

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
CRAIG HEIMARK
DAN SCHILLING
ELISE MORGAN



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092
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Alta Town Council Meeting Packet - DRAFT June 17, 2026

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AGENDA
TOWN OF ALTA
WORK SESSION 3:00 PM
TOWN COUNCIL MEETING & PUBLIC HEARINGS 4:00 PM
JUNE 17, 2026
ALTA POST OFFICE BUILDING, 10351 E HWY 210, ALTA, UTAH

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: <https://townofalta.utah.gov/>

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item.

Written public input can be submitted here: <https://townofalta.utah.gov/public-comment-form/>

To make a public comment virtually we recommend you notify Brooke Boone via email (brooke@townofalta.utah.gov) in advance of the meeting.

Work Session – 3:00 PM

1. Call the work session to order
2. Our Lady of the Snows Community Center partnership with Alta Community Enrichment, Sara Gibbs and Aubrey Burnett
3. Discussion regarding a CAPITAL Committee Charter
4. Motion to adjourn

Town Council Meeting Agenda including Public Hearings – 4:00 PM

1. Call the meeting to order
2. Statement (to be read at meeting) from Budget Officer that the FY27 Interim General Fund Budget includes a proposed property tax rate increase according to Utah Code 59-2-9-919(4)
 - a. that the Town of Alta is considering levying a tax rate that exceeds the fiscal year taxing entity's certified tax rate;
 - b. the approximate dollar of and amount of an purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase described in (a) above is \$100,000 for the purposes stated in the Property Tax Impact Schedule including wage increases, employee insurance benefits, Central Wasatch Commission contribution, resort shuttle costs, implementing Civil Code Enforcement Program, purchasing building permit software, and legal expenses associated with building inspections.

- c. The approximate percentage increase in ad valorem tax revenue for the Town of Alta based on the proposed tax rate increase described in (a) above is about 25%; and
 - d. If the Town of Alta proceeds with the proposed tax rate increase, the Town of Alta will provide notice of and conduct a public hearing, as required by Utah State Code, at which members of the public will have an opportunity to provide comments on the proposed tax rate increase. This Truth in Taxation Hearing is scheduled for August 11, 2026 at 6:00PM at the Alta Post Office Building, 10351 E Hwy 210, Alta Utah and will have the option to attend virtually.
3. Presentation of Property Tax Impact Schedule by Budget Officer
 4. The Property Tax Impact Schedule is a separate item on the agenda and is available to the public as a separate document from other budget documents and printed copies are available to the public
 5. Presentation of the proposed FY27 Interim General Fund Budget
 6. **Public Hearing:** to receive public comment on the proposed Alta Special Service District budget of \$0 and Certified Tax Rate of zero.
 7. **Public Hearing:** to receive public comment on the proposed FY26 Final Budgets for the General Fund, Capital Projects Fund, Water Fund, and Sewer Fund
 8. **Public Hearing:** to receive public comment on the proposed FY27 Interim General Fund Budget
 9. **Public Hearing:** to receive public comment on the proposed FY27 Budgets for Capital Projects Fund, Water Fund, and Sewer Fund
 10. **Public Hearing:** to receive public comment regarding Ordinance 2026-O-8 setting the compensation of Elective and Statutory Officers
 11. Citizen Input
 12. Alta Ski Area, Mike Maughan
 13. Discussion and possible action to adopt Resolution 2026-R-14 appointing Jon Nepstad to the Alta Planning Commission
 14. Discussion and possible action to approve Resolution 2026-R-15 adopting the FY26 Final Budgets for the General Fund, Capital Projects Fund, Water Fund, and Sewer Fund
 15. Discussion and possible action to approve Resolution 2026-R-16 adopting the Alta Special Service District budget of \$0 and Certified Tax Rate of zero
 16. Discussion and possible action to adopt Resolution 2026-R-17 of the Alta Town Council adopting the Property Tax Impact Schedule and acknowledging that:
 - a. A separate item is included on the agenda for the June 17, 2026 public meeting notifying the public that the Town's Budget Officer made a statement that the interim budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah Code,
 - b. Acknowledging that the Budget Officer presented to the Town Council, as a separate item on the agenda, in the same public meeting, a Property Tax Impact Schedule separate from other budget documents, as defined in Section 59-2-924 of the Utah Code,
 - c. Directing that the Property Tax Impact Schedule shall be available for public inspection and will be included as a separate agenda item at each public hearing

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prior to June 30 at which the Town Council discusses the proposed general fund budget for fiscal year 2026-27.

17. Discussion and possible action to approve Resolution 2026-R-18 adopting the proposed property tax rate
18. Discussion and possible action to approve Ordinance 2026-O-8 setting the compensation of elective and Statutory Officers
19. Discussion and possible action to approve Ordinance 2026-O-9 adopting Title 3 Chapter 6 Article F Transient Room Tax
20. Discussion and possible action to approve Resolution 2026-R-19 adopting the FY27 Interim General Fund budget
21. Discussion and possible action to approve Resolution 2026-R-20 repealing and replacing water use rates
22. Discussion and possible action to approve Resolution 2026-R-21 repealing and replacing sewer use rates
23. Discussion and possible action to approve Resolution 2026-R-22 adopting the proposed FY27 budgets for Capital Projects Fund, Water Fund, and Sewer Fund
24. Discussion and possible action to approve Resolution 2026-R-23 adopting the Capital Projects Plan
25. Discussion and possible action to approve Resolution 2026-R-24 repealing and replacing the fee schedule
26. Discussion and possible action to adopt Ordinance 2026-O-10 to establish the FY27 town council meeting schedule
27. Discussion and possible action to adopt Ordinance 2026-O-11 amending the Town of Alta zoning map to reflect Base Facilities Zones A, B, C or action to continue to a date uncertain
28. Mayor's Report
29. Approval of a Consent Agenda including the following items:
 - a. May 13, 2026 Town Council Meeting Minutes
 - b. June Staff and Finance Reports
 - c. Authorize Town Manager to enter into an Agreement for building department services
 - d. Authorize Town Manager to enter into an Agreement for town engineer services
 - e. Authorize Town Manager to enter into an Agreement for Cooperative Wildfire Systems with Utah Forestry Fire and State Lands
30. Appointment of the Building Official by the Mayor

31. Questions regarding Departmental Reports
32. New Business
33. Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1)(c)
34. Motion to Adjourn

Notice Provisions:

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA COMMUNITY CENTER, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager

Re: June 2026 Department Report

Date: June 17, 2026

Attachments:

Contracts for Building Department and Town Engineer Services

Staff received three proposals each in response to requests for proposal for building department services and town engineer services. “Building department services” include designation as Alta’s chief building official, reviewing building permit applications, construction inspections, and other tasks. “Town engineer services” include reviewing building permit and other land use applications, and support and oversight of the Town’s capital assets including its drinking water and sewer systems.

Sunrise Engineering responded to both RFPs. Sunrise is a regional company that began in Salt Lake County. Sunrise provides building department services to several Utah communities including Cottonwood Heights, a municipality we often look to for process examples. Sunrise also provides municipal engineering services to several communities and has extensive experience designing and overseeing drinking water and sewer systems. Both the firm’s proposals scored highest compared to other proposals we received, and staff proposes to award both contracts to Sunrise. The selection process has been challenging, as the town received proposals on both RFP’s from firms that have worked for the Town in the past and with which the Town has strong relationships. A key factor in proposing to hire Sunrise for both contracts is that staff believes it may improve our application review process to reduce the numbers of reviewers we engage.

The contracts are included in the June 17th consent agenda and can be approved by approval of the consent agenda. Attachments to the contracts include excerpts from the complete proposal.

Town of Alta – Utah Division of Forestry, Fire, and State Lands Cooperative Agreement for Wildfire Response

This agreement between the State of Utah and the Town of Alta allows for the Town to be reimbursed by the State of Utah for any local costs to respond to wildland fire. In prior years, Unified Fire Authority held the agreement on behalf of it’s members, but due to a change in

state law, the agreement now must be between the State and local jurisdictions themselves. The council can approve the agreement by approving the consent agenda.

Updated Town of Alta Zoning Map

The 6/17 agenda includes the updated Town of Alta Zoning Map recommended by the Alta Planning Commission for final adoption by the council. In the April meeting, the council moved to continue consideration of the zoning map in the June meeting. The version included in the June packet corrects the typos identified in the April meeting and retains the primary update to the zoning map, which is new overlays and map legend values depicting Base Facilities Zone subzones A, B, and C. It does not address the zone boundary issue discussed in the April meeting. Staff has researched the issue and found no easy solution. The council can elect to continue the discussion at a date uncertain while staff conducts more research, thereby leaving the existing zoning map in place, or vote to adopt the amended zoning map. Both the existing and proposed amended zoning map show the same zoning boundaries.

RMP

Rocky Mountain Power is undertaking a project in Little Cottonwood Canyon this summer to bury powerlines and take other measures to mitigate wildfire risk. RMP's project manager met with the town council in May. Town staff is awaiting an updated map of the project area, and we will share it when it is available so homeowners can coordinate with RMP.

TH Restroom

Alta Ski Area's general contractor Big D Construction is donating a trailhead restroom to Alta's community and recently broke ground on the project. The town council agreed to waive building permit fees as part of the Town's contribution to the project. After many months of coordination with partner jurisdictions and the design team, the Town approved a building permit the week prior to the June 17th council meeting. Big D broke ground contemporaneously, and the project will be ongoing in the Grizzly Gulch parking lot through the summer.

Planning Commission

The Alta Planning Commission did not meet in May. The next regular meeting is scheduled for June 24 but may be cancelled if there are no action items on the agenda.

CAPITAL Committee, Appointing a Member of the Town Council as a Liaison

The CAPITAL Committee is tentatively planning to hold its first formal meeting on Wednesday, July 15th from 11 AM to 1 PM. No other details of the meeting have been determined at this time, although we assume an agenda would include various start-up business items such as determining a meeting schedule, identifying a chair, and adopting a charter or guiding statement of some kind, as well as a summary of the Town's master planning work, update on

the status of facility design, and high-level discussion of possible construction budgets and funding mechanisms.

Our legal counsel advised staff that a committee empowered by the Town Council to advise the council on financial matters and relies at least in part on public funding to operate is subject to the Open and Public Meetings Act. Staff will be thinking carefully about how to manage the committee and its meetings in a way that complies with the Act but reduces the burden to participants and staff.

A draft CAPITAL Committee charter is included in the meeting packet and scheduled for discussion during a work session between 3 and 4 PM. We propose the council adopt a committee charter in July prior to the first formal committee meeting.

Town Shuttle

Staff has had great success collecting contributions to the Town Shuttle this year. The Town budgeted to receive \$134,000 in contributions to the program and to spend a total of \$272,160. We collected a total of \$142,024, exceeding our goal. This was due to an increased contribution amount from UTA this year and participation from all program stakeholders.

Below is a summary of the totals for the 2025-2026 shuttles and [here is a breakdown](#) showing the pickup locations for the day and night shuttles.

Shuttle	Total Passengers 2025-2026	Total Passengers 2024 – 2025	Percent Change
Town Shuttle	21,247	23,638	(-10.12%)
Resort Shuttle	15,441	19,203	(-19.59%)
Night Shuttle	4,646	4,833	(-3.87%)
Totals	41,334	47,674	(-13.3%)

Staff Report For:**June 17, 2026****To:** Town Council**From:** Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk**Date Written:** June 11, 2026

Town Clerk – Jen

General Updates

- Year-end accounting tasks
- Preparation for the June Council meeting which is full of resolutions and ordinances

Our Lady of the Snows

- Town and ACE staff have completed our annual review, things are going very well and we continue to develop our relationship and fine tune the operations at the facility.
- We expect to meet our budgeted revenue goal of \$19,950. This includes \$4,250 in rent from ACE and the rest is made up from event revenue where ACE has managed the bookings. Our annual expenses
- ACE will report on the number of their events during the work session.

Budget Updates**FY 2026 Final Budget Amendments – Proposed (Resolution 2026-R-15)**

- General Fund:
 - a) We have met our sales tax goal for the year. We have 2 months left to collect and have estimated a modest amount of revenue after reviewing previous years.
 - b) We are no longer budgeting for the use of cash on hand and expect to meet our budgeted needs without dipping into savings.
 - c) We reduced department budgets where we could
 - d) Legal fees in a few departments needed to be increased due to project load. We also realized that legal expenses that should have been coded to building inspection were going in planning and zoning so we went back and reclassified those fees. You'll notice we also planned for an increase to legal fees in the building inspection department in FY27.
 - e) Shuttle expense reduce because one contributor paid Alta Shuttle direct reducing our obligation.
- Capital Projects Fund: changes reflect updated number for the transfer from the general fund.
- Water Fund:
 - a) Updated revenue numbers which caused some shifts

- b) At this time we haven't calculated the amount of a loan from the general fund to the water fund for the crosstow project, expect that in FY27.
- c) Moved engineering expenses for the next project forward, from FY26 to FY27
- d) The annual loan payment from the water fund to the general fund for \$30,700 doesn't show on the budget worksheet. The FY26 payment was made on 7/31/2025 and is reflected on the balance sheet.
- Sewer Fund
 - a) Removed contribution/revenue from Emma Heights residents to the sewer line upgrade to the trailhead restroom

FY 2027 Interim Budget – Proposed (Resolution 2026-R-19)

- Per state code the Town Council is required to approve an interim budget at its June meeting as part of the truth in taxation process for increasing property tax rates.
- Truth in Taxation - Please note the proposed property tax increase of \$100k is shown as its own account on the tentative budget as code 10-31-102. This is a new requirement. There are a handful of other tasks related to transparency and notice that staff will be completing and documenting in the coming months.
- A separate Property Tax Impact Schedule has been included in the meeting packet.

Deputy Town Clerk – Brooke

Temporary Dog License Reporting

- Temporary dog licenses issued with a start date between 5/13/2026-6/16/2026
 - a) Hannah Kiely (10 days) 5/30/26
 - b) Jake Salvitti (30 days) 6/1/26
 - c) Nicole Moreno (30 days) 6/3/26
 - d) Molly Arnold (30 days) 6/13/2026

Notary Public

- Brooke took her oath to be a notary on May 7th, 2026, and is now a Notary Public.

Alta Justice Court

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - The next court date is tomorrow June 18, 2026

June 17, 2026 Alta Town Council Meeting Packet
Department Incident Activity Report

Date Reported: **05/01/2026 - 05/31/2026** | Show Subclasses: **True**



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	3	0	3	0	0	0	0	0.0
Assist Other Agency	3	0	3	0	0	0	0	0.0
ALARM	3	0	3	0	0	0	0	0.0
Burglary Alarm	3	0	3	0	0	0	0	0.0
ALCOHOL	3	0	3	0	0	0	0	0.0
ENFORCEMENT	3	0	3	0	0	0	0	0.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Dead Animal	1	0	1	0	0	0	0	0.0
DEPARTMENT ACTIVITY	4	0	4	0	0	0	0	0.0
Training	4	0	4	0	0	0	0	0.0
FOREST SERVICE	4	0	4	0	0	0	0	0.0
PATROL	4	0	4	0	0	0	0	0.0
MEDICAL	1	0	1	0	0	0	0	0.0
EMERGENCY	1	0	1	0	0	0	0	0.0
MENTAL SUBJECT	2	0	2	0	0	0	0	0.0
Mental Subject	2	0	2	0	0	0	0	0.0
MOTORIST	5	0	5	0	0	0	0	0.0
ASSIST	5	0	5	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	3	0	3	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
HOLD FOR OWNER	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
THEFT	1	0	1	0	0	0	0	0.0
Larceny, From Building	1	0	1	0	0	0	0	0.0
TRAFFIC	15	0	15	2	0	0	2	13.3
VIOLATION	15	0	15	2	0	0	2	13.3
TRAFFIC ACCIDENT	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
VIN	1	0	1	0	0	0	0	0.0
INSPECTION	1	0	1	0	0	0	0	0.0
VOID	2	2	0	0	0	0	0	0.0
CREATED IN ERROR	2	2	0	0	0	0	0	0.0
WATERSHED OFFENSE	1	0	1	0	0	0	0	0.0
ANIMALS	1	0	1	0	0	0	0	0.0

Event Totals

52

2

50

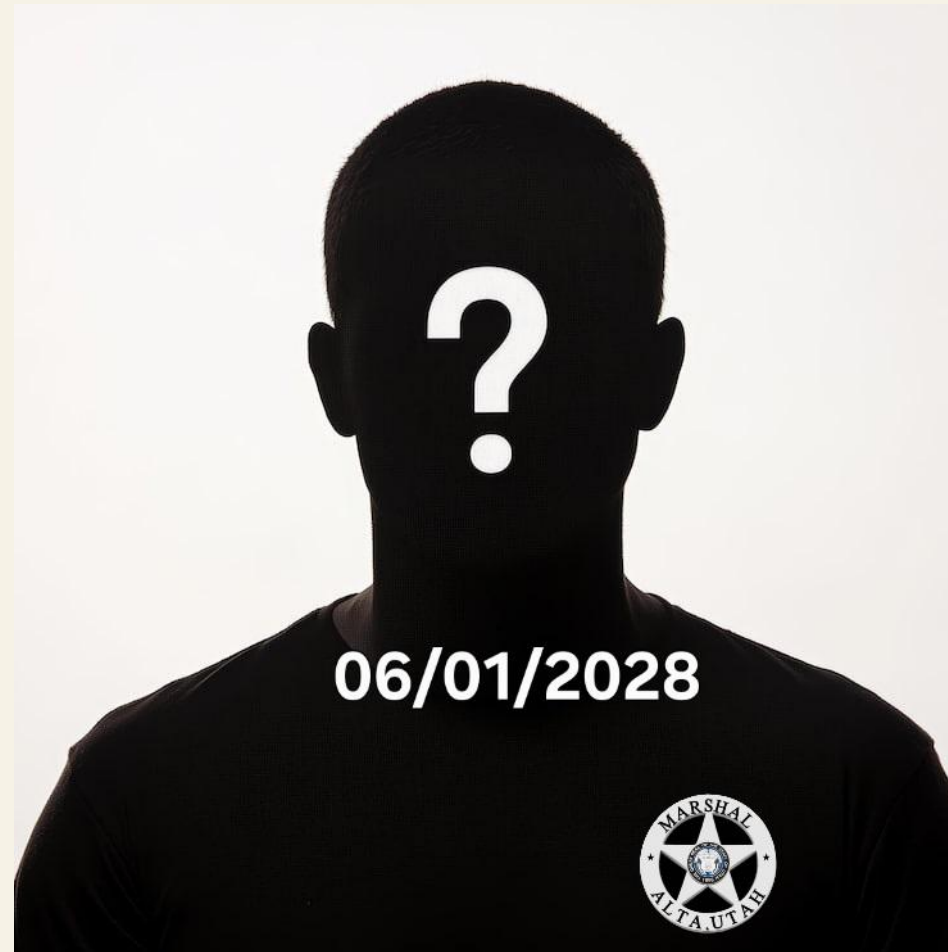
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Replacing the Alta Town Marshal

INTERNAL OR EXTERNAL RECRUITING?

- To date, no Town Marshal has been hired from outside the AMO. Institutional knowledge, established relationships, and Town Council preference have all been deciding factors.
- An outside candidate may bring valuable experience in key compliance, liability and operational readiness issues.
- EITHER WAY...the opportunity to plan for hiring a new Town Marshal exists. A proposed budget for FY27 addresses the need for a successor to have a multi-season training window with the current Marshal and associated equipment to be procured.

IF YOU ASKED MOREY, HE MIGHT SAY...

1. “We need to get this right. Let’s capitalize on opportunities to do so. This includes financial impact planning, identification of transition and hand-off issues, and boots on the ground and rear in the big chair time learning the AMO’s unique operating environment, polices and procedures, relationships, capabilities and limitations”.
2. “Speaking of opportunities, we know that during the spring of FY27, the AMO will be positioned to re-employ highly talented personnel who have separated due to Utah Retirement Systems rules. This will be an excellent time to assess and act on internal candidates for the position should the Town desire to hire from within. Spring of FY27 could also be a recruiting period for external candidates. In either scenario, the potential need for training/certification (or re-certification) as a Utah Peace Officer exists and should be factored against the time required to prepare the candidate for the role”.
3. “The new Town Marshal will most certainly play a large role in facilities planning and implementation. 11th hour is too late”.

AT A MINIMUM:

Item	Checklist Task
1	Identify the Marshal's role and confirm why succession planning is needed.
2	Document the role's core responsibilities, decision authority, and key deadlines.
3	List critical knowledge, systems, contacts, and recurring tasks that must be transferred.
4	Identify potential successor(s) and confirm their current level of readiness.
5	Assess skill gaps, training needs, and certifications or permissions required.
6	Set a development plan for each potential successor, including mentoring or shadowing.
7	Assign responsibility for documenting procedures, files, and handoff materials.
8	Create a transition timeline with milestones, target dates, and owners.
9	Confirm interim coverage if the role becomes vacant before a full transition.
10	Review risks to continuity, including single points of failure or missing documentation.
11	Prepare a communication plan for leadership, team members, and key stakeholders.
12	Schedule periodic review dates to update readiness, staffing changes, and next steps.



UFA Report June 2026

UFA Budget Tentative Approval: The UFA Board gave tentative approval to the proposed Fiscal Year 2027 budget on May 19. Key highlights include a 3.6% COLA for employees and approval to move forward with upgrading the UFA Fire Training Center in Magna through a 20-year bond. Final budget adoption is scheduled for the UFA Board Meeting in June.

UFA Strategic Plan 2027-2029: UFA is beginning development of its next Strategic Plan, which will help guide organizational priorities, resource alignment, and service delivery over the next three years. As part of this effort, UFA will seek feedback from community members, partner agencies, and stakeholders in the coming months, with assistance from our liaisons in coordinating outreach opportunities. The plan will build on UFA's current foundation while ensuring we remain responsive to the evolving needs of the communities we serve.

Division Highlight — Urban Search & Rescue (UT-TF1): When disaster strikes and lives are trapped beneath collapsed buildings, in floodwater, or other dangerous conditions, Unified Fire Authority's Urban Search & Rescue (US&R) Division stands ready to respond.

UFA sponsors and manages Utah Task Force 1 (UT-TF1), one of 28 FEMA Urban Search & Rescue Task Forces in the entire United States. UT-TF1 is part of FEMA's national disaster response system and can deploy anywhere in the country for up to several weeks at a time.

The team is specially trained and equipped for some of the most complex rescue situations imaginable, including structural collapse, trench rescue, confined space rescue, rope rescue, heavy rescue operations, and disaster response following earthquakes, tornados, hurricanes, floods, and major incidents—both natural and man-made. FEMA Task Forces are made up of highly trained personnel, including firefighters, paramedics, structural engineers, hazardous materials specialists, logistics experts, and canine search teams.

Over the years, Utah Task Force 1 has deployed to major national disasters, including the September 11 attacks, Hurricane Katrina, Hurricane Harvey, and numerous disaster-related incidents. Additionally, a dozen members of UT-TF1 sit on overhead management teams, called Incident Support Teams, helping to guide the decisions and direction of deployed task forces.

UFA Division Chief Embret Fossum leads a team of five and has over 180 personnel from seven other fire departments, including Draper, South Jordan, Salt Lake City, West Jordan, West Valley, Ogden, Park City, Provo, as well as affiliates such as K9 Handlers, Structural Specialists, and Medical Doctors available to pull from when needed.

Community Risk Reduction— Defensible Space:

As temperatures rise and vegetation becomes increasingly dry across Utah, Unified Fire Authority encourages residents to take proactive steps to reduce wildfire risk around their homes and properties. Wildfires can spread rapidly during hot, windy conditions, and small actions taken by homeowners can make a significant difference in protecting lives, homes, and neighborhoods. When it comes to wildfire prevention, "A Little Space Goes a Long Way".

One of the most effective ways residents can protect their homes is by creating defensible space. Defensible space is the buffer between a structure and surrounding vegetation that helps slow or stop the spread of wildfire. Proper maintenance around homes can also improve firefighter access and increase the likelihood of structure survival during a wildfire event.

Unified Fire Authority encourages residents to remember these three important wildfire prevention and defensible space talking points:

- Remove dry grass, weeds, pine needles, leaves, and other dead vegetation from around your home and property.
- Keep trees and shrubs trimmed and separated to reduce the ability of fire to spread from vegetation to structures.
- Maintain at least five feet of noncombustible space around the home using rock, concrete, irrigated landscaping, or other ignition-resistant materials.

Residents should regularly inspect roofs, gutters, decks, fences, and other exterior areas where debris can accumulate and create ignition hazards. Firewood, propane tanks, and combustible materials should be stored away from structures whenever possible.

Wildfire preparedness is a shared responsibility. Unified Fire Authority appreciates the efforts of residents and communities working together to reduce wildfire risk and improve neighborhood safety. By taking proactive steps, residents can help protect their homes, families, and surrounding communities throughout the wildfire season. Remember, when it comes to wildfire safety, a little space truly can go a long way.

DEFENSIBLE SPACE
A LITTLE SPACE GOES A LONG WAY

Creating and maintaining defensible space around your home can help protect your home, your family, and your community from wildfire.

**ZONE 1
0-5 FEET**

- Remove dead plants, weeds, and grass
- Remove dry leaves and pine needles
- Keep trees and shrubs well pruned
- Keep wood piles, propane tanks, and other combustibles out of this zone
- Use gravel, rock, concrete, or other noncombustible materials

**ZONE 2
5-30 FEET**

- Mow grass and weeds
- Remove dead plants and shrubs
- Create horizontal and vertical spacing between plants and shrubs
- Keep wood piles and other combustibles out of this zone

**ZONE 3
30-100 FEET**

- Reduce the density of trees
- Remove dead, dying, or diseased trees
- Keep trees trimmed and spaced apart
- Remove shrubs and small trees under larger trees
- Continue to keep grass and weeds mowed

ADDITIONAL TIPS

- Keep roofs and gutters clear of debris.
- Remove leaves and needles from decks and porches.
- Store firewood uphill and away from your home.

Defensible space can slow or stop a wildfire and give firefighters a better chance to protect your home.

Work today. Protect tomorrow.

June Safety Message (Fireworks):

Fireworks are not allowed anywhere within Alta, the following information pertains to areas within the State where fireworks are permitted.

As Utah's summer holiday season approaches, Unified Fire Authority reminds residents to celebrate responsibly and keep fire safety a top priority. Fireworks are a cherished tradition during Independence Day and Pioneer Day celebrations, but during Utah's hot, dry summer conditions, they can quickly spark dangerous fires. This year's reminder is simple: "Safety Doesn't Take a Vacation." That message is especially important during the busy summer holiday season, when fireworks-related fires and injuries increase across the state. Most fireworks-related fires are preventable and are often caused by improper use, dry conditions, or fireworks landing in vegetation.

Residents are encouraged to review the 2026 Interactive Fireworks Restrictions Map before using fireworks. The map helps determine whether fireworks are prohibited in specific neighborhoods due to wildfire risk, dry vegetation, open space, or other hazardous conditions.

Under Utah law, fireworks may legally be discharged from July 2 through July 5 and again from July 22 through July 25 between 11:00 a.m. and 11:00 p.m. On July 4 and July 24, discharge hours are extended until midnight.

Unified Fire Authority encourages residents to remember these important fireworks safety tips this holiday season:

- Check the 2026 Interactive Fireworks Restrictions Map before using fireworks.
- Keep a charged garden hose or bucket of water nearby during all fireworks activities.
- Use fireworks only on a flat surface away from dry grass, brush, buildings, vehicles, and other combustible materials.

Children should never handle fireworks without close adult supervision. If weather conditions become windy or exceptionally dry, residents should postpone fireworks use. Even legal fireworks can travel significant distances and ignite nearby vegetation or structures.

Unified Fire Authority appreciates the partnership of our communities in helping reduce wildfire risk and prevent injuries during the holiday season. By following fireworks restrictions and practicing safe discharge habits, residents can help ensure a safe and enjoyable celebration for everyone — because safety truly does not take a vacation.

Community CPR Classes — Save a Life: UFA continues to offer community CPR classes to help residents build life-saving skills and increase survival rates during cardiac emergencies. Early CPR can double or even triple a person's chance of survival, making bystander response one of the most critical links in the chain of survival. Upcoming classes are scheduled for:

- **June 10 (6:00–10:00 PM) – Station 253 - Eagle Mountain**

We encourage residents to take advantage of these opportunities to learn hands-only CPR and basic life-saving techniques. Cities are welcome to share these classes through newsletters, social media, or community channels to help expand community preparedness.

Town of Alta
Bank Account Balance Summary

Account Info	3/31/2026	4/30/2026	5/31/2026
COMBINED 4 FUNDS TOTAL	\$ 6,268,623	\$ 6,458,784	\$ 6,799,281

GENERAL FUND

01-11610	PTIF - General Fund	\$ 2,944,288	\$ 2,749,867	\$ 3,618,834
10-12640	PTIF - B&C Road Funds (restricted)	\$ 80,191	\$ 83,123	\$ 86,343
10-12690	PTIF - Impact Fee (restricted)	\$ 24,686	\$ 24,846	\$ 24,927
10-12700	PTIF - Beer Fund (restricted)	\$ 31,482	\$ 31,672	\$ 31,776
10-12710	PTIF - Post-Employment (restricted)	\$ 119,069	\$ 119,838	\$ 120,231
01-11110	KeyBank	\$ 181,661	\$ 493,272	\$ 375,879
01-11215	Keybank PO	\$ 1,497	\$ 1,848	\$ 1,168
Total General Fund Balance		\$ 3,382,875	\$ 3,504,467	\$ 4,259,158

CAPITAL PROJECTS FUND

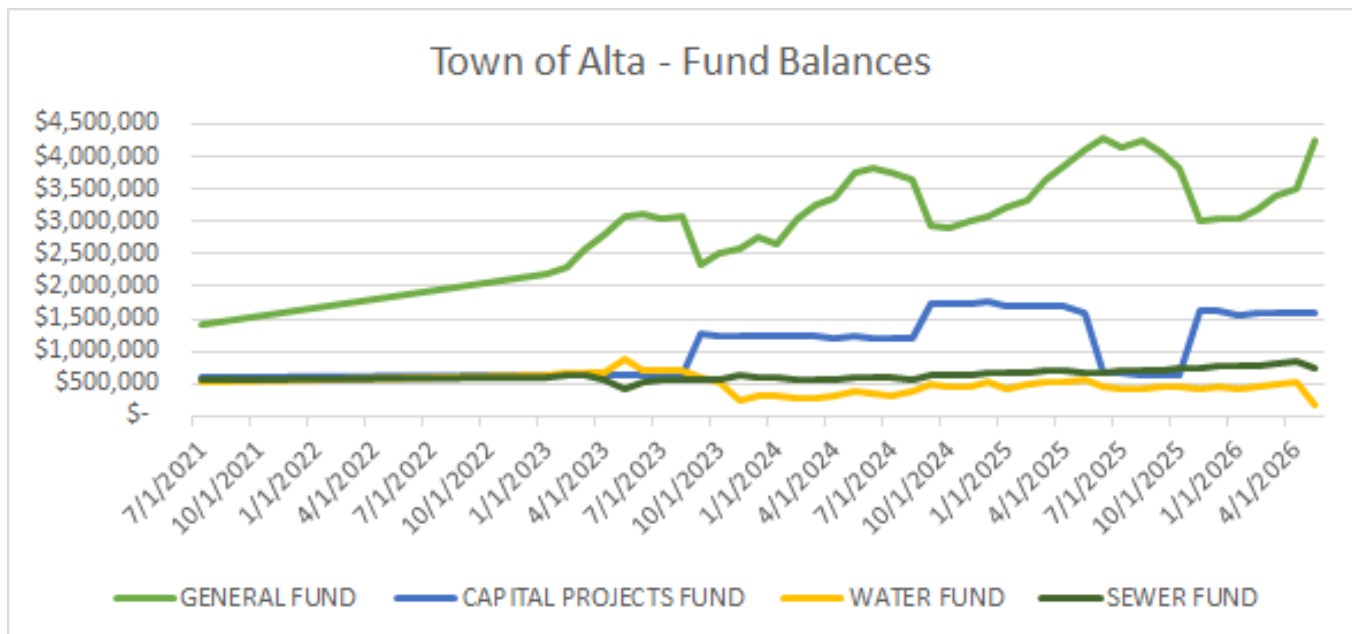
45-12100	PTIF (restricted)	\$ 1,582,655	\$ 1,592,876	\$ 1,598,095
Total Capital Projects Fund Balance		\$ 1,582,655	\$ 1,592,876	\$ 1,598,095

WATER FUND

51-11140	PTIF (restricted)	\$ 502,618	\$ 519,330	\$ 189,408
Total Water Fund Balance		\$ 502,618	\$ 519,330	\$ 189,408

SEWER FUND

52-11130	PTIF (restricted)	\$ 800,476	\$ 842,112	\$ 752,620
Total Sewer Fund Balance		\$ 800,476	\$ 842,112	\$ 752,620



TOWN OF ALTA
 COMBINED CASH INVESTMENT
 MAY 31, 2026

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	(31,833.48)
01-11113	XPRESS DEPOSIT ACCOUNT		31,545.91
01-11115	CASH - PAYROLL TAX ACCOUNT		140.81
01-11215	CASH - CONTRACT POST OFFICE		1,168.16
01-11310	PETTY CASH		50.00
01-11400	RETURNED CHECKS - CLEARING		125.00
01-11610	CASH IN PTIF GENERAL		3,608,196.92
01-11710	CASH CLEARING -AR		352.46
01-11730	CASH CLEARING -UTILITIES	(352.46)
	TOTAL COMBINED CASH		3,609,393.32
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,609,393.32)
	TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND		3,536,846.62
51	ALLOCATION TO WATER FUND		42,197.13
52	ALLOCATION TO SEWER FUND		30,349.57
	TOTAL ALLOCATIONS TO OTHER FUNDS		3,609,393.32
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,609,393.32)
	ZERO PROOF IF ALLOCATIONS BALANCE		.00

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	3,536,846.62	
10-12640	CASH IN PTIF - C ROAD FUND	86,068.77	
10-12690	IMPACT FEE FUND PTIF	24,845.72	
10-12700	BEER TAX FUNDS PTIF	31,672.24	
10-12710	POST EMPLOYMENT BENEFIT PTIF	119,837.96	
10-13110	ACCOUNTS RECEIVABLE	8,114.31	
10-13200	DUE FROM OTHER GOVERNMENTS	203,696.71	
10-13510	TAXES RECEIVABLE - CURRENT	4,539.36	
10-13700	PROP TAX RECEIVABLE - CURRENT	406,341.00	
10-14210	DUE FROM OTHER FUNDS	266,270.00	
	TOTAL ASSETS		4,688,232.69

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(23,379.39)	
10-21500	WAGES PAYABLE	18,705.57	
10-22200	RETIREMENT PAYABLE	3,131.52	
10-22210	FICA PAYABLE	2,150.19	
10-22220	FEDERAL WITHHOLDING PAYABLE	3,142.03	
10-22230	STATE WITHHOLDING PAYABLE	1,136.78	
10-22500	HEALTH & DENTAL INS PAYABLE	(272.39)	
10-22550	DEPENDANT CARE WITHHOLDING	(5,673.03)	
10-22555	FLEX/CAFETERIA WITHHOLDING	174.05	
10-22560	DEPENDENT DAY CARE	5,796.66	
10-22600	REVEGETATION DEPOSITS	21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	406,341.00	
10-22725	EMPLOYEE 401K WITHHOLDING	5,119.15	
10-22726	EMPLOYEE 457B WITHHOLDING	(61.21)	
10-22750	EMPLOYEE 457 WITHHOLDING	61.21	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	1,951.61	
10-22770	URS EMP MANDATORY CONTRIBUTION	(901.14)	
	TOTAL LIABILITIES		439,182.61

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	37,948.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR	3,561,446.28	
	REVENUE OVER EXPENDITURES - YTD	595,130.68	
	BALANCE - CURRENT DATE	4,156,576.96	
	TOTAL FUND EQUITY		4,249,050.08

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2026

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

4,688,232.69

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2026

CAPITAL PROJECT FUND

ASSETS

45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,592,875.85	
	TOTAL ASSETS			<u>1,592,875.85</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR		1,635,870.91	
	REVENUE OVER EXPENDITURES - YTD	(42,995.06)	
	BALANCE - CURRENT DATE			<u>1,592,875.85</u>
	TOTAL FUND EQUITY			<u>1,592,875.85</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,592,875.85</u>

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2026

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	42,197.13	
51-11140	PTIF CAPITAL ACQUISTION-WATER	188,580.03	
51-13110	ACCOUNTS RECEIVABLE	38,882.30	
51-16310	WATER DISTRIBUTION SYSTEM	2,521,552.81	
51-16320	CONSTRUCTION IN PROCESS	127,861.45	
51-16510	MACHINERY AND EQUIPMENT	24,897.82	
51-17500	ACCUMULATED DEPRECIATION	(1,399,489.82)	
	TOTAL ASSETS		1,544,481.72

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	29,674.92	
51-22620	DUE TO OTHER FUNDS - LONGTERM	266,270.00	
	TOTAL LIABILITIES		295,944.92

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS	1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:		
51-29800	UNRESTRICTED NET POSITION	373,537.01	
	REVENUE OVER EXPENDITURES - YTD	(193,497.21)	
	BALANCE - CURRENT DATE	180,039.80	
	TOTAL FUND EQUITY		1,248,536.80
	TOTAL LIABILITIES AND EQUITY		1,544,481.72

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2026

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND		30,349.57	
52-11130	PTIF CASH RESTRICTED		750,103.58	
52-13110	ACCOUNTS RECEIVABLE		29,504.09	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(709,319.69)	
	TOTAL ASSETS			<u>948,855.48</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(200.00)	
	TOTAL LIABILITIES	(200.00)	

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	543,848.24		
	REVENUE OVER EXPENDITURES - YTD	114,754.24		
	BALANCE - CURRENT DATE		<u>658,602.48</u>	
	TOTAL FUND EQUITY			<u>949,055.48</u>
	TOTAL LIABILITIES AND EQUITY			<u>948,855.48</u>

		2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2025-26 Proposed Year-End Budget 6/30/2026
Account Number	Account Title			
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer REVENUE				
Property Tax		415,540	406,000	433,755
Sales Tax		2,035,475	1,890,000	2,185,475
Other Taxes: Municipal Energy, Tele		98,795	81,000	98,500
Town Services:				
Permits, Licensing, Fines, Impact Fees, Shuttle		288,439	350,843	291,256
Sewer		304,254	343,448	326,200
Water		427,447	680,600	459,219
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		135,375	134,217	139,025
Misc Revenue		175,124	203,950	200,422
	Total Revenue	3,880,449	4,090,058	4,133,852
EXPENSES				
Alta Justice Court, Code Enforcement		30,385	40,819	40,819
Economic Development		0	400	400
Government Administration				
Financial Preparation		110,429	140,980	130,895
General Operations		258,776	312,451	303,488
Town Services & Programs		152,009	238,065	223,582
Land Use Planning, Building Inspections, Zoning		282,452	336,072	354,739
Post Office		45,899	53,341	53,341
Public Safety				
Employees: Salaries and Benefits		1,160,035	1,478,980	1,360,920
Equipment: Resources to Complete Work		164,183	252,297	249,297
Recycling		21,980	32,500	32,500
Sewer		162,486	318,473	373,723
Town Council: Salaries, Training, Admin		77,800	95,951	91,143
Transportation		264,836	320,910	300,155
Water		211,663	366,690	349,135
Misc. Expenses		0	1,200	1,200
	Total Expenses (w/o CapEx Projects)	2,942,933	3,989,129	3,865,337
Capital Improvement Projects		515,062	1,904,205	1,652,228
	Total Expenses	3,457,995	5,893,334	5,517,565
COMBINED BUDGET SUMMARY				
Net Difference		422,454	-1,803,276	-1,383,713
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		422,454	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	403,391	384,686	405,000	405,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-102	RESTRICTED-PROPOSED PROPERTY TAX INC	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	25,936	28,755	1,000	28,755
10-31-300	SALES AND USE TAXES	2,070,376	2,035,475	1,890,000	2,185,475
10-31-310	4th .25 TAX	43,437	41,722	45,197	45,197
10-31-320	PUB TRAN TAX	0	22,825	20,000	23,000
10-31-400	ENERGY SALES AND USE TAX	83,779	81,352	75,000	85,000
10-31-410	TELEPHONE USE TAX	5,814	13,199	6,000	13,500
Total TAXES:		2,632,734	2,608,014	2,442,197	2,785,927
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	19,933	20,000	19,933
10-32-150	LIQUOR LICENSES	6,575	6,600	6,600	6,600
10-32-210	BUILDING PERMITS	126,302	31,181	78,244	31,181
10-32-220	PARKING PERMITS	16,744	16,446	15,140	16,446
10-32-250	ANIMAL LICENSES	12,505	14,440	14,000	14,440
Total LICENSES AND PERMITS:		181,956	88,600	133,984	88,600
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	10,670	10,670	10,670
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	9,000	0	0	0
10-33-450	FEDERAL GRANTS	0	4,500	4,500	4,500
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	15,801	17,158	15,000	17,158
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	5,650	6,000	5,650
10-33-600	SISK	3,000	3,000	3,000	3,000
10-33-650	POST OFFICE	20,029	20,029	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		62,769	69,007	69,020	70,828
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	0	0	0
10-34-430	PLAN CHECK FEES	98,183	33,041	46,859	33,041
10-34-550	PLANNING COMM REVIEW FEES	426	250	300	250
10-34-760	FACILITY CENTER USE FEES	0	0	500	0
10-34-761	OLS USE FEES	0	10,138	19,950	19,950
10-34-810	IMPACT FEES	0	0	0	0
Total CHARGES FOR SERVICES:		98,609	43,429	67,609	53,241
FINES AND FORFEITURES					
10-35-100	COURT FINES	15,758	17,391	15,250	17,391
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	0
Total FINES AND FORFEITURES:		15,758	17,391	15,250	17,391

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	140,459	116,189	120,000	120,000
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0
10-36-620	MISCELLANEOUS	4,363	390	3,000	500
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	0	8,000	8,000
10-36-800	DONATIONS	150	0	0	0
10-36-810	METERING	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	129,902	132,024	134,000	132,024
10-36-900	SUNDRY REVENUES	1,086	1,153	2,000	1,200
10-36-910	SALES TAX	0	22	250	22
Total MISCELLANEOUS REVENUE:		283,961	249,778	297,950	292,446
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	294,628	0
10-39-250	USE OF RESERVED FUNDS	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	294,628	0
GENERAL FUND Revenue Total:		3,275,786	3,076,220	3,026,010	3,308,433
GENERAL FUND Transfer IN Total:		0	0	294,628	0
CASH AVAILABLE FOR GENERAL FUND		3,275,786	3,076,220	3,320,638	3,308,433

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	16,200	15,400	16,800	16,800
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100	100
10-41-131	EMPLOYER TAXES	1,281	1,202	1,700	1,700
10-41-230	TRAVEL	732	383	1,000	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	660	1,208	4,000	1,208
10-41-620	MISCELLANEOUS	10	90	350	350
Total LEGISLATIVE:		18,883	18,283	23,950	21,158
COURT					
10-42-110	SALARIES AND WAGES	17,295	17,863	18,896	18,896
10-42-130	EMPLOYEE BENEFITS	180	191	133	191
10-42-131	EMPLOYER TAXES	664	1,380	1,450	1,450
10-42-133	URS CONTRIBUTIONS	6,201	2,170	3,050	2,500
10-42-230	TRAVEL	503	10	800	500
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	20	500	500
10-42-280	TELEPHONE	0	240	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	0	500	500
10-42-330	EDUCATION & TRAINING	250	1,185	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,500	1,500
10-42-481	VICTIM REPARATION SURCHARGE	6,437	6,783	6,000	7,200
10-42-620	MISCELLANEOUS SERVICES	333	543	750	850
Total COURT:		31,882	30,385	36,319	35,827
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	274,654	296,925	353,162	337,000
10-43-111	PERFORMANCE BONUS	2,800	0	0	0
10-43-130	EMPLOYEE BENEFITS	1,586	1,227	2,120	1,700
10-43-131	EMPLOYER TAXES	21,871	22,222	27,020	27,020
10-43-132	INSUR BENEFITS	50,921	78,848	90,000	90,000
10-43-133	URS CONTRIBUTIONS	44,961	41,452	56,550	50,000
10-43-140	TERMINATION BENEFITS	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,272	3,642	5,500	5,500
10-43-220	PUBLIC NOTICES	0	1,093	1,500	1,500
10-43-230	TRAVEL	1,094	511	3,000	1,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,417	2,942	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	17,796	18,349	26,000	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	361	5,000	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,865	9,659	14,000	14,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	625	0	0
10-43-280	TELEPHONE	5,135	3,346	4,600	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	4,070	6,000	5,000
10-43-315	PROF CONSULTANT SERVICES	5,070	2,300	6,000	2,300
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	3,527	10,000	5,000
10-43-325	PROF SERVICES - LEGAL	59,177	49,759	45,000	65,000
10-43-330	EDUCATION & TRAINING	2,425	1,573	5,500	4,000
10-43-350	ELECTIONS	0	200	200	200
10-43-440	BANK CHARGES	5,628	3,392	6,000	4,500

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,035	4,000	3,035
10-43-515	WORKERS COMPENSATION INS	827	3,195	2,400	3,800
10-43-610	MISCELLANEOUS SUPPLIES	158	613	1,000	1,000
10-43-620	MISCELLANEOUS SERVICES	3,634	3,428	5,000	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		516,216	556,294	683,552	666,155
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	19,363	33,224	44,250	44,250
10-45-111	PERFORMANCE BONUS	250	0	0	0
10-45-130	EMPLOYEE BENEFITS	110	264	330	330
10-45-131	EMPLOYER TAXES	1,507	2,479	3,385	3,385
10-45-132	INSUR BENEFITS	0	2,491	14,280	4,800
10-45-133	URS CONTRIBUTIONS	0	3,276	7,080	4,500
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS		49	0	50
10-45-230	TRAVEL	0	81	250	250
10-45-240	OFFICE SUPPLIES AND EXPENSE	0	8	150	150
10-45-245	IT SUPPLIES & MAINT	0	0	250	250
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	496	4,000	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,225	6,722	15,750	15,750
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	4,900	6,365	6,500	6,500
10-45-280	TELEPHONE		242	600	600
10-45-310	PROFESSIONAL & TECHNICAL		0	1,000	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES		976	500	1,000
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,322	1,400	1,400
10-45-515	WORKERS COMPENSATION INS		0	400	400
10-45-610	MISCELLANEOUS SUPPLIES	47	117	1,500	1,500
10-45-620	MISCELLANEOUS SERVICES		60	400	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		36,500	58,172	102,025	90,515
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	1,410	0	4,000	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	400
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200	1,200
10-50-620	AUDIT	10,000	12,000	12,000	12,000
10-50-640	MISC SERVICES	15	17	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	9	22	250	250
Total NON-DEPARTMENTAL:		26,434	27,039	33,850	33,850

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	316	875	1,000	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	0	250	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	995	874	10,000	5,000
10-51-640	MISCELLANEOUS	0	63	5,000	5,000
10-51-645	ALTA RESORT SHUTTLE	247,758	258,405	272,160	258,405
10-51-700	PARKING PERMITS	4,953	4,618	7,000	5,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		254,022	264,836	295,410	274,655
CIVIL CODE ENFORCEMENT					
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	3,000	0
10-52-310	PROFESSIONAL & TECHNICAL	0	0	1,000	0
10-52-640	MISCELLANEOUS	0	0	500	0
Total CIVIL CODE ENFORCEMENT:		0	0	4,500	0
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	900	3,825	4,500	4,500
10-53-131	EMPLOYER TAXES		58	480	250
10-53-220	PUBLIC NOTICES	63	0	250	0
10-53-230	TRAVEL	0	0	1,000	250
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	37,675	26,418	40,000	34,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	38,905	55,215	40,000	75,000
10-53-330	EDUCATION AND TRAINING	75	350	1,500	500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,321	3,600	2,321
10-53-610	MISCELLANEOUS SUPPLIES	10	10	300	200
10-53-620	MISCELLANEOUS SERVICES	0	0	300	150
Total PLANNING AND ZONING:		80,438	88,197	92,080	117,321
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	688,323	746,681	1,018,694	925,000
10-54-111	PERFORMANCE BONUS	6,205	0	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	2,380	3,102	5,000	4,000
10-54-131	EMPLOYER TAXES	53,128	56,717	78,000	72,000
10-54-132	INSUR BENEFITS	117,217	138,336	145,000	155,000
10-54-133	URS CONTRIBUTIONS	112,732	156,140	227,536	200,000
10-54-135	MENTAL HEALTH RESOURCES		1,995	4,750	3,420
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	13,307	17,653	17,000	24,000
10-54-230	TRAVEL	586	223	1,000	500
10-54-240	OFFICE SUPPLIES AND EXPENSE	388	1,331	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	11,981	22,398	25,000	25,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	822	5,000	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,395	18,748	28,000	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	22,088	38,675	40,000	40,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
10-54-270	UTILITIES	7,204	7,178	10,000	10,000
10-54-280	TELEPHONE	9,485	8,671	16,000	14,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	10,529	12,530	12,530
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	570	10,000	5,000
10-54-330	EDUCATION AND TRAINING	4,126	1,033	12,500	10,000
10-54-470	UNIFORMS	1,980	5,695	8,000	8,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	5,764	6,067	19,000	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	15,003	14,767	14,767	14,767
10-54-515	WORKERS COMPENSATION INS	1,653	6,391	8,500	8,500
10-54-610	MISCELLANEOUS SUPPLIES	2,353	281	20,000	20,000
10-54-620	MISCELLANEOUS SERVICES	4,466	2,536	3,000	3,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		1,100,161	1,266,539	1,731,277	1,608,717
POST OFFICE					
10-56-110	SALARIES AND WAGES	29,234	31,722	35,986	35,986
10-56-111	PERFORMANCE BONUS	470	0	0	0
10-56-130	EMPLOYEE BENEFITS	200	180	300	300
10-56-131	EMPLOYER TAXES	2,352	2,476	2,755	2,755
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	488	373	700	700
10-56-245	IT SUPPLIES AND MAINT	0	1,666	2,000	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,313	929	1,500	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	1,441	2,500	2,500
10-56-270	UTILITIES	1,751	2,496	2,700	2,700
10-56-280	TELEPHONE	1,166	1,125	1,500	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	20	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	44	100	100
10-56-510	INSURANCE & SURETY BONDS	581	679	700	700
10-56-515	WORKERS COMPENSATION INS	153	592	800	800
10-56-620	MISCELLANEOUS SERVICES	0	75	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	991	437	1,500	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		40,592	44,234	53,341	53,341

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	43,436	29,637	48,000	40,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	400
10-58-230	TRAVEL	21	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,195	24,643	40,000	35,000
10-58-325	PROF SERVICES - LEGAL	294	9,502	600	12,000
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	751	134	1,000	500
10-58-510	INSURANCE & SURETY BONDS	1,124	536	1,200	536
Total BUILDING INSPECTION:		56,821	64,451	91,200	88,436
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	0	0	17,500	17,500
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		0	0	25,500	25,500
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	1,148	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	21,410	20,831	31,000	31,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0
Total RECYCLING:		22,738	21,980	32,500	32,500
GIS					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	4,824	5,000	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		0	4,824	5,000	5,000

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	278	1,627	3,250	3,250
10-70-111	PERFORMANCE BONUS	0	0	0	0
10-70-130	EMPLOYEE BENEFITS	40	0	70	70
10-70-131	EMPLOYER TAXES	20	139	250	250
10-70-132	INSUR BENEFITS		0	1,050	1,050
10-70-133	URS CONTRIBUTIONS		0	520	520
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,919	1,920	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	632	2,000	2,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,941	4,385	5,000	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	12,000	0	12,000	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	971	1,149	1,149
10-70-515	WORKERS COMPENSATION INS	0	0	400	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		20,348	9,673	31,789	31,789
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	0
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	2,609	6,000	6,000
10-75-270	UTILITIES	3,354	4,383	6,600	6,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,036	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,306	8,028	14,700	14,700

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
OUR LADY OF THE SNOWS - COMMUNITY CENTER					
10-76-110	SALARIES AND WAGES	0	7,421	17,500	14,000
10-76-130	EMPLOYEE BENEFITS	0	0	0	0
10-76-131	EMPLOYER TAXES	0	546	1,340	1,340
10-76-132	INSUR BENEFITS		0	5,670	5,670
10-76-133	URS CONTRIBUTIONS		0	2,048	2,048
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	3,750	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	2,360	2,500	2,500
10-76-270	UTILITIES	0	4,382	11,950	5,000
10-76-280	TELEPHONE	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	2,130	2,215	2,215
10-76-515	WORKERS COMPENSATION INS	0	0	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	16,839	46,973	36,523
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Year-End Budget
Account Number	Account Title	5/31/2025	5/31/2026	6/30/2026	6/30/2026
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	16,672	172,446
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		0	0	16,672	172,446
GENERAL FUND Expenditure Total:		2,210,342	2,479,774	3,303,966	3,135,987
GENERAL FUND TRANSFER OUT Total:		0	0	16,672	172,446
GENERAL FUND BUDGET		2,210,342	2,479,774	3,320,638	3,308,433
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		3,275,786	3,076,220	3,320,638	3,308,433
GENERAL FUND Expenditure & Transfer OUT Total:		2,210,342	2,479,774	3,320,638	3,308,433
Net Total GENERAL FUND:		1,065,444	596,446	0	0

		2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
Account Number	Account Title	YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	69,789	38,749	40,000	40,000
Total MISCELLANEOUS REVENUE:		69,789	38,749	40,000	40,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	0	16,672	172,446
45-39-250	USE OF RESERVED FUNDS	0	0	1,161,873	1,161,873
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	0	1,178,545	1,334,319
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	8,270	0	0	0
45-45-750	COMMUNITY CENTERS	170,953	28,738	1,110,500	1,110,500
Total EXPENDITURE:		179,223	28,738	1,110,500	1,110,500
POLICE DEPT					
45-54-741	BUILDINGS	0	20,510	33,000	33,000
45-54-742	VEHICLES	49,043	2,288	2,500	2,500
45-54-743	EQUIPMENT	59	47,919	52,000	52,000
Total EXPENDITURE:		49,102	70,717	87,500	87,500
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	20,000	20,000
45-70-741	UTILITY IMPROVEMENTS	13,988	545	545	545
Total EXPENDITURE:		13,988	545	20,545	20,545
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	0	0	155,774
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0	155,774
CAPITAL PROJECT FUND Revenue & Transfer Total:		69,789	38,749	1,218,545	1,374,319
CAPITAL PROJECT FUND Expenditure Total:		242,313	100,000	1,218,545	1,374,319
Net Total CAPITAL PROJECT FUND:		-172,524	-61,251	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	374,428	352,421	383,600	383,600
51-34-101	WATER SALES - OVERAGE	32,208	52,518	32,000	52,518
51-34-102	WATER SALES - OTHER	1,274	6,101	0	6,101
51-34-200	CONNECTION FEES	1,560	0	0	0
Total CHARGES FOR SERVICES:		409,471	411,040	415,600	442,219
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	20,437	15,473	15,000	17,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	250,000	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		20,437	15,473	265,000	17,000
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	301,750	298,599
Total TRANSFERS INTO WATER FUND:		0	0	301,750	298,599
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	15,320	16,086	17,700	16,086
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0
51-40-131	EMPLOYER TAXES	896	941	1,355	1,000
51-40-132	INSUR BENEFITS	1,708	1,708	1,225	1,708
51-40-133	URS CONTRIBUTIONS	2,434	2,283	2,830	2,830
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	469	700	500
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,373	2,200	2,500	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	15,381	8,000	8,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	12,774	23,072	10,000	48,500
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	14,483	18,577	17,850	21,500
51-40-280	TELEPHONE	1,369	1,137	2,520	1,500
51-40-305	WATER COSTS	8,876	11,598	9,000	15,000
51-40-310	PROFESS/TECHNICAL SERVICES	35,085	53,777	65,000	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	22,405	0	40,000	0
51-40-325	PROF & TECH SERVICES - LEGAL	4,058	1,138	3,150	2,000

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
51-40-330	EDUCATION AND TRAINING	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530	530
51-40-490	WATER TESTS	5,674	9,415	12,600	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,863	46,354	50,000	47,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,014	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	276	1,065	650	1,126
51-40-610	MISCELLANEOUS SUPPLIES	0	0	525	500
51-40-620	MISCELLANEOUS SERVICES	1,393	3,848	4,410	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	0	0	60,900	60,900
51-40-740	CAPITAL OUTLAY	97,488	408,683	591,750	408,683
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	50,000	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	23,910	0
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		282,758	622,746	982,350	757,818
WATER FUND Revenue & Transfer Total:		429,908	426,513	982,350	757,818
WATER FUND Expenditure Total:		282,758	622,746	982,350	757,818
Net Total WATER FUND:		147,151	-196,233	0	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Year-End Budget
Account Number	Account Title	5/31/2025	5/31/2026	6/30/2026	6/30/2026
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	258,596	273,765	297,948	297,948
52-34-200	CONNECTION FEES	2,340	0	0	0
Total CHARGES FOR SERVICES:		260,936	273,765	297,948	297,948
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	28,542	25,624	23,000	26,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	2,252	22,500	2,252
Total MISCELLANEOUS REVENUE:		28,542	27,876	45,500	28,252
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	45,025	17,273
Total TRANSFERS INTO SEWER FUND:		0	0	45,025	17,273

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		5/31/2025	5/31/2026	6/30/2026	6/30/2026
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	13,534	14,211	15,500	15,500
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	0	200	200
52-40-131	EMPLOYER TAXES	1,035	1,087	1,185	1,185
52-40-132	INSUR BENEFITS	1,504	1,545	1,100	1,100
52-40-133	URS CONTRIBUTIONS	2,151	2,625	2,500	2,500
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,373	2,200	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	124,730	126,859	220,000	220,000
52-40-310	PROFESS/TECHNICAL SERVICES	9,035	8,060	9,000	9,000
52-40-320	ENGINEERING/SEWER PROJECTS		1,400	35,000	35,000
52-40-330	EDUCATION AND TRAINING		0	525	525
52-40-325	PROF & TECH SERVICES - LEGAL	0	25	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,321	3,500	3,500
52-40-515	WORKERS COMPENSATION INS	153	592	150	150
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300
52-40-620	MISCELLANEOUS SERVICES	808	1,329	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	0	0	23,763	23,763
52-40-740	CAPITAL OUTLAY	10,000	24,635	70,000	25,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		166,943	186,887	388,473	343,473
SEWER FUND Revenue & Transfers Total:		289,478	301,641	388,473	343,473
SEWER FUND Expenditure Total:		166,943	186,887	388,473	343,473
Net Total SEWER FUND:		122,535	114,754	0	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		1,162,605	453,716	0	0

Combined Capital Project Budget / Account Balances - Summary by Fund

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
PROJECT BUDGET EXPENSE TOTALS									
Capital Projects Fund Plan	\$ 346,270	\$ 1,218,545	\$ 243,576	\$ 3,015,000	\$ 3,000,000	\$ 3,030,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 498,294	\$ 401,836	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 431,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,776,839	\$ 1,076,412	\$ 3,085,000	\$ 3,625,000	\$ 3,435,000	\$ 1,588,000	\$ 40,000	

	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
ACCOUNT BALANCES									
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 5/31/2026	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	keypad, radon, floor cleaner
Tom Moore Historic Structure Stabilization*	\$ 2,170	\$ 25,000	Tom Moore Restroom Study
Community Center Roof Safety	\$ 15,334	\$ 15,500	completed
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ 18,256	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	completed
AMO Truck Radios	\$ 37,249	\$ 40,000	
Speed Trailer #3	\$ 10,670	\$ 12,000	purchased
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545	\$ 545	need to amend budget to push unspent funds forward
Total	\$ 100,000	\$ 1,218,000	

Water Fund - Projects	YTD: 5/31/2026	Budget	Status
Engineering	\$ -	\$ 40,000	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 402,274	\$ 408,683	
Master Water and Sewer Plan	\$ 6,380	\$ 9,611	need to amend budget to push unspent funds forward
Total	\$ 408,683	\$ 498,294	

Sewer Fund - Projects	YTD: 5/31/2026	Budget	Status
Engineering	\$ 1,400	\$ 35,000	
Sewer Line Extention (to ASL Cold Storage)	24,635	\$ 25,000	
Total	\$ 26,035	\$ 60,000	

* Any items in red are proposed, not approved.

Capital Projects Fund Plan	
Fund Balance: May 31, 2026	
\$	1,598,095

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website									
45-45-750	Replace a Building				3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-	25,000	100,000						
45-45-750	Our Lady of the Snows Center Purchase	-	900,000							
45-45-750	OLS Setup **	11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	2,170	25,000	22,830						
45-45-750	Community Center Roof Safety	15,334	15,500							
45-54-741	Marshals Office Security Cameras	2,254	13,000	10,746						
45-54-741	Alta Central Roof Safety	18,256	20,000							
45-54-742	New AMO Truck	2,288	2,500	60,000						
45-54-743	AMO Mobile Data Terminals	-								
45-54-743	AMO Truck Radios	37,249	40,000							
45-54-743	Alta Central Dispatch Console	-			15,000					
45-54-743	Upgrade Centracom Phase 2	-					30,000			
45-54-743	Speed Trailer #3	10,670	12,000							
45-70-741	Master Water and Sewer Plan	545	545							
45-70-740	OLS Design Project (stairs, patio, trh restroom)	-	20,000	50,000						

Total Projects	100,000	1,218,545	243,576	3,015,000	3,000,000	3,030,000	-	-	-
				Budgeted Total 2026 - 2032				10,507,121	

* Any items in red are proposed, not approved.

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects	
Fund Balance: May 31, 2026	
\$	189,408

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	-	40,000	40,000	40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	6,380	9,611							
51-40-740	Remote Water Meter Reading	29	40,000	39,971						
51-40-740	Cross Tow Water Line (\$650k)	402,274	408,683	139,865						
51-40-740	Lower Alta Distribution Line			182,000						
51-40-740	AC Pipeline Replacement - SR210					391,000				
51-40-740	Alta Storage Tank							1,200,000		
51-40-740	Ongoing Pipeline Replacement									3,753,959
Total Projects		408,683	498,294	401,836	40,000	391,000	40,000	1,200,000	40,000	3,753,959

* Any items in red are proposed, not approved

Sewer Fund Projects	
Fund Balance: May 31, 2026	
\$	752,620

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering	1,400	35,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extension (to ASL Cold Storage)	24,635	25,000							
52-40-740	Sewer Line Extension (to GG trailhead restroo	-		45,000						
52-40-740	Master Water and Sewer Plan									
52-40-740	Sewer Line Replacment #1 GMD			386,000						
52-40-740	Sewer Line Replacment #2					204,000				
52-40-740	Sewer Line Replacment #3a						33,000			
52-40-740	Sewer Line Replacment #3b						302,000			
52-40-740	Sewer Line Replacment #3c							388,000		
52-40-740	Ongoing Sewer Replacement									4,535,000
52-40-740	West Grizzley Sewer Extension									858,000
Total Projects		26,035	60,000	431,000	30,000	234,000	365,000	388,000	-	5,393,000

** Any items in red are proposed, not approved.*

**MINUTES
TOWN OF ALTA
TOWN COUNCIL MEETING, WORK SESSION AND PUBLIC HEARINGS
Wednesday, May 13, 2026, 3:00 PM**

Alta Post Office Building, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke (attended virtually)
Councilmember Carolyn Anctil
Councilmember Craig Heimark
Councilmember Elise Morgan
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Assistant Town Manager
Brooke Boone, Deputy Town Clerk

ALSO PRESENT: Polly McLean, Legal Counsel

NOT PRESENT:

1. **Call the work session to order**

00:00:00

Mayor Bourke called the work session of May 13, 2026 to order.

2. **Presentation by owners of the Shallow Shaft property regarding proposed amendments to the text of the Town of Alta Ordinance**

00:02:00

Andrina Hougham presented a proposal to redevelop the Shallow Shaft property and requested Town Council feedback on proposed text amendments to the Town Code. Hougham provided background on the history of the property, noting that the restaurant had been closed since 2020 due to pandemic-related impacts and subsequent personal circumstances. Hougham described the owners’ long-standing connection to Alta and stated that the proposal was intended to adapt to changing economic conditions while preserving the character of the community. The proposal included replacing the existing structure with a modern, energy-efficient building containing a compact hotel facility, employee housing, a retail café space, and covered parking. Hougham explained that the proposed text amendments had been developed through discussions with Town staff, legal counsel, and the Planning Commission and would create a new “compact hotel facility” use within Zone C, establish related permitted uses, and address minimum lot size requirements affecting the property.

Hougham reviewed the proposed amendments in detail, including provisions related to guest accommodations with shared cooking facilities, required retail space, and the treatment of existing

nonconforming lots in Zone C. Hougham stated that the proposal was intended to provide flexibility for redevelopment while maintaining consistency with other commercial properties in Alta. Hougham also outlined site design considerations, including repositioning the building farther from the roadway, improving solar exposure, incorporating sustainable building practices, providing employee housing, and offering a parking space for Town use. Hougham emphasized that the application before the Council was limited to the text amendments and that any future redevelopment would require separate review and approval.

Mayor Bourke invited questions and comments from Council Members. Elise Morgan expressed appreciation for the proposal's environmental considerations, open space, and sustainability features. Craig Heimark commended the applicants for their collaborative approach and stated that the discussion highlighted the need for the Town to update its General Plan. Heimark also requested staff perspective on the proposal.

Chris Cawley discussed the broader planning implications of the proposal, noting that the application raised important questions regarding Zone C, the Town's commercial core, and long-standing constraints affecting certain commercial properties. Cawley explained that the proposal addressed issues related to minimum lot size requirements and potential future redevelopment opportunities for small, nonconforming commercial parcels. Cawley also discussed concerns regarding precedent-setting and how the proposed use differed from condominium development, while acknowledging that permitting cooking facilities within lodging units could have broader implications that warranted careful consideration.

Morgan noted that Zone C had historically been treated differently from other areas of the Base Facilities Zone due to its unique lot configurations and existing conditions and stated that allowing the proposed use in Zone C would be consistent with prior discussions regarding the zone's unique characteristics. Morgan also raised concerns about existing lodging units elsewhere in Alta that already contained kitchen facilities and suggested that the Town should address those situations through future code discussions.

Carolyn Anctil expressed concern that allowing cooking facilities within lodging units could establish a precedent affecting future redevelopment throughout Alta. Anctil stated that while the proposed building design itself was not objectionable, the broader implications of the requested code changes could significantly alter the character and development patterns of the Town. Cawley clarified that the current zoning ordinance did not permit such accommodations elsewhere and stated that the proposal before the Council was limited to Zone C.

Morgan responded that the applicants were attempting to pursue redevelopment through the proper public process and observed that some comparable situations already existed within the community. Dan Schilling expressed support for continuing discussions with the applicants and noted concerns about the deteriorating condition of the existing building if no action were taken. Schilling commended the applicants for their patience and collaborative efforts throughout the review process and stated that the proposal represented an opportunity to support economic activity within Alta's commercial district while respecting property rights and community interests.

John Guldner offered clarification regarding several zoning and code interpretation issues discussed during the meeting. Guldner stated that the Snowpine Lodge conforms to the Base Facilities Zone, with sufficient net developable acreage, and that its redevelopment had complied with applicable zoning requirements, except for the issue of kitchen facilities in lodging units, which Town staff had not previously identified. Guldner also stated that prior versions of the Town Code did not permit the demolition and reconstruction of nonconforming structures in the manner being discussed for the Shallow Shaft property. Hougham responded that the 1989 Town Code contained provisions that allowed such redevelopment and indicated that supporting documentation would be provided to Town staff for review. Guldner further stated that unauthorized actions by other properties did not establish precedent for future zoning decisions.

Cawley noted that zoning ordinances and planning priorities can change over time and acknowledged the extensive effort and collaboration involved in the applicants’ review process. Cawley expressed appreciation for the applicants’ willingness to work with Town staff and the Planning Commission and stated that the proposal had been presented in a thorough manner for Council consideration. Heimark emphasized that the next opportunity for discussion about the project remain a working session rather than a decision-making meeting, citing the complexity of the issues under consideration. Heimark stated that additional information and potentially further work sessions would be beneficial before the Council considered any formal action on the proposed text amendments. Anctil agreed with the need for additional discussion and review.

(Dan Schilling stepped out of the work session, a quorum still present)

3. MOTION TO ADJOURN

01:00:20

MOTION: Elise Morgan motioned to adjourn, and Craig Heimark seconded.

VOTE: All were in favor. The public hearing was adjourned.

RESULT: APPROVED

ALTA TOWN COUNCIL MEETING

1. Call the meeting to order

01:05:45

Mayor Bourke called the May 13, 2026 Alta Town Council meeting to order.

2. PUBLIC HEARING: to receive public comment on proposed fiscal year 2026 budget amendments

01:06:00

No public comment.

3. **PUBLIC HEARING: to receive public comment on proposed fiscal year 2027 tentative budgets**

01:06:45

Rosie O'Grady addressed the councilmembers on behalf of the Alta Lodge, Goldminer's Daughter, and Rustler Lodge regarding the proposed 1% municipal transient room tax increase for Fiscal Year 2027. O'Grady stated that, based on information contained in the Town's report, Alta would have the second-highest transient room tax rate in Utah and would exceed the rates charged by its direct competitors at Snowbird. O'Grady further noted that Alta already imposed a higher overall sales tax burden and expressed concern that additional taxes would make it more difficult for local lodging properties to remain competitive and sustainable. O'Grady stated that increasing travel costs were already affecting guests and businesses and estimated that a portion of the projected tax revenue increase would come directly from Alta's lodging properties. O'Grady encouraged the councilmembers to consider alternative funding sources that would distribute costs more broadly among canyon visitors rather than concentrating them on lodging businesses.

4. **PUBLIC HEARING: to receive public comment on Capital Projects Plan**

01:10:50

No public comment.

(Dan Schilling re-entered the meeting)

5. **Citizen input**

01:11:25

Dan Colangelo addressed the councilmembers regarding the potential extension of the Town's sewer system to the proposed trailhead restroom area. Colangelo stated that extending sewer infrastructure to that location could create an opportunity for nearby properties to connect to the Town's sewer system through a future partnership arrangement. Colangelo noted that the affected properties currently rely on holding tanks and argued that connecting to the municipal sewer system would improve fairness by providing access to services already available to other properties within the Town. Colangelo further stated that eliminating the use of holding tanks would reduce potential environmental and public safety risks. Colangelo explained that the tanks are located above the Bay City Mine area and require regular pumping by large service vehicles traveling on local roads. Colangelo expressed concern about the possibility of spills and other operational risks associated with maintaining the existing system. Colangelo encouraged the Council to consider funding the sewer extension to the trailhead restroom project as a means of facilitating future sewer connections and improving watershed protections.

6. **Rocky Mountain Power summer 2026 projects update, Richard Bardauskas**

01:14:00

Richard Bardauskas, a Rocky Mountain Power project manager, provided an update on wildfire mitigation and system upgrades across the Little Cottonwood Canyon area, explaining that the utility was working to reduce wildfire risk through measures such as undergrounding distribution lines, rebuilding lines with covered conductors, and installing protective relaying systems designed to automatically shut off power in the event of ground contact. Bardauskas described the Brighton 21 project, clarifying that the Brighton substation feeds power into the Alta area and that the system included interconnected circuits rather than a local substation within the town. Bardauskas stated that the project would focus primarily on undergrounding most 12.5 kV distribution circuits in the area, with construction expected to begin as soon as permits and seasonal conditions allowed and continuing through the current and following construction seasons, with significant impacts anticipated along the summer road and limited work along the main roadway. Bardauskas emphasized coordination with the Forest Service, ski area, and other stakeholders, noting that crews would provide advance notice and work around special events when possible while acknowledging construction impacts such as traffic delays and dust.

In response to councilmember questions, Bardauskas clarified that not all lines shown in project maps would be undergrounded, explaining that some segments would remain overhead, some would be removed, and others already existed underground, while project maps were still being updated in coordination with the ski resort. Morgan confirmed that most work would occur along the summer road and asked about timing, to which Bardauskas responded that construction would begin as soon as approvals were finalized, ideally early in the season to minimize peak traffic impacts. Heimark expressed appreciation for the wildfire mitigation efforts, referencing personal experience with wildfire impacts in California, and Bardauskas responded by outlining additional mitigation strategies including line hardening, vegetation and risk-based design, and public safety power shutoffs during extreme conditions.

Bardauskas further clarified that undergrounding primary distribution circuits would not automatically include individual service connections to homes, noting that property owners would need to submit service requests if they wished to convert their individual service from overhead to underground, with coordination and potential costs depending on site conditions. Councilmembers requested improved public communication, including distributing project information through town newsletters and establishing regular coordination meetings among agencies such as the Forest Service, UDOT, and the ski area. Bardauskas confirmed willingness to share updates and coordinate communications, and also noted that construction scheduling would aim to avoid peak recreational traffic hours when possible.

7. Discussion and possible action to adopt Ordinance 2026-O-7 enacting the Community Clean Energy Program in Title 8 Utilities Chapter 4 to the Alta Code

01:31:30

Cawley provided an overview of the Community Clean Energy Program, explaining the Town's long-standing participation in a statewide effort to source electricity from renewable energy through coordination with Utah municipalities, counties, and Rocky Mountain Power. Cawley stated that the initiative originated in 2020 when the Town Council adopted a resolution supporting a goal of net 100

percent renewable electricity use, which enabled Alta's participation in what later became the Utah Renewable Communities program and is now the Community Clean Energy Program following legislative changes. Cawley noted that 19 local governments were currently participating and that a large majority of eligible electric load statewide had opted into the program through adoption of participation ordinances, with the Town of Alta's ordinance appearing on the agenda for final consideration.

Cawley explained that the Public Service Commission had recently approved the program, including key components such as an initial residential rate of approximately \$4 per month and provisions for customer opt-out procedures. Cawley further described the program structure as a pooled investment model in which participating ratepayers contribute surcharges through Rocky Mountain Power bills to support the development of new utility-scale renewable energy resources in the region. Cawley compared the program to other renewable energy options such as Blue Sky and subscriber solar, noting that the program was designed to be a more scalable and generally lower-cost alternative for broad participation.

Cawley outlined the implementation timeline, stating that participating jurisdictions had a 90-day window following Public Service Commission approval to adopt the ordinance, after which administrative coordination with Rocky Mountain Power and program administrators would be required before customer enrollment notices were issued. Cawley explained that once implemented, customers in participating communities would be automatically enrolled with the ability to opt out within a six-month period at no cost, followed by a \$30 termination fee thereafter for residential customers. Cawley also noted provisions for rate design, including considerations for low-income protections, business rate structures, and direct engagement opportunities for large energy users such as the ski area.

Cawley concluded that adoption of the ordinance would enable Alta residents and ratepayers to participate in the program upon implementation, while non-adoption would exclude the Town from participation. Cawley emphasized that the program represented a significant opportunity for the Town to support regional renewable energy development and stated that staff would continue public outreach and notification efforts regarding enrollment and opt-out procedures once the program became active.

MOTION: Dan Schilling motioned to adopt Ordinance 2026-O-7 enacting the Community Clean Energy program in Title 8 Utilities, Chapter 4 to the Alta Code, Carolyn Anciales seconded.

ROLL CALL VOTE: Councilmember Anciales – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Ordinance 2026-O-7 was unanimously approved.

RESULT: APPROVED

8. Alta Ski Area update, Mike Maughan

01:48:30

Mike Maughan was unable to attend the meeting, no report given.

9. **Discussion and possible action to designate a councilmember liaison to the Citizen Advisory Panel for Improving the Town of Alta (CAPITAL) Committee**

01:49:00

Mayor Bourke commented that Craig Heimark has been very instrumental in getting the program going and noted that if we are going to have a council liaison to the committee that Heimark would be a great candidate.

MOTION: Dan Schilling motioned to designate Craig Heimark as the councilmember liaison to the CAPITAL committee, and Carolyn Anctil seconded.

VOTE: All were in favor. The Craig Heimark was designated as the councilmember liaison to the CAPITAL committee.

RESULT: APPROVED

10. **Discussion and possible action to adopt Resolution 2026-R-12 resolution of the Council of the Town of Alta acknowledging**

- the filing of the tentative budget for fiscal year 2026-27 prepared by the Budget Officer pursuant to Section 10-5-107 of the Utah Code, adopting the tentative budget subject to further review and consideration by the Council,
- establishing the date, time, and place for a public hearing on the tentative budget prior to adoption of the final budget for fiscal year 2026-27 subject to the requirements of Sections 59-2-919 and 59-2-924 of the Utah Code,
- ordering publication of notices as required by law, and
- ordering the tentative budget to be available for public inspection in the office of the Town Clerk and on the Town's website for at least 10 days prior to adoption of the final budget.

01:50:00

Clancy stated that this agenda item was presented as it was for compliance with Utah state code requirements and went on to read the full title of the agenda as noticed on the agenda.

Anctil sought clarification on how the tentative budget item related to a previously discussed transient room tax option and whether the Council was voting on the tax increase at this stage. Clancy and Cawley clarified that the current agenda item before the Council was a procedural step related to Truth in Taxation requirements, and that any decisions regarding the transient room tax would occur later as part of a separate agenda item.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-12, Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Ancil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Resolution 2026-R-12 was unanimously approved.

RESULT: APPROVED

11. Statement from Budget Officer notifying the public that the entity's Budget Officer intends to state in the public meeting that the tentative budget includes a proposed property tax rate increase, Jen Clancy

01:54:10

Mayor Bourke introduced agenda item 11 and stated it was a statement from Budget Officer notifying the public that the entity's Budget Officer intends to state in the public meeting that the tentative budget includes a proposed property tax rate increase and said Clancy would speak to it. Clancy explained that the agenda language was repetitive by design due to statutory compliance requirements and clarified that the item served as a formal procedural step acknowledging the intent to include a property tax increase within the tentative budget, before the Council proceeded to the next agenda item.

12. Statement from Budget Officer that the tentative budget includes a proposed tax rate increase, Jen Clancy

01:54:50

Mayor Bourke introduced agenda item 12, a required statement by the Budget Officer regarding the tentative budget's inclusion of a proposed property tax increase. Clancy, serving as Budget Officer, formally stated that the tentative budget included a property tax increase and indicated that additional details would be provided later in the agenda. Clancy confirmed that the required statement had been completed.

13. Presentation of Property Tax Impact Schedule by the Budget Officer and makes the Property Tax Impact Schedule available to the public as a separate document from other budget documents, Jen Clancy

01:55:10

Mayor Bourke introduced agenda Item 13, which was the presentation of the property tax impact schedule prepared by the Budget Officer. Clancy, serving as Budget Officer, stated that copies of the schedule were made available at the meeting and published online as separate documents from other budget documents, and explained that the current document draft used prior-year 2025 assessed values due to pending updated information from the county assessor, which would be incorporated in an updated version.

Clancy then summarized the property tax impact schedule. Clancy stated the Town's tentative budget proposed a \$100,000 increase to the property tax revenue, from approximately \$405,000 to \$505,000, representing an estimated 25% increase in property tax revenue. Clancy explained that the increase would apply proportionally to both residential and commercial properties, with estimated annual

impacts including an approximate \$201 increase for a residential property with a valuation around \$1.8 million and higher increases for properties without exemptions or for commercial properties. Clancy further stated that the proposed revenue increase supported ongoing general fund operating expenses rather than one-time expenditures, making the increase part of the Town's ongoing base budget.

Clancy outlined key budget drivers contributing to the proposed increase, including a 3 percent wage adjustment across departments, anticipated increases in health insurance costs, a proposed increase in the Town's contribution to the Central Wasatch Commission from \$15,000 to \$25,000, funding for a civil code enforcement program including an administrative law judge position, upgrades to building inspection and project tracking software, and operational costs associated with the Our Lady of the Snows facility, including cleaning and maintenance expenses.

14. Discussion and possible action to adopt Resolution 2026-R-13 a Resolution of the Alta Town Council acknowledging that:

- **A separate item is included on the agenda for the May 13, 2026 public meeting notifying the public that the Town's Budget Officer intends to make a statement that the tentative budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah Code,**
- **further acknowledging that the Budget Officer made the statement that the tentative budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah code in the May 13, 2026 public meeting,**
- **acknowledging that the Budget Officer presented to the Town Council, as a separate item on the agenda, in the same public meeting, a property tax impact schedule separate from other budget documents, as defined in Section 59-2-924 of the Utah Code,**
- **directing that the property tax impact schedule shall be available for public inspection and will be included as a separate agenda item at each public hearing prior to June 30 at which the Town Council discusses the proposed general fund budget for fiscal year 2026-27.**

02:01:55

Schilling stated that 2026-R-13 is a resolution of the Alta Town Council acknowledging that a separate item is included on the agenda for the May 13, 2026 public meeting notifying the public that the town budget officer intends to make a statement that the tentative budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah Code, further acknowledging that the budget officer made the statement that the tentative budget for fiscal year 2026-27 includes a proposed property tax increase as required by Utah Code in the May 13, 2026 public meeting, acknowledging that the budget officer presented to the town council as a separate item on the agenda in the same public meeting a property tax impact schedule separate from other budget documents as defined in Section 59-2-924 of the Utah Code, directing that the property tax impact schedule shall be available for public inspection and will be included as a separate agenda item at each public hearing prior to June 30, at which the town council discusses the proposed general fund budget for fiscal year 2026-27.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-13, Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Resolution 2026-R-13 was unanimously approved.

RESULT: APPROVED

15. The Town of Alta intends to make a statement

- **that Town is considering levying a tax rate that exceeds its certified tax rate,**
- **the approximate dollar amount of and purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase,**
- **the approximate percentage increase in ad valorem tax revenue for the Town based on the proposed tax increase, and**
- **that if the Town proceeds with the proposed tax rate increase the Town will provide notice of and conduct a public hearing at which members of the public will have an opportunity to provide comments on the proposed tax rate increase.**

02:04:20

Schilling stated that the town is considering levying a tax rate that exceeds its certified tax rate, the approximate dollar amount of and purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase, the approximate percentage increase, and ad valorem tax revenue for the town based on the proposed tax increase, and that if the town proceeds with the proposed tax rate increase, the town will provide notice of and conduct a public hearing at which members of the public will have an opportunity to provide comments on the proposed tax rate increase.

Clancy added she had communicated with both the state and county already and has a public hearing on the property tax increase scheduled for August 11, 2026 at 6pm at the Alta Post Office Building and will be widely sharing the details of the opportunity for public comment.

16. Statement of the Budget Officer of the above items pursuant to §59-2-919 (4)(b)

02:05:50

Clancy as the Budget officer restated the terms that were just communicated to the public regarding the increase to the property tax rate as previously stated in the meeting.

17. Presentation of the proposed fiscal year 2027 tentative budgets, Jen Clancy and Chris Cawley

02:06:30

Clancy and Cawley reviewed the Town's FY27 tentative budget outlining the four major funds: the General Fund, Capital Projects Fund, Water Fund, and Sewer Fund. Clancy explained that the General

Fund was approximately \$3.5 million and showed a gradual upward trend, while the enterprise funds reflected both operating and capital activity.

Clancy and Cawley outlined the major programmatic changes driving the proposed budget, including a 3% cost-of-living adjustment for staff, continued funding for contract planning support related to land use code updates and general plan work, and a planned overlap hire for the Town Marshal transition ahead of a future retirement. Additional items included contributions to the Central Wasatch Commission, Alta Resort Shuttle funding increases tied to an annual contract price escalation, and smaller general fund allocations for facility-related needs such as restroom and park improvements. Discussion also included the potential dissolution of the impact fee program, with staff explaining legal and practical limitations that made it ineffective for the Town's current development conditions.

Revenue assumptions were reviewed for the General Fund, including property tax, sales tax, and potential new revenue sources. Clancy explained that the proposed budget included a \$100,000 property tax revenue increase and also assumed potential revenue from a proposed transient room tax. Staff and councilmembers discussed the Town's reliance on sales tax and lodging-related revenue, the volatility of tourism-driven income, and the challenge of forecasting future receipts. Morgan and others noted that recent snow and visitation variability had affected current-year revenues, reinforcing concerns about fiscal stability and long-term planning.

A significant portion of the discussion focused on the proposed transient room tax. Clancy explained that the tax would increase lodging-related taxation by 1% and would apply to short-term rentals and lodging stays. Councilmembers debated its impact on visitors versus residents, by discussing fairness, regional norms, and revenue diversification. Heimark emphasized long-term fiscal sustainability and the need to better align revenues with infrastructure costs, while Cawley noted that the tax would not resolve depreciation funding gaps and that reserves were being used to balance the budget even with the proposed transient room tax increase. Several members acknowledged that the measure had been considered in prior years but not adopted, and a general consensus emerged in support of advancing it as part of the tentative budget.

Water and sewer rates were also reviewed, including proposed increases of approximately 9% for water and 10% for sewer. Clancy and Cawley explained that rate increases were driven by the annual cost to operate the system. The council also discussed specific capital projects such as the Wildcat sewer replacement and a sewer extension tied to a new trailhead restroom, which could also support future residential connections.

Capital planning discussions included upcoming facility and infrastructure projects such as architectural planning for a potential new town building, and improvements at existing facilities. Councilmembers also discussed cash reserves and acknowledged that the proposed budgets relied in part on reserve balances to maintain a balanced budget.

In closing, councilmembers generally expressed support for moving the budget forward, indicating agreement with advancing the transient room tax and overall budget direction. Councilmembers emphasized the importance of implementing available revenue tools, and framed the decisions as

necessary for long-term fiscal responsibility. Clancy concluded by noting the next procedural steps, included formal adoption of the tentative budget with the next steps occurring in the June meeting

18. Discussion and possible action to adopt Resolution 2026-R-9

- **adopting the proposed tentative budgets for fiscal year 2027 and**
- **acknowledging that a separate item is included on the agenda for the public meeting on May 13, 2026 notifying the public that the Budget Officer intends to make a statement as required by Section 59-2-919 (4)(b) of the Utah Code,**
- **acknowledging that the Budget Officer or Executive made the statement as required by section 59-2-919 (4) of the Utah Code,**
- **setting the date, time, and place of the public hearing on the proposed property tax increase as required by Section 59-2-919 of Utah code, and**
- **directing the Town Manager to send notice before June 1, 2026 to the Utah State Tax Commission and the Salt Lake County Auditor stating that the Town is considering a property tax increase and the date, time, and place of the public hearing required by Section 59-2-919 of Utah code**

03:08:30

Schilling read the agenda item 18 as listed above in full.

MOTION: Elise Morgan motioned to approve Resolution 2026-R-9, Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Ancil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Resolution 2026-R-9 was unanimously approved.

RESULT: APPROVED

19. Discussion and possible action to adopt Resolution 2026-R-10 amending the fiscal year 2026 Budgets

03:10:00

Clancy explained that the amendment was primarily intended to correct two items that had not been fully captured in the original budget: funding adjustments related to the sewer line extension project and an outstanding payment tied to meteorological services used for local weather forecasting. Clancy noted that the amendment ensured the Town could properly account for and fulfill its financial commitments, including contributions associated with Mike Kok's weather forecasting services.

MOTION: Dan Schilling motioned to approve Resolution 2026-R-10, Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Ancil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Resolution 2026-R-10 was unanimously approved.

RESULT: APPROVED**20. Discussion and possible action to adopt Resolution 2026-R-11 adopting the Capital Projects Plan**

03:12:00

Clancy offered that the resolution merely keeps the numbers in all financial documents the same.

MOTION: Dan Schilling motioned to approve Resolution 2026-R-11, Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, Resolution 2026-R-11 was unanimously approved.

RESULT: APPROVED**21. Mayor's Report**

03:12:45

Mayor Bourke reported that a joint letter had been sent, co-signed with Mike Maughan and supported by the council, to Devin Weder at UDOT requesting improved transit service to Alta, specifically advocating for two bus stops (one at each base area) and express bus service that would bypass Snowbird. Mayor Bourke noted that no response had been received yet.

Mayor Bourke also updated the council on the Central Wasatch Commission (CWC), explaining that a visitor capacity and use management study for the Wasatch Range was being commissioned. Mayor Bourke stated that a steering committee had been formed, including representatives from Salt Lake City, Holladay, Sandy, Salt Lake City Public Utilities, Save Our Canyons, and stakeholder representatives, and that he had been asked to chair the effort. Mayor Bourke suggested that this role reinforced the importance of Alta maintaining its participation and financial contribution to the CWC.

Mayor Bourke then summarized his attendance at the Utah League of Cities and Towns conference, where topics included water policy, truth in taxation, wildfire risk, GRAMA, and long-term population growth projections in Utah. Mayor Bourke highlighted concerns about water availability given projected population increases and noted that resort communities like Park City and Alta have high proportions of second homes. Mayor Bourke described additional networking with municipal officials in similarly situated communities and reflected on public perceptions of Alta as a valued destination. Mayor Bourke also referenced climate and weather trends, noting a developing El Niño pattern that could influence regional temperature, fire risk, and potentially future winter conditions.

Mayor Bourke further shared a personal highlight from visiting Alta School, where he read a Dr. Seuss book and spoke with students about decision-making and the role of local government in providing services such as public safety and water infrastructure.

Finally, Bourke gave an informal astronomy update, referencing upcoming discussions of the Artemis II mission and explaining Saturn's rings in lay terms, including the concept that gravitational stress can disrupt bodies that come too close to a planet. Mayor Bourke concluded by noting the next council meeting date of June 17, 2026 at 4:00 PM.

22. Approval of: April 8, 2026 Town Council Meeting Minutes, and the May Staff and Finance Reports

03:21:15

MOTION: Dan Schilling motioned to approve the April 8, 2026 Town Council Meeting Minutes, and the May staff and finance reports, and Carolyn Anctil seconded.

VOTE: All in favor. The April 8, 2026 Town Council Meeting Minutes, and the May staff and finance reports were unanimously approved.

RESULT: APPROVED

23. Questions regarding Department Reports

03:21:50

Schilling noted that it was great to see Deputy Spencer back on duty.

24. New business

03:23:30

Mayor Bourke asked the council if the Town should promote an America's Potluck event in Alta on Sunday, July 5th around 5pm at the Town Park. Mayor Bourke noted the voluntary event as a means of celebrating America's 250 anniversary. There was a conversation about OPMA and Clancy noted she would post a notice of possible quorum of the council but that no action would be taken. The council members supported the idea as an opportunity to engage with constituents.

Morgan noted Mike Maughan's retirement announcement.

It was also noted that Alta Ski Area won the 2026 Golden Eagle Award from the National Ski Areas Association.

25. Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205(1)(a)

03:30:00

MOTION: Dan Schilling motioned to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205(1)(a), Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Anctil – yes, Councilmember Heimark – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, a closed meeting was unanimously approved.

RESULT: APPROVED

*****CLOSED MEETING COMMENCES*****

(Craig Heimark attended the closed meeting but then left the meeting, a quorum was still present)

26. Motion to adjourn

MOTION: Dan Schilling motioned to adjourn, and Elise Morgan seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 17th day of June, 2026

Jen Clancy, Town Clerk

DRAFT

Capital Improvements Advisory Committee

March 2026 Town Council
Meeting



CAPITAL Committee

- Citizens Advisory Panel to Improve the Town of Alta
- Town Council appointed 8 committee members during April meeting
- Committee met informally in late April to tour Town of Alta facilities
- Purpose: Review capital improvement proposals and recommend budgets, funding options to the Town Council

Committee Charter

- Based loosely on Budget Committee Charter
- Clarifies Committee Purpose: to review and provide advice to the Town Council
- Council determines and adopts charter for Committee to fulfill
- Let's adopt a charter in July meeting

Committee Meetings

- First meeting: July 15th 11 AM – 1 PM
- Hybrid in person and virtual meeting
- Tentative Agenda:
 - Orientation: appoint chair, charter, OPMA training (lite!)
 - Refresher on TOA Capital Planning
 - TOA/Municipal Budget and Finance 101

CAPITAL Committee and OPMA

- Committee is a Public Body:
 - any administrative, advisory, executive, or legislative body of the state or its political subdivisions that:
 - (A) is created by the Utah Constitution, statute, rule, ordinance, or resolution;
 - (B) consists of two or more individuals;
 - (C) expends, disburses, or is supported in whole or in part by tax revenue; and
 - (D) is vested with the authority to make decisions regarding the public's business;
- So, it's subject to the Open and Public Meetings Act

CAPITAL Committee and OPMA

- This means:
 - Staff will notice meetings 24 hours in advance (or more) with a written agenda
 - Meetings will be open to the public, though public participation is not required
 - *We recommend these meetings include opportunities for discussion and questions from the public*
 - Staff will prepare minutes and meeting recordings
 - A quorum of committee members should not discuss committee business outside a noticed public meeting

Next steps

- Council to discuss charter
- Adopt charter in July 8th meeting
- July 15th meeting
- Bi-monthly or quarterly meetings thereafter
 - Goal is to have the next design phase underway before meeting #2

Facilities Planning Status: no major updates....

Tasks and Projects	2026				2027				2028				2029			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Public Meeting	█															
Committee?		█	█	█	█											
Program & Site Conditions			█	█	█	█	█	█								
Design Phase II					█	█	█	█								
Bond Campaign						█	█	█								
Council Bond Decision						█	█	█								
Bond Election								█	█	█	█					
Contracting (with design?)									█	█	█	█				
Construction									█	█	█	█	█	█	█	█
Update General Plan							█	█	█	█	█	█	█	█	█	█

↑ You are here

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
CRAIG HEIMARK
ELISE MORGAN
DAN SCHILLING



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Town of Alta CAPITAL Committee Charter

DRAFT – June 9, 2026

Authority

The Alta Town Council established the CAPITAL Committee (“Committee”) to operate according to this charter. “CAPITAL” is an acronym meaning Citizens Advisory Panel to Improve the Town of Alta. The Committee may decide to change the Committee’s name. The Committee serves as an advisory body to the town council to review proposed capital improvements and funding options and to make recommendations to the town council for the same.

Purpose

The purpose of the Committee is to review proposals for major capital improvements by the Town of Alta to ensure proposals meet the needs of Alta’s residents, businesses, taxpayers, and other community members. The committee will specifically review proposals developed by Town of Alta staff to improve or replace the Town’s buildings, culinary water system, and wastewater collection system. The committee will also review various options to fund capital improvements and may provide recommendations to the Town Council regarding project scope, budgets, and funding options.

Membership

The Committee shall consist of a minimum of 5 members and no more than 10 members. One member of the town council shall serve as a liaison to the council from the committee to ensure the council and the committee maintain open and direct lines of communication. The Council liaison is a non-voting member and is not counted toward quorum.

Appointment

The town council appoints committee members by simple motion on the record in an open meeting. Committee service is voluntary. Members serve staggered terms of 1 or 2 years, until a successor is appointed. The Council may remove a member for any reason by motion in an open meeting. A member may resign by written notice to the Mayor or Town Manager.

Qualifications

Committee members should be Town of Alta residents, property owners, business owners or operators, and/or taxpayers. Committee members should represent a diverse cross-section of Alta’s community.

Duties and Responsibilities

- Review and make recommendations to the town council for capital improvements and project budgets developed by Town of Alta staff
- Review various options to fund capital improvements

- Consider the Town's medium- to long-term financial needs and make recommendations for how to address those needs

Ethics/Conflicts

Members will comply with applicable municipal ethics and conflict-of-interest requirements. A member with a conflict regarding a matter before the Committee must disclose the conflict on the record and refrain from deliberation and voting on that matter. Disclosures will be reflected in the minutes.

Meetings

Because the Committee is a public body of the Town of Alta subject to the Utah Open and Public Meetings Act (OPMA), minimum requirements for meeting conduct include:

- At its first meeting each calendar year, the Committee will annually select a Chair and Vice Chair to preside and set agendas in coordination with staff.
- Agendas will be noticed at least 24 hours' notice
- Official meeting minutes will be prepared and adopted by the Committee in open meetings
- Meetings will be recorded, published, and retained by the Town of Alta
- A quorum of the Committee will be required to hold a meeting
- A quorum of the Committee may not discuss Committee business outside of an open and public meeting
- Committee members may attend meetings remotely following the Town's electronic meeting procedures policy.

Decision Making

- A quorum of the Committee will approve minutes for each meeting.
- The Committee may choose to pass voice motions on the record in open meetings as a means of communicating recommendations to the Town Council.
- A quorum of the Committee constitutes a simple majority of the total appointed members (excluding vacancies).

Each voting member present must vote aye, nay, or abstain; abstentions are recorded. Tie votes fail.

Charter Review

This charter may be reviewed and amended by the Town Council as necessary.

PROPERTY TAX IMPACT SCHEDULE



The Town of Alta is considering increasing its property tax rate from 0.000834 to 0.000979 to generate an additional \$100,000 in property tax revenue. The following information is intended to provide decision makers and the public with an explanation of how the Town’s operations would be affected if the proposed property tax increase is adopted.

Town of Alta’s Current Property Tax Rate	.000834
Town of Alta’s Current Property Tax Revenue	\$405,000
Proposed Revenue with Tax Change	\$505,000
New Property Tax Revenue to Town of Alta	\$100,000
Estimated Increase to Town of Alta’s Property Tax Revenue	22.56%
Estimated Increase to an average primary residence of \$1,785,400 =	\$176.71
Estimated Increase to a business valued at \$1,785,400 =	\$321.30

Avg. Residential Property Value in 2026 = \$1,785,400		Tax w/ Residential Exemption ²	Tax w/o Residential Exemption/ Commercial Property	Budgeted Revenue
2025 Certified Tax Rate	.000834	\$784.42	\$1,426.22	\$406,000
2026 Proposed Tax Rate	.000979	\$961.13	\$1,747.52	\$505,000
Proposed Change		\$176.71	\$321.30	\$100,000

² In Salt Lake County, 45% of the assessed market value of primary residence is exempt from property taxation

Why this increase is necessary?

The property tax revenue increase is needed to support the proposed General Fund budget. The expenses highlighted below are new ongoing operational costs rather than one-time expenditures. The associated ad valorem revenue increase would become part of the Town’s ongoing revenue base.

**Explanation of Operational Impact if Proposed Tax Rate Increase is Approved
Total General Fund Change \$103,895**

1. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Court	\$37,779	\$37,375	\$404

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% cost-of-living (COLA) adjustment for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive labor market. Maintaining competitive compensation helps support staffing stability, preserve institutional knowledge, and ensure the continued delivery of municipal services.

Operational Impact of Tax Increase: The proposed tax increase would help support personnel-related expenditures, including the proposed COLA adjustment. Without additional revenue, the Town may need to reduce staff, defer, or reprioritize operational expenditures which could affect its ability to maintain competitive compensation and support current service levels.

2. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Administration	\$689,155	\$684,455	\$4,700

Employee Insurance Benefits: The Town anticipates increases in both employee health insurance and workers compensation insurance costs during FY27. These adjustments are necessary to maintain competitive employee benefits and ensure adequate insurance coverage for Town operations.

Operational Impact of Tax Increase: The proposed tax increase would help offset anticipated increases in employee insurance expenses. Without additional revenue, the Town may need to absorb these costs through reductions in other operating expenditures, adjustments to benefit offerings, or other budgetary reallocations, which could affect workforce stability and operational priorities.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Municipal Buildings	\$103,585	\$93,548	\$10,037

Wage and Vendor Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s ongoing efforts to recruit and retain qualified employees. Wage increases also result in corresponding increases to employer-paid taxes and insurance costs. In addition, the Municipal Buildings budget includes anticipated increases in vendor and service costs associated with maintaining Town facilities. Together, these adjustments support the continued operation and maintenance of municipal buildings and infrastructure.

Operational Impact of Tax Increase: The proposed tax increase would help fund increased personnel and facility-related operating costs. Without additional revenue, the Town may need to defer certain maintenance activities, reduce operational expenditures, or reprioritize available resources to accommodate these increased costs.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Non-Departmental	\$43,650	\$33,650	\$10,000

Central Wasatch Commission: The proposed budget includes a \$10,000 increase in the Town’s contribution to the Central Wasatch Commission to support regional coordination efforts related to transportation, environmental stewardship, watershed protection, and long-term planning within the Central Wasatch region. The Town hasn’t increased its contribution since joining the commission in 2017.

Operational Impact of Tax Increase: The proposed tax increase would support the Town’s increased contribution to the Central Wasatch Commission. Without additional revenue, the Town may be unable to increase its contribution, potentially limiting Alta’s participation in regional coordination efforts related to transportation, watershed protection, environmental stewardship, and long-term planning within the Central Wasatch region.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Transportation	\$370,185	\$348,410	\$21,775

Resort Shuttle: The proposed budget includes an increase to fund the estimated annual 8% increase in service costs charged by the operator of the Alta Resort Shuttle program. The shuttle program supports local transportation services that help improve mobility, manage traffic, reduce parking demand, and support public safety during peak visitation periods.

Operational Impact of Tax Increase: The proposed tax increase would help offset rising operational costs associated with the Alta Resort Shuttle program. Without additional revenue, the Town may need to reduce or limit funding for the program, which could affect mobility, traffic management, parking demand reduction, and public safety during peak visitation periods.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Civil Code Enforcement	\$9,500	\$4,500	\$5,000

Civil Code Enforcement: The Town is in the process of establishing a Civil Code Enforcement program to provide consistent, fair, and legally defensible mechanism for addressing municipal code violations. To implement the program effectively, the Town must contract with an Administrative Law Judge to preside over enforcement hearings. This expenditure supports due process, reduces legal exposure, and provides for the timely resolution of enforcement matters.

Operational Impact of Tax Increase: The proposed tax increase would support implementation of the Town’s Civil Code Enforcement program. Without additional revenue, the Town may be unable to fully implement the program, limiting its ability to provide consistent, fair, and legally defensible enforcement of municipal code violations and potentially increasing delays in resolving enforcement matters.

7. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Police	\$1,772,757	\$1,747,337	\$25,420

Wage Increases: The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments and accounts, including insurance benefits, employer taxes and Utah Retirement System contributions. Maintaining competitive compensation and benefits helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: The proposed tax increase supports increased operational expenditures to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

8. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Post Office	\$54,495	\$52,066	\$2,429

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

9. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Building Inspection	\$102,900	\$91,200	\$11,700

Building Department Tracking: The Town of Alta currently uses a paper-based building permit application process, including manual intake, routing of submittals to reviewers, and communication with applicants. Most jurisdictions now use software applications to manage building permit workflows and provide applicants with real-time information on application process. The Town proposes purchasing such software to improve efficiency, reduce the likelihood of errors, and enhance the applicant experience. Additionally, that Town has not budgeted for legal expenses in this department which needs correcting.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be unable to modernize its building permit and application tracking processes, resulting in continued reliance on inefficient manual systems. This could increase the likelihood of errors, delay application processing, and reduce efficiency for both applicants and staff.

10. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Recycling	\$33,430	\$32,500	\$930

Vendor Increases: The proposed budget includes an estimate for the Town of Alta Recycling program and reflects the annual 3% increase in service costs from Wasatch Front Waste and Recycling to maintain the current level of service for residents and businesses.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or limit funding for the recycling program in response to rising operational costs, which could negatively affect our community’s ability to recycle certain waste products locally in Alta.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Summer Program	\$45,815	\$38,885	\$6,930

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff, which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees. This could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Our Lady of the Snows	\$58,195	\$53,125	\$5,070

Our Lady of the Snows Community Center: The Town recently acquired the community center, adding a significant public asset to the municipal inventory. Ongoing maintenance and operational funding are required to preserve the facility’s safety, functionality, and long-term value. These costs include a 3% COLA adjustment and help ensure the facility remains available for community programming, public services, and potential emergency or civic needs, while protecting the Town’s investment and avoiding more costly deferred maintenance in the future.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may lack sufficient funding to properly maintain and operate the community center, potentially affecting the safety, functionality, and long-term preservation of the facility and limiting its availability for community programming, public services, and emergency or civic uses.

Please contact Jen Clancy, 801-742-6011 or jen@townofalta.utah.gov with any questions.

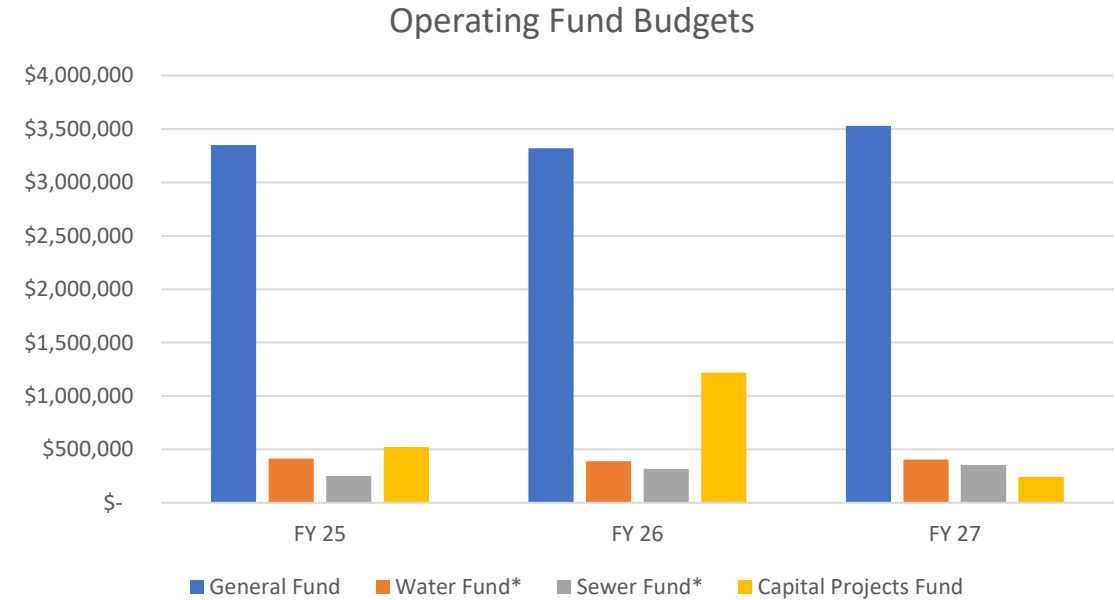
Town of Alta Interim FY 2027 Budget Presentation June 17, 2026

DRAFT

Budgets by Fund– Comparison with last 2 years

The Town of Alta has 4 separate funds that each have their own budget.

Operating Fund Budgets	FY 25	FY 26	FY 27
General Fund	\$ 3,350,198	\$ 3,320,638	\$ 3,528,816
Water Fund*	\$ 413,160	\$ 390,600	\$ 403,580
Sewer Fund*	\$ 251,859	\$ 318,473	\$ 352,743
Capital Projects Fund	\$ 522,901	\$ 1,218,545	\$ 243,576
*Not including Capital Outlay			



What's Changed ? Highlights by Fund

General Fund

- Hired 5th full-time Officer and Facility Manager
- Planning AMO Town Marshal succession
- Resort and Town Shuttles
- Purchased a community center – OLS

Water Fund*

- Repayment of long-standing due-to loan to General Fund
- Need media every year
- Rising costs of contract services and supplies

Sewer Fund*

- Rising costs at Cottonwood Improvement District passed to customers
- Training new sewer operator – planning succession from Steve McIntosh to Fred Swetland

Capital Projects Fund

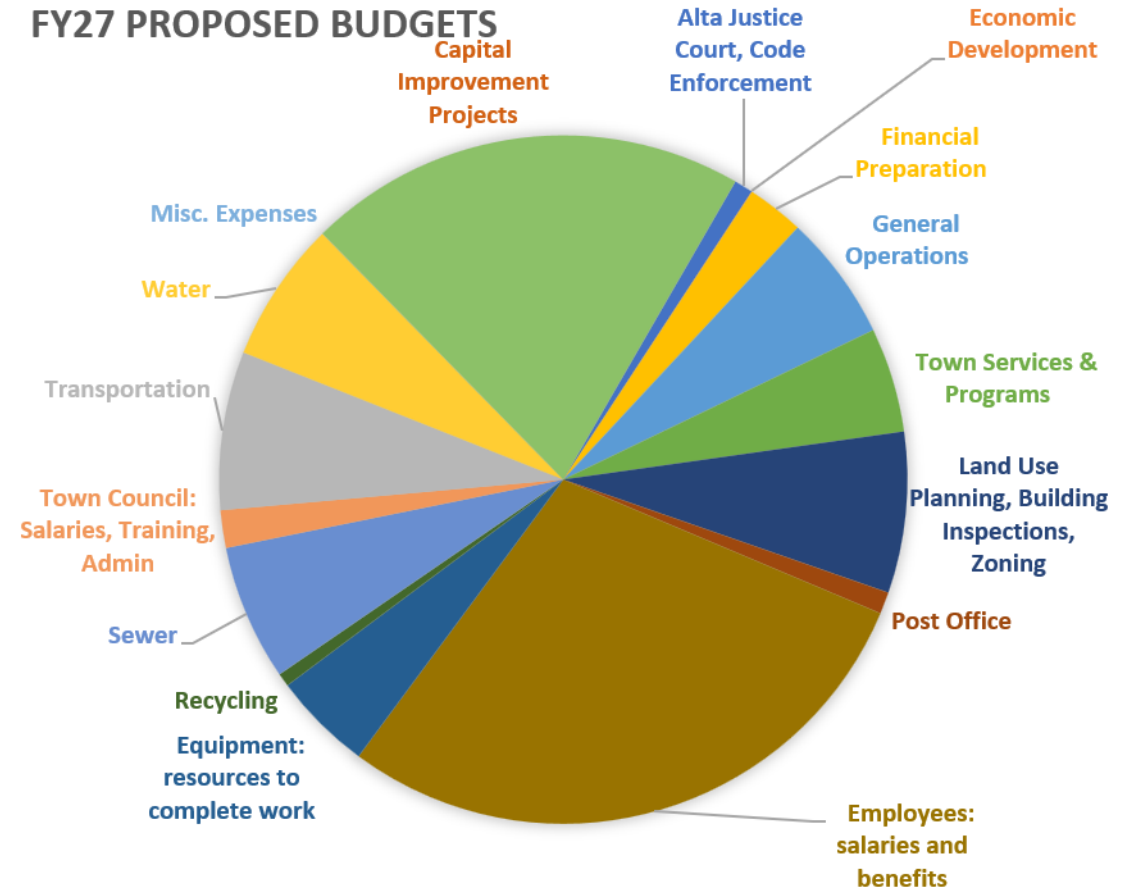
- Changes significantly year to year based on projects
- Spike in FY26 due to purchase of OLS

* Enterprise Funds

Expenses – Programmatic View Combining All 4 Town Funds

Program	FY26 Budget	FY27 Proposed Budgets
Alta Justice Court, Code Enforcement	\$ 40,819	\$ 47,279
Economic Development	\$ 400	\$ 900
Government Administration		
Financial Preparation	\$ 140,980	\$ 142,998
General Operations	\$ 312,451	\$ 314,996
Town Services & Programs	\$ 238,065	\$ 261,858
Land Use Planning, Building Inspection	\$ 336,072	\$ 402,508
Post Office	\$ 53,341	\$ 54,495
Public Safety		
Employees: salaries and benefits	\$ 1,478,980	\$ 1,531,757
Equipment: resources to complete work	\$ 252,297	\$ 248,000
Recycling	\$ 32,500	\$ 33,430
Sewer	\$ 318,473	\$ 339,800
Town Council: Salaries, Training, Admin	\$ 95,951	\$ 93,909
Transportation	\$ 320,910	\$ 396,185
Water	\$ 366,690	\$ 353,580
Misc. Expenses	\$ 1,200	\$ 500
Total Expense w/o Cap-Ex	\$ 3,989,129	\$ 4,222,196
Capital Improvement Projects	1,904,205	1,099,355
Total Expense	\$ 5,893,334	\$ 5,321,551

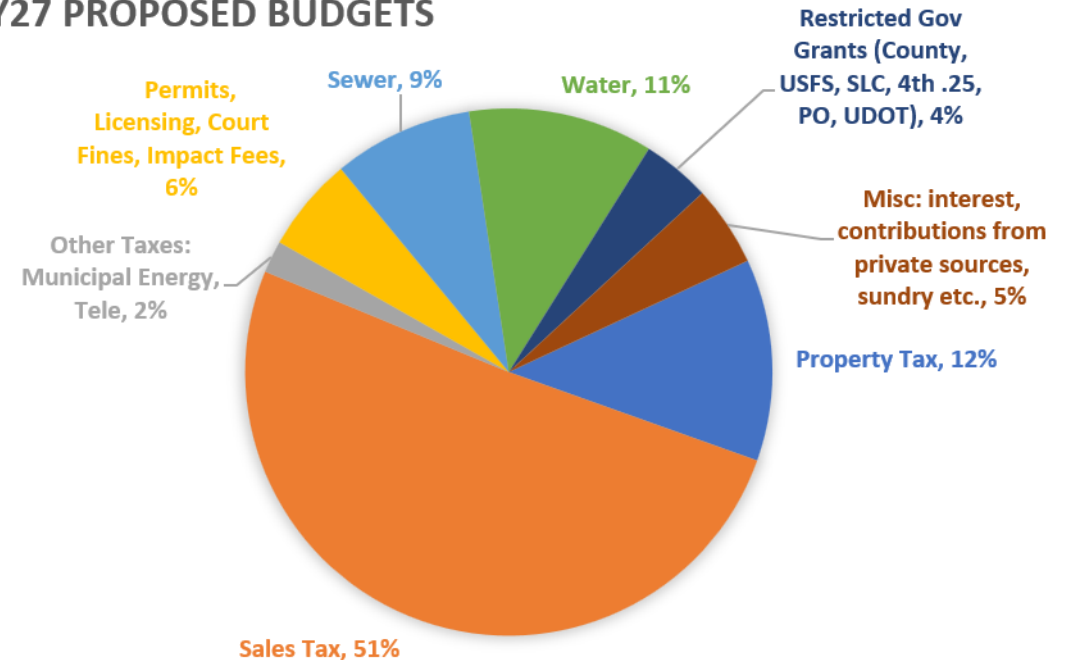
FY27 PROPOSED BUDGETS



Revenue – Combined Sources for All 4 Town Funds

Revenue: Across 4 Funds	FY26 Budget	FY27 Proposed Budgets
Property Tax	\$ 406,000	\$ 510,000
Sales Tax	\$ 1,890,000	\$ 2,090,000
Other Taxes: Municipal Energy, T	\$ 81,000	\$ 81,000
Permits, Licensing, Court	\$ 350,843	\$ 239,300
Sewer	\$ 343,448	\$ 352,743
Water	\$ 680,600	\$ 466,632
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)	\$ 134,217	\$ 173,047
Misc: interest, contributions from private sources, sundry etc.	\$ 203,950	\$ 202,950
Total Revenue	\$ 4,090,058	\$ 4,115,672

FY27 PROPOSED BUDGETS



FY27 numbers above include:

- \$100k additional property tax revenue
- \$200k additional transient room tax (in sales tax)

General Fund FY 2027

General Fund Expenses – What’s new & has changed in FY 27

Program Changes - Net Increase \$98,000

- Central Wasatch Commission (\$10K)
 - Requested contribution increase from \$15k to \$25K
- Alta Resort Shuttle (\$22K)
 - Annual contract provides 8% annual increase from \$272k to \$293K
- Contract Planner (\$0k)
 - Transition from working with John Guldner to hiring experienced land use planner to assist staff in drafting code updates, reviewing complex applications, etc. *as needed*
- Impact Fee Program (\$25K)
 - Dissolve program: one time expense
- Wages (\$41K)
 - COLA 3%
 - AMO Marshal succession plan: proposing to hire next Marshal for training starting March 1, 2027

New Programs – Net Increase \$39,000

- Wasatch Front Regional Council General Plan Grant (\$20k)
 - Grant is \$120k for total budget of \$140k
 - Funds to hire consultant for general plan update
- Grizzly Trailhead Restroom (\$3K)
 - Support of O & M
- Our Lady of the Snows (\$16K)
 - General improvements: resurface floors, replace windows, fix stairs



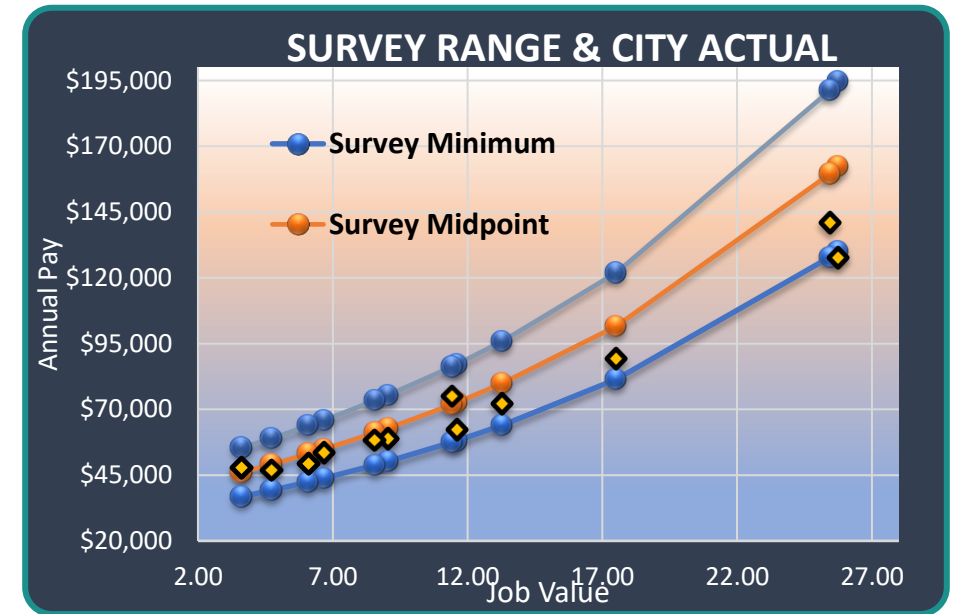
Wages – 3% COLA

Department Wages	FY26 Budgets	FY27 Proposed Budgets
Legislative	\$ 16,800	\$ 16,800
Court	\$ 18,896	\$ 19,300
Administration	\$ 353,162	\$ 348,495
Municipal Buildings	\$ 44,250	\$ 51,622
Planning and Zoning	\$ 4,500	\$ 3,375
Police Department	\$ 1,018,694	\$ 1,046,301
Post Office	\$ 35,986	\$ 38,415
Summer Program	\$ 3,250	\$ 10,180
Our Lady of the Snows	\$ 17,500	\$ 19,700
Water Fund	\$ 17,700	\$ 16,610
Sewer Fund	\$ 15,500	\$ 20,830
Total	\$ 1,546,238	\$ 1,591,628

Difference in ONLY the General Fund = \$41,150

Difference across all departments = \$45,390

FY25 Wage Study – for reference



Additional deputy for AMO succession plan included, in the 4th quarter of FY27

Town Marshal Succession Plan

Proposed Game Plan

- Marshal Morey's estimated retirement date: June 2028
- During the succession phase we propose an overlap for crucial knowledge transfer, leadership continuity, relationship building, and stability
- Bring successor on around March 1, 2027
 - Goal is to have a full year of training / overlap
 - Onboarding expenses that have been included in the FY 27 budget = \$111,515 (4th quarter)
- Additionally, we have estimated the addition of a successor to the FY28 budget to be between \$145k and \$203k including wages, insurance and retirement benefits and taxes.



General Fund Revenue – FY27 Proposed Changes

Program Changes = \$300,000 of new revenue estimated

Increase Property Tax Revenue (\$100k)

- Propose \$100,000 increase from \$405k to \$505k

Impose Transient Room Tax (~\$200K)

- Applies to short-term rentals including hotel rooms
- Tax would go from 15.12 to 16.12 %
- If imposed, staff recommends doing away with voluntary resort shuttle contributions requests

Budget for the use of cash on hand (\$240k)

- \$240K required to balance budget

Dissolve the Impact Fee Program

- no new revenue added



Why should the Town consider raising revenues?

- Growth in the valley translates to more pressure / work in the canyon.
- Keeping pace with inflation and rising costs - our vendor and service provider costs are increasing so we need to keep up.
- Maintain fiscal responsibility!
- Plan for transition in the Alta Marshals Office
- Saving for future projects – ease the burden over time.
- Find long-term funding solution for shuttle program
- Reduce reliance on volatile revenues – ie sales tax
- Maintain property tax share of budget through Truth in Taxation as budget grows

Proposed Property Tax Revenue Increase

The Town of Alta is proposing to increase its property tax revenue. The proposed increase, from \$405,000 to \$505,000, would provide approximately \$100,000 in additional property tax revenue per year.

The Town of Alta is proposing to increase its property tax revenue

- Current Property Tax rate .000834
- Current Property Tax Revenue \$405,000
- Proposed Revenue with Tax Change \$505,000
- Estimate: If the proposed budget is approved, the Town would increase its property tax budget revenue by ~25% above last year's property tax budgeted revenue excluding new growth

For reference: In 2025 the average residence in Alta was \$1,809,000

- The Town of Alta tax on a \$1.8M residence would increase from \$830 to \$1,031 (+\$201) per year.
- The Town of Alta tax on a \$1.8M business would increase from \$1,509 to \$1,874 (+\$365) per year.

Public Hearing – Truth In Taxation

August 11, 2026 6pm

Alta Post Office Building

10351 E Hwy 210, Alta UT

Proposed \$100,000 Property Tax Revenue Increase

The property tax increase is needed to support the increase in the General Fund budget. The expenses highlighted below are new ongoing operational costs rather than one-time expenditures. The associated ad valorem revenue increase would become part of the Town’s ongoing revenue base.

New Ongoing Operational Costs ~ \$100,000

- Wages (\$19k)
- Employee insurance & benefits (\$35k)
- Central Wasatch Commission contribution (\$10k)
- Alta Resort Shuttle (\$22k)
- Civil Code Enforcement (\$5k)
- Building Department project tracking & legal (\$12K)

Refer to Property Tax Impact Schedule for specifics

General Fund Departments	FY26 Budget	FY 27 Budget	Difference
LEGISLATIVE	23,950	\$ 21,535	\$ (2,415)
COURT	36,319	\$ 37,779	\$ 1,460
ADMINISTRATIVE	683,552	\$ 689,155	\$ 5,603
MUNICIPAL BUILDINGS	102,025	\$ 103,585	\$ 1,560
NON-DEPARTMENTAL	33,850	\$ 43,650	\$ 9,800
TRANSPORTATION	295,410	\$ 370,185	\$ 74,775
CIVIL CODE ENFORCEMENT	4,500	\$ 9,500	\$ 5,000
PLANNING AND ZONING	92,080	\$ 110,735	\$ 18,655
POLICE DEPARTMENT	1,731,277	\$ 1,779,757	\$ 48,480
POST OFFICE	53,341	\$ 54,495	\$ 1,154
BUILDING INSPECTION	91,200	\$ 102,900	\$ 11,700
STREETS - C ROADS	25,500	\$ 26,000	\$ 500
RECYCLING	32,500	\$ 33,430	\$ 930
GIS	5,000	\$ 5,000	\$ -
SUMMER PROGRAM	31,789	\$ 45,815	\$ 14,026
IMPACT FEE	0	\$ 25,000	\$ 25,000
LIBRARY - COMMUNITY CENTER	14,700	\$ 12,100	\$ (2,600)
OUR LADY OF THE SNOWS - COM	46,973	\$ 58,195	\$ 11,222
COMMUNITY DEVELOPMENT	0	\$ -	\$ -
TRANSFERS OUT OF GENERAL FU	16,672	\$ -	\$ (16,672)
	3,320,638	\$ 3,528,816	\$ 208,178

Imposing the 1% Transient Room Tax

Proposal: To impose the local option transient room tax of 1%

- A municipal transient room tax is a locally imposed tax on short-term rentals of lodging like hotels and vacation rentals.
- Revenue from these taxes is often designated for tourism
- Alta has the option of imposing a 1% Transient Room Tax (TM). All of the other locations listed have chosen to impose this tax.
- Alta currently has one of the highest lodging tax rates, yet almost all other locations in Salt Lake County have imposed the local option.
- Shuttle program depends on voluntary contributions for ~half its funding. Staff recommends a stable, reliable funding source.
- Estimated annual revenue ~ \$200k
- May be best option to reduce dependence on use of cash to balance general fund

If approved: Alta’s Transient Room Tax would go from 15.12% to 16.12%

Location	TR	SR	TM	TT	Combined Trans Rate	Combined Sales Use	Transient Room
Cottonwood Heights	4.25%	1.32%	1%	0.5%	7.07%	7.45%	14.52%
Sandy	4.25%	1.32%	1.5%	0.5%	7.57%	7.45%	15.02%
Alta - current	4.25%	1.32%		0.5%	6.07%	9.05%	15.12%
Bryce Canyon	4.50%	1.07%	1%		6.57%	8.55%	15.12%
Midway	4.50%	1.07%	1%		6.57%	8.65%	15.22%
Dutch John	4.50%	1.07%	1%		6.57%	8.75%	15.32%
Salt Lake City	4.25%	1.32%	1%	0.5%	7.07%	8.45%	15.52%
Brighton	4.25%	1.32%	1%	0.5%	7.07%	8.55%	15.62%
Torrey	4.50%	1.07%	1%		6.57%	9.05%	15.62%
Park City - East	4.50%	1.07%	1%		6.57%	9.15%	15.72%
Alta - proposed	4.25%	1.32%	1%	0.5%	7.07%	9.05%	16.12%
Moab	4.50%	1.07%	1.5%		7.07%	9.35%	16.42%

Locations listed are either close to Alta (neighbors) or have a Transient Room rate equal to or greater

TR + SR + TM + TT = Combined Trans Rate

Combined Trans Rate + Combined Sales and Use = Total Transient Room

TR - Transient Room Tax (TRT) county-wide

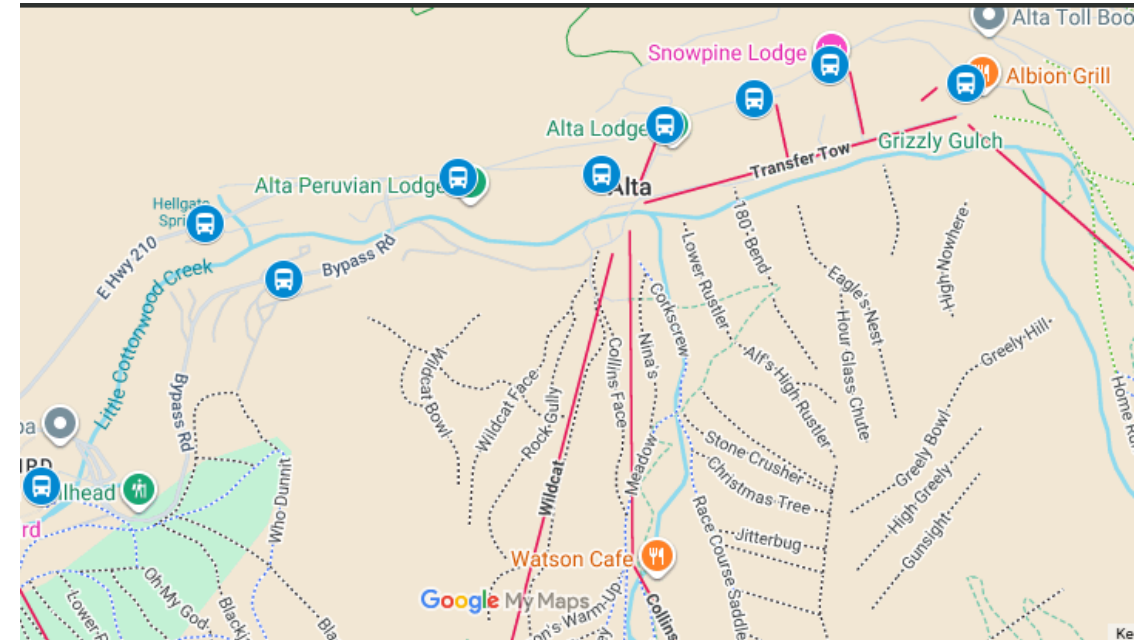
SR - State Transient Room

TM- Municipal Transient Room Tax

TT - Tourism Transient Room Tax

Reduced Shuttle Service Scenario

- Eliminate Night Shuttle Service
 - Night shuttle makes up ~15% of total shuttle cost
 - Estimated savings of \$44,400
 - Transported 4,646 passengers in 2025/2026
 - Could encourage more visitors to bring rental cars in the canyon – contributing to congestion and parking challenges (the shuttle is a selling point for visiting Alta without a car)
- Reduce Town Shuttle Service Hours
 - Start daily operations at 8:15 AM instead of 6:45 AM
 - Estimated savings of \$18,500
 - Will negatively impact employees who rely on the shuttle to get them from the UTA bus stop to place of business up-canyon
- Continue to Request Donations from Ski Areas
 - Ski areas arguably benefit the most from the shuttle program
 - ASL has contributed \$30k, Snowbird \$10k in recent years
 - Asking for those contributions (or more) could offset suggested cuts to restore service to same levels as years past



Are Impact fees a good fit for Alta?

Here are reasons why staff doesn't think impacts fees are a good fit for Alta

- Utah law heavily restricts allowable uses for Impact Fees
- Impact Fees can only be imposed to *maintain level of service* due to development - they cannot be used to address existing infrastructure deficiencies or increasing the level of service of existing infrastructure
- Impact Fees are beneficial to municipalities that are rapidly expanding and need to update infrastructure to keep up with *new growth*. Alta is more or less built-out.
- Impact Fees need to be expended or encumbered within 6 years. The Town does not currently have projects in the pipeline to which Impact Fees could be applied.
- The cost of conducting an IFFP/IFA would likely be more than we could collect in Impact Fees over 6 years

Capital Projects Fund

Capital Projects: FY27

Facilities Planning

- Design a building - \$100k
 - Decide scope – partner with UDOT?
 - Schematic/10% - 30% design?
 - Site analysis(es) - avalanche, Geotech, survey

Tom Moore Stabilization

- RFP for stabilization – Up to \$100k? Partners...

OLS

- RFP for design feasibility - \$20-\$50k
 - Redesign stairs, patio, Trailhead amenities?
- Propose to fund minor improvements in General Fund

AMO Technology

- New truck: \$60k
- Alta Central Roof Safety: \$20k (may complete in this FY)
- Security Cameras:~ \$10K rollover from FY26

Water Fund Projects:

- Crosstow water line spent \$72K...
 - Complete Albion Parking Lot segment, tie in, pressurize!
- Remote Read Meters ~\$40,000 rollover from FY 26

Sewer Fund Projects:

- Albion Parking lot extension costs may be impacted by complications with existing utilities
- RFP for design: Wildcat lot replacement - ~\$30k in this year's budget
 - \$350-\$400k capital

New Building:

- Still listed as \$3M per fiscal year over 3 years on Capital Projects Plan

Water Fund

Water Fund

Capital Projects

1. Crosstow Waterline
 - Borrow funds from General Fund for the Crosstow water line project, exact number TBD in FY26 - FY 27.
2. Install remote read meters
3. Engineering budget for Hellgate/Lower Alta Loop project

Increase to rates – 9%

- 20% increase to the overage rate

Budgeting for the use of PTIF balance to fund Capital Improvements

Budgeting \$50k for infrastructure replacement

(HAL recommends ~\$150k, which would cause a 29% rate increase)

Monthly Rate: \$126 to \$139

Water Rate Summary	FY27	FY26
Total Water ECU Value	257.98	254.23
Required Water Sales	\$ 429,632.00	\$ 383,600.00
Rate (Annual)	\$ 1,665.37	\$ 1,508.87
Rate (per ECU per month)	\$ 138.78	\$ 125.74
Rate increase	9%	14%
Gallons Per ECU	6,400	6,400
Cost Per 1,000 at reg rate	21.68	19.65
Overage rate / 1,000 gal	\$ 7.43	\$ 6.19

Water Fund

Single Family Residence: \$157 to \$174

9% Rate Increase

Monthly cost for single-family residence would go from \$157 to \$174 (\$17)

Monthly rate for commercial users would go from \$126 to \$139

Water Rate: Examples		
	FY27	FY26
<u>ECU 1.25 - Single-Family Residence</u>		
Annual ECU	\$ 2,081.71	\$ 1,886.09
Monthly ECU	\$ 173.48	\$ 157.17
<u>ECU 15 - Small Commercial User</u>		
Annual	\$ 24,980.54	\$ 22,633.05
Monthly	\$ 2,081.71	\$ 1,886.09
<u>ECU 25 - Md. Commercial User</u>		
Annual	\$ 41,634.24	\$ 37,721.75
Monthly	\$ 3,469.52	\$ 3,143.48
<u>ECU 40 - Lg Commercial User</u>		
Annual	\$ 66,614.78	\$ 60,354.80

Sewer Fund

Sewer Fund

- \$386k capital project: #1 GMD
- 10% Rate Increase
 - Monthly cost for single-family residence would go from \$133 to \$146 (\$13)
- Budgeting to use of PTIF balance ie “cash on hand” (\$386k)
- Budgeting \$13k for infrastructure replacement

(HAL recommends ~\$186k which would cause a 62% rate increase)

Sewer Rate Summary	FY27	FY26
Total Sewer ECU Value	233.34	233.34
Required Sewer Revenue	\$ 327,743.00	\$ 297,948.00
Rate (Annual)	\$ 1,404.57	\$ 1,276.88
Rate (Monthly)	\$ 117.05	\$ 106.41
Rate increase	10%	29%

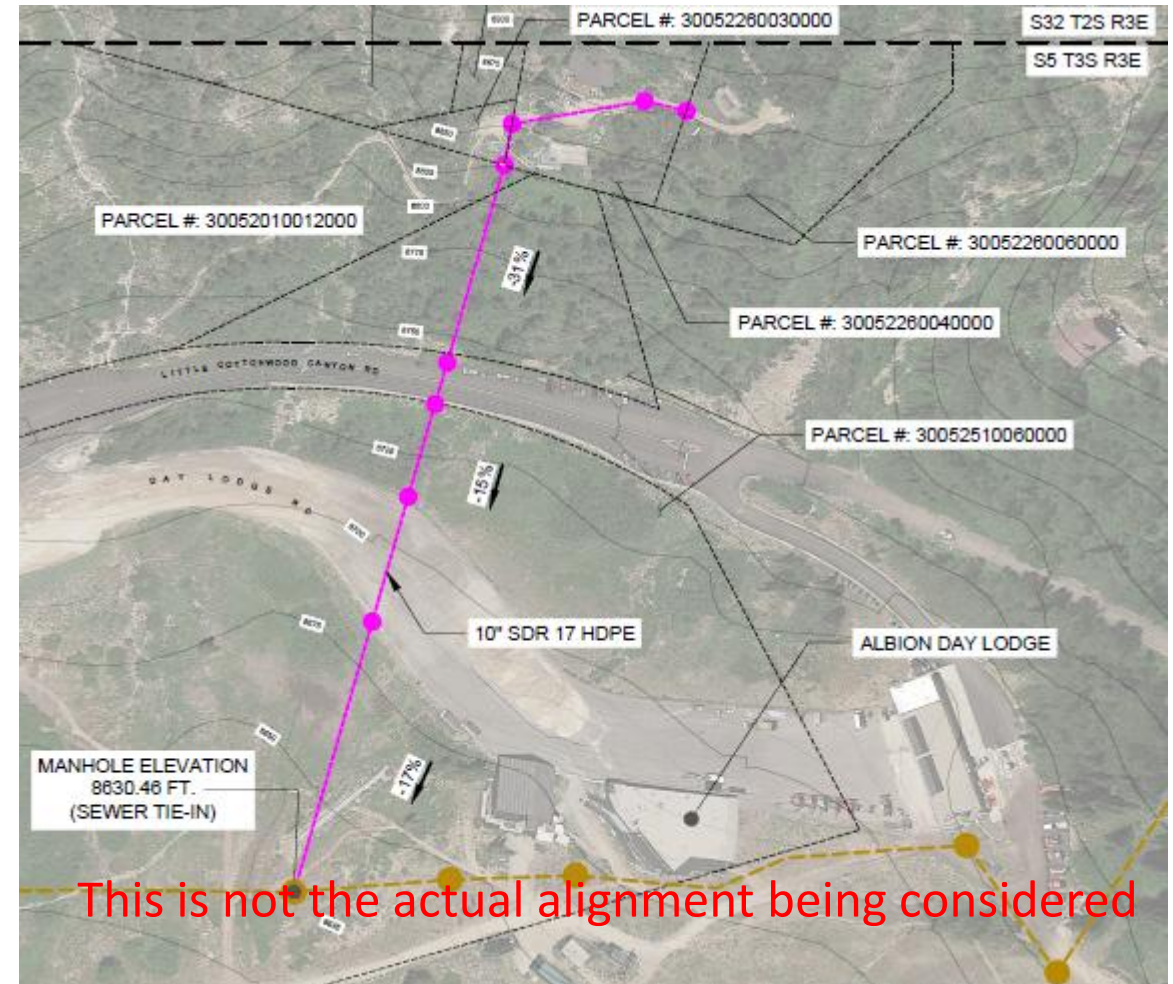
Sewer Fund

Sewer Rate: Examples	FY27	FY26
<u>ECU 1.25 - Single-Family Residence</u>		
Annual ECU	\$ 1,755.72	\$ 1,596.10
Monthly ECU	\$ 146.31	\$ 133.01
<u>ECU 15 - Small Commercial User</u>		
Annual	\$ 21,068.59	\$ 19,153.25
Monthly	\$ 1,755.72	\$ 1,596.10
<u>ECU 25 - Md. Commercial User</u>		
Annual	\$ 35,114.32	\$ 31,922.09
Monthly	\$ 2,926.19	\$ 2,660.17
<u>ECU 40 - Lg Commercial User</u>		
Annual	\$ 56,182.91	\$ 51,075.34
Monthly	\$ 4,681.91	\$ 4,256.28



West Grizzly Sewer Connection

- West Grizzly homes are about 1200' from sewer main, on culinary water system, within Bay City Tunnel Source Protection Area
- Town spent \$25k in FY 26 to outfit ASL Cold Storage sewer lateral as TOA sewer main for possible future connection
- ASL is installing lateral to Grizzly Restroom summer 2026: TOA Sewer Fund can pay to upgrade to sewer main
 - ~~Estimates between \$13k and \$150k~~
 - *May 13th proposed budget amendment: \$45,000*





Public Hearing
Proposed Tax Rate Increase
August 11, 2026 at 6:00pm
Alta Post Office Building

Questions?

TOWN OF ALTA

RESOLUTION 2026-R-14

**A RESOLUTION APPOINTING JON NEPSTAD
TO A FIVE-YEAR TERM ON THE ALTA PLANNING COMMISSION**

WHEREAS, Town of Alta (“Town”) code 10-4 *et seq.* requires the mayor, with the advice and consent of the Alta Town Council, to appoint members to the Town of Alta Planning Commission (“Commission”); and

WHEREAS, Jon Nesptad has been a member of the Town of Alta Planning Commission in good standing since 2008, and his most recent term expired on March 1, 2026; and

WHEREAS, Mayor Bourke finds it appropriate to appoint Jon Nespstad to an additional five-year term as a member of the Alta Planning Commission.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH:

Section 1. That Jon Nepstad is hereby appointed to a five-year term as a member of the Town of Alta Planning Commission. The term shall expire on March 1, 2031.

Section 2. This Resolution shall take effect immediately.

APPROVED by the Town of Alta Town Council, Utah, this 17th day of June, 2026.

TOWN OF ALTA

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

TOWN OF ALTA
RESOLUTION 2026-R-15
A RESOLUTION AMENDING THE 2025-2026 FISCAL BUDGETS
FOR THE TOWN OF ALTA

WHEREAS, Utah Law allows for the amendment of the budgets of municipalities to reflect changes in revenues and expenditures and to make transfers between departments to meet the best interests of the municipalities, and

WHEREAS, the Town Council finds it necessary to amend certain departmental budgets in the Town of Alta General Fund, Capital Projects Fund, Water Fund, and Sewer Fund for the fiscal year 2025-2026,

WHEREAS, the Town Council has complied with the notice and public hearing requirements of the Utah law in considering an amendment of its fiscal year 2025-2026 budgets, and

WHEREAS, the Town Council finds that there are projected revenues sufficient to meet all departmental expenditures and desires to appropriate such revenue for those uses, and

WHEREAS, the Town Council has determined that an amendment to its 2025-2026 budget is in the best interest of the Town of Alta and its residents and in order for the budget to match actual revenues and expenditures of the Town.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Alta, in conformity with Title 10, Chapter 6, Utah Code Annotated, that the General Fund budget for Fiscal Year 2025–2026 is hereby adopted as set forth in “Exhibit A – FY26 Final Budget Amendment,” and that the Capital Projects Fund, Water Fund, and Sewer Fund budgets are also amended as set forth therein.

BE IT FURTHER RESOLVED that any amounts in the General Fund in excess of one-hundred percent (100%) shall be designated to be used within the Town of Alta Capital Projects Fund plan as specified in Utah Code Annotated §10-5-113.

ADOPTED THIS 17th day of June, 2026.

 Roger Bourke, Mayor

ATTEST:

 Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Ancia	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

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Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	399,454	384,686	405,000	405,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-102	RESTRICTED-PROPOSED PROPERTY TAX INC	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	33,671	28,755	1,000	28,755
10-31-300	SALES AND USE TAXES	2,317,751	2,035,475	1,890,000	2,185,475
10-31-310	4th .25 TAX	57,638	41,722	45,197	45,197
10-31-320	PUB TRAN TAX	152	22,825	20,000	23,000
10-31-400	ENERGY SALES AND USE TAX	92,576	81,352	75,000	85,000
10-31-410	TELEPHONE USE TAX	5,043	13,199	6,000	13,500
Total TAXES:		2,906,285	2,608,014	2,442,197	2,785,927
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	19,933	20,000	19,933
10-32-150	LIQUOR LICENSES	6,575	6,600	6,600	6,600
10-32-210	BUILDING PERMITS	130,815	31,181	78,244	31,181
10-32-220	PARKING PERMITS	16,768	16,446	15,140	16,446
10-32-250	ANIMAL LICENSES	13,085	14,440	14,000	14,440
Total LICENSES AND PERMITS:		187,073	88,600	133,984	88,600
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	10,670	10,670	10,670
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	9,000	0	0	0
10-33-450	FEDERAL GRANTS	0	4,500	4,500	4,500
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,378	17,158	15,000	17,158
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	5,650	6,000	5,650
10-33-600	SISK	3,000	3,000	3,000	3,000
10-33-650	POST OFFICE	21,850	21,850	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		65,166	70,828	69,020	70,828
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	0	0	0
10-34-430	PLAN CHECK FEES	100,992	33,041	46,859	33,041
10-34-550	PLANNING COMM REVIEW FEES	426	250	300	250
10-34-760	FACILITY CENTER USE FEES	0	0	500	0
10-34-761	OLS USE FEES	0	10,138	19,950	19,950
10-34-810	IMPACT FEES	0	0	0	0
Total CHARGES FOR SERVICES:		101,418	43,429	67,609	53,241
FINES AND FORFEITURES					
10-35-100	COURT FINES	17,328	17,391	15,250	17,391
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	0
Total FINES AND FORFEITURES:		17,328	17,391	15,250	17,391

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	155,606	116,189	120,000	120,000
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0
10-36-620	MISCELLANEOUS	4,363	390	3,000	500
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	0	8,000	8,000
10-36-800	DONATIONS	150	0	0	0
10-36-810	METERING	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	129,902	132,024	134,000	132,024
10-36-900	SUNDRY REVENUES	1,314	1,153	2,000	1,200
10-36-910	SALES TAX	0	22	250	22
Total MISCELLANEOUS REVENUE:		299,335	249,778	297,950	292,446
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	294,628	0
10-39-250	USE OF RESERVED FUNDS	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	294,628	0
GENERAL FUND Revenue Total:		3,576,604	3,078,041	3,026,010	3,308,433
GENERAL FUND Transfer IN Total:		0	0	294,628	0
CASH AVAILABLE FOR GENERAL FUND		3,576,604	3,078,041	3,320,638	3,308,433

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	17,600	15,400	16,800	16,800
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100	100
10-41-131	EMPLOYER TAXES	1,391	1,202	1,700	1,700
10-41-230	TRAVEL	732	383	1,000	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	660	1,208	4,000	1,208
10-41-620	MISCELLANEOUS	10	90	350	350
Total LEGISLATIVE:		20,392	18,283	23,950	21,158
COURT					
10-42-110	SALARIES AND WAGES	18,058	17,863	18,896	18,896
10-42-130	EMPLOYEE BENEFITS	180	191	133	191
10-42-131	EMPLOYER TAXES	724	1,380	1,450	1,450
10-42-133	URS CONTRIBUTIONS	6,201	2,170	3,050	2,500
10-42-230	TRAVEL	503	10	800	500
10-42-240	OFFICE SUPPLIES AND EXPENSE	120	20	500	500
10-42-280	TELEPHONE	240	240	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	0	500	500
10-42-330	EDUCATION & TRAINING	250	1,185	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,500	1,500
10-42-481	VICTIM REPARATION SURCHARGE	7,276	6,783	6,000	7,200
10-42-620	MISCELLANEOUS SERVICES	349	543	750	850
Total COURT:		33,901	30,385	36,319	35,827
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	302,253	296,925	353,162	337,000
10-43-111	PERFORMANCE BONUS	5,072	0	0	0
10-43-130	EMPLOYEE BENEFITS	1,687	1,238	2,120	1,700
10-43-131	EMPLOYER TAXES	24,086	22,222	27,020	27,020
10-43-132	INSUR BENEFITS	58,651	86,277	90,000	90,000
10-43-133	URS CONTRIBUTIONS	49,567	41,452	56,550	50,000
10-43-140	TERMINATION BENEFITS	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,451	3,642	5,500	5,500
10-43-220	PUBLIC NOTICES	0	1,093	1,500	1,500
10-43-230	TRAVEL	1,144	511	3,000	1,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,421	2,942	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	19,520	18,549	26,000	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	361	5,000	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,979	9,659	14,000	14,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	700	0	0
10-43-280	TELEPHONE	5,486	3,453	4,600	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	4,070	6,000	5,000
10-43-315	PROF CONSULTANT SERVICES	5,070	2,300	6,000	2,300
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	3,527	10,000	5,000
10-43-325	PROF SERVICES - LEGAL	66,172	49,759	45,000	65,000
10-43-330	EDUCATION & TRAINING	2,425	1,573	5,500	4,000
10-43-350	ELECTIONS	0	200	200	200
10-43-440	BANK CHARGES	5,852	3,392	6,000	4,500

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,035	4,000	3,035
10-43-515	WORKERS COMPENSATION INS	897	3,378	2,400	3,800
10-43-610	MISCELLANEOUS SUPPLIES	158	613	1,000	1,000
10-43-620	MISCELLANEOUS SERVICES	3,763	3,502	5,000	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		571,580	564,375	683,552	666,155
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	19,597	33,224	44,250	44,250
10-45-111	PERFORMANCE BONUS	444	0	0	0
10-45-130	EMPLOYEE BENEFITS	120	267	330	330
10-45-131	EMPLOYER TAXES	1,554	2,479	3,385	3,385
10-45-132	INSUR BENEFITS	0	3,190	14,280	4,800
10-45-133	URS CONTRIBUTIONS	0	3,276	7,080	4,500
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS		49	0	50
10-45-230	TRAVEL	0	81	250	250
10-45-240	OFFICE SUPPLIES AND EXPENSE	0	8	150	150
10-45-245	IT SUPPLIES & MAINT	0	0	250	250
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	496	4,000	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,430	6,722	15,750	15,750
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	5,502	6,157	6,500	6,500
10-45-280	TELEPHONE		242	600	600
10-45-310	PROFESSIONAL & TECHNICAL		0	1,000	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES		976	500	1,000
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,322	1,400	1,400
10-45-515	WORKERS COMPENSATION INS		0	400	400
10-45-610	MISCELLANEOUS SUPPLIES	62	117	1,500	1,500
10-45-620	MISCELLANEOUS SERVICES		60	400	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		37,808	58,666	102,025	90,515
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	1,227	0	4,000	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	400
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200	1,200
10-50-620	AUDIT	10,000	12,000	12,000	12,000
10-50-640	MISC SERVICES	15	17	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	9	22	250	250
Total NON-DEPARTMENTAL:		26,251	27,039	33,850	33,850

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	316	875	1,000	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	0	250	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	995	874	10,000	5,000
10-51-640	MISCELLANEOUS	0	63	5,000	5,000
10-51-645	ALTA RESORT SHUTTLE	247,758	258,405	272,160	258,405
10-51-700	PARKING PERMITS	4,953	4,618	7,000	5,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		254,022	264,836	295,410	274,655
CIVIL CODE ENFORCEMENT					
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	3,000	0
10-52-310	PROFESSIONAL & TECHNICAL	0	0	1,000	0
10-52-640	MISCELLANEOUS	0	0	500	0
Total CIVIL CODE ENFORCEMENT:		0	0	4,500	0
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	900	3,825	4,500	4,500
10-53-131	EMPLOYER TAXES		58	480	250
10-53-220	PUBLIC NOTICES	63	0	250	0
10-53-230	TRAVEL	0	0	1,000	250
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	40,575	26,418	40,000	34,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	42,471	55,215	40,000	75,000
10-53-330	EDUCATION AND TRAINING	75	350	1,500	500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,321	3,600	2,321
10-53-610	MISCELLANEOUS SUPPLIES	10	10	300	200
10-53-620	MISCELLANEOUS SERVICES	0	0	300	150
Total PLANNING AND ZONING:		86,904	88,197	92,080	117,321
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	746,586	746,681	1,018,694	925,000
10-54-111	PERFORMANCE BONUS	11,293	0	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	2,495	3,116	5,000	4,000
10-54-131	EMPLOYER TAXES	58,228	56,717	78,000	72,000
10-54-132	INSUR BENEFITS	129,736	151,282	145,000	155,000
10-54-133	URS CONTRIBUTIONS	135,324	156,140	227,536	200,000
10-54-135	MENTAL HEALTH RESOURCES		1,995	4,750	3,420
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	14,007	17,653	17,000	24,000
10-54-230	TRAVEL	586	223	1,000	500
10-54-240	OFFICE SUPPLIES AND EXPENSE	698	1,331	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	13,780	22,398	25,000	25,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	822	5,000	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	16,029	18,748	28,000	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	23,622	38,430	40,000	40,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
10-54-270	UTILITIES	7,620	6,953	10,000	10,000
10-54-280	TELEPHONE	9,813	8,778	16,000	14,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	10,529	12,530	12,530
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	570	10,000	5,000
10-54-330	EDUCATION AND TRAINING	4,126	1,033	12,500	10,000
10-54-470	UNIFORMS	2,375	5,695	8,000	8,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	13,492	6,067	19,000	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	15,146	14,767	14,767	14,767
10-54-515	WORKERS COMPENSATION INS	1,794	6,756	8,500	8,500
10-54-610	MISCELLANEOUS SUPPLIES	2,353	281	20,000	20,000
10-54-620	MISCELLANEOUS SERVICES	4,595	2,610	3,000	3,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		1,218,096	1,279,577	1,731,277	1,608,717
POST OFFICE					
10-56-110	SALARIES AND WAGES	31,695	31,722	35,986	35,986
10-56-111	PERFORMANCE BONUS	861	0	0	0
10-56-130	EMPLOYEE BENEFITS	220	180	300	300
10-56-131	EMPLOYER TAXES	2,573	2,476	2,755	2,755
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	498	373	700	700
10-56-245	IT SUPPLIES AND MAINT	215	1,666	2,000	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,477	1,166	1,500	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	1,441	2,500	2,500
10-56-270	UTILITIES	1,852	2,571	2,700	2,700
10-56-280	TELEPHONE	1,300	1,125	1,500	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	20	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	44	100	100
10-56-510	INSURANCE & SURETY BONDS	681	679	700	700
10-56-515	WORKERS COMPENSATION INS	166	626	800	800
10-56-620	MISCELLANEOUS SERVICES	0	75	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	1,296	437	1,500	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		44,727	44,580	53,341	53,341

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	53,236	29,637	48,000	40,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	400
10-58-230	TRAVEL	21	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,680	24,643	40,000	35,000
10-58-325	PROF SERVICES - LEGAL	294	9,502	600	12,000
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	1,953	134	1,000	500
10-58-510	INSURANCE & SURETY BONDS	218	536	1,200	536
Total BUILDING INSPECTION:		67,403	64,451	91,200	88,436
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	15,230	0	17,500	17,500
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		15,230	0	25,500	25,500
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	1,148	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	23,304	20,831	31,000	31,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0
Total RECYCLING:		24,632	21,980	32,500	32,500
GIS					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,664	5,000	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		0	2,664	5,000	5,000

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	687	1,627	3,250	3,250
10-70-111	PERFORMANCE BONUS	0	0	0	0
10-70-130	EMPLOYEE BENEFITS	40	0	70	70
10-70-131	EMPLOYER TAXES	57	139	250	250
10-70-132	INSUR BENEFITS		0	1,050	1,050
10-70-133	URS CONTRIBUTIONS		0	520	520
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,416	1,920	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	632	2,000	2,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,492	4,385	5,000	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	24,000	0	12,000	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	971	1,149	1,149
10-70-515	WORKERS COMPENSATION INS	0	0	400	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		33,842	9,673	31,789	31,789
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	0
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	2,609	6,000	6,000
10-75-270	UTILITIES	3,624	4,183	6,600	6,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,036	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,576	7,828	14,700	14,700

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
OUR LADY OF THE SNOWS - COMMUNITY CENTER					
10-76-110	SALARIES AND WAGES	0	7,421	17,500	14,000
10-76-130	EMPLOYEE BENEFITS	0	0	0	0
10-76-131	EMPLOYER TAXES	0	546	1,340	1,340
10-76-132	INSUR BENEFITS		0	5,670	5,670
10-76-133	URS CONTRIBUTIONS		0	2,048	2,048
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	3,750	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	2,360	2,500	2,500
10-76-270	UTILITIES	0	4,272	11,950	5,000
10-76-280	TELEPHONE	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	2,130	2,215	2,215
10-76-515	WORKERS COMPENSATION INS	0	0	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	16,730	46,973	36,523
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	988,000	0	16,672	172,446
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		988,000	0	16,672	172,446
GENERAL FUND Expenditure Total:		2,440,363	2,499,263	3,303,966	3,135,987
GENERAL FUND TRANSFER OUT Total:		988,000	0	16,672	172,446
GENERAL FUND BUDGET		3,428,363	2,499,263	3,320,638	3,308,433
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		3,576,604	3,078,041	3,320,638	3,308,433
GENERAL FUND Expenditure & Transfer OUT Total:		3,428,363	2,499,263	3,320,638	3,308,433
Net Total GENERAL FUND:		148,241	578,777	0	0

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	74,891	38,749	40,000	40,000
Total MISCELLANEOUS REVENUE:		74,891	38,749	40,000	40,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	988,000	0	16,672	172,446
45-39-250	USE OF RESERVED FUNDS	0	0	1,161,873	1,161,873
Total TRANSFERS INTO CAPITAL PROJECT FUND:		988,000	0	1,178,545	1,334,319
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	8,270	0	0	0
45-45-750	COMMUNITY CENTERS	1,056,396	28,738	1,110,500	1,110,500
Total EXPENDITURE:		1,064,666	28,738	1,110,500	1,110,500
POLICE DEPT					
45-54-741	BUILDINGS	0	2,254	33,000	33,000
45-54-742	VEHICLES	58,430	2,288	2,500	2,500
45-54-743	EQUIPMENT	59	47,919	52,000	52,000
Total EXPENDITURE:		58,489	52,461	87,500	87,500
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	20,000	20,000
45-70-741	UTILITY IMPROVEMENTS	14,455	545	545	545
Total EXPENDITURE:		14,455	545	20,545	20,545
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	0	0	155,774
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0	155,774
CAPITAL PROJECT FUND Revenue & Transfer Total:		1,062,891	38,749	1,218,545	1,374,319
CAPITAL PROJECT FUND Expenditure Total:		1,137,610	81,744	1,218,545	1,374,319
Net Total CAPITAL PROJECT FUND:		-74,719	-42,995	0	0

Account Number	Account Title	2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2025-26 Proposed Year-End Budget 6/30/2026
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	329,019	320,454	383,600	383,600
51-34-101	WATER SALES - OVERAGE	26,669	52,518	32,000	52,518
51-34-102	WATER SALES - OTHER	1,694	6,101	0	6,101
51-34-200	CONNECTION FEES	1,560	0	0	0
Total CHARGES FOR SERVICES:		358,942	379,073	415,600	442,219
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	22,263	15,473	15,000	17,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	250,000	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		22,263	15,473	265,000	17,000
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	301,750	298,599
Total TRANSFERS INTO WATER FUND:		0	0	301,750	298,599
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	15,320	16,086	17,700	16,086
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0
51-40-131	EMPLOYER TAXES	896	941	1,355	1,000
51-40-132	INSUR BENEFITS	1,708	1,708	1,225	1,708
51-40-133	URS CONTRIBUTIONS	2,434	2,283	2,830	2,830
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	469	700	500
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,500	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	3,391	8,000	8,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	22,931	30,072	10,000	48,500
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	16,134	18,577	17,850	21,500
51-40-280	TELEPHONE	1,507	1,212	2,520	1,500
51-40-305	WATER COSTS	10,148	11,598	9,000	15,000
51-40-310	PROFESS/TECHNICAL SERVICES	38,176	49,511	65,000	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	22,405	0	40,000	0
51-40-325	PROF & TECH SERVICES - LEGAL	4,153	1,138	3,150	2,000

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
51-40-330	EDUCATION AND TRAINING	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530	530
51-40-490	WATER TESTS	6,119	9,415	12,600	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,863	46,354	50,000	47,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,014	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	299	1,126	650	1,126
51-40-610	MISCELLANEOUS SUPPLIES	0	0	525	500
51-40-620	MISCELLANEOUS SERVICES	4,400	3,848	4,410	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	75,384	0	60,900	60,900
51-40-740	CAPITAL OUTLAY	19,514	408,683	591,750	408,683
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	50,000	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	23,910	0
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		300,229	613,826	982,350	757,818
WATER FUND Revenue & Transfer Total:		381,205	394,546	982,350	757,818
WATER FUND Expenditure Total:		300,229	613,826	982,350	757,818
Net Total WATER FUND:		80,976	-219,281	0	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2025-26 Proposed Year-End Budget 6/30/2026
Account Number	Account Title				
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	231,928	248,931	297,948	297,948
52-34-200	CONNECTION FEES	2,340	0	0	0
Total CHARGES FOR SERVICES:		234,268	248,931	297,948	297,948
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	31,031	25,624	23,000	26,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	2,252	22,500	2,252
Total MISCELLANEOUS REVENUE:		31,031	27,876	45,500	28,252
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	45,025	17,273
Total TRANSFERS INTO SEWER FUND:		0	0	45,025	17,273

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26
		Previous Year	Current year	Budget	Proposed Year-End
		YTD Actual	YTD Actual	Approved	Budget
		6/30/2025	6/30/2026	6/30/2026	6/30/2026
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	13,534	14,211	15,500	15,500
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	0	200	200
52-40-131	EMPLOYER TAXES	1,035	1,087	1,185	1,185
52-40-132	INSUR BENEFITS	1,504	1,545	1,100	1,100
52-40-133	URS CONTRIBUTIONS	2,151	2,625	2,500	2,500
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	164,292	126,859	220,000	220,000
52-40-310	PROFESS/TECHNICAL SERVICES	9,360	8,060	9,000	9,000
52-40-320	ENGINEERING/SEWER PROJECTS		1,400	35,000	35,000
52-40-330	EDUCATION AND TRAINING		0	525	525
52-40-325	PROF & TECH SERVICES - LEGAL	123	25	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,321	3,500	3,500
52-40-515	WORKERS COMPENSATION INS	166	626	150	150
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300
52-40-620	MISCELLANEOUS SERVICES	847	1,329	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	9,969	0	23,763	23,763
52-40-740	CAPITAL OUTLAY	10,000	24,635	70,000	25,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		217,153	187,121	388,473	343,473
SEWER FUND Revenue & Transfers Total:		265,299	276,807	388,473	343,473
SEWER FUND Expenditure Total:		217,153	187,121	388,473	343,473
Net Total SEWER FUND:		48,146	89,686	0	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		202,644	406,188	0	0

ALTA SPECIAL SERVICE DISTRICT

RESOLUTION NO. 2026-R-16

A RESOLUTION ESTABLISHING THE CERTIFIED TAX RATE AND BUDGET OF THE ALTA SPECIAL SERVICE DISTRICT FOR FISCAL YEAR 2026-2027

WHEREAS, the Board of the Alta Special Service District deems it in the public interest to establish the budget and certified tax rate as set forth in this resolution:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ALTA SPECIAL SERVICE DISTRICT AS FOLLOWS:

Section 1. That the certified tax rate for fiscal year 2026-2027 be zero and there will be no revenue and no expenses generated from this rate.

ADOPTED THIS 17th day of June, 2026.

By

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke _____

Councilmember Ancia _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

TOWN OF ALTA**RESOLUTION 2026-R-17**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ALTA ADOPTING THE PROPERTY TAX IMPACT SCHEDULE AND ACKNOWLEDGING THAT A SEPARATE ITEM IS INCLUDED ON THE AGENDA FOR THE JUNE 17, 2026 PUBLIC MEETING NOTIFYING THE PUBLIC THAT THE TOWN'S BUDGET OFFICER MADE A STATEMENT THAT THE INTERIM BUDGET FOR FISCAL YEAR 2026-27 INCLUDES A PROPOSED PROPERTY TAX INCREASE AS REQUIRED BY UTAH CODE; ACKNOWLEDGING THAT THE BUDGET OFFICER PRESENTED TO THE TOWN COUNCIL, AS A SEPARATE ITEM ON THE AGENDA, IN THE SAME PUBLIC MEETING, A PROPERTY TAX IMPACT SCHEDULE SEPARATE FROM OTHER BUDGET DOCUMENTS, AS DEFINED IN SECTION 59-2-924 OF THE UTAH CODE; AND DIRECTING THAT THE PROPERTY TAX IMPACT SCHEDULE SHALL BE AVAILABLE FOR PUBLIC INSPECTION AND WILL BE INCLUDED AS A SEPARATE AGENDA ITEM AT EACH PUBLIC HEARING PRIOR TO JUNE 30 AT WHICH THE TOWN COUNCIL DISCUSSES THE PROPOSED GENERAL FUND BUDGET FOR FISCAL YEAR 2026-27

WHEREAS, at the duly-noticed public meeting of the Town Council on May 13, 2026, the Budget Officer presented, for the first time, the fiscal year 2026-27 tentative budget (the "Tentative Budget") for the Town; and

WHEREAS, the Tentative Budget included a proposed property tax increase for fiscal year 2026-27; and

WHEREAS, the agenda for the Town Council's public meeting on May 13, 2026 included a separate item notifying the public that the Budget Officer intends to state that the Tentative Budget includes a proposed property tax rate increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, in the May 13, 2026 public meeting, the Budget Officer made a statement to the Council that the tentative budget includes a proposed property tax increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, a separate item was on the agenda for the May 13, 2026 public meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and

WHEREAS, in the May 13, 2026 public meeting, the Budget Officer presented to the Council for further review and consideration the Tax Impact Schedule, separate from other budget documents, as defined in Section 59-2-924 of the Utah Code; and

WHEREAS, at the duly-noticed public meeting of the Town Council on June 17, 2026, the Budget Officer presented, for the first time, the fiscal year 2026-27 interim budget (the "Interim Budget") for the Town; and

WHEREAS, the Interim Budget included a proposed property tax increase for fiscal year 2026-27; and

WHEREAS, in the June 17, 2026 public meeting, the Budget Officer made a statement to the Council that the Interim Budget includes a proposed property tax increase, as required by Section 59-2-919(4) of the Utah Code; and

WHEREAS, a separate item was on the agenda for the June 17, 2026 public meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and

WHEREAS, in the June 17, 2026 public meeting, the Budget Officer presented to the Council for further review and consideration the Tax Impact Schedule, separate from other budget documents, as defined in Section 59-2-924 of the Utah Code; and

WHEREAS, Section 59-2-924(8) of the Utah Code states that the property tax impact schedule shall be presented and made available, as a separate document from other budget documents, "...at each public hearing held prior to June 30 at which the taxing entity discusses the taxing entity's proposed general fund budget for the ensuing fiscal year period."

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Alta as follows:

1. The Council hereby adopts the property tax impact schedule which is attached hereto as Exhibit A.
2. The Council acknowledges that the agenda for the May 13, 2026 public meeting, at which the Tentative Budget was first presented to the Council, was properly posted and noticed as required by law and that the agenda included a separate item notifying the public that the Budget Officer intends to state that the Tentative Budget includes a proposed property tax rate increase as required by Section 59-2-919(4) of the Utah Code.
3. In the May 13, 2026 public meeting, the Budget Officer stated that the Tentative Budget includes a proposed property tax increase as required by Section 59-2-919(4) of the Utah Code.
4. In the May 13, 2026 public meeting, the Budget Officer presented to the Council the Tax Impact Schedule, as a separate item on the agenda and separate from other budget documents, as defined in Section 59-2-924 of the Utah Code, as required by Section 59-2-919(4) of the Utah Code.
5. In the June 17, 2026 public meeting, the Budget Officer made a statement to the Council that the Interim Budget includes a proposed property tax increase, as required by Section 59-2-919(4) of the Utah Code; and
6. A separate item was on the agenda for the June 17, 2026 public meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and
7. In the June 17, 2026 public meeting, the Budget Officer presented to the Council for further review and consideration the Tax Impact Schedule, separate from other budget documents, as defined in Section 59-2-924 of the Utah Code; and

- 8. The Tax Impact Schedule shall be available during normal business hours for public inspection at the office of the Town Clerk and on the Town website.
- 9. The Tax Impact Schedule shall be presented and made available, as a separate document from other budget documents, at each public hearing prior to June 30 at which the Council discusses the general fund fiscal year 2026-27 budget for the Town.

This Resolution, assigned no. 2026-R-17, shall take effect immediately upon passage as provided herein.

ADOPTED THIS 17th day of June, 2026.

By:

 Mayor Roger Bourke

ATTEST:

 Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

PROPERTY TAX IMPACT SCHEDULE



The Town of Alta is considering increasing its property tax rate from 0.000834 to 0.000979 to generate an additional \$100,000 in property tax revenue. The following information is intended to provide decision makers and the public with an explanation of how the Town’s operations would be affected if the proposed property tax increase is adopted.

Town of Alta’s Current Property Tax Rate	.000834
Town of Alta’s Current Property Tax Revenue	\$405,000
Proposed Revenue with Tax Change	\$505,000
New Property Tax Revenue to Town of Alta	\$100,000
Estimated Increase to Town of Alta’s Property Tax Revenue	22.56%
Estimated Increase to an average primary residence of \$1,785,400 =	\$176.71
Estimated Increase to a business valued at \$1,785,400 =	\$321.30

Avg. Residential Property Value in 2026 = \$1,785,400	Tax w/ Residential Exemption ²	Tax w/o Residential Exemption/ Commercial Property	Budgeted Revenue	
2025 Certified Tax Rate	.000834	\$784.42	\$1,426.22	\$406,000
2026 Proposed Tax Rate	.000979	\$961.13	\$1,747.52	\$505,000
Proposed Change		\$176.71	\$321.30	\$100,000

² In Salt Lake County, 45% of the assessed market value of primary residence is exempt from property taxation

Why this increase is necessary?

The property tax revenue increase is needed to support the proposed General Fund budget. The expenses highlighted below are new ongoing operational costs rather than one-time expenditures. The associated ad valorem revenue increase would become part of the Town’s ongoing revenue base.

**Explanation of Operational Impact if Proposed Tax Rate Increase is Approved
Total General Fund Change \$103,895**

1. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Court	\$37,779	\$37,375	\$404

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% cost-of-living (COLA) adjustment for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive labor market. Maintaining competitive compensation helps support staffing stability, preserve institutional knowledge, and ensure the continued delivery of municipal services.

Operational Impact of Tax Increase: The proposed tax increase would help support personnel-related expenditures, including the proposed COLA adjustment. Without additional revenue, the Town may need to reduce staff, defer, or reprioritize operational expenditures which could affect its ability to maintain competitive compensation and support current service levels.

2. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Administration	\$689,155	\$684,455	\$4,700

Employee Insurance Benefits: The Town anticipates increases in both employee health insurance and workers compensation insurance costs during FY27. These adjustments are necessary to maintain competitive employee benefits and ensure adequate insurance coverage for Town operations.

Operational Impact of Tax Increase: The proposed tax increase would help offset anticipated increases in employee insurance expenses. Without additional revenue, the Town may need to absorb these costs through reductions in other operating expenditures, adjustments to benefit offerings, or other budgetary reallocations, which could affect workforce stability and operational priorities.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Municipal Buildings	\$103,585	\$93,548	\$10,037

Wage and Vendor Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s ongoing efforts to recruit and retain qualified employees. Wage increases also result in corresponding increases to employer-paid taxes and insurance costs. In addition, the Municipal Buildings budget includes anticipated increases in vendor and service costs associated with maintaining Town facilities. Together, these adjustments support the continued operation and maintenance of municipal buildings and infrastructure.

Operational Impact of Tax Increase: The proposed tax increase would help fund increased personnel and facility-related operating costs. Without additional revenue, the Town may need to defer certain maintenance activities, reduce operational expenditures, or reprioritize available resources to accommodate these increased costs.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Non-Departmental	\$43,650	\$33,650	\$10,000

Central Wasatch Commission: The proposed budget includes a \$10,000 increase in the Town’s contribution to the Central Wasatch Commission to support regional coordination efforts related to transportation, environmental stewardship, watershed protection, and long-term planning within the Central Wasatch region. The Town hasn’t increased its contribution since joining the commission in 2017.

Operational Impact of Tax Increase: The proposed tax increase would support the Town’s increased contribution to the Central Wasatch Commission. Without additional revenue, the Town may be unable to increase its contribution, potentially limiting Alta’s participation in regional coordination efforts related to transportation, watershed protection, environmental stewardship, and long-term planning within the Central Wasatch region.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Transportation	\$370,185	\$348,410	\$21,775

Resort Shuttle: The proposed budget includes an increase to fund the estimated annual 8% increase in service costs charged by the operator of the Alta Resort Shuttle program. The shuttle program supports local transportation services that help improve mobility, manage traffic, reduce parking demand, and support public safety during peak visitation periods.

Operational Impact of Tax Increase: The proposed tax increase would help offset rising operational costs associated with the Alta Resort Shuttle program. Without additional revenue, the Town may need to reduce or limit funding for the program, which could affect mobility, traffic management, parking demand reduction, and public safety during peak visitation periods.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Civil Code Enforcement	\$9,500	\$4,500	\$5,000

Civil Code Enforcement: The Town is in the process of establishing a Civil Code Enforcement program to provide consistent, fair, and legally defensible mechanism for addressing municipal code violations. To implement the program effectively, the Town must contract with an Administrative Law Judge to preside over enforcement hearings. This expenditure supports due process, reduces legal exposure, and provides for the timely resolution of enforcement matters.

Operational Impact of Tax Increase: The proposed tax increase would support implementation of the Town’s Civil Code Enforcement program. Without additional revenue, the Town may be unable to fully implement the program, limiting its ability to provide consistent, fair, and legally defensible enforcement of municipal code violations and potentially increasing delays in resolving enforcement matters.

7. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Police	\$1,772,757	\$1,747,337	\$25,420

Wage Increases: The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments and accounts, including insurance benefits, employer taxes and Utah Retirement System contributions. Maintaining competitive compensation and benefits helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: The proposed tax increase supports increased operational expenditures to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

8. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Post Office	\$54,495	\$52,066	\$2,429

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

9. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Building Inspection	\$102,900	\$91,200	\$11,700

Building Department Tracking: The Town of Alta currently uses a paper-based building permit application process, including manual intake, routing of submittals to reviewers, and communication with applicants. Most jurisdictions now use software applications to manage building permit workflows and provide applicants with real-time information on application process. The Town proposes purchasing such software to improve efficiency, reduce the likelihood of errors, and enhance the applicant experience. Additionally, that Town has not budgeted for legal expenses in this department which needs correcting.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be unable to modernize its building permit and application tracking processes, resulting in continued reliance on inefficient manual systems. This could increase the likelihood of errors, delay application processing, and reduce efficiency for both applicants and staff.

10. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Recycling	\$33,430	\$32,500	\$930

Vendor Increases: The proposed budget includes an estimate for the Town of Alta Recycling program and reflects the annual 3% increase in service costs from Wasatch Front Waste and Recycling to maintain the current level of service for residents and businesses.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or limit funding for the recycling program in response to rising operational costs, which could negatively affect our community’s ability to recycle certain waste products locally in Alta.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Summer Program	\$45,815	\$38,885	\$6,930

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff, which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees. This could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Our Lady of the Snows	\$58,195	\$53,125	\$5,070

Our Lady of the Snows Community Center: The Town recently acquired the community center, adding a significant public asset to the municipal inventory. Ongoing maintenance and operational funding are required to preserve the facility’s safety, functionality, and long-term value. These costs include a 3% COLA adjustment and help ensure the facility remains available for community programming, public services, and potential emergency or civic needs, while protecting the Town’s investment and avoiding more costly deferred maintenance in the future.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may lack sufficient funding to properly maintain and operate the community center, potentially affecting the safety, functionality, and long-term preservation of the facility and limiting its availability for community programming, public services, and emergency or civic uses.

Please contact Jen Clancy, 801-742-6011 or jen@townofalta.utah.gov with any questions.

TOWN OF ALTA**RESOLUTION 2026-R-18****A RESOLUTION ADOPTING THE PROPOSED PROPERTY TAX RATE INCREASE AND PROPOSED TAX RATE FOR THE FISCAL YEAR 2026-2027 (FY27) FOR THE TOWN OF ALTA SUBJECT TO THE UTAH TRUTH IN TAXATION PROCESS**

WHEREAS, the Budget Committee of the Town of Alta, Utah and the Town of Alta Mayor presented and discussed a tentative FY27 General Fund budget with the Town Council on May 13, 2026, including a proposed increase in property tax revenue subject to Truth in Taxation requirements set forth in Utah Code Title 59, Chapter 2; and

WHEREAS, the Town Council held duly noticed public hearings on May 13, 2026 (tentative budget) and June 17, 2026 (interim budget) regarding the proposed FY27 General Fund budget and received public comment concerning the Town's anticipated revenues and expenditures; and

WHEREAS, the Town Council has reviewed the Interim FY27 General Fund budget and determined that an increase in property tax revenue may be necessary to fund municipal operations and services for FY27; and

WHEREAS, pursuant to the requirements of the Utah Truth in Taxation Act, the Town Council proposes to increase its property tax revenue by \$100,000 for total property tax revenue of approximately \$505,000, which will require adoption of a tax rate exceeding the certified tax rate; and

WHEREAS, the Town Council intends to conduct a Truth in Taxation public hearing on Tuesday, August 11, 2026 at 6:00 p.m. at the Alta Post Office Building, or as otherwise noticed according to law, prior to taking final action on the proposed property tax increase and final tax levy; and

WHEREAS, the Town of Alta intends to comply with all applicable noticing, hearing, and procedural requirements set forth in Utah Code Title 59, Chapter 2, including the Truth in Taxation provisions applicable to municipalities; and

WHEREAS, adoption of the final property tax rate and levy remains subject to completion of the Truth in Taxation process and final approval by the Town Council following the public hearing; now

NOW THEREFORE BE IT RESOLVED by the Town Council of Alta, Utah that the Town Council hereby adopts and approves the proposed property tax increase and proposed FY27 tax rate of .000979 for purposes of compliance with the Utah Truth in Taxation process, subject to final consideration and adoption following the public hearing scheduled for August 11, 2026.

ADOPTED THIS 17th day of June, 2026.

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke

Councilmember Anctil

Councilmember Heimark

Councilmember Morgan

Councilmember Schilling

DRAFT

TOWN OF ALTA

ORDINANCE # 2026-O-8

AN ORDINANCE SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS

WHEREAS, Utah law 10-3-818 provides that elective and statutory officers in municipalities may receive compensation only as set by ordinance enacted by the legislative body following a public hearing; and

WHEREAS, the elected and statutory officials of the Town of Alta include the Mayor, Councilmembers, Town Manager, Assistant Town Manager, Town Attorney, Town Clerk, Town Treasurer, Town Marshal, and Planning Commissioners.

WHEREAS, the Town Manager is authorized to perform the duties of Town Treasurer on an interim basis and does not seek additional compensation for performing the duties of Town Treasurer; and

WHEREAS, the Town Council finds it appropriate to clarify that no additional compensation shall be paid when the duties of Town Treasurer are performed by the Town Manager.

NOW THEREFORE, BE IT ORDAINED by Town Council of Alta, Utah that:

Section I: The annual compensation for elective and statutory officials is as follows:

- Mayor – \$12,000.00
- Councilmembers – \$1,200.00
- Town Manager – \$138,812.54
- Assistant Town Manager - \$78,307.84
- Town Marshal – \$150,096.54
- Town Clerk – \$97,344.00
- Town Treasurer – \$1,200.00*
- Planning Commissioners – \$75**
- Town Attorney A - \$245 per hour
- Town Attorney B - \$195 per hour

**unless the position is filled by Town Manager*

*** per meeting attended, up to \$900 annually*

Section II: Effective Date. This Ordinance shall become effective July 1, 2026.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 17 day of June 2026.

By: TOWN OF ALTA

Mayor, Roger Bourke

Attest:

Jen Clancy, Town Clerk

Ordinance/summary published on Utah state noticing website on June 18, 2026.
Effective date of Ordinance: July 1, 2026.

Vote:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

TOWN OF ALTA
ORDINANCE # 2026-O-9
AN ORDINANCE ADOPTING
TITLE 3 CHAPTER 6 ARTICLE F TRANSIENT ROOM TAX

WHEREAS, the Town Council finds and determines that the impact of tourism on the Town have created the need for additional revenue;

WHEREAS, the Town of Alta (“Town”) would like to avail itself of revenue related to transient room tax; and,

WHEREAS, Utah Code 59-12-352 allows the towns to impose a tax known as the transient room tax of up to 1% on charges for amounts paid or charged for tourist home, hotel, motel, or trailer court accommodations and services that are regularly rented for less than 30 consecutive days; and,

WHEREAS, revenues generated by the transient room tax may be used by the Town for general fund purposes; and,

WHEREAS, the Town Council for the Town of Alta finds that the health, safety and welfare of the Town’s residents and tourist will be enhanced by the imposition of 1% for the transient room tax in the Town;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH THAT:

SECTION I: The Town Council pursuant to Utah Code 59-12-352 hereby approves the imposition of a transient room tax in the amount of 1%

SECTION II: Adopted. The following Article is hereby adopted.

Article F. Transient Room Tax

3-6F-1 Imposed.

A transient room tax is hereby levied on the amounts paid by or charged to persons occupying any transient lodging facility within the Town in the amount of one percent of the amounts paid or charged. The transient room tax levied herein shall be in addition to all other taxes or fees imposed by the state, county, or Town. The transient room tax shall be levied at the same time and collected in the same manner as provided in Utah Code Annotated title 59, chapter 12, part 2, Local Sales and Use Tax Act. As such, the state tax commission shall collect and administer the tax imposed hereby.

3-6F-2 Appropriation of revenues.

Pursuant to Utah Code Annotated section 59-12-352(4), the revenues generated by the tax imposed hereby shall be appropriated for general fund purposes.

3-6F-3 Penalty.

Violation or avoidance of payment of the tax imposed hereby shall subject the violator to penalties provided in section 1-4-1 of this Code in addition to whatever penalties shall be fixed and administered by the state tax commission pursuant to its statutory powers.

SECTION III: Effective Date. This Ordinance shall take effect upon publication. Notification of the passage of this ordinance shall be given to the Utah Tax Commission prior to July 1, 2026.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this 17th day of June in the year 2026.

By: TOWN OF ALTA

Mayor, Roger Bourke

Attest:

Jen Clancy, Town Clerk

Date ordinance summary was published on the Utah Public Notice website: June 18, 2026.
Effective date of Ordinance: June 18, 2026.

Vote:

Mayor Bourke _____

Councilmember Anctil _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

TOWN OF ALTA

RESOLUTION 2026-R-19

A RESOLUTION ADOPTING AN INTERIM GENERAL FUND BUDGET FOR THE FISCAL YEAR 2026-2027 (FY27) FOR THE TOWN OF ALTA

WHEREAS, the Budget Committee of Alta, Utah on May 13, 2026, presented and discussed the proposed tentative budgets for the General Fund for FY27 to the Town Council; and

WHEREAS, the Town Council, on due public notice held a public hearing on May 13 2026 and June 17 2026 to receive input regarding the proposed budget prior to adopting the FY27 Interim General Fund budget; and

WHEREAS, the Town Council is proposing to increase its property tax revenue by \$100,000 for a total of \$505,000 and a proposed tax rate .000979 of by a truth in taxation process, and will hold a public hearing on the proposed new tax rate on August 11, 2026 at 6pm MST at the Alta Post Office Building; and

WHEREAS, the Town of Alta has complied in all respects with State law set out in Utah Code Sec. 10-5-108 including holding a public hearing and all public noticing requirements; and

WHEREAS, the Town Council has considered the FY27 Interim Budget as submitted and all information presented at the public hearing and has made all changes and amendments which the Town Council desires to make; and

WHEREAS, the Town Council will appropriate sufficient revenues to finance and balance these budgets;

WHEREAS, the Town Council in compliance with Utah Code Sec. 59-2-924(8), has prepared and adopted an interim budget that is based on the proposed tax rate increase; includes a property tax impact schedule and is in effect from July 1 and ending when the Town Council adopts a budget;

NOW THEREFORE BE IT RESOLVED that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the FY27 Interim General Fund budget for the Town of Alta is adopted as follows: Exhibit A – FY27 Interim General Fund Budget and Exhibit B, property tax impact schedule

ADOPTED THIS 17th day of June, 2026. This Interim Budget shall be in effect from July 1, 2026 until a budget is adopted.

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

DRAFT

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Interim A Budget 6/30/2027
Account Number	Account Title				
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	399,454	386,785	405,000	405,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-102	RESTRICTED-PROPOSED PROPERTY TAX INC	0	0	0	100,000
10-31-200	PRIOR YEAR PROPERTY TAXES	33,671	28,755	1,000	5,000
10-31-300	SALES AND USE TAXES	2,317,751	2,035,475	1,890,000	2,090,000
10-31-310	4th .25 TAX	57,638	41,722	45,197	45,197
10-31-320	PUB TRAN TAX	152	22,825	20,000	15,000
10-31-400	ENERGY SALES AND USE TAX	92,576	85,596	75,000	75,000
10-31-410	TELEPHONE USE TAX	5,043	13,199	6,000	6,000
	Total TAXES:	2,906,285	2,614,357	2,442,197	2,741,197
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	19,933	20,000	20,000
10-32-150	LIQUOR LICENSES	6,575	6,600	6,600	6,500
10-32-210	BUILDING PERMITS	130,815	35,151	78,244	60,000
10-32-220	PARKING PERMITS	16,768	16,852	15,140	15,000
10-32-250	ANIMAL LICENSES	13,085	14,500	14,000	14,000
	Total LICENSES AND PERMITS:	187,073	93,036	133,984	115,500
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	10,670	10,670	55,000
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	9,000	0	0	0
10-33-450	FEDERAL GRANTS	0	4,500	4,500	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,378	17,158	15,000	17,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	5,650	6,000	6,000
10-33-600	SISK	3,000	3,000	3,000	5,000
10-33-650	POST OFFICE	21,850	21,850	21,850	21,850
10-33-700	UDOT	8,000	8,000	8,000	8,000
	Total INTERGOVERNMENTAL REVENUE:	65,166	70,828	69,020	112,850
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	0	0	0
10-34-430	PLAN CHECK FEES	100,992	35,600	46,859	36,000
10-34-550	PLANNING COMM REVIEW FEES	426	250	300	300
10-34-760	FACILITY CENTER USE FEES	0	0	500	500
10-34-761	OLS USE FEES	0	10,138	19,950	25,000
10-34-810	IMPACT FEES	0	0	0	0
	Total CHARGES FOR SERVICES:	101,418	45,988	67,609	61,800
FINES AND FORFEITURES					
10-35-100	COURT FINES	17,328	17,391	15,250	10,000
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	2,000
	Total FINES AND FORFEITURES:	17,328	17,391	15,250	12,000

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Interim A Budget 6/30/2027
Account Number	Account Title				
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	155,606	127,679	120,000	125,000
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0
10-36-620	MISCELLANEOUS	4,363	2,303	3,000	3,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	0	8,000	8,000
10-36-800	DONATIONS	150	0	0	0
10-36-810	METERING	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	129,902	132,024	134,000	50,000
10-36-900	SUNDRY REVENUES	1,314	1,153	2,000	1,000
10-36-910	SALES TAX	0	22	250	250
Total MISCELLANEOUS REVENUE:		299,335	263,180	297,950	217,950
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	294,628	267,519
10-39-250	USE OF RESERVED FUNDS	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	294,628	267,519
GENERAL FUND Revenue Total:		3,576,604	3,104,780	3,026,010	3,261,297
GENERAL FUND Transfer IN Total:		0	0	294,628	267,519
CASH AVAILABLE FOR GENERAL FUND		3,576,604	3,104,780	3,320,638	3,528,816

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Account Number	Account Title				
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	17,600	15,400	16,800	16,800
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100	100
10-41-131	EMPLOYER TAXES	1,391	1,202	1,700	1,285
10-41-230	TRAVEL	732	383	1,000	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	660	1,208	4,000	2,000
10-41-620	MISCELLANEOUS	10	90	350	350
Total LEGISLATIVE:		20,392	18,283	23,950	21,535
COURT					
10-42-110	SALARIES AND WAGES	18,058	17,863	18,896	19,300
10-42-130	EMPLOYEE BENEFITS	180	191	133	225
10-42-131	EMPLOYER TAXES	724	1,380	1,450	1,476
10-42-133	URS CONTRIBUTIONS	6,201	2,170	3,050	3,088
10-42-230	TRAVEL	503	10	800	800
10-42-240	OFFICE SUPPLIES AND EXPENSE	120	20	500	400
10-42-280	TELEPHONE	240	240	240	240
10-42-310	PROFESSIONAL & TECHNICAL	0	0	500	500
10-42-330	EDUCATION & TRAINING	250	1,185	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,500	2,500
10-42-481	VICTIM REPARATION SURCHARGE	7,276	6,783	6,000	7,000
10-42-620	MISCELLANEOUS SERVICES	349	543	750	750
Total COURT:		33,901	30,385	36,319	37,779
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	302,253	310,927	353,162	348,495
10-43-111	PERFORMANCE BONUS	5,072	0	0	0
10-43-130	EMPLOYEE BENEFITS	1,687	1,238	2,120	2,200
10-43-131	EMPLOYER TAXES	24,086	23,271	27,020	26,600
10-43-132	INSUR BENEFITS	58,651	86,277	90,000	93,600
10-43-133	URS CONTRIBUTIONS	49,567	43,439	56,550	55,760
10-43-140	TERMINATION BENEFITS	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,451	3,642	5,500	6,000
10-43-220	PUBLIC NOTICES	0	1,093	1,500	1,500
10-43-230	TRAVEL	1,144	529	3,000	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,421	2,942	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	19,520	19,767	26,000	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	361	5,000	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,979	9,659	14,000	7,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	700	0	0
10-43-280	TELEPHONE	5,486	3,429	4,600	5,000
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	4,070	6,000	19,000
10-43-315	PROF CONSULTANT SERVICES	5,070	2,300	6,000	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	3,527	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	66,172	49,759	45,000	45,000
10-43-330	EDUCATION & TRAINING	2,425	1,573	5,500	5,500

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Account Number	Account Title				
10-43-350	ELECTIONS	0	200	200	0
10-43-440	BANK CHARGES	5,852	3,392	6,000	7,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,035	4,000	4,000
10-43-515	WORKERS COMPENSATION INS	897	3,378	2,400	3,500
10-43-610	MISCELLANEOUS SUPPLIES	158	613	1,000	1,000
10-43-620	MISCELLANEOUS SERVICES	3,763	3,502	5,000	4,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		571,580	582,624	683,552	689,155
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	19,597	35,506	44,250	51,622
10-45-111	PERFORMANCE BONUS	444	0	0	0
10-45-130	EMPLOYEE BENEFITS	120	267	330	340
10-45-131	EMPLOYER TAXES	1,554	2,648	3,385	3,950
10-45-132	INSUR BENEFITS	0	3,058	14,280	11,000
10-45-133	URS CONTRIBUTIONS	0	3,439	7,080	5,923
10-45-210	BOOKS, SUBSCRIPT & MEMBERSHIPS		49	0	50
10-45-230	TRAVEL	0	81	250	500
10-45-240	OFFICE SUPPLIES AND EXPENSE	0	8	150	200
10-45-245	IT SUPPLIES & MAINT	0	0	250	500
10-45-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	750
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	496	4,000	4,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,430	6,722	15,750	10,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	5,502	6,365	6,500	7,000
10-45-280	TELEPHONE		242	600	600
10-45-310	PROFESSIONAL & TECHNICAL		0	1,000	1,000
10-45-480	SPECIAL DEPARTMENT SUPPLIES		976	500	500
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,322	1,400	3,000
10-45-515	WORKERS COMPENSATION INS		0	400	750
10-45-610	MISCELLANEOUS SUPPLIES	62	117	1,500	1,500
10-45-620	MISCELLANEOUS SERVICES		60	400	400
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		37,808	61,356	102,025	103,585
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	1,227	0	4,000	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	25,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	900
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200	500
10-50-620	AUDIT	10,000	12,000	12,000	12,000
10-50-640	MISC SERVICES	15	17	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	9	22	250	250
Total NON-DEPARTMENTAL:		26,251	27,039	33,850	43,650

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Account Number	Account Title				
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	316	875	1,000	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	0	250	55,250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	995	874	10,000	10,000
10-51-640	MISCELLANEOUS	0	63	5,000	5,000
10-51-645	ALTA RESORT SHUTTLE	247,758	258,405	272,160	293,935
10-51-700	PARKING PERMITS	4,953	4,618	7,000	5,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		254,022	264,836	295,410	370,185
CIVIL CODE ENFORCEMENT					
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	3,000	3,000
10-52-310	PROFESSIONAL & TECHNICAL	0	0	1,000	6,000
10-52-640	MISCELLANEOUS	0	0	500	500
Total CIVIL CODE ENFORCEMENT:		0	0	4,500	9,500
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	900	3,825	4,500	3,375
10-53-131	EMPLOYER TAXES		58	480	260
10-53-220	PUBLIC NOTICES	63	0	250	250
10-53-230	TRAVEL	0	0	1,000	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	40,575	27,143	40,000	60,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	42,471	55,215	40,000	40,000
10-53-330	EDUCATION AND TRAINING	75	350	1,500	1,500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,321	3,600	3,600
10-53-610	MISCELLANEOUS SUPPLIES	10	10	300	300
10-53-620	MISCELLANEOUS SERVICES	0	0	300	300
Total PLANNING AND ZOING:		86,904	88,922	92,080	110,735
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	746,586	781,137	1,018,694	1,046,301
10-54-111	PERFORMANCE BONUS	11,293	0	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	2,495	3,116	5,000	5,000
10-54-131	EMPLOYER TAXES	58,228	59,365	78,000	80,042
10-54-132	INSUR BENEFITS	129,736	151,282	145,000	161,000
10-54-133	URS CONTRIBUTIONS	135,324	162,855	227,536	234,914
10-54-135	MENTAL HEALTH RESOURCES		2,280	4,750	4,500
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	14,007	17,653	17,000	24,000
10-54-230	TRAVEL	586	256	1,000	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	698	1,331	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	13,780	23,576	25,000	31,500
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	822	5,000	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	16,029	18,748	28,000	28,000

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Account Number	Account Title				
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	23,622	38,675	40,000	20,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-54-270	UTILITIES	7,620	7,178	10,000	10,000
10-54-280	TELEPHONE	9,813	8,707	16,000	16,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	10,529	12,530	10,000
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	570	10,000	10,000
10-54-330	EDUCATION AND TRAINING	4,126	1,033	12,500	12,500
10-54-470	UNIFORMS	2,375	5,695	8,000	10,000
10-54-480	SPECIAL DEPARTMENT SUPPLIES	13,492	6,067	19,000	23,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	15,146	14,767	14,767	21,000
10-54-515	WORKERS COMPENSATION INS	1,794	6,756	8,500	9,000
10-54-610	MISCELLANEOUS SUPPLIES	2,353	281	20,000	10,000
10-54-620	MISCELLANEOUS SERVICES	4,595	2,610	3,000	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		1,218,096	1,325,291	1,731,277	1,779,757
POST OFFICE					
10-56-110	SALARIES AND WAGES	31,695	32,946	35,986	38,415
10-56-111	PERFORMANCE BONUS	861	0	0	0
10-56-130	EMPLOYEE BENEFITS	220	180	300	315
10-56-131	EMPLOYER TAXES	2,573	2,570	2,755	2,940
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	498	373	700	700
10-56-245	IT SUPPLIES AND MAINT	215	1,716	2,000	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,477	1,166	1,500	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	1,441	2,500	2,000
10-56-270	UTILITIES	1,852	2,571	2,700	2,500
10-56-280	TELEPHONE	1,300	1,125	1,500	700
10-56-440	BANK CHARGES - Alta CPO Acct	20	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	44	100	100
10-56-510	INSURANCE & SURETY BONDS	681	679	700	725
10-56-515	WORKERS COMPENSATION INS	166	626	800	800
10-56-620	MISCELLANEOUS SERVICES	0	75	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	1,296	437	1,500	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		44,727	45,949	53,341	54,495

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Account Number	Account Title				
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	53,236	29,637	48,000	48,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	400
10-58-230	TRAVEL	21	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,680	24,643	40,000	40,000
10-58-325	PROF SERVICES - LEGAL	294	9,502	600	5,000
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	7,300
10-58-481	BUILDING PERMIT - SURCHARGES	1,953	134	1,000	1,000
10-58-510	INSURANCE & SURETY BONDS	218	536	1,200	1,200
Total BUILDING INSPECTION:		67,403	64,451	91,200	102,900
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	15,230	0	17,500	18,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		15,230	0	25,500	26,000
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	1,148	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	23,304	20,831	31,000	31,930
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0
Total RECYCLING:		24,632	21,980	32,500	33,430
GIS					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	4,824	5,000	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		0	4,824	5,000	5,000

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Account Number	Account Title				
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	687	1,669	3,250	10,180
10-70-111	PERFORMANCE BONUS	0	0	0	0
10-70-130	EMPLOYEE BENEFITS	40	0	70	75
10-70-131	EMPLOYER TAXES	57	142	250	780
10-70-132	INSUR BENEFITS		0	1,050	1,100
10-70-133	URS CONTRIBUTIONS		0	520	1,480
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,416	1,920	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	632	2,000	2,500
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,492	4,385	5,000	10,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	24,000	0	12,000	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	971	1,149	1,185
10-70-515	WORKERS COMPENSATION INS	0	0	400	415
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		33,842	9,719	31,789	45,815
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	25,000
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	25,000
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	2,609	6,000	5,000
10-75-270	UTILITIES	3,624	4,383	6,600	5,000
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,036	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,576	8,028	14,700	12,100

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Account Number	Account Title				
OUR LADY OF THE SNOWS - COMMUNITY CENTER					
10-76-110	SALARIES AND WAGES	0	7,442	17,500	19,700
10-76-130	EMPLOYEE BENEFITS	0	0	0	0
10-76-131	EMPLOYER TAXES	0	548	1,340	1,510
10-76-132	INSUR BENEFITS		132	5,670	8,540
10-76-133	URS CONTRIBUTIONS		164	2,048	1,480
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	553	3,750	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	2,387	2,500	16,000
10-76-270	UTILITIES	0	4,457	11,950	5,000
10-76-280	TELEPHONE	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	2,130	2,215	2,215
10-76-515	WORKERS COMPENSATION INS	0	0	0	0
10-76-620	MISCELLANEOUS SERVICES	0	0	0	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	17,814	46,973	58,195
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	988,000	0	16,672	0
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		988,000	0	16,672	0
GENERAL FUND Expenditure Total:		2,440,363	2,571,500	3,303,966	3,528,816
GENERAL FUND TRANSFER OUT Total:		988,000	0	16,672	0
GENERAL FUND BUDGET		3,428,363	2,571,500	3,320,638	3,528,816
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		3,576,604	3,104,780	3,320,638	3,528,816
GENERAL FUND Expenditure & Transfer OUT Total:		3,428,363	2,571,500	3,320,638	3,528,816
Net Total GENERAL FUND:		148,241	533,280	0	0

PROPERTY TAX IMPACT SCHEDULE



The Town of Alta is considering increasing its property tax rate from 0.000834 to 0.000979 to generate an additional \$100,000 in property tax revenue. The following information is intended to provide decision makers and the public with an explanation of how the Town’s operations would be affected if the proposed property tax increase is adopted.

Town of Alta’s Current Property Tax Rate	.000834
Town of Alta’s Current Property Tax Revenue	\$405,000
Proposed Revenue with Tax Change	\$505,000
New Property Tax Revenue to Town of Alta	\$100,000
Estimated Increase to Town of Alta’s Property Tax Revenue	22.56%
Estimated Increase to an average primary residence of \$1,785,400 =	\$176.71
Estimated Increase to a business valued at \$1,785,400 =	\$321.30

Avg. Residential Property Value in 2026 = \$1,785,400		Tax w/ Residential Exemption ²	Tax w/o Residential Exemption/ Commercial Property	Budgeted Revenue
2025 Certified Tax Rate	.000834	\$784.42	\$1,426.22	\$406,000
2026 Proposed Tax Rate	.000979	\$961.13	\$1,747.52	\$505,000
Proposed Change		\$176.71	\$321.30	\$100,000

² In Salt Lake County, 45% of the assessed market value of primary residence is exempt from property taxation

Why this increase is necessary?

The property tax revenue increase is needed to support the proposed General Fund budget. The expenses highlighted below are new ongoing operational costs rather than one-time expenditures. The associated ad valorem revenue increase would become part of the Town’s ongoing revenue base.

**Explanation of Operational Impact if Proposed Tax Rate Increase is Approved
Total General Fund Change \$103,895**

1. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Court	\$37,779	\$37,375	\$404

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% cost-of-living (COLA) adjustment for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive labor market. Maintaining competitive compensation helps support staffing stability, preserve institutional knowledge, and ensure the continued delivery of municipal services.

Operational Impact of Tax Increase: The proposed tax increase would help support personnel-related expenditures, including the proposed COLA adjustment. Without additional revenue, the Town may need to reduce staff, defer, or reprioritize operational expenditures which could affect its ability to maintain competitive compensation and support current service levels.

2. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Administration	\$689,155	\$684,455	\$4,700

Employee Insurance Benefits: The Town anticipates increases in both employee health insurance and workers compensation insurance costs during FY27. These adjustments are necessary to maintain competitive employee benefits and ensure adequate insurance coverage for Town operations.

Operational Impact of Tax Increase: The proposed tax increase would help offset anticipated increases in employee insurance expenses. Without additional revenue, the Town may need to absorb these costs through reductions in other operating expenditures, adjustments to benefit offerings, or other budgetary reallocations, which could affect workforce stability and operational priorities.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Municipal Buildings	\$103,585	\$93,548	\$10,037

Wage and Vendor Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA for staff, resulting in increased personnel expenditures across multiple departments. The proposed COLA is intended to address cost-of-living pressures, labor market conditions, and the Town’s ongoing efforts to recruit and retain qualified employees. Wage increases also result in corresponding increases to employer-paid taxes and insurance costs. In addition, the Municipal Buildings budget includes anticipated increases in vendor and service costs associated with maintaining Town facilities. Together, these adjustments support the continued operation and maintenance of municipal buildings and infrastructure.

Operational Impact of Tax Increase: The proposed tax increase would help fund increased personnel and facility-related operating costs. Without additional revenue, the Town may need to defer certain maintenance activities, reduce operational expenditures, or reprioritize available resources to accommodate these increased costs.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Non-Departmental	\$43,650	\$33,650	\$10,000

Central Wasatch Commission: The proposed budget includes a \$10,000 increase in the Town’s contribution to the Central Wasatch Commission to support regional coordination efforts related to transportation, environmental stewardship, watershed protection, and long-term planning within the Central Wasatch region. The Town hasn’t increased its contribution since joining the commission in 2017.

Operational Impact of Tax Increase: The proposed tax increase would support the Town’s increased contribution to the Central Wasatch Commission. Without additional revenue, the Town may be unable to increase its contribution, potentially limiting Alta’s participation in regional coordination efforts related to transportation, watershed protection, environmental stewardship, and long-term planning within the Central Wasatch region.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Transportation	\$370,185	\$348,410	\$21,775

Resort Shuttle: The proposed budget includes an increase to fund the estimated annual 8% increase in service costs charged by the operator of the Alta Resort Shuttle program. The shuttle program supports local transportation services that help improve mobility, manage traffic, reduce parking demand, and support public safety during peak visitation periods.

Operational Impact of Tax Increase: The proposed tax increase would help offset rising operational costs associated with the Alta Resort Shuttle program. Without additional revenue, the Town may need to reduce or limit funding for the program, which could affect mobility, traffic management, parking demand reduction, and public safety during peak visitation periods.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Civil Code Enforcement	\$9,500	\$4,500	\$5,000

Civil Code Enforcement: The Town is in the process of establishing a Civil Code Enforcement program to provide consistent, fair, and legally defensible mechanism for addressing municipal code violations. To implement the program effectively, the Town must contract with an Administrative Law Judge to preside over enforcement hearings. This expenditure supports due process, reduces legal exposure, and provides for the timely resolution of enforcement matters.

Operational Impact of Tax Increase: The proposed tax increase would support implementation of the Town’s Civil Code Enforcement program. Without additional revenue, the Town may be unable to fully implement the program, limiting its ability to provide consistent, fair, and legally defensible enforcement of municipal code violations and potentially increasing delays in resolving enforcement matters.

7. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Police	\$1,772,757	\$1,747,337	\$25,420

Wage Increases: The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments and accounts, including insurance benefits, employer taxes and Utah Retirement System contributions. Maintaining competitive compensation and benefits helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: The proposed tax increase supports increased operational expenditures to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

8. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Post Office	\$54,495	\$52,066	\$2,429

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees, which could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

9. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Building Inspection	\$102,900	\$91,200	\$11,700

Building Department Tracking: The Town of Alta currently uses a paper-based building permit application process, including manual intake, routing of submittals to reviewers, and communication with applicants. Most jurisdictions now use software applications to manage building permit workflows and provide applicants with real-time information on application process. The Town proposes purchasing such software to improve efficiency, reduce the likelihood of errors, and enhance the applicant experience. Additionally, that Town has not budgeted for legal expenses in this department which needs correcting.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be unable to modernize its building permit and application tracking processes, resulting in continued reliance on inefficient manual systems. This could increase the likelihood of errors, delay application processing, and reduce efficiency for both applicants and staff.

10. <u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Recycling	\$33,430	\$32,500	\$930

Vendor Increases: The proposed budget includes an estimate for the Town of Alta Recycling program and reflects the annual 3% increase in service costs from Wasatch Front Waste and Recycling to maintain the current level of service for residents and businesses.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or limit funding for the recycling program in response to rising operational costs, which could negatively affect our community’s ability to recycle certain waste products locally in Alta.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Summer Program	\$45,815	\$38,885	\$6,930

Wage Increases: Personnel costs continue to be one of the primary drivers of the Town of Alta’s operating budget. The Town is proposing a 3% COLA increase for staff, which will result in increases across multiple departments. The COLA adjustment is intended to reflect cost-of-living pressures, labor market conditions, and the Town’s continued effort to recruit and retain qualified employees in a competitive employment environment. Maintaining competitive compensation helps ensure continuity of operations, preserves institutional knowledge, and supports the reliable delivery of Town services.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may be required to reduce or defer operational expenditures, including compensation adjustments needed to remain competitive in recruiting and retaining qualified employees. This could impact staffing stability, institutional knowledge, and the Town’s ability to maintain current service levels.

<u>Affected Department</u>	<u>Proposed Budget</u>	<u>Budget Without Tax Change</u>	<u>Budget Change</u>
Our Lady of the Snows	\$58,195	\$53,125	\$5,070

Our Lady of the Snows Community Center: The Town recently acquired the community center, adding a significant public asset to the municipal inventory. Ongoing maintenance and operational funding are required to preserve the facility’s safety, functionality, and long-term value. These costs include a 3% COLA adjustment and help ensure the facility remains available for community programming, public services, and potential emergency or civic needs, while protecting the Town’s investment and avoiding more costly deferred maintenance in the future.

Operational Impact of Tax Increase: Without the proposed tax increase, the Town may lack sufficient funding to properly maintain and operate the community center, potentially affecting the safety, functionality, and long-term preservation of the facility and limiting its availability for community programming, public services, and emergency or civic uses.

Please contact Jen Clancy, 801-742-6011 or jen@townofalta.utah.gov with any questions.

TOWN OF ALTA**RESOLUTION # 2026-R-20****A RESOLUTION REPEALING AND REPLACING RESOLUTION
2025-R-14 PERTAINING TO WATER USE RATES**

WHEREAS, the Town's Culinary Water Ordinance of February 10, 1977, together with applicable State law, authorizes the Town of Alta to establish water rates and connection fees by Resolution; and

WHEREAS, the Town Council finds that a rate structure based on Equivalent Capacity Units ("ECUs") provides a fair and equitable method for allocating the costs of the Town's water system among users; and

WHEREAS, the Town Council further finds that water users are the appropriate source of funds for the repayment of debt, payment of system operating and maintenance costs, funding of infrastructure replacement and capital improvements, and promotion of water conservation; and

WHEREAS, the Town Council has adopted an FY27 Water Fund budget totaling \$765,416.00, including an annual operating budget of \$403,580.00 and capital expenditures of \$361,836.00; and

WHEREAS, the Town Council has determined that the FY27 capital expenditures shall be partially funded through the use of \$298,784.00 of existing Water Fund reserves; and

WHEREAS, the FY27 Water Fund budget reflects increased costs associated with system operations and maintenance, administrative overhead, and infrastructure needs; and

WHEREAS, increases in operation and maintenance costs, together with increased capital and infrastructure requirements, necessitate adjustments to the Town's water rates; and

WHEREAS, the Town Council has determined that FY27 water system revenue requirements necessitate an overall rate increase of approximately nine percent (9%) for residential and commercial customers; and

WHEREAS, the water rate structure also includes a 20% increase in the overage rate from \$6.19 to \$7.43 per 1,000 gallons; and

WHEREAS, based upon the FY27 revenue requirements and the Town's adopted ECU methodology, the water service rate is established at \$138.78 per month per ECU; and

WHEREAS, for illustrative purposes, the monthly water charge for a standard single-family residential unit assigned a value of 1.25 ECUs will increase from \$157.17 per month to \$173.48 per month; and

WHEREAS, Resolution 2025-R-15 is hereby repealed and replaced and updated water rates for FY27 are hereby established.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Water Connection Fees: Water connection and inspection fees shall be computed as follows:

\$40 per fixture unit as defined by the most current Uniform Plumbing Code as adopted by the State of Utah.

Section 2. Water Use Rates:

(A.) The Town Council shall determine the revenue needs of the Water System by taking into account (1) debt service requirements, if any; (2) costs of water charged by the Town’s supplier, Salt Lake City Corporation; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

Given the above factors, the minimum amount of revenue necessary to operate the Water System at the date of this Resolution is \$765,416.00. This amount includes the amount of revenue that needs to be raised from water users through their rates (\$429,632.00) and the additional revenue from other sources such as snowmaking water, overages, interest, and reserves (\$335,748).

(B.) Each water system user shall be assigned an ECU value, which is defined as a unit reflecting that part of the capacity of the water system necessary to serve a standard water customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other water system demand factors.

(C.) All single-family residential buildings shall be assigned an ECU value of 1.25.

(D.) For all other buildings, an ECU value shall be determined in accordance with the following table, which sets forth water system demand fixtures and other demand factors as a decimal value of one ECU. Each building’s total ECU value or rating shall be computed by adding the total number of partial ECU values. However, there shall be a minimum ECU value for each building of 1.25 ECU’s.

Full service restaurants, each seat	.03
Cafeteria and bars, each seat	.03
Retail space, each 65 square feet	.01
Toilet, urinal	.05
Lavatory sink, (per compartment)	.02
Tub/shower	.05
Bidet	.05
Kitchen sink (per compartment)	.05
Bar sink (per compartment)	.05
Garbage disposal	.05

Commercial dishwasher, per 1/8 th inch supply line	.10
Household dishwasher	.10
Commercial clothes washer, per 1/8 th inch supply line	.10
Steam room (wet sauna)	.08
Jacuzzi, per 100 gallon capacity	.02
Swimming pool, per 1,000 gallon capacity	.02
Drinking fountain	.05
Water softener	
Residential	.02
Commercial	.01
Fire protection sprinkler heads	.00
Hose bib (standard garden hose)	.05
Ice machine, per 1/8 th inch supply line	.05

(E.) Each water using entity in the Town shall be assigned a monthly allocation of water for which it will pay a base rate of \$138.78 per ECU value. For commercial users, the monthly allocation shall be 6,400 gallons of water times its ECU value. For single-family residential users, the monthly allocation shall be 6,400 gallons of water times its ECU value. (For purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

(F.) The monthly cost for the minimum use allocation set forth in paragraph (F.) above shall be **\$173.48** for single-family residential users and **\$138.78** per 6,400 gallons of water allocated to commercial users.

(G.) All water users shall pay the same amount for water usage above the minimum allocation figure established pursuant to paragraph (B) at the rate of **\$7.43** per 1,000 gallons used.

(H.) Each water user shall be billed for water usage according to the monthly minimum allocation set in section F above, overage charges shall be calculated from monthly meter readings when the minimum allocation is exceeded. Water users will be invoiced on a monthly billing cycle including any overages.

(I.) It shall be the responsibility of the staff of the Town to determine water rates based on the above formula.

Section 3. Effective Date: This Resolution shall become effective immediately.

ADOPTED THIS 17th DAY OF JUNE, 2026 IN OPEN MEETING BY THE TOWN COUNCIL.

BY:

Mayor Roger Bourke

ATTEST:

Jen Clancy, Town Clerk

VOTE:

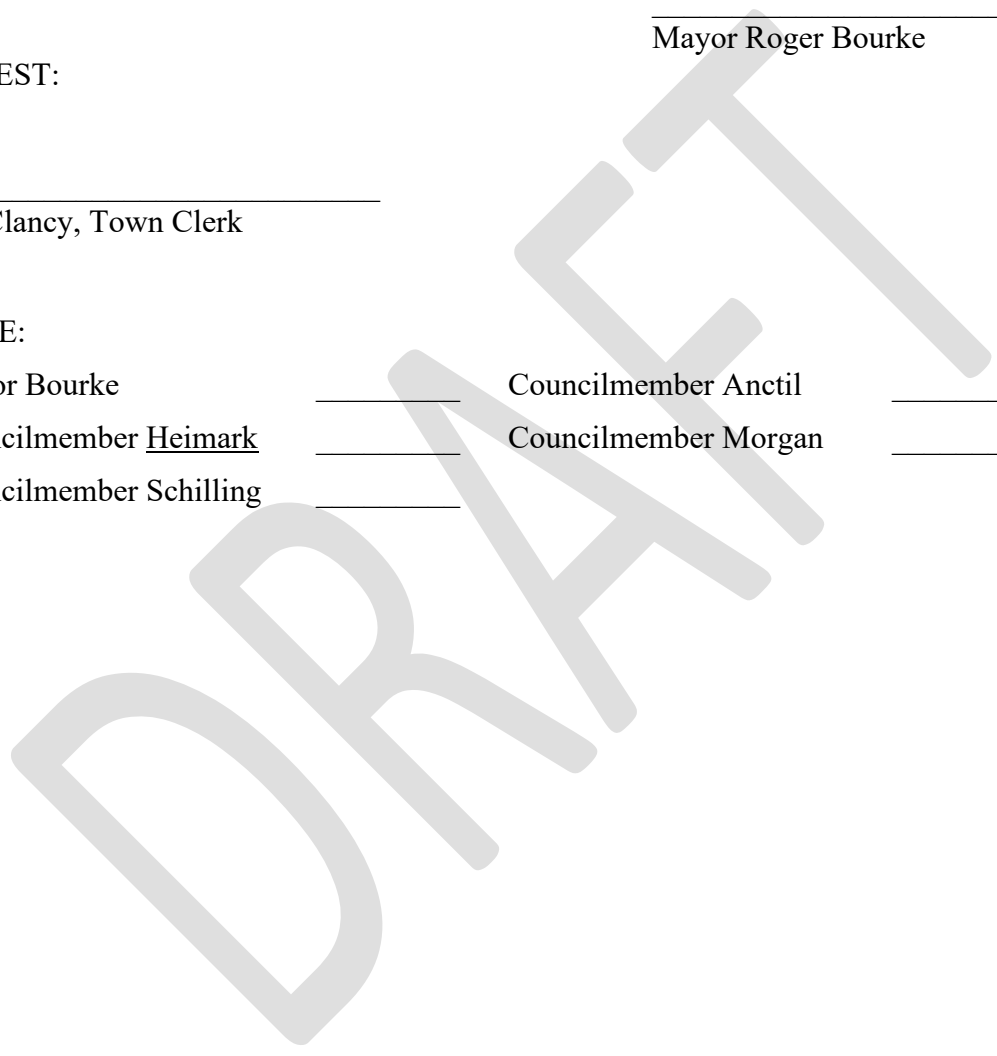
Mayor Bourke

Councilmember Anctil

Councilmember Heimark

Councilmember Morgan

Councilmember Schilling



TOWN OF ALTA**RESOLUTION # 2026-R-21****A RESOLUTION REPEALING AND REPLACING
RESOLUTION 2026-R-15 PERTAINING TO SEWER USE RATES**

WHEREAS, the Town Council of the Town of Alta finds it necessary and appropriate to establish sewer service rates sufficient to fund the annual operation of the Town's Sewer Fund; and

WHEREAS, the FY27 Sewer Fund budget includes costs associated with sewer treatment services provided by Cottonwood Improvement District, system operations and maintenance, administrative overhead, capital outlay, reserves, and depreciation; and

WHEREAS, the Town Council finds that maintaining adequate reserves and funding infrastructure replacement and capital improvements are necessary to ensure the long-term reliability and financial stability of the Town's sewer system; and

WHEREAS, increases in sewer treatment and disposal costs charged by Cottonwood Improvement District require an increase to the rates charged for sewer service within the Town of Alta sewer service area; and

WHEREAS, the Town Council has adopted an FY27 Sewer Fund budget totaling \$738,743, including an annual operating budget of \$352,743.00 and capital expenditures of \$386,000.00; and

WHEREAS, the Town Council has determined that the FY27 capital expenditures shall be funded through the use of existing Sewer Fund reserves; and

WHEREAS, the Town Council further finds that maintaining and rebuilding Sewer Fund reserves for future infrastructure replacement and capital needs remains a priority of the Town; and

WHEREAS, based upon the projected FY27 revenue requirements and the Town's adopted Equivalent Capacity Unit ("ECU") methodology, the FY27 sewer service rate shall be established at \$1,404.57 annually per ECU, equivalent to \$117.05 per month per ECU; and

WHEREAS, for illustrative purposes, the monthly sewer charge for a standard single-family residential unit assigned a value of 1.25 ECUs will increase from \$133.01 per month to \$146.31 per month; and

WHEREAS, this resolution will repeal and replaces 2025-R-15 and establishes updated sewer service rates for FY2027.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Sewer Connection Fees: Sewer connection and inspection fees shall be computed as follows:

\$60.00 per fixture unit as defined by the most current Uniform Plumbing Code, as adopted by the State of Utah.

Section 2. Sewer Use Rates: The Town Council shall determine the revenue needs of the Sewer System by taking into account (1) debt service requirements, if any; (2) costs of treatment as charged by the Cottonwood Improvement District; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

Given the above factors, the minimum amount of revenue necessary to cover the annual costs for the annual disposal costs and the operation and maintenance costs is \$738,743.00.

Each sewer system user shall be assigned an “Equivalent Capacity Unit” (the “ECU”) value, which is defined as a unit reflecting that part of the capacity of the sewer system necessary to serve a standard sewer customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other sewer demand factors.

In order to determine the sewer rate for each sewer user, the total number of ECU’s for the Town of Alta shall be computed, which, at the date of this resolution is 233.34. This number shall be divided into the total revenue needed to cover the aforementioned costs producing an annual ECU rate of \$117.05 per month.

After calculating the total ECU value for each sewer user or building, that ECU value shall be multiplied by \$117.05 to determine the monthly sewer use charge for that user (for purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

All single-family residential buildings shall be assigned an ECU value of 1.25.

The staff shall determine each sewer charge based on the above formula. Sewer customers shall be invoiced on a monthly basis. After receiving the first invoice, any sewer user shall have 21 days within which to protest the calculation of the invoice. Such protests shall be filed in writing and will be heard at the next Town Council meeting.

Section 3: Resolution 2026-5-15 is hereby repealed and replaced as written above.

Section 4: This Resolution shall become effective July 1, 2026.

ADOPTED THIS 17th day of June 2026.

By

Mayor Roger Bourke

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke _____

Councilmember Ancil _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

DRAFT

TOWN OF ALTA

RESOLUTION # 2026-R-22

A RESOLUTION OF THE TOWN OF ALTA, UTAH APPROVING AND ADOPTING THE CAPITAL PROJECTS FUND, WATER FUND, AND SEWER FUND BUDGETS FOR THE FISCAL YEAR 2026-2027 (FY 2027)

WHEREAS, the Budget Committee of Alta, Utah held two public meetings during the spring of 2026, and then presented and discussed proposed budgets for the Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2026-2027 with the Town Council at the May 13, 2026 and June 17, 2026 council meetings; and

WHEREAS, the Town Council held public hearings on May 13, 2026 and June 17, 2026 to receive input regarding these budgets prior to adopting the FY 2027 budgets; and

WHEREAS, the Town Council approved a Tentative General Fund FY 2027 budget on May 13, 2026 and plans to hold a truth in taxation public hearing on the FY 2027 General Fund Budget on August 11, 2026 and doesn't wish to delay the approval of other Town Fund budgets; and

WHEREAS, the Town of Alta has complied in all respects with State law set out in Utah Code Sec. 10-5-108 including holding a public hearing and all public noticing requirements; and

WHEREAS, the Town Council has considered the budgets as submitted and all information presented at the public hearings and has made all changes and amendments which the Town Council desires to make; and

WHEREAS, the Town Council will appropriate sufficient revenues to finance and balance these budgets; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH AS FOLLOWS:

Section 1. The Town Council hereby adopts the Budgets for the Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2026-2027 effective July 1, 2026 that are attached hereto as Exhibit A and incorporated herein by reference.

Section 2. This resolution shall take effect immediately upon passage.

PASSED and ADOPTED by the Town Council of Alta, Utah this 17th day of June, 2026.

BY:

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

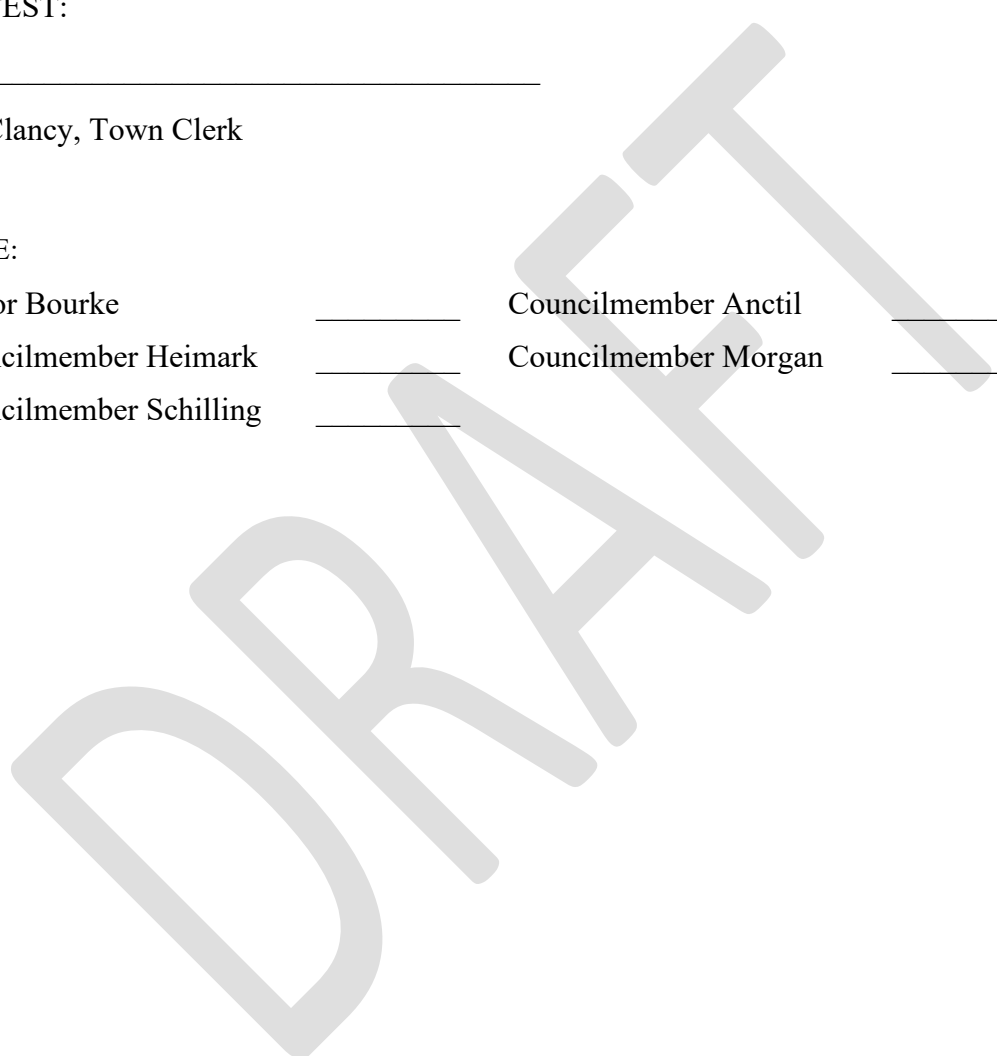
Mayor Bourke

Councilmember Heimark

Councilmember Schilling

_____ Councilmember Anctil

_____ Councilmember Morgan



		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Proposed Budget 6/30/2027
Account Number	Account Title				
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	74,891	43,968	40,000	35,000
Total MISCELLANEOUS REVENUE:		74,891	43,968	40,000	35,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	988,000	0	16,672	0
45-39-250	USE OF RESERVED FUNDS	0	0	1,161,873	208,576
Total TRANSFERS INTO CAPITAL PROJECT FUND:		988,000	0	1,178,545	208,576
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	8,270	0	0	0
45-45-750	COMMUNITY CENTERS	1,056,396	28,738	1,110,500	100,000
Total EXPENDITURE:		1,064,666	28,738	1,110,500	100,000
POLICE DEPT					
45-54-741	BUILDINGS	0	20,510	33,000	33,576
45-54-742	VEHICLES	58,430	2,288	2,500	60,000
45-54-743	EQUIPMENT	59	47,919	52,000	0
Total EXPENDITURE:		58,489	70,717	87,500	93,576
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	20,000	0
45-70-741	UTILITY IMPROVEMENTS	14,455	545	545	50,000
Total EXPENDITURE:		14,455	545	20,545	50,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	0	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0	0
CAPITAL PROJECT FUND Revenue & Transfer Total:		1,062,891	43,968	1,218,545	243,576
CAPITAL PROJECT FUND Expenditure Total:		1,137,610	100,000	1,218,545	243,576
Net Total CAPITAL PROJECT FUND:		-74,719	-56,032	0	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Proposed Budget 6/30/2027
Account Number	Account Title				
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	329,019	352,527	383,600	429,632
51-34-101	WATER SALES - OVERAGE	26,669	52,518	32,000	32,000
51-34-102	WATER SALES - OTHER	1,694	6,101	0	0
51-34-200	CONNECTION FEES	1,560	0	0	0
Total CHARGES FOR SERVICES:		358,942	411,146	415,600	461,632
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	22,263	16,300	15,000	5,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	250,000	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		22,263	16,300	265,000	5,000
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	301,750	298,784
Total TRANSFERS INTO WATER FUND:		0	0	301,750	298,784
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	15,320	16,086	17,700	16,610
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0
51-40-131	EMPLOYER TAXES	896	941	1,355	1,270
51-40-132	INSUR BENEFITS	1,708	1,708	1,225	1,260
51-40-133	URS CONTRIBUTIONS	2,434	2,283	2,830	2,660
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	469	700	700
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,500	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	8,381	8,000	15,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	22,931	33,472	10,000	10,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	16,134	18,577	17,850	17,850
51-40-280	TELEPHONE	1,507	1,212	2,520	2,520
51-40-305	WATER COSTS	10,148	11,598	9,000	9,500
51-40-310	PROFESS/TECHNICAL SERVICES	38,176	53,777	65,000	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	22,405	0	40,000	40,000
51-40-325	PROF & TECH SERVICES - LEGAL	4,153	1,138	3,150	3,150

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Proposed Budget 6/30/2027
Account Number	Account Title				
51-40-330	EDUCATION AND TRAINING	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530	530
51-40-490	WATER TESTS	6,119	9,415	12,600	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,863	46,354	50,000	50,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,014	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	299	1,126	650	650
51-40-610	MISCELLANEOUS SUPPLIES	0	0	525	525
51-40-620	MISCELLANEOUS SERVICES	4,400	3,848	4,410	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	75,384	0	60,900	60,900
51-40-740	CAPITAL OUTLAY	19,514	408,683	591,750	361,836
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	50,000	30,700
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	23,910	50,000
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		300,229	626,482	982,350	765,416
WATER FUND Revenue & Transfer Total:		381,205	427,447	982,350	765,416
WATER FUND Expenditure Total:		300,229	626,482	982,350	765,416
Net Total WATER FUND:		80,976	-199,035	0	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Proposed Budget 6/30/2027
Account Number	Account Title				
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	231,928	273,862	297,948	327,743
52-34-200	CONNECTION FEES	2,340	0	0	0
Total CHARGES FOR SERVICES:		234,268	273,862	297,948	327,743
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	31,031	28,140	23,000	25,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	2,252	22,500	0
Total MISCELLANEOUS REVENUE:		31,031	30,392	45,500	25,000
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	45,025	431,000
Total TRANSFERS INTO SEWER FUND:		0	0	45,025	431,000

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 6/30/2026	2025-26 Budget Approved 6/30/2026	2026-27 Proposed Budget 6/30/2027
Account Number	Account Title				
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	13,534	14,211	15,500	20,830
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	0	200	200
52-40-131	EMPLOYER TAXES	1,035	1,087	1,185	1,594
52-40-132	INSUR BENEFITS	1,504	1,545	1,100	1,130
52-40-133	URS CONTRIBUTIONS	2,151	2,625	2,500	3,333
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	2,400	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	164,292	126,859	220,000	250,000
52-40-310	PROFESS/TECHNICAL SERVICES	9,360	8,060	9,000	9,000
52-40-320	ENGINEERING/SEWER PROJECTS		1,400	35,000	20,000
52-40-330	EDUCATION AND TRAINING		0	525	250
52-40-325	PROF & TECH SERVICES - LEGAL	123	25	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,321	3,500	3,500
52-40-515	WORKERS COMPENSATION INS	166	626	150	150
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300
52-40-620	MISCELLANEOUS SERVICES	847	1,329	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	9,969	0	23,763	23,763
52-40-740	CAPITAL OUTLAY	10,000	24,635	70,000	431,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	12,943
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		217,153	187,121	388,473	783,743
SEWER FUND Revenue & Transfers Total:		265,299	304,254	388,473	783,743
SEWER FUND Expenditure Total:		217,153	187,121	388,473	783,743
Net Total SEWER FUND:		48,146	117,133	0	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		202,644	395,346	0	0

TOWN OF ALTA

RESOLUTION NO. 2026-R-23

**A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA
CAPITAL PROJECTS PLAN**

WHEREAS, the Town has routinely updated its Capital Projects Plan, which identifies projects to be implemented during current and future fiscal years;

WHEREAS, this Capital Project Plan includes the Capital Projects Fund, as well as Water and Sewer Fund Capital Project Plans; and

WHEREAS, recent studies and operational budgets have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The repeal and replace the Town of Alta Capital Projects Plan is attached as Exhibit A.

ADOPTED THIS 17th day of June, 2026.

By

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke _____

Councilmember Anctil _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

Combined Capital Project Budget / Account Balances - Summary by Fund

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
PROJECT BUDGET EXPENSE TOTALS									
Capital Projects Fund Plan	\$ 346,270	\$ 1,218,545	\$ 243,576	\$ 3,015,000	\$ 3,000,000	\$ 3,030,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 498,294	\$ 401,836	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 431,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,776,839	\$ 1,076,412	\$ 3,085,000	\$ 3,625,000	\$ 3,435,000	\$ 1,588,000	\$ 40,000	

	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
ACCOUNT BALANCES									
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 5/31/2026	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	keypad, radon, floor cleaner
Tom Moore Historic Structure Stabilization*	\$ 2,170	\$ 25,000	Tom Moore Restroom Study
Community Center Roof Safety	\$ 15,334	\$ 15,500	completed
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ 18,256	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	completed
AMO Truck Radios	\$ 37,249	\$ 40,000	
Speed Trailer #3	\$ 10,670	\$ 12,000	purchased
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545	\$ 545	need to amend budget to push unspent funds forward
Total	\$ 100,000	\$ 1,218,000	

Water Fund - Projects	YTD: 5/31/2026	Budget	Status
Engineering	\$ -	\$ 40,000	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 402,274	\$ 408,683	
Master Water and Sewer Plan	\$ 6,380	\$ 9,611	need to amend budget to push unspent funds forward
Total	\$ 408,683	\$ 498,294	

Sewer Fund - Projects	YTD: 5/31/2026	Budget	Status
Engineering	\$ 1,400	\$ 35,000	
Sewer Line Extention (to ASL Cold Storage)	24,635	\$ 25,000	
Total	\$ 26,035	\$ 60,000	

* Any items in red are proposed, not approved.

Capital Projects Fund Plan	
Fund Balance: May 31, 2026	
\$	1,598,095

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website									
45-45-750	Replace a Building				3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-	25,000	100,000						
45-45-750	Our Lady of the Snows Center Purchase	-	900,000							
45-45-750	OLS Setup **	11,234	145,000							
45-45-750	Tom Moore Historic Structure Stabilization*	2,170	25,000	22,830						
45-45-750	Community Center Roof Safety	15,334	15,500							
45-54-741	Marshals Office Security Cameras	2,254	13,000	10,746						
45-54-741	Alta Central Roof Safety	18,256	20,000							
45-54-742	New AMO Truck	2,288	2,500	60,000						
45-54-743	AMO Mobile Data Terminals	-								
45-54-743	AMO Truck Radios	37,249	40,000							
45-54-743	Alta Central Dispatch Console	-			15,000					
45-54-743	Upgrade Centracom Phase 2	-					30,000			
45-54-743	Speed Trailer #3	10,670	12,000							
45-70-741	Master Water and Sewer Plan	545	545							
45-70-740	OLS Design Project (stairs, patio, trh restroom)	-	20,000	50,000						

Total Projects	100,000	1,218,545	243,576	3,015,000	3,000,000	3,030,000	-	-	-
				Budgeted Total 2026 - 2032				10,507,121	

* Any items in red are proposed, not approved.

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

** OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

Water Fund Projects	
Fund Balance: May 31, 2026	
\$	189,408

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Engineering	-	40,000	40,000	40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	6,380	9,611							
51-40-740	Remote Water Meter Reading	29	40,000	39,971						
51-40-740	Cross Tow Water Line (\$650k)	402,274	408,683	139,865						
51-40-740	Lower Alta Distribution Line			182,000						
51-40-740	AC Pipeline Replacement - SR210					391,000				
51-40-740	Alta Storage Tank							1,200,000		
51-40-740	Ongoing Pipeline Replacement									3,753,959
Total Projects		408,683	498,294	401,836	40,000	391,000	40,000	1,200,000	40,000	3,753,959

* Any items in red are proposed, not approved

Sewer Fund Projects	
Fund Balance: May 31, 2026	
\$	752,620

GL Code	Project Name	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-320	Engineering	1,400	35,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extension (to ASL Cold Storage)	24,635	25,000							
52-40-740	Sewer Line Extension (to GG trailhead restroc	-		45,000						
52-40-740	Master Water and Sewer Plan									
52-40-740	Sewer Line Replacment #1 GMD			386,000						
52-40-740	Sewer Line Replacment #2				204,000					
52-40-740	Sewer Line Replacment #3a					33,000				
52-40-740	Sewer Line Replacment #3b					302,000				
52-40-740	Sewer Line Replacment #3c						388,000			
52-40-740	Ongoing Sewer Replacement									4,535,000
52-40-740	West Grizzley Sewer Extension									858,000
Total Projects		26,035	60,000	431,000	30,000	234,000	365,000	388,000	-	5,393,000

** Any items in red are proposed, not approved.*

TOWN OF ALTA

RESOLUTION # 2026-R-24

**A RESOLUTION REPEALING AND REPLACING RESOLUTION 2025-R-29
TO UPDATE THE TOWN OF ALTA FEE SCHEDULE**

WHEREAS, the Town of Alta adopted Resolution 2026-R-20 updating its water rates on June 17, 2026; and

WHEREAS, the Town of Alta adopted Resolution 2026-R-21 updating its sewer rates on June 17, 2026; and

WHEREAS, the Town of Alta recognized the various other fees need updating.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL ASFOLLOWS:

Section 1. The Town of Alta Fee Schedule which was adopted by Resolution 2025-R-29 is hereby repealed and replaced with Exhibit A attached.

Section 2. This Resolution for the Town of Alta fee schedule shall become effective July 1, 2026.

APPROVED by the Town Council on the 17th day of June, 2026.

By

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_____	Councilmember Anctil	_____
Councilmember Heimark	_____	Councilmember Morgan	_____
Councilmember Schilling	_____		

Exhibit A

Town of Alta Fee Schedule

Town of Alta Fee Schedule
 Arranged Categorically

Fee Category	Page Number
TOWN CLERK	2
FINANCE SERVICES	2
COMMUNITY EVENTS	2
MARSHAL’S OFFICE	3
TOWN MANAGED PARKING PERMITS	4
ANIMAL CONTROL	4
PARK AND RECREATION	4
BUSINESS AND LIQUOR LICENSES	4
PLANNING AND ZONING	6
BUILDING	6
WATER OPERATIONS	7
WATER EXPANSION AND REPLACEMENT	8
SEWER OPERATIONS	8
BUILDING PERMIT FEE SCHEDULE	9

Town Clerk

Fee Information	Current Fee
Returned Payment Fee – Town wide	\$25 per occurrence
GRAMA Request Fees	
Audio CD's <u>USB flash drive</u>	\$153.00 per drive CD
Black and White Copies per page <i>(8.5"x11," 8.5"x14," 11"x14," or 11"x17")</i>	\$0.25 per page
Color Copies per page (8.5"x11")	\$0.35 per page
Black and White Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Color Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Complete copy of Town Code (hard copy)	\$75.00
Staff Time <i>Note: for the search, retrieval, and compiling of records responsive to a request</i>	\$435.00 per hour
Certification fee	\$2.00 per certification
Postage	Actual Cost to Town

Finance Services

Fee Information	Current Fee
Collection Fees	Actual cost to Town

Community Events

Fee Information	Current Fee
Community Center Use Fee	\$150.00 per day

Marshal's Office

Fee Information	Current Fee
Sex Offender Registration Fee	\$25.00
Reports	
First Page of Report	\$10.00
Each Additional Page	\$0.25 per page
Fingerprints (applicant must supply card specific to requiring agency)	\$ 10 5.00 per card
Clearance Letters/Background Checks <i>Note: Where allowed by law</i>	\$10.00 per letter and/or check
Special Event Law Enforcement (3 hour minimum required) <i>Note: payment must be made directly to officer</i>	\$ 55 45.00 per hour
Civil Code Enforcement Fines	
General fine for violation of any ordinance not otherwise classified	\$150.00 per day per act of violation
Violations classified as infractions	\$50.00 per day per act of violation
Violations classified as C Misdemeanors	\$150.00 per day per act of violation
Violations classified as B Misdemeanors	\$300.00 per day per act of violation
Parking violations	\$75.00 per day per act of violation
Noise ordinance warning	N/A
Noise ordinance violation	\$1,000.00 per day per act of violation

Town Managed Parking Permits

Fee Information	
Seasonal Permit	\$250.00
Day Use Permit	\$25.00
Parking Permit Violation Fee (full amount)	\$250.00
Parking Permit Violation Fee (if paid within 10 days)	\$125.00
Parking Permit Violation Fee (first time offense when disputed will be reduced)	\$25.00

Animal Control

Fee Information	Current Fee
Permanent Dog License (Annual fee, spayed or neutered) <i>Note: no dog will be licensed as such without proof that sterilization was performed</i>	\$100.00
Permanent Dog License (Annual fee, un-spayed or un-neutered dog)	\$125.00
Replacement Town Tag	\$5.00
Temporary Dog License (14 days or less) <i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i>	\$60.00
Temporary Dog License (More than 14 days) <i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i>	\$125.00
Late Fee: (application received after January 31)	200% licensing fee

Park and Recreation

Fee Information	Current Fee
Town Park portable toilet fee for groups >75 people	Actual cost to Town

Business and Liquor Licenses

Fee Information	Current Fee
Business License Fees¹	First Application (Second + App)

Category 1	\$843.03 (\$391.00)
Category 2	\$65.31 (\$65.31)
Category 3	\$65.31 (\$65.31)
Category 4	\$65.31 (\$65.31)
Category 5	\$92.06 (\$92.06)
Category 6	\$102.68 (\$102.68)
Category 7	\$65.31 (\$65.31)
Category 8	\$3,250.89 (\$990.75)
Category 9	\$50.00 (\$50.00)
Category 10	\$0.00 Exempt from fee
Late Fee (if not paid within 30 days of due date)	10% of the amount of such license fee
Liquor Licenses	
Single Event Permit	\$50.00
On Premise Beer License	\$225.00 per six months; \$450.00 per year
Off-Premise Beer Retailer License	\$225.00 per six months; \$450.00 per year
Restaurant Liquor License	\$125.00 six months; \$250.00 per year
Limited Restaurant License	\$100.00 per six months; \$200.00 per year
Bar Establishment License	\$225.00 per six months; \$450.00 per year
On-Premise Banquet License	\$225.00 per six months; \$450.00 per year

Planning and Zoning

Planning and Zoning Fees	
<i>Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.</i>	
Fee Information	Current Fee
Zoning Change Fees	\$100.00 + \$50.00 per acre or fraction thereof
Annexation Fees	\$500.00
Conditional Use Permit Fee (Residential)	\$100.00 + \$25.00 per dwelling unit
Conditional Use Permit Fee (Commercial)	\$100.00 + \$50.00 per acre (or fraction thereof)
Conditional Use Permit Fee (Public/Quasi-public)	\$50.00
Conditional Use Permit Fee (Home Occupation)	\$25.00
Additional Planning Commission Review Fee	\$100.00 per hearing/meeting
Subdivision Approval Fee	\$100.00 + \$25.00 per lot
Amended Site Plan or Plat Fee	\$100.00
Change of Existing Use	\$50.00
Impact Fees: <i>Note: Additional information about impact fees can be found in Alta Town Code 9-1A</i>	Determined by impact fee analysis

Building

Building Permits and Inspections	
<i>Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at \$200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official</i>	
Fee Information	Current Fee
Building Permit Fee	Calculated by building permit fee schedule below
Electrical Permit Fee <i>Note: if separate from a issued building permit</i>	Calculated by building permit fee schedule below
Plan Review Fee	65% of building permit fee
Additional Plan Review Fee <i>Note: Required by changes, additions, or revisions to the plans</i>	\$55.00 per hour (one-half hour minimum) ²
State Building Permit Surcharge	1% of building permit cost
Re-Inspection Fees <i>Notes: Assessed under provisions of the International Building Code (as modified)</i>	\$55.00 per hour (one hour minimum) ²
Inspection Outside Normal Business Hours	\$55.00 per hour (two hour minimum) ²

<i>Note: Normal business hours are 8:00AM – 4:30PM, local time</i>	
Resident Inspector	\$47.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated	\$55.00 per our (one-half hour minimum) ²
Special Inspections and/or Plan Checks Requiring Outside Consultants	Actual cost of inspection ³
Electrical Inspection Fee	\$0.10 per gross square foot of enclosed building area
Excavation Permit Fee	\$250.00
Sewer Connection Fee: <i>Note: “Fixture units” as defined by the Unified Plumbing Code</i>	\$60.00 per fixture unit
Culinary Water Connection Fee: <i>Note: “Fixture units” as defined by the Unified Plumbing Code</i>	\$40.00 per fixture
Demolition Permit Review	Actual Cost to Town
Sign Permit Fee (sign area less than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the “sign area” as defined in Alta Town Code 10-13-4</i>	\$25.00
Sign Permit Fee (sign area equal to or greater than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the “sign area” as defined in Alta Town Code 10-13-4</i>	\$50.00

Water Operations

Fee Information	Current Fee
Water Use Rates	
Residential <i>Note: Residential monthly allocation shall be 6,400 gallons times its “ECU” (Equivalent Capacity Unit).</i>	\$ 138.78 <u>125.74</u> per ECU per month
Commercial <i>Note: Commercial monthly allocation shall be 6,400 gallons times its “ECU” (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.</i>	\$ 138.78 <u>125.74</u> per ECU per month

<p>Water overage fee <i>Note: Applies to both residential and commercial users if use exceeds the allocations listed above.</i></p>	\$ 7.436.19 per 1,000 gallons
<p>Late Fee</p>	<p>Commercial: \$4.00 multiplied by ECU value per month. Residential: \$5.00 per month</p>

Water Expansion and Replacement

Fee Information	Current Fee
Water Connections	See building fees
Hydrant Fees (Pertaining to the purchase of water from a fire hydrant)	
Application/ permit fee for purchasing water from a fire hydrant	\$50.00 per month (or any portion thereof)
Equipment Usage Fee	\$30.00 per month (or any portion thereof)
Refundable Deposit <i>Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.</i>	See note
Water Use Fee	\$2.50 per 1,000 gallons per month (or any portion thereof)
Non-permanent Water User Rate	\$2.50 per 1,000 gallons per month (or any portion thereof)

Sewer Operations

Fee Information	Current Fee
<p>Sewer Rates (per month) <i>Note: Equivalent Capacity Unit (“ECU”)</i></p>	\$ 117.05 106.41 per ECU per month
Sewer Connection Fees	See building fees
Late Fee	<p>Commercial: \$4.00 multiplied by ECU value per month. Residential: \$5.00 per month</p>

Building Permit Fee Schedule

Total Valuation	Fee
\$1.00 to \$500.00	\$34.42
\$501.00 to \$2,000.00	\$34.42 for the first \$500.00 plus \$4.20 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.57 for the first \$2,000.00 plus \$19.20 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$539.93 for the first \$25,000.00 plus \$13.92 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$888.37 for the first \$50,000.00 plus \$9.66 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,371.37 for the first \$100,000.00 plus \$7.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,462.57 for the first \$500,000.00 plus \$6.54 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,740.00 for the first \$1,000,000.00 plus \$5.04 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
Inspections outside of normal business hours	\$55.00 per hour (2 hour minimum charge) ²
Reinspection fees assessed under provisions of Section 305.8	\$55.00 per hour ²
Inspections for which no fee is specifically indicated	\$55.00 per hour (one-half hour minimum charge) ²
Additional plan review required by changes, additions or revisions to the plans	\$55.00 per hour (one-half hour minimum charge) ²
For use of outside consultants for plan checking and inspections, or both	Actual Costs ³

¹ Business License Category Definitions:

Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)

Category 2= Hotels with more than 10 and less than 20 guest rooms

Category 3 = Lodging with 10 or less guestrooms

Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)

Category 5 = Retail & General Services (generally, have their own entrance from outside)

Category 6 = Restaurant/Cafeteria/Bar

Category 7 = Day Care businesses

Category 8 = Ski Lift company

Category 9 = Temporary

Category 10 = Non-profit

² Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

³ Actual costs include administrative and overhead costs.

TOWN OF ALTA**ORDINANCE # 2026-O-10****AN ORDINANCE ESTABLISHING THE TIME AND PLACE OF REGULAR MEETINGS FOR THE ALTA TOWN COUNCIL**

WHEREAS, Utah Code Annotated § 10-3-502 requires that the council of each municipality shall, by ordinance, prescribe the time and place for holding its regular meetings and shall hold a regular meeting at least once each month; and

WHEREAS, the Alta Town Council has determined that it will hold its regular meetings at the Post Office Building in Alta, Utah, in accordance with the requirements of Utah Code Annotated § 10-3-502; and

WHEREAS, to ensure transparency and provide adequate public notice, the Alta Town Council has established the dates and times for its regular meetings for the period from July 1, 2026, through June 30, 2027; and

WHEREAS, the regularly scheduled meetings of the Alta Town Council will be held on the second Wednesday of each month, with the exception of November 2026 due to Veteran's Day, and June 2027, when the meeting will be held on the third Wednesday of the month; and

WHEREAS, the Alta Town Council will provide public notice of any changes to the time, place, or date of these meetings to ensure continued transparency and public participation;

NOW, THEREFORE, be it ordained by the Town Council of Alta, Utah, as follows:

Section I: The regular meetings of the Alta Town Council for the period from July 1, 2026, through June 30, 2027, shall be held at the Alta Post Office Building, 10351 E Hwy 210, Alta, Utah, at 4:00 p.m. on the following dates:

- July 8, 2026 – 4:00 pm
- August 12, 2026 – 4:00 pm
- September 9, 2026 - 4:00 pm
- October 14, 2026 – 4:00 pm
- November 10, 2026 – 4:00 pm* (second Tuesday)
- December 9, 2026 – 4:00 pm
- January 13, 2027 – 4:00 pm
- February 10, 2027 - 4:00 pm
- March 10, 2027 - 4:00 pm
- April 14, 2027 – 4:00 pm
- May 12, 2027 - 4:00 pm

- June 16, 2027 - 4:00 pm ** (third Wednesday)

** second Tuesday due to Veteran’s Day being on Wednesday, November 11, 2026*

*** third Wednesday of the month, to help with budgeting process due to the release of property tax rate values.*

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 17th day of June, 2026.

By: TOWN OF ALTA

Mayor, Roger Bourke

Attest:

Jen Clancy, Town Clerk

Ordinance/summary published on Utah state noticing website on _____.
Effective date of Ordinance: _____.

Vote:

Mayor Bourke _____

Councilmember Anctil _____

Councilmember Heimark _____

Councilmember Morgan _____

Councilmember Schilling _____

TOWN OF ALTA
ORDINANCE # 2026-O-11
AN ORDINANCE ADOPTING THE OFFICIAL ALTA ZONING MAP TO REFLECT
PREVIOUS ZONE AMENDMENTS

WHEREAS, Alta Town Code (ATC) 10-6-2 references the zoning map on file with the town clerk;

WHEREAS, ATC 10-6D-1 (B) identifies Subzones A, B and C Within The Base Facilities Zone which was adopted by Ordinance 2014-O-5, identified the subzones by property but did not include a map of the subzones.

WHEREAS, the Town desires to have the Official Zoning Map reflect the subzones

NOW THEREFORE, BE IT ORDAINED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1: Zoning Map . The official zoning map is adopted to update the map to identify Subzones A, B and C as attached hereto.

Section 2: Effective Date. This ordinance shall go into effect after publication and posting as required by Utah Code Title 10, Chapter 3

PASSED AND ADOPTED by the Town of Alta Council on this ___th day of _____, 2026.

TOWN OF ALTA

 By: Roger Bourke, Mayor

ATTEST:

 Jen Clancy, Town Clerk

Voting:

Mayor Bourke _____

Council Member Anctil _____

Council Member Schilling _____

Council Member Morgan _____

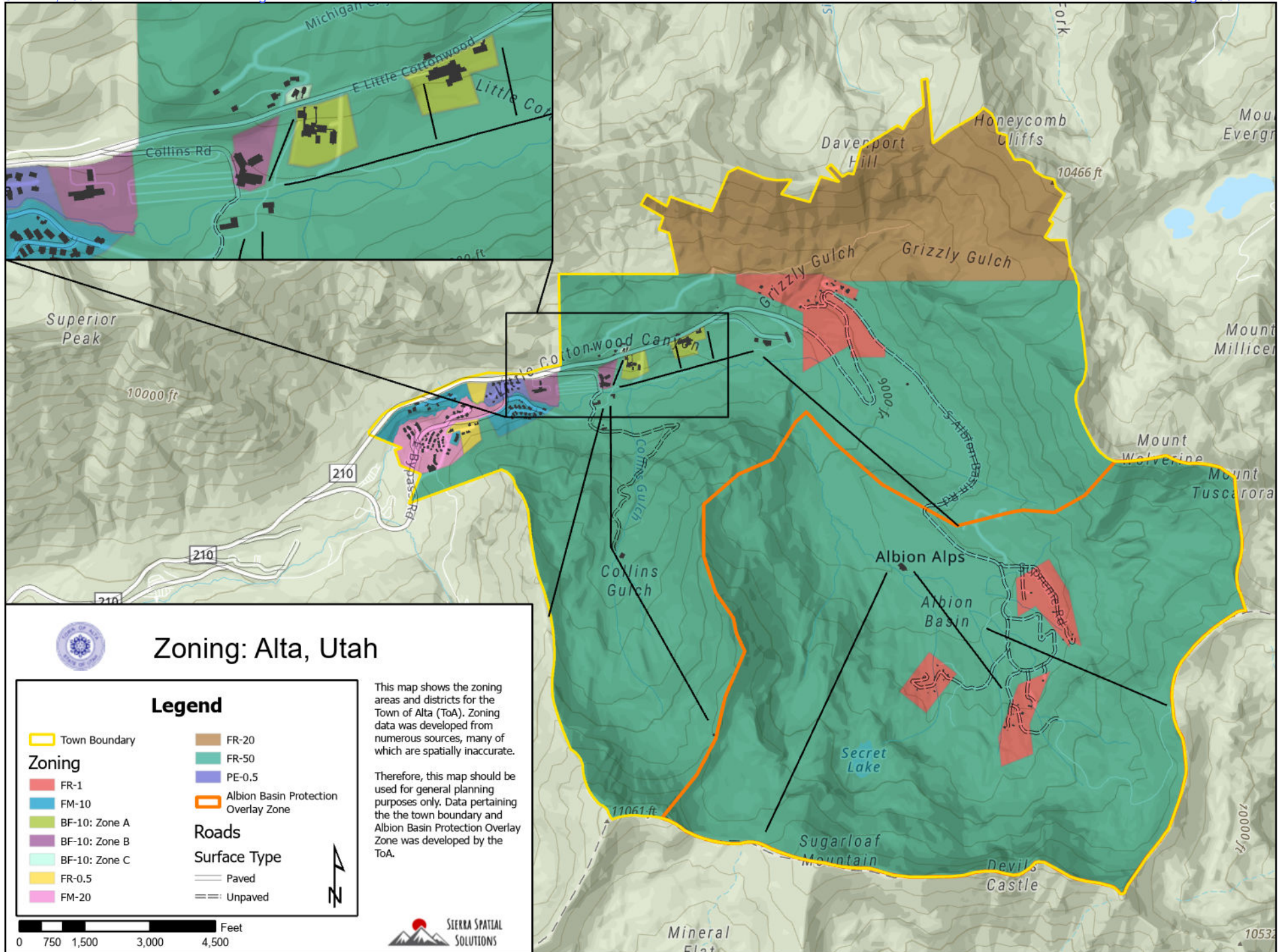
Council Member Heimark _____

(Complete as Applicable)

Date ordinance summary was published on the Utah Public Notice Website per Utah Code §10-3-711: _____

Effective date of ordinance: _____

DRAFT



**TOWN OF ALTA
PROFESSIONAL SERVICES AGREEMENT FOR
BUILDING DEPARTMENT SERVICES**

THIS AGREEMENT is entered into this _____ day of _____, 2026 between the Town of Alta, a Utah municipal corporation, (“Town”), and Sunrise Engineering, a Utah Limited Liability Corporation (“Service Provider ”), and collectively, the “Parties.”

RECITALS:

- A. WHEREAS, Town desires to have certain services and tasks performed as set forth below requiring specialized skills and other supportive capabilities;
- B. WHEREAS, Service Provider has experience in providing such services.
- C. WHEREAS, Town does not have sufficient resources to provide such services; and
- D. WHEREAS, Service Provider represents that the Service Provider is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Service Provider shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Service Provider responsibilities throughout this Agreement and as set forth in the “Scope of Services” attached hereto as “Exhibit A” and incorporated herein (the “Project”).

2. FEES FOR SERVICES.

A. Payments for services provided hereunder shall be made monthly following the performance of such services. Service Provider shall provide an invoice for services rendered during that period. Town shall make payment to the Service Provider within thirty (30) days thereafter. No payment shall be made for any service rendered by Service Provider except for services identified and set forth in this Agreement. For all “extra” work Town requires and is approved by Town, Town shall pay Service Provider at a rate as outlined in Service Provider’s proposal.

- B. Service Provider specifically agrees to pay any applicable fees or charges which may be due on account of this Agreement.
- C. Service Provider acknowledges that the continuation of this Agreement after the end of the Town’s fiscal year is specifically subject to the Town Council’s approval of the annual budget.

3. TERM.

The term of this Agreement shall commence on [XXXXXXXX] and shall terminate on [XXX, 20XX] unless earlier terminated in accordance with the Termination Section below, subject to an annual evaluation by the Town of Alta. This agreement may be renewed upon mutual written consent of the Parties.

4. RECORDS AND INSPECTIONS.

- A. Service Provider shall maintain records, documents, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.
- B. The Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended (“GRAMA”). All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming and exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as “confidential - business confidentiality” and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The Town will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

- A. The Parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee, or representative of Service Provider shall be deemed to be an employee, agent, or representative of Town for any purpose, and the employees of Service Provider are not entitled to any of the benefits Town provides for its employees. Service Provider will be solely and entirely responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.

- C. In the performance of the services herein contemplated Service Provider is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of Town and shall be subject to Town's general rights of inspection and review to secure the satisfactory completion thereof.

6. SERVICE PROVIDER EMPLOYEE/AGENTS.

The Town may at its sole discretion require the Service Provider to remove an employee(s), agent(s), or representative(s) from employment on this Project. The Service Provider may, however, employ that (those) individuals(s) on other non-Town related projects.

7. HOLD HARMLESS INDEMNIFICATION.

The Service Provider shall indemnify and hold the Town and its agents, employees, and officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Town arising out of, the Service Provider's breach of contract, negligence, errors, omissions, reckless or intentional misconduct or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the Town, its agents, employees, and officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Service Provider; and provided further, that nothing herein shall require the Service Provider to hold harmless or defend the Town, its agents, employees and/or officers from any claims arising from the sole negligence of the Town, its agents, employees, and/or officers. The Service Provider expressly agrees that the indemnification provided herein constitutes the Service Provider's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Service Provider claims or recovers compensation from the Town for a loss or injury that Service Provider would be obligated to indemnify the Town for under this Agreement. This limited waiver has been mutually negotiated by the Parties, and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement.

8. INSURANCE.

Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Service Provider, their agents, representatives, employees, or subcontractors. Service Provider shall provide a Certificate of Insurance evidencing:

- A. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) combined single limit per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal injury, bodily injury and

property damage.

- B. Automobile Liability insurance with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- C. Professional Liability (Errors and Omissions) insurance with annual limits no less than One Million Dollars (\$1,000,000) per occurrence. If written on a claims-made basis, Service Provider warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period and tail coverage will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.
- D. Workers Compensation insurance limits written as follows:
Bodily Injury by Accident Five Hundred Thousand Dollars (\$500,000) each accident; Bodily Injury by Disease Five Hundred Thousand Dollars (\$500,000) each employee, Five Hundred Thousand Dollar (\$500,000) policy limit or a valid waiver of workers' compensation coverage as permitted under Utah Code § 34A-2-1001 et seq.
- E. Town shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of Service Provider and a copy of the endorsement naming Town as an additional insured shall be attached to the Certificate of Insurance. Should any of the above described policies be cancelled before the expiration date thereof, Service Provider shall deliver notice to Town within thirty (30) days of cancellation. Town reserves the right to request certified copies of any required policies.
- F. Service Provider's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

9. TREATMENT OF ASSETS.

Title to all property furnished by Town shall remain in the name of Town and Town shall become the owner of the work product and other documents, if any, prepared by Service Provider pursuant to this Agreement.

10. COMPLIANCE WITH LAWS AND WARRANTIES.

- A. Service Provider, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services including but not limited to the status verify

system requirements, also known as E-Verify, for contractors and the physical performance of services within Utah as required by Utah Code Ann. § 63G-12-101 et seq.

- B. Service Provider shall be solely responsible to Town for the quality of all services performed by its employees or sub-contractors under this Agreement. Service Provider hereby warrants that the services performed by its employees or sub-contractors will be performed in a professional manner, substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.
- D. Service Provider understands and agrees that the Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended. All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming and exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as “confidential - business confidentiality” and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Service Provider specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

11. ASSIGNMENTS/SUBCONTRACTING.

Service Provider shall not assign or delegate its performance under this Agreement or any portion of this Agreement without the written consent of Town. Town reserves the right to reject without cause any such assignment. Any assignment made without the prior express consent of Town, as required by this part, shall be deemed null and void.

12. CHANGES/AMENDMENTS.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

13. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO TOWN EMPLOYEES.

- A. No member, officer, or employee of Town shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Nothing herein is intended to confer rights of any kind in any third party. No Town employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract may knowingly receive anything of value including but not

ccawley@townofalta.utah.gov

With a copy to: Polly McLean, Esq.
Peak Law
395 Crestview Drive
Park City, UT 84098
Polly@Peaklaw.net

Independent Contractor: XXXX

16. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney’s fees and other costs incurred in connection with that action or proceeding.

17. JURISDICTION, VENUE AND APPLICABLE LAW.

Claims, disputes and other issues between the Parties arising out of or related to this Agreement shall be decided in the Third Judicial District Court in and for Salt Lake County. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Utah.

18. SEVERABILITY AND NON-WAIVER.

- A. If, for any reason, any part, term, or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.

- C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

19. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

TOWN OF ALTA

Chris Cawley, Town Manager

Attest:

Jen Clancy, Town Clerk

Service Provider: **Sunrise Engineering**

Signature

XX
Title _____

Exhibit A Scope of Services

Exhibit B Schedule of Hourly Fees

Work Plan **Exhibit A**



Sunrise Engineering understands that the Town of Alta is seeking a qualified partner to deliver building department services that are technically sound, highly responsive, and aligned with the town's goal of modernizing service delivery. Alta's unique mountain environment, including extreme snow loads, avalanche exposure, and constrained development conditions, requires a proactive, detail-oriented approach that ensures public safety while maintaining efficient permitting and inspection processes. Our team is positioned to support these objectives by combining local experience, strong communication protocols, and streamlined operational systems.

PROJECT UNDERSTANDING AND APPROACH

To assist the Town of Alta with the Plan Review, Inspections, and Building Official project, Sunrise Engineering has ample staff members who are qualified and available to complete the inspection of your projects without the conflict of existing work. In the previous pages, we have included team resumes, ICC certifications, and DOPL licenses to show the experience and state licensing of our team members.

Sunrise will deliver a comprehensive, end-to-end service model that integrates plan review, inspection, reporting, and coordination with town staff, applicants, and external agencies. Our approach is centered on three core principles: responsiveness, technical excellence, and continuous communication. We will collaborate closely with the town manager and staff to ensure all services are aligned with Alta's expectations and evolving needs. Our team will also support the town's initiative to improve efficiency and modernize processes by utilizing digital tracking, organized reporting systems, and clear communication channels between all stakeholders.

PROJECT MANAGEMENT AND COORDINATION

James Short will serve as project manager and primary point of contact, providing consistent leadership and accountability

across all services. He will oversee all code inspections and special inspections, including review of daily reports such as concrete compression, nuclear density, and structural steel testing. He will track deficiencies, ensure timely resolution, and provide monthly summary reports to the town and contractor identifying outstanding items and project status.

All inspection requests will be coordinated through a centralized administrative process to maintain organization, avoid scheduling conflicts, and ensure timely response. Inspectors will be dispatched via phone and email notifications, with real-time scheduling maintained through shared calendars. This structured workflow ensures that inspection requests are completed within the required timeframe and that communication remains clear and consistent.

Plan Review and Inspection Services

Sunrise will conduct plan reviews and inspections in accordance with all applicable international, national, and local codes. Our team will log all inspection requests, perform required inspections, and review all submitted reports for accuracy and completeness.

Inspection reports will be distributed to the Town within 48 hours, with report tracking systems in place to align documentation with invoicing and project records. Final inspections, documentation review, and preparation of deliverables will be completed in a timely manner to support efficient project closeout.

To ensure quality and consistency, on-site inspections will periodically include multiple inspectors to confirm interpretation of plans and code requirements. Any unresolved design issues will be escalated to the appropriate engineer or designer of record to maintain compliance and minimize delays.



Logan City Courthouse



Taylorsville City Hall



Centerpoint Legacy Theater

Staffing and Availability

The Sunrise Engineering team provides sufficient staffing depth to meet Alta’s needs without conflict from existing workloads. James Short will serve as lead inspector, supported by Kelly Bowthorpe, Thomas Dickinson, Benjamin Anderson, Elly Campbell and Jon Hansen as backup inspectors. In addition, Steven Reid is our backup plan reviewer. Our certified inspectors and technicians are available as needed to maintain schedule commitments and respond to fluctuating workloads.

All personnel assigned to the project will maintain the required certifications and qualifications to perform their roles. This depth of resources ensures that Sunrise can consistently meet inspection timelines, including peak construction periods.

Commitment to Service Delivery

Sunrise has an established track record of meeting schedules and responding promptly to client needs. Our team is committed to completing inspections within the requested timeframe and maintaining open communication with contractors and town staff. By combining structured processes, qualified personnel, and a collaborative approach, Sunrise will deliver reliable, efficient, and high-quality building department services that meet the Town of Alta’s objectives.

Tracking Processes

After project inspection begins, progress meetings will be conducted regularly with representatives from Sunrise, Utah Testing, the contractor, the architect, and the Town of Alta attending by phone or in person as requested by the town. Representatives from the town and Sunrise will conduct monthly reviews of plans, documentation, billings, and scope of work to address any changes.

Sunrise will follow the city-approved plan and log inspection requests, coordinate any necessary special inspections, review special inspection reports, distribute inspection reports to the Town of Alta within 48 hours, and then provide monthly progress reports to summarize project activities. Sunrise will also be responsible for performing final inspections, reviewing documentation, preparing written deliverables, and then submitting the deliverables to Alta for review and approval.

Sunrise maintains strong collaboration with its industry partners to ensure alignment with current adopted codes and state amendments. The firm actively participates in state chapters, enabling its team to stay informed on evolving building industry standards and regulatory changes across the state.

Inspection Method –In addition to providing the required code inspections, all on-site inspections will be performed bi-weekly by at least two inspectors to ensure that plan and code specifics are correctly interpreted and agreed upon by the team. If any unresolved design issues are encountered, the appropriate engineer/designer of record will be contacted. This ensures that all inspections are performed in compliance with code requirements, form and function, and within schedule.

Reporting –Sunrise Engineering and Utah Testing inspectors will go over the reported items with the contractor. Each report will be reviewed for completeness and accuracy. After James reviews and approves the reports, they will be processed and sent to Alta the following day by the team administrator. Report numbers will be utilized to match invoice items.

Fee Schedule **Exhibit B**

Cost Proposal



Sunrise Engineering proposes a time-and-materials-based structure aligned with the “as-needed” nature of the contract described in the RFP. Sunrise Engineering understands this contract is a firm fixed percentage of fees collected by the Town of Alta. We will invoice the town for 45% of the plan review fee collected by the town for projects that are assigned and completed. This structure allows the Town of Alta to earn income on the plan reviews and inspections.

Cost components include:

- Plan review services by discipline
- Inspection services (standard & specialty inspections)
- Project management and coordination
- Administrative support and reporting

HOURLY RATES FOR KEY PERSONNEL

Sunrise Engineering may procure additional services as requested by the Town of Alta. We have the following key personnel on staff and will bill the following hourly rates for these positions:

- Plan Check Engineer \$96/hour
- Plans Examiner \$96/hour
- Building Inspector/Backup Inspector \$96/hour
- Project Manager/Lead Plans Examiner \$96/hour
- Specialty Inspector (Electrical, Mechanical, etc.) \$96/hour
- Administrative Support 10% of collected fees
- Travel Fees \$.67/mile
- Half Day Rate \$432/half day
- Full Day Rate \$816/day

Final rates will be confirmed and included in the formal Fee Schedule.

VALUE-ADDED APPROACH

Sunrise Engineering brings extensive municipal experience and a proven ability to integrate seamlessly with local government operations. Our team leverages best practices from similar jurisdictions to:

- Improve review efficiency and turnaround times
- Enhance consistency in code enforcement
- Provide scalable staffing to meet fluctuating demand
- Support long-term operational sustainability for the county

**TOWN OF ALTA
DESIGN PROFESSIONAL SERVICES AGREEMENT FOR
ENGINEERING SERVICES**

THIS AGREEMENT is entered into this _____ day of _____, 2026 between the Town of Alta, a Utah municipal corporation, (“Town”), and Sunrise Engineering, a Utah Limited Liability Corporation (“Design Professional ”), and collectively, the “Parties.”

RECITALS:

- A. WHEREAS, Town desires to have certain services and tasks performed as set forth below requiring specialized skills and other supportive capabilities;
- B. WHEREAS, Design Professional has experience in providing engineering services.
- C. WHEREAS, Town does not have sufficient resources to provide such services; and
- D. WHEREAS, the Utah State Code Section 13-8-7 has specific requirements when a governmental entity contracts with a Design Professional which includes architects, professional engineers and land surveyors and landscape architects;
- E. WHEREAS, Design Professional represents that the Design Professional is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Design Professional shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Design Professional responsibilities throughout this Agreement and as set forth in the “Scope of Services” attached hereto as “Exhibit A” and incorporated herein (the “Project”).

2. FEES FOR SERVICES.

- A. Payments for services provided hereunder shall be made monthly following the performance of such services. Design Professional shall provide an invoice for services rendered during that period. Town shall make payment to the Design Professional within thirty (30) days thereafter. No payment shall be made for any service rendered

- by Design Professional except for services identified and set forth in this Agreement. For all “extra” work Town requires and is approved by Town, Town shall pay Design Professional at a rate as outlined in Design Professional’s proposal.
- B. Design Professional specifically agrees to pay any applicable fees or charges which may be due on account of this Agreement.
 - C. Design Professional acknowledges that the continuation of this Agreement after the end of the Town’s fiscal year is specifically subject to the Town Council’s approval of the annual budget.

3. TERM.

The term of this Agreement shall commence on [XXXXXXXX] and shall terminate on [XXX, 20XX] unless earlier terminated in accordance with the Termination Section below, subject to an annual evaluation by the Town of Alta. This agreement may be renewed upon mutual written consent of the Parties.

4. RECORDS AND INSPECTIONS.

- A. Design Professional shall maintain records, documents, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.
- B. The Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended (“GRAMA”). All materials submitted by Design Professional pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming and exemption from disclosure rests solely with Design Professional. Any materials for which Design Professional claims a privilege from disclosure based on business confidentiality shall be submitted marked as “confidential - business confidentiality” and accompanied by a concise statement from Design Professional of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The Town will make reasonable efforts to notify Design Professional of any requests made for disclosure of documents submitted under a claim of confidentiality. Design Professional specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

- A. The Parties intend that an independent contractor relationship will be created by this Agreement. No agent, employee, or representative of Design Professional shall be deemed to be an employee, agent, or representative of Town for any purpose, and the employees of Design Professional are not entitled to any of the benefits Town provides for its employees. Design Professional will be solely and entirely

responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.

- C. In the performance of the services herein contemplated Design Professional is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of Town and shall be subject to Town's general rights of inspection and review to secure the satisfactory completion thereof.

6. DESIGN PROFESSIONAL EMPLOYEE/AGENTS.

The Town may at its sole discretion require the Design Professional to remove an employee(s), agent(s), or representative(s) from employment on this Project. The Design Professional may, however, employ that (those) individuals(s) on other non-Town related projects.

7. HOLD HARMLESS INDEMNIFICATION.

A. The Design Professional shall indemnify and hold the Town and its agents, employees, and officers, harmless from any and all liability for damages, including claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Town arising out of, in connection with, or incident to (1) the Design Professional's breach of contract, negligence, recklessness, or intentional misconduct; or (2) the Design Professional's subconsultant's or subcontractor's negligence.

B. The Design Professional shall also reimburse the Town, including its agents, employees, and officers, and any other person for attorney fees or other costs incurred by the person in defending against a claim alleging liability for damages to the extent the attorney fees or costs were incurred due to (1) the Design Professional's breach of contract, negligence, recklessness, or intentional misconduct; or (2) the Design Professional's subconsultant's or subcontractor's negligence.

C. If such claims are caused by or result from the concurrent negligence of the Town, its agents, employees, and officers, this indemnity provision shall be valid and enforceable to the extent of the Design Professional's breach of contract, negligence, recklessness, or intentional misconduct; or the Design Professional's subconsultant's or subcontractor's negligence.

D. The Design Professional expressly agrees that the indemnification provided herein constitutes the Design Professional's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Design Professional claims or recovers compensation from the Town for a loss or injury that Design Professional would be obligated to indemnify the Town for under this Agreement. This limited waiver has been mutually negotiated by the Parties, and is expressly made effective only for the purposes of this Agreement.

E. Further, nothing herein shall require the Design Professional to hold harmless, defend, or reimburse the Town, its agents, employees and/or officers from any claims arising from the sole negligence of the Town, its agents, employees, and/or officers.

F. The Design Professional is required to maintain and to provide a standard of care consistent with other Design Professionals with the same or similar professional license, who normally provide projects, work, and/or services as is established in this Agreement in the State of Utah. Accordingly, if the nature of the project, work, and/or services established in this Agreement requires specialized design expertise, the Design Professional is required to provide services consistent with the specialized design expertise established in this Agreement.

G. No liability shall attach to the Town by reason of entering into this Agreement except as expressly provided herein.

H. The provisions of this section shall survive the expiration or termination of this Agreement.

8. INSURANCE.

Design Professional shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Design Professional, their agents, representatives, employees, or subcontractors. Design Professional shall provide a Certificate of Insurance evidencing:

A. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) combined single limit per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal injury, bodily injury and property damage.

B. Automobile Liability insurance with limits no less than Two Million Dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.

C. Professional Liability (Errors and Omissions) insurance with annual limits no less than One Million Dollars (\$1,000,000) per occurrence. If written on a claims-made basis, Design Professional warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period and tail coverage will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.

D. Workers Compensation insurance limits written as follows:
Bodily Injury by Accident Five Hundred Thousand Dollars (\$500,000) each accident; Bodily Injury by Disease Five Hundred Thousand Dollars (\$500,000) each employee, Five Hundred Thousand Dollar (\$500,000) policy limit or a valid waiver of workers' compensation coverage as permitted under Utah Code § 34A-2-1001 et seq.

- E. Town shall be named as an additional insured on general liability and auto liability insurance policies, with respect to work performed by or on behalf of Design Professional and a copy of the endorsement naming Town as an additional insured shall be attached to the Certificate of Insurance. Should any of the above described policies be cancelled before the expiration date thereof, Design Professional shall deliver notice to Town within thirty (30) days of cancellation. Town reserves the right to request certified copies of any required policies.
- F. Design Professional's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

9. TREATMENT OF ASSETS.

Title to all property furnished by Town shall remain in the name of Town and Town shall become the owner of the work product and other documents, if any, prepared by Design Professional pursuant to this Agreement.

10. COMPLIANCE WITH LAWS AND WARRANTIES.

- A. Design Professional, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services including but not limited to the status verify system requirements, also known as E-Verify, for contractors and the physical performance of services within Utah as required by Utah Code Ann. § 63G-12-101 et seq.
- B. Design Professional shall be solely responsible to Town for the quality of all services performed by its employees or sub-contractors under this Agreement. Design Professional hereby warrants that the services performed by its employees or sub-contractors will be performed in a professional manner, substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.
- D. Design Professional understands and agrees that the Town is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code Annotated, 1953, as amended. All materials submitted by Design Professional pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming and exemption from disclosure rests solely with Design Professional. Any materials for which Design Professional claims a privilege from disclosure based on business confidentiality shall be submitted marked as "confidential - business confidentiality" and accompanied by a concise statement from Design Professional of reasons

supporting its claim of business confidentiality. Design Professional specifically waives any claims against the Town related to any disclosure of materials pursuant to GRAMA.

11. ASSIGNMENTS/SUBCONTRACTING.

Design Professional shall not assign or delegate its performance under this Agreement or any portion of this Agreement without the written consent of Town. Town reserves the right to reject without cause any such assignment. Any assignment made without the prior express consent of Town, as required by this part, shall be deemed null and void.

12. CHANGES/AMENDMENTS.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

13. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO TOWN EMPLOYEES.

- A. No member, officer, or employee of Town shall have any interest, direct or indirect, in this Agreement or the proceeds thereof. Nothing herein is intended to confer rights of any kind in any third party. No Town employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract may knowingly receive anything of value including but not limited to gifts, meals, lodging or travel from anyone that is seeking or has a contract with Town.
- B. Design Professional agrees that it is not, and during the term of this Agreement shall not be, engaged or employed in any business, trade, profession, or other activity that would create a conflict of interest with Alta. If any actual or potential conflict arises during the term of this Agreement, Design Professional shall immediately notify Alta in writing. Design Professional shall attempt to avoid all conflicts of interest with other clients or employers. Design Professional represents and certifies that it has not offered or given any gift or compensation prohibited by law to any officer or employee of Alta to secure favorable treatment with respect to being awarded this Agreement. Design Professional shall comply in all respects with the Utah Municipal Officers' and Employees' Ethics Act (Utah Code § 10-3-1301 et seq).

14. TERMINATION.

- A. Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days' written notice to the other party. Design Professional shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. Design Professional shall promptly submit a termination claim to Town. If Design Professional has any property in its

this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney’s fees and other costs incurred in connection with that action or proceeding.

17. JURISDICTION, VENUE AND APPLICABLE LAW.

Claims, disputes and other issues between the Parties arising out of or related to this Agreement shall be decided in the Third Judicial District Court in and for Salt Lake County. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Utah.

18. SEVERABILITY AND NON-WAIVER.

A. If, for any reason, any part, term, or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.

C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

19. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

Town of Alta

Chris Cawley, Town Manager

Attest:

Jen Clancy, Town Clerk

Design Professional: **Sunrise Engineering**

Signature

XX

Title _____

Exhibit A Scope of Services

Exhibit B Schedule of Hourly Fees

Project Understanding Exhibit A



Town of Alta Bay City Tunnel

STATEMENT OF PROJECT UNDERSTANDING

The Town of Alta operates within a highly constrained mountain environment shaped by rugged alpine terrain, extreme snowfall, avalanche exposure, protected watersheds, National Forest System lands, and limited construction windows. These conditions require an engineering partner with experience delivering municipal infrastructure projects in similarly challenging settings. Sunrise Engineering brings longstanding experience supporting mountain and resort communities throughout northern Utah and is positioned to provide the technical support and municipal services required of the town engineer.

UNDERSTANDING OF THE TOWN ENGINEER ROLE

The town engineer serves as a long-term team member, technical advisor, and extension of town staff, providing consistent support for daily municipal needs while guiding capital planning, regulatory coordination, and infrastructure investment. This role benefits from continuity, institutional knowledge, and familiarity with municipal processes, inter-agency coordination, and public decision-making.

Sunrise Engineering has successfully provided municipal engineering services for communities including:

- **Midway City** - Sunrise provides city engineering pool services and direct engineer support to the city engineer, all in a resort oriented mountain setting. Services include designs for water, sewer, roads, and parking as well as development review, plan review, public meetings, GIS systems management/maintenance, and regulatory coordination.
- **Heber City** - Sunrise provides engineering services for the city engineer and public works department. Projects include large-scale water, sewer, and irrigation improvements; park and trail designs; and funding acquisition and coordination for UDOT safe-school projects.

- **Wasatch Peaks Ranch Resort** - Sunrise provides sewer inspection and construction administration services for the resort's large-scale development, working under Wasatch Peaks and as representatives for the Mountain Green Sewer District.
- **Snowbasin Resort** - Sunrise provides civil engineering design services for mountain operations and development services (Grand America). Projects have included new lodge and facility civil layouts, grading and drainage, utilities, parking improvements, and expansion/improvement of the resort's snow-making pond.
- **Coalville City** - Sunrise, acting as city engineer, provides general municipal engineering, planning, support for water and wastewater infrastructure, and coordination with city staff and elected officials. Our team has also successfully acquired funding for the city under the Lead & Copper Program and the Transportation Alternatives Program (TAP) for master planning through UDOT.
- **Ogden City** - Sunrise is a long-standing (25+ years) engineering partner and the city's first choice for water and sewer projects. Like the mountainous environment in Alta, our team has delivered successful projects for Ogden City benches and Ogden Canyon residents as part of our city-wide support for utilities, capital projects, and construction administration. Sunrise also develops and updates the city's water and sewer master plans and is responsible for maintaining full-scale water and sewer models for the entire city. Our team has also successfully acquired funding for the city under the WIFIA, State Revolving, and Lead & Copper programs. We also regularly coordinate with UDOT and the Forest Service for project execution.

These roles mirror Alta's need for an accessible, experienced town engineer who can respond quickly, provide sound professional judgment, and support town staff planning commission, and town council.



Heber City Water and Sewer Replacements

GENERAL CIVIL ENGINEERING

Sunrise understands that Alta's infrastructure needs are primarily focused on culinary water distribution and wastewater collection systems. These systems must function reliably in steep terrain and a regulated watershed environment where there is a limited construction window due to deep winter snowfall. Sunrise's extensive history delivering projects similar to the needs of the town will be a valuable asset.

Our long-standing relationship with Utah towns and cities has helped us develop a decades-long understanding of civil engineering projects. Our expertise encompasses a broad range of services, including water and wastewater systems, transportation, parks and recreation facilities, and land development. We're involved with all project stages from funding, initial studies, master planning, design, permitting, and construction administration.

Sunrise also has experience working directly with mountainous towns and ski resorts to design infrastructure improvements, which will be valuable given the town's proximity and relationship to Alta Ski Area. Relevant Sunrise Engineering experience includes:

- **Heber City Water and Sewer Replacements - Phase 1**
 - » Provided design and construction management for the city replacing much of the water, sewer, and irrigation infrastructure in the Central Heber area.
- **Midway Water Improvements**
 - » Provided planning, design, and construction administration services for waterline improvements for Midway City to improve system reliability, capacity, and service to existing and future development areas.
- **Ogden City Canyon Waterline Replacement & Hydraulic Upgrades**
 - » Part of Ogden's Water Master Plan and CIP list, we designed replacement of two critical, large-diameter water pipes which serve as feeds for the city's water

supply. We successfully worked the design and construction support into a narrow construction window and coordinated with many stakeholders. We also modeled the hydraulics for each pipeline to remove the need for a large-scale fire storage tank in the tight canyon real estate.

- **Snowbasin Meadow Lodge Civil**
 - » Provided civil layout, grading and drainage, and utility plans for the resort's new Meadow Lodge sprung structure facility. This is currently in construction.
- **Wallsburg Culinary Water Improvements**
 - » Provided planning, design, funding support, and construction administration for culinary water system improvements for Wallsburg Town. The project addressed system deficiencies related to inadequate pressure, limited fire flow, and storage constraints through development of a water master plan, hydraulic evaluation, and design of a new approximately 0.5 million-gallon storage tank with associated distribution improvements.

CONSTRUCTION MANAGEMENT

Effective construction support is critical in Alta's environment, where schedule delays or field issues can carry significant implications. Sunrise's team brings extensive experience with construction engineering services on municipal projects. Our project oversight ensures projects are completed on time, within budget, and to the highest standards of quality. Sunrise has served in both a lead and support role to effectively support our clients through the construction process. Sunrise routinely provides the following construction support services:

- Construction Administration & Observation
- Contractor Coordination & Submittal Review
- Field Issue Resolution (this is particularly relevant in steep, constrained, and environmentally sensitive settings)



Ogden City 4 MG Water Storage Tank

- Quality Control & Documentation (to protect stakeholder interests and provide a history of the project)
- Materials Sampling & Testing (through our sister company, Utah Testing and Engineering)

This hands on construction support has been a key component of Sunrise’s work for Wasatch Peaks Ranch, Coalville City, the City of Midway, Ogden City, and other mountain municipalities. Some key team projects have included:

- **Heber City Water & Sewer Replacements – Phase 1:** Provided design and construction management for the project replacing much of the water, sewer, and irrigation infrastructure in the Central Heber area.
- **Wasatch Peaks Resort Construction Inspection:** Provided sewer inspection and construction administration services for the large scale Wasatch Peaks Ranch Resort development. Scope of work included construction observation, sewer line inspections, coordination across multiple development phases, and utility tie-ins to the Mountain Green Sewer District to support quality control and regulatory compliance.
- **Midway On-Call Services:** Provided comprehensive engineering services for Midway City as part of a coordinated municipal infrastructure improvement program. The project included planning and system modeling; water, wastewater, stormwater, transportation, and parks design; development and plan review; bidding assistance; construction administration; and coordination with regulatory agencies to support ongoing capital improvements and long term system planning for a growing, resort oriented community.

REGULATORY COMPLIANCE AND PLAN REVIEW

With so much USFS land within the town as well as the presence of the sensitive culinary watershed, it’s especially important

that proposed projects meet the wide range of requirements and regulations. These may include NEPA compliance, which we have extensive experience coordinating for water resource related projects.

Additionally, our team is well equipped to review site plans, grading plans, utility layouts, and plats for compliance with standards and constructability. We’ve designed and overseen a wide variety of projects for many decades and have the unique experience of having seen a wide variety of project types.

The town will benefit from Sunrise’s extensive experience which has given us a deep understanding of regulations and requirements. We also bring a wide array of in-house experts which can help the town quickly resolve issues and find solutions to their diverse range of problems.

Regulatory agencies are familiar with Sunrise, and we are familiar with those agencies. Navigating the regulatory pathways has become second nature to us and will facilitate meeting project deadlines and receiving approvals.

Our team provides or has provided regulatory compliance and plan review services for the following communities:

- | | |
|---------------------|----------------------|
| • Coalville City* | • Santa Clara City* |
| • Hideout Town | • Apple Valley Town* |
| • Providence City* | • Springdale Town* |
| • North Logan City* | • Leeds Town* |
| • Clarkston City* | • LaVerkin City* |
| • Corrine City* | • Enterprise City* |
| • Laketown* | • Willard City* |
| • Plymouth City* | • Portage City* |
| • Smithfield City* | • Perry City* |
| • Mantua City* | • Garden City* |

* Plan review delivered under Sunrise City Engineering services contract

Additionally, our team has been at the forefront of helping municipalities like yours to meet Lead and Copper Rule requirements. Under the Lead and Copper Rule Improvements



(LCRI), public water systems that have submitted a non-lead initial inventory are required to continue verification efforts and complete a defensible inventory of all service lines and work to identify all connectors within the system. Sunrise Engineering has helped and is currently helping multiple water systems comply with these regulatory requirements. Some of these water systems include:

- Park City
- Kamas City
- Huntsville Town
- Nordic Mountain
- Wolf Creek Water & Sewer
- Mountain Green
- Henefer Town
- Coalville City
- Morgan City
- Midway City

COORDINATION

We recognize that effective coordination is critical for a town like Alta given the range of agencies, utilities, and stakeholders in the community. Our firm prioritizes strong, professional relationships and clear communication in all our coordination efforts. Our long-term relationships with and successful project deliveries for a range of municipalities show our ability to successfully coordinate and communicate both within a municipality and with external agencies.

We have established working relationships with many local agencies including the SLC Department of Public Utilities (SLCDPU), UDOT, Rocky Mountain Power, the Forest Service, and Salt Lake County. This includes contracts to work directly for UDOT and SLCDPU. We even provide in-house experts in electrical engineering and natural gas to help facilitate coordination and reviews with entities like RMP and Enbridge Gas.

We will work collaboratively with town staff and all involved stakeholders to foster positive working relationships, support efficient reviews and approvals, and ensure projects move forward smoothly and in alignment with the town’s goals.

MEETINGS

Sunrise recognizes the importance of the town engineer’s effective participation in meetings to support clear communication, informed decision-making, and successful project deliveries for the town. Our project team, including our in-house public involvement team, is experienced in leading, presenting at, and supporting a wide range of meetings like those that will be required for this role. Our team will be available to attend town council, planning commission, project coordination, and town staff coordination meetings as needed to support town priorities and project objectives.

COMMITMENT TO THE TOWN OF ALTA

Sunrise Engineering’s ability to deliver technically sound, responsive, and collaborative municipal engineering services in mountain environments can be seen by their long-term relationships serving communities like Midway, Heber City, Coalville, Mountain Green, and Ogden City.

Sunrise Engineering is committed to being a reliable, long term partner to the Town of Alta, supporting both the near term capital projects and the ongoing town engineer services outlined in this RFP.

SHORT TERM PRIORITY PROJECTS UNDERSTANDING

Sunrise has extensive experience delivering successful water and wastewater projects involving both upgrades to existing systems and new installations. This experience directly supports the successful delivery of Alta’s SS-1 and DW-2 projects.

Our team is available and committed to the delivery of the town’s short-term priority projects, the SS-1 GMD/Wildcat Sewer Pipe Replacement, and the DW-2 Lower Alta Water Distribution Line.



SS-1 GMD / WILDCAT SEWER PIPE REPLACEMENT

Sunrise understands the town wishes to replace a section of 10-inch wastewater main to increase longevity, improve performance, and reduce time-consuming maintenance. Sunrise Engineering has direct experience with time-constrained projects involving multiple stakeholders, including:

- *Midway Water Improvements*
- *Heber City Water & Sewer Replacements - Phase 1*
- *Ogden Canyon Waterline Replacement/Hydraulic Upgrades*

Sunrise understands this section of main runs close by the Goldminer's Daughter Lodge and crosses under the Wildcat parking lot and access road. In addition, county and town ownership maps show this alignment running through Forest Service land. There may also be UDOT or UTA-related improvements impacted by this project, namely the flashing Traction Law sign and the ski bus stop. Sunrise recognizes the town intends to construct this project during the current construction season, prior to the start of the busy winter ski season. Meeting this schedule will require early and proactive coordination with key stakeholders, including the town, ski area, lodge, and potentially the U.S. Forest Service, UDOT, and UTA.

In response, we have reviewed the RFP deadlines and developed a preliminary design-bid-build schedule that supports the required timeline. To meet the compressed July 31 completion target, topographic survey would need to begin immediately upon consultant selection, allowing design to commence by June 1.

While our preliminary schedule shows construction completion after October 31, we've explored a few alternate options that can shorten the timeline and allow this to be completed by the October 31 deadline. These alternates can also add in some contingency time to the schedule which will allow for coordination with the adjacent construction project discussed in the RFP. See schedule and alternatives below.

Alternative Delivery Strategies to Support the Schedule

- The town can directly contract for survey ASAP allowing design to start immediately upon selection of consultant. Potential savings of two weeks.
- The town may be able to directly select a contractor for the work so that construction can start as soon as the final design is complete. Potential savings of four to six weeks.

SS-1 GMD/Wildcat Sewer Pipe Replacement PROJECT SCHEDULE									
TASK NAME	START	FINISH	2026						
			MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
DESIGN	5/18/26	7/31/26	[Gantt bar spanning May to July]						
Topo Survey/Existing Utility Investigation	5/18/26	5/29/26	[Gantt bar]						
Preliminary Design (thru 60%)	6/1/26	6/19/26		[Gantt bar]					
Preliminary Review	6/22/26	6/26/26			[Gantt bar]				
Final Design (thru 90%)	6/29/26	7/15/26				[Gantt bar]			
Final Review	7/16/26	7/22/26					[Gantt bar]		
Final Revisions	7/23/26	7/31/26						[Gantt bar]	
BIDDING	8/3/26	8/14/26					[Gantt bar]		
NEGOTIATING	8/14/26	9/4/26						[Gantt bar]	
CONSTRUCTION	9/4/26	11/13/26							[Gantt bar]
Construction Period	9/7/26	10/30/26							[Gantt bar]
Close-out	11/2/26	11/13/26							[Gantt bar]

DW-2 LOWER ALTA WATER DISTRIBUTION LINE

Sunrise understands the town wishes to install a waterline connection between Peruvian Acre Road and Hellgate Road to complete a “loop” in the system. This project will improve fire flow rates as well as water quality. It will also allow segments of the pipe to be shutdown or maintained without having to shut off service to all homes in the area.

In reviewing the RFP as well as the county and town ownership maps, it appears much of the alignment is on Forest Service land with a small portion near Hellgate Road potentially needing to cross private property. It will be important to engage the Forest Service early on to get their approval and make sure they have no environmental concerns, especially given the proximity to Little Cottonwood Creek.

It will also be important to research whether private land will have to be crossed and if so, engage with the landowner to get an easement or right-of-way. As mentioned previously, Sunrise has in-house public involvement and right-of-way specialists that are experienced in private landowner outreach and land acquisition.

Sunrise has a long history of completing successful water main installations with varied rights-of-way and for fire flow/ redundancy needs. In each case, these projects require coordination with health departments, utilities, and land management agencies as well as a constructability analysis and alignment development to accommodate steep terrain and limited access corridors.

One recent project (the **Woodland Water Improvements** project) had very similar goals to the proposed project in this RFP. As part of the design and construction of the project we ultimately completed a waterline loop that provided redundancy and met fire flow requirements for growth and from the State. We also worked through state funding procedures with the Utah Division of Drinking Water throughout the entire project. A brief summary of some other previously mentioned projects that also included waterline extensions, redundancy, and looped distribution systems include projects for:

- City of Midway
- Ogden City
- Wallsburg Town

Sunrise has prepared a preliminary project schedule for the design of this project. It assumes that the survey will be completed at the same time as the sewer project survey, to maintain the critical path of the project and reduce repetitive spend. The design will follow the completion of the sewer project’s design.

DW-2 Lower Alta Water Distribution Line DESIGN SCHEDULE								
TASK NAME	START	FINISH	2026					
			JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
DESIGN SERVICES	6/1/26	11/20/26	[Solid blue bar spanning from June to November]					
Topographic Survey and Tract Map	6/1/26	6/26/26	[Blue bar]					
ROW/Easement Negotiations (Potential)	6/29/26	11/6/26		[Blue bar]				
Existing Utility Investigation	6/29/26	7/17/26		[Blue bar]				
Preliminary Design (thru 60%)	8/3/26	9/4/26			[Blue bar]			
Preliminary Review	9/7/26	9/18/26				[Blue bar]		
Final Design (thru 90%)	9/21/26	10/23/26					[Blue bar]	
Final Review	10/26/26	11/6/26						[Blue bar]
Final Revisions	11/9/26	11/20/26						[Blue bar]
Submit for Bidding	11/20/26	11/20/26						[Blue bar]

Fee Proposal

Exhibit B

SUNRISE ENGINEERING

FEE SCHEDULE*

Work Classification	Hourly Rate	Work Classification	Hourly Rate
Administrative I	\$78	Electrical Project Manager II	\$215
Administrative II	\$98	Electrical Project Manager III	\$230
Administrative III	\$116	Construction Observer I	\$109
Administrative IV	\$138	Construction Observer II	\$132
Technical Editor	\$90	Construction Observer III	\$146
Funding Specialist	\$159	Construction Observer IV	\$168
Civil Engineering Intern	\$110	Construction Observer V	\$189
Civil EIT I	\$125	Project Manager I	\$171
Civil EIT II	\$139	Project Manager II	\$184
Civil EIT III	\$154	Project Manager III	\$195
Taylor Torgersen, PE-PM/EOR Civil Engineer III	\$185	Project Manager IV	\$213
Civil Engineer IV	\$196	Project Manager V	\$244
Civil Engineer V	\$205	Plan Reviewer	\$110
Civil Engineer VI	\$214	Building Inspector III	\$96
Civil Engineer VII	\$229	Building Official	\$210
Senior Civil Engineer	\$243	GIS Tech	\$94
Principal Civil Engineer	\$256	GIS Senior Tech	\$115
Civil Engineering Tech I	\$101	GIS Analyst	\$140
Civil Engineering Tech II	\$114	GIS Senior Analyst	\$165
Civil Engineering Tech III	\$133	GIS Developer	\$182
Civil Engineering Tech IV	\$148	GIS Team Lead	\$188
Civil Engineering Tech V	\$164	Planner I	\$132
CAD Drafter I	\$102	Planner II	\$148
CAD Drafter II	\$122	Planner III	\$164
CAD/Designer III	\$136	Planner IV	\$180
CAD/Designer IV	\$151	Planner V	\$196
CAD/Designer V	\$169	Planning Manager	\$212
Electrical Engineering Intern	\$106	PI Specialist I	\$118
Electrical EIT I	\$143	PI Specialist II	\$129
Electrical EIT II	\$161	PI Specialist III	\$141
Electrical Engineer III	\$182	PI Specialist IV	\$153
Electrical Engineer IV	\$209	PI Manager	\$165
Electrical Engineer V	\$231	PI Director	\$177
Principal Electrical Engineer	\$254	Survey Tech	\$99
Electrical Engineering Tech I	\$110	Survey CAD Tech	\$145
Electrical Engineering Tech II	\$128	Survey Manager	\$196
Electrical Engineering Tech III	\$149	Registered Surveyor	\$212
Electrical Engineering Tech IV	\$165	Principal Surveyor	\$234
Electrical Engineering Tech V	\$182	One Man Survey Crew	\$172
Electrical Project Manager I	\$185		

REIMBURSABLE EXPENSE SCHEDULE*

Expense	Rate
Mileage	\$0.67/Mile
Per Diem	\$59/Day
Field Vehicle (On-Site)	\$250/Day
UTV (On-Site)	\$200/Day
Nuclear Density Gauge	\$150/Day

*Fees automatically change after the beginning of each year and are subject to change on other occasions.

*Subconsultant and other direct expenses will be invoiced as cost incurred plus 15% handling fee.

*A convenience fee of 4% will be applied to all payments made with a credit card.

SLC 2026 01-2026

COOPERATIVE AGREEMENT

This Cooperative Agreement (the “Agreement”) is made and entered into this ____ day of _____ 2025 (the “Effective Date”), by and between the Utah Division of Forestry, Fire and State Lands (“FFSL”) and _____ Alta _____ (the “Participating Entity”). FFSL and the Participating Entity may sometimes be referred to in this Agreement individually as a Party or, collectively, as the Parties.

RECITALS

- A. Pursuant to Utah Code § 65A-8-203, this Cooperative Agreement is required for a county, municipality, or certain other eligible entity and the State of Utah, by and through FFSL, to cooperatively discharge their joint responsibilities for protecting non-federal land from wildland fire.
- B. The Participating Entity is a county, municipality, or other Eligible Entity, as defined in Section I of this Agreement.
- C. The Participating Entity is eligible to enter into a Cooperative Agreement under Utah Administrative Code R652-122-200, R652-121-400, and R652-121-600.
- D. FFSL provided to the Participating Entity, and the Participating Entity signed and returned to FFSL, the Annual Participation Commitment Statement before the Effective Date of this Agreement.
- E. The fire department or equivalent fire service provider under contract with, or delegated by, the Participating Entity on unincorporated land meets minimum standards for wildland fire training, certification, and suppression equipment based upon nationally accepted standards, determined by FFSL.

AGREEMENT

I. Definitions

For the purposes of this Agreement:

- 1. “Annual Participation Commitment Report” means a report prepared by the Participating Entity, detailing the expenditures and activities conducted in compliance with the Participation Commitment during the past calendar year.
- 2. “Annual Participation Commitment Statement” means a statement, signed by both FFSL and the Participating Entity, detailing both the monetary value of the Participation Commitment for the upcoming calendar year and the detailed activities the Participating Entity plans to perform to fulfill their Participation Commitment for that year.

3. “Catastrophic Wildfire” means fires whose size and intensity cause significant impacts to State and local economies, critical infrastructure, the environment, and private landowners.
4. “Cooperative Agreement” means the same as the term is defined in Utah Admin. Code R652-1-200.
5. “Delegation of Fire Management Authority” means the acceptance by FFSL of responsibility for:
 - i. Managing a wildfire; and
 - ii. The cost of fire suppression, as described in Utah Code § 65A-8-203.
6. “Direct Expenditure” means funds spent by a Participating Entity to implement wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL.
7. “Direct Payment” means an alternative method of meeting all, or part, of the participation commitment by paying FFSL directly, as per Utah Code § 65A-8-203.4.
8. “Eligible Entity” means the same as the term is defined in Utah Code § 65A-8-203.
9. “Extended Attack” means actions taken in response to wildland fire after Initial Attack.
10. “Firefighter” means an individual trained in wildland firefighting techniques and assigned to a position of hazardous duty.
11. “Initial Attack” means actions taken by the first resources to arrive at any wildland fire incident, including, without limitation, size-up, patrolling, monitoring, holding action, or aggressive suppression action.
12. “In-Kind Activity” means an activity for wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL. The value of an In-Kind Activity shall be determined by using the rate calculated by the Independent Sector, <https://www.independentsector.org/>.
13. “Minimum Billing Threshold” means the dollar value of expenses not charged to the Participating Entity but incurred by FFSL, on behalf of the Participating Entity, on Initial Attack prior to Delegation of Fire Management Authority.
14. “Participation Commitment” means prevention, preparedness, and mitigation actions and expenditures, including those identified in an FFSL-approved CWPP or equivalent wildland fire preparedness plan, undertaken by a Participating Entity to reduce the risk of wildland fire and meet the intent of Utah Code §§ 65A-8-202 and 65A-8-202.5.
15. “Participating Entity” means an Eligible Entity with a valid Cooperative Agreement.

II. Term.

1. The term of this Agreement shall be five (5) years from the Effective Date.

III. Participation Commitment.

1. Annual Statement.
 - a. FFSL shall send the Participating Entity an Annual Participation Commitment Statement at least three (3) months in advance of the end of each calendar year under the term of this Agreement.
 - b. Upon receipt of an Annual Participation Commitment Statement, the Participating Entity shall complete the annual plan portion of the Annual Participation Commitment Statement outlining the actions they intend to take that address the wildfire threat. The Participating Entity shall send the completed annual plan to FFSL for review and approval within sixty (60) days of receipt of an Annual Participation Commitment Statement.
 - c. Upon receipt of the Participating Entity's annual plan, FFSL shall review the annual plan. FFSL may request additional information before approving the annual plan. Upon FFSL's approval of the annual plan, FFSL shall sign and send the Annual Participation Commitment Statement to the Participating Entity for signature.
 - d. Upon receipt of the signed Annual Participation Commitment from FFSL, the Participating Entity's chief executive shall sign and return the fully executed Annual Participation Commitment Statement to FFSL by the deadline provided. In the event the Participating Entity fails to sign and return the Annual Participation Commitment Statement by the deadline provided, FFSL shall terminate this Agreement at the conclusion of the last calendar year in which the Participating Entity complied with this requirement.
2. Fulfillment.
 - a. The Participating Entity shall fulfill its Participation Commitment, determined by FFSL, pursuant to Utah Admin. Code R652-122-800 and R652-122-200(5)(c).
 - b. The Participating Entity shall fulfill its Participation Commitment through direct expenditures, direct payment, in-kind activities, or any combination of the three.
3. Consultation.
 - a. The Participating Entity may consult with FFSL to identify valid Participation Commitment actions and activities, based on the Participating Entity's FFSL-approved CWPP or equivalent wildfire preparedness plan.
4. Accounting.
 - a. The Participating Entity shall account for its respective Participation Commitment activities and expenditures through the Utah Wildfire Assessment Risk Portal ("UWRAP").

- b. Beginning January 1, 2025, all qualifying Participation Commitment expenditures and activities count toward the Participating Entity's first full-year Participation Commitment.
 - c. The value of Participation Commitment expenditures and activities may, with approval of FFSL, carry-over to the next calendar year.
 - d. At FFSL's discretion, the value of capital improvement actions may carry-over for up to five (5) years and the value of non-capital improvement actions may carry-over for up to three (3) years.
 - e. The Participating Entity must receive written approval from FFSL before pursuing carry-over for a specific action under Section III(4)(c) of this Agreement.
 - f. Amounts reported annually in excess of Participation Commitment shall not carry-over without written approval under this Section III(4).
5. Reporting.
- a. The Participating Entity shall record and account for its Participation Commitment actions and expenditures in UWRAP.
 - b. The Participating Entity shall provide an annual accounting of its actions and expenditures to FFSL for review and approval in the manner and form specified by FFSL.
 - c. The Participating Entity shall account for, track, and report any year-to-year carry-over under Section III(4)(c) of this Agreement in UWRAP.
 - d. FFSL may review and verify records related to the Participating Entity's Participation Commitment at any time.
 - e. FFSL may deny records related to the Participating Entity's Participation Commitment deemed by FFSL to be unverifiable, incorrect, or not approved in the Participating Entity's signed Participation Commitment Statement.
6. Calculation.
- a. FFSL shall calculate the Participation Commitment based on a wildfire risk assessment by acres (the "Risk Assessment"), conducted by FFSL, and the historic fire cost average ("Fire Cost Average") in the Participating Entity's jurisdiction, pursuant to Utah Admin. Code R652-122-300, R652-122-400, and R652-122-500.
 - b. The Risk Assessment calculation shall be adjusted for inflation using the Consumer Price Index.
 - c. FFSL shall calculate the Fire Cost Average based on historic suppression costs accrued within the Participating Entity's jurisdictional boundary. The Fire Cost Average shall only include wildland fire suppression costs accrued and paid by FFSL on behalf of a Participating Entity within the Participating Entity's jurisdictional boundary. The Fire Cost Average may include State-

paid costs after Delegation of Fire Management Authority and Transfer of Fiscal Responsibility has occurred within the Participating Entity's jurisdictional boundary.

- d. The Fire Cost Average shall be calculated on a rolling, ten-year average, dropping the highest and lowest cost years and adjusting for inflation using the Consumer Price Index. Each ten-year average shall contain eight data points.
7. Appeals.
 - a. Where permitted by Utah Admin. Code R652-122, the Participating Entity may appeal a decision regarding its Participation Commitment by submitting a written appeal that states the reasons for the disagreement to the State Forester within ninety (90) days of the occurrence of the reason for disagreement.

IV. Initial Attack.

1. The Participating Entity shall have primary responsibility for Initial Attack ("IA") on all nonfederal lands within the response area of the Participating Entity or within the response area of any delegee of the Participating Entity.
2. IA may include different resources based on fire danger, fuel type, values to be protected, and other factors.
3. FFSL shall determine effective wildfire IA pursuant to the definition of IA under this Agreement and Utah Code 65A-8-202, defining IA as what is reasonable for the Participating Entity.
4. The Participating Entity shall have financial responsibility for all IA costs within their jurisdictional boundary, other than the cost of aviation assets.
5. FFSL shall have financial responsibility for all IA aviation asset costs.

V. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility.

1. Delegation of Fire Management Authority and the transfer of fiscal responsibility to FFSL for the wildfire at issue shall occur simultaneously with one of the following events:
 - a. The involvement of state-owned or federally-owned lands in the wildfire;
 - b. The order, beyond pre-planned dispatch, of firefighting resources through an Interagency Fire Center;
 - c. The request, by the local fire official on scene, of the Participating Entity with jurisdiction; or
 - d. The decision of the State Forester, after consultation with local authorities.
2. Upon Delegation of Fire Management Authority to FFSL, FFSL, or its designee, shall be the primary incident commander in a unified command environment with the agency having jurisdiction.

3. The occurrence of aviation assets on pre-planned dispatch, as established by the State, shall not cause an automatic Delegation of Fire Management Authority.

VI. Extended Attack.

1. Immediately upon Delegation of Fire Management Authority, the incident commander shall record a timestamp via radio with the Interagency Fire Center servicing the incident.
2. The Crew Time Report (“CTR”) or Shift Ticket of all resources not covered by a no-cost local agreement, such as an automatic aid system or other inter-local agreement, shall also reflect the timestamp recorded in Section VI(1).
3. Immediately upon Delegation of Fire Management Authority, a new CTR or Shift Ticket shall be started for all resources to be used in the Extended Attack.
4. All incident commanders named on the incident organizer shall sign delegation documentation. Resource needs shall be reevaluated in the transition from IA to Extended Attack.
5. Upon Delegation of Fire Management Authority, and if the Participating Entity is compliant with relevant statutes, regulations, and the terms of this Agreement, FFSL shall be financially responsible for wildland fire suppression costs incurred beyond IA.

VII. Wildland Fire Response Training and Certification.

1. The Participating Entity shall ensure Firefighters providing IA within the Participating Entity’s jurisdiction are trained in NWCG S130 Firefighter Training and S190 Introduction to Wildland Fire Behavior.
2. The Participating Entity shall ensure firefighters providing IA within the Participating Entity’s jurisdiction have completed RT130 Annual Fireline Safety Refresher Training prior to each statutory “closed fire season,” as defined in Utah Code § 65A-8-211.
3. Upon Delegation of Fire Management Authority, FFSL may release from IA, or reassign to other firefighting duties, any Firefighter not certified as a NWCG Wildland Firefighter II.

VIII. Wildland Fire Response Equipment Standards.

1. The Participating Entity shall ensure engines, water tenders, hand tools, and water handling equipment used for response to wildland fire on nonfederal land within the Participating Entity’s jurisdiction meet the National Wildfire Coordinating Group standards and, if applicable, the FFSL Fire Department Manual standards.

IX. Wildland Fire Cost Recovery Actions.

1. Pursuant to Utah Code Title 65A and Utah Admin. Code R652, and when an investigation reasonably shows a person or persons started a wildfire by acting

in a negligent, reckless, or intentional manner, the Participating Entity shall initiate a civil action to recover all wildland fire costs incurred for a particular fire (“Cost Recovery Action”), except for when Delegation of Fire Management Authority has occurred. FFSL shall assist the Participating Entity in a Cost Recovery Action under this Section IX(1).

2. Costs recovered by the Participating Entity beyond the costs, including legal fees in pursuing the Cost Recovery Action, incurred by the Participating Entity itself shall be distributed amongst all other entities with incurred suppression costs.
3. The value of costs incurred and recovered by the Participating Entity may reduce the Participating Entity’s Historic Fire Cost Average and Participation Commitment.
4. If the Participating Entity does not intend to initiate a Cost Recovery Action under Section IX(1), the Participating Entity shall immediately notify FFSL.
5. FFSL may initiate a Cost Recovery Action at any time, including when Delegation of Fire Management Authority has occurred and upon notice by the Participating Entity under Section IX(4).

X. Probation Status.

1. At the end of each calendar year, FFSL shall review the Participating Entity’s compliance with the terms of this Agreement.
2. If the Participating Entity is found to be in noncompliance, FFSL shall place the Participating Entity on “Probation Status” and provide the Participating Entity with a “Probation Notice” including:
 - a. Notice of the Probation Status;
 - b. The reason for the Probation Status;
 - c. The action(s) the Participating Entity must take to remedy the Probation Status; and
 - d. The time frame within which the Probation Status may be remedied.
3. If the reason for the Probation Status is the Participating Entity’s failure to fulfill its Participation Commitment for the previous calendar year:
 - a. The Participating Entity shall fulfill its Participation Commitment for the previous year and its Participation Commitment for the current calendar year within the Probation Notice time frame;
 - b. FFSL shall credit the Participating Entity’s Participation Commitment expenditures and actions toward the Participating Entity’s outstanding obligation before it may credit the expenditures and actions toward the current obligation;
 - c. FFSL may, based on evidence of a good faith effort to comply with Section X(3)(a) and at the sole discretion of FFSL, extend the Probation Notice time frame if the underlying noncompliance is not timely remedied; and

- d. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
4. If the reason for the Probation Status is the Participating Entity's noncompliance with one or more terms of this Agreement, apart from a failure to fulfill its Participation Commitment:
 - a. The Participating Entity shall remedy the underlying noncompliance that led to the Probation Status within the Probation Notice time frame.
 - b. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
 - c. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.
5. For the duration of the Probation Status, this Agreement remains valid.
6. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.

XI. Revocation.

1. FFSL may revoke this Agreement by providing written notice to the Participating Entity more than forty-five (45) days from the start or end of the statutory fire season, as defined in Utah Code 65A-8-211.
2. If the Participating Entity signed and returned the Annual Participation Commitment Statement to FFSL, a revocation by FFSL shall be effective in the calendar year following the year the Annual Participation Commitment Statement was signed and returned.
3. The Participating Entity may revoke this Agreement by:
 - a. Providing written notice to FFSL of its intent to revoke this Agreement; or
 - b. By failing to sign and return the Annual Participation Commitment Statement to FFSL, unless a written extension for return has been granted by FFSL.
4. Any revocation of this Agreement is considered a termination of the Agreement.
5. If either FFSL or the Participating Entity revokes this Agreement, the Participating Entity may only enter into a new CWS cooperative agreement with FFSL if the Participating Entity meets the requirements under Utah Administrative Code R652-121-600 and the Participating Entity pays FFSL all outstanding wildfire suppression costs in full.
6. If FFSL revokes this Agreement after the Participating Entity was placed on Probation Status, the Participating Entity shall be responsible for all costs of wildfire suppression incurred by FFSL within the Participating Entity's jurisdiction from the date of the Probation Notice to the revocation of this Agreement.

7. A revocation of this Agreement by FFSL may be informally appealed to the State Forester within thirty (30) days of the notice of revocation being provided.

XII. Renewal, Amendment, and Compliance with Applicable Laws.

1. If neither FFSL nor the Participating Entity revoke this Agreement under Section XI, this Agreement may renew for a consecutive five (5) year term.
2. There is no limit to the number of terms this Agreement may renew for.
3. The terms of this Agreement may be amended at any time by the written agreement of both Parties.
4. The terms of this Agreement shall be subject to and, at the end of each five (5) year term, amended as necessary to comply with Utah Code Title 65A and Utah Admin. Code R652.
5. This Agreement is made pursuant to the provisions of all applicable laws and subject to the rules and regulations of the departments and agencies of the State of Utah presently in effect and to such laws, rules, and regulations as may be hereafter promulgated.

XIII. Community Wildfire Preparedness Plan.

1. The Participating Entity shall adopt a Community Wildfire Preparedness Plan (“CWPP”) or, subject to FFSL’s approval, equivalent wildland fire preparedness plan. The Participating Entity shall update the CWPP or equivalent wildland fire preparedness plan within five (5) years of the Effective Date of this Agreement.
2. The Participating Entity shall implement prevention, preparedness, and mitigation actions identified in its CWPP.

XIV. Wildland Urban Interface.

1. The Participating Entity shall comply with all statutes, regulations, policies, and other requirements relating to wildland urban interface property, including those requirements agreed to by the Parties in the Wildland Urban Interface Agreement. *See Exhibit B.*

XV. Miscellaneous.

1. This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
2. At all times during this Agreement, the Participating Entity shall comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
3. The Participating Entity shall be fully liable for the actions of its agents, employees, officers, and partners and shall fully indemnify, defend, and save

harmless FFSL and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of the Participating Entity's performance of this Agreement to the extent caused by any intentional wrongful act or negligence of the Participating Entity, its agents, employees, officers, or partners, without limitation; provided, however, the Participating Entity shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of FFSL. In the event there is a conflict between this provision and Utah Code § 65A-8-216 or other provisions of State law, State law shall govern. The Parties are governmental entities under the Utah Governmental Immunity Act (the "Immunity Act"). Nothing contained herein shall be construed in any way to modify the limits of liability set forth in the Immunity Act or the basis for liability as established in the Immunity Act. Nothing contained herein shall be construed as a waiver by any Party of any defenses or limits of liability available under the Immunity Act and other applicable law. The Parties maintain all privileges, immunities, and other rights granted by the Immunity Act and all other applicable law.

4. The Participating Entity agrees to abide by the following federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. The Participating Entity further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of the Participating Entity's employees.
5. The Participating Entity may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of FFSL.
6. A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. No waiver of any term of this Agreement is valid unless in writing.
7. The invalidity or unenforceability of any provision, term, or condition of this Agreement shall not affect the validity or enforceability of any other provision, term, or condition of this Agreement, which shall remain in full force and effect.
8. This Agreement constitutes the entire agreement between the Parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

- 9. In the event of any conflict or disagreement between this Agreement and any applicable statute or regulation, the statute or regulation shall control.

UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS

_____	_____	_____
FFSL Area Manager Signature	Name	Date

_____	_____	_____
State Forester/Division Director Signature	Name	Date

PARTICIPATING ENTITY

_____	_____	_____
Chief Executive Signature	Name	Date

APPROVED AS TO FORM

UTAH ATTORNEY GENERAL’S OFFICE

	_____	_____
Connor Arrington (Sep 4, 2025 09:42:23 MDT)	Connor Arrington	09/04/2025
Assistant Attorney General Signature	Name	Date