30/2026	Budget	Status
Engineering	\$ 1,400	\$ 35,000	
Sewer Line Extention (to ASL Cold Storage)	24,635	\$ 25,000	
Total	\$ 26,035	\$ 60,000	

* Any items in red are proposed, not approved.

Capital Projects Fund Plan
 Fund Balance: June 30, 2026
 \$ 1,598,095

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website									
45-45-750	Replace a Building				3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-	25,000	100,000						
45-45-750	Our Lady of the Snows Center Purchase	-	900,000							
45-45-750	OLS Setup **	11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	2,170	25,000	22,830						
45-45-750	Community Center Roof Safety	15,334	15,500							
45-54-741	Marshals Office Security Cameras	2,254	13,000	10,746						
45-54-741	Alta Central Roof Safety	18,256	20,000							
45-54-742	New AMO Truck	2,288	2,500	60,000						
45-54-743	AMO Mobile Data Terminals	-								
45-54-743	AMO Truck Radios	37,249	40,000							
45-54-743	Alta Central Dispatch Console	-			15,000					
45-54-743	Upgrade Centracom Phase 2	-					30,000			
45-54-743	Speed Trailer #3	10,670	12,000							
45-70-741	Master Water and Sewer Plan	545	545							
45-70-740	OLS Design Project (stairs, patio, trh restroom)	-	20,000	50,000						
Total Projects		100,000	1,218,545	243,576	3,015,000	3,000,000	3,030,000	-	-	-
									Budgeted Total 2026 - 2032	10,507,121

* Any items in red are proposed, not approved.

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects	
Fund Balance: June 30, 2026	
\$	231,605

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	-		40,000	40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	6,380	9,611							
51-40-740	Remote Water Meter Reading	29	40,000	39,971						
51-40-740	Cross Tow Water Line (\$650k)	402,274	408,683	139,865						
51-40-740	Lower Alta Distribution Line			182,000						
51-40-740	AC Pipeline Replacement - SR210					391,000				
51-40-740	Alta Storage Tank							1,200,000		
51-40-740	Ongoing Pipeline Replacement									3,753,959
Total Projects		408,683	458,294	401,836	40,000	391,000	40,000	1,200,000	40,000	3,753,959

** Any items in red are proposed, not approved*

Sewer Fund Projects	
Fund Balance: June 30, 2026	
\$	782,969

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering	1,400	35,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extension (to ASL Cold Storage)	24,635	25,000							
52-40-740	Sewer Line Extension (to GG trailhead restroom)	-		45,000						
52-40-740	Master Water and Sewer Plan									
52-40-740	Sewer Line Replacment #1 GMD			386,000						
52-40-740	Sewer Line Replacment #2					204,000				
52-40-740	Sewer Line Replacment #3a						33,000			
52-40-740	Sewer Line Replacment #3b						302,000			
52-40-740	Sewer Line Replacment #3c							388,000		
52-40-740	Ongoing Sewer Replacement									4,535,000
52-40-740	West Grizzley Sewer Extension									858,000
Total Projects		26,035	60,000	431,000	30,000	234,000	365,000	388,000	-	5,393,000

** Any items in red are proposed, not approved.*

**MINUTES
TOWN OF ALTA: COUNCIL MEETING
WORK SESSION, PUBLIC HEARINGS
Wednesday, June 17, 2026, 3:00 PM**

Post Office Building, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Craig Heimark (attended virtually)
Councilmember Elise Morgan
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Brooke Boone, Deputy Town Clerk

ALSO PRESENT: Polly McLean, Legal Counsel

NOT PRESENT: Councilmember Carolyn Anctil

WORK SESSION – 3:00 PM

1. **Call the work session to order**

00:00:00

Mayor Bourke called the work session of June 17, 2026 to order and welcomed everyone in the room.

2. **Our Lady of the Snows Community Center partnership with Alta Community Enrichment, Sara Gibbs and Aubrey Burnett**

00:01:15

Mayor Bourke recalled prior public interest and opposition expressed during discussions preceding the Town’s acquisition of Our Lady of the Snows (OLS) and stated that the purpose of the work session was to receive feedback regarding how the acquisition had functioned from ACE’s perspective.

Chris Cawley provided introductory remarks and reported that staff had recently met with ACE to review operations following the busiest portion of the year. Cawley stated that operations at the facility had been functioning well and noted discussions regarding rental rates, with staff determining that no changes were necessary at this time while remaining open to future evaluation. Cawley also referenced building maintenance and snow removal efforts and reported that the addition of full-time facilities manager to Town of Alta staff had improved oversight of the building and increased regular coordination and communication with ACE during event preparation and operations. Cawley further noted discussion of a potential architectural feasibility study in the upcoming fiscal year to evaluate modifications to the patio and surrounding grounds.

Jen Clancy explained that she had worked collaboratively with Sara Gibbs to refine projected budget figures and reported that revenue goals had been achieved and stated that event promotion efforts by ACE contributed to those outcomes. Clancy noted that staff continued to collect and review operational data related to facility maintenance and time commitments but indicated confidence in the current budget assumptions and expressed that budget estimates had aligned closely with actual performance.

Sara Gibbs thanked the Council for the opportunity to discuss the facility and maintain communication with Town leadership and staff. Gibbs reported that during fiscal year 2025–26, OLS hosted 190 events, including 120 ACE events and 70 additional uses such as classes, religious services, memorials, weddings, and rentals. Gibbs stated that rental revenue met initial projections at approximately \$21,000 and noted that, under the existing agreement, the Town received 65 percent of rental revenue and ACE received 35 percent.

Gibbs reflected on ACE's upcoming 30-year anniversary and summarized organizational accomplishments over the prior two decades, including event programming, grants, public art projects, artist residencies, and contributions supporting local educational programming. Gibbs acknowledged that ACE had originally opposed the Town's acquisition of OLS but stated that the organization adapted to the change and worked collaboratively with Town staff throughout implementation. Gibbs reported that operational transitions, including updates to fee schedules, agreements, and building procedures, had proceeded cooperatively and that communication with Town staff had supported successful operations.

Gibbs stated that centralized operations at OLS had improved functionality for ACE and commented positively on facility maintenance and support provided by Town staff, including the facilities manager. Gibbs also described lessons learned through managing rentals, noting that administration of the building involved not only scheduling and financial processes but also direct interaction with community members during significant personal events and varying user needs. Gibbs characterized the relationship between ACE and the Town as symbiotic, with both parties contributing to the building's ongoing operation and community use. Gibbs concluded by expressing support for continued partnership and interest in exploring a longer-term operating agreement in future discussions while emphasizing the facility's role as a community space.

Aubrey Burnett, speaking on behalf of the ACE Board, stated that ACE initially approached the arrangement with both enthusiasm and concern regarding whether the expanded responsibilities would broaden the organization's mission and require significant staff time. Burnett reported that, over the course of implementation, the experience had been positive and beneficial for the community, the Town, and ACE, and described the working relationship with Town staff as successful and collaborative. In response to a question from Mayor Bourke regarding overall satisfaction with the arrangement, Burnett confirmed that ACE had been pleased with the outcome and acknowledged Town staff for their support in establishing operations, relocating ACE into the building, and developing the systems necessary to support ongoing facility use.

Elise Morgan commented that community feedback regarding use of OLS had been positive and stated that renters had reported favorable experiences with the facility and its operations.

Gibbs identified growing requests for additional community-oriented programming at the facility, including early morning fitness classes, and explained that while wellness-related activities aligned generally with ACE's mission, expanding programming beyond ACE's established purpose required careful consideration. Gibbs stated that continued expansion of classes and recreational offerings could extend beyond ACE's organizational scope and suggested that future discussion could occur regarding whether broader community recreation programming should be considered separately from ACE operations or supported through another Town-led structure.

Councilmembers also discussed the value of continuing periodic updates regarding facility operations and reviewed event activity levels. Gibbs reported that the current year represented the highest annual event total to date, with 190 total events hosted and increased overall use compared to prior years. Bourke observed that the facility appeared to be well utilized. Clancy thanked ACE for the ongoing working relationship and noted that operations would continue to evolve through future collaboration. Cawley added a personal reflection that recognition by Gibbs at ACE events when he was a newcomer to Alta, some 20 years ago, did more for his sense of community belonging than any other experience. Cawley expressed appreciation for the continued partnership and support of ongoing operations at the facility.

3. Discussion regarding a CAPITAL Committee Charter

00:27:30

Morgan asked whether committee membership information was available on the Town website, adding that community members had expressed interest in understanding who served on the committee so they could identify points of contact for sharing ideas and questions related to the committee's work. Discussion included the possibility of creating a dedicated webpage containing committee information and serving as a future source of updates and project materials. Cawley agreed that a centralized webpage would be beneficial, particularly as capital improvement planning progressed and generated increased public interest.

Cawley reported that the first meeting of the Capital Committee, previously established by the Council, was scheduled for July 15, 2026. Cawley reviewed the committee's working title, Citizens Advisory Panel to Improve the Town of Alta (CAPITAL), and noted that the committee could consider changing the name in the future if desired. Cawley noted that a Council representative, Craig Heimark, had been appointed pursuant to the committee structure. Cawley explained that the committee's intended purpose was to review capital improvement proposals and provide recommendations to the Town Council regarding project budgets and funding options. Cawley further reported that staff had prepared a draft committee charter, included in the meeting packet, to establish the committee's purpose, authority, and operating procedures. Staff indicated that formal adoption of the charter was anticipated at the July council meeting.

Cawley outlined anticipated agenda topics for the initial meeting, including organizational matters such as selection of a committee chair, review of the draft committee charter, orientation to OPMA requirements, and introductory discussion regarding capital planning efforts. Cawley stated that staff intended to provide background information on Town infrastructure priorities, capital planning concepts, municipal funding mechanisms, and distinctions between funding tools available to local

government. Cawley noted that staff anticipated continuing to refine processes to maintain compliance while minimizing administrative burden. Cawley also summarized staff and legal review regarding applicability of OPMA to the committee and explained that the committee was being treated as a public body due to its creation by Council action, advisory function, and use of Town resources. Cawley stated that meetings would therefore be publicly noticed, include agendas, remain open to the public, and require minutes and recordings.

Heimark discussed the role of the Town Council liaison to the Capital Committee and stated that the liaison's function should remain focused on process, administration, and supporting the committee's work rather than influencing discussion or outcomes. Heimark expressed the view that committee recommendations should reflect independent community perspectives and stated that maintaining separation between Council viewpoints and committee deliberations would help preserve the advisory nature of the body and provide the Council with unbiased feedback for future decision-making. Additional discussion addressed attendance by Councilmembers at committee meetings, with Councilmembers acknowledging the importance of maintaining the committee's independence while remaining informed through meeting records and updates.

Cawley reviewed the proposed Capital Committee charter and stated that staff intended to bring the document forward for adoption at the July Council meeting in advance of the committee's first meeting. Cawley explained that the charter established the committee's authority to provide recommendations to the Town Council regarding capital improvement proposals, project prioritization, estimated costs, and potential funding approaches. Cawley noted that future meeting frequency would be determined by the committee and stated that staff intended to ensure sufficient information and project materials were available to support productive discussion.

Cawley also provided an update on related capital planning efforts and reported that staff had taken steps to support long-term project planning, including advancing a Town engineering contract and initiating procurement for a municipal financial advisor to assist with evaluating financing options and potential future debt issuance.

Councilmembers expressed general support for the draft charter and indicated readiness to consider formal adoption at a future meeting. Cawley stated that staff would review and refine the ethics provisions before returning the charter for action and noted that additional opportunity would remain for Council input prior to adoption.

Heimark then returned discussion to capital planning strategy and emphasized the importance of obtaining early community guidance regarding the scale and affordability of future capital projects. Heimark stated that decisions regarding project scope and potential financing should be informed by community input before advancing too far into design work and suggested that the committee's early work focus on identifying practical funding expectations and community support levels. Cawley agreed that understanding funding capacity was an important outcome of the next planning phase and explained that upcoming work was intended to establish project scope, construction budget ranges, and financing considerations before advancing further into design. Cawley added that engagement of a municipal financial advisor would support future evaluation of financing options, including debt financing mechanisms available to the Town. Mayor Bourke summarized the discussion by noting the importance of identifying an upper spending threshold for future projects.

4. **MOTION TO ADJOURN**

00:59:50

MOTION: Elise Morgan motioned to adjourn, and Dan Schilling seconded.

VOTE: All were in favor. The public hearing was unanimously adjourned.

RESULT: APPROVED

ALTA TOWN COUNCIL MEETING – 4:00PM

1. **Call the meeting to order**

00:00:00

Mayor Bourke called the June 17, 2026 Alta Town Council meeting to order and welcomed all.

2. **Statement (to be read at meeting) from Budget Officer that the FY27 Interim General Fund Budget includes a proposed property tax rate increase according to Utah Code 59-2-9-919(4)**
- a. **that the Town of Alta is considering levying a tax rate that exceeds the fiscal year taxing entity's certified tax rate;**
 - b. **the approximate dollar of and amount of an purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase described in (a) above is \$100,000 for the purposes stated in the Property Tax Impact Schedule including wage increases, employee insurance benefits, Central Wasatch Commission contribution, resort shuttle costs, implementing Civil Code Enforcement Program, purchasing building permit software, and legal expenses associated with building inspections.**
 - c. **The approximate percentage increase in ad valorem tax revenue for the Town of Alta based on the proposed tax rate increase described in (a) above is about 25%; and**
 - d. **If the Town of Alta proceeds with the proposed tax rate increase, the Town of Alta will provide notice of and conduct a public hearing, as required by Utah State Code, at which members of the public will have an opportunity to provide comments on the proposed tax rate increase. This Truth in Taxation Hearing is scheduled for August 11, 2026 at 6:00PM at the Alta Post Office Building, 10351 E Hwy 210, Alta Utah and will have the option to attend virtually.**

00:00:30

Jen Clancy, Town Clerk, stated that the FY27 Interim General Fund Budget includes a proposed property tax rate increase according to Utah Code 59-2-9-919(4). Clancy stated that the Town of Alta is considering levying a tax rate that exceeds the fiscal year taxing entity's certified tax rate, and that the approximate dollar of and amount of an purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase described in (a) above is \$100,000 for the purposes stated

in the Property Tax Impact Schedule including wage increases, employee insurance benefits, Central Wasatch Commission contribution, resort shuttle costs, implementing Civil Code Enforcement Program, purchasing building permit software, and legal expenses associated with building inspections. The approximate percentage increase in ad valorem tax revenue for the Town of Alta based on the proposed tax rate increase is about 23%; and if the Town of Alta proceeds with the proposed tax rate increase, the Town of Alta will provide notice of and conduct a public hearing, as required by Utah State Code, at which members of the public will have an opportunity to provide comments on the proposed tax rate increase. This Truth in Taxation Hearing is scheduled for Tuesday, August 11, 2026 at 6:00PM at the Alta Post Office Building, 10351 E Hwy 210, Alta Utah and will have the option to attend in person or virtually. Clancy noted the agenda was produced before the tax rate percent was available so she referred to the current figure in the meeting.

3. **Presentation of Property Tax Impact Schedule by Budget Officer**

00:02:55

Jen Clancy, the Budget Officer, presented the Property Tax Impact Schedule and reported that the information had been made available to the public both at the meeting and on the Town's website in multiple locations. Clancy stated that the Town of Alta was proposing an increase in the property tax rate from .000834 to .000979, representing an estimated \$100,000 increase in property tax revenue, or approximately a 22.56% increase.

Clancy explained the estimated impact on taxpayers, noting that based on an average residential property value of ~\$1.7 million, the proposed increase would result in an estimated annual tax increase of approximately \$176 for properties receiving the residential exemption and approximately \$321 for properties without the exemption or for business classifications. Clancy further explained that the schedule also identified proposed budget items that would be reduced or eliminated if the Council did not approve the proposed property tax increase, including wage adjustments and other departmental funding items. Councilmembers acknowledged the importance of clearly communicating the impacts and tradeoffs associated with the proposed tax adjustment.

4. **The Property Tax Impact Schedule is a separate item on the agenda and is available to the public as a separate document from other budget documents and printed copies are available to the public**

00:05:50

Mayor Bourke noted the property tax impact schedule is a separate item on the agenda and that it was made available to the public as a separate documents from other budget documents and printed copies are available.

5. **Presentation of the proposed FY27 Interim General Fund Budget**

00:06:40

Clancy and Cawley provided a presentation on the proposed FY27 interim general fund budget, which outlined key decision points affecting the Town's four funds: general, water, sewer, and capital projects. Clancy explained that the key policy decisions in the general fund budget were whether to pursue a \$100,000 property tax revenue increase through truth-in-taxation procedures and whether to adopt a 1% municipal transient room tax ordinance. Cawley acknowledged multiple iterations of the budget had been developed internally in response to evolving council discussions and noted that an interim budget would need to be adopted regardless of whether either revenue proposal was approved that day.

Clancy reviewed proposed budget changes, including increased contributions to the Central Wasatch Commission, contractual increases to the resort shuttle program, continued funding for a land use planner, dissolution of the impact fee program, and a 3% cost-of-living wage adjustment for Town staff. Clancy described new and ongoing capital and operational items, including a grant-supported general plan update, the Grizzly Gulch Trailhead restroom project, and anticipated expenses associated with bringing the OLS facility online.

Succession planning for the Town's public safety leadership was also presented, with Clancy noting planned overlap hiring and onboarding costs in FY27, including equipment and transition expenses totaling approximately \$111,000. Mike Morey then described the anticipated timeline for hiring a replacement and emphasized the need for a long overlap period to ensure continuity, training, and preservation of institutional knowledge. Council members and staff discussed the importance of maintaining public safety culture, operational standards, and administrative continuity, while emphasizing cultural continuity and risk management. Cawley noted that an overlap period would provide the opportunity to address outstanding administrative workload tasks while maintaining service levels. Additional council discussion highlighted the broader context of increasing public safety complexity and the importance of ensuring qualified future leadership.

The council then returned to budget impacts, where Clancy explained that even with proposed revenue increases, the budget would still require approximately \$240,000 in cash reserves to balance. Clancy summarized the proposed 1% transient room tax increase, estimating approximately \$200,000 in annual revenue and noting it would raise the Town's combined rate to 16.12%, among the highest in the state. Staff also presented contingency adjustments in the event the tax was not adopted, including reductions to shuttle service funding, elimination of a business license study, reductions to the contract planner budget, and deferral of hiring the public safety successor. Cawley discussed concerns about the sustainability of a voluntary contribution model for shuttle funding and indicated that maintaining service levels would likely require stable dedicated revenue sources.

Clancy presented proposed rate increases to water and sewer customers, including a 9% water rate increase and a 10% sewer rate increase, alongside modest infrastructure replacement allocations. Cawley emphasized long-term infrastructure challenges, noting the aging water system and the need for ongoing rate adjustments to address deferred maintenance and system reliability. Clancy provided estimated impacts to residential utility bills and clarified that sewer cost increases were partly driven by pass-through expenses from Cottonwood Improvement District (CID). Cawley reviewed ongoing

sewer and restroom-related infrastructure work in the West Grizzly area, including extension of sewer service lines and coordination with the CID.

Clancy concluded the presentation by outlining next steps for the meeting, including upcoming public hearings and procedural steps for receiving public comment on the budget and related ordinances.

6. **Public Hearing: to receive public comment on the proposed Alta Special Service District budget of \$0 and Certified Tax Rate of zero**

00:47:45

Mark Haik stated that the special service district in question was believed to have been established in the mid-to-late 1980s to provide municipal services to real property taxpayers. Haik explained that the district reportedly went without formal board meetings or budgets for approximately 20 years until a records request brought this to light, at which point counsel advised that the district could remain in place with a zero budget. Haik further stated that the service area had been discussed historically in relation to extending sewer, fire protection, and municipal water services to properties that were not being served. Haik noted that the district had continued for roughly 16 years with a zero budget and described it as having provided limited benefit to taxpayers over several decades. Haik also referenced prior concerns raised regarding wildfire-related insurance impacts and asserted that inadequate fire protection could contribute to increased insurance costs for residents. Haik concluded by recommending that the district develop a budget and plan to provide municipal services, including sewer, water, and fire protection, and noted that deferred maintenance and limited infrastructure investment over time would likely make future funding needs more significant.

7. **Public Hearing: to receive public comment on the proposed FY26 Final Budgets for the General Fund, Capital Projects Fund, Water Fund, and Sewer Fund**

00:51:30

No public comment

8. **Public Hearing: to receive public comment on the proposed FY27 Interim General Fund Budget**

00:52:25

Rosie O'Grady thanked staff for the work on the FY27 budget and reiterated prior concerns regarding the proposed 1% transient room tax, stating it placed an undue burden on lodging properties and condominiums when compared to nearby competitors. O'Grady stated that, when combined with lodging and dining taxes, guest stays already resulted in significant tax burdens and that additional increases could contribute to pricing challenges and "sticker shock" for visitors, creating difficulty for lodging businesses in balancing inflationary pressures and competitiveness. O'Grady further stated that the town shuttle was not a direct component of the Alta Lodging business model but acknowledged participation in supporting community transportation needs. O'Grady asked whether there had been consideration or discussion with UDOT regarding future funding and transit support in the event that

UTA services were reduced or phased out in the canyon, noting uncertainty about how transit funding would be maintained going forward.

Maughan, representing Alta Ski Area, stated that the ski area monitors public feedback and media coverage related to Alta and the surrounding community. Maughan reported that while skiing conditions were generally viewed positively, there was a consistent perception in publications and customer feedback that lodging in Little Cottonwood Canyon was among the most expensive in the ski industry. Maughan noted this perception aligned with concerns previously raised regarding “sticker shock” for visitors and emphasized that this sentiment was present in broader market feedback being observed by the ski area.

9. **Public Hearing: to receive public comment on the proposed FY27 Budgets for Capital Projects Fund, Water Fund, and Sewer Fund**

01:01:15

No public comment

10. **Public Hearing: to receive public comment regarding Ordinance 2026-O-8 setting the compensation of Elective and Statutory Officers**

01:01:30

No public comment

11. **Citizen Input**

01:03:30

Mark Haik stated that earlier in the spring, Councilmember Morgan had expressed strong confidence in the town’s past expert advisors, and Haik referenced comments from a citizen engagement session in May questioning the lack of long-term capital set-asides and reinvestment for maintenance, which had reportedly contributed to current infrastructure deficits. Haik noted that a citizen advisory committee had been proposed to provide guidance on capital expenditures and referenced a prior suggestion that certain community members, including Maughan, Margaret Bourke, and Haik, serve on that committee. Haik stated that he believed public participation in town meetings was limited and commented on perceived divisions within the community, including differences between service areas and property ownership status among participants. Haik further stated that understanding the scale of potential bond-funded improvements would be important for determining what projects could realistically be pursued. Haik expressed that he recognized only one committee member by name and questioned the level of familiarity other members may have with town issues. Haik concluded by reiterating concerns about long-term deferred maintenance and infrastructure replacement needs, stated that financing costs were likely to increase, and suggested that the town would need to return to taxpayers regularly to address capital funding requirements.

Margaret Bourke commended the Town for ongoing interagency and organizational partnerships discussed during the meeting and recent work sessions. Bourke referenced collaboration with ACE related to the OLS facility and noted that the partnership was reported to be functioning well for all parties involved. Bourke also highlighted coordination between the Town and the ski area regarding the Grizzly Gulch restroom project, stating that the project was well underway and expected to be completed by the end of the year. Bourke concluded that such partnerships were important to the Town's ability to successfully complete projects and expressed appreciation for the collaborative efforts.

12. Alta Ski Area update, Mike Maughan

01:09:40

Mike Maughan provided an update on statewide and local ski industry visitation trends, noting that skier visits across Utah had declined approximately 22% year over year, while Alta Ski Area experienced a smaller relative decline, attributed in part to strong snow conditions and late-season visitation increases when other resorts closed early. Maughan reported that visitors were shifting toward more budget-conscious pass products across Utah ski areas, although Alta's season pass sales were tracking roughly even with or slightly above the previous year. Maughan expressed cautious optimism for the upcoming season, noting that early snow conditions and operational timing could influence performance.

Maughan also provided updates on seasonal operations and capital and infrastructure projects, including completion timelines for summer road work, campground improvements such as ADA ramp installation and campsite adjustments, and progress on lift-related and terrain modification projects. Maughan reported ongoing coordination with the Town and partners on the Grizzly restroom project, storage building completion, and other facility upgrades, as well as utility coordination work involving Rocky Mountain Power for power line relocation and upgrades, which may include temporary outages during switching.

Maughan concluded by announcing plans to retire as general manager of Alta Ski Area at the end of the operating season, stating that the Alta Ski Area board had begun a recruitment process for a successor with applications open through July 1. Maughan indicated intent to remain available in an advisory capacity during the transition and emphasized the importance of selecting leadership aligned with Alta's operational culture, community cooperation, and focus on maintaining the ski experience.

13. Discussion and possible action to adopt Resolution 2026-R-14 appointing Jon Nepstad to the Alta Planning Commission

01:19:30

Mayor Bourke noted that Nepstad's prior term had recently expired and that Nepstad had continued serving in an informal capacity in the interim.

Nepstad stated that he had enjoyed serving on the Planning Commission, including several years as chair, and described his professional background in planning work across the Rocky Mountain region. Nepstad reported a long personal connection to Alta and expressed appreciation for ongoing collaboration with Town staff, stakeholders, and commission members.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-14. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-14 was unanimously approved.

RESULT: APPROVED

14. Discussion and possible action to adopt Resolution 2026-R-15 adopting the FY26 Final Budgets for the General Fund, Capital Projects Fund, Water Fund, and Sewer Fund

01:23:30

MOTION: Elise Morgan motioned to approve Resolution 2026-R-15. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-15 was unanimously approved.

RESULT: APPROVED

15. Discussion and possible action to adopt Resolution 2026-R-16 adopting the Alta Special Service District budget of \$0 and Certified Tax Rate of zero

01:24:20

MOTION: Dan Schilling motioned to approve Resolution 2026-R-16. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-16 was unanimously approved.

RESULT: APPROVED

16. Discussion and possible action to adopt Resolution 2026-R-17 of the Alta Town Council adopting the Property Tax Impact Schedule and acknowledging that:

- a. A separate item is included on the agenda for the June 17, 2026 public meeting notifying the public that the Town's Budget Officer made a statement that the interim budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah Code,
- b. Acknowledging that the Budget Officer presented to the Town Council, as a separate item on the agenda, in the same public meeting, a Property Tax Impact Schedule separate from other budget documents, as defined in Section 59-2-924 of the Utah Code,
- c. Directing that the Property Tax Impact Schedule shall be available for public inspection and will be included as a separate agenda item at each

public hearing prior to June 30 at which the Town Council discusses the proposed general fund budget for fiscal year 2026-27.

01:25:00

Schilling read agenda item 16 as posted above in full for the record. Mayor Bourke brought attention to the significance of his vote to increase his own taxes.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-17. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-17 was unanimously approved.

RESULT: APPROVED

17. Discussion and possible action to adopt Resolution 2026-R-18 adopting the proposed property tax rate

01:27:00

Clancy explained that this agenda item represented one component of the overall FY27 budget process and clarified that the proposed tax rate was 0.000979, which if adopted would be incorporated into the interim budget following Council action.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-18. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-18 was unanimously approved.

RESULT: APPROVED

18. Discussion and possible action to approve Ordinance 2026-O-8 setting the compensation of elective and Statutory Officers

01:28:20

MOTION: Dan Schilling motioned to approve Ordinance 2026-O-8. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2026-O-8 was unanimously approved.

RESULT: APPROVED

19. Discussion and possible action to approve Ordinance 2026-O-9 adopting Title 3 Chapter 6 Article F Transient Room Tax

01:28:45

Mayor Bourke introduced the transient room tax for council discussion. Morgan noted that the transient room tax had been discussed for several years and stated that while there had been prior discussion about delaying action, she understood there was also a view that implementation was appropriate at this time, acknowledging both the policy history and its anticipated impact on the community. Schilling stated that, given ongoing and future financial needs including capital planning efforts and the creation of a citizen capital committee, it would be inappropriate not to implement the tax, though he expressed personal hesitation about the decision. Heimark stated that while he understood concerns from lodging businesses, the Town had significant service obligations supporting the ski industry and visitor population, noting that a large share of visitation was non-resident and that related costs were substantial relative to the Town's budget. Heimark stated that the tax was necessary to support long-term capital planning and public services.

MOTION: Dan Schilling motioned to approve Ordinance 2026-O-9. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2026-O-9 was unanimously approved.

RESULT: APPROVED

20. Discussion and possible action to approve Resolution 2026-R-19 adopting the FY27 Interim General Fund budget

01:33:20

MOTION: Elise Morgan motioned to approve Resolution 2026-R-19. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-19 was unanimously approved.

RESULT: APPROVED

21. Discussion and possible action to approve Resolution 2026-R-20 repealing and replacing water use rates

01:33:50

MOTION: Dan Schilling motioned to approve Resolution 2026-R-20. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-20 was unanimously approved.

RESULT: APPROVED

22. Discussion and possible action to approve Resolution 2026-R-21 repealing and replacing sewer use rates

01:34:15

MOTION: Elise Morgan motioned to approve Resolution 2026-R-21. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-21 was unanimously approved.

RESULT: APPROVED

23. Discussion and possible action to approve Resolution 2026-R-22 adopting the proposed FY27 budgets for Capital Projects Fund, Water Fund, and Sewer Fund

01:34:45

MOTION: Dan Schilling motioned to approve Resolution 2026-R-22. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-22 was unanimously approved.

RESULT: APPROVED

24. Discussion and possible action to approve Resolution 2026-R-23 adopting the Capital Projects Plan

01:35:30

MOTION: Elise Morgan motioned to approve Resolution 2026-R-23. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-23 was unanimously approved.

RESULT: APPROVED

25. Discussion and possible action to approve Resolution 2026-R-24 repealing and replacing the fee schedule

01:36:30

Clancy explained that the primary updates related to water and sewer rates, along with several administrative adjustments, including updating outdated document duplication practices and updating GRAMA related hourly charge rates, and the increase to the hourly rate for marshal services.

MOTION: Dan Schilling motioned to approve Resolution 2026-R-24. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Resolution 2026-R-24 was unanimously approved.

RESULT: APPROVED**26. Discussion and possible action to adopt Ordinance 2026-O-10 to establish the FY27 town council meeting schedule**

01:37:25

Clancy noted this was to correct some errors.

MOTION: Elise Morgan motioned to approve Ordinance 2026-O-10. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2026-O-10 was unanimously approved.

RESULT: APPROVED**27. Discussion and possible action to adopt Ordinance 2026-O-11 amending the Town of Alta zoning map to reflect Base Facilities Zones A, B, C or action to continue to a date uncertain**

01:38:25

Cawley introduced the proposed amended Town of Alta zoning map which reflects base facility zones A, B, and C, and clarified that the amendment was part of ongoing zoning updates and included corrections and refinements related to the base facility zone. Cawley further explained that the purpose of the amendment was to formally recognize three subzones within the base facility commercial zoning district, which applied to eight private properties, and to ensure the zoning map accurately reflected distinct regulatory categories already established in prior ordinance language. Cawley stated that the amendment also addressed minor corrections to map labeling and clarified that no changes were being made to underlying zoning boundaries, which had remained consistent since earlier adoption of the Town's zoning map. Cawley noted that a separate, more complex issue regarding zoning boundary alignment existed but was not being resolved through this action, and recommended adoption of the map amendment while acknowledging that additional work would be needed in the future.

Councilmembers discussed the history of the base facility zoning framework, including prior use of business names in zoning descriptions and the evolution toward more formal zoning district designations. Morgan stated that the original structure had been developed to accommodate existing businesses and that she believed further refinement of zoning boundaries may warrant additional review, potentially involving the Planning Commission. Schilling supported moving forward with the amendment, noting that the Council could revisit related zoning issues in the future.

MOTION: Elise Morgan motioned to approve Ordinance 2026-O-11. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, Ordinance 2026-O-11 was unanimously approved.

RESULT: APPROVED**28. Mayors report**

01:48:50

Mayor Bourke reported that the 45th annual Canyon Cleanup was held on June 2 with approximately 200 participants, including residents and volunteers across multiple demographics, and credited Town staff for organizing the event. Mayor Bourke stated that the event was well attended and reflected strong community support and engagement.

Mayor Bourke provided updates on additional town projects and regional matters, including ongoing construction of a new Grizzly Gulch trailhead restroom facility and acknowledgment of partners involved in advancing the project. Mayor Bourke also reported that Sandy City councilmembers had recently voted to eliminate its contribution to the Central Wasatch Commission and noted related public opposition to that decision. Mayor Bourke further referenced changes in funding discussions for emergency medical services provided by the Unified Fire Authority and noted potential implications for regional service funding structures.

Mayor Bourke announced upcoming community events, including a July 5 America's potluck at the Town Park and the July 20 regional meeting of mayors to be hosted in Alta. Mayor Bourke also referenced broader regional public safety and wildfire preparedness concerns in coordination meetings with fire officials. Mayor Bourke concluded by encouraging civic participation and potential candidacy for upcoming local elections as a couple councilmembers' terms approach expiration and noted upcoming meetings with fire officials to discuss seasonal wildfire risk and emergency preparedness planning.

Mayor Bourke announced the next council meeting would be held on July 8th at 4pm.

(Craig Heimark lost virtual connection in the middle of the Mayor's report for a brief minute)

29. Approval of a Consent Agenda including the following items:

- a. **May 13, 2026 Town Council Meeting Minutes**
- b. **June Staff and Finance Reports**
- c. **Authorize Town Manager to enter into an Agreement for building department services**
- d. **Authorize Town Manager to enter into an Agreement for town engineer services**
- e. **Authorize Town Manager to enter into an Agreement for Cooperative Wildfire Systems with Utah Forestry Fire and State Lands**

02:00:30

Clancy noted that staff had consolidated non-roll call items into the consent agenda to streamline Council action and explained that items could be removed from the consent agenda for separate consideration if needed before final vote.

Morgan provided comment emphasizing the importance of regional emergency response services, referencing a recent incident involving an employee who received emergency medical care from Unified Fire Authority personnel. Morgan also referenced wildfire risk awareness, including observations from a recent ski industry conference and examples of wildfire impacts at other resort communities, and stated support for the cooperative wildfire preparedness agreement due to increasing fire risk conditions.

Schilling supported the wildfire preparedness and coordination efforts, noting the importance of continued planning for wildfire interface risks. Cawley clarified that the wildfire agreement was a standard update reflecting changes in state code, shifting responsibility for execution from the fire authority to the jurisdiction, and confirmed that it primarily addressed cost allocation in the event of wildfire response rather than introducing new operational commitments. Morgan further noted ongoing state level focus on wildland urban interface (WUI) issues and expressed reassurance that legislative attention to wildfire risk could support future mitigation efforts.

MOTION: Dan Schilling motioned to approve the consent agenda and Elise Morgan seconded.

VOTE: All in favor. The consent agenda was unanimously approved.

RESULT: APPROVED

30. Appointment of the Building Official by the Mayor

02:06:15

Cawley explained that Town code authorizes the mayor to designate a building official and that, while Council ratification was not required, it was appropriate to place the appointment on the record during a council meeting. Cawley stated that the Town had contracted with Sunrise Engineering to provide building department services, including engineering and building official functions, noting that the firm was a regional provider with experience managing municipal building departments. Cawley identified James Short, associated with Sunrise Engineering, as the individual serving in the building official role across multiple jurisdictions and recommended formalizing the appointment.

Mayor Bourke then appointed James Short as the Town's building official. Schilling and Morgan acknowledged the appointment without objection.

31. Questions regarding Departmental Reports

02:09:15

Schilling congratulated Brooke Boone on receiving her notary certification.

Clancy reiterated that the Council had approved moving forward with a property tax revenue increase and noted that a public hearing on the matter was scheduled for August 11 at 6:00 p.m. at the Post

Office Building. Clancy also confirmed that the Council had approved adoption of the municipal transient room tax and explained that the Town would notify the State Tax Commission resulting in an effective date of October 1, 2026 and indicated that staff would communicate with lodging properties to communicate the change.

Schilling gave recognition of an upcoming memorial event for Tina Biddle.

32. New business

02:13:25

Heimark raised the topic of using artificial intelligence tools to support the preparation and communication of Town materials, noting positive initial feedback and discussing potential applications for improving clarity and accessibility of financial and policy information. Morgan expressed support for improved summaries but raised concerns about ensuring that full packets remain available and that summaries do not unnecessarily increase document length.

33. Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1)(c)

02:16:50

MOTION: Elise Morgan motioned to approve a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1)(c). Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes, a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1)(c) was unanimously approved.

RESULT: APPROVED

***** CLOSED MEETING COMMENCED *****

(Craig Heimark left the meeting)

The Mayor reconvened the June 17, 2026 meeting following a closed meeting.

34. Motion to adjourn

MOTION: Elise Morgan motioned to adjourn, and Dan Schilling seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 8th day of July, 2026

Jen Clancy, Town Clerk

DRAFT

TO: Town of Alta Mayor and Town Council

FROM: Polly McLean, Cameron Platt

DATE: June 30, 2026

RE: Discussion of Fire Restrictions

Background: The Town of Alta is not subject to State Forestry declarations regarding Stage 1 or Stage 2 restriction. As a municipality, it must implement any restrictions itself. However, the Town of Alta already has proactively put into place significant wildfire-related restrictions through:

1. Alta Municipal Code Section 5-3C-7.3: FIRE RESTRICTIONS **prohibits open flames, smoking and fireworks** everywhere in town year round. The only exceptions are **campfires built within the facilities provided for them in improved campgrounds, picnic areas or permanently improved places of habitation.**
https://codelibrary.amlegal.com/codes/altaut/latest/alta_ut/0-0-0-4449#JD_5-3C-7
2. Resolution No. 2026-R-4 (Town-wide Class C Fireworks Restrictions for the summer period). State Code supersedes our local code and requires towns to allow fireworks during the July holidays unless we adopt a resolution based on historic hazardous environmental conditions. Based on our historic conditions, the Town has banned fireworks during these two July holiday periods.
<https://storage.googleapis.com/juniper-media-library/130/2026/04/2026-R-4%20Fireworks.pdf>

These provisions already regulate or prohibit many activities commonly addressed by State Stage 1, State Stage 2, and U.S. Forest Service (“USFS”) Stage 1 restrictions.

1. **State Stage 1** restrictions have **substantially the same open flame, smoking and fireworks prohibitions** that Alta already has in place. (requires fires to be in approved fire rings or grills at developed campgrounds and day-use areas with pressurized water systems, or in permanently constructed fire pits at private residences with access to pressurized water.)

Stage 1 additionally prohibits:

- Cutting, welding, or grinding metal in areas of dry vegetation and
- Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.

Council may want to include those two extra provisions in the Alta Code in the future so that they are in effect at all times.

2. **State Stage 2** restrictions are the same as Stage 1 except they are more restrictive for open flames and include prohibitions on **any fire** including at campgrounds or

homes. It is a no ember rule. The only exceptions are: Devices using pellets, pressurized liquid or gas (stoves, grills or lanterns) that include shutoff valves when used in an area at least three feet or more from flammable material such as grasses or pine needles.

3. **USFS Stage 1** uses slightly different terminology than the State Stage 1 restrictions. Allows for fires in fire structures within designated areas, allows gas camp stoves

See chart at end of report for a comparison of the restrictions.

Note: Fireworks are prohibited in Alta and on USFS land at all times.

Jurisdictionally within the Town of Alta, USFS land is only subject to USFS requirements which as of June 30, 2026 has **not** implemented Stage 1. All other land is subject to Town of Alta requirements. Elsewhere in Little Cottonwood Canyon, Salt Lake County has adopted Stage 2 restrictions.

Next steps:

Attached for your consideration is an ordinance to match the Stage 2 State restrictions which restricts outdoor fires. It also includes the welding/cutting of metals and small engines without spark arrestor. State Code requires that any restrictions be put in place by the legislative body.

In order to address this issue in the future, you could consider the following options:

- 1) Amend AMC 5-3C-7.3 to include all fires (stage 2) for the summer months.
- 2) Evaluate fire danger in May when considering the annual fireworks resolution and put more restrictive open flame prohibitions at that time if warranted.
- 3) Have as a standing item on the Council agenda in the summer to consider of increasing the restrictions, and evaluate the risk every month.
- 4) Hold a special meeting when needed.
- 5) The Mayor could declare a local emergency, issue an emergency order.

Future Code Amendments/Clean Up:

- 1) Consider matching AMC 5-3C-7.3 more closely to Stage 1 fire restrictions.
- 2) Consider updating AMC 5-3C-7.3 to clarify definitions such as “facilities” and “permanently improved places of habitation.” And define what a fire pit is or require spark arrestors.

Topic	Alta 5-3C-7.3	State Stage 1	State Stage 2	USFS – Stage 1
Open flames & campfires	Setting, building, maintaining, attending or using open flames of any kind is prohibited, except campfires built within the facilities provided for them in improved campgrounds, picnic areas or permanently improved places of habitation.	Open fires are prohibited except in approved fire rings or grills at developed campgrounds and day-use areas with pressurized water systems, or in permanently constructed fire pits at private residences with access to pressurized water.	Building, maintaining, attending or using, campfire, or stove fire.	<p>Prohibited: Igniting, building, maintaining, or using a fire, including charcoal and briquettes. This includes smudge pots.</p> <p>Allowed: Having a campfire within a fire structure that is provided by the Forest Service within a designated area</p>
Stoves, grills & cooking devices	Allowed.	Allowed.	<p>Prohibited - Charcoal grills and barbecues, coal and wood burning stoves and tent stoves and includes use at homes and in developed camping and picnic grounds.</p> <p>Allowed - Devices using pellets, pressurized liquid or gas (stoves, grills or lanterns) that include shutoff valves when used in an area at least three feet or more from flammable material such as grasses or pine needles.</p>	<p>Prohibited: charcoal and briquettes.</p> <p>Allowed: Using a stove or grill that is solely fueled by pressurized liquid petroleum or pressurized liquid petroleum gas (LPG) fuels.</p>
Smoking	Smoking is prohibited, except within an enclosed vehicle or building, a developed recreation site or while stopped in the center of an area of at least ten feet in diameter that is barren or cleared to mineral soil or is covered by concrete or asphalt.	Smoking is prohibited except within an enclosed vehicle, trailer, building, developed recreation site, or in an area that is paved or free from dry vegetation.	Same as Stage 1.	Smoking allowed within an enclosed vehicle or building, a Developed Recreation Site, or while stopped in an area at least three (3) feet in diameter that is barren or cleared of all flammable material.

TOWN OF ALTA**ORDINANCE # 2026-O-12****ORDINANCE ADOPTING FIRE RESTRICTIONS MATCHING THE STATE OF UTAH STAGE 2 FIRE RESTRICTIONS WITHIN THE TOWN OF ALTA**

WHEREAS, the State Forester of Utah, pursuant to Utah Code Section 65A-8-212, has issued a Stage 2 Fire Restriction Order effective June 26, 2026, due to extreme wildfire risk associated with ongoing drought conditions, high temperatures, and critically low fuel moisture; and

WHEREAS, the Stage 2 Fire Restrictions apply to all state lands and all unincorporated private lands within the State of Utah, but do not automatically apply within incorporated municipalities; and

WHEREAS, the Town of Alta (“Alta”) is located in an area with elevated wildfire risk and limited emergency access, making fire prevention efforts especially critical to the safety of residents, visitors, and natural resources; and

WHEREAS, the Unified Fire Authority has recommended that Alta adopt the State’s Stage 2 Fire Restrictions to align with regional public safety efforts and promote consistent messaging and enforcement across jurisdictions; and

WHEREAS, Alta intends to adopt these same restrictions for uniformity among neighboring jurisdictions, and to strengthen compliance, communication, and community awareness during periods of high fire danger;

NOW THEREFORE, BE IT ORDAINED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1: Alta hereby adopts the State of Utah’s Stage 2 Fire Restrictions for the entire Town of Alta including the following prohibitions:

1. Building, maintaining, attending, or using **any fire**, campfire, or stove fire. This includes charcoal grills and barbecues, coal and wood burning stoves and tent stoves and includes use at homes and in developed camping and picnic grounds.

Devices using pellets, pressurized liquid or gas (stoves, grills or lanterns) that include shutoff valves **are allowed** when used in an area at least three feet or more from flammable material such as grasses or pine needles.

2. Smoking, except within an enclosed vehicle, trailer, or building, a developed recreation site, or while stopped in an area that is paved or barren and free of dry vegetation.
3. Discharging or using any fireworks, tracer ammunition, pyrotechnic devices, including exploding targets.
4. Cutting, welding, or grinding metal in areas of dry vegetation.

- 5. Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.
- 6. Any on-duty firefighter in the performance of an official duty is exempt from these prohibitions.

Section 2: Violation of this Ordinance is a Class B misdemeanor punishable as provided by Alta Town Code.

Section 3: Effective Date. This ordinance shall become effective upon publication and posting and shall remain in effect within the incorporated limits of Alta until the earlier of October 31, 2026 or by subsequent action of the Town Council.

PASSED AND ADOPTED by the Alta Council of Alta, Utah, this 8th day of July in the year 2026.

TOWN OF ALTA

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

Voting:

Mayor Bourke _____

Council Member Anctil _____

Council Member Schilling _____

Council Member Morgan _____

Council Member Heimark _____

(Complete as Applicable)

Ordinance/summary published on Utah state noticing website on _____.

Effective date of Ordinance: _____

TOWN OF ALTA

RESOLUTION NO. 2026-R-25

**A RESOLUTION OF THE TOWN COUNCIL OF ALTA, UTAH
ESTABLISHING THE CAPITAL COMMITTEE CHARTER**

WHEREAS, the Town of Alta owns several buildings, a culinary water system, and a wastewater collection system; and

WHEREAS, the Town has identified the need to make major investments in these assets, many of which are over 50 years old and require significant repairs or have reached end-of-life condition; and

WHEREAS, the Town’s most likely source of revenue to fund capital improvements are typical municipal revenues such as sales tax revenue, property tax revenue, utility revenue, or bonds or other debts issued against such revenues; and

WHEREAS, the Alta Town Council has prioritized resident, taxpayer, and general community engagement on the topic of funding capital improvements; and

WHEREAS, during its April 8th, 2026 meeting, the Alta Town Council appointed members to a citizens advisory committee formed for the purpose of providing input to the council regarding capital improvement projects, project budgets, and funding sources; and

WHEREAS, that committee is presently known as the Citizens Advisory Panel to Improve the Town of Alta, or the CAPITAL Committee;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH AS FOLLOWS:

Section 1. The Alta Town Council hereby adopts an official charter for the CAPITAL Committee, in order to guide and govern the Committee’s purpose and operations, which is attached as Exhibit A.

Section 2. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 8th day of July, 2026.

By

Mayor Roger Bourke

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke _____

Councilmember Heimark _____

Councilmember Schilling _____

Councilmember Anctil _____

Councilmember Morgan _____

DRAFT

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
CRAIG HEIMARK
ELISE MORGAN
DAN SCHILLING



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092
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TTY 711

Town of Alta CAPITAL Committee Charter

DRAFT – July 1, 2026

Authority

The Alta Town Council established the CAPITAL Committee (“Committee”) to operate according to this charter. “CAPITAL” is an acronym meaning Citizens Advisory Panel to Improve the Town of Alta. The Committee may decide to change the Committee’s name. The Committee serves as an advisory body to the town council to review proposed capital improvements and funding options and to make recommendations to the town council for the same.

Purpose

The purpose of the Committee is to review proposals for major capital improvements by the Town of Alta to ensure proposals meet the needs of Alta’s residents, businesses, taxpayers, and other community members. The committee will specifically review proposals developed by Town of Alta staff to improve or replace the Town’s buildings, culinary water system, and wastewater collection system. The committee will also review various options to fund capital improvements and may provide recommendations to the Town Council regarding project scope, budgets, and funding options.

Membership

The Committee shall consist of a minimum of 5 members and no more than 10 members. One member of the town council shall serve as a liaison to the council from the committee to ensure the council and the committee maintain open and direct lines of communication. The Council liaison is a non-voting member and is not counted toward quorum.

Appointment

The town council appoints committee members by simple motion on the record in an open meeting. Committee service is voluntary. Members serve staggered terms of 1 or 2 years, until a successor is appointed. The Council may remove a member for any reason by motion in an open meeting. A member may resign by written notice to the Mayor or Town Manager.

Qualifications

Committee members should be Town of Alta residents, property owners, business owners or operators, and/or taxpayers. Committee members should represent a diverse cross-section of Alta’s community.

Duties and Responsibilities

- Review and make recommendations to the town council for capital improvements and project budgets developed by Town of Alta staff
- Review various options to fund capital improvements

- Consider the Town's medium- to long-term financial needs and make recommendations for how to address those needs

Ethics/Conflicts

Members will comply with applicable municipal ethics and conflict-of-interest requirements. A member with a conflict regarding a matter before the Committee must disclose the conflict on the record and refrain from deliberation and voting on that matter. Disclosures will be reflected in the minutes.

Meetings

Because the Committee is a public body of the Town of Alta subject to the Utah Open and Public Meetings Act (OPMA), minimum requirements for meeting conduct include:

- At its first meeting each calendar year, the Committee will annually select a Chair and Vice Chair to preside and set agendas in coordination with staff.
- Agendas will be noticed at least 24 hours' notice
- Official meeting minutes will be prepared and adopted by the Committee in open meetings
- Meetings will be recorded, published, and retained by the Town of Alta
- A quorum of the Committee will be required to hold a meeting
- A quorum of the Committee may not discuss Committee business outside of an open and public meeting
- Committee members may attend meetings remotely following the Town's electronic meeting procedures policy.

Decision Making

- A quorum of the Committee will approve minutes for each meeting.
- The Committee may choose to pass voice motions on the record in open meetings as a means of communicating recommendations to the Town Council.
- A quorum of the Committee constitutes a simple majority of the total appointed members (excluding vacancies).

Each voting member present must vote aye, nay, or abstain; abstentions are recorded. Tie votes fail.

Charter Review

This charter may be reviewed and amended by the Town Council as necessary.

TOWN OF ALTA**RESOLUTION 2026-R-26****A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ALTA AMENDING THE PROPERTY TAX IMPACT SCHEDULE AND RESTATING THE PROPERTY TAX INCREASE ACKNOWLEDGING THAT THE BUDGET OFFICER PRESENTED TO THE TOWN COUNCIL, AS A SEPARATE ITEM ON THE AGENDA, IN THE SAME PUBLIC MEETING, A PROPERTY TAX IMPACT SCHEDULE SEPARATE FROM OTHER BUDGET DOCUMENTS, AS DEFINED IN SECTION 59-2-924 OF THE UTAH CODE**

WHEREAS, at the duly-noticed public meeting of the Town Council on May 13, 2026, the Budget Officer presented, for the first time, the fiscal year 2026-27 tentative budget (the "Tentative Budget") for the Town; and

WHEREAS, the Tentative Budget included a proposed property tax increase for fiscal year 2026-27; and

WHEREAS, the agenda for the Town Council's public meeting on May 13, 2026 included a separate item notifying the public that the Budget Officer intends to state that the Tentative Budget includes a proposed property tax rate increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, in the May 13, 2026 public meeting, the Budget Officer made a statement to the Council that the tentative budget includes a proposed property tax increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, a separate item was on the agenda for the May 13, 2026 public meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and

WHEREAS, in the May 13, 2026 public meeting, the Budget Officer presented to the Council for further review and consideration the Tax Impact Schedule, separate from other budget documents, as defined in Section 59-2-924 of the Utah Code; and

WHEREAS, at the duly-noticed public meeting of the Town Council on June 17, 2026, the Budget Officer presented, for the first time, the fiscal year 2026-27 interim budget (the "Interim Budget") for the Town; and

WHEREAS, the Interim Budget included a proposed property tax increase for fiscal year 2026-27; and

WHEREAS, in the June 17, 2026 public meeting, the Budget Officer made a statement to the Council that the Interim Budget includes a proposed property tax increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, a separate item was on the agenda for the June 17, 2026 public meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and

WHEREAS, in the June 17, 2026 public meeting, the Budget Officer presented to the Council for further review and consideration the Tax Impact Schedule, separate from other budget documents, as defined in Section 59-2-924 of the Utah Code; and

WHEREAS, Section 59-2-924(8) of the Utah Code states that the property tax impact schedule shall be presented and made available, as a separate document from other budget documents, "...at each public hearing held prior to June 30 at which the taxing entity discusses the taxing entity's proposed general fund budget for the ensuing fiscal year period."

WHEREAS, the Council acknowledged with Resolution 2026-R-17, the statement of the property tax increase and the presentation of the property tax impact schedule on June 17, 2026 based on estimated amounts based off of the 2025 Property Tax Rate and 2025 Tax Revenue; and

WHEREAS, the Salt Lake County Auditor has provided information related to the certified tax rate and certified property tax revenue; and

WHEREAS, the Budget Officer has determined the requirements for the funds for which property taxes are to be levied; and

WHEREAS, the Council held a public hearing on the Tentative budget on May 13, 2026; and adopted the Tentative Budget on that date which includes a property tax increase; and

WHEREAS, the Council held a public hearing on the Interim Budget on June 17, 2026 and adopted the Interim Budget which includes a property tax increase on that date; and

WHEREAS, the property tax rate is in excess of the tax rate certified by the Salt Lake County Auditor; and

WHEREAS, the purpose of the schedule is to provide the public with a clear understanding of how additional property tax dollars would be utilized; and

WHEREAS, the Council desires to amend the property tax impact schedule.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Alta as follows:

1. The Council hereby adopts the amended property tax impact schedule which is attached hereto as Exhibit A.
2. The Budget Officer has stated in a public meeting that the Proposed Budget for fiscal year ending June 30, 2027 includes an increase to property tax revenue which exceeds the certified tax rate. This Resolution, assigned no. 2026-R-26, shall take effect immediately upon passage as provided herein.

ADOPTED THIS 8th day of July, 2026.

By:

Mayor Roger Bourke

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke _____

Councilmember Ancil _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

DRAFT

AMENDED PROPERTY TAX IMPACT SCHEDULE



The Town of Alta is considering increasing its property tax rate from 0.000799 to 0.000979 to generate an additional \$92,820 in property tax revenue. The following information is intended to provide decision makers and the public with an explanation of how the Town’s operations would be affected if the proposed property tax increase is adopted.

Town of Alta’s Current Property Tax Rate	.000799	
Town of Alta’s Current Property Tax Revenue	\$412,180	
Proposed Revenue with Tax Change	\$505,000	
New Additional Property Tax Revenue to Town of Alta	\$92,820	
Estimated Increase to Town of Alta’s Property Tax Revenue		22.56%
Estimated Increase to an average primary residence of \$1,785,000 =	\$176.71	
Estimated Increase to a business valued at \$1,785,000 =	\$321.30	

		Tax w/ Residential Exemption ²	Tax w/o Residential Exemption/ Commercial Property	Budgeted Revenue
Avg. Residential Property Value in 2026 = \$1,785,000				
2026 Current Tax Rate	.000799	\$784.42	\$1,426.22	\$412,180
2026 Proposed Tax Rate	.000979	\$961.13	\$1,747.52	\$505,000
Proposed Change		\$176.71	\$321.30	\$92,820

² In Salt Lake County, 45% of the assessed market value of primary residence is exempt from property taxation

Why this increase is necessary?

The property tax revenue increase is needed to support the proposed General Fund budget. The expenses highlighted below are new ongoing operational costs rather than one-time expenditures. The associated ad valorem revenue increase would become part of the Town’s ongoing revenue base.

Explanation of Operational Impact if Proposed Tax Rate Increase is Approved

1. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Municipal Buildings	\$103,585	\$93,548	\$10,037

Wage and Vendor Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s ongoing efforts to recruit and retain qualified employees. Wage increases also result in corresponding increases to employer-paid taxes and insurance costs. In addition, the Municipal Buildings budget includes anticipated increases in vendor and service costs associated with maintaining Town facilities. Together, these adjustments support the continued operation and maintenance of municipal buildings and infrastructure.

Operational Impact of Tax Increase: The proposed tax increase would help fund increased personnel and facility-related operating costs. Without additional revenue, the Town may need to defer certain maintenance activities, reduce operational expenditures, or reprioritize available resources to accommodate these increased costs.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Non-Departmental	\$43,650	\$33,650	\$10,000

Central Wasatch Commission: The proposed budget includes a \$10,000 increase in the Town’s contribution to the Central Wasatch Commission to support regional coordination efforts related to transportation, environmental stewardship, watershed protection, and long-term planning within the Central Wasatch region. The Town hasn’t increased its contribution since joining the commission in 2017.

Operational Impact of Tax Increase: The proposed tax increase would support the Town’s increased contribution to the Central Wasatch Commission. Without additional revenue, the Town may be unable to increase its contribution, potentially limiting Alta’s participation in regional coordination efforts related to transportation, watershed protection, environmental stewardship, and long-term planning within the Central Wasatch region.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Transportation	\$370,185	\$348,410	\$21,775

Resort Shuttle: The proposed budget includes an increase to fund the estimated annual 8% increase in service costs charged by the operator of the Alta Resort Shuttle program. The shuttle program supports local transportation services that help improve mobility, manage traffic, reduce parking demand, and support public safety during peak visitation periods.

Operational Impact of Tax Increase: The proposed tax increase would help offset rising operational costs associated with the Alta Resort Shuttle program. Without additional revenue, the Town may need to reduce or limit funding for the program, which could affect mobility, traffic management, parking demand reduction, and public safety during peak visitation periods.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Civil Code Enforcement	\$9,500	\$4,500	\$5,000

Civil Code Enforcement: The Town is in the process of establishing a Civil Code Enforcement program to provide consistent, fair, and legally defensible mechanism for addressing municipal code violations. To implement the program effectively, the Town must contract with an Administrative Law Judge to preside over enforcement hearings. This expenditure supports due process, reduces legal exposure, and provides for the timely resolution of enforcement matters.

Operational Impact of Tax Increase: The proposed tax increase would support implementation of the Town’s Civil Code Enforcement program. Without additional revenue, the Town may be unable to fully implement the program, limiting its ability to provide consistent, fair, and legally defensible enforcement of municipal code violations and potentially increasing delays in resolving enforcement matters.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Police	\$1,772,757	\$1,747,337	\$25,420

Wage Increases: The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments and accounts, including insurance benefits, employer taxes and Utah Retirement System contributions. Maintaining competitive compensation and benefits helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: The proposed tax increase supports increased operational expenditures to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Building Inspection	\$102,900	\$91,200	\$11,700

Building Department Tracking: The Town of Alta currently uses a paper-based building permit application process, including manual intake, routing of submittals to reviewers, and communication with applicants. Most jurisdictions now use software applications to manage building permit workflows and provide applicants with real-time information on application process. The Town proposes purchasing such software to improve efficiency, reduce the likelihood of errors, and enhance the applicant experience. Additionally, that Town has not budgeted for legal expenses in this department which needs correcting.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be unable to modernize its building permit and application tracking processes, resulting in continued reliance on inefficient manual systems. This could increase the likelihood of errors, delay application processing, and reduce efficiency for both applicants and staff.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Summer Program	\$45,815	\$38,885	\$6,930

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff, which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees. This could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Our Lady of the Snows	\$58,195	\$56,237	\$1,958

Our Lady of the Snows Community Center: The Town recently acquired the community center, adding a significant public asset to the municipal inventory. Ongoing maintenance and operational funding are required to preserve the facility’s safety, functionality, and long-term value. These costs include a 3% COLA adjustment and help ensure the facility remains available for community programming, public services, and potential emergency or civic needs, while protecting the Town’s investment and avoiding more costly deferred maintenance in the future.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may lack sufficient funding to properly maintain and operate the community center, potentially affecting the safety, functionality, and long-term preservation of the facility and limiting its availability for community programming, public services, and emergency or civic uses.

Total General Fund Change \$92,820

Please contact Jen Clancy, 801-742-6011 or jen@townofalta.utah.gov with any questions.

TOWN OF ALTA

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into this [redacted] day of July, 2026 between the Town of Alta, a Utah municipal corporation, (“Town”), and Zion’s Public Finance, Inc. (“ZPFI”) a Utah Limited Liability Corporation (“Service Provider”), and collectively, the “Parties.”

RECITALS:

- A. WHEREAS, Town desires to have certain services and tasks performed as set forth below requiring specialized skills and other supportive capabilities;
- B. WHEREAS, Service Provider has experience in providing such services.
- C. WHEREAS, Town does not have sufficient resources to provide such services; and
- D. WHEREAS, Service Provider represents that the Service Provider is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Service Provider shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Service Provider responsibilities throughout this Agreement and as set forth in the “Scope of Services” attached hereto as “Exhibit A” and incorporated herein (the “Project”).

2. FEES FOR SERVICES.

- A. Payments for services provided hereunder shall be made monthly following the performance of such services. Service Provider shall provide an invoice for services rendered during that period. Town shall make payment to the Service Provider within thirty (30) days thereafter. No payment shall be made for any service rendered by Service Provider except for services identified and set forth in this Agreement. For all “extra” work Town requires and is approved by Town, Town shall pay Service Provider at a rate as outlined in Service Provider’s proposal.
- B. Service Provider specifically agrees to pay any applicable fees or charges which may be due on account of this Agreement.
- C. Service Provider acknowledges that the continuation of this Agreement after the end of the Town’s fiscal year is specifically subject to the Town Council’s approval of the annual budget.

3. **TERM.**

The term of this Agreement shall commence on July [REDACTED], 2026 and shall terminate on July [REDACTED], 2029, unless earlier terminated in accordance with the Termination Section below, subject to an annual evaluation by the Town of Alta. This agreement may be renewed upon mutual written consent of the Parties.

4. **RECORDS AND INSPECTIONS.**

- A. Service Provider shall maintain records, documents, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.
- B. The Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended (“GRAMA”). All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming an exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as “confidential - business confidentiality” and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The Town will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

5. **INDEPENDENT CONTRACTOR RELATIONSHIP.**

- A. The Parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee, or representative of Service Provider shall be deemed to be an employee, agent, or representative of Town for any purpose, and the employees of Service Provider are not entitled to any of the benefits Town provides for its employees. Service Provider will be solely and entirely responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.
- B. In the performance of the services herein contemplated Service Provider is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of Town and shall be subject to Town’s general rights of inspection and review to secure the satisfactory completion thereof.

6. **SERVICE PROVIDER EMPLOYEE/AGENTS.**

The Town may at its sole discretion require the Service Provider to remove an employee(s), agent(s), or representative(s) from employment on this Project. The Service Provider may, however, employ that/those individuals(s) on other non-Town related projects.

7. HOLD HARMLESS INDEMNIFICATION.

The Service Provider shall indemnify and hold the Town and its agents, employees, and officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Town arising out of, the Service Provider's breach of contract, negligence, errors, omissions, reckless or intentional misconduct or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the Town, its agents, employees, and officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Service Provider; and provided further, that nothing herein shall require the Service Provider to hold harmless or defend the Town, its agents, employees and/or officers from any claims arising from the sole negligence of the Town, its agents, employees, and/or officers. The Service Provider expressly agrees that the indemnification provided herein constitutes the Service Provider's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Service Provider claims or recovers compensation from the Town for a loss or injury that Service Provider would be obligated to indemnify the Town for under this Agreement. This limited waiver has been mutually negotiated by the Parties, and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement.

8. INSURANCE.

Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Service Provider, their agents, representatives, employees, or subcontractors. Service Provider shall provide a Certificate of Insurance evidencing:

- A. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) combined single limit per occurrence and Three Million Dollars (\$3,000,000) aggregate for personal injury, bodily injury and property damage.
- B. Automobile Liability insurance with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- C. Professional Liability (Errors and Omissions) insurance with annual limits no less than One Million Dollars (\$1,000,000) per occurrence. If written on a claims-made basis, Service Provider warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period and tail coverage will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.
- D. Workers Compensation insurance limits written as follows:
Bodily Injury by Accident Five Hundred Thousand Dollars (\$500,000) each accident;
Bodily Injury by Disease Five Hundred Thousand Dollars (\$500,000) each employee, Five

Hundred Thousand Dollar (\$500,000) policy limit or a valid waiver of workers' compensation coverage as permitted under Utah Code § 34A-2-1001 et seq.

- E. Town shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of Service Provider and a copy of the endorsement naming Town as an additional insured shall be attached to the Certificate of Insurance. Should any of the above described policies be cancelled before the expiration date thereof, Service Provider shall deliver notice to Town within thirty (30) days of cancellation. Town reserves the right to request certified copies of any required policies.
- F. Service Provider's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

9. TREATMENT OF ASSETS.

Title to all property furnished by Town shall remain in the name of Town and Town shall become the owner of the work product and other documents, if any, prepared by Service Provider pursuant to this Agreement.

10. COMPLIANCE WITH LAWS AND WARRANTIES.

- A. Service Provider, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services including but not limited to the status verify system requirements, also known as E-Verify, for contractors and the physical performance of services within Utah as required by Utah Code Ann. § 63G-12-101 et seq.
- B. Service Provider shall be solely responsible to Town for the quality of all services performed by its employees or sub-contractors under this Agreement. Service Provider hereby warrants that the services performed by its employees or sub-contractors will be performed in a professional manner, substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.

11. ASSIGNMENTS/SUBCONTRACTING.

Service Provider shall not assign or delegate its performance under this Agreement or any portion of this Agreement without the written consent of Town. Town reserves the right to reject without cause any such assignment. Any assignment made without the prior express consent of Town, as required by this part, shall be deemed null and void.

12. CHANGES/AMENDMENTS.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

13. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO TOWN EMPLOYEES.

- A. No member, officer, or employee of Town shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Nothing herein is intended to confer rights of any kind in any third party. No Town employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract may knowingly receive anything of value including but not limited to gifts, meals, lodging or travel from anyone that is seeking or has a contract with Town.
- B. Service Provider agrees that it is not, and during the term of this Agreement shall not be, engaged or employed in any business, trade, profession, or other activity that would create a conflict of interest with Alta. If any actual or potential conflict arises during the term of this Agreement, Service Provider shall immediately notify Alta in writing. Service Provider shall attempt to avoid all conflicts of interest with other clients or employers. Service Provider represents and certifies that it has not offered or given any gift or compensation prohibited by law to any officer or employee of Alta to secure favorable treatment with respect to being awarded this Agreement. Service Provider shall comply in all respects with the Utah Municipal Officers' and Employees' Ethics Act (Utah Code § 10-3-1301 et seq).

14. TERMINATION.

- A. Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days' written notice to the other party. Service Provider shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. Service Provider shall promptly submit a termination claim to Town. If Service Provider has any property in its possession belonging to Town, Service Provider will account for the same, and dispose of it in a manner directed by Town.
- B. If Service Provider fails to perform in the manner called for in this Agreement, or if Service Provider fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within three (3) days' written notice thereof, Town may immediately terminate this Agreement for cause. Termination shall be effected by serving a notice of termination on Service Provider setting forth the manner in which Service Provider is in default. Service Provider will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

15. NOTICE.

Notice provided for in this Agreement shall be sent by email or certified mail to the addresses designated for the Parties as set forth below. If a party sending an email notice receives a machine-generated message that delivery has failed, for that notice to be valid, the sender must send the Notice by certified mail. Notice is effective upon the date it was sent, except that a notice of termination pursuant failure to comply with this Agreement is effective upon receipt. All reference to “days” in this Agreement shall mean calendar days.

Town:	Town of Alta Attn: Chris Cawley, Town Manager PO Box 8016 Alta, Utah 84092 ccawley@townofalta.utah.gov
With a copy to:	Polly McLean, Esq. Peak Law 395 Crestview Drive Park City, UT 84098 Polly@Peaklaw.net
Service Provider:	Jeanette Harris Zions Public Finance, Inc. One South Main Street, 18 th Fl Salt Lake City, UT 84133 Jeanette.Harris@zionsbancorp.com

16. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney’s fees and other costs incurred in connection with that action or proceeding.

17. JURISDICTION, VENUE AND APPLICABLE LAW.

Claims, disputes and other issues between the Parties arising out of or related to this Agreement shall be decided in the Third Judicial District Court in and for Salt Lake County. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Utah.

18. SEVERABILITY AND NON-WAIVER.

- A. If, for any reason, any part, term, or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.
- C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

19. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first written above.

TOWN OF ALTA

Chris Cawley, Town Manager

Attest:

Jen Clancy, Town Clerk

Approved as to Form:

Polly McLean, Town Attorney

Service Provider: **Zions Public Finance**

Service Provider: **Zions Public Finance**

Signature

Signature

Name

Name

Title

Title

Exhibit A Scope of Services

Exhibit B Schedule of Hourly Fees

EXHIBIT A – SCOPE of SERVICES**II. Scope of Services**Overview:

The Advisor will have an explicit fiduciary duty and is expected to act as a trusted partner, providing the expertise necessary to assist the Town in cost-effective financial planning.

1. **Consult:** Serve as the Town’s consultant on financial planning, including debt financing projects.
2. **Advise:** Provide independent financial advice and serve the interests of the Town.
3. **Manage:** Manage the bond financing process and negotiate key business points to accomplish the Town’s objectives.

The Town intends to engage the services of the Advisor for three years, or until funding for projects is obtained. If, at the conclusion of the three-year term, the Town and the Advisor are involved in a project, the term of the agreement will continue until the conclusion of the project.

Detail:

Financial advisory services to be provided in conjunction with potential bond issue may include, but not necessarily be limited to:

- Provide expert financial advice and assistance to the Town including advice as to bond structure, timing, terms, and covenants.
- Provide advice related to the method of sale.
- Help solicit and analyze underwriter proposals and selection or verify winning bids and compliance with preferred structure.
- Attend Alta Town Council meetings, as requested
- Prepare and participate in rating agency presentations or investor credit reviews.
- Assist in the drafting, review, and dissemination of documentation for any competitive or negotiated debt issuance.
- Work cooperatively and effectively with Town personnel and external legal counsel including attendance at working group meetings, as well as communications with rating agencies and federal, state and local agencies, entities and officials.
- Assist in closing of the transaction(s).
- Prepare bond amortization schedules at the level necessary to calculate future debt service payments and satisfy accounting, budgetary and borrowing requirements.

EXHIBIT B – SCHEDULE OF HOURLY FEES

Bond Type	Formula	Minimum
A. General Obligation Bonds	\$1.75 per \$1,000 issued	\$7,500
B. Utility Revenue Bonds	\$2.00 per \$1,000 issued	\$9,000
C. Sales Tax Revenue Bonds	\$2.15 per \$1,000 issued	\$9,000
D. Lease Revenue Bonds	\$2.25 per \$1,000 issued	\$9,500
E. Tax Increment Bonds	\$2.50 per \$1,000 issued	\$9,500
F. Special Assessment Bonds/PIDS	\$3.00 per \$1,000 issued	\$9,500
G. Refunding Transactions	Same as applicable financing type	\$9,000
H. Private Placements	Same as applicable financing type	\$9,000
I. Equipment Lease	Fixed Fee	\$5,000
J. Tax Anticipation Notes	NA	\$10,000

TOWN OF ALTA

PROFESSIONAL SERVICES AGREEMENT for CONTRACT PLANNING SERVICES

THIS AGREEMENT is entered into this _____ day of July, 2026 between the Town of Alta, a Utah municipal corporation, (“Town”), and Sunrise Engineering, a Utah Limited Liability Corporation (“Service Provider ”), and collectively, the “Parties.”

RECITALS:

- A. WHEREAS, Town desires to have certain services and tasks performed as set forth below requiring specialized skills and other supportive capabilities;
- B. WHEREAS, Service Provider has experience in providing such services.
- C. WHEREAS, Town does not have sufficient resources to provide such services; and
- D. WHEREAS, Service Provider represents that the Service Provider is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Service Provider shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Service Provider responsibilities throughout this Agreement and as set forth in the “Scope of Services” attached hereto as “Exhibit A” and incorporated herein (the “Project”).

2. FEES FOR SERVICES.

- A. Payments for services provided hereunder shall be made monthly following the performance of such services. Service Provider shall provide an invoice for services rendered during that period. Town shall make payment to the Service Provider within thirty (30) days thereafter. No payment shall be made for any service rendered by Service Provider except for services identified and set forth in this Agreement. For all “extra” work Town requires and is approved by Town, Town shall pay Service Provider at a rate as outlined in Service Provider’s proposal.
- B. Service Provider specifically agrees to pay any applicable fees or charges which may be due on account of this Agreement.
- C. Service Provider acknowledges that the continuation of this Agreement after the end of the Town’s fiscal year is specifically subject to the Town Council’s approval of the annual budget.

3. TERM.

The term of this Agreement shall commence on July 1, 2026 and shall terminate on July 1, 2028 unless earlier terminated in accordance with the Termination Section below, subject to an annual evaluation by the Town of Alta. This agreement may be renewed upon mutual written consent of the Parties.

4. RECORDS AND INSPECTIONS.

- A. Service Provider shall maintain records, documents, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.
- B. The Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended (“GRAMA”). All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming an exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as “confidential - business confidentiality” and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The Town will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

- A. The Parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee, or representative of Service Provider shall be deemed to be an employee, agent, or representative of Town for any purpose, and the employees of Service Provider are not entitled to any of the benefits Town provides for its employees. Service Provider will be solely and entirely responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.
- B. In the performance of the services herein contemplated Service Provider is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of Town and shall be subject to Town’s general rights of inspection and review to secure the satisfactory completion thereof.

6. SERVICE PROVIDER EMPLOYEE/AGENTS.

The Town may at its sole discretion require the Service Provider to remove an employee(s), agent(s), or representative(s) from employment on this Project. The Service Provider may, however, employ that/those individuals(s) on other non-Town related projects.

7. HOLD HARMLESS INDEMNIFICATION.

The Service Provider shall indemnify and hold the Town and its agents, employees, and officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Town arising out of, the Service Provider's breach of contract, negligence, errors, omissions, reckless or intentional misconduct or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the Town, its agents, employees, and officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Service Provider; and provided further, that nothing herein shall require the Service Provider to hold harmless or defend the Town, its agents, employees and/or officers from any claims arising from the sole negligence of the Town, its agents, employees, and/or officers. The Service Provider expressly agrees that the indemnification provided herein constitutes the Service Provider's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Service Provider claims or recovers compensation from the Town for a loss or injury that Service Provider would be obligated to indemnify the Town for under this Agreement. This limited waiver has been mutually negotiated by the Parties, and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement.

8. INSURANCE.

Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Service Provider, their agents, representatives, employees, or subcontractors. Service Provider shall provide a Certificate of Insurance evidencing:

- A. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) combined single limit per occurrence and Two Million Dollars (\$3,000,000) aggregate for personal injury, bodily injury and property damage.
- B. Automobile Liability insurance with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- C. Professional Liability (Errors and Omissions) insurance with annual limits no less than One Million Dollars (\$1,000,000) per occurrence. If written on a claims-made basis, Service Provider warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period and tail coverage will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.
- D. Workers Compensation insurance limits written as follows:
Bodily Injury by Accident Five Hundred Thousand Dollars (\$500,000) each accident;
Bodily Injury by Disease Five Hundred Thousand Dollars (\$500,000) each employee, Five

Hundred Thousand Dollar (\$500,000) policy limit or a valid waiver of workers' compensation coverage as permitted under Utah Code § 34A-2-1001 et seq.

- E. Town shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of Service Provider and a copy of the endorsement naming Town as an additional insured shall be attached to the Certificate of Insurance. Should any of the above described policies be cancelled before the expiration date thereof, Service Provider shall deliver notice to Town within thirty (30) days of cancellation. Town reserves the right to request certified copies of any required policies.
- F. Service Provider's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

9. TREATMENT OF ASSETS.

Title to all property furnished by Town shall remain in the name of Town and Town shall become the owner of the work product and other documents, if any, prepared by Service Provider pursuant to this Agreement.

10. COMPLIANCE WITH LAWS AND WARRANTIES.

- A. Service Provider, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services including but not limited to the status verify system requirements, also known as E-Verify, for contractors and the physical performance of services within Utah as required by Utah Code Ann. § 63G-12-101 et seq.
- B. Service Provider shall be solely responsible to Town for the quality of all services performed by its employees or sub-contractors under this Agreement. Service Provider hereby warrants that the services performed by its employees or sub-contractors will be performed in a professional manner, substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.
- C. Service Provider understands and agrees that the Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended. All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming and exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as "confidential - business confidentiality" and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

11. ASSIGNMENTS/SUBCONTRACTING.

Service Provider shall not assign or delegate its performance under this Agreement or any portion of this Agreement without the written consent of Town. Town reserves the right to reject without cause any such assignment. Any assignment made without the prior express consent of Town, as required by this part, shall be deemed null and void.

12. CHANGES/AMENDMENTS.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

13. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO TOWN EMPLOYEES.

- A. No member, officer, or employee of Town shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Nothing herein is intended to confer rights of any kind in any third party. No Town employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract may knowingly receive anything of value including but not limited to gifts, meals, lodging or travel from anyone that is seeking or has a contract with Town.
- B. Service Provider agrees that it is not, and during the term of this Agreement shall not be, engaged or employed in any business, trade, profession, or other activity that would create a conflict of interest with Alta. If any actual or potential conflict arises during the term of this Agreement, Service Provider shall immediately notify Alta in writing. Service Provider shall attempt to avoid all conflicts of interest with other clients or employers. Service Provider represents and certifies that it has not offered or given any gift or compensation prohibited by law to any officer or employee of Alta to secure favorable treatment with respect to being awarded this Agreement. Service Provider shall comply in all respects with the Utah Municipal Officers' and Employees' Ethics Act (Utah Code § 10-3-1301 et seq).

14. TERMINATION.

- A. Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days' written notice to the other party. Service Provider shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. Service Provider shall promptly submit a termination claim to Town. If Service Provider has any property in its possession belonging to Town, Service Provider will account for the same, and dispose of it in a manner directed by Town.
- B. If Service Provider fails to perform in the manner called for in this Agreement, or if Service Provider fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within three (3) days' written notice thereof, Town may immediately terminate this Agreement for cause. Termination shall be effected by serving a notice of termination on Service Provider setting forth the manner in which Service Provider is in

default. Service Provider will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

15. NOTICE.

Notice provided for in this Agreement shall be sent by email or certified mail to the addresses designated for the Parties as set forth below. If a party sending an email notice receives a machine-generated message that delivery has failed, for that notice to be valid, the sender must send the Notice by certified mail. Notice is effective upon the date it was sent, except that a notice of termination pursuant failure to comply with this Agreement is effective upon receipt. All reference to “days” in this Agreement shall mean calendar days.

Town:	Town of Alta Attn: Chris Cawley, Town Manager PO Box 8016 Alta, Utah 84092 ccawley@townofalta.utah.gov
With a copy to:	Polly McLean, Esq. Peak Law 395 Crestview Drive Park City, UT 84098 Polly@Peaklaw.net
Independent Contractor:	Daniel Jensen Sunrise Community Development 6875 South 900 East Midvale, UT 84047 daniel.jensen@sunrise-eng.com

16. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney’s fees and other costs incurred in connection with that action or proceeding.

17. JURISDICTION, VENUE AND APPLICABLE LAW.

Claims, disputes and other issues between the Parties arising out of or related to this Agreement shall be decided in the Third Judicial District Court in and for Salt Lake County. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Utah.

18. SEVERABILITY AND NON-WAIVER.

- A. If, for any reason, any part, term, or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.
- C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

19. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first written above.

TOWN OF ALTA

Chris Cawley, Town Manager

Attest:

Jen Clancy, Town Clerk

Approved as to Form:

Polly McLean, Town Attorney

Sunrise Community Development

Signature

Name

Title

Exhibit A Scope of Services

II. Scope of Services

The scope of work is for part-time professional planning services and technical expertise on an as-needed basis. The Town is seeking a planner or planning firm to provide the following functions:

1. **Application Review:** Assist town staff in reviewing land use and other development-related applications.
2. **Ordinance development:** Draft code amendments, research comparable standards, and prepare supporting memos. Review and draft application forms for land use approvals such as conditional use permit, subdivision, or zoning amendment applications.
3. **Planning Commission Support:** Prepare staff reports or summaries, findings, and recommendations; assist with meeting preparation; attend meetings as directed.
4. **General Plan Support:** Lead or assist staff in developing updates to the Town of Alta General Plan.
5. **Administrative Support:** Prepare short technical memos, compile application files, and assist with procedural documentation.
6. **Coordinate with Town Engineer and Town Building Official (both on contract)**
7. **Other planning-related tasks and projects as needed**
8. **Time per week: 0-5 hours**
9. **Contract term: 2 years with option to renew annually after 1st year**

Exhibit B Schedule of Hourly Fees

Fee Proposal

CLASSIFICATION	RATE
Planner I	\$132
Planner II	\$148
Planner III	\$164
Planner IV	\$180
Planner V	\$196
GIS Tech	\$94
GIS Senior Tech	\$115
GIS Analyst	\$140
GIS Senior Analyst	\$165
GIS Developer	\$182
GIS Team Lead	\$188

CLASSIFICATION	RATE
Administrative I	\$78
Administrative II	\$98
Administrative III	\$116
Administrative IV	\$138
PI Specialist II	\$129
PI Specialist III	\$141
Public Information Manager	\$165
Building Inspector III	\$96
Building Official	\$210

Gabby Blackburn, who will serve as your project manager, bills at the Planner III rate. The majority of the work performed for the Town of Alta will be billed at the Planner III rate or below. Other higher billing rates may be called in for brief periods of time, on an as needed basis, only when difficult situations arise that need additional input.