MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
DAN SCHILLING
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
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TTY 711

Alta Town Council Meeting Packet
March 12, 2025

Document Tips: The sections below are each hyperlinked to help you navigate straight to a section of interest. Page numbers refer to the header numbers on the top right of the page in blue.

Agenda

Staff Reports

Financial Materials

Draft Minutes

Additional Meeting Materials

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AGENDA
ALTA TOWN COUNCIL MEETING
March 12, 2025 - 4:00 PM
ALTA COMMUNITY CENTER
ALTA, UTAH

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: https://townofalta.utah.gov/

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item. Written public input can be submitted here: https://townofalta.utah.gov/public-comment-form/

To make a public comment virtually we recommend you notify Brooke Boone via email (brooke@townofalta.com) in advance of the meeting.

	Public Hearing			
1	Call the public hearing to order			4:00
2	Accept public comment regarding proposed FY 2025 Budget Amendments and Capital Projects Plan Amendments	4:00	-	4:05
3	Motion to Adjourn			4:05
	Meeting Agenda			
1	Call the meeting to order	4:05	-	4:10
2	Citizen Input	4:10	-	4:15
3	Alta Ski Area Update, Mike Maughan	4:15	-	4:20
4	Alta Ski Area Summer Projects Update Presentation, Mike Maughan	4:20	-	4:35
5	Questions regarding Departmental Reports	4:35	-	4:40
6	Approval of: February 12, 2025 Town Council Meeting Minutes, February 14,2025 Emergency Town Council Meeting Minutes, March 4, 2025 Special Town Council Meeting Minutes, and February Staff and Finance Reports	4:40	-	4:45
7	Mayor's Report	4:45	-	4:50
8	Discussion and possible action to adopt the Municipal Wastewater (Sewer) Planning Program for 2024	4:50	-	4:55
9	Discussion and possible action to adopt Resolution 2025-R-2 repealing and replacing dog license numbers	4:55	-	5:05
10	Impact Fee Update	5:05	-	5:15

11	Discussion and possible action to adopt Resolution 2025-R-4 to amend the FY 2025 Budgets	5:15	-	5:20
12	Discussion and possible action to adopt Resolution 2025-R-5 to amend the Capital Projects Plan	5:20	-	5:25
13	New Business	5:25	-	5:30
14	Discussion and possible action to commence a closed meeting to discuss a matter authorized by Utah Code section 52-4-205(1)	5:30	-	5:45
15	Motion to Adjourn	5:45	-	

Notice Provisions:

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA COMMUNITY CENTER, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager
Re: March 2025 Department Report
Date: March 5, 2025
Attachments:

MWPP

The Town of Alta is required to submit a Municipal Wastewater Planning Program report or MWPP to the State Division of Environmental Quality annually. The council is required to adopt the report in a public meeting. The report is included in the council packet; we apologize for the format of the report, it is generated by a Google form and we dont have many options to manipulate the output. The report is mostly an inventory of system features, a description of the financial details of the system, and information about future planning and budgeting. The capital improvement planning and master planning we are doing right now could cause us to change some of the inputs to next year's MWPP.

Projects

<u>Water and Sewer Master Plan and Cross Tow Waterline Project Summer 2025</u>

Hansen, Allen, and Luce (HAL) recently indicated to staff it would provide a draft master plan document to the Town by around March 21. The plan will include the following items among other content:

- The capital improvement plan will still primarily be focused on projects intended to improve fire flows and system redundancy, rather than projects to replace existing infrastructure
- A recommendation for the Town to begin water distribution system replacement soon, and a complete piping replacement line item with an estimated unit cost, as well as recommendations for how to plan for replacement of existing sewer infrastructure
- A discussion of advantages and disadvantages of various storage tank location alternatives, including an additional tank near the existing TOA storage tank, and locations in the Grizzly Gulch area such as those proposed by the Shrontz Estate

<u>Facilities Master Plan</u>

FFKR is working on space planning alternatives for the town to review, and pre-design checklist recommendations. FFKR also still needs to provide an historic structure report for the Tom Moore Toilet. Obviously, the structure is completely buried in snow as of March, so we will not be able to complete that work until springtime. Staff will attempt to get cost estimates for a project to stabilize the structure for the council to consider in the FY 26 budget in the meantime.

<u>FY 26 Project Ideas</u>

Staff is developing preliminary cost estimates for a variety of projects for consideration in next year's budget:

- Facilities as-built survey, geotechnical analysis, and avalanche studies
- Tom Moore stabilization
- Trailhead restroom site plan
- Electrical upgrades to Town buildings per FFKR Facility Condition Assessment (lighting, surge protection, GFCI outlets, etc.)
- Roof safety improvements and engineered community center snow fence per FFKR Facility Condition Assessment
- Project to create interview room for AMO in Town of Alta Community Center building (library)
- Project to add partition to existing room at Alta Central for 5th cop quarters
- Small GIS project to improve database, develop interactive, public-facing maps, etc.
- Planning and zoning technical services: funding to support staff in a land use ordinance update

Alta Planning Commission, Shrontz Estate Proposal

The Alta Planning Commission met on February 26th. The primary agenda item was another presentation by the Shrontz Estate on their proposal to amend the zoning on their land to Alta zoning district FM-20 and build a condominium project, while applying a conservation easement to the 20 acres above the Albion Basin Summer Road. Estate representatives included a civil engineer who discussed the Estate's plans to ascertain the culinary water source demand and whether the proposed building will use less than 8000 gallons per day, which was allocated by the 2014 settlement agreements between the Estate, Salt Lake City Public Utilities, and the Town of Alta.

The Estate and the commission also discussed the process. The estate recently submitted a petition to rezone the property to the Town of Alta. The Estate acknowledges that for the proposed multifamily building they still need to confirm culinary water demand and access to the site which is across US Forest Service land. The planning commission asked the estate to present their proposal in an open house meeting where the community can provide feedback to the Town on the proposal as an alternative to the 10-lot subdivision which is permitted pursuant to the 2014 settlement. That meeting is scheduled for March 25 from 4:30 to 6:30 at Our Lady of the Snows. The next planning commission meeting will be a special meeting held around the second week of April.

Staff will keep the council updated on any further developments on the Shrontz Estate's proposal including plans for the open house and a special meeting.

2025 Legislative Session Updates

Staff is monitoring the ongoing legislative session by attending Utah League of Cities and Towns Legislative Policy Committee meetings and coordinating with the Town's lobbyist. Below is a list of resources related to the session and ULCT, and some bills we are monitoring. This is by no means an exhaustive list of bills that would affect the Town. Like many Utah municipalities, the Town retains a lobbyist for the purpose of general surveillance and to facilitate more effective proactive or reactive intervention as necessary.

ULCT Website

State Legislature Website

HB 48 - This bill modifies Wildland Urban Interface (WUI) provisions in state code, requiring WUI jurisdictions to adopt the WUI code and establishing requirements for high-risk properties, insurers, and counties. Alta will be affected by this bill. HB 48 passed the house and senate and is back in the House for a concurrence vote on senate changes before it will likely go to the governor for signature.

HB 90 - Would have required cities to allow 6000 sq' minimum lot sizes in residential zones and permit detached single-family dwellings on those lots. The bill is assumed to be dead.

HB 196, the traction control bill, passed the Senate and is on its way to the governor.

HB 256, the short-term rentals bill, was amended to say that a municipality may adopt an ordinance requiring an STR to have a business license and may ask an STR website to remove a listing if it is violating zoning or business license requirements. The website, however, is not legally obligated to do so.

HB 291 - Allows popular recall of mayors. The bill is apparently dead.

HB 456, the TRT bill was amended to allow Salt Lake County to charge a TRT of 4.5%; all other counties are allowed to charge 4.25%. This will raise TRT in Alta but the Town of Alta will not receive any of that new revenue.

A big new bill, SB 337, Land Use and Development Amendments, lived a brief and mercurial life during which time it proposed to create the Beehive Development Authority, a special State authority to permit development projects that essentially superseded various local controls. The bill was introduced on about February 26, and as of March 5, it is reported to be dead.

Building Department Services Procurement

The Town hired and is onboard with West Coast Code Consultants or WC3 as our new building department services provider. WC3's proposal to the town scored the highest because it most clearly identified who was assigned to the Town and what process our engagement would follow. The Town will continue to work with Forsgren Associates as the town engineer.

Town Shuttle Programs

The Town Shuttle program is in full swing. We have been receiving monthly ridership reports from Alta Shuttle that demonstrate usage of the shuttle program is holding steady compared to last year. The month of January alone saw over 12,000 passengers!

So far, we have received $79,902 of a total of $138,600 pledged contributions, with $58,698 still outstanding. The bulk of the outstanding funds in the UTA contribution and we are told a check is in the mail.

Emergency Management – Hazard Mitigation Plan

Reminder: the Town of Alta is working alongside Salt Lake County Emergency Management and every local jurisdiction in the county to update the Salt Lake County Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that these plans be updated every 5 years, and the county last updated its plan in 2019. FEMA requires county plans to include an annex providing specific hazard analysis and mitigation actions for every jurisdiction within each county.

The Town received the draft jurisdictional annex for Alta at the end of February. Molly reviewed the draft and worked with partners at SLCo EM and IEM to fill in blanks. The draft is currently being finalized. The council should expect an agenda item in April or May to formally adopt the Hazard Mitigation Plan.

New Email Addresses

All active TOA email addresses have been officially switched to the utah.gov domain. Please contact Molly with any questions regarding this transition.

Alta Town Council

Staff Report:
March 14, 2025

To: Town Council
From: Jen Clancy, Town Clerk & Brooke, Deputy Town Clerk
Date Written: March 5, 2024

Town Clerk – Jen

- Preparation for the March budget amendment – please note that we are required to post a proposed budget 10 days in advance of the public hearing. We are providing an updated budget amendment with the meeting materials. Any line item that we proposed amending was initially highlighted in yellow, the amounts highlighted in green are new amendments for consideration.
  - Research on impact fees and working with Cawley regarding the water fund and projects
- Preparations for the FY26 Budget process including updating the wage study framework
- Responded to a few GRAMA requests
- Special meetings
- Provided notary services
- Updating my process and learning new reporting requirements with URS due to officers in Public Safety System
- We are live with Xpress BillPay!!! Brooke has been working with our customers to help them sign up for autopay. We have ~25% of customers signed up already! Great job Brooke!

Deputy Town Clerk – Brooke

- Annual Dog License Applications – We have received word back from all license holders and prepared a recommendation in Resolution 2025-R-2 for the councils consideration.
- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 2/14/2025-3/6/2025
  - Stacey Mahan (11 days) 2/7/2025
  - David Schuss (4 days) 2/14/2025
  - David Sheila (4 days) 2/14/2025
  - Herrman Arthur (3 days) 2/15/2025
  - Steve Mason (10 days) 2/21/2025
  - John Geer (11 days) 2/27/2025
  - Ingrid Orielly (2 days) 3/3/2025
  - Keri Desoto (5 days) 3/5/2025

Alta Justice Court – Brooke

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
  - The next court date will be March 20, 2025
- Continued training for Court Clerk Certification

Department Incident Activity Report

Date Reported: **02/01/2025 - 02/28/2025** | Show Subclasses: **True**

ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	1	0	1	0	0	0	0	0.0
Assist Other Agency	1	0	1	0	0	0	0	0.0
ALCOHOL	3	0	3	0	0	0	0	0.0
ENFORCEMENT	3	0	3	0	0	0	0	0.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Other Animal Calls	1	0	1	0	0	0	0	0.0
AVALANCHE	10	0	10	0	0	0	0	0.0
CONTROL	6	0	6	0	0	0	0	0.0
DEATH	1	0	1	0	0	0	0	0.0
INJURY	1	0	1	0	0	0	0	0.0
WBR CALLOUT	2	0	2	0	0	0	0	0.0
CIVIL PROBLEM	3	0	3	0	0	0	0	0.0
Civil Dispute	1	0	1	0	0	0	0	0.0
Civil Problem	2	0	2	0	0	0	0	0.0
INTERLODGE	5	0	5	0	0	0	0	0.0
HELLGATE-SUPERIOR CLOSURE	3	0	3	0	0	0	0	0.0
TOA CLOSURE	2	0	2	0	0	0	0	0.0
MEDICAL	4	0	4	0	0	0	0	0.0
EMERGENCY	4	0	4	0	0	0	0	0.0
MOTORIST	29	0	29	0	0	0	0	0.0
ASSIST	29	0	29	0	0	0	0	0.0
NORTH SIDE	1	0	1	0	0	0	0	0.0
PLOWING	1	0	1	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	1	0	1	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
PUBLIC PEACE	3	0	3	0	0	0	0	0.0
Disorderly Conduct	1	0	1	0	0	0	0	0.0
STANDBY	2	0	2	0	0	0	0	0.0
ROAD CLOSURE	6	0	6	0	0	0	0	0.0
HELLGATE-SUPERIOR	3	0	3	0	0	0	0	0.0
SR-210	3	0	3	0	0	0	0	0.0
SKIING	1	0	1	0	0	0	0	0.0
CLOSED AREA	1	0	1	0	0	0	0	0.0
THEFT	5	0	5	0	2	0	2	40.0
Larceny, From Yard/Land	5	0	5	0	2	0	2	40.0
TRAFFIC	16	0	16	7	0	0	7	43.8
VIOLATION	16	0	16	7	0	0	7	43.8

TRAFFIC ACCIDENT	5	0	5	0	0	0	0	0.0
Traffic Accident, Injury	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	4	0	4	0	0	0	0	0.0
TRAFFIC PROBLEM	1	0	1	0	0	0	0	0.0
Traffic Control	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Electrical Problem	1	0	1	0	0	0	0	0.0
VEHICLE	7	0	7	0	0	0	0	0.0
IMPOUND	7	0	7	0	0	0	0	0.0
WATERSHED OFFENSE	3	0	3	0	0	0	0	0.0
ANIMALS	3	0	3	0	0	0	0	0.0
Event Totals	107	0	107	7	2	0	9	8.4

TOWN MARSHAL
Mike Morey

ALTA MARSHAL'S OFFICE
PO Box 8016
Alta, UT 84092

801-363-5105
801-742-3522

March 4, 2025

To: Chris Cawley, Alta Town Manager

Re: AMO Activity Report

Not included in the monthly statistical report, is a crimes against persons case currently being investigated by the Marshal's Office.

Because this is still an active investigation, no details are being released. The investigation has involved every full-time member of the Alta Marshal's Office (AMO) and has been highly labor intensive. The Marshal's Office has enlisted the help of another law enforcement agency to assist with Digital Forensics.

Post-Covid, the AMO has seen increases in crimes committed against persons that require specialized investigations and services. This trend along with the challenges of the current case underscore the need for the AMO to pivot in our capabilities, training, facilities and other tools to credibly respond to the needs of our community.

Mike Morey
Town Marshal

UNIFIED FIRE AUTHORITY

UFA Report March 2025

Legislative update: UFA is still monitoring several bills closely and several have already passed. A few to note:

HB 267: This bill prohibits a public employer from recognizing a labor organization as a bargaining agent for public employees and prohibits collective bargaining contracts. This bill also prohibits the use of public property (computers, equipment, physical space, etc.) to assist or promote any union activity. 'Union Activity' does not include advocating for a public employee in a specific employment dispute. This bill passed the legislature and has been signed by the Governor.

HB 65: This bill expands the list of presumptive cancers to 15 and indicates that there is a rebuttable presumption that these cancers were contracted within the course of employment as a firefighter (with direct exposure to carcinogens). The bill also requires firefighters to participate in cancer screenings every 5 years, 49 years old and younger, and every 3 years after age 50. The state will pay for the screenings for the first 3 years, and then starting in 2029, each respective employing agency will cover the cost of the screenings and other associated health care benefits. Rocky Mountain Center for Occupational and Environmental Health will conduct screenings and collect data to better understand the cancer-related impacts of being in the firefighting service. This bill is yet to be voted on by the Senate.

SB 215: This is one of the many bills that seek to address the recent legislative audit of EMS services statewide. This bill would greatly alter how 911 and interfacility ambulances are controlled statewide. It would shift the control to local governments to determine who provides transport services within their jurisdiction. BEMS would still license and discipline providers. This bill has passed the senate and will be heard in a house committee in short order.

Fire School: Local 1696 in partnership with UFA will be hosting Fire School 101 for our elected and other city officials on March 21, 2025, 6:30 a.m. to 4:30 p.m. at the Magna UFA Training Center. The day's activities will offer a broad overview of how UFA operates and will give attendees an up-close experience with some of the operations firefighters perform every day. Each attendee is assigned a host who will ensure a personalized educational experience. If interested, please contact your Liaison.

Recruit Camp 59: 35 recruits are four weeks into their 16-week training camp. The group is progressing nicely, and we have seen improvements in the areas of firefighting, group camaraderie, and overall fitness. The highlights of the past month have been focused on apparatus familiarization, hose evolutions, ladders, introduction to flashover and fire behavior, and some live-fire training scenarios. Throughout the remainder of camp, they will continue to drill down into each aspect of the job, honing the skills and tasks of the job for accuracy, timeliness, and proficiency.

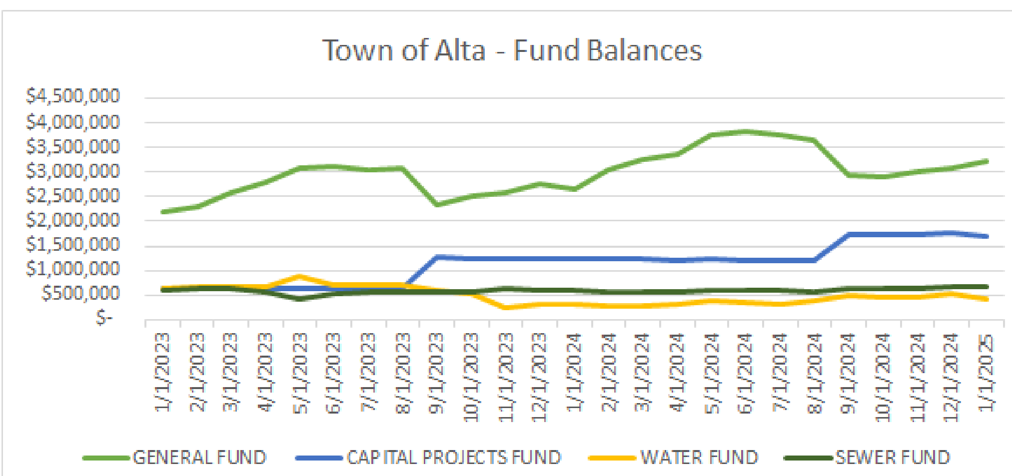
CPR Training: UFA will host a monthly CPR Class for anyone who wants an American heart association BLS Certification. For more information, please use this link: https://unifiedfire.org/classes/cpr-class/.

Budget Update: UFA Divisions have submitted their new budget requests to the Chief and conducted a 10% stress test. Divisions will be meeting with the Chief and Finance Division in March to finalize their proposals. In February, UFA staff met with the Benefits and Compensation Committee to discuss initial health insurance and wage data, leading towards a presentation to the Board Finance Committee in April. Final Budget approval is scheduled for June 17.

Promotions: Heidi Weimokly (ASL part-time employee) was promoted from firefighter to engineer. She has been with UFA for five years.

Town of Alta
Bank Account Balance Summary

Account Info		12/31/2024	1/31/2025	2/28/2025
GENERAL FUND				
01-11610	PTIF - General Fund	$ 2,728,883	$ 2,800,115	$ 2,904,315
10-12640	PTIF - B&C Road Funds (restricted)	$ 72,126	$ 75,383	$ 75,645
10-12690	PTIF - Impact Fee (restricted)	$ 23,481	$ 23,571	$ 23,653
10-12700	PTIF - Beer Fund (restricted)	$ 31,861	$ 31,984	$ 32,095
10-12710	PTIF - Post-Employment (restricted)	$ 113,253	$ 113,690	$ 114,085
01-11110	KeyBank	$ 110,519	$ 173,745	$ 161,147
01-11215	Keybank PO	$ 1,235	$ 188	$ 890
	Total Fund Balance	**$ 3,081,358**	**$ 3,218,676**	**$ 3,311,829**
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	$ 1,763,143	$ 1,687,904	$ 1,691,470
	Total Fund Balance	**$ 1,763,143**	**$ 1,687,904**	**$ 1,691,470**
WATER FUND				
51-11140	PTIF (restricted)	$ 513,580	$ 433,505	$ 494,903
	Total Fund Balance	**$ 513,580**	**$ 433,505**	**$ 494,903**
SEWER FUND				
52-11130	PTIF (restricted)	$ 665,070	$ 663,919	$ 662,782
	Total Fund Balance	**$ 665,070**	**$ 663,919**	**$ 662,782**



TOWN OF ALTA
COMBINED CASH INVESTMENT
FEBRUARY 28, 2025

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	288,237.43
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,042.47
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,904,314.81
01-11710	CASH CLEARING -AR	(100.00)
	TOTAL COMBINED CASH	3,193,810.52
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,193,810.52)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,122,507.57
45	ALLOCATION TO CAPITAL PROJECT FUND	(885.16)
51	ALLOCATION TO WATER FUND	38,033.70
52	ALLOCATION TO SEWER FUND	34,154.41
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,193,810.52
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,193,810.52)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2025

GENERAL FUND

	ASSETS			
10-10100	CASH - COMBINED FUND		3,122,507.57	
10-12640	CASH IN PTIF - C ROAD FUND		78,312.30	
10-12690	IMPACT FEE FUND PTIF		23,653.01	
10-12700	BEER TAX FUNDS PTIF		32,094.59	
10-12710	POST EMPLOYMENT BENEFIT PTIF		114,085.07	
10-13110	ACCOUNTS RECEIVABLE		313.60	
10-13200	DUE FROM OTHER GOVERNMENTS		91,178.45	
10-13510	TAXES RECEIVABLE - CURRENT		3,475.13	
10-13700	PROP TAX RECEIVABLE - CURRENT		405,963.00	
10-14210	DUE FROM OTHER FUNDS		296,970.00	
	TOTAL ASSETS			4,168,552.72
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-21310	ACCOUNTS PAYABLE		72,497.56	
10-21500	WAGES PAYABLE		16,177.77	
10-22200	RETIREMENT PAYABLE		8,839.77	
10-22210	FICA PAYABLE		1,823.92	
10-22220	FEDERAL WITHHOLDING PAYABLE		2,464.17	
10-22230	STATE WITHHOLDING PAYABLE		1,002.18	
10-22500	HEALTH & DENTAL INS PAYABLE		115.27	
10-22550	DEPENDANT CARE WITHHOLDING		(384.62)	
10-22555	FLEX/CAFETERIA WITHHOLDING		142.37	
10-22560	DEPENDENT DAY CARE		384.62	
10-22600	REVEGETATION DEPOSITS		21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX		405,950.77	
10-22725	EMPLOYEE 401K WITHHOLDING		2,046.81	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		225.27	
10-22770	URS EMP MANDATORY CONTRIBUTION		53.76	
	TOTAL LIABILITIES			533,099.62
	FUND EQUITY			
10-27515	NONSPENDABLE		14,371.00	
10-27550	C-ROAD FUND RESERVE		10,154.12	
10-27570	RESERVE-POST EMPLOYMENT		30,000.00	
10-27640	ASSIGNED FUND BALANCE		37,948.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	3,413,205.14		
	REVENUE OVER EXPENDITURES - YTD	129,774.84		
	BALANCE - CURRENT DATE		3,542,979.98	
	TOTAL FUND EQUITY			3,635,453.10
	TOTAL LIABILITIES AND EQUITY			4,168,552.72

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2025

CAPITAL PROJECT FUND

	ASSETS			
45-10100	CASH - COMBINED FUND		(885.16)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,691,469.91	
	TOTAL ASSETS			1,690,584.75
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,710,589.93		
	REVENUE OVER EXPENDITURES - YTD	(20,005.18)		
	BALANCE - CURRENT DATE		1,690,584.75	
	TOTAL FUND EQUITY			1,690,584.75
	TOTAL LIABILITIES AND EQUITY			1,690,584.75

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2025

WATER FUND

	ASSETS			
51-10100	CASH - COMBINED FUND		38,033.70	
51-11140	PTIF CAPITAL ACQUISTION-WATER		494,902.73	
51-13110	ACCOUNTS RECEIVABLE		113,616.01	
51-16310	WATER DISTRIBUTION SYSTEM		2,496,283.74	
51-16320	CONSTRUCTION IN PROCESS		25,269.07	
51-16510	MACHINERY AND EQUIPMENT		24,897.82	
51-17500	ACCUMULATED DEPRECIATION		(1,324,105.87)	
	TOTAL ASSETS			1,868,897.20
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-21310	ACCOUNTS PAYABLE		2,845.29	
51-22620	DUE TO OTHER FUNDS - LONGTERM		296,970.00	
	TOTAL LIABILITIES			299,815.29
	FUND EQUITY			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	292,560.79		
	REVENUE OVER EXPENDITURES - YTD	208,024.12		
	BALANCE - CURRENT DATE		500,584.91	
	TOTAL FUND EQUITY			1,569,081.91
	TOTAL LIABILITIES AND EQUITY			1,868,897.20

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2025

SEWER FUND

	ASSETS			
52-10100	CASH - COMBINED FUND		34,154.41	
52-11130	PTIF CASH RESTRICTED		662,781.96	
52-13110	ACCOUNTS RECEIVABLE		69,489.91	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION		(699,350.86)	
	TOTAL ASSETS			915,293.35
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-21310	ACCOUNTS PAYABLE		(154.00)	
	TOTAL LIABILITIES			(154.00)
	FUND EQUITY			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	495,702.51		
	REVENUE OVER EXPENDITURES - YTD	129,291.84		
	BALANCE - CURRENT DATE		624,994.35	
	TOTAL FUND EQUITY			915,447.35
	TOTAL LIABILITIES AND EQUITY			915,293.35

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer					
REVENUE					
Property Tax		363,401	431,723	358,669	405,165
Sales Tax		492,020	2,066,084	793,586	1,890,000
Other Taxes: Municipal Energy, Tele		35,821	105,400	48,747	93,297
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		256,096	363,232	289,753	341,150
Sewer		140,946	213,000	204,059	240,977
Water		248,133	364,066	299,316	378,898
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		53,147	111,342	52,671	110,047
Misc Revenue		125,779	249,530	158,877	249,150
	Total Revenue	**1,715,344**	**3,904,377**	**2,205,679**	**3,708,684**
EXPENSES					
Alta Justice Court, Code Enforcement		8,455	34,275	16,847	47,205
Economic Development		0	0	0	400
Government Administration				402,045	696,186
Financial Preparation		7,005	110,335	8,078	15,500
General Operations		0	240,836	0	0
Town Services & Programs		15,003	157,911	23,307	43,269
Land Use Planning, Building Inspections, Zoning		39,900	199,255	105,935	165,900
Post Office		23,087	44,327	28,873	42,680
Public Safety				0	0
Employees: Salaries and Benefits		536,381	1,253,030	691,951	1,266,370
Equipment: Resources to Complete Work		75,465	213,400	88,047	254,403
Recycling		13,552	28,800	14,272	31,500
Sewer		68,972	221,492	65,459	233,070
Town Council: Salaries, Training, Admin		15,503	80,256	13,256	26,450
Transportation		76,280	279,164	129,173	313,850
Water		66,310	261,726	60,566	308,985
Misc. Expenses		-473	1,200	0	1,200
	Total Expenses (w/o CapEx Projects)	**945,441**	**3,126,008**	**1,647,807**	**3,446,968**
Capital Improvement Projects		563,373	853,585	0	0
	Total Expenses	**1,508,814**	**3,979,593**	**1,647,807**	**3,446,968**
COMBINED BUDGET SUMMARY					
Net Difference		**769,903**	**778,369**	**557,871**	**261,716**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**(109,520)**	**0**	**447,086**	**0**

TOWN OF ALTA | Year to Date | FY 2025 Budgets

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	363,396	431,276	351,565	400,165
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	5	447	43	5,000
10-31-300	SALES AND USE TAXES	492,020	2,066,084	505,327	1,890,000
10-31-310	4th .25 TAX	13,673	51,884	12,527	45,197
10-31-400	ENERGY SALES AND USE TAX	32,329	100,000	43,634	87,329
10-31-410	TELEPHONE USE TAX	3,492	5,400	4,116	5,968
Total TAXES:		904,915	2,655,091	917,212	2,433,659
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	19,496	19,409	19,664	21,000
10-32-150	LIQUOR LICENSES	5,325	5,550	6,575	6,350
10-32-210	BUILDING PERMITS	9,478	60,000	9,196	80,000
10-32-220	PARKING PERMITS	0	14,375	0	14,000
10-32-250	ANIMAL LICENSES	11,680	12,635	11,390	14,000
Total LICENSES AND PERMITS:		45,979	111,969	46,825	135,350
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	0	0
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	0	5,700	0	0
10-33-450	FEDERAL GRANTS	0	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	10,175	15,354	10,639	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,554	5,554	6,938	5,000
10-33-600	SISK	3,000	3,000	0	3,000
10-33-650	POST OFFICE	12,746	21,850	14,567	21,850
10-33-700	UDOT	8,000	8,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		39,474	59,458	40,144	52,850
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	2,000	0	2,000
10-34-430	PLAN CHECK FEES	5,954	36,358	22,866	52,000
10-34-550	PLANNING COMM REVIEW FEES	300	300	0	300
10-34-760	FACILITY CENTER USE FEES	450	450	0	500
10-34-810	IMPACT FEES	0	0	0	2,000
Total CHARGES FOR SERVICES:		6,704	39,108	22,866	56,800

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
FINES AND FORFEITURES					
10-35-100	COURT FINES	6,234	13,896	9,960	10,000
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	5,000
	Total FINES AND FORFEITURES:	6,234	13,896	9,960	15,000
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	82,811	145,000	94,276	100,000
10-36-300	OTHER FINANCING SOURCES	0	0	0	61,400
10-36-400	SALE OF FIXED ASSETS	7,218	34,418	0	0
10-36-620	MISCELLANEOUS	1,577	3,384	2,443	37,500
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	8,000	0	8,000
10-36-800	DONATIONS	0	0	150	0
10-36-810	METERING	0	0	0	12,000
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	197,179	198,259	75,022	134,000
10-36-900	SUNDRY REVENUES	1,530	1,570	918	2,000
10-36-910	SALES TAX	649	658	0	250
	Total MISCELLANEOUS REVENUE:	290,964	391,289	172,809	355,150
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	0
10-39-250	USE OF RESERVED FUNDS	0	8,250	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
	Total TRANSFERS INTO GENERAL FUND:	0	8,250	0	0
	GENERAL FUND Revenue Total:	**1,294,271**	**3,270,811**	**1,209,816**	**3,048,809**
	GENERAL FUND Transfer IN Total:	**0**	**8,250**	**0**	**0**
	CASH AVAILABLE FOR GENERAL FUND	**1,294,271**	**3,279,061**	**1,209,816**	**3,048,809**

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	10,500	18,000	10,500	18,000
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	0	100
10-41-131	EMPLOYER TAXES	835	1,435	833	1,500
10-41-230	TRAVEL	0	750	0	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	615	2,000	305	4,000
10-41-620	MISCELLANEOUS	20	250	0	350
Total LEGISLATIVE:		11,970	22,535	11,638	24,950
COURT					
10-42-110	SALARIES AND WAGES	5,347	17,000	5,347	18,423
10-42-130	EMPLOYEE BENEFITS	0	125	180	133
10-42-131	EMPLOYER TAXES	425	1,400	424	1,409
10-42-133	URS CONTRIBUTIONS			5,682	10,000
10-42-230	TRAVEL	114	500	125	750
10-42-240	OFFICE SUPPLIES AND EXPENSE	21	500	20	500
10-42-280	TELEPHONE	0	0	0	240
10-42-310	PROFESSIONAL & TECHNICAL	0	100	0	500
10-42-330	EDUCATION & TRAINING	250	250	250	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	0	2,500
10-42-481	VICTIM REPARATION SURCHARGE	2,160	11,000	3,662	6,000
10-42-620	MISCELLANEOUS SERVICES	138	1,000	174	750
Total COURT:		8,455	34,275	15,865	42,705
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	136,317	260,000	204,892	337,433
10-43-111	PERFORMANCE BONUS	2,100	4,556	2,800	4,600
10-43-130	EMPLOYEE BENEFITS	1,121	2,000	1,164	2,120
10-43-131	EMPLOYER TAXES	11,269	22,198	14,742	26,874
10-43-132	INSUR BENEFITS	14,906	32,000	17,855	71,000
10-43-133	URS CONTRIBUTIONS	22,558	41,500	33,261	59,719
10-43-140	TERMINATION BENEFITS	8,250	8,250	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	2,095	5,500	1,165	5,500
10-43-220	PUBLIC NOTICES	1,033	1,033	0	1,500
10-43-230	TRAVEL	192	1,800	119	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	2,487	4,000	2,333	4,000
10-43-245	IT SUPPLIES & MAINT	10,738	20,000	12,814	25,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	75	4,800	395	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	1,818	5,000

Account Num	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	0	0	0
10-43-280	TELEPHONE	2,217	4,600	3,519	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	2,735	10,000	434	8,500
10-43-315	PROF CONSULTANT SERVICES	40,175	65,500	5,070	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,608	10,000	4,596	10,000
10-43-325	PROF SERVICES - LEGAL	20,690	50,000	19,669	60,000
10-43-330	EDUCATION & TRAINING	1,832	3,000	700	4,000
10-43-350	ELECTIONS	2,500	2,500	0	0
10-43-440	BANK CHARGES	2,397	4,000	2,978	5,500
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	4,299	4,500	3,412	4,400
10-43-515	WORKERS COMPENSATION INS	1,225	2,400	611	2,400
10-43-610	MISCELLANEOUS SUPPLIES	1,249	1,500	158	1,000
10-43-620	MISCELLANEOUS SERVICES	2,233	3,500	3,205	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		299,301	569,137	337,708	661,646
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	8,094	20,000	13,912	22,210
10-45-111	PERFORMANCE BONUS	0	130	250	250
10-45-130	EMPLOYEE BENEFITS	70	200	30	212
10-45-131	EMPLOYER TAXES	643	2,000	981	1,718
10-45-132	INSUR BENEFITS	0	0	0	0
10-45-133	URS CONTRIBUTIONS	0	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	614	1,000	0	1,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,824	6,000	7,635	6,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	3,203	6,500	3,203	6,500
10-45-510	INSURANCE AND SURETY BONDS	1,141	2,500	1,098	1,400
10-45-610	MISCELLANEOUS SUPPLIES	42	500	47	1,000
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		16,630	38,830	27,156	40,290
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	98	3,500	0	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	0	400
10-50-610	MISCELLANEOUS SUPPLIES	-473	1,200	0	1,200

Account Num	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
10-50-620	AUDIT	10,000	10,000	10,000	10,000
10-50-640	MISC SERVICES	0	1,000	15	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	657	657	9	250
	Total NON-DEPARTMENTAL:	25,281	31,357	25,024	31,850
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	265	2,500	316	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	1,000	0	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	55	5,000	995	10,000
10-51-640	MISCELLANEOUS	1,575	1,575	0	5,000
10-51-645	ALTA RESORT SHUTTLE	58,022	225,089	123,939	252,000
10-51-700	PARKING PERMITS	3,837	10,000	3,191	11,000
10-51-810	METERING	0	0	0	12,100
	Total TRANSPORTATION:	63,755	245,164	128,441	291,350
CIVIL CODE ENFORCEMENT - new					
10-52-310	PROFESSIONAL & TECHNICAL - new	0	0	0	3,000
10-52-240	OFFICE SUPPLIES AND EXPENSE - new	0	0	0	1,000
10-52-640	MISCELLANEOUS - new	0	0	0	500
	Total CIVIL CODE ENFORCEMENT:	0	0	0	4,500
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	1,050	2,000	750	2,000
10-53-220	PUBLIC NOTICES	0	250	63	250
10-53-230	TRAVEL	0	250	0	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	0	150
10-53-310	PROFESSIONAL & TECHNICAL	0	5,000	27,250	40,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	12,346	34,000	23,787	25,000
10-53-330	EDUCATION AND TRAINING	0	500	75	1,500
10-53-510	INSURANCE & SURETY BONDS	3,534	3,800	2,810	3,600
10-53-610	MISCELLANEOUS SUPPLIES	0	200	0	300
10-53-620	MISCELLANEOUS SERVICES	48	200	0	300
	Total PLANNING AND ZOING:	16,978	46,350	54,734	74,100

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	372,692	743,000	462,593	887,750
10-54-111	PERFORMANCE BONUS	6,375	12,054	6,205	11,970
10-54-112	WAGE CORRECTION	0	135,686	0	0
10-54-130	EMPLOYEE BENEFITS	2,081	5,000	1,856	5,000
10-54-131	EMPLOYER TAXES	29,103	69,290	33,801	70,150
10-54-132	INSUR BENEFITS	70,303	158,000	52,641	145,000
10-54-133	URS CONTRIBUTIONS	55,828	130,000	66,788	145,000
10-54-135	MENTAL HEALTH RESOURCES				
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	332	18,200	9,241	17,000
10-54-230	TRAVEL	90	1,000	586	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	292	1,500	352	1,500
10-54-245	IT SUPPLIES AND MAINT	7,876	13,500	8,062	20,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	-224	2,500	1,930	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,733	25,500	4,781	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	11,870	59,500	14,705	30,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-54-270	UTILITIES	4,354	10,000	4,614	10,000
10-54-280	TELEPHONE	7,665	10,000	7,889	14,750
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	3,098	10,000	1,614	10,000
10-54-330	EDUCATION AND TRAINING	4,826	17,200	3,236	12,500
10-54-470	UNIFORMS	1,705	4,500	1,260	4,650
10-54-480	SPECIAL DEPARTMENT SUPPLIES	1,530	8,000	5,310	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	0	500
10-54-510	INSURANCE AND SURETY BONDS	12,147	12,500	15,003	15,003
10-54-515	WORKERS COMPENSATION INS	2,450	5,000	1,221	6,000
10-54-610	MISCELLANEOUS SUPPLIES	744	2,500	2,020	41,000
10-54-620	MISCELLANEOUS SERVICES	975	9,500	3,918	4,500
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	12,000
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		611,846	1,466,430	709,625	1,519,273
ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	0	0
10-55-310	ACVB CONTRIBUTION	0	0	0	0
10-55-480	ACVB Matching Grant Funds	0	0	0	0
Total ECONOMIC DEVELOPMENT:		0	0	0	0

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
POST OFFICE					
10-56-110	SALARIES AND WAGES	15,502	29,000	19,239	27,033
10-56-111	PERFORMANCE BONUS	500	930	470	700
10-56-130	EMPLOYEE BENEFITS	140	270	120	300
10-56-131	EMPLOYER TAXES	1,272	2,340	1,476	2,122
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	100	0	100
10-56-240	OFFICE SUPPLIES & EXPENSE	218	400	345	500
10-56-245	IT SUPPLIES AND MAINT	18	400	0	500
10-56-250	EQUIP/SUPPLIES AND MNTNCE	444	1,000	885	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,345	2,500	921	2,500
10-56-270	UTILITIES	996	3,000	992	3,000
10-56-280	TELEPHONE	767	1,600	911	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	20	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100
10-56-510	INSURANCE & SURETY BONDS	612	712	581	700
10-56-515	WORKERS COMPENSATION INS	227	425	113	425
10-56-620	MISCELLANEOUS SERVICES	0	150	0	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	1,047	1,400	859	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
	Total POST OFFICE:	23,087	44,327	26,930	42,680
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
	Total FIRE PROTECTION:	0	0	0	0
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	-724	3,500	21,143	52,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	400
10-58-230	TRAVEL	0	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	7,773	28,000	8,948	10,000
10-58-325	PROF SERVICES - LEGAL	0	600	294	600
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	115	500	0	500
10-58-510	INSURANCE & SURETY BONDS	757	950	1,124	800
	Total BUILDING INSPECTION:	7,922	33,550	31,508	64,300

		2023-24	2023-24	2024-25	2024-25
		Prior Year	Approved	Current year	Approved
Account Nur	Account Title	YTD Actual	Budget	YTD Actual	Budget
		2/28/2024	6/30/2024	2/28/2025	6/30/2025
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	0	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	12,526	26,000	0	14,500
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
	Total STREETS - C ROADS:	12,526	34,000	0	22,500
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	631	1,500	623	1,500
10-62-310	CONTRACT SERVICES cardboard	12,921	27,000	13,356	30,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	300	0	0
	Total RECYCLING:	13,552	28,800	13,979	31,500
GIS					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	500
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
	Total GIS:	0	2,000	0	2,500
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	1,842	4,965	278	2,500
10-70-111	PERFORMANCE BONUS	0	0	0	150
10-70-130	EMPLOYEE BENEFITS	0	70	40	70
10-70-131	EMPLOYER TAXES	216	400	20	200
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,399	6,000	2,919	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	445	1,000	0	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,996	5,000	2,882	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0

		2023-24	2023-24	2024-25	2024-25
		Prior Year	Approved	Current year	Approved
Account Nur	Account Title	YTD Actual	Budget	YTD Actual	Budget
		2/28/2024	6/30/2024	2/28/2025	6/30/2025
10-70-320	USFS RANGER	0	12,000	12,000	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100
10-70-510	INSURANCE AND SURETY BONDS	398	400	1,149	1,149
10-70-515	WORKERS COMPENSATION INS	0	400	0	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		9,296	30,335	19,289	28,569
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	10,000
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	10,000
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	0	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,809	10,000	769	5,000
10-75-270	UTILITIES	1,430	3,600	1,752	3,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,369	1,500	1,183	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	0	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,609	15,700	3,704	10,700
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	621,271	0	145,396
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	0	0
Total TRANSFERS OUT OF GENERAL FUND:		0	636,271	0	145,396
	GENERAL FUND Expenditure Total:	**1,126,209**	**2,642,790**	**1,405,602**	**2,903,413**
	GENERAL FUND TRANSFER OUT Total:	**0**	**636,271**	**0**	**145,396**
	GENERAL FUND BUDGET	**1,126,209**	**3,279,061**	**1,405,602**	**3,048,809**
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		**1,294,271**	**3,279,061**	**1,209,816**	**3,048,809**
GENERAL FUND Expenditure & Transfer OUT Total:		**1,126,209**	**3,279,061**	**1,405,602**	**3,048,809**
Net Total GENERAL FUND:		**168,062**	**0**	**-195,786**	**0**

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	31,994	56,500	44,892	40,000
	Total MISCELLANEOUS REVENUE:	31,994	56,500	44,892	40,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	621,271	0	145,396
45-39-250	USE OF RESERVED FUNDS	0	0	0	25,604
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	0	621,271	0	171,000
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	0	0	8,270	15,000
45-45-750	LIBRARY - COMMUNITY CENTER	0	0	53,113	75,000
	Total EXPENDITURE:	0	0	61,383	90,000
POLICE DEPT					
45-54-741	BUILDINGS	14,188	33,000	0	13,000
45-54-742	VEHICLES	50,827	61,000	0	55,000
45-54-743	EQUIPMENT	64,983	111,248	59	38,000
	Total EXPENDITURE:	129,998	205,248	59	106,000
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	0	0
45-70-741	UTILITY IMPROVEMENTS	0	0	9,309	15,000
	Total EXPENDITURE:	0	0	9,309	15,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	472,523	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0	472,523	0	0
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**31,994**	**677,771**	**44,892**	**211,000**
	CAPITAL PROJECT FUND Expenditure Total:	**129,998**	**677,771**	**70,751**	**211,000**
	Net Total CAPITAL PROJECT FUND:	**-98,004**	**0**	**-25,859**	**0**

Account Nun	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	203,911	286,066	263,983	330,036
51-34-101	WATER SALES - OVERAGE	27,734	55,000	18,987	32,000
51-34-102	WATER SALES - OTHER	0	0	434	5,000
51-34-200	CONNECTION FEES	0	0	1,560	0
	Total CHARGES FOR SERVICES:	231,645	341,066	284,965	367,036
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	16,489	23,000	12,676	11,862
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
	Total MISCELLANEOUS REVENUE:	16,489	23,000	12,676	11,862
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	545,997	0	131,714
	Total TRANSFERS INTO WATER FUND:	0	545,997	0	131,714
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	0	9,755	0	15,545
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	60	0	0
51-40-131	EMPLOYER TAXES	0	746	0	1,190
51-40-132	INSUR BENEFITS	0	1,210	0	1,400
51-40-133	URS CONTRIBUTIONS	0	1,802	0	2,643
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	700	555	700
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	700	4,000	859	2,400
51-40-250	EQUIP-SUPPLIES/MNTNCE	345	20,000	2,025	6,300
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	956	3,000	4,898	8,000

Account Num	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	7,802	17,000	7,708	17,850
51-40-280	TELEPHONE	1,421	2,500	975	2,520
51-40-305	WATER COSTS	4,276	9,000	6,206	9,000
51-40-310	PROFESS/TECHNICAL SERVICES	22,050	65,450	22,671	68,725
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	4,379	6,000	17,878	22,877
51-40-325	PROF & TECH SERVICES - LEGAL	236	3,000	980	3,150
51-40-330	EDUCATION AND TRAINING	0	650	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	503	0	530
51-40-490	WATER TESTS	3,835	12,000	3,791	12,600
51-40-495	WATER TREATMENT SUPPLIES	18,070	42,000	1,621	23,302
51-40-510	INSURANCE AND SURETY BONDS	4,961	5,000	5,245	5,245
51-40-515	WORKERS COMPENSATION INS	408	650	204	650
51-40-610	MISCELLANEOUS SUPPLIES	0	500	0	525
51-40-620	MISCELLANEOUS SERVICES	1,252	4,200	1,278	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	0	58,000	0	60,900
51-40-740	CAPITAL OUTLAY	428,997	545,997	12,848	90,600
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	61,400
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	96,340	0	88,150
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
	Total EXPENDITURES:	499,686	910,063	89,741	510,612
WATER FUND Revenue & Transfer Total:		**248,133**	**910,063**	**297,640**	**510,612**
WATER FUND Expenditure Total:		**499,686**	**910,063**	**89,741**	**510,612**
Net Total WATER FUND:		**-251,553**	**0**	**207,899**	**0**

Account Num	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	125,224	185,000	180,949	230,977
52-34-200	CONNECTION FEES	0	0	2,340	0
	Total CHARGES FOR SERVICES:	125,224	185,000	183,289	230,977
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	15,723	28,000	18,475	10,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	0	0	0
	Total MISCELLANEOUS REVENUE:	15,723	28,000	18,475	10,000
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	8,492	0	10,000
	Total TRANSFERS INTO SEWER FUND:	0	8,492	0	10,000

Account Num	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	0	8,132	0	13,759
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	0	0	10	200
52-40-131	EMPLOYER TAXES	0	622	0	1,053
52-40-132	INSUR BENEFITS	0	1,005	0	1,200
52-40-133	URS CONTRIBUTIONS	0	1,502	0	2,339
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	700	4,300	859	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	215	0	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	64,076	173,411	56,322	175,500
52-40-310	PROFESS/TECHNICAL SERVICES	0	2,500	4,843	4,500
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	0	1,156
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	2,609	3,500
52-40-515	WORKERS COMPENSATION INS	227	400	113	500
52-40-610	MISCELLANEOUS SUPPLIES	0	300	0	300
52-40-620	MISCELLANEOUS SERVICES	688	2,000	702	2,300
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	0	22,105	0	23,763
52-40-740	CAPITAL OUTLAY	0	0	9,309	10,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	8,157
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
	Total EXPENDITURES:	68,972	221,492	74,767	250,977
	SEWER FUND Revenue & Transfers Total:	**140,946**	**221,492**	**201,764**	**250,977**
	SEWER FUND Expenditure Total:	**68,972**	**221,492**	**74,767**	**250,977**
	Net Total SEWER FUND:	**71,974**	**0**	**126,997**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**-109,520**	**0**	**113,250**	**0**

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Capital Projects Fund Plan	$ 205,248	$ 211,000	$ 115,000	$ 80,000	$ 7,500,000	$ -	$ -	$ -	$ -	$ -
Water	$ 486,997	$ 507,877	$ 1,255,200	$ -	$ 300,000	$ -	$ 200,000	$ -	$ 500,000	$ 300,000
Sewer	$ -		$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -
Total Spend	**$ 692,245**	**$ 718,877**	**$ 1,370,200**	**$ 580,000**	**$ 7,800,000**	**$ -**	**$ 200,000**	**$ -**	**$ 500,000**	**$ 300,000**

ACCOUNT BALANCES	**July 1, 2023**	**July 1, 2024**	**July 1, 2025**	**July 1, 2026**	**July 1, 2027**	**July 1, 2028**	**July 1, 2029**	**July 1, 2030**	**July 1, 2031**	**Future / Unknown date**
Capital Projects Fund	$ 644,556	$ 1,194,072								
Water	$ 694,693	$ 316,966								
Sewer	$ 580,789	$ 583,860								

FY 2025 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 2/28/2025	Budget	Status
Town Website	$ 8,270	$ 15,000	complete
Facilities Master Plan	$ 53,113	$ 75,000	ongoing
Marshals Office Security Cameras	$ -	$ 13,000	havent started yet
New AMO Truck - 5th officer	$ -	$ 55,000	pending 5th officer hiring timeline
AMO Mobile Data Terminals	$ -	$ 25,000	ongoing
Speed Trailer #3	$ 59	$ 13,000	ongoing
Master Water and Sewer Plan (1/3	$ 9,309	$ 15,000	ongoing
Total	**$ 70,751**	**$ 211,000**	

Water Fund - Projects	YTD: 2/28/2025	Budget	Status
Cross Tow Enginering	$ 17,878	$ 22,877	ongoing, approved in water fund budget
Cross Tow Water Line	$ -	$ 400,000	proposed
Water System Study Update	$ 9,309	$ 25,000	ongoing
Remote Water Meter Reading	$ 3,539	$ 60,000	ongoing
Total	**$ 30,726**	**$ 507,877**	

Sewer Fund - Projects	YTD: 2/28/2025	Budget	Status
Sewer Study	$ 9,309	$ 10,000	ongoing
Total	**$ 9,309**	**$ 10,000**	

** Any items in red are proposed, not approved.*

Capital Projects Fund Plan									
Fund Balance: February 28, 2025									
$ 1,691,470									
Fund Balance	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	
As of July 1 (start) of the fiscal year	1,188,590	-	-	-	-	-	-	-	

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website	8,270	15,000							
45-45-750	Replace a Building	-				7,500,000				
45-45-750	Facilities Master Plan	53,113	75,000							
45-45-750	Facilities Planning Phase 2	-		75,000						
45-45-750	Tom Moore Historic Structure Stabilization*	-		25,000						
45-54-741	Marshals Office Security Cameras	-	13,000							
45-54-742	New AMO Truck	-	55,000							
45-54-743	AMO Mobile Data Terminals	-	25,000							
45-54-743	Alta Central Dispatch Console Upgrade	-		15,000						
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2	-			30,000					
45-54-743	Speed Trailer #3	59	13,000							
45-70-740	Trailhead-Style Public Restroom 24/7*	-			50,000					
45-70-741	Master Water and Sewer Plan (1/3 cost)	9,309	15,000							
	Total Projects	**70,751**	**211,000**	**115,000**	**80,000**	**7,500,000**	**-**	**-**	**-**	**-**

** Any items in red are proposed, not approved.* **Budgeted Total 2025 - 2035** **8,111,248**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects

Fund Balance: February 28, 2025
$ 494,903

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	355,616	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Cross Tow Enginering	17,878	22,877								
51-40-740	Water System Study Update	9,309	25,000								
51-40-740	Remote Water Meter Reading	3,539	60,000								
51-40-740	Cross Tow Water Line		400,000	505,200							
~~51-40-740~~	~~Albion to Wildcat Loop~~			~~750,000~~							
51-40-740	Hellgate 8" Loop	-				300,000					
~~51-40-740~~	~~Westward Ho 10" Loop~~							~~200,000~~			
51-40-740	Replace Pipe in Road (hellgate/bypass)	-								500,000	
51-40-740	Alta Central 8" Line	-									300,000
	Total Projects	**30,726**	**507,877**	**1,255,200**	**-**	**300,000**	**-**	**200,000**	**-**	**500,000**	**300,000**

** Any items in red are proposed, not approved (for years 2026 - 2032 #'s are approx. twice what was in the 2014 CIP plan)*

Sewer Fund Projects

Fund Balance: February 28, 2025
$ 662,782

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	583,860	-	-	-	-	-	-	-	#REF!

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-740	Sewer Study	9,309	10,000								
52-40-740	GMD's to Peruvian Line Upgrade	-			500,000						
	Total Projects		**10,000**	**-**	**500,000**	**-**	**-**	**-**	**-**	**-**	**-**

** Any items in red are proposed, not approved.*

MINUTES
ALTA TOWN COUNCIL MEETING
February 12, 2025, 4:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT:	Mayor Roger Bourke Councilmember Carolyn Anctil Councilmember John Byrne (attended virtual) Councilmember Elise Morgan Councilmember Dan Schilling (attended virtual)
STAFF PRESENT:	Chris Cawley, Town Manager Mike Morey, Town Marshal Jen Clancy, Town Clerk Molly Austin, Assistant Town Manager Brooke Boone, Deputy Town Clerk Craig Heimark, Treasurer
ALSO PRESENT:	Cameron Platt, Legal Counsel (attended virtually)
NOT PRESENT:	**N/A**

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the February 12, 2025 town council meeting to order.

2. **CITIZEN INPUT**

00:00:30

Sydney Smith, a student at the University of Utah and an intern at Canyon Guard, addressed the council regarding transportation issues in Little Cottonwood Canyon. Smith noted prior discussions from a year ago and reiterated concerns about protecting the canyon's ecosystem for future generations. Smith expressed opposition to the proposed gondola, stating it would not alleviate congestion or reduce road closures. While acknowledging that no current solution fully addresses road closures, Smith emphasized the importance of implementing common-sense measures advocated by Canyon Guard. Smith urged the Town of Alta to actively engage in the issue, highlighting the safety risks and daily inconveniences caused by congestion.

3. **ALTA COMMUNITY ENRICHMENT UPDATE, SARA GIBBS**

00:03:00

Sara Gibbs, Executive Director of Alta Community Enrichment (ACE), informed the council about ACE's intentions to purchase and operate Our Lady of the Snows Center. Gibbs reported the Catholic Diocese of Salt Lake City, which co-funded the building alongside community contributions, no longer wished to own or manage it. Gibbs added that ACE, which has used the space since 1996, has been in discussions with the diocese, the Forest Service, and legal advisors regarding the transition. Gibbs emphasized that ACE intended to maintain the building's function as a community space, making only minor changes while ensuring its continued availability for events and gatherings.

Gibbs outlined the financial approach, stating that ACE had secured a funder for the purchase and might in the future conduct capital campaigns for upgrades and staffing. The organization planned to eventually relocate its operations to the building while maintaining its current programming. Gibbs assured the council that ACE had discussed Sara's role as Executive Director and future succession planning, acknowledging concerns about leadership transitions, and affirmed that the organization was structured to continue beyond individual leadership changes.

Council members asked about the timeline, with Gibbs noting that the diocese aimed to conclude its involvement by May 31. Gibbs expressed a desire for a smooth transition while ensuring proper procedures were followed. Gibbs said discussions also addressed contingency plans should ACE dissolve, with Gibbs acknowledging the need for further planning on that matter. Byrne supported ACE's ownership, suggesting it would strengthen the organization's standing in relation to the town.

Gibbs concluded by stating that once the process was finalized, ACE planned to hold a community meeting for public input. Mayor Bourke made a lighthearted inquiry about future restroom paint colors, to which Gibbs responded that murals and artistic elements were being considered.

4. **ALTA SKI AREA UPDATE, MIKE MAUGHAN**

00:16:30

Mike Maughan from Alta Ski Area provided an update on the ski season, noting variable weather conditions, increased snowfall on weekends, and significant traffic congestion. Seven major red snake traffic incidents have occurred, three of which resulted in gridlock lasting over two hours. Maughan praised the efforts of UDOT and the Town of Alta in managing road conditions but emphasized that mainline closures during peak exit times were a primary cause of gridlock.

Maughan highlighted two main concerns: keeping the mainline open between 3:00 and 7:00 PM for traffic exiting Alta and addressing roadside parking at Snowbird, which has expanded due to vehicles parking at a 45 degree angle. Maughan suggested creating a third lane for Alta traffic to merge with snowbird at entry 1.

Maughan reported business at Alta Ski Area has declined, with visitation down about 8% compared to last year's record season. Parking reservations have fluctuated, with some days seeing unfilled spots despite full reservations. Increased bus usage has slowed transit, with buses traveling as low as 20 mph downhill on snowy days, creating traffic bottlenecks and prompting unsafe passing by other vehicles.

Maughan reported that the traction law proposal, backed by Representative Bennion, initially failed in the House but later passed upon reconsideration. It is now in the Senate, where Senator Cullimore is expected to support it.

Maughan expressed concerns about maintaining a productive relationship with UDOT, noting some adversarial tensions. He suggested that the Mayor meet periodically with UDOT leadership to foster cooperation.

Regarding the Forest Service, Maughan stated that efforts to eliminate roadside parking above Wildcat and to expand the Wildcat lot had been declined. The Forest Service cited its policy against adding parking in the forest, raising concerns about future restrictions on roadside parking throughout the canyon.

Finally, Maughan mentioned an incoming storm expected to bring 20-30 inches of snow, which could lead to additional traffic challenges. He reiterated his appreciation for the efforts of the Alta Marshal's Office in managing congestion and ensuring safety during peak traffic events.

Carolyn Anctil shared concerns about the 45-degree angle parking at Snowbird, which she found dangerous. Maughan stated that he had raised this with the Forest Service, which acknowledged it was not allowed. Anctil also described an incident on Saturday where unexpected snowfall caused unplowed roads and traction issues, with multiple vehicles struggling. Maughan explained that the storm was unanticipated, and plows had already left, leading to gridlock. He emphasized the need for more consistent traffic management, particularly keeping the main line open when possible while maintaining safety.

5. **QUESTIONS REGARDING DEPARTMENTAL REPORTS**

00:34:10

Dan Schilling acknowledged and appreciated that UFA sent eight firefighters to assist with the Palisades incident and expressed gratitude that everyone returned safely.

6. **APPROVAL OF JANUARY 8, 2025 ALTA TOWN COUNCIL MEETING MINUTES, JANUARY 9, 2025 COUNCIL RETREAT MEETING MINUTES, AND FEBRUARY STAFF AND FINANCE REPORTS**

00:35:00

Mayor Bourke

> **MOTION**: Elise Morgan motioned to approve the January 8, 2025 town council meeting minutes, and January 9, 2025 council retreat meeting minutes, and February staff and finance reports. Carolyn Anctil seconded.
>
> **VOTE**: All were in favor. The January 8, 2025 town council meeting minutes, and January 9, 2025 council retreat meeting minutes, and February staff and finance reports were approved.
>
> **RESULT: APPROVED**

7. **MAYORS REPORT**

00:36:00

Mayor Bourke reported on several key topics. They acknowledged the severe natural disasters in Southern California, noting that while he wasn't aware of anyone in the local community being directly affected, some had connections to those impacted. The Mayor expressed appreciation for UFA's deployment of firefighters to assist, recognizing their efforts in working 24-hour shifts. This event also highlighted the importance of preparedness for wildland-urban interface fires.

Regarding the SR 210 road meeting held on the 5th, the Mayor noted that the road functioned well for most of the month. Jake Brown of UDOT received recognition for implementing improvements that enhanced safety and usability, earning spontaneous applause. Brown also asserted that SR 210 is the best-managed and most challenging highway in the state.

The Mayor then addressed legislative matters, stating that they were closely monitoring bills that could affect the community. They highlighted the success of a traction law bill passing in the House and awaiting Senate approval. Additionally, Mayor Bourke mentioned the failure of a bill that would have made it easier to remove a mayor, expressing personal relief at its outcome.

In the astronomy report, the Mayor provided an update on the Europa Clipper mission, which is set to fly by Mars in two weeks. Mayor Bourke illustrated the precision required in its trajectory, comparing it to aiming a car at a distant target with only minimal steering adjustments along the way.

The next Town Council meeting was announced for Wednesday, March 12, at 4 p.m. MDT, with the Mayor noting that daylight would extend past the meeting's conclusion.

8. **REVIEW OF 2025 TOWN COUNCIL RETREAT**

00:42:25

Cawley provided a review of the January Town Council retreat, thanking participants for their time and reflected on its success. The retreat focused on assessing progress toward short- and medium-term goals set during the previous retreat, followed by a presentation and workshop on long-term budget planning and revenue options. The group also engaged in discussions on mission and values, though there was insufficient time for a standalone strategic planning session.

Cawley presented an updated version of the work plan, now including a "responsible party" and a "timeframe" column. Cawley noted positive progress in several areas: hiring a fifth deputy for the Alta Marshal's Office, advancing capital asset planning, and preparing reports to inform the upcoming budget cycle.

Key takeaways from the retreat's budget discussions included the council's desire for a long-term financial plan, with a preferred 30-year time horizon. Revenue options explored included adjusting the general fund cash buffer, property tax equalization between residential and commercial properties, implementing a transient room tax, and borrowing options such as bonds and low-interest government loans. Cawley noted that a state bill (HB 456) could increase the transient room tax by 1%, potentially impacting local taxation strategies.

Regarding mission and values, feedback from the retreat suggested that while the current draft was generally strong, it could be refined for clarity and uniqueness to better reflect the town's character.

Cawley acknowledged the lack of dedicated time at the retreat for strategic planning but emphasized that the council's retreat process itself has improved planning. Cawley proposed formalizing a work plan for adoption alongside the fiscal year 2026 budget, with guiding principles to structure ongoing decision-making. Additionally, Cawley suggested introducing long-term budgeting as a standing topic in budget committee meetings and possibly forming a separate committee for financial planning.

Looking ahead, Cawley suggested staff would refine the mission and values statement for council review in May. Cawley said an update to the general plan is tentatively slated to begin in 2026.

Council members reflected on the recent retreat, expressing appreciation for its value while noting that the strategic planning component was not completed. Morgan suggested holding a workshop in the spring or summer to focus on strategic planning, proposing that it could be a separate session outside regular council meetings. Cawley supported this idea, noting that summer might be a natural time to address it after budget-related tasks.

Anctil agreed that not completing the strategic planning was a missed opportunity. Morgan questioned whether a facilitator would be needed or if the council and staff could handle it internally. Cawley suggested first assessing progress on financial planning and capital projects before deciding if facilitation was necessary.

Morgan also brought up the General Plan update, suggesting it could be a key focus in the next retreat. Cawley proposed holding a joint meeting with the Planning Commission, noting that such meetings in the past had been reactive to specific issues rather than proactive planning sessions.

Byrne cautioned against setting too aggressive a timeline for processing information on water, sewer, and facilities studies, emphasizing the complexity of integrating funding and engineering considerations. Cawley acknowledged that managing infrastructure projects in-house is a new challenge for the town and that planning at a more tactical level would be necessary.

Schilling emphasized the importance of aligning strategic and financial planning for long-term success, advocating for dedicated meetings or committees to focus on integrating these efforts. He reiterated that marrying funding mechanisms with the strategic plan is essential for the town's progress.

9. **<u>DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 2025-O-1 TO ESTABLISH THE FY 2025/26 TOWN COUNCIL MEETING SCHEDULE</u>**

01:03:30

Byrne inquired whether the proposed schedule assumed that the town would not be conducting a truth in taxation process this year. Clancy clarified that the schedule does allow for truth in taxation. Clancy explained that the date for the public hearing still needs to be adopted by the county, but she has requested it as an option and while it's on the table, it remains up to the council to decide whether to proceed with it.

MOTION: Elise Morgan motioned to approve Ordinance 2025-O-1. Carolyn Anctil seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Anctil – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Ordinance 2025-O-1 was unanimously approved.

RESULT: APPROVED

10. **BUDGET PROCESS UPDATE**

01:05:45

Clancy provided an update on the budget process, recalling that the council had adopted a budget committee and charter last year. The committee held a series of meetings, which she felt worked well. Clancy explained that this year's process would be similar, with the information-gathering phase currently underway. Clancy reported on meeting with department heads and reviewing vendor contracts to collect necessary data. Clancy and Cawley plan to organize the information into categories like wages, projects, and revenue options. The budget committee will help filter these ideas and update the Council along the way. Budget committee meetings are scheduled for March, April, and May.

11. **DISCUSSION AND POSSIBLE ACTION TO ADOPT A WAGE COMPARABLE ENTITY LIST**

01:07:30

Cawley highlighted progress made over the past couple of years to improve wages and retain employees. The town had commissioned a compensation benchmarking study with Mike Swallow's company, which revealed that the town had been paying below market rates for some positions. This information led to adjustments in the payroll. Cawley thanked the council for supporting the wage adjustments and emphasized the need for formal council approval in future budgeting to ensure competitive pay for retaining employees and attracting new ones. Cawley noted that while full-time positions have been easier to fill, part-time jobs, especially in Little Cottonwood Canyon, remain difficult to staff.

Cawley also explained the benchmarking tool used to compare compensation rates, which considers job descriptions, job value rankings, and comparable entities. The town used a list of similar employers, including those in Salt Lake County, local municipalities, and resort communities, to ensure a broad and fair comparison. Cawley detailed the reasoning behind the chosen comparables, noting that some unique roles, like dispatchers, needed special consideration because they are not commonly found in other police departments.

The discussion continued with a focus on compensation benchmarking and how the town compares to other municipalities and special districts. Elise Morgan raised the idea of potentially adding Brighton to the list of comparable entities, given its similarities to Alta in certain aspects. However, Chris Cawley explained that Brighton currently has minimal staff and relies on external contracts for certain functions, so it might not be the best comparison at this time.

John Byrne expressed concerns about approving the list without seeing the full context of the Swallow report, noting that the council was not provided with information on what entities were excluded from consideration. Byrne felt it was difficult to endorse such a narrow list without understanding the broader selection process. Anctil also raised concerns about the tax bases of the communities on the list, suggesting that this was an important factor in determining appropriate compensation.

Clancy offered that the list had been developed over the years, with input from the council, and that it was part of the compensation tool used to benchmark salaries. Cawley welcomed feedback and offered to consider additional entities if the council desired. Byrne suggested that the council approve a more general wage increase for the upcoming budget cycle while further refining the process and having a broader discussion on the compensation philosophy in the future.

Ultimately, the council expressed comfort moving forward with the budget process using the existing list for this cycle, with the understanding that more discussions would take place to refine the approach in the future.

RESULT: No action taken

12. **SUMMER 2025 TRANSFER TOW WATER LINE PROJECT**

01:27:30

Cawley provided an update on the water and sewer master plan, noting that engineers had developed a draft capital improvement plan. This included the updating of both water and sewer models, something previously lacking in the town. The engineers reviewed previous documents and recommendations, which resulted in a current focus on three water projects and two sewer projects.

For water, the projects include the Cross Tow water line, a new storage tank for fire flow, and a loop system near Hell Gate. For sewer, projects involve replacing the Gold Miner's Daughter Wildcat parking lot sewer line and a segment of sewer near Hell Gate. While these projects were detailed with budget estimates, Cawley emphasized that these figures are preliminary and subject to change, as feedback from the engineers' draft is still pending.

Cawley clarified that the primary focus of the current planning is to address existing deficiencies in fire flow, storage, and certain deteriorated components of the systems, rather than creating a long-term capital replacement strategy. Cawley mentioned that additional projects might be considered based on further reviews, including addressing potential future growth in areas like Emma Heights and West Grizzly, though these were not included in the first draft.

For the summer project, Cawley described plans for the Cross Tow water line project, which would run the length of the transfer tow, with construction coinciding with the ski area's planned utility work to reduce costs and disruption. This project aims to improve fire flow and system redundancy. The work will include the installation of a pressure-reducing vault and will involve collaboration with the ski area, which will handle excavation and backfilling.

Cawley noted a critical procurement deadline for materials and contractors, with the project anticipated to begin in mid-May and be completed by September 30, barring any complications. Cawley also addressed the funding options for the project, with an estimated cost up to $540,000, though he believes this estimate is high. The town currently has about $490,000 in cash on hand, but Cawley mentioned that borrowing from the general fund or other funding sources, such as state money or a bond, may be necessary depending on cash flow.

In conclusion, while the project is significant, it is not large enough to warrant bonds or a state loan. Cawley emphasized that the budget amendment scheduled for March would consider funding options, and the project timeline remains aggressive, aiming for completion before the snow returns.

Byrne expressed support for the recommendation to fund the project using the water fund, with a focus on the projected fiscal 2026 budget. Byrne noted that the project costs would mostly fall into fiscal 2026, allowing the capital expenditure (capex) fund to grow during the year, offering some cushion. Byrne pointed out that if the cost reached $550,000, the balance at the end of 2026 could be near zero, but he was confident in the water fund's ability to cover it, with possible adjustments made as needed. Cawley acknowledged John's input, referencing a tool Byrne had developed to help with water fund budgeting and rate-setting projections, which had been useful in determining when the town could afford the project. Cawley indicated that if necessary, an inter-fund loan could be an option to cover costs, though they hoped to manage the project through careful contractor negotiations.

Mayor Bourke agreed with the direction and expressed support for proceeding. Anctil raised concerns about potential disruptions to events and weddings due to the construction, urging that all parties be aware of potential impacts. Cawley assured that, like any major construction project, efforts would be made to minimize disruption, including notifications to the community. Morgan expressed her support for the project, particularly its focus on improving fire flow, citing recent fires in California as a reminder of the importance of adequate water infrastructure. Morgan thanked the ski area for allowing the town to share the trench for the project, which would significantly reduce costs. Cawley also expressed appreciation for the ski area's cooperation, acknowledging that the project would be more efficient and less disruptive due to the partnership. Morgan further emphasized the benefit of sharing the trench to avoid opening additional trenches in a heavily trafficked area, which would have created more disruption for residents. Mayor Bourke concluded that the project represented a significant undertaking for the town, in terms of both its scope and impact.

13. **<u>CANYON GUARD UPDATE, CRAIG HEIMARK</u>**

01:46:50

Craig Heimark began the presentation by outlining Canyon Guard's shift in focus, moving away from opposing the gondola project and instead focusing on syndicating solutions for transportation issues in Little Cottonwood Canyon. Heimark emphasized the importance of collaborating with local resorts, businesses, and municipalities to develop viable alternatives to the gondola, inspired by the success seen in Big Cottonwood Canyon, where multiple stakeholders coordinated solutions that had weight in UDOT's transportation planning. Heimark also stressed that public input was crucial, sharing how the previous year's resolution had been broken down into 14 actionable goals, some of which were already completed while others were in progress.

Heimark introduced Charlie Luke as the new executive director of Canyon Guard, praising his background in community service and political action, and noted that Luke would be leading the rest of the presentation.

Charlie Luke then introduced himself, sharing his professional background in public affairs and his personal connection to the area. Luke outlined Canyon Guard's mission to focus on finding real solutions for the region, including research, education, and advocacy efforts. Luke highlighted that, unlike the gondola solution, UDOT had already begun exploring alternative solutions in Big Cottonwood Canyon, such as enhanced bus services, resort bus stops, and tolling, which represented a significantly more cost-effective approach.

Luke discussed the differences between Little Cottonwood and Big Cottonwood Canyons, noting that while both are avalanche-prone, there are diverse ways to address transportation challenges. Luke also emphasized the importance of increasing vehicle occupancy, which could significantly reduce traffic congestion in the canyons. Luke pointed out that near-term solutions were needed to address current issues impacting residents, visitors, and employees in the area, and he invited feedback on which solutions the town would like to pursue.

Morgan expressed concerns about keeping the main road open during congestion, suggesting that a study might be needed to explore solutions like avalanche sheds. Morgan emphasized that when the main road is closed, they rely on Snowbird, which causes additional issues. Morgan also raised concerns about the feasibility of tolling for residents and employees, noting that UDOT had previously mentioned that they couldn't treat different groups differently, which Morgan thought would pose an undue financial burden on employees.

Heimark explained that the reason a study for the main line was only partially done was because it was an area being considered for a grant. Heimark also mentioned the importance of continuing research on tolling and its impact on various groups.

Anctil shared her concerns about bad drivers and vehicles in the canyon, advocating for reducing the number of cars. Anctil suggested that high-occupancy vehicles (HOV) such as buses and vans might be a better solution, though she noted concerns about the safety of current bus drivers on the road.

Mayor Bourke brought up the idea of imposing standards on vehicle operators, drawing a parallel to the aviation industry, though he acknowledged that such regulations would likely face resistance.

Mike Maughan discussed the difficulty of managing the high volume of traffic in the canyon, pointing out that many visitors to Alta are not familiar with driving in the canyon. Maughan expressed concerns about increasing capacity for vehicles and the potential negative impacts of tolling, especially on employees and lower-income visitors. Maughan advocated for a reservation system to manage the number of vehicles, which he believed would be more effective than tolling. Morgan agreed with the idea of a reservation system and noted that there were ongoing efforts to address roadside parking issues at Snowbird.

Mike Morey, the Town Marshall, emphasized the importance of maintaining good relationships with UDOT and avoiding the prioritization of projects that might harm other important initiatives, like sheds at White Pine. Morey stressed the need to approach these issues with a collaborative mindset.

Luke concluded by reiterating the importance of Canyon Guard as an advocacy organization, working collaboratively with local governments and businesses to address these issues and improve the traffic situation in the canyon.

14. **NEW BUSINESS**

02:16:10

No new business.

15. **DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)**

02:16:30

MOTION: Elise Morgan motioned to commence a closed meeting. Carolyn Anctil seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Morgan – yes, Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Schilling – yes, a closed meeting was unanimously approved by Utah code section 52-4-205(1).

RESULT: APPROVED

The Alta town Council approved and went into a closed meeting, they then adjourned the closed meeting and came back into the open public meeting.

John Byrne and Dan Schilling did not re-enter the meeting.

16. **MOTION TO ADJOURN**

MOTION: Elise Morgan motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 12th day of March, 2025

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Jen Clancy, Town Clerk

MINUTES
ALTA TOWN COUNCIL - EMERGENCY MEETING
Friday, February 14, 2025, 4:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

ALTA TOWN COUNCIL MEETING

PRESENT:	Mayor Roger Bourke (virtual) Councilmember Carolyn Anctil (virtual) Councilmember John Byrne (virtual) Councilmember Elise Morgan (virtual) Councilmember Dan Schilling (virtual)
STAFF PRESENT:	Chris Cawley, Town Manager (virtual) Jen Clancy, Town Clerk Craig Heimark, Treasurer
ALSO PRESENT:	Cameron Platt, Legal Counsel (virtual)

1. **CALL THE MEETING TO ORDER**

Mayor Bourke called the Emergency Town Council Meeting of February 14, 2025 to order.

2. **DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)**

MOTION: Mayor Bourke motioned to go into a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1). Elise Morgan seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes.

RESULT: APPROVED

The Alta Town Council approved and went into a closed meeting, they then adjourned the closed meeting and came back into the open public meeting.

3. **MOTION TO ADJOURN**

MOTION: Mayor Bourke motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 12th day of March, 2025

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Jen Clancy, Town Clerk

MINUTES
ALTA TOWN COUNCIL - SPECIAL MEETING
March 4, 2025, 4:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember John Byrne
Councilmember Elise Morgan (virtual)
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager (virtual)
Jen Clancy, Town Clerk
Craig Heimark, Treasurer

ALSO PRESENT: Cameron Platt, Legal Counsel (virtual)

1. **CALL THE MEETING TO ORDER**

Mayor Bourke called the Special Town Council Meeting of March 4, 2025 to order.

2. **DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)**

   MOTION: Mayor Bourke motioned to go into a closed meeting to discuss a matter authorized by Utah code section 52-4-205(1). John Byrne seconded.

   ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Schilling – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Anctil – yes.

   RESULT: APPROVED

The Alta Town Council approved and went into a closed meeting, they then adjourned the closed meeting and came back into the open public meeting.

3. **MOTION TO ADJOURN**

   MOTION: Dan Schilling motioned to adjourn, and Carolyn Anctil seconded.

   VOTE: All in favor. The meeting was unanimously adjourned.

   RESULT: APPROVED

Passed this 14th day of March, 2025

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Jen Clancy, Town Clerk


ALTA SKI AREA
Summer Projects 2025

Management Team Focus

Focusing on potential changes to spread out skiers and preserve the skiing experience in a a sustainable manner given climate change and recreational demand

- Snowmaking
- Terrain Modifications
- Ski Area Infrastructure
- Transportation

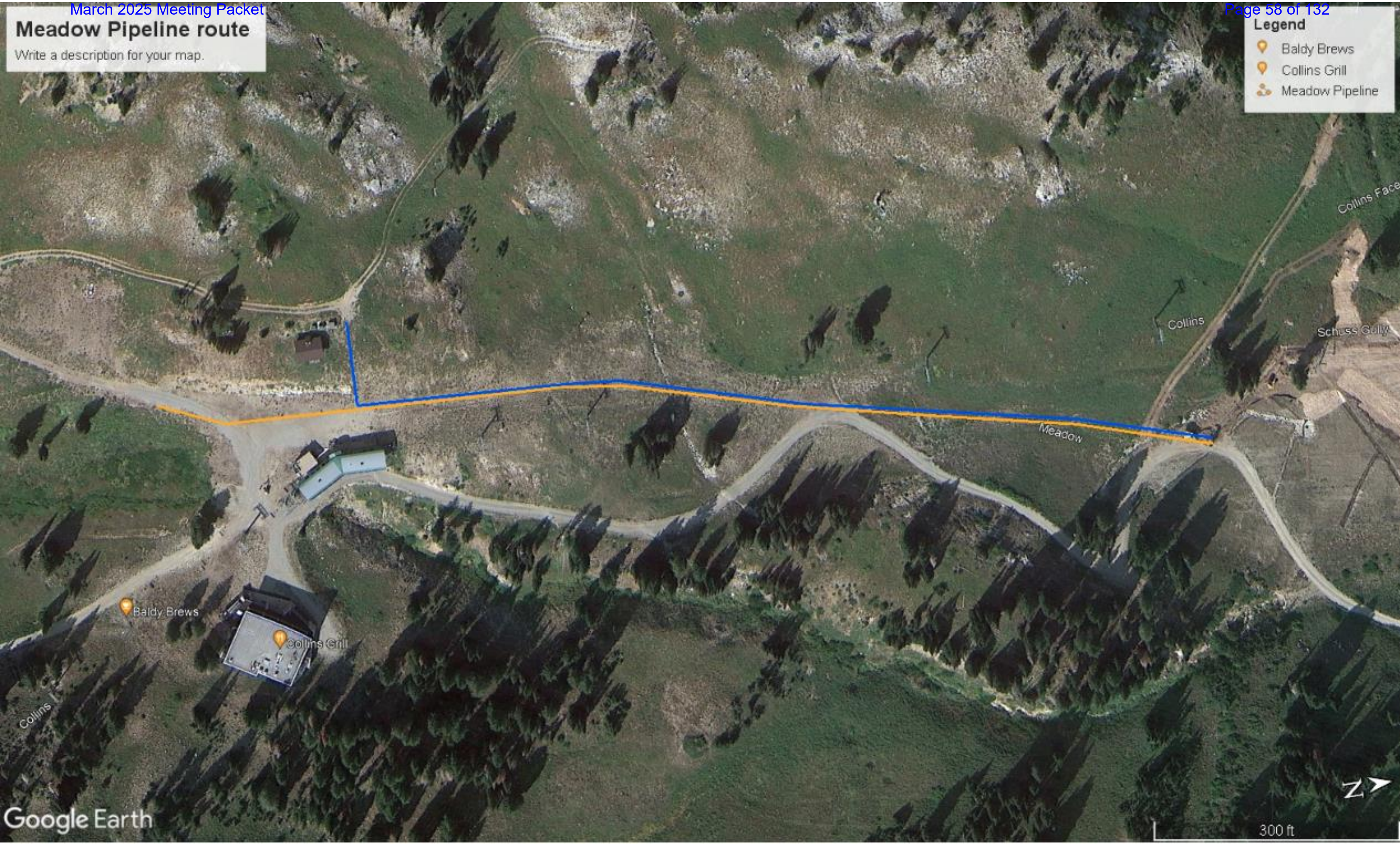
SNOWMAKING


Cross Tow Snowmaking Pipe Replacement
Legend
Culvert
Current Crosstow Cooridor
Little Cottonwood Creek
Previously Disturbed Soils with 50 feet of Cooridor
Replacment Cooridor Steel & HDPE
Replacment Cooridor Steel Only
Summer of 2025
N
1000 ft
Google Earth
Image © 2024 Airbus


Wildcat Pumphouse Expansion
Legend
Area of Disturbance
Existing Pumphouse
New Backup Geneator Location
Proposed Pumphouse Expansion
Summer of 2025
Google Earth
Image © 2024 Airbus
100 ft
N

FUTURE SNOWMAKING PROJECTS

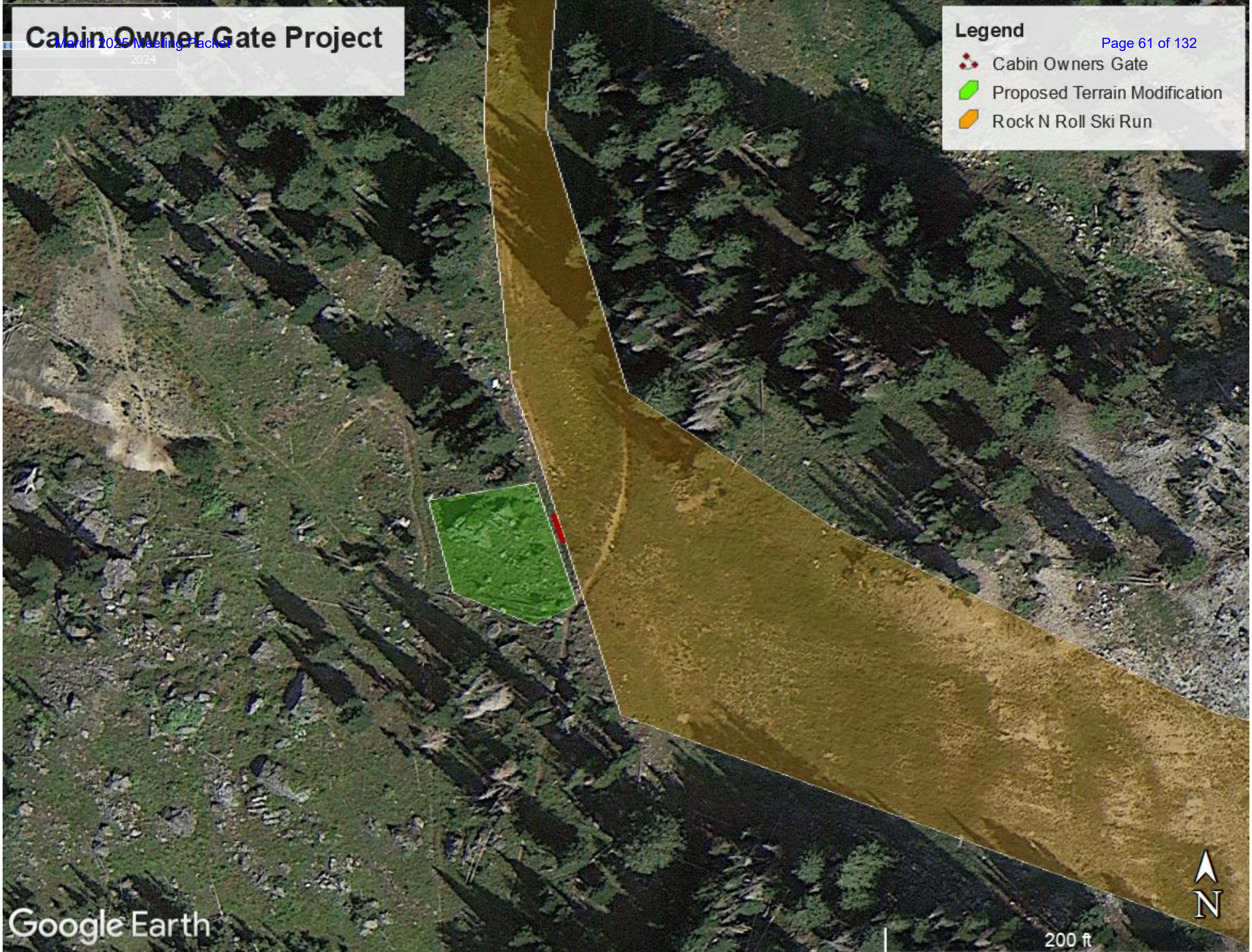
- MEADOW SNOWMAKING LINES REPLACEMENT
- WATER STORAGE EXPANSION
- SUPREME SNOWMAKING LINES



Targeted for
Summer of 2026

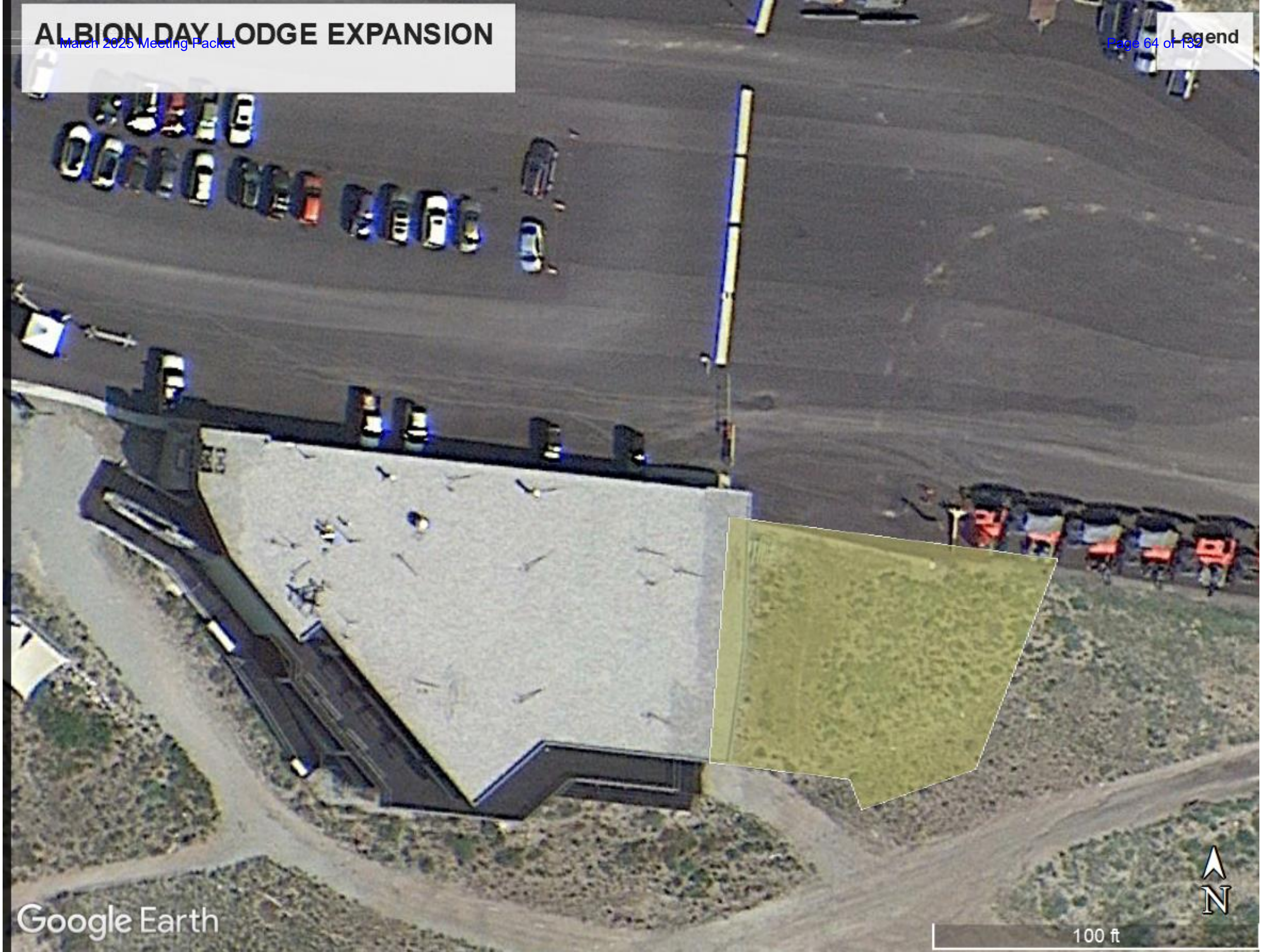
TERRAIN CHANGES

High Traverse Project

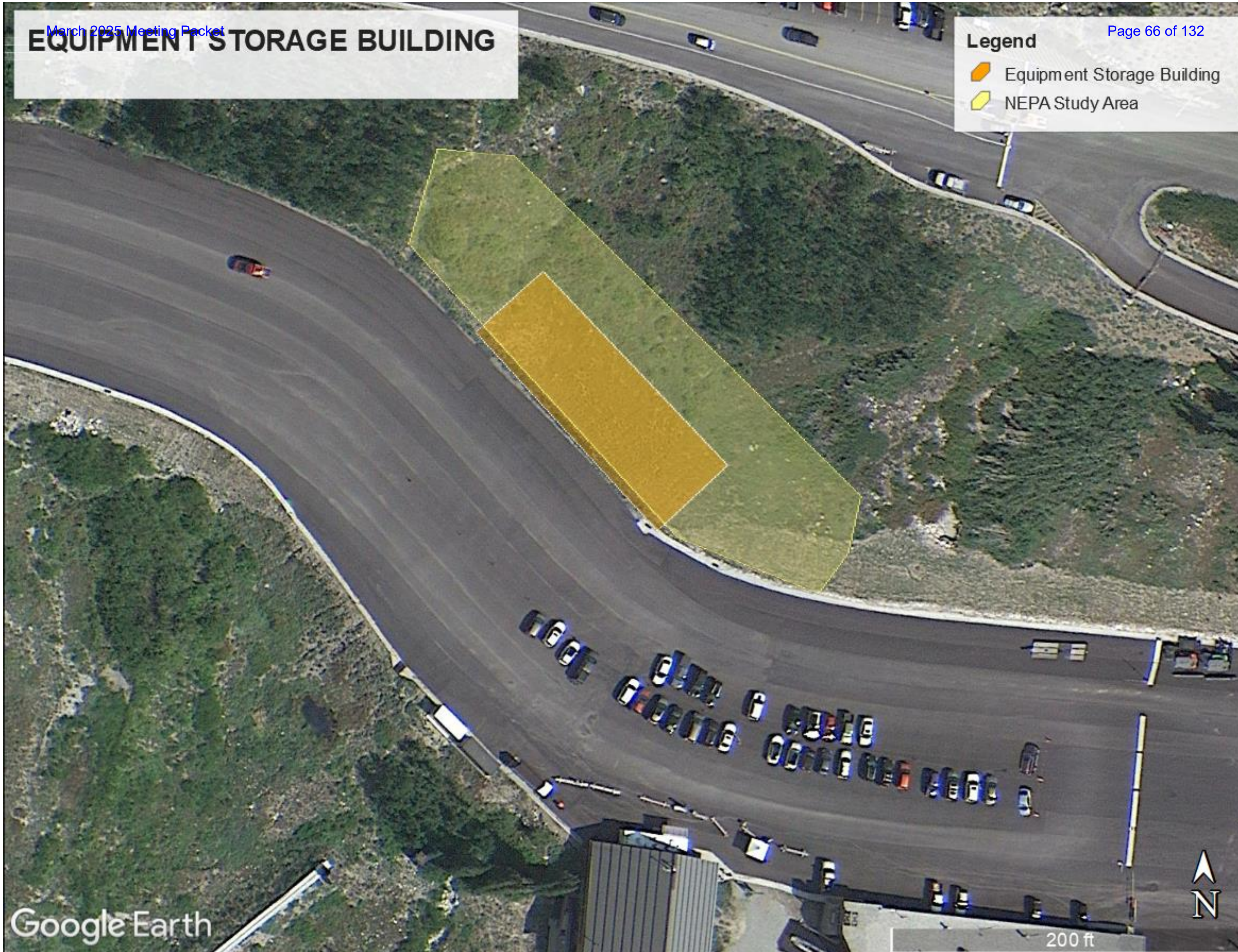

Cabin Owner Gate Project
Legend
Cabin Owners Gate
Proposed Terrain Modification
Rock N Roll Ski Run
Google Earth
200 ft
N

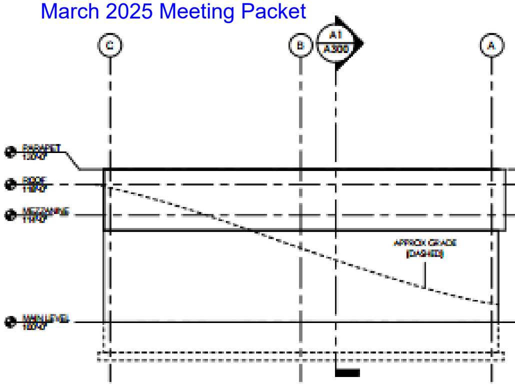

Supreme Cutoff
Legend
Blind Breakover Terrain Mod adj
Tree removal Area - No Terrain Adjusment
Albion Basin
N
Google Earth
Image © 2025 Airbus
300 ft

BUILDINGS

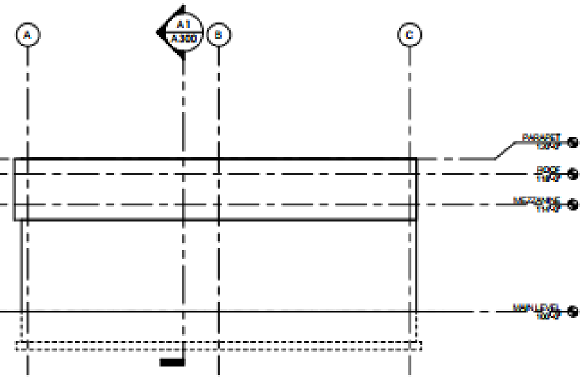

ALBION DAY LODGE EXPANSION
Legend
N
100 ft
Google Earth


48 (44 / 49)


EQUIPMENT STORAGE BUILDING
Legend
Equipment Storage Building
NEPA Study Area
Google Earth
200 ft
N



D1 WEST ELEVATION
1/8" = 1'-0"



D4 EAST ELEVATION
1/8" = 1'-0"

GENERAL NOTES:

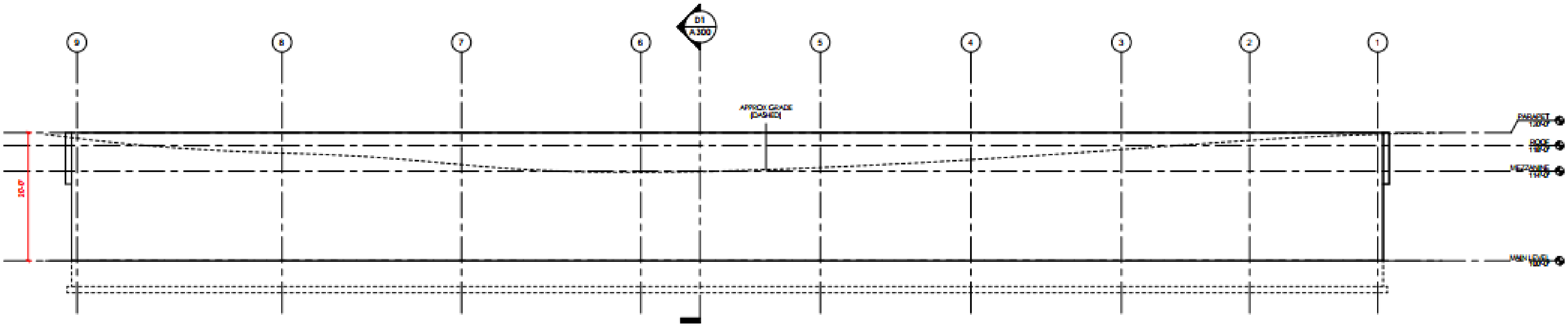
SEE SHEET G001 FOR DRAWING INDEX.

SEE SHEET G002 FOR GENERAL NOTES AND ABBREVIATIONS.

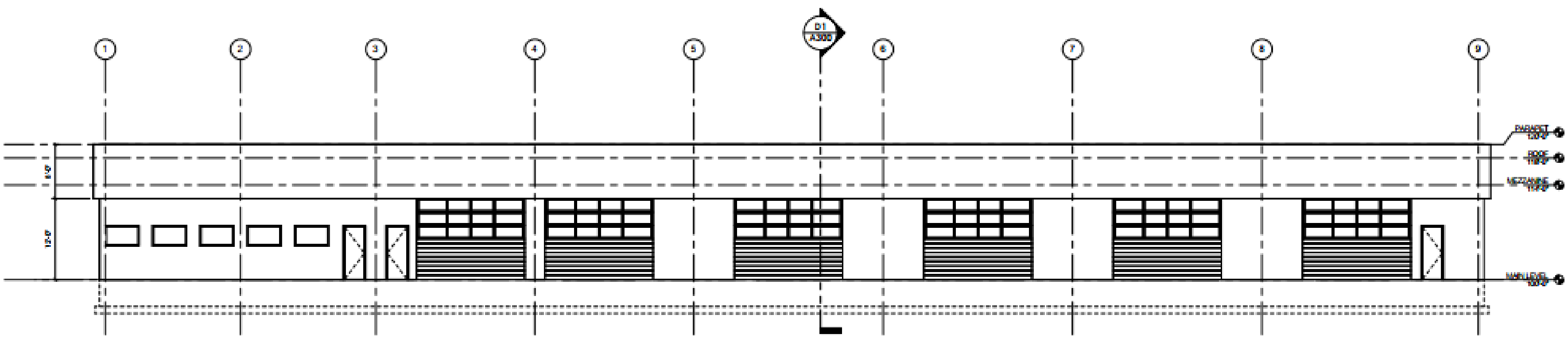
DO NOT SCALE DRAWINGS.

CONTRACTOR / SUBCONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE BEGINNING WORK, AND SHALL REPORT TO THE ARCHITECT ANY ERRORS, INCONSISTENCIES OR OMISSIONS BEFORE BEGINNING WORK. SEE GENERAL NOTES AND SPECIFICATIONS.

KEYED NOTES:



B2 NORTH ELEVATION
1/8" = 1'-0"



A2 SOUTH ELEVATION
1/8" = 1'-0"

plot date: 10/21/2024 2:21:26 PM

LIFTS

SUGARLOAF UPGRADE


Supreme Lift
Legend
Current Alignment
New Alginment
ALBION BASIN
Rabbit
Supreme
So Long
Back Forty
Devil's Elbow
Supreme Access
Big Dipper
Challenger
N
Google Earth

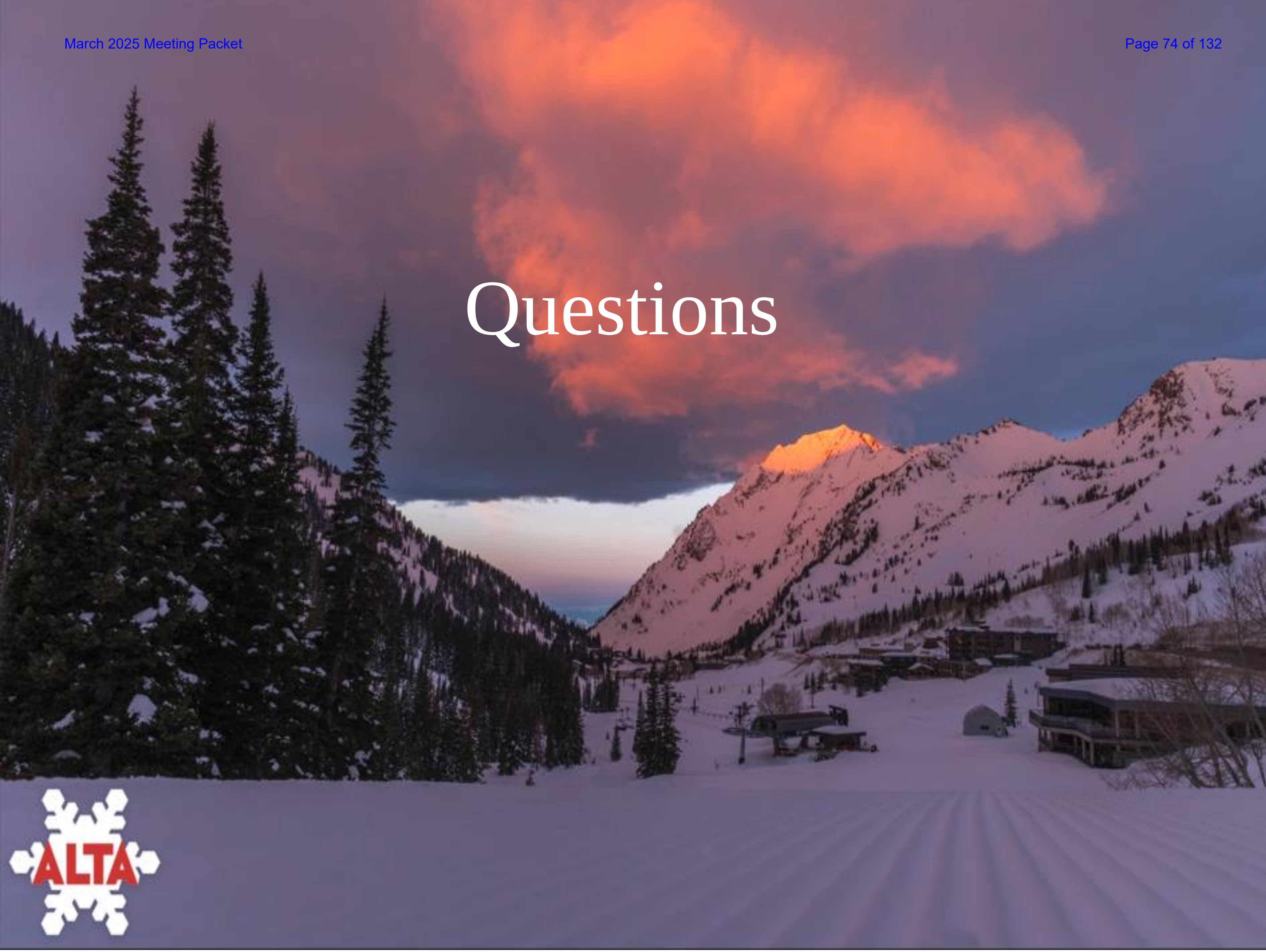
TRANSPORTATION


South Flagstaff Work
Legend
Culvert Replacement
New Pavement & Gutter
Google Earth
N
200 ft


ROADSIDE PARKING REPLACEMENT
Legend
Proposed Change
Roadside Parking
Google Earth
400 ft
N

TRANSPORATION

- TRANSPORATION HUB
- MAINLINE CLOSURES
- MERGING @ SNOWBIRD


Questions
ALTA

Outlook

FW: Full MWPP Survey - 2025

From Steve McIntosh <sa4@xmission.com>
Date Mon 2/10/2025 2:58 PM
To Chris Cawley <ccawley@townofalta.utah.gov>; Molly Austin <molly@townofalta.utah.gov>

From: Google Forms <forms-receipts-noreply@google.com>
Sent: Monday, February 10, 2025 2:56 PM
To: steve@canyonwater.com
Subject: Full MWPP Survey - 2025

Google Forms

Thanks for filling out Full MWPP Survey - 2025

Here's what was received.

Full MWPP Survey - 2025

Municipal Wastewater Planning Program survey for the year 2024.

Email *

steve@canyonwater.com

Section I: General Information

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page

What is the name of the Facility? *

Town of Alta

What is the Name of the person responsible for this organization?

*

Chris Cawley

What is the Title of the person responsible for this organization? *

Town Manager

What is the Email Address for the person responsible for this organization? *

ccawley@townofalta.utah.gov

What is the Phone number for the person responsible for this organization? *

8013635105

Please identify the Facility Location? *

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

Town of Alta Sanitary Sewer collection System

Are you a federal facility?

A federal facility is a military base, a national park, or a facility associated with a federal government organization (e.g., BLM, Forest Service, etc.)

Yes

No

Financial Evaluation Section

As you begin this survey you must keep in mind which part of the wastewater system that you represent, unless you represent it all (e.g., collections, treatment, or both). If you only represent the collection system please respond to each question thinking only of collection system data as you proceed through this survey. The same goes for treatment and both. If you get a question that does not apply to the part of the system which you represent then leave it unanswered. However, please try to answer as many questions as you possibly can.

This section is completed by:

Steve McIntosh

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

No

Are you collecting 95% or more of your anticipated sewer revenue?

Yes

No

Are Debt Service Reserve Fund requirements being met?

Yes

No

Where are sewer revenues maintained?

General Fund

Combined Utilities Fund

Other

What was the average MONTHLY User Charge for 2024?

$83.18 per ECU per Month

Do you have a water and/or sewer customer assistance program (CAP)?

Yes

No

Are property taxes or other assessments applied to the sewer systems?

Yes

No

What is the yearly amount of revenue that you receive from these taxes?

0

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

Yes

No

Are projected sewer revenues sufficient to cover operation & maintenance, and repair and replacement costs for the next five years?

Yes

No

Does the sewer system have sufficient staff to provide proper operation & maintenance, and repair and replacement?

Yes

No

Has a repair and replacement sinking fund been established for the sewer system?

Yes

No

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements projects?

Yes

No

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

Yes

No

Have you completed a rate study within the last five years?

Yes

No

Do you charge Impact fees?

Yes

No

If you charged Impact Fees, how much were they? =

If not a flat fee, use total collected impact fees for the year divided by the total number of entities who paid fees that year.

N/A

Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

Yes

No

Do you maintain a Plan of Operations?

Yes

No

Have you updated your Capital Facility Plan within the last five years?

Yes

No

In what year was the Capital Facility Plan last updated?

Do you use an Asset Management system for your sewer systems?

Yes

No

Do you know the total replacement cost of your total sewer system capital assets?

Yes

No

Replacement Cost =

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

Yes

No

What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

N/A

Describe the Asset Management System. Check all that apply:

- [x] Spreadsheet
- GPS
- Accounting Software
- Specialized Software

What is the 2024 Capital Assets Cumulative Depreciation for your facility?

699,351

What is the 2024 Capital Assets Book Value?

Book Value = (total cost) - (accumulated depreciation)

818,218

Cost of projected capital improvements - Please enter a valid numerical value - 2024?

0

Cost of projected capital improvements - Please enter a valid numerical value - 2025 through 2029?

500,000

Cost of projected capital improvements - Please enter a valid numerical value - 2030 through 2034?

N/A

Cost of projected capital improvements - Please enter a valid numerical value - 2035 through 2039?

N/A

Cost of projected capital improvements - Please enter a valid numerical value - 2040 through 2044?

N/A

Purpose of Capital Improvements - 2024? Check all that apply.

- [x] Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2025 through 2029? - Check all that apply.

- [x] Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2030 through 2034 Check all that apply.?

- [x] Replace/Restore
- New Technology
- Increased Capacity

Purpose of projected Capital Improvements - 2035 through 2039? - Check all that apply.

- [x] Replace/Restore
- New Technology

Increased Capacity

Purpose of projected Capital Improvements from 2040 through 2044? - Check all that apply.

- [x] Replace/Restore

New Technology

Increased Capacity

To the best of my knowledge, the Financial Evaluation section is completed and accurate.

True

False

Do you have a collection system? *

Yes

No

Collection System

Including piping and lift stations.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

Steve McIntosh

Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

10 inch

What is the average depth of the collection system?

Please enter the depth in feet.

5.5 feet

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

2 miles

How many lift/pump stations are there in the collection system?

0

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

N/A

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

What year was your collection system first constructed?

This can be an approximate guess if you really are not sure.

1971

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

1971

Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure, except plugged laterals?

0

Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:
(a) affects more than five private structures;
(b) affects one or more public, commercial or industrial structure(s);
(c) may result in a public health risk to the general public;
(d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
(e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

How many Class 1 SSOs were there in Calendar year 2024?

0

How many Class 2 SSOs were there in Calendar year 2024?

0

Please indicate what caused the SSO(s) in the previous 2 questions.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

No

Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

What is the number of new commercial/industrial connections in 2024?

0

What is the number of new residential sewer connections added in 2024?

0

How many equivalent residential connections are served?

231.41

Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

1

What is the approximate population served?

390

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at leaset at the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Steve McIntosh Collections 2 steve@canyonwater.com

Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

N/A

Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

N/A

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your collection system?

Yes

No

Have you updated the collection system operations and maintenance manual within the past 5 years?

Yes

No

Do you have a written emergency response plan for sewer systems?

Yes

No

Do you have a written safety plan for sewer systems?

Yes

No

Is the entire collections system TV inspected at least every 5 years?

Yes

No

Is at least 85% of the collections system mapped in GIS?

Yes

No

Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

Yes

No

Has the SSMP been adopted by the permittees governing body at a public meeting?

Yes

No

Has the completed SSMP been public noticed?

Yes

No

When USMP to be PNed

When will the USMP be Public Noticed?

MM DD YYYY

/ /

Continue 1

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

Yes

No

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

During 2024, was any part of the SSMP audited as part of the five year audit?

Yes

No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

Yes

No

Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

The system consists of 10 inch Ductile iron pipe and 10 " HDPE pipe. Overall the system is in good shape and yearly maintenance is performed via manhole inspections. There is a sag in one part of the line we continually flush as part of our maintenance program. Money is being saved to fund the sag line repair.

What sewerage system capital improvements does the utility need to implement in the next 10 years?

The system should design a capital budget to repair/replace the sag in the line

What sewerage system problems, other than plugging, have you had over the last year?

One Sag in the line noted above

Is your utility currently preparing or updating its capital facilities plan?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

100%

Partially

Does not pay

Is there a written policy regarding continued education and training for wastewater operators?

Yes

No

Do you have any additional comments?

To the best of my knowledge, the Collections System section is completed and accurate

True

False

Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. If this section was bypassed by mistake, in the next question you will have the option to return to the questions on a Collection System. If you are good with the progress up to now, next you will determine what kind of Wastewater Treatment you have, or you can choose NO Wastewater Treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?

Mechanical Plant

Discharging Lagoon

Non-Discharging Lagoon

No Treatement of Wastewater

Collections (go back to Collections)

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. *

True

False

Has this been adopted by the Council? *

yes

No

Not Adopted by Council

What date will it be presented to the Council? *

MM DD YYYY

03 / 12 / 2025

End of Survey

This is the end of the survey. Please make sure you have submitted your responses for each section. Thank you for your participation.

Also, if you want a copy of your response to this survey you must click the button immediately below and you must do it before you submit the survey.

TOWN OF ALTA

RESOLUTION NO. 2025-R-2

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2024-R-8 AUTHORIZING THE MAXIMUM NUMBER OF ALTA DOG LICENSES TO BE ASSIGNED, SETTING LICENSE FEES, AND AUTHORIZING A DRAWING FOR NEW AND FORFEITED TOWN OF ALTA CLASS A, B, OR C DOG, TO BE CONDUCTED IF NECESSARY

WHEREAS, the Alta Town Council has adopted an Animal Control ordinance (5-2) that allows for the licensing of dogs within Town boundaries to qualified applicants, and instructs the Council to annually review and impose limits on the number of Class A, B, C, and D licenses and that allows a drawing to be held to determine the recipients of new and forfeited licenses;

WHEREAS, the Animal Control Ordinance allows the Town Council to annually establish license fees;

WHEREAS, 32 Class A licenses, 42 Class B licenses, and 4 Class C licenses are currently utilized by eligible individuals; and

WHEREAS, 10 Class D license are made available to the public; and

WHEREAS, Alta Code 5-2-3 (C) allows for the number of dog licenses in Class A, B, C and D to not exceed ninety-four (94) licenses.

WHEREAS, the Alta Town Council acknowledges that numerous qualified individuals have contacted the Town's administrative staff seeking to apply for a dog license;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

Section 1. In consideration of the watershed and licensee compliance, the Town Council finds that the limit of dog licenses in Class A shall be 35, in Class B shall be 45, in Class C shall be 4, and in Class D shall be 10 (totaling 94).

Section 2. Fees for licenses shall be as follows: annual dog license $125; annual license for spayed or neutered dog $100 (no dog will be licensed as spayed or neutered without proof that sterilization was performed); Class D temporary dog license (authorization letter) issued for 14 days or less $60; and Class D temporary dog license (authorization letter) issued for more than 14 days shall be $125. The Mayor shall have discretion to waive fees for Class D licenses in whole or in part for cause shown as the Mayor deems reasonable.

Section 3. Undesignated Class A licenses, Class B, and Class C shall be made available to eligible individuals. Undesignated licenses include 3 Class A, and 3 Class B.

Section 4. Eligible individuals must apply to the Town of Alta between April 1 and April 30, 2025, before 11:59 PM, by submitting application materials to the Town administrative staff. Applications materials include proof that the applicant qualifies for the Class A, Class B, or Class C license per the classification requirements established in section 5-2-3: Dog Licensing of the Animal Control Ordinance.

Section 5. If the number of applicants exceeds the number of available Class A, Class B, or Class C licenses, then a drawing for each class shall be held on Friday, May 2, 2025 at 10:00 AM at the Town office, which is not a legal holiday, to determine who shall receive said licenses. The drawing will be broadcast live via Zoom and all applicants are encouraged to join.

Section 6. This Resolution shall become effective immediately upon passage.

APPROVED by the Town Council on the 12th day of March, 2025.

By:

____

Mayor Roger Bourke

ATTEST:

____

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_________	Councilmember Anctil	_________
Councilmember Byrne	_________	Councilmember Morgan	_________
Councilmember Schilling	_________		

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Town Manager
Re: Impact Fees
Date: March 5, 2025
Attachments:

The following is a description of impact fee basics, information about the Town of Alta impact fee, and a report on staff's research into the possibility of updating the Town's impact fee. Staff will discuss a preliminary recommendation on impact fees with the council in the meeting.

Introduction to Impact Fees

Impact fees are one-time fees that local governments can impose on new development to help finance the expansion of public facilities to accommodate growth, allowing the municipality to maintain the same level and quality of service for all residents as a community expands. They are intended to help strike a balance between existing and future residents in funding infrastructure that population growth requires. Impact Fees are broken out into specific categories of "public facilities." A municipality needs to develop and enact a separate fee for each category of facilities. Those facilities categories include:

- Culinary water
- Wastewater
- Storm water
- Electricity
- Roadway facilities
- Parks and recreation facilities
- Public safety facilities
- Environmental mitigation

Impact fees cannot be charged to cover operations or maintenance expenses and cannot be used to cure existing deficiencies. The Utah Impact Fees Act changes frequently and has generally, over the years, restricted or narrowed Utah municipalities' power to levy impact fees.

Requirements to Enact an Impact Fee

Enacting and managing an impact fee requires a municipality to undergo a significant amount of public and technical process including:

- Development of an Impact Fee Facilities Plan (IFFP), which identifies existing levels of service, proposed future levels of service, excess capacity to accommodate future growth, future demands on facilities from development activity, and the city's means to meet the growth demands
- An Impact Fee Analysis (IFA), which is a separate study of development activities that identifies improvements required to maintain service levels.
- Rigorous noticing requirements that include posting a separate "notice of intent" to prepare an IFFP, another for an IFA, and another for an enactment of an impact fee. In counties of the first class, which include Salt Lake County, municipalities are required to give written notice to the county, the State of Utah planning coordinator, and "affected entities" including special districts in the service area.
- Rigorous accounting and reporting requirements including the need to have a separate interest-bearing account for each different impact fee, specify which project each fee will fund, encumber funds collected within 6 years, and provide annual reports to the State Auditor. If funds are not spent within six years, they must be returned to the payor.

Current Town of Alta Impact Fee Program and Ordinance

Town of Alta impact fees are defined in Town Code Section 9-1A Impact Fees. This section of Town Code has not been updated since 1998. Our impact fee ordinance does not refer to an IFFP or an IFA; instead, it requires a developer to prepare an IFA, or consent to allow town staff to conduct a "less formal impact fee analysis." State code clearly requires a municipality to adopt an IFFP and IFA to enact an impact fee, so we assume that this provision in the Town's ordinance does not comply with statute. Statute does allow a municipal general plan to function as an IFFP if the general plan identifies the demands on public facilities from new development and the means by which a city will meet those demands, which the town's general plan does not. Neither the fee schedule nor Town Code provide fee amounts, although section 9-1A-5 VOLUNTARY WAIVER OF STUDY provides the following:

> *Above provisions to the contrary notwithstanding, a developer may voluntarily waive the right to have impact fees calculated as set forth above and choose to pay impact fees as they existed on June 30, 1997: Impact fees for connection to water and sewer systems as per then existing schedules and a fee of one thousand dollars ($1,000.00) per guestroom in each "dwelling unit", as defined in section 10-1-6 of this code, and, if a building permit is applied for purposes of constructing an improvement which does not consist of guestrooms, then a fee of one percent (1%) of the total cost of the new construction. Fees collected pursuant to this section shall only be allocated as authorized in this article. (Ord. 1998-O-1, 3-12-1998, eff. 3-13-1998)*

None of the costs provided above are based on an IFFP or IFA. Since state code requires cities to base impact fees on IFFPs and IFAs, and the Town has not prepared either, staff believes the

Town of Alta needs to update its impact fee ordinance, and develop those technical studies, in order to enact and charge an impact fee. The Town of Alta Impact Fee account balance was $23,571 on January 31, but the funds are not currently encumbered because we have not identified projects we can fund with the money.

Request for Council Discussion: Will the Town Update its Impact Fee Program?

The FY 25 Town of Alta General Fund Budget includes $10,000 for an Impact Fee study of some kind, but based on our research more recently, we believe it may cost closer to $20,000 to prepare such a study. Here are some other considerations in whether the Town should pursue an impact fee update:

- Alta is mostly “built out” under current zoning and given various other development constraints such as culinary water availability and federal land ownership. Because there is so little additional development that could occur in Alta, it could be difficult to identify facility improvements that would be required to meet the additional demand the development may create.
- Similarly, because there is such limited additional development potential, and we can’t predict when projects will occur and when fees will be collected, it's difficult to know whether we’ll be able to encumber fees collected within 6 years.
- Impact fees obviously create a significant administrative burden on a municipality and must be updated as state code changes.
- We would need to select specific impact fees to develop, such as water, sewer, and public safety facilities, since we don’t own the other kinds of eligible facilities. We do own a park, although it requires very little maintenance and is unlikely to grow substantially or be impacted by additional development.
- In order to charge impact fees, we believe we need to conduct an impact fee analysis and develop at least an informal impact fee facilities plan. This would also be required to encumber the impact fees currently in the Town’s Impact Fee account. Impact fees can be used to fund studies. If we do not do a study, we may need to return the fees we’ve collected to payors.
- Alternatively, the Town could update its General Plan and incorporate the necessary information into the General Plan to address potential future development. Then, the Town could apply the General Plan to the collected impact fees to determine any impact and expend the collected fees to the appropriate fund.

Town of Alta

Summer 2025 Crosstow Waterline Project

March 2025 Update

Summer '25 Crosstow Waterline Project

- One of HAL's recommendations, also from 2014 Forsgren study
- Project goals to <u>improve fire flows</u> and <u>add major system redundancy</u>
- Roughly 4100' of 10" HDPE Pipeline
  - PRV, "air vac vent/valve"
- Sharing trench with Alta Ski Area utilities/snowmaking upgrade project
  - Except for east end of alignment into Albion Parking Lot

Project Status

- USFS approved the project
- Final design complete, submitted to State of Utah DDW
- Project specifications, bid schedule, “measurement and payment” documents in-hand
- Procurement process ongoing-*we are behind schedule, hoping to issue RFP Friday 3/7/25*
- Engineers' opinion of probable cost: Up to $905,000-previously $540,000
  - EOPC is thoroughly itemized and conservative
  - Staff, SA #3 are actively “value engineering” to reduce likely final cost

FY 2025 Water Fund Balance Projection		Notes
Current Water Fund Balance	$533K	
Unearned but Expected Revenue	$87K	water sales and updated interest
Remaining Expenses (operating/capital)	$(636K)	not incl. spent expenses, depreciation, infrastructure replacement
Water Fund Balance Projection for June 2025	$(16K)	Rowley explains this as a short term floating of cash (pooled cash) - not an issue.

Potential Loan Options: GF to Water Fund

	Loan Amount	
Years/ Term	$ 300,000	$ 500,000
10	$ 30,000	$ 50,000
15	$ 20,000	$ 33,333
20	$ 15,000	$ 25,000

Funding Options

Project Cost: up to $905,000

Proposed amended budget assumes $400k share of project is funded by water fund in FY25 and that $505,000 is assumed to be spent in FY 26.

Borrow Money

Loan from General Fund to Water Fund starting in FY26: can be interest free with flexible terms decided by town council. Doing it in FY26 gives us extra time to determine the exact amount of the loan that's necessary based on actual project costs as opposed to estimates.

A loan could also be issued in FY25 which would remove the potential for a small negative fund balance at the end of FY25.

Project Timeline

- February 12th: Discuss Funding w/ Council DONE
- February 14th: Final Design/Cost, Issue RFP, Submit to DDW DONE/In Progress
- March 1st: Finalize USFS Approval DONE
- March 12th: Amend TOA Budget In Progress
- March 28th: Contract and Order Materials
- May 12th: Initiate Project
- September 30th: Project Complete

Considerations

- Many more needs re: W&S capital, facilities
  - Projects to improve fire flows
  - Replacement of old/existing infrastructure
  - current cost estimates for other projects also subject to increase
- Rate increases will be required to fund future projects
- Spending down water fund would require water fund to borrow money to fund major emergency repairs while fund balance builds up again
- Town should explore using State of Utah Revolving Loan Fund for future projects
- Does council want to continue with project?

Recommendation:

Use water fund cash on hand, supplement with a loan from the General Fund to the Water Fund.

Next steps:
Budget Amendment, Deliver Project

TOWN OF ALTA

RESOLUTION 2025-R-4

A RESOLUTION AMENDING THE 2024-2025 FISCAL BUDGETS FOR THE TOWN OF ALTA

WHEREAS, the Town Council finds it necessary to amend certain departmental budgets in the Town of Alta General Fund for the fiscal year 2024-2025,

WHEREAS, the Town Council finds that there are projected revenues sufficient to meet all departmental expenditures, and

WHEREAS, the Town Council desires to appropriate such revenues for those uses.

NOW THEREFORE BE IT RESOLVED that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the General Fund budget for the Town of Alta for fiscal year 2024-2025 is amended as follows: Exhibit A – Budget Amendment.

ADOPTED THIS 12th day of March, 2025.

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_________	Councilmember Anctil	_________
Councilmember Byrne	_________	Councilmember Morgan	_________
Councilmember Schilling	_________		

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025	2024-25 Proposed March Budget Amend 6/30/2025	2024-25 NOTES March Budget Amend Notes 6/30/2025
GENERAL FUND REVENUE							Signals proposed amendment
TAXES							Signals proposed amendment after posting
10-31-100	CURRENT YEAR PROPERTY TAXES	363,396	431,276	358,626	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	0	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	5	447	43	5,000	5,000	
10-31-300	SALES AND USE TAXES	492,020	2,066,084	793,586	1,890,000	1,890,000	
10-31-310	4th .25 TAX	13,673	51,884	12,527	45,197	45,197	
10-31-400	ENERGY SALES AND USE TAX	32,329	100,000	44,306	87,329	87,329	
10-31-410	TELEPHONE USE TAX	3,492	5,400	4,441	5,968	5,968	
	Total TAXES:	904,915	2,655,091	1,213,530	2,433,659	2,433,659	
LICENSES AND PERMITS							
10-32-100	BUSINESS LICENSES AND PERMITS	19,496	19,409	19,664	21,000	21,000	
10-32-150	LIQUOR LICENSES	5,325	5,550	6,575	6,350	6,350	
10-32-210	BUILDING PERMITS	9,478	60,000	88,161	80,000	80,000	
10-32-220	PARKING PERMITS	0	14,375	0	14,000	14,000	
10-32-250	ANIMAL LICENSES	11,680	12,635	11,450	14,000	14,000	
	Total LICENSES AND PERMITS:	45,979	111,969	125,851	135,350	135,350	
INTERGOVERNMENTAL REVENUE							
10-33-100	WFRC MATCHING GRANT	0	0	0	0	0	
10-33-200	SALT LAKE CITY	0	0	0	0	0	
10-33-275	SLC TRAILS	0	0	0	0	0	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	0	0	0	0	
10-33-375	COUNTY - ZAP	0	0	0	0	0	
10-33-400	STATE GRANTS	0	5,700	0	0	9,000	Mental Health Grant (seed $ to start program)
10-33-450	FEDERAL GRANTS	0	0	0	0	0	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	10,175	15,354	10,639	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,554	5,554	6,938	5,000	5,000	
10-33-600	SISK	3,000	3,000	0	3,000	3,000	
10-33-650	POST OFFICE	12,746	21,850	14,567	21,850	21,850	
10-33-700	UDOT	8,000	8,000	8,000	8,000	8,000	
	Total INTERGOVERNMENTAL REVENUE:	39,474	59,458	40,144	52,850	61,850	

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025	2024-25 Proposed March Budget Amend 6/30/2025	2024-25 NOTES March Budget Amend Notes 6/30/2025
CHARGES FOR SERVICES							
10-34-240	REVEGETATION BONDS	0	2,000	0	2,000	2,000	
10-34-430	PLAN CHECK FEES	5,954	36,358	73,761	52,000	52,000	
10-34-550	PLANNING COMM REVIEW FEES	300	300	0	300	300	
10-34-760	FACILITY CENTER USE FEES	450	450	0	500	500	
10-34-810	IMPACT FEES	0	0	0	2,000	2,000	
	Total CHARGES FOR SERVICES:	6,704	39,108	73,761	56,800	56,800	
FINES AND FORFEITURES							
10-35-100	COURT FINES	6,234	13,896	10,240	10,000	10,000	
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	5,000	5,000	
	Total FINES AND FORFEITURES:	6,234	13,896	10,240	15,000	15,000	
MISCELLANEOUS REVENUE							
10-36-100	INTEREST EARNINGS	82,811	145,000	104,585	100,000	100,000	
10-36-300	OTHER FINANCING SOURCES	0	0	0	61,400	61,400	
10-36-400	SALE OF FIXED ASSETS	7,218	34,418	0	0	0	
10-36-620	MISCELLANEOUS	1,577	3,384	2,468	37,500	37,500	
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	8,000	0	8,000	8,000	
10-36-800	DONATIONS	0	0	150	0	0	
10-36-810	METERING	0	0	0	12,000	12,000	
10-36-820	4x4 ENFORCEMENT	0	0	0	0	0	
10-36-830	TOWN SHUTTLE	197,179	198,259	79,902	134,000	134,000	
10-36-900	SUNDRY REVENUES	1,530	1,570	928	2,000	2,000	
10-36-910	SALES TAX	649	658	0	250	250	
	Total MISCELLANEOUS REVENUE:	290,964	391,289	188,033	355,150	355,150	
TRANSFERS INTO GENERAL FUND							
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	0	0	
10-39-250	USE OF RESERVED FUNDS	0	8,250	0	0	0	
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0	0	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0	0	
	Total TRANSFERS INTO GENERAL FUND:	0	8,250	0	0	0	
	GENERAL FUND Revenue Total:	**1,294,271**	**3,270,811**	**1,651,558**	**3,048,809**	**3,057,809**	
	GENERAL FUND Transfer IN Total:	**0**	**8,250**	**0**	**0**	**0**	
	CASH AVAILABLE FOR GENERAL FUND	**1,294,271**	**3,279,061**	**1,651,558**	**3,048,809**	**3,057,809**	

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GENERAL FUND EXPENSES							
LEGISLATIVE							
10-41-110	SALARIES - MAYOR AND COUNCIL	10,500	18,000	12,000	18,000	18,000	
10-41-120	REMUNERATION	0	0	0	0	0	
10-41-130	EMPLOYEE BENEFITS	0	100	0	100	100	
10-41-131	EMPLOYER TAXES	835	1,435	951	1,500	1,500	
10-41-230	TRAVEL	0	750	0	1,000	1,000	
10-41-280	TELECOM	0	0	0	0	0	
10-41-330	EDUCATION AND TRAINING	615	2,000	305	4,000	4,000	
10-41-620	MISCELLANEOUS	20	250	0	350	350	
Total LEGISLATIVE:		11,970	22,535	13,256	24,950	24,950	
COURT							
10-42-110	SALARIES AND WAGES	5,347	17,000	6,111	18,423	18,423	
10-42-130	EMPLOYEE BENEFITS	0	125	180	133	133	
10-42-131	EMPLOYER TAXES	425	1,400	484	1,409	1,409	
10-42-133	URS CONTRIBUTIONS			5,812	10,000	10,000	
10-42-230	TRAVEL	114	500	125	750	750	
10-42-240	OFFICE SUPPLIES AND EXPENSE	21	500	20	500	500	
10-42-280	TELEPHONE	0	0	0	240	240	
10-42-310	PROFESSIONAL & TECHNICAL	0	100	0	500	500	
10-42-330	EDUCATION & TRAINING	250	250	250	1,500	1,500	
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	0	2,500	2,500	
10-42-481	VICTIM REPARATION SURCHARGE	2,160	11,000	3,662	6,000	6,000	
10-42-620	MISCELLANEOUS SERVICES	138	1,000	203	750	750	
Total COURT:		8,455	34,275	16,847	42,705	42,705	
ADMINISTRATIVE							
10-43-110	SALARIES AND WAGES	136,317	260,000	218,304	337,433	337,433	
10-43-111	PERFORMANCE BONUS	2,100	4,556	2,800	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	1,121	2,000	1,242	2,120	2,120	
10-43-131	EMPLOYER TAXES	11,269	22,198	16,745	26,874	26,874	
10-43-132	INSUR BENEFITS	14,906	32,000	32,499	71,000	71,000	
10-43-133	URS CONTRIBUTIONS	22,558	41,500	35,298	59,719	59,719	
10-43-140	TERMINATION BENEFITS	8,250	8,250	0	0	0	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	2,095	5,500	1,165	5,500	5,500	
10-43-220	PUBLIC NOTICES	1,033	1,033	0	1,500	1,500	
10-43-230	TRAVEL	192	1,800	144	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	2,487	4,000	2,333	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	10,738	20,000	12,814	25,000	25,000	

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025	2024-25 Proposed March Budget Amend 6/30/2025	2024-25 NOTES March Budget Amend Notes 6/30/2025
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	75	4,800	395	5,000	5,000	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	1,818	5,000	5,000	
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0	
10-43-270	UTILITIES	0	0	0	0	0	
10-43-280	TELEPHONE	2,217	4,600	3,519	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	2,735	10,000	434	8,500	8,500	
10-43-315	PROF CONSULTANT SERVICES	40,175	65,500	5,070	5,500	5,500	
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,608	10,000	4,596	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	20,690	50,000	19,669	60,000	60,000	
10-43-330	EDUCATION & TRAINING	1,832	3,000	700	4,000	4,000	
10-43-350	ELECTIONS	2,500	2,500	0	0	0	
10-43-440	BANK CHARGES	2,397	4,000	3,482	5,500	5,500	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0	0	
10-43-510	INSURANCE AND SURETY BONDS	4,299	4,500	3,412	4,400	4,400	
10-43-515	WORKERS COMPENSATION INS	1,225	2,400	611	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	1,249	1,500	158	1,000	1,000	
10-43-620	MISCELLANEOUS SERVICES	2,233	3,500	3,271	5,000	5,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total ADMINISTRATIVE:		299,301	569,137	370,477	661,646	661,646	
MUNICIPAL BUILDINGS							
10-45-110	SALARIES AND WAGES	8,094	20,000	15,262	22,210	22,210	
10-45-111	PERFORMANCE BONUS	0	130	250	250	250	
10-45-130	EMPLOYEE BENEFITS	70	200	30	212	212	
10-45-131	EMPLOYER TAXES	643	2,000	1,185	1,718	1,718	
10-45-132	INSUR BENEFITS	0	0	0	0	0	
10-45-133	URS CONTRIBUTIONS	0	0	0	0	0	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	614	1,000	0	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,824	6,000	8,371	6,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0	0	
10-45-270	UTILITIES	3,203	6,500	3,378	6,500	6,500	
10-45-510	INSURANCE AND SURETY BONDS	1,141	2,500	1,098	1,400	1,400	
10-45-610	MISCELLANEOUS SUPPLIES	42	500	47	1,000	1,000	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0	0	
Total MUNICIPAL BUILDINGS:		16,630	38,830	29,622	40,290	40,290	

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NON-DEPARTMENTAL							
10-50-330	TOWN EVENTS	98	3,500	0	4,000	4,000	
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	0	400	400	
10-50-610	MISCELLANEOUS SUPPLIES	-473	1,200	0	1,200	1,200	
10-50-620	AUDIT	10,000	10,000	10,000	10,000	10,000	
10-50-640	MISC SERVICES	0	1,000	15	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0	0	0	
10-50-910	SALES TAX RECEIVED	657	657	9	250	250	
	Total NON-DEPARTMENTAL:	25,281	31,357	25,024	31,850	31,850	
TRANSPORTATION							
10-51-325	PROF & TECH SERVICES - LEGAL	265	2,500	316	1,000	1,000	
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	0	0	0	
10-51-635	MEDIAN	0	1,000	0	250	250	
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0	0	
10-51-638	TRAFFIC MANAGEMENT	55	5,000	995	10,000	10,000	
10-51-640	MISCELLANEOUS	1,575	1,575	0	5,000	5,000	
10-51-645	ALTA RESORT SHUTTLE	58,022	225,089	123,939	252,000	252,000	
10-51-700	PARKING PERMITS	3,837	10,000	3,923	11,000	11,000	
10-51-810	METERING	0	0	0	12,100	12,100	
	Total TRANSPORTATION:	63,755	245,164	129,173	291,350	291,350	
CIVIL CODE ENFORCEMENT - new							
10-52-310	PROFESSIONAL & TECHNICAL - new	0	0	0	3,000	3,000	
10-52-240	OFFICE SUPPLIES AND EXPENSE - new	0	0	0	1,000	1,000	
10-52-640	MISCELLANEOUS - new	0	0	0	500	500	
	Total CIVIL CODE ENFORCEMENT:	0	0	0	4,500	4,500	
PLANNING AND ZONING							
10-53-120	COMMISSION REMUNERATION	1,050	2,000	750	2,000	2,000	
10-53-220	PUBLIC NOTICES	0	250	63	250	250	
10-53-230	TRAVEL	0	250	0	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	0	5,000	30,200	40,000	40,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	12,346	34,000	23,787	25,000	25,000	
10-53-330	EDUCATION AND TRAINING	0	500	75	1,500	1,500	

Account Nur	Account Title	2023-24 Prior Year YTD Actual 2/28/2024	2023-24 Approved Budget 6/30/2024	2024-25 Current year YTD Actual 2/28/2025	2024-25 Approved Budget 6/30/2025	2024-25 Proposed March Budget Amend 6/30/2025	2024-25 NOTES March Budget Amend Notes 6/30/2025
10-53-510	INSURANCE & SURETY BONDS	3,534	3,800	2,810	3,600	3,600	
10-53-610	MISCELLANEOUS SUPPLIES	0	200	0	300	300	
10-53-620	MISCELLANEOUS SERVICES	48	200	0	300	300	
Total PLANNING AND ZOING:		16,978	46,350	57,684	74,100	74,100	
POLICE DEPARTMENT							
10-54-110	SALARIES AND WAGES	372,692	743,000	491,144	887,750	887,750	
10-54-111	PERFORMANCE BONUS	6,375	12,054	6,205	11,970	11,970	
10-54-112	WAGE CORRECTION	0	135,686	0	0	0	
10-54-130	EMPLOYEE BENEFITS	2,081	5,000	1,898	5,000	5,000	
10-54-131	EMPLOYER TAXES	29,103	69,290	38,119	70,150	70,150	
10-54-132	INSUR BENEFITS	70,303	158,000	81,990	145,000	145,000	
10-54-133	URS CONTRIBUTIONS	55,828	130,000	72,595	145,000	145,000	
10-54-135	MENTAL HEALTH RESOURCES					4,000	new GL code / program, $9k grant seed $
10-54-140	TERMINATION BENEFITS	0	0	0	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	332	18,200	9,241	17,000	17,000	
10-54-230	TRAVEL	90	1,000	586	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	292	1,500	352	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	7,876	13,500	8,062	20,000	20,000	
10-54-250	EQUIP/SUPPLIES & MNTNCE	-224	2,500	1,930	5,000	5,000	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,733	25,500	4,781	28,000	28,000	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	11,870	59,500	16,315	30,000	30,000	
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0	
10-54-270	UTILITIES	4,354	10,000	4,948	10,000	10,000	
10-54-280	TELEPHONE	7,665	10,000	7,889	14,750	14,750	
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	3,098	10,000	1,614	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,826	17,200	3,236	12,500	12,500	
10-54-470	UNIFORMS	1,705	4,500	1,440	4,650	4,650	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	1,530	8,000	5,310	19,000	19,000	
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,147	12,500	15,003	15,003	15,003	
10-54-515	WORKERS COMPENSATION INS	2,450	5,000	1,221	6,000	6,000	
10-54-610	MISCELLANEOUS SUPPLIES	744	2,500	2,135	41,000	41,000	
10-54-620	MISCELLANEOUS SERVICES	975	9,500	3,983	4,500	4,500	
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
10-54-810	METERING	0	0	0	12,000	12,000	
10-54-820	4x4 ENFORCEMENT	0	0	0	0	0	
Total POLICE DEPARTMENT:		611,846	1,466,430	779,997	1,519,273	1,523,273	

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ECONOMIC DEVELOPMENT							
10-55-230	TRAVEL	0	0	0	0	0	
10-55-310	ACVB CONTRIBUTION	0	0	0	0	0	
10-55-480	ACVB Matching Grant Funds	0	0	0	0	0	
	Total ECONOMIC DEVELOPMENT:	0	0	0	0	0	
POST OFFICE							
10-56-110	SALARIES AND WAGES	15,502	29,000	20,549	27,033	27,033	
10-56-111	PERFORMANCE BONUS	500	930	470	700	700	
10-56-130	EMPLOYEE BENEFITS	140	270	120	300	300	
10-56-131	EMPLOYER TAXES	1,272	2,340	1,670	2,122	2,122	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	0	
10-56-230	TRAVEL	0	100	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	218	400	345	500	500	
10-56-245	IT SUPPLIES AND MAINT	18	400	0	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	444	1,000	885	1,500	1,500	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,345	2,500	1,214	2,500	2,500	
10-56-270	UTILITIES	996	3,000	1,138	3,000	3,000	
10-56-280	TELEPHONE	767	1,600	911	1,500	1,500	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	20	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100	100	
10-56-510	INSURANCE & SURETY BONDS	612	712	581	700	700	
10-56-515	WORKERS COMPENSATION INS	227	425	113	425	425	
10-56-620	MISCELLANEOUS SERVICES	0	150	0	200	200	
10-56-630	OVERAGE & SHORT	0	0	0	0	0	
10-56-635	POST OFFICE INVENTORY	1,047	1,400	859	1,500	1,500	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
	Total POST OFFICE:	23,087	44,327	28,873	42,680	42,680	
FIRE PROTECTION							
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	0	0	
	Total FIRE PROTECTION:	0	0	0	0	0	
BUILDING INSPECTION							
10-58-110	SALARIES AND WAGES	0	0	0	0	0	
10-58-120	PLAN CHECKS	-724	3,500	22,885	52,000	52,000	
10-58-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	400	400	
10-58-230	TRAVEL	0	0	0	0	0	
10-58-280	TELEPHONE	0	0	0	0	0	

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10-58-310	PROFESS/TECHNICAL INSPECTIONS	7,773	28,000	8,948	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	0	600	294	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	115	500	0	500	500	
10-58-510	INSURANCE & SURETY BONDS	757	950	1,124	800	800	
Total BUILDING INSPECTION:		7,922	33,550	33,250	64,300	64,300	
STREETS - C ROADS							
10-60-110	SALARIES AND WAGES	0	0	0	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	12,526	26,000	0	14,500	14,500	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
Total STREETS - C ROADS:		12,526	34,000	0	22,500	22,500	
RECYCLING							
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	0	
10-62-230	TRAVEL	0	0	0	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	631	1,500	916	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	12,921	27,000	13,356	30,000	30,000	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	300	0	0	0	
Total RECYCLING:		13,552	28,800	14,272	31,500	31,500	
GIS							
10-66-110	SALARIES AND WAGES	0	0	0	0	0	
10-66-111	PERFORMANCE BONUS	0	0	0	0	0	
10-66-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-66-131	EMPLOYER TAXES	0	0	0	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000	2,000	
10-66-330	EDUCATION AND TRAINING	0	0	0	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total GIS:		0	2,000	0	2,500	2,500	

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SUMMER PROGRAM							
10-70-110	SALARIES AND WAGES	1,842	4,965	278	2,500	2,500	
10-70-111	PERFORMANCE BONUS	0	0	0	150	150	
10-70-130	EMPLOYEE BENEFITS	0	70	40	70	70	
10-70-131	EMPLOYER TAXES	216	400	20	200	200	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,399	6,000	2,919	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	445	1,000	0	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,996	5,000	2,882	5,000	5,000	
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0	0	
10-70-320	USFS RANGER	0	12,000	12,000	12,000	12,000	
10-70-470	TRAILS	0	0	0	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	398	400	1,149	1,149	1,149	
10-70-515	WORKERS COMPENSATION INS	0	400	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total SUMMER PROGRAM:		9,296	30,335	19,289	28,569	28,569	
IMPACT FEE							
10-72-110	SALARIES AND WAGES	0	0	0	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	0	
10-72-280	TELEPHONE	0	0	0	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	10,000	20,000	Impact Fee Analysis & Impact Fee Facilities Plan, could be more...
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total IMPACT:		0	0	0	10,000	20,000	
LIBRARY - COMMUNITY CENTER							
10-75-110	SALARIES AND WAGES	0	0	0	0	0	
10-75-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,809	10,000	769	5,000	5,000	
10-75-270	UTILITIES	1,430	3,600	2,066	3,600	3,600	
10-75-280	TELEPHONE	0	0	0	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,369	1,500	1,183	1,500	1,500	

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10-75-620	MISCELLANEOUS SERVICES	0	100	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total LIBRARY - COMMUNITY CENTER:		5,609	15,700	4,018	10,700	10,700	
COMMUNITY DEVELOPMENT							
10-78-110	SALARIES AND WAGES	0	0	0	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0	0	0	0	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0	0	
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
Total COMMUNITY DEVELOPMENT:		0	0	0	0	0	
TRANSFERS OUT OF GENERAL FUND							
10-90-510	TRANSFER TO WATER FUND	0	0	0	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	0	
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	621,271	0	145,396	140,396	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	0	0	0	
Total TRANSFERS OUT OF GENERAL FUND:		0	636,271	0	145,396	140,396	
	GENERAL FUND Expenditure Total:	**1,126,209**	**2,642,790**	**1,521,783**	**2,903,413**	**2,917,413**	
	GENERAL FUND TRANSFER OUT Total:	**0**	**636,271**	**0**	**145,396**	**140,396**	
	GENERAL FUND BUDGET	**1,126,209**	**3,279,061**	**1,521,783**	**3,048,809**	**3,057,809**	
GENERAL FUND SUMMARY							
GENERAL FUND Revenue & Transfer IN Total:		**1,294,271**	**3,279,061**	**1,651,558**	**3,048,809**	**3,057,809**	
GENERAL FUND Expenditure & Transfer OUT Total:		**1,126,209**	**3,279,061**	**1,521,783**	**3,048,809**	**3,057,809**	
Net Total GENERAL FUND:		**168,062**	**0**	**129,775**	**0**	**0**	**Must = zero**

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CAPITAL PROJECT FUND REVENUE							
INTERGOVERNMENTAL REVENUE							
45-33-400	STATE GRANT	0	0	0	0	0	
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	0	0	
MISCELLANEOUS REVENUE							
45-36-100	INTEREST	31,994	56,500	50,746	40,000	40,000	
	Total MISCELLANEOUS REVENUE:	31,994	56,500	50,746	40,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND							
45-39-100	TRANSFER FROM GENERAL FUND	0	621,271	0	145,396	140,396	updated alongside general fund budget
45-39-250	USE OF RESERVED FUNDS	0	0	0	25,604	30,604	balances budget
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	0	621,271	0	171,000	171,000	
CAPITAL PROJECT FUND EXPENSE							
MUNICIPAL BUILDINGS							
45-45-740	TOWN OFFICE	0	0	8,270	15,000	15,000	
45-45-750	LIBRARY - COMMUNITY CENTER	0	0	53,113	75,000	75,000	
	Total EXPENDITURE:	0	0	61,383	90,000	90,000	
POLICE DEPT							
45-54-741	BUILDINGS	14,188	33,000	0	13,000	13,000	
45-54-742	VEHICLES	50,827	61,000	0	55,000	55,000	
45-54-743	EQUIPMENT	64,983	111,248	59	38,000	38,000	
	Total EXPENDITURE:	129,998	205,248	59	106,000	106,000	
OTHER EXPENDITURES							
45-70-740	SUMMER PROGRAM	0	0	0	0	0	
45-70-741	UTILITY IMPROVEMENTS	0	0	9,309	15,000	15,000	
	Total EXPENDITURE:	0	0	9,309	15,000	15,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND							
45-90-200	CONTRIB TO FUND BALANCE	0	472,523	0	0	0	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	0	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0	472,523	0	0	0	
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**31,994**	**677,771**	**50,746**	**211,000**	**211,000**	
	CAPITAL PROJECT FUND Expenditure Total:	**129,998**	**677,771**	**70,751**	**211,000**	**211,000**	
	Net Total CAPITAL PROJECT FUND:	**-98,004**	**0**	**-20,005**	**0**	**0**	

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WATER FUND REVENUE							
CHARGES FOR SERVICES							
51-34-100	WATER SALES	203,911	286,066	263,983	330,036	330,036	
51-34-101	WATER SALES - OVERAGE	27,734	55,000	18,987	32,000	32,000	
51-34-102	WATER SALES - OTHER	0	0	434	5,000	5,000	
51-34-200	CONNECTION FEES	0	0	1,560	0	0	
	Total CHARGES FOR SERVICES:	231,645	341,066	284,965	367,036	367,036	
MISCELLANEOUS REVENUE							
51-36-100	INTEREST EARNINGS	16,489	23,000	14,351	11,862	16,615	updated estimate
51-36-200	BOND PROCEEDS	0	0	0	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	0	0	0	
51-36-800	DONATIONS	0	0	0	0	0	
51-36-810	IMPACT FEES	0	0	0	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0	0	
51-36-900	MISCELLANEOUS	0	0	0	0	0	
	Total MISCELLANEOUS REVENUE:	16,489	23,000	14,351	11,862	16,615	
TRANSFERS INTO WATER FUND							
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	0	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	545,997	0	131,714	470,314	use of reserve
	Total TRANSFERS INTO WATER FUND:	0	545,997	0	131,714	470,314	
WATER FUND EXPENDITURES							
51-40-110	SALARIES AND WAGES	0	9,755	0	15,545	15,545	
51-40-111	PERFORMANCE BONUS	0	0	0	0	0	
51-40-130	EMPLOYEE BENEFITS	0	60	0	0	0	
51-40-131	EMPLOYER TAXES	0	746	0	1,190	1,190	
51-40-132	INSUR BENEFITS	0	1,210	0	1,400	1,400	
51-40-133	URS CONTRIBUTIONS	0	1,802	0	2,643	2,643	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	700	555	700	700	
51-40-230	TRAVEL	0	0	0	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	700	4,000	859	2,400	2,400	
51-40-250	EQUIP-SUPPLIES/MNTNCE	345	20,000	2,025	6,300	6,300	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	956	3,000	4,898	8,000	8,000	

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51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0	
51-40-270	UTILITIES	7,802	17,000	9,208	17,850	17,850	
51-40-280	TELEPHONE	1,421	2,500	975	2,520	2,520	
51-40-305	WATER COSTS	4,276	9,000	6,206	9,000	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	22,050	65,450	22,721	68,725	68,725	
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	4,379	6,000	17,878	22,877	22,877	
51-40-325	PROF & TECH SERVICES - LEGAL	236	3,000	980	3,150	3,150	
51-40-330	EDUCATION AND TRAINING	0	650	0	0	0	
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	503	0	530	530	
51-40-490	WATER TESTS	3,835	12,000	3,791	12,600	12,600	
51-40-495	WATER TREATMENT SUPPLIES	18,070	42,000	1,621	23,302	49,200	$24k for media, need now
51-40-510	INSURANCE AND SURETY BONDS	4,961	5,000	5,245	5,245	5,245	
51-40-515	WORKERS COMPENSATION INS	408	650	204	650	650	
51-40-610	MISCELLANEOUS SUPPLIES	0	500	0	525	525	
51-40-620	MISCELLANEOUS SERVICES	1,252	4,200	1,278	4,410	4,410	
51-40-630	BAD DEBT EXPENSE	0	0	0	0	0	
51-40-650	DEPRECIATION	0	58,000	0	60,900	60,900	
51-40-740	CAPITAL OUTLAY	428,997	545,997	12,848	90,600	490,600	See cap projects plan for details: Water / cross tow $400k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	61,400		
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	0	96,340	0	88,150	67,005	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	0	
	Total EXPENDITURES:	499,686	910,063	91,291	510,612	853,965	
WATER FUND Revenue & Transfer Total:		**248,133**	**910,063**	**299,316**	**510,612**	**853,965**	
WATER FUND Expenditure Total:		**499,686**	**910,063**	**91,291**	**510,612**	**853,965**	
Net Total WATER FUND:		**-251,553**	**0**	**208,024**	**0**	**0**	

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SEWER FUND REVENUE							
CHARGES FOR SERVICES							
52-34-100	SEWER SERVICES	125,224	185,000	180,949	230,977	230,977	
52-34-200	CONNECTION FEES	0	0	2,340	0	0	
	Total CHARGES FOR SERVICES:	125,224	185,000	183,289	230,977	230,977	
MISCELLANEOUS REVENUE							
52-36-100	INTEREST EARNINGS	15,723	28,000	20,770	10,000	10,000	
52-36-300	OTHER FINANCING SOURCES	0	0	0	0	0	
52-36-900	MISCELLANEOUS	0	0	0	0	0	
	Total MISCELLANEOUS REVENUE:	15,723	28,000	20,770	10,000	10,000	
TRANSFERS INTO SEWER FUND							
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	8,492	0	10,000	10,000	
	Total TRANSFERS INTO SEWER FUND:	0	8,492	0	10,000	10,000	

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SEWER FUND EXPENDITURES							
52-40-110	SALARIES AND WAGES	0	8,132	0	13,759	13,759	
52-40-111	PERFORMANCE BONUS	0	0	0	0	0	
52-40-130	EMPLOYEE BENEFITS	0	0	10	200	200	
52-40-131	EMPLOYER TAXES	0	622	0	1,053	1,053	
52-40-132	INSUR BENEFITS	0	1,005	0	1,200	1,200	
52-40-133	URS CONTRIBUTIONS	0	1,502	0	2,339	2,339	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	120	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	700	4,300	859	2,400	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	215	0	230	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	0	
52-40-305	DISPOSAL COSTS	64,076	173,411	56,322	175,500	175,500	
52-40-310	PROFESS/TECHNICAL SERVICES	0	2,500	4,843	4,500	4,500	
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	0	1,156	1,156	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	2,609	3,500	3,500	
52-40-515	WORKERS COMPENSATION INS	227	400	113	500	500	
52-40-610	MISCELLANEOUS SUPPLIES	0	300	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	688	2,000	702	2,300	2,300	
52-40-630	BAD DEBT EXPENSE	0	0	0	0	0	
52-40-650	DEPRECIATION	0	22,105	0	23,763	23,763	
52-40-740	CAPITAL OUTLAY	0	0	9,309	10,000	10,000	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	8,157	8,157	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	0	
	Total EXPENDITURES:	68,972	221,492	74,767	250,977	250,977	
	SEWER FUND Revenue & Transfers Total:	**140,946**	**221,492**	**204,059**	**250,977**	**250,977**	
	SEWER FUND Expenditure Total:	**68,972**	**221,492**	**74,767**	**250,977**	**250,977**	
	Net Total SEWER FUND:	**71,974**	**0**	**129,292**	**0**	**0**	
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**-109,520**	**0**	**447,086**	**0**	**0**	

TOWN OF ALTA

RESOLUTION NO. 2025-R-5

A RESOLUTION ADOPTING THE TOWN OF ALTA FISCAL YEAR 2025 PROJECTS PLAN

WHEREAS, the Town developed a Fiscal Year 2025 Projects Plan, which identifies projects to be implemented during current and future fiscal years;

WHEREAS, this Projects Plan includes the Capital Projects Plan; and

WHEREAS, recent events have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The Amended Town of Alta Fiscal Year 2025 Capital Projects Plan is attached as Exhibit A.

ADOPTED THIS 12th day of March, 2025.

By

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	$ 205,248	$ 211,000	$ 115,000	$ 80,000	$ 7,500,000	$ -	$ -	$ -	$ -	$ -
Water	$ 486,997	$ 507,877	$ 1,255,200	$ -	$ 300,000	$ -	$ 200,000	$ -	$ 500,000	$ 300,000
Sewer	$ -		$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -
Total Spend	**$ 692,245**	**$ 718,877**	**$ 1,370,200**	**$ 580,000**	**$ 7,800,000**	**$ -**	**$ 200,000**	**$ -**	**$ 500,000**	**$ 300,000**

ACCOUNT BALANCES	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	$ 644,556	$ 1,194,072								
Water	$ 694,693	$ 316,966								
Sewer	$ 580,789	$ 583,860								

FY 2025 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 2/28/2025	Budget	Status
Town Website	$ 8,270	$ 15,000	complete
Facilities Master Plan	$ 53,113	$ 75,000	ongoing
Marshals Office Security Cameras	$ -	$ 13,000	havent started yet
New AMO Truck - 5th officer	$ -	$ 55,000	pending 5th officer hiring timeline
AMO Mobile Data Terminals	$ -	$ 25,000	ongoing
Speed Trailer #3	$ 59	$ 13,000	ongoing
Master Water and Sewer Plan (1/3	$ 9,309	$ 15,000	ongoing
Total	**$ 70,751**	**$ 211,000**	

Water Fund - Projects	YTD: 2/28/2025	Budget	Status
Cross Tow Enginering	$ 17,878	$ 22,877	ongoing, approved in water fund budget
Cross Tow Water Line	$ -	$ 400,000	proposed
Water System Study Update	$ 9,309	$ 25,000	ongoing
Remote Water Meter Reading	$ 3,539	$ 60,000	ongoing
Total	**$ 30,726**	**$ 507,877**	

Sewer Fund - Projects	YTD: 2/28/2025	Budget	Status
Sewer Study	$ 9,309	$ 10,000	ongoing
Total	**$ 9,309**	**$ 10,000**	

** Any items in red are proposed, not approved.*

Capital Projects Fund Plan

Fund Balance: January 31, 2025

$ 1,687,904

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
As of July 1 (start) of the fiscal year	1,188,590	-	-	-	-	-	-	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget
45-45-740	Town Website	8,270	15,000							
45-45-750	Replace a Building	-				7,500,000				
45-45-750	Facilities Master Plan	53,113	75,000							
45-45-750	Facilities Planning Phase 2	-		75,000						
45-45-750	Tom Moore Historic Structure Stabilization*	-		25,000						
45-54-741	Marshals Office Security Cameras	-	13,000							
45-54-742	New AMO Truck	-	55,000							
45-54-743	AMO Mobile Data Terminals	-	25,000							
45-54-743	Alta Central Dispatch Console Upgrade	-		15,000						
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2	-			30,000					
45-54-743	Speed Trailer #3	59	13,000							
45-70-740	Trailhead-Style Public Restroom 24/7*	-			50,000					
45-70-741	Master Water and Sewer Plan (1/3 cost)	9,309	15,000							
	Total Projects	**70,751**	**211,000**	**115,000**	**80,000**	**7,500,000**	**-**	**-**	**-**	**-**

** Any items in red are proposed, not approved.*

Budgeted Total 2025 - 2035 **8,111,248**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Sewer Fund Projects
Fund Balance: January 31, 2025
$ 663,919

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	583,860	-	-	-	-	-	-	-	#REF!

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-740	Sewer Study	9,309	10,000								
52-40-740	GMD's to Peruvian Line Upgrade	-			500,000						
	Total Projects		**10,000**	-	**500,000**	-	-	-	-	-	-

** Any items in red are proposed, not approved.*

Water Fund Projects

Fund Balance: January 31, 2025

$ 433,505

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	355,616	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-320	Cross Tow Enginering	17,878	22,877								
51-40-740	Water System Study Update	9,309	25,000								
51-40-740	Remote Water Meter Reading	3,539	60,000								
51-40-740	Cross Tow Water Line		400,000	505,200							
~~51-40-740~~	~~Albion to Wildcat Loop~~			~~750,000~~							
51-40-740	Hellgate 8" Loop	-				300,000					
~~51-40-740~~	~~Westward Ho 10" Loop~~							~~200,000~~			
51-40-740	Replace Pipe in Road (hellgate/bypass)	-								500,000	
51-40-740	Alta Central 8" Line	-									300,000
	Total Projects	**30,726**	**507,877**	**1,255,200**	**-**	**300,000**	**-**	**200,000**	**-**	**500,000**	**300,000**

** Any items in red are proposed, not approved (for years 2026 - 2032 #'s are approx. twice what was in the 2014 CIP plan)*