

**MINUTES**  
**ALTA TOWN COUNCIL MEETING**  
**WORK SESSION and PUBLIC HEARING**  
**Wednesday, December 10, 2025, 3:00 PM**  
Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Roger Bourke  
Councilmember Carolyn Anctil  
Councilmember John Byrne  
Councilmember Elise Morgan (attended virtually)

**STAFF PRESENT:** Chris Cawley, Town Manager  
Mike Morey, Town Marshal  
Jen Clancy, Town Clerk  
Molly Austin, Assistant Town Manager  
Brooke Boone, Deputy Town Clerk  
Craig Heimark, Treasurer

**ALSO PRESENT:** Cameron Platt, Legal Counsel (attended virtually)

**NOT PRESENT:** Councilmember Dan Schilling

**WORK SESSION: 3:00 PM**

**1. Call the work session to order**

00:00:00

Mayor Bourke called the work session of December 10, 2025 to order.

**2. Presentation and discussion on the water and sewer master plans**

00:00:30

Chris Cawley provided background on the Town's work with Hansen, Allen, Luce over the prior 18 months on drinking water and sanitary sewer master planning and capital improvement planning, noting that recommendations related to fire flows and capital projects had been reviewed with the fire department and incorporated into the Town's capital planning and budget discussions. Cawley explained that staff and consultants had recently finalized the work and invited the consultants to present their findings, particularly regarding long-term water source capacity constraints as visitation and system connections increase. Cawley introduced Delmas Johnson and Easton Hopkins, the consultants on the project.

Johnson acknowledged the informal nature of the work session and outlined the purpose of the master plan as providing 20-year guidance to ensure sustainable delivery of adequate drinking water quantity and quality at reasonable cost, consistent with state requirements. Johnson and Hopkins described the methodology used, including review of water sources, storage, distribution, seasonal demand, emergency and fire flow needs, use of system data, and development of hydraulic models. The consultants reviewed the system configuration, pressure zones, and level-of-service assumptions, including equivalent residential connections (ERCs), and explained that Alta's water use per ERC was comparatively low due in part to the lack of permitted irrigation. Discussion addressed current and projected connections limited by contractual water supply, conservation practices, remaining peak-day capacity, and the importance of managing future demand. Hopkins and Johnson presented findings on storage capacity, noting that while equalization storage was sufficient, existing fire flow storage was deficient given the size of commercial buildings, and that approximately 0.5 million gallons of additional storage was recommended to meet fire flow needs and provide discretionary emergency storage. The consultants reviewed potential locations for additional storage, discussed their relative advantages and constraints, and summarized hydraulic modeling results showing that system pressures met state minimum standards under modeled peak conditions.

Hopkins presented hydraulic modeling results showing that most hydrants met required fire flow capacity, with areas achieving over 2,000 gallons per minute, and explained that these results informed recommended capital improvement projects. The proposed projects included three pipeline improvements, one of which, the crosstow pipeline, had been constructed but was not yet operational, and a new storage tank. Cawley and Johnson discussed the benefits of the crosstow pipeline in improving redundancy, resiliency, and fire flow through system looping, and Hopkins described additional west-side pipeline upgrades to increase pipe diameter and complete a loop to address fire flow and capacity constraints. The consultants identified the new storage tank as the final major project and discussed potential siting options, noting that locating it near the existing Alta tank would take advantage of existing infrastructure, while higher-elevation alternatives such as the Grizzly Gulch area could present hydraulic and construction challenges. Cost estimates were presented with the clarification that they were preliminary and subject to significant variability, though they have observed that recent construction costs had begun to stabilize. Hopkins and Johnson then outlined operational recommendations, including upgrades to the SCADA system to allow more frequent and detailed monitoring of pumping rates, tank levels, and system flows, which would improve peak-day analysis and operational decision-making. Discussion followed regarding smart meter implementation, with Jen Clancy reporting approximately 65–70 percent completion and noting that remaining installations were more complex. The conversation turned to coordination opportunities with the Shrontz Estate regarding potential tank sizing and cost sharing.

The consultants then transitioned to the sanitary sewer system analysis, explaining coordination with Salt Lake County Service Area No. 3, review of flow monitoring data, evaluation of inflow and

infiltration, and development of a hydraulic model. Johnson and Hopkins reported that sewer flows generally tracked closely with water usage, indicating limited inflow and infiltration, and that the system had adequate capacity for existing and projected future demand. However, condition assessments based on video inspections identified several pipe segments in poor condition, particularly areas with sagging pipes where solids could accumulate and require ongoing maintenance. While the overall system condition was described as generally good, specific deficient segments were highlighted for future attention, and staff confirmed that the Town maintained an ongoing sewer inspection and cleaning program.

Hopkins concluded the sanitary sewer presentation by summarizing the primary recommended pipeline projects to address capacity and sag issues, including improvements from the Grizzly Gulch area, a segment across the parking lot, and additional localized sag corrections, and presented preliminary cost estimates with significant variability. John Byrne clarified that the identified projects did not include extending sewer service to the remaining homes on septic systems in West Grizzly Gulch, and Cawley noted that a planning-level cost estimate for that extension was included in the appendix but could change as nearby infrastructure expands. Johnson and Hopkins discussed construction methods, explaining that while trenchless techniques may be appropriate in some circumstances, open-cut replacement was generally the most cost-effective approach for the identified sewer projects due to the specific deficiencies each project is meant to address. Hopkins noted that the hydraulic model functioned as a planning tool that could be updated in the future to evaluate system-wide impacts of future changes, and Johnson confirmed that the projects had been prioritized and phased in the report. Cawley advised that some recommendations were based on incomplete condition data, particularly in the Grizzly Gulch area, where pipe age and limited inspection history created uncertainty about the need for replacement. Discussion followed regarding long-term asset management, including the distinction between spot repairs and planning for full system replacement over time. Councilmembers commented on the thoroughness of the work, and Cawley explained that the recommended capital improvements had been incorporated into the Town's 10-year capital projects outlook using planning-level cost estimates, emphasizing that the most significant unresolved issue remained funding for additional water storage. Further discussion addressed potential coordination with future development, sewer extension costs, and infrastructure proximity improvements. Councilmembers and staff discussed funding strategies, including project phasing over a longer horizon to reduce reliance on external financing, risks associated with deferring known deficiencies, and potential use of low-interest State Revolving Fund loans or grants.

### 3. Motion to adjourn

00:52:00

**MOTION:** John Byrne motioned to adjourn the work session, and Carolyn Anctil seconded.

**VOTE:** All were in favor. The work session was unanimously adjourned.

**RESULT: APPROVED**

**ALTA TOWN COUNCIL MEETING: 4:00 PM**

**1. Call the meeting to order**

01:00:00

Mayor Bourke called the December 10, 2025 Alta Town Council meeting to order.

**2. Public Hearing: Accept public comment regarding the adoption of the 2006 Utah Wildland Urban Interface (WUI) code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space**

01:00:30

Del Draper, a cabin owner in Albion Basin, addressed the council regarding wildfire-related legislation and risk assessment, noting that the law included both incentive-based and enforcement-oriented elements. Draper stated that many homeowners had already taken significant steps to reduce fire risk, including implementing recommendations from Unified Fire Authority, removing lower tree branches, improving crawl space protections, and participating in coordinated chipper days to reduce fuel loads following storm damage. Draper cautioned the council to be careful in how any fire risk assessments were developed or applied, expressing concern that insurance companies could rely on such assessments when determining coverage or rates, potentially leading to higher premiums or loss of insurance, as had occurred in other regions and locally. Draper also suggested additional risk-reduction measures the Town could explore, including advocating for the burial of power lines in Albion Basin, citing similar projects completed by the utility provider in nearby canyons, and encouraged the Town to engage the utility provider on prioritization. Draper further asked whether existing snowmaking infrastructure near the subdivision could potentially be adapted to provide fire suppression support. Draper concluded by urging the Town to consider insurance implications and infrastructure-based solutions when implementing fire risk policies.

Margaret Bourke cautioned that the proposed ordinance language in section 9-3-3 did not specify that documentation must be submitted prior to removal and replacement activities and suggested that adding a requirement for documentation to be submitted in advance could be an appropriate clarification.

3. Discussion and possible action to adopt 2025-O-4 adopting the 2006 Utah Wildland Urban Interface (WUI) code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space

01:06:00

Cawley explained that the proposed ordinance changes followed prior Planning Commission and council discussions and were intended to implement the required Wildland Urban Interface (WUI) Code by designating a WUI boundary and adopting the WUI code by reference in Title Nine of Alta's code. Cawley described the text edits after the last council meeting as a targeted adjustment to resolve longstanding conflicts between Alta's tree removal regulations and defensible space requirements, including creating an exemption for trees removed pursuant to WUI requirements and shifting approval authority from the mayor to the building official. John Byrne stated that the exemption addressed concerns about disproportionate burdens on property owners and expressed continued confusion regarding the use of the term "building official," particularly where WUI enforcement involved the fire marshal. Cawley and Byrne discussed how the fire marshal would apply the WUI code and International Fire Code during plan review and would provide input on compliance to the Town's building official, acknowledging the complexity of the overlapping roles. Byrne noted concerns about the broad authority granted under the WUI code and the limited appeal process, while Cawley responded that the process was generally collaborative between fire authorities and the Town as the authority having jurisdiction.

Clancy responded to Margaret Bourke's question from earlier by saying she was satisfied with language in the draft ordinance that said "submitted and approved" and Cameron Platt agreed. Platt also added that the WUI code allowed municipalities to designate the appropriate code official and clarified that the highlighted language only exempted property owners from re-vegetation requirements if documentation was submitted and approved, while both the WUI and vegetation codes otherwise remained applicable.

**MOTION:** John Byrne motioned to approve Ordinance 2025-O-4 as presented. Carolyn Anctil seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Mayor Bourke – yes, Ordinance 2025-O-4 was unanimously approved.

**RESULT: APPROVED**

4. CITIZEN INPUT

01:17:10

Mark Haik addressed the council and referenced prior statements expressing confidence in the Town's use of expert analysis, stating concern that expert opinions had not always been consistently relied upon by elected officials or staff. Haik cited discrepancies in reported municipal water availability figures, noting that Cawley referenced a lower daily capacity than figures previously presented by Kapaloski and Vici during a public hearing before the State Engineer, and suggested that staff request clarification to explain the difference. Haik also referenced Kapaloski's prior role as special water counsel and discussed past correspondence with bond counsel related to representations of water assets when the Town considers financing capital improvements. Haik concluded by suggesting that the council review Kapaloski's correspondence and offered to provide copies of the documents if needed.

Margaret Bourke offered two comments to the council. First, encouraging the Town, both collectively and individually, to submit comments on the recently released Big Cottonwood Canyon environmental assessment, noting that the document stated impacts in Big Cottonwood Canyon would affect Little Cottonwood Canyon and recommended that the Town consider requesting an extension to the comment deadlines due to the holiday timeframe. Second, Margaret Bourke expressed appreciation for current and departing Town staff and elected officials, specifically thanking Craig Heimark for service as Treasurer and John Byrne for service on the Town Council, and acknowledged the contributions of continuing councilmembers. Margaret Bourke stated that the leadership provided during their tenure had improved community understanding of Town challenges, priorities, and potential costs, and concluded by offering thanks and well wishes to those recognized.

Del Draper echoed Margaret Bourke's comments regarding the Big Cottonwood Canyon transportation plan. Draper noted that the proposed solutions for Big Cottonwood traffic appear to be implemented at a fraction of the cost compared to Little Cottonwood. Draper highlighted specific concerns, including the potential for tolling in Big Cottonwood to divert traffic to Little Cottonwood and the planned parking structure in the gravel pit intended to support bus traffic. Draper also observed that Big Cottonwood's plan proceeded via an environmental assessment rather than a full Environmental Impact Statement (EIS) like Little Cottonwood, and expressed concern about the short comment period coinciding with the holidays. Draper urged the Town of Alta to consider submitting comments on the Big Cottonwood plan.

#### **5. FY25 Financial Audit presentation, Ron Stewart**

01:27:00

Clancy introduced Ron Stewart of Gilbert & Stewart, the firm contracted to perform the Town of Alta's financial audit. Stewart provided an overview of the audit process, focusing on three main areas:

1. Financial Statements – They verify that the town’s financial statements are materially accurate and compliant with accounting standards through procedures such as third-party confirmations, invoice testing, and analytical reviews. Stewart confirmed that the town received an unmodified (“clean”) opinion, indicating the statements fairly present the town’s financial position.
2. Internal Controls – The audit evaluates whether internal controls over receipts, disbursements, payroll, and capital assets are properly designed and operating effectively. Stewart reported that the town’s controls are well designed and functioning correctly, with no findings requiring attention.
3. State Compliance – Procedures prescribed by the state were reviewed, including budgetary compliance, fund balances, restricted taxes, government fees, impact fees, and enterprise fund transfers. One minor finding was noted in the capital projects fund, where expenses exceeded the budget due to a timing issue with the purchase of Our Lady of the Snows building. This was clarified by Clancy as a timing mismatch between the fiscal year and the effective contract date.

Council members asked clarifying questions about sampling, materiality, and the timing of financial insights. Stewart explained that materiality determines the threshold for adjustments and that they sampled at least 60 invoices plus additional areas for review. Byrne inquired whether financial information could be shared more frequently than annually to improve decision-making. Steve Rowley noted the practical limitations due to a two-month delay in receiving county tax information but suggested estimates might be prepared in advance. Clancy and the council expressed appreciation to Stewart and his team for their thorough audit work and responsiveness. Stewart also thanked town management, for support during the audit.

6. **Discussion and possible action to approve the FY 2025 Financial Statement and Audit of the Town of Alta, Steve Rowley and Jen Clancy**

01:46:00

Clancy walked the council through page 45 of the audit report, which summarized the general fund update, highlighting major variances between the final budget and actual results. Key points she noted included:

- Revenue variances:
  - About \$267,000 more in sales tax than anticipated.
  - \$8,000 in prior-year property taxes that were higher than expected.
  - Larger-than-expected fourth-quarter transportation sale tax revenues.

- Expenditure variances:
  - Administration: \$86,000 savings due to unused wages and lower-than-expected insurance costs.
  - Police department: \$290,000 savings primarily from delayed hiring of a fifth officer, postponed mental health grant expenses, and some vehicle/gas cost timing differences.

Byrne highlighted that the total expense savings of roughly \$456,000 represented a substantial achievement and praised the staff for careful management, emphasizing that this aligns with constituent expectations for fiscal responsibility.

**MOTION:** Elise Morgan motioned to approve the FY 2025 Financial Statement and Audit. John Byrne seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Mayor Bourke – yes, the FY 2025 Financial Statement and Audit were unanimously approved.

**RESULT: APPROVED**

#### 7. Alta Ski Area, Mike Maughan

01:50:30

Mike Maughan provided an update on ski operations and snow conditions at Alta Ski Area:

- Opening and current conditions: Alta opened Sunday with limited terrain due to low natural snowfall and high winds redistributing the snow. Current base is approximately 27 inches, primarily on man-made snow areas. Only Wildcat, Collins, and Sunnyside lifts are running; Sugarloaf may open briefly for the weekend.
- Snowmaking challenges: Warm temperatures and minimal snow in the forecast for the next 7–10 days are limiting snowmaking opportunities. Snowmaking lines are empty by default and only charged when actively making snow; they can be used in emergencies, but it takes time to charge the system.
- Operational impact: Alta is currently 5% behind last year’s revenue numbers, though the missed early-season weeks are low-volume periods. The busiest weeks are upcoming, which could amplify the impact.
- Infrastructure and summer improvements: Projects completed over the summer, including upgrades to snowmaking pumps and cross-tow improvements, have been beneficial. These

enhancements allowed for more effective snow coverage despite the late start and limited natural snowfall.

- Safety and fire concerns: In response to Del Draper, Maughan noted that while there is a fire hydrant at the snowmaking line, water is not always connected, so relying on it for fire protection is not instantaneous.
- Historical context: This opening is one of the latest in Maughan's 36 years at Alta, with the earliest previous openings in early December and a rare mid-January opening in the early 1980s. Maughan emphasized that without the terrain improvements and snowmaking upgrades, even last Sunday's opening would not have been possible.

Overall, Maughan stressed that Alta is managing as best as possible under challenging weather conditions, with the improvements made over the summer helping mitigate operational risks.

#### **8. Discussion regarding possible trailhead restroom ownership by Town of Alta**

01:56:30

Maughan explained that on November 21, he'd convened a meeting with Big D, Forest Service representatives, and town staff to discuss a trailhead restroom, which Big D has generously offered to donate. The planned facility will include three stalls, one ADA-compliant, heated flush toilets built into the hill for avalanche protection, and minimal parking interference. Construction is planned for next summer, with operation expected by the end of the season. The restroom will be located on the north side of SR 210 near the summer road, between two avalanche paths and above a sewer line, which makes it feasible to install utilities.

Ownership and permitting were key points of discussion. Maughan noted that, due to the location of the toilets the engineers had requested a letter from the facility owner stating that the engineers would be indemnified in the event the restroom were destroyed by an avalanche. Councilmembers and Town staff expressed support for the Town serving as the facility owner and as applicant for the Forest Service Special Use Permit, as the site is on National Forest land outside the ski area boundary. Operations and maintenance were also discussed, including a potential 50/50 cost-sharing arrangement with the ski area. It was noted that Town staff, the ski area, or a third party could handle day-to-day maintenance. A flush toilet was selected over a pit toilet to accommodate higher usage, minimize odor, and take advantage of the existing sewer line.

The Forest Service indicated that the project could proceed under a categorical exclusion, fast-tracking NEPA review, with no wetlands, archaeological, or endangered species concerns anticipated. Councilmembers expressed broad support, noting the value for both summer and winter recreation

users, the low cost to the town, and the advantages of a flush toilet. The council gave head nods to proceed, allowing staff to continue with the design, permitting, and coordination with the Forest Service. The next steps include the town providing the ownership/indemnification letter to engineers, submitting the Special Use Permit application before year-end, and finalizing cost-sharing arrangements for maintenance with the ski area. Council members reacted positively, even joking that learning about the offer from Big D to build the restroom was a highlight of the meeting.

**9. Questions regarding department reports**

02:15:15

None.

**10. Approval of November 12, 2025 Alta Town Council Meeting Minutes, and the December staff and finance reports**

02:16:30

Clancy suggested noting that the reports be approved "as amended" to clarify the record. Byrne recommended reviewing the updated financial report, noting that it was much improved. Clancy apologized for any confusion caused by previous discrepancies, explaining that it took discussions with Rowley to resolve the issues.

**MOTION:** Mayor Bourke motioned to approve the November 12, 2025 Town Council meeting minutes, and the December staff and finance reports as amended. Carolyn Ancil seconded.

**VOTE:** All were in favor. The November 12, 2025 Town Council meeting minutes, and the December staff and finance reports as amended were approved.

**RESULT: APPROVED**

**11. Mayor's report**

02:18:00

Mayor Bourke began by noting that he had not yet finalized plans for the bathroom's opening ceremony but hoped everyone had a good Thanksgiving and appreciated the recent snowfall. He expressed condolences to Snowbird for the passing of Tina Biddle, their long-time ski patrol director. He then discussed ongoing transportation matters in Big Cottonwood Canyon, mentioning that UDOT had issued an Environmental Assessment (EA) and that it would benefit the town to seek a deferred comment date and prepare its own comments. Mayor Bourke also noted that the state legislature is

concerned about growth in property tax rates, which could lead to legislation that impacts both taxpayers and the town as a taxing entity.

Mayor Bourke then transitioned to the monthly astronomy report, explaining phenomena related to the Northern Lights, or Aurora Borealis. He described the sun as a turbulent mass of hydrogen ions undergoing fusion, producing energy through mass conversion ( $E=mc^2$ ). He explained how solar storms, or coronal mass ejections (CMEs), send energetic particles toward Earth, interacting with its magnetic field and producing auroras, primarily near the poles.

Mayor Bourke then outlined upcoming town events, including the swearing-in ceremony for the council and Mayor's seats. Bourke noted that Craig Heimark would be moving from staff to council, leaving a vacancy for town treasurer. Mayor Bourke encouraged suggestions for filling the position and reminded everyone that the next Town Council meeting would be held on January 14, 2026 at 4:00 p.m., noting that the day would have 15 minutes more daylight than the current meeting.

#### **12. Wasatch Front Regional Council grant for planning assistance, Chris Cawley**

02:25:30

Cawley explained that the town has been considering applying for a Wasatch Front Regional Council (WFRC) grant to fund consultants for a general plan update, with the application due the following day. The General Plan, last significantly updated in 2005 with amendments in 2013 and 2016, serves as a guide for the Town's land use planning decisions. The WFRC grants support such updates, as well as small area plans, station area plans, and transportation master plans, but do not fund capital projects or engineering. Chris detailed the funding structure, noting the town would provide a small matching contribution, about 10% of the proposed \$200,000 project budget, paid in a future fiscal year, and emphasized that the consultants' role would include managing public engagement and various technical inputs.

Council members discussed the relationship between the General Plan update and potential land use code updates. Heimark emphasized the importance of aligning visionary planning with financial capacity, advocating for updating the code in parallel to avoid inconsistencies and ensure long-term feasibility. Byrne noted that the General Plan should drive land use changes rather than the reverse. Cawley clarified that some updates to the land use code would be necessary for state compliance, while policy-level changes would follow the General Plan update. The conversation also addressed public involvement, with both Byrne and Heimark advocating for an advisory council of residents, Planning Commission members, and council members to ensure the plan develops organically and maintains local input.

The discussion covered the stability and unique character of Alta, including minimal population changes and a consistent business community, with Snowpine redevelopment as a notable recent exception. Topics of potential redevelopment, residential units, and the commercial core were flagged as important considerations for the updated plan. Cawley highlighted opportunities to integrate transportation projects, including UDOT's improved bus service, and noted water resource capacity as a constraint for future development. Byrne and Cawley emphasized that the update should build on the existing plan, not replace it entirely, preserving the community's voice while incorporating new guidance.

Councilmembers expressed strong support for pursuing the WFRC grant, noting its potential to enable public engagement and align long-range planning with future capital needs. Mayor Bourke highlighted positive feedback from Planning Commission leadership regarding the likelihood of receiving the grant. The meeting concluded with consensus to move forward with the application, recognizing it as a key step in updating the General Plan and fostering community involvement.

### **13. Utah Renewable Communities update, Chris Cawley**

02:56:00

Cawley provided an update on Utah Renewable Communities (URC), formerly known as the Community Renewable Energy Program, noting the Town of Alta has participated since the program's inception. Cawley explained that the Public Service Commission (PSC) could make a decision as early as January, which would trigger a 90-day period during which the town council would need to take final action to participate. There is a public hearing scheduled for December 16, which council members can attend either virtually or in person. The program involves 19 cities and counties that have set a goal of 100% clean electricity by 2030, accounting for roughly 25% of Rocky Mountain Power's (RMP) electric service in Utah. The Town has contributed modestly to program development costs. RMP customers will be able to opt out for free within the first two billing cycles once the program launches. The estimated cost for the average residential customer is expected to be \$3–\$4 per month, with assistance available for low-income ratepayers as required by state law, although there are no low-income electricity customers in Alta.

Cawley emphasized that the program supports clean energy development, environmental benefits, and local job creation. Cawley explained the process, including an RFP for clean energy projects that closed in July with 14 bids, narrowed to six, signaling likely success in developing resources before tax credits expire. Once the PSC issues a decision, the town would need to pass an ordinance formalizing participation. Cawley noted that this is a low-investment way for the town to make a meaningful impact on carbon emissions, particularly since Alta does not have a formal climate action or sustainability plan.

Councilmembers discussed potential additional initiatives, such as solar installations and energy-efficient upgrades in the community. Carolyn Anctil mentioned opportunities like low-flow toilets as a practical example of energy and water efficiency. Mayor Bourke and Cawley acknowledged that the program is largely turnkey, and Cawley noted that while the town's current General Plan does not explicitly address climate change or wildfire, these issues should be considered in future planning efforts.

#### 14. New business

03:08:00

Heimark asked about whether there was an action item regarding the Big Cottonwood Canyon Environmental Assessment (EIS) comment period. Mayor Bourke clarified that requesting an extension of the comment period is non-controversial and could be done on his own authority. Byrne and others discussed whether the comment should be personal or official, with the consensus that the first step would be a letter requesting the extension, while more substantive comments could be reviewed by the council beforehand. Cawley noted that the bus program in Big Cottonwood Canyon is still in the planning phase and will not be implemented until a similar program in Little Cottonwood Canyon is ready for implementation, emphasizing that proper planning could provide public benefits beyond transportation. Elise Morgan expressed some uncertainty about whether the town should submit a positive or negative comment and noted the extension request might not be granted, though multiple towns requesting it could increase the chances.

Mayor Bourke then acknowledged that this meeting was John Byrne's final meeting as a council member, praising his contributions and expertise, especially on financial matters. Byrne thanked the council and expressed hope to serve again in the future. The meeting concluded with a motion to adjourn, which was approved unanimously.

#### 15. Motion to adjourn

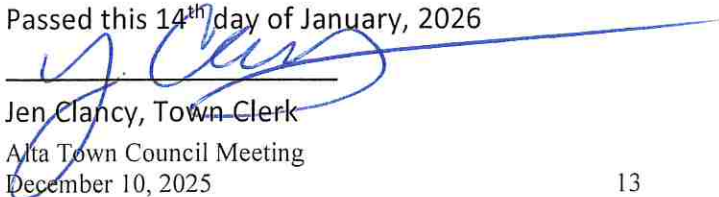
03:13:00

**MOTION:** John Byrne motioned to adjourn, and Carolyn Anctil seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 14<sup>th</sup> day of January, 2026

  
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Jen Clancy, Town Clerk  
Alta Town Council Meeting  
December 10, 2025