

MINUTES
ALTA TOWN COUNCIL - SPECIAL MEETING

April 2, 2025, 4:00 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke (virtual)
Councilmember John Byrne (virtual)
Councilmember Elise Morgan (virtual)
Councilmember Dan Schilling (virtual)

STAFF PRESENT: Chris Cawley, Town Manager
Jen Clancy, Town Clerk
Molly Austin, Assistant Town Manager

ALSO PRESENT: Cameron Platt, Legal Counsel (virtual)

NOT PRESENT: Councilmember Carolyn Ancil

1. CALL THE MEETING TO ORDER

Mayor Bourke called the Special Town Council Meeting of April 2, 2025 to order.

2. DISCUSSION AND POSSIBLE ACTION TO AWARD A BID FOR THE 2025 CROSSTOW WATERLINE COMPLETION PROJECT. TOWN STAFF RECOMMEND AWARDED THE BID FOR THE CROSSTOW WATERLINE COMPLETION PROJECT TO NEWMAN CONSTRUCTION IN THE AMOUNT OF \$365,000. THE WORK INCLUDES PROCURING MATERIALS FOR A NEW WATERLINE AND A PORTION OF THE INSTALLATION OF THE WATERLINE

Chris Cawley provided an overview of the bidding process, explaining that a request for sealed bids had been issued following a budget amendment passed the previous month. Cawley reported that two bids were received before the deadline, with both coming in at approximately \$365,000.

Cawley detailed the differences between the two bids. Newman Construction submitted a fully responsive bid, meeting all requirements, while Tempest Construction only submitted a bid schedule without providing required documentation such as proof of insurance or information on their surety company. Given these factors, staff recommended awarding the contract to Newman Construction, which had prior experience working on the town's water system and was well-established in the region.

Councilmember Byrne expressed support for the staff's approach in selecting the lowest responsible bidder rather than basing the decision purely on cost. Byrne and other members endorsed the selection of Newman Construction and appreciated the thoroughness of the staff report.

MOTION: Mayor Bourke motioned to award the bid to Newman Construction as recommended by staff. John Byrne seconded.

ROLL CALL VOTE: Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes.

RESULT: APPROVED

3. **MOTION TO ADJOURN**

MOTION: Mayor Bourke motioned to adjourn, and Dan Schilling seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 9th day of April, 2025


Jen Clancy, Town Clerk