MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
SHERIDAN DAVIS
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
(801) 742-3522
FAX (801)742-1006
TTY 711

May 23, 2023

DETERMINATION REGARDING CONDUCTING TOWN OF ALTA PUBLIC MEETINGS WITHOUT AN ANCHOR LOCATION

The Mayor of the Town of Alta hereby determines that conducting a meeting with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location pursuant to Utah Code section 52-4-207(5) and Resolution 2020-R-12. The facts upon which this determination is based include: The percent and number of positive COVID-19 cases in Utah has been significant since May 27, 2020. The seven-day average for cases on May 17, 2023 was 64.7, with 37.6% of the state's cases in Salt Lake County. As of May 18, 2023 there have been 5,374 deaths reported in Utah due to COVID-19.

The June 7, 2023 Budget Committee meeting and June 21, 2023 Work Session, Public Hearings, and Town Council Meeting will not have a physical anchor location. All attendees will connect remotely. Attendees may join the webinar by registering for the meeting through the Town website www.townofalta.com or the meeting can be watched on YouTube. Additionally, comments may be emailed to the Town Clerk jen@townofalta.com.

This determination will expire in 30 days on June 22, 2023.

BY:

Mayor Roger Bourke

ATTEST:

Jen Clancy, Town Clerk

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Consent Agenda

June 21, 2023 Alta Town Council Meeting

Staff Reports

Financial Materials

Minutes

Page numbers refer to the header numbers, top left of the page in blue.

Alta Town Council

Staff Report

To: Town Council
From: Interim Town Manager
Re: Town Manager Transition, ACVB Update, Spring Runoff, Remote Water Meter Installation, Clean Up Day
Date: June 13, 2023
Attachments:

Town Manager Transition

I assumed the role of interim town manager on Saturday, May 27th. I am grateful to have the opportunity to respond to a new challenge and I am looking forward to working with staff, the mayor and town council, and community members to define the role and plan the Town's future. My priorities over the past two weeks have been to support Jen in finalizing materials related to the FY 23 and FY 24 budgets, to continue pursuing plans to implement projects, and to work with John Guldner to respond to land use inquiries, pending applications, and active projects. In many ways, I am still wrapping up projects from my previous job, and I am looking forward to stepping further into my new role once our budget process is complete and the new fiscal year begins.

John is working for the Town under a contract primarily assisting with land use inquiries, applications, and active projects. John is also going to manage several water system projects for the Town of Alta this summer, he will be assisting me in transitioning into my new role, and otherwise providing his expertise to the Town of Alta as needed.

ACVB Update

The Alta Chamber and Visitors Bureau Board of Directors met on Monday, June 12 and adopted a plan to dissolve the organization, as well as articles of dissolution to be filed with the State of Utah Department of Commerce. The dissolution plan is primarily a plan to resolve outstanding liabilities and disperse remaining assets. ACVB assets consist of roughly $70,000 in the bank, and a laptop, and the organization has no outstanding liabilities aside from various minor expenses associated with dissolution and ongoing accounting. The Board approved a motion to donate $65,000 to the Town of Alta to operate community shuttle programs next winter, to donate the remainder of the funds on-hand to Alta Community Enrichment, and to donate the laptop to Alta Community Enrichment.

Spring Runoff Activity and Preparation

To date, we are not aware of any spring runoff-related property damage or other emergencies in Alta.

The Town of Alta received a truckload of sand and 1000 empty sandbags from Salt Lake County Flood Control. Those sandbags were originally located in the Wildcat Parking Lot, but are now located in the South Flagstaff parking area near the Rustler Lodge. Please take sandbags if you are concerned about flooding on your property. Salt Lake County has a very large stockpile of sandbags available at the Public Works Sandbag Shed at 604 West 6960 South in Midvale, and provides 25 sandbags per vehicle, per day at this location. For more information about sandbags, contact Chris Cawley at ccawley@townofalta.com.

The Town is coordinating with Salt Lake County Emergency Management and Salt Lake County Flood Control to monitor regional spring runoff and flooding activity as Utah's record snowpack melts. Please visit Salt Lake County's Runoff Ready website for more information about regional preparations for spring runoff:
https://storymaps.arcgis.com/stories/5e0fdc6fc3de4e89937ba199afb6828f

Thank you to Alta Ski Area for allowing the Town to locate sandbags in the Wildcat Parking Lot and then using ski area equipment and manpower to relocate these resources to the South Flagstaff parking area.

Remote Water Meter Installation Project

The Town of Alta and Salt Lake County Service Area #3 are working to install remote water meters for all Town of Alta culinary water system connections. This project will improve the accuracy and efficiency of our meter reading program and provide customers with a tool to monitor their own water use and conserve drinking water. The meters are being installed in phases, and during the first week of June, 25 of 28 "phase 1" meters were installed in the Powder Ridge neighborhood. We anticipate completing the 3 additional phase 1 installations in late June and moving on to Grizzly Gulch and West Grizzly homes in Fall of 2023. Phase 3 installations will take place in Spring/Summer 2024 along the Bypass Road and the Hellgate area, and properties in central Alta including lodges, other commercial properties, and Town of Alta properties will be completed in the final phase 4 of the project in Fall 2024 or Spring 2025.

2023 Little Cottonwood Canyon Clean Up Day – June 27th

The Town of Alta and Snowbird are hosting the 42nd annual Little Cottonwood Canyon Clean Up Day on Tuesday June 27th. Check-in and breakfast will be staged at Our Lady of the Snows this year beginning at 8:00 AM, and lunch will take place on the Snowbird Plaza deck as usual. Over 300 people signed up for the event this year, with Snowbird-associated participants making up the increase in participation over previous years.

Alta Town Council

Staff Report:
June 21, 2023

To: Town Council
From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk
Date Written: June 13, 2023

Town Clerk – Jen

- Preparation of all budget related documents and reports
- Preparation and training for the 2023 Municipal Election
  - The General Election date has been changed to November 21, 2023
    - Declaration of Candidacy was: June 1 – 7
    - Alta had 3 candidates declare for 2 seats.
    - **Candidates' names as they will appear on the ballot:**
      - Elise Morgan
      - Sheridan J. Davis
      - Dan Schilling
- **Alta Reading Room:** Based on the feedback received from residents through the survey (in March), we are planning to adapt the Alta Reading Room space over the course of the summer. The library will remove the books and shelving, and we can start to evolve the space. We also talked briefly about the future of the Community Center with the SL County Library folks – they are looking forward to having a Library presence in that as it is dreamed, planned, and built.
  - **Technology** - Since the WiFi access on a personal device was used so frequently by residents, but the public computers weren't, we will keep the public WiFi but remove the outdated computer equipment.
  - **Meeting/Reading space** - By removing the old computers, we'll free up some space for residents to work, meet, or read in the room.
  - **eMaterials** - Since the books aren't the biggest draw for the reading room they will be removed, and instead use signage to highlight eBooks, eAudiobooks, eMagazines, Library databases, and online resources.
  - **Books** - We had a number of residents state an interest in signing up for Library at your Door, where books are mailed directly to you. We'll reach out to those community members with more information. Additionally, the library will plan to do a direct mail postcard to all the Alta residents letting them know they can sign up for the program.

Deputy Town Clerk - Molly

- Employee Handbook Review and Update – First Draft is nearing completion
- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 5/5/2023 and 6/8/2023

  - Widener, Mary (4 days) 5/12/2023
  - Watson, Case (12 days) 5/24/2023
  - Martell, Rion (14 days) 5/26/2023
  - Borg, Jermey (2 days) 6/2/2023
  - Fasking, Alex (2 days) 6/2/2023
  - Leri, Matt (3 days) 6/6/2023

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
  - Next court date – Thursday, July 20th at 5:30 PM
- Continuing training for Court Clerk Certification

Department Incident Activity Report

Date Reported: **05/01/2023 - 05/31/2023** | Show Subclasses: **True**

ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ALARM	1	0	1	0	0	0	0	0.0
Residential Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
CITIZEN	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
FRAUD	1	0	1	0	0	0	0	0.0
Hacking/Computer Invasion	1	0	1	0	0	0	0	0.0
MOTORIST	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
PROPERTY	4	0	4	0	0	0	0	0.0
Found Property	4	0	4	0	0	0	0	0.0
PUBLIC INTOX	1	0	1	0	0	0	0	0.0
Public Intoxication	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	1	0	1	0	0	0	0	0.0
DEBRIS FLOW	1	0	1	0	0	0	0	0.0
SUSPICIOUS	1	0	1	0	0	0	0	0.0
Suspicious Vehicle	1	0	1	0	0	0	0	0.0
TRAFFIC	5	0	5	0	0	0	0	0.0
VIOLATION	5	0	5	0	0	0	0	0.0
TRAFFIC ACCIDENT	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
TRESPASSING	1	0	1	0	0	0	0	0.0
Trespassing, Private Property	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Electrical Problem	1	0	1	0	0	0	0	0.0
Event Totals	20	0	20	0	0	0	0	0.0

UNIFIED FIRE AUTHORITY

UFA Report June 2023

Budget: The UFA Board of Directors granted tentative approval of the UFA proposed budget. Final approval will be voted on during the June meeting: You can view the budget at this link: ***unifiedfire.org/budget-and-financial-audits***.

Construction update:
Station 102 Magna:
- Stormwater storage system installation is nearing completion
- Carpet flooring has been installed in all bedroom areas
- Cabinetry and countertops are being installed
- Installation of glass is almost complete
- Permanent power has been supplied to the site at the pad mounted transformer
- Expected completion in late July 2023

Station 251 Eagle Mountain:
- Installation of Accoya wood exterior cladding is nearing completion
- Cabinetry continues to be installed
- Mechanical, electrical, and plumbing final connections and fixtures are being installed
- Painting of all interior spaces is complete
- Expected completion is mid July 2023

Station 253 Eagle Mountain:
- Exterior concrete that is not meeting specifications is being demolished and repoured
- Tiling of the bathrooms has been completed
- Interior wood ceilings have begun to be installed
- Painting of the apparatus bay is nearing completion
- Site preparation, and compaction is underway for paving the street
- Expected completion is late June, 2023.

Recruit Camp: 31 new recruits graduated from their 4-month training camp on May 24 at the JATC in Riverton. These recruits now begin their service and are assigned crews throughout UFA's service area. Among the 31 was Hailey Griffin, Town of Alta employee and former Alta resident. We are excited to have Hailey on board and look forward to her being a great ambassador for the Town of Alta and UFA.

Lateral hires: UFA hired two paramedics and six firefighters during a lateral hiring process. Those personnel will start June 1 with a 4-week orientation conducted by the UFA Training Division.

Strategic Planning process: UFA has established a Strategic Planning Work Group with representation from a broad spectrum of employees. They will begin working with our internal and external stakeholders and our cities and townships to develop the 2024-2026 Strategic Plan. This will be the third formal strategic plan for Unified Fire Authority.

BC Process: We recently completed Battalion Chief testing to establish a list of qualified candidates valid for the next two years. Six candidates are on the list and they will participate in interviews for promotion as positions become available.

Flooding Update: Staff continues to work closely with Salt Lake County Emergency Management in the prevention and preparedness phases to address the record runoff. UFA PIOs have held multiple media events with partners including the Utah State Parks and Recreation Division and Unified Police Department to get the message out to stay away from any moving bodies of water this spring and early summer. If people do choose to recreate near water we are asking them to designate "Water Watchers" to keep an eye on children and pets to prevent an accidental fall-in. We will continue to monitor and assess the situation as it evolves.

June Safety Message: With summer upon us, UFA wants its members to stay safe this year by taking some precautions regarding fires around their homes.

- Verify that it is a green burn day by checking the air quality forecast.
- The fuel area cannot exceed 3ft diameter by 2ft in height.
- Install a screen to prevent embers from escaping.
- Burning is limited to dry, natural materials. No garbage, plastics, rubber, oils, or construction waste.
- Keep open fires 25 feet away from structures or anything that can burn.
- Fires contained in an improved barbecue pit or portable outdoor fireplace require a minimum of 15 feet of clearance from structures or anything that can burn.
- LP or natural gas grills require 10 feet of clearance from structures or anything that can burn.
- Have a method of extinguishment readily available. Keep a garden hose or bucket of water close by and never leave the fire unattended even for a short period of time.
- Make sure to put it completely out before leaving the site. Apply water to all coals or remaining flames. Observe that there is no heat, glow, or flame remaining.
- Supervise children and pets while the campfire/firepit is burning. Make a 3-foot (1-metre) "kid-free zone" around the campfire/firepit.

Retirements: After 35 years of service, Battalion Chief Scott McBride announced his retirement from UFA. Chief McBride was instrumental in organizing Utah Task Force 1 and deployed to many national emergencies including 9-11, the World Trade Center and Hurricane Katrina. He also helped in the establishment of UFA's Heavy Rescue Program. Also retiring are Paramedic Chris Morrison after 22 years and Paramedic Desmond Johnson after 23 years.

Promotions: UFA recently promoted Barrett LaJeunesse to Captain, Justin Austin to Engineer and Shawn Mott and Megan Fenton to Paramedic.

FIREWORKS 2023

The fireworks restricted areas map for all of Salt Lake County can be found on the UFA website: https://unifiedfire.org/prevention/fireworks/

Statewide Fire Restrictions information can be found at: https://utahfireinfo.gov/

- Sales of legal fireworks allowed:
  - Beginning June 24 and ending July 25
- Discharge dates:
  - 2 days before, day of, and 1 day after July 4 and July 24.
- Hours of discharge:
  - On the 2 days before and 1 day after, discharge hours are 11:00 a.m. – 11:00 p.m.
  - July 4 and July 24 discharge hours are allowed until midnight.
- Penalties/persons guilty of an infraction if: (up to $1,000 fine)
  - Discharge of fireworks outside of legal dates
  - Discharge of fireworks in an area where fireworks are prohibited
- Disposal of fireworks:
  - Utah Administrative Rule R710-15-5, prohibits disposal of seized or turned in fireworks by local entities and MUST BE TURNED OVER TO UFA SPECIAL ENFORCEMENT DIVISION

Links to Utah fireworks law:
https://le.utah.gov/xcode/Title15A/Chapter5/15A-5-S202.5.html?v=C15A-5-S202.5_2018050820180508 –

AND:

https://le.utah.gov/xcode/Title53/Chapter7/53-7-S225.html?v=C53-7-S225_2018050820180508

Utah Administrative Rule: R710-2: https://adminrules.utah.gov

As fire officials, we are very concerned with the use of fireworks in the Salt Lake Valley, especially illegal fireworks and aerial fireworks. We are monitoring conditions each day and highly recommend celebrating this 4th of July without the use of fireworks. Here are some ideas to be patriotic without the use of fireworks.

- Use glow sticks, they glow in the dark and are a safe alternative to a sparkler - Fun for all ages
- Loud and proud - Noise makers are sure to make a statement
  - They can be found at local party supply stores or make your own
- Have an outdoor movie night - Set up a screen and projector
- Make a patriotic craft with the family
- Throw a birthday party for the USA, and don't forget the cake
- The safest way to enjoy fireworks is to attend a professional fireworks performance

RECREATIONAL FIRES * RESIDENTIAL OPEN BURNING * AGRICULTURAL BURNING

Recreational Fires: Small recreational campfires are allowed. Fuel area cannot exceed 3 feet in diameter by 2 feet in height. Burn only dry, clean, natural materials, no garbage, tires, oil or construction waste. Prior to burning:

- Verify green burn conditions. Air quality forecast can be found at https://air.utah.gov/.
- Keep open campfires 25 feet away from structures or combustible materials. Fires contained in improved barbeque pits or portable outdoor fireplaces with spark arresting covers require a minimum of 15 feet of clearance from structures or combustible materials.
- Portable gas, propane and charcoal grills shall have a minimum 10 foot clearance from structures or combustible materials.
- Have a method of extinguishment readily available.
- Fires must be constantly attended until fully extinguished.

"Offensive, Objectionable, or Nuisance" fires are no longer required to be extinguished unless the fire is causing a hazardous situation. If all burning requirements are met and the fire is not causing a hazardous situation, the fire department does not have the authority to extinguish the fire and should not tie up resources to do so.

- Citizens must not use the fire department to resolve neighborhood disputes regarding smoke emissions. Such situations are civil matters rather than unlawful acts subject to the penalties prescribed in Section 110 of the 2018 International Fire Code.

Residential Open Burning: Residential burning of clean yard waste, grass clippings, weeds, tree trimmings, etc.

Salt Lake County: Residential open burning is **NOT** allowed in Salt Lake County.

Utah County: Residential open burning is allowed by permit during the following open burn windows: March 30 to May 30 and September 15 to October 30. Permits are $25 and are good for the entire burn window.

Residential Burn Permits are issued by the UFA under the following criteria:

- Residential property must be (1) acre or larger.
- Burn Permit Application must be completed online with the Utah Department of Air Quality. Completed applications will be forwarded to UFA for processing. https://air.utah.gov/OpenBurning/form/index.php
- A $25 permit fee must be paid to UFA online https://www.unifiedfire.org/make-a-payment/
- Requires a site safety inspection. Permit will be issued by the UFA station crew following the site inspection.
- Permit holder must verify "green burn" conditions prior to burning. The air quality forecast can be found at https://air.utah.gov/
- Permit holder must contact Utah Valley Dispatch Burn Hotline at (801) 374-2876 with name, address and time of burn.

Agricultural Burning: Agricultural burning is allowed without a permit in both Salt Lake and Utah Counties. Burning is limited to agricultural and horticultural operations for ditch banks, fence lines, field stubble, orchard pruning, and controlled heating to prevent the freezing of crops, etc.

- A minimum of 5 contiguous acres of land used for Agricultural or Horticultural operation is required.
- Land is actively devoted to agricultural use and is managed in such a way as to be profitable.
- Operation must meet the annual "per acre" production requirements for Salt Lake or Utah Counties.

- Must verify green burn conditions. The burn index can be found at https://air.utah.gov/.
- Must contact VECC emergency dispatch at (801)-840-4000 and Utah Valley Dispatch Burn Hotline at (801) 374-2876 with name, address, and time of burn prior to starting the burn operation in Salt Lake County.

revised 6/2023

Fireworks Safety

FIREWORKS are often used to mark special events and holidays. The only safe way to view fireworks is to attend a professional show. It is important to know that **fireworks are not safe in the hands of consumers**. Fireworks cause thousands of injuries each year.

A few ideas to get into the patriotic spirit, without fireworks:

1. Use glow sticks, they glow in the dark and are a safe alternative to a sparkler. Fun for all ages.
2. Loud and proud. Noise makers are sure to make a statement. They can be found at local party supply stores or make your own.
3. Outdoor movie night. Set up a screen and projector. Don't forget the bugspray!
4. Make a patriotic craft with the family.
5. Throw a birthday party for the USA, and don't forget the cake.

FACTS

- More than 19,500 reported fires are started by fireworks annually.
- Burns account for 44% of the 9,100 injuries treated in emergency rooms seen in the month around July 4.
- Half of the fireworks injuries seen at emergency rooms were extremities: hand, finger, or leg. One-third were to the eye or other parts of the head.
- Children ages 10–14 had the highest rate of fireworks injury, with more than one-third (36%) of the victims of fireworks injuries under age 15.
- Sparklers account for roughly one-quarter of emergency room fireworks injuries.

Source: U.S. Consumer Product Safety Commission (CPSC) 2018 Fireworks Annual Report

NFPA
NATIONAL FIRE PROTECTION ASSOCIATION
The leading information and knowledge resource on fire, electrical and related hazards

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Interim Town Manager
Re: Town of Alta FY 2024 Projects Plan
Date: June 14, 2023
Attachments: Town of Alta FY 2024 Projects Plan (Resolution 2023-R-11 Exhibit A)

****June 14 Update****

The attached projects plan document includes the updates we previewed to the Budget Committee in the June 7th meeting as well as a few other minor changes:

- Alta Central Deck Replacement maintenance project has moved to the Decision 24 category and the budget for the project has increased from $3,000 to $20,000. The $3,000 budget assumed the project would be limited to replacing decking and the vinyl membrane below the decking, and that the project would be completed in-house by building maintenance staff. However, the deck also functions as the roof of the Alta Central generator enclosure, and the ceiling of the enclosure is leaking significantly. We are seeking estimates from roofing contractors and carpenters.
- Proposed Community Center Feasibility Study budget has increased from $50,000 to $75,000. The smaller budget assumed we would incorporate some of the public input received during the previous feasibility study, the program elements of the structure designed in 2003, and the cost estimate for the 2003 design that is currently being updated by an architect. While all these materials will be important references as we evaluate replacement of the community center and conduct another feasibility study, I believe it is more prudent to assume we are starting from scratch on a new project site, with enough budget to address additional feasibility concerns that have not been explored in previous studies. Since the most recent project cost $75,000, it is reasonable to assume we should spend that much on the next project.
- Alta Central Generator Replacement Project has been moved from the Future category to the Decision 24 category.
- The playground equipment project has been moved from Approved 23 to Decision 24. The park will not be melted out in time to complete the project in FY 23.
- The Livescan project will not be completed in FY 23 has been moved from Approved 23 to Rollover 24 projects.
- Minor updates to the trailhead kiosks and Cecret lake interpretive signage project budgets (note the total TOA revenue and expenses for these projects reflected in the FY 23 General Fund Budget includes contributions from other entities and expense amounts that include these external contributions).

- In order to produce .pdf copies of the plan document in a larger font, we've omitted or hidden rows for fiscal years beyond 2028. We'll continue to try to improve the legibility of this document.

Total FY 23 and FY 24 Project Budgets

Below is an excerpt from the FY 24 Projects Plan that shows total project budgets per fund.

Fund	FY 2023	FY 2024
General Fund	**$ 10,565**	**$ 52,970**
Capital Projects Fund	**$ 24,707**	**$ 299,000**
Water	**$ 78,728**	**$ 502,997**
Sewer	**$ -**	**$ -**
TOTAL	**$ 114,000**	**$ 854,967**

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Town Manager
Re: Shuttle Program Administrative Elements
Date: June 7th, 2023
Attachments:

In the May 2023 Alta Town Council meeting, some council members expressed concern for the administrative burden the Town of Alta would bear if we proceed to operate the winter season, around-town shuttle program. Staff would like to reassure the council that we are confident the program will not be a major undertaking for the Town, and we have compiled the following rough assumptions and time budgets for shuttle program-related tasks. We would need to accomplish these tasks on an annual basis so long as the town is managing the program:

1. Fundraising from lodges and ski areas
    a. 5 hours of phone calls and other conversations
2. Town council meetings, meetings with stakeholders/funders to define service plan
    a. 5 hours to prepare and present materials to town council
    b. 5-10 hours to plan and conduct stakeholder meeting
3. Organizing transportation vendor solicitation
    a. 5-10 hours to write scope of work for request for proposals
    b. 1-2 hours legal review
4. Selecting a vendor
    a. 5-10 hours to review proposals
    b. 2-4 hours for contract negotiation with preferred vendor
    c. 1-2 hours legal review
5. Managing a contract/vendor
    a. 2 hours to generate invoices for donations, receive and process checks
    b. 10 hours for vendor management
        1. Alta Shuttle has required very little active management in the past. If another vendor is selected, they may require more active management.
6. Identifying long-term funding strategies
    a. Unknown: we assume we will not fund the program through donations for more than a year or two, so we will have to come up with other arrangements. It is difficult to estimate how much administrative time this will take.
7. Miscellaneous conversations and emails: 5-10 hours

Total: 46-70 hours annually

FY24 TAX SUMMARY

To: Town Council & Property Owners
From: Jen Clancy, Town Clerk
Date: June 7, 2023

Contents

Summary of 3 Tax Options

The Town Council has been planning to go through a truth in taxation process this year. This means that the council will be required to adopt a Tentative Budget on June 21. There will be public hearings on June 21 and then again on August 9. The council will vote on a FY24 Budget and the certified tax rate on August 9.

The 0.1% Resort Tax (RR) could be adopted via an ordinance and become effective July 1. The 1% Municipal Room Tax (TM) also requires an ordinance to be passed but there is a delay in the effective date, so the first-year revenue projection was reduced (effective October 1, 2023). The June 21st Tentative Budget proposes the adoption of both sales taxes.

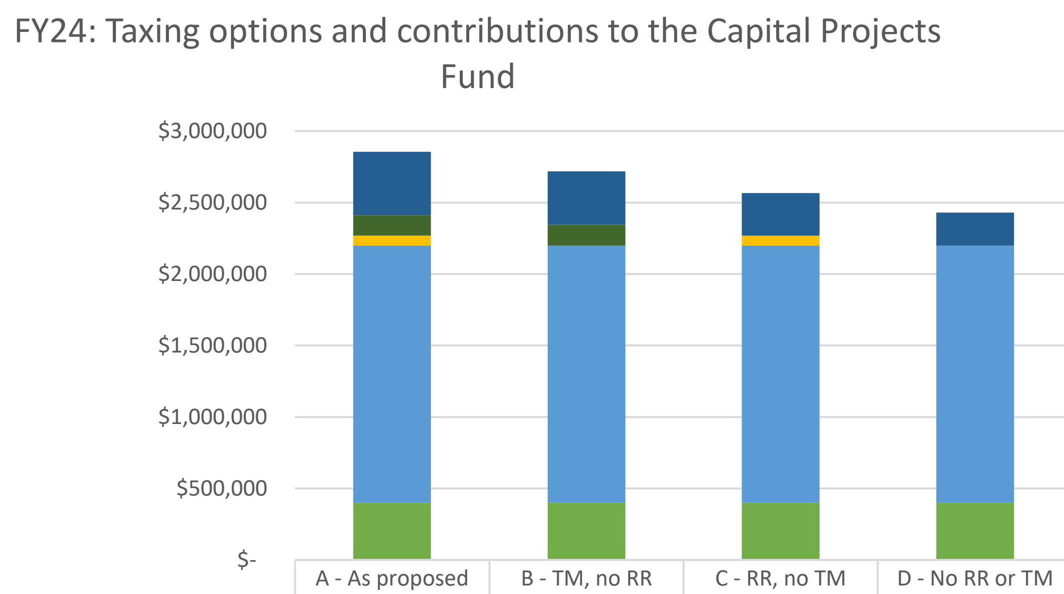
The following table shows the three programs the council has requested information on to consider for this budget cycle: 1) property, 2) RR, and 3) TM. If implemented, the chart below shows the additional (new) revenue that is estimated for each program.

Option Summary – Additional Revenue		**Add'l Est. Revenue**	**First-Year: Add'l Est. Rev**	**% Change**
1	Property Tax: $243k to $400k via TNT	$ 156,677	$ 156,677	65%
2	Sales Tax: RR, Resort Community Tax (includes Add'l Resort)	$ 68,717	$ 68,717	0.10%
3	Sales Tax: TM, Municipal Transient Room Tax	$ 192,640	$ 144,480	1.00%
	Total	**$ 418,034**	**$ 369,874**	

One of the biggest influencers on the Town's budget is our human resources – our staff. This past winter the Town of Alta commissioned its first compensation study. The results showed that the top positions were well below comparable municipalities. Inflation and recent wage growth, combined with a high demand for public safety employees has placed pressure on the Town's budget. To allow the Town to recruit and retain a qualified workforce the Tentative

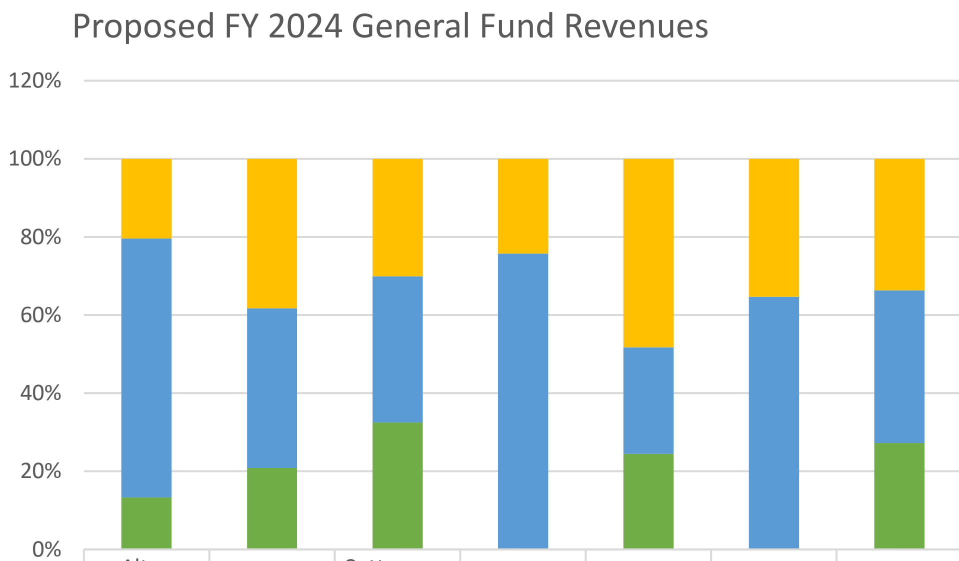
Budget includes a $103k increase in wages (inclusive of OT, misc., etc.) across all departments. The council should be aware that the latest budget numbers have been adjusted to reflect a salary for the Interim Town Manager that is below the posted salary range for the Town Manager and the gap before a new Assistant Town Administrator is hired. Our current staffing plan for these 2 positions resulted in a reduction in the Administration Department's wages in the Tentative Budget.

The Tentative FY24 was drafted to include the adoption of the 0.1% RR and the 1% TM tax. Should the Town Council decide NOT to adopt either of these taxes, this table shows the effect this decision has on the ability of the Town to set funds aside for the Capital Projects Fund (CPF). The CPF is used to fund infrastructure improvements and maintenance of the Town's current and future facilities. The existing facilities are ageing, we are contemplating a new community center, and our visitor numbers continue to grow, putting more pressure on all our facilities. It is responsible and prudent for the Town to plan ahead and set funds aside annually for these projects.



	A - As proposed	B - TM, no RR	C - RR, no TM	D - No RR or TM
Contribution to Capital Projects Fund	$441,984	$373,984	$297,504	$229,504
Municipal Transient Room (TM)	$144,480	$144,480		
Resort (RR)	$68,000		$68,000	
Sales	$1,800,000	$1,800,000	$1,800,000	$1,800,000
Property	$400,000	$400,000	$400,000	$400,000

Here is a chart comparing Alta's property and sales tax revenue as a percent of the total budgeted revenue to other comparable communities.



	Alta - proposed	Sandy City	Cottonwood Heights	Brighton	Brian Head	Moab	Park City
Misc revenue	20%	38%	30%	24%	48%	35%	34%
Sales Tax Revenue	66%	41%	37%	76%	27%	65%	39%
Property Tax Revenue	13%	21%	32%	0%	24%	0%	27%

Section 2. Property Tax Information

The Town of Alta is considering a property tax increase to support its FY24 budget, the proposed tax rate is .001043. The following chart shows a comparison of the current tax rate breakdown for Alta to the proposed certified tax rate and comparable communities in SL County. As currently proposed, the tax rate increase would collect an additional $361 per million dollars in valuation on assessed real property in Alta.

Taxing Entity	**Alta (FY23)**	**Alta (FY24 proposed tax rate)**	**Sandy City**	**Cottonwood Heights**	**Brighton**	**Snowbird (Unincorp SL Co.)**
Local Government Levy	0.000682	0.001043	0.000942	0.00203		
Alta Canyon Rec Spcl Svce			0.000114			
Canyons School District	0.004336	0.004336	0.004336	0.004336	0.004336	0.004336
Central UT Water Conserv	0.000400	0.000400	0.000400	0.000400	0.000400	0.000400
Cottonwood Improvement			0.000119	0.000119		
County Assess/Coll Levy	0.000160	0.000160	0.000160	0.000160	0.000160	0.000160
Jordan Sch Old Debt Svce						
Metro Water Sandy			0.000221			
Multi County Assess/Coll	0.000015	0.000015	0.000015	0.000015	0.000015	0.000015
Salt Lake County	0.001459	0.001459	0.001459	0.001459	0.001459	0.001459
SL CO Service Area #3						0.000089
SL County Library	0.000386	0.000386	0.000386	0.000386	0.000386	0.000386
SL County Municipal Svce						0.000048
SL Vly Law Enforcement					0.001984	0.001984
So SL Valley Mosquito	0.000009	0.000009	0.000009	0.000009	0.000009	0.000009
State Basic Schhol Levy	0.001652	0.001652	0.001652	0.001652	0.001652	0.001652
Unified Fire Svce Area	0.001320	0.001320			0.001320	0.001320
Unified Fire SVCE JDG	0.000002	0.000002			0.000002	0.000002
UT Charter School-Canyons	0.000065	0.000065	0.000065	0.000065	0.000065	0.000065
Total	**0.010486**	**0.010847**	**0.009878**	**0.010626**	**0.011788**	**0.011925**
Per 1 Million in Valuation	**$10,486**	**$10,847**	**$ 9,878**	**$10,626**	**$11,788**	**$11,925**
Difference vs. Alta (current)		**$ 361**	**$ (608)**	**$ 140**	**$ 1,302**	**$ 1,439**

Section 3: Sales Tax Information

The Town Council has been discussing the addition of a 0.1% RR and/or a 1% TM tax. The following table shows the existing sales tax rates and how and where the new rates would be implemented. The final table provides some comparable data for consideration so you can see how Alta ranks and how it would rank compared with these examples if the taxes are imposed.

	CURRENT ALTA SALES TAX RATES	Retail Sales (Non-Food)	Food (restaurant)	Transient Room / Lodging
Misc. State and County		**6.15%**	**7.15%**	**11.22%**
Alta				
LS	Local Sales & Use Tax	1.00%	1.00%	1.00%
RR	Resort Community Tax (includes Add'l Resort)	1.50%	1.50%	1.50%
A2	Addl Transit Local	0.10%	0.10%	0.10%
TM	Municipal Transient Room Tax			
	Current Total	**8.75%**	**9.75%**	**13.82%**

	OPTIONAL SALES TAX RATE INCREASES	Retail Sales (Non-Food)	Food (restaurant)	Transient Room / Lodging
Misc. State and County		**6.15%**	**7.15%**	**11.22%**
Alta				
LS	Local Sales & Use Tax	1.00%	1.00%	1.00%
RR	Resort Community Tax (includes Add'l Resort)	**1.60%**	1.50%	**1.60%**
A2	Addl Transit Local	0.10%	0.10%	0.10%
TM	Municipal Transient Room Tax			**1.00%**
	Optional Total	**8.85%**	**9.75%**	**14.92%**
	Difference (current vs. optional increases)	**0.10%**	**0.00%**	**1.10%**

** The rate for store food (unprepared) is 3% statewide (includes 1% LS)*

COMPARABLES: SALES TAX	Retail Sales (Non-Food)	Food (restaurant)	Transient Room / Lodging
Snowbird (Unincorporated SL County)	7.25%	8.25%	12.32%
Cottonwood Heights	7.25%	8.25%	13.32%
Sandy City	7.25%	8.25%	13.82%
Brian Head	8.10%	9.10%	13.67%
Brighton	8.35%	9.35%	14.42%
Moab	8.85%	9.85%	14.92%
Park City	9.05%	10.05%	13.37%

SEWER & WATER RATES

To: Town Council & Property Owners
From: Jen Clancy, Town Clerk
Date: June 7, 2023

Sewer and water rates are reviewed annually when setting the Sewer Fund and Water Fund budgets. The Town's water and sewer rates must be sufficient to cover the costs of running the system, repay any debt, and save for future infrastructure replacement. Additionally, rates can be used as a tool for encouraging conservation of water.

Each sewer and water system customer in the Town is assigned an Equivalent Capacity Unit (ECU) value, which is defined as a unit reflecting that part of the capacity of the water system necessary to serve a standard water customer. All single-family residential buildings are assessed an ECU value of 1.25. All commercial buildings are assessed individually and assigned an ECU value that reflects the number and types of water fixtures and other water system demand factors at that facility; the ECU value is determined using the table in the water rates resolution that shows the ECU contribution of each type of fixture. There is a minimum ECU value of 1.25 for all buildings.

Both residential and commercial customers have been allocated 6,400 gallons per ECU value per month. Thus, a single-family residence with an ECU value of 1.25 is allocated 8,000 gallons/month (1.25 x 6,400 = 8,000). In an ECU based system, each ECU reflects the same water allocation (6,400 gal). An accurate assessment of ECUs for each customer reflects their potential use of water.

To set the water and sewer rates, the Town first determines the amount of revenue needed to support each system and then divides that by the total ECU count for that system. The rate is then multiplied by the ECU value for each customer to determine their base fee paid into the system. When a water customer exceeds their ECU allocation, they incur an overage charge.

Please feel free to contact Jen Clancy if you have questions about this report and/or would like assistance understanding how this rate change affects you specifically.

Water Fund The FY24 annual Water Fund Budget is $286k, which includes $84k for future infrastructure replacement projects. Please note, capital improvement projects are budgeted for separately and are not a part of the fund's annual budget. To support this budget the Town needs to impose a 12% rate increase. Below is a summary and some examples to help you understand this year's water rate resolution.

Water Rate Summary		FY 23/24		FY 22/23		Difference
Commercial ECU count		171.35		171.35		
Residential ECU count		81.25		81.25		
Total Water ECU Value		252.60		252.60		
Required Water Revenue	$	286,066.00	$	255,331.00	$	30,735.00
Rate (Annual)	$	1,132.49	$	1,010.81	$	121.67
Rate (per ECU per month)	$	94.37		$ 84.23	$	10.14
Rate increase		12%		15%		
Gallons Per ECU		6,400		6,400		
Overage rate / 1,000 gal	$	4.30	$	3.58	$	0.72
Overage rate increase		20%		25%		

Water Rate: Examples		FY 23/24		FY 22/23		Difference
Single-Family Residence						
Annual ECU = 1.25	$	1,415.61	$	1,263.51	$	152.09
Quarterly ECU = 1.25	$	353.90	$	315.88	$	38.02
Monthly ECU = 1.25	$	117.97	$	105.29	$	12.67
ECU 15 - Small Commercial User						
Annual	$	16,987.29	$	15,162.17	$	1,825.12
Quarterly	$	4,246.82	$	3,790.54	$	456.28
Monthly	$	1,415.61	$	1,263.51	$	152.09
ECU 25 - Md. Commercial User						
Annual	$	28,312.15	$	25,270.29	$	3,041.86
Quarterly	$	7,078.04	$	6,317.57	$	760.47
Monthly	$	2,359.35	$	2,105.86	$	253.49
ECU 40 - Lg Commercial User						
Annual	$	45,299.45	$	40,432.46	$	4,866.98
Quarterly	$	11,324.86	$	10,108.12	$	1,216.75
Monthly	$	3,774.95	$	3,369.37	$	405.58

Sewer Fund The FY24 Sewer Fund Budget is $197k, which includes $10K for future infrastructure projects. Disposal costs have increasing by 28% this year and that increase is being passed directly to the customers in order to support the system. To support this budget the Town needs to impose a 28% rate increase. Below is a summary and some examples to help you understand this year's sewer rate resolution.

Sewer Rate Summary	FY 23/24	FY 22/23	Difference
Commercial ECU count	187.66	187.66	
Residential ECU count	42.50	42.50	
Total Sewer ECU Value	230.16	230.16	
Required Sewer Revenue	$ 185,000.00	$ 144,431.00	$ 40,569.00
Rate (Annual)	$ 803.79	$ 627.52	$ 176.27
Rate (Monthly)	$ 66.98	$ 52.29	$ 14.69
Rate increase	28%	15%	

Sewer Rate: **Examples**	FY **23/24**	FY **22/23**	Difference
Single-Family Residence			
Annual ECU = 1.25	$ 1,004.74	$ 784.41	$ 220.33
Quarterly ECU = 1.25	$ 251.18	$ 196.10	$ 55.08
Monthly ECU = 1.25	$ 83.73	$ 65.37	$ 18.36
-			
ECU 15 - Small Commercial User			
Annual	$ 12,056.83	$ 9,412.80	$ 2,644.03
Quarterly	$ 3,014.21	$ 2,353.20	$ 661.01
Monthly	$ 1,004.74	$ 784.40	$ 220.34
-			
ECU 25 - Md. Commercial User			
Annual	$ 20,094.72	$ 15,688.00	$ 4,406.72
Quarterly	$ 5,023.68	$ 3,922.00	$ 1,101.68
Monthly	$ 1,674.56	$ 1,307.33	$ 367.23
-			
ECU 40 - Lg Commercial User			
Annual	$ 32,151.55	$ 25,100.80	$ 7,050.75
Quarterly	$ 8,037.89	$ 6,275.20	$ 1,762.69

TOWN OF ALTA
COMBINED CASH INVESTMENT
MAY 31, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	291,567.93
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	2,282.83
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,588,395.43
01-11710	CASH CLEARING -AR	(5,808.24)
	TOTAL COMBINED CASH	2,876,753.76
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,876,753.76)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,153,206.89
45	ALLOCATION TO CAPITAL PROJECT FUND	8,169.97
51	ALLOCATION TO WATER FUND	(455,589.34)
52	ALLOCATION TO SEWER FUND	170,966.24
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,876,753.76
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,876,753.76)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2023

GENERAL FUND

	ASSETS			
10-10100	CASH - COMBINED FUND		3,153,206.89	
10-12640	CASH IN PTIF - C ROAD FUND		69,094.68	
10-12690	IMPACT FEE FUND PTIF		24,134.58	
10-12700	BEER TAX FUNDS PTIF		25,427.48	
10-12710	POST EMPLOYMENT BENEFIT PTIF		97,448.94	
10-13110	ACCOUNTS RECEIVABLE		7,973.85	
10-13200	DUE FROM OTHER GOVERNMENTS		112,659.72	
10-13510	TAXES RECEIVABLE - CURRENT		2,167.22	
10-13700	PROP TAX RECEIVABLE - CURRENT		243,323.00	
10-14210	DUE FROM OTHER FUNDS		76,484.40	
	TOTAL ASSETS			3,811,920.76
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-21310	ACCOUNTS PAYABLE		(14,937.58)	
10-21500	WAGES PAYABLE		8,844.31	
10-22200	RETIREMENT PAYABLE		6,886.77	
10-22210	FICA PAYABLE		6,816.87	
10-22220	FEDERAL WITHHOLDING PAYABLE		13,913.86	
10-22230	STATE WITHHOLDING PAYABLE		3,356.75	
10-22500	HEALTH & DENTAL INS PAYABLE		161.76	
10-22550	DEPENDANT CARE WITHHOLDING		131.15	
10-22555	FLEX/CAFETERIA WITHHOLDING		(47.20)	
10-22600	REVEGETATION DEPOSITS		19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX		243,323.00	
10-22725	EMPLOYEE 401K WITHHOLDING		855.71	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		(286.07)	
	TOTAL LIABILITIES			288,779.33
	FUND EQUITY			
10-27515	NONSPENDABLE		14,371.00	
10-27550	C-ROAD FUND RESERVE		10,154.12	
10-27570	RESERVE-POST EMPLOYMENT		30,000.00	
10-27640	ASSIGNED FUND BALANCE		38,574.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	2,526,175.32		
	REVENUE OVER EXPENDITURES - YTD	903,866.99		
	BALANCE - CURRENT DATE		3,430,042.31	
	TOTAL FUND EQUITY			3,523,141.43
	TOTAL LIABILITIES AND EQUITY			3,811,920.76

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2023

CAPITAL PROJECT FUND

	ASSETS			
45-10100	CASH - COMBINED FUND		8,169.97	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		638,878.18	
	TOTAL ASSETS			647,048.15
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	648,690.95		
	REVENUE OVER EXPENDITURES - YTD	(1,642.80)		
	BALANCE - CURRENT DATE		647,048.15	
	TOTAL FUND EQUITY			647,048.15
	TOTAL LIABILITIES AND EQUITY			647,048.15

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2023

WATER FUND

	ASSETS			
51-10100	CASH - COMBINED FUND		(455,589.34)	
51-11140	PTIF CAPITAL ACQUISTION-WATER		482,744.22	
51-11520	WATER CHECKING - ZION 4074		386,979.03	
51-13110	ACCOUNTS RECEIVABLE		71,466.85	
51-16310	WATER DISTRIBUTION SYSTEM		2,038,840.90	
51-16510	MACHINERY AND EQUIPMENT		17,922.82	
51-17500	ACCUMULATED DEPRECIATION		(1,190,488.92)	
	TOTAL ASSETS			1,351,875.56
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-21310	ACCOUNTS PAYABLE		1,727.07	
51-22610	DUE TO OTHER FUNDS		76,484.40	
	TOTAL LIABILITIES			78,211.47
	FUND EQUITY			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	53,213.82		
	REVENUE OVER EXPENDITURES - YTD	151,953.27		
	BALANCE - CURRENT DATE		205,167.09	
	TOTAL FUND EQUITY			1,273,664.09
	TOTAL LIABILITIES AND EQUITY			1,351,875.56

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2023

SEWER FUND

	ASSETS			
52-10100	CASH - COMBINED FUND		170,966.24	
52-11120	SEWER CHECKING - ZION 7479		2,342.05	
52-11130	PTIF CASH RESTRICTED		417,492.09	
52-13110	ACCOUNTS RECEIVABLE		35,453.91	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION		(668,862.73)	
	TOTAL ASSETS			805,609.49
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-21310	ACCOUNTS PAYABLE		(30.92)	
	TOTAL LIABILITIES			(30.92)
	FUND EQUITY			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	469,228.65		
	REVENUE OVER EXPENDITURES - YTD	45,958.76		
	BALANCE - CURRENT DATE		515,187.41	
	TOTAL FUND EQUITY			805,640.41
	TOTAL LIABILITIES AND EQUITY			805,609.49

FY 24 Tentative Budget Narrative

The following key highlights are intended to help you orient through the attached Tentative Budget document.

- The Town has 4 independent funds, each of which has their own budget: General Fund, Capital Projects Fund, Water, and Sewer. Each of these budgets must equal a net of zero.
- I have used yellow highlights and page breaks to distinguish each section of the budget and each new fund.
- The exhibits attached to resolutions are clean (highlights and notes removed). The FY 2023 Budget Year-End and FY24 Tentative Budget is the one stop shop documents for all of the relevant budget details related to both FY23 and FY24.
- If a number is different from the tentative budget adopted at the May TC meeting I have put a dull yellow color in that box and added comments as warranted (does not apply to first page summary since majority of the numbers changed).
- Page 1 – the Combined Budget Summary pools all four independent budgets (general fund, capital projects, water, sewer) into programmatic categories. You will notice at the bottom there are totals both inclusive and exclusive of the Capital Fund Projects of and
- Page 2-12 General Fund Budget
- Page 13 Capital Project Fund
- Page 14 - 15 Water Fund
- Page 16 Sewer Fund and the Net “Grand” Total of all four budgets. Must equal zero.

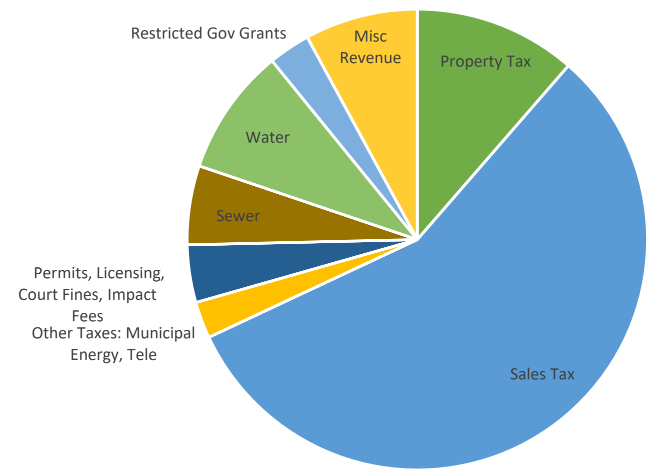
FY 2023 - 2024 Tentative Combined Fund Budget

COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer

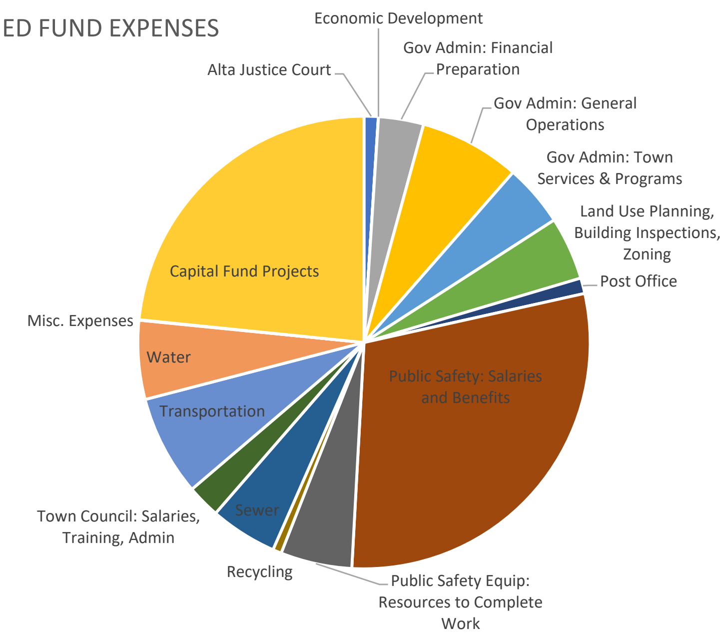
REVENUE		%
Property Tax	$ 405,000	11%
Sales Tax	$ 2,012,480	57%
Other Taxes: Municipal Energy, Tele	$ 91,150	3%
Town Services:		
Permits, Licensing, Court Fines, Impact Fees	$ 143,475	4%
Sewer	$ 197,000	6%
Water	$ 318,142	9%
Restricted Gov Grants	$ 104,250	3%
Misc Revenue	$ 282,000	8%
Total Revenue	**$ 3,553,497**	100%

EXPENSES		%
Alta Justice Court	$ 39,422	1%
Economic Development	$ 400	0%
Gov Admin: Financial Preparation	$ 125,717	3%
Gov Admin: General Operations	$ 280,543	7%
Gov Admin: Town Services & Programs	$ 172,929	4%
Land Use Planning, Building Inspections, Zoning	$ 175,581	5%
Post Office	$ 43,320	1%
Public Safety: Salaries and Benefits	$ 1,142,767	29%
Public Safety Equip: Resources to Complete Work	$ 198,900	5%
Recycling	$ 24,300	1%
Sewer	$ 187,000	5%
Town Council: Salaries, Training, Admin	$ 92,472	2%
Transportation	$ 279,570	7%
Water	$ 219,195	6%
Misc. Expenses	$ 1,200	0%
Capital Fund Projects	$ 910,944	23%
Total Expenses	**$ 3,894,259**	100%

COMBINED FUND REVENUE



COMBINED FUND EXPENSES



		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer								
REVENUE								
Property Tax		265,918	93%	285,568	265,918		405,000	
Sales Tax		1,857,712	134%	1,391,460	1,943,466		2,012,480	
Other Taxes: Municipal Energy, Tele		95,140	117%	81,489	96,489		91,150	
Town Services:								
Permits, Licensing, Court Fines, Impact Fees		84,561	62%	135,650	143,850		143,475	
Sewer		153,030	103%	148,258	159,431		197,000	
Water		308,866	106%	292,407	316,789		318,142	
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		108,743	72%	151,010	129,785		104,250	
Misc Revenue		171,065	154%	111,350	163,798		282,000	
	Total Revenue	**3,045,036**	**117%**	**2,597,192**	**3,219,526**		**3,553,497**	
EXPENSES								
Alta Justice Court		19,947	52%	38,051	31,725		39,422	
Economic Development		0		31,719	0		400	
Government Administration								
Financial Preparation		88,462	84%	105,729	116,707		125,717	
General Operations		204,905	88%	233,074	259,269		280,543	
Town Services & Programs		123,132	61%	200,915	203,752		172,929	
Land Use Planning, Building Inspections, Zoning		125,126	75%	166,639	168,564		175,581	
Post Office		36,749	100%	36,851	42,714		43,320	
Public Safety								
Employees: Salaries and Benefits		796,417	78%	1,019,285	984,916		1,142,767	
Equipment: Resources to Complete Work		122,058	91%	134,650	156,150		198,900	
Recycling		17,964	82%	21,800	21,800		24,300	
Sewer		107,071	72%	148,258	159,333		187,000	
Town Council: Salaries, Training, Admin		65,473	87%	75,492	81,585		92,472	
Transportation		76,811	72%	106,000	116,290		279,570	
Water		87,808	47%	188,707	198,691		219,195	
Misc. Expenses		0		1,200	1,200		1,200	
	Total Expenses (w/o CapEx Projects)	**1,871,924**	**75%**	**2,508,370**	**2,542,697**		**2,983,315**	
Capital Fund Projects		95,403	12%	813,774	228,758		910,944	
	Total Expenses	**1,967,327**		**3,322,144**	**2,771,455**		**3,894,259**	
COMBINED BUDGET SUMMARY								
Net Difference		**1,173,112**	**1321%**	**88,822**	**676,829**		**570,182**	
NET "GRAND" TOTAL - ALL 4 FUNDS - Must = Zero		**1,085,709**	**-**	**-**	**0**	-	**1**	copied from the end of 4 fund budgets

Account Number	Account Title	2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
GENERAL FUND REVENUE								
TAXES								
10-31-100	CURRENT YEAR PROPERTY TAXES	251,771	90%	280,000	251,771	budget didn't reflect restriction not doing TNT	400,000	truth in taxation - 8/9/23
10-31-101	TAX INCREMENT - CRA	0		0	0		-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	254%	5,568	14,147	reflecting actual	5,000	
10-31-300	SALES AND USE TAXES	1,857,712	134%	1,391,460	1,943,466	calculated	2,012,480	sales (1.8M), 0.1% RR (68k), 1% TM (144K)
10-31-310	4th .25 TAX	48,536	116%	42,000	42,000		39,200	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	89,603	119%	75,000	90,000		85,000	
10-31-410	TELEPHONE USE TAX	5,537	85%	6,489	6,489		6,150	avg of previous 3 years
Total TAXES:		2,267,306	126%	1,800,517	2,347,873		2,547,830	
LICENSES AND PERMITS								
10-32-100	BUSINESS LICENSES AND PERMITS	20,439	77%	26,500	20,500	invoice error	20,500	need to reduce, invoice issue jen can explain
10-32-150	LIQUOR LICENSES	5,675	101%	5,600	5,675		5,675	
10-32-210	BUILDING PERMITS	9,394	29%	32,000	49,000	avg of previous 3 years	49,000	avg of previous 3 years
10-32-220	PARKING PERMITS	14,375	115%	12,500	14,375		14,000	
10-32-250	ANIMAL LICENSES	14,585	104%	14,000	14,000		14,000	
Total LICENSES AND PERMITS:		64,468	71%	90,600	103,550		103,175	
INTERGOVERNMENTAL REVENUE								
10-33-100	WFRC MATCHING GRANT	0		0	0		-	
10-33-200	SALT LAKE CITY	0		0	0		-	
10-33-275	SLC TRAILS	9,323	34%	27,493	14,312	12K cecret lake project under budget, kiosk 1.9k	-	should complete in FY23
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0		0	0		-	
10-33-350	COUNTY - TRANSPORTATION	0		0	0		-	
10-33-375	COUNTY - ZAP	0		0	0		-	
10-33-400	STATE GRANTS	0		19,767	8,450	kiosk project under budget	-	
10-33-450	FEDERAL GRANTS	0		0	0		-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	13,682	91%	15,000	15,000		15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	104%	4,900	5,073		5,100	
10-33-600	SISK	0		3,000	3,000	FS help with summer rd patrol	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	20,029	92%	21,850	21,850		21,850	
10-33-700	UDOT	0		16,000	8,000	renegotiating contract	8,000	plus $15k UDOT/Tom Moore toilet ?
Total INTERGOVERNMENTAL REVENUE:		48,107	45%	108,010	75,685		52,950	
CHARGES FOR SERVICES								
10-34-240	REVEGETATION BONDS	0		2,000	2,000		2,000	
10-34-430	PLAN CHECK FEES	0		15,000	15,000		15,000	
10-34-550	PLANNING COMM REVIEW FEES	0		300	300		300	
10-34-600	GLASS RECYCLING	0		0	0		-	
10-34-760	FACILITY CENTER USE FEES	0		750	0		-	
10-34-810	IMPACT FEES	0		2,000	2,000		2,000	
Total CHARGES FOR SERVICES:		0		20,050	19,300		19,300	
FINES AND FORFEITURES								
10-35-100	COURT FINES	20,093	80%	25,000	21,000	reduced	21,000	reduced
Total FINES AND FORFEITURES:		20,093	80%	25,000	21,000		21,000	

		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
MISCELLANEOUS REVENUE								
10-36-100	INTEREST EARNINGS	72,126	240%	30,000	61,098		40,000	
10-36-300	OTHER FINANCING SOURCES	0		0	0		-	
10-36-400	SALE OF FIXED ASSETS	21,700	100%	21,700	21,700	sale 2013 tacoma	16,000	sale 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	50,000	100%	50,000	50,000	UTA in lieu bus $	204,000	Alta Resort Shuttle ($65k ACVB, $50k UTA, $44k ASL/lodging pa
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	#DIV/0!	0	8,000	ranger program (FOA, ASL)	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0		50	0		-	
10-36-810	METERING	12,100	#DIV/0!	0	12,100		12,100	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0		1,000	0		-	
10-36-900	SUNDRY REVENUES	1,710	43%	4,000	4,000		4,000	
10-36-910	REFUNDABLE SALES TAX	0		100	0		-	
Total MISCELLANEOUS REVENUE:		165,636	155%	106,850	156,898		284,100	
TRANSFERS INTO GENERAL FUND								
10-39-200	USE OF UNRESERVED FUND BALANCE	0		65,378	0		-	
10-39-250	USE OF RESERVED FUNDS	0		0	36,297	Post Employment Fund: JHG	8,250	Post Employment Fund: JHG
10-39-400	TRANSFERS FROM CAP PROJ FUND	0		0	0		-	
10-39-410	TRANSFERS FROM IMPACT FUND	0		0	4,500	Impact to GF for Craig Elliot study 10-75-740		moved back to FY23
10-39-420	TRANSFERS FROM SEWER FUND	0		0	0		-	
10-39-430	TRANSFERS FROM WATER FUND	0		0	0		-	
Total TRANSFERS INTO GENERAL FUND:		0		65,378	40,797		8,250	
	GENERAL FUND Revenue Total:	**2,573,611**	**120%**	**2,151,027**	**2,732,306**		**3,028,355**	
	GENERAL FUND Transfer IN Total:	**0**		**65,378**	**40,797**		**8,250**	
	CASH AVAILABLE FOR GENERAL FUND	**2,573,611**	**116%**	**2,216,405**	**2,773,103**		**3,036,605**	

Account Number	Account Title	2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
GENERAL FUND EXPENSES								
LEGISLATIVE								
10-41-110	SALARIES - MAYOR AND COUNCIL	16,500	92%	18,000	18,000		18,000	
10-41-120	REMUNERATION	0		0	0		-	
10-41-130	EMPLOYEE BENEFITS	0		100	0		100	
10-41-131	EMPLOYER TAXES	1,312	101%	1,300	1,300		1,500	
10-41-230	TRAVEL	0		500	1,500		1,000	
10-41-280	TELECOM	0		200	200		-	
10-41-330	EDUCATION AND TRAINING	1,531	766%	200	1,500	mid-year conf st george	4,000	
10-41-620	MISCELLANEOUS	27	11%	250	250		250	
Total LEGISLATIVE:		19,370	94%	20,550	22,750		24,850	
COURT								
10-42-110	SALARIES AND WAGES	11,828	57%	20,740	15,000	Judge and 15% DTC	20,722	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	87%	125	125		125	
10-42-131	EMPLOYER TAXES	640	40%	1,586	1,000	reduced	1,825	
10-42-230	TRAVEL	100	17%	600	600		750	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	4%	500	500		500	
10-42-280	TELEPHONE	0		0	0		-	
10-42-310	PROFESSIONAL & TECHNICAL	0		100	100		100	
10-42-330	EDUCATION & TRAINING	125	25%	500	500		1,500	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0		2,400	2,400		2,400	
10-42-481	VICTIM REPARATION SURCHARGE	6,611	60%	11,000	11,000		11,000	
10-42-620	MISCELLANEOUS SERVICES	514	103%	500	500		500	
Total COURT:		19,947	52%	38,051	31,725		39,422	

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ADMINISTRATIVE								
10-43-110	SALARIES AND WAGES	239,687	86%	278,000	278,000		277,469	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	4,600	100%	4,600	6,100	$1.5k for year-end bonus	4,600	
10-43-130	EMPLOYEE BENEFITS	753	38%	2,000	2,000		2,000	
10-43-131	EMPLOYER TAXES	18,324	85%	21,500	22,240	updated	22,198	
10-43-132	INSUR BENEFITS	47,754	64%	75,180	75,180		78,187	4% increase
10-43-133	URS CONTRIBUTIONS	43,823	84%	51,904	51,904		69,000	
10-43-140	TERMINATION BENEFITS	28,047	#DIV/0!	0	36,297	JHG, special fund	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,202	94%	3,400	3,400		3,500	
10-43-220	PUBLIC NOTICES	0		2,000	0	not needed	2,000	TNT
10-43-230	TRAVEL	1,426	89%	1,600	1,600		3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,712	34%	5,000	4,000		4,000	
10-43-245	IT SUPPLIES & MAINT	14,444	90%	16,000	16,000		17,600	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	3%	4,800	3,500		4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0		0	0		-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	#DIV/0!	0	0		-	move to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0		0	0		-	
10-43-270	UTILITIES	0		0	0		-	
10-43-280	TELEPHONE	4,107	89%	4,600	4,600		4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	7,770	78%	10,000	10,000		10,000	
10-43-315	PROF CONSULTANT SERVICES	0		0	5,500	JHG contract	40,000	2/3 JHG (other 1/3 water)
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	38%	10,000	10,000		10,000	
10-43-325	PROF SERVICES - LEGAL	58,370	167%	35,000	75,000	attorneys are heavily relied on	60,000	attorneys are heavily relied on
10-43-330	EDUCATION & TRAINING	1,693	339%	500	2,500	ULCT, UMCA, Bus Lic, ULCT Mid-Year	3,000	
10-43-350	ELECTIONS	0		500	500		2,500	
10-43-440	BANK CHARGES	2,652	106%	2,500	3,000	new protections	3,500	new protections
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0		0	0		-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	87%	5,100	5,100		5,100	
10-43-515	WORKERS COMPENSATION INS	1,676	93%	1,800	2,000		2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	14%	1,500	1,000		1,500	
10-43-620	MISCELLANEOUS SERVICES	1,720	49%	3,500	2,500	$20K fraud all recovered	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total ADMINISTRATIVE:		490,423	91%	540,984	621,921		642,705	
MUNICIPAL BUILDINGS								
10-45-110	SALARIES AND WAGES	8,169	34%	24,000	15,000	updated	48,706	exhance project execution
10-45-111	PERFORMANCE BONUS	250	100%	250	450	$200 year-end bonus	250	
10-45-130	EMPLOYEE BENEFITS	30	15%	200	200		200	
10-45-131	EMPLOYER TAXES	655	82%	800	1,200		3,896	
10-45-132	INSUR BENEFITS	0		5,000	0		-	
10-45-133	URS CONTRIBUTIONS	221	7%	3,000	300		-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	#DIV/0!	0	0		-	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	3,538	88%	4,000	4,000		5,000	modifications to first floor entry
10-45-265	TOM MOORE BLDG/MNTNCE	0		0	0		-	moved to cap ex
10-45-270	UTILITIES	4,284	96%	4,450	4,600		4,600	
10-45-510	INSURANCE AND SURETY BONDS	1,084	43%	2,500	2,500		2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0		500	500		500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0		0	0		-	
Total MUNICIPAL BUILDINGS:		18,289	41%	44,700	28,750		65,653	

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NON-DEPARTMENTAL								
10-50-330	TOWN EVENTS	0		2,000	2,500	Canyon Clean UP. $1.2k t shirts	3,500	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	100%	15,000	15,000		15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0		219	0	we already pd in FY22	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0		1,200	1,200		1,200	
10-50-620	AUDIT	10,000	91%	11,000	10,000		10,000	
10-50-640	MISC SERVICES	51	5%	1,000	1,000		1,000	
10-50-650	INSURANCE CLAIMS	0		0	0		-	
10-50-910	REFUNDABLE SALES TAX PAID	0		0	0		-	
Total NON-DEPARTMENTAL:		25,051	82%	30,419	29,700		31,100	
TRANSPORTATION								
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	38%	10,000	10,000		5,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0		0			-	
10-51-631	TRAILHEAD PROJECTS	0		10,000	12,290	kiosk	-	
10-51-635	MEDIAN	0		1,000	1,000		1,000	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	100%	55,000	55,000		-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0		0	0		-	
10-51-638	TRAFFIC MANAGEMENT	22	1%	3,000	3,000		5,000	new road signs,
10-51-640	MISCELLANEOUS	0		0	0		-	
10-51-645	ALTA RESORT SHUTTLE	9,000	100%	9,000	9,000		230,470	$82k Resort, $41k Night, $107k Town
10-51-700	PARKING PERMITS	8,999	450%	2,000	10,000	permits and plowing	10,000	
10-51-810	METERING	0		0	0		12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		76,811	85%	90,000	100,290		263,570	
PLANNING AND ZONING								
10-53-120	COMMISSION REMUNERATION	0		4,500	375		2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0		250	0		250	
10-53-230	TRAVEL	0		1,000	500		1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0		150	150		150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	30%	5,000	5,000		5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0		0	0		-	
10-53-325	PROF & TECH SERVICES - LEGAL	6,471	36%	18,000	10,000		10,000	
10-53-330	EDUCATION AND TRAINING	0		400	400		500	
10-53-510	INSURANCE & SURETY BONDS	3,565	94%	3,800	3,800		3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0		300	300		300	
10-53-620	MISCELLANEOUS SERVICES	63	21%	300	300		300	
Total PLANNING AND ZONING:		11,598	34%	33,700	20,825		23,300	

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POLICE DEPARTMENT								
10-54-110	SALARIES AND WAGES	543,306	79%	690,897	650,000	reduced with room if emergency	768,147	
10-54-111	PERFORMANCE BONUS	11,970	100%	11,970	16,070	$4.1k year-end bonus	11,970	
10-54-130	EMPLOYEE BENEFITS	10,488	108%	9,719	13,000	updated	15,000	updated
10-54-131	EMPLOYER TAXES	42,160	80%	52,853	52,000	updated	61,450	updated
10-54-132	INSUR BENEFITS	108,298	77%	140,000	140,000		158,000	
10-54-133	URS CONTRIBUTIONS	80,196	70%	113,846	113,846		128,200	
10-54-140	TERMINATION BENEFITS	0		0	0		-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	524	52%	1,000	1,000		12,500	taser membership, Lexipol
10-54-230	TRAVEL	623	125%	500	750		1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	20%	2,000	2,000		1,500	
10-54-245	IT SUPPLIES AND MAINT	12,860	107%	12,000	15,000	more demand	13,500	disptach console, computers
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	94%	2,400	2,400		2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	13,712	55%	25,000	25,000		25,000	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	27,658	184%	15,000	32,000	snow removal	59,500	ring doorbell system $5k window replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	60	#DIV/0!	0	0		-	
10-54-270	UTILITIES	7,751	103%	7,500	8,000		8,000	
10-54-280	TELEPHONE	8,167	109%	7,500	8,250		8,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0		2,000	2,000		2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,479	45%	10,000	10,000		10,000	
10-54-330	EDUCATION AND TRAINING	4,259	45%	9,500	9,500		10,000	police 1, armour school
10-54-470	UNIFORMS	1,980	57%	3,500	3,500		4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	4,927	49%	10,000	11,000	vehicle gun mounts, body armour, taser membership, ammo	10,000	optics converstion2k
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0		500	500		500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	87%	14,000	1,400		1,400	
10-54-515	WORKERS COMPENSATION INS	3,356	79%	4,250	4,250		5,000	
10-54-610	MISCELLANEOUS SUPPLIES	278	11%	2,500	2,500		2,500	
10-54-620	MISCELLANEOUS SERVICES	4,531	101%	4,500	5,000		9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	36%	20,000	7,127	2022 tacoma setup	-	
10-54-810	METERING	12,100	#DIV/0!	0	12,100	alta/bird split	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0		1,000	0		-	
Total POLICE DEPARTMENT:		925,602	79%	1,173,935	1,148,193		1,341,667	
ECONOMIC DEVELOPMENT								
10-55-230	TRAVEL	0		0	0		-	
10-55-310	ACVB CONTRIBUTION	0		31,500	0	ACVB dissolving	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0		0	0		-	
Total ECONOMIC DEVELOPMENT:		0		31,500	0		0	

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POST OFFICE								
10-56-110	SALARIES AND WAGES	24,994	95%	26,245	26,245		29,249	
10-56-111	PERFORMANCE BONUS	700	100%	700	1,100	$400 year-end bonus	700	
10-56-130	EMPLOYEE BENEFITS	180	60%	300	300		300	
10-56-131	EMPLOYER TAXES	1,907	83%	2,300	2,300		2,340	updated
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0		0	0		-	
10-56-230	TRAVEL	0		100	100		100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	117%	300	375		400	
10-56-245	IT SUPPLIES AND MAINT	0		0	200	software upgrades	500	office software
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	94%	1,000	1,000		1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	3,935	328%	1,200	5,000	part snowblower, carpet cleaning, snow removal	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	2,400	120%	2,000	3,000		3,000	
10-56-280	TELEPHONE	1,550	111%	1,400	1,800		1,900	
10-56-440	BANK CHARGES - Alta CPO Acct	0		0	0		-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	5%	100	100		100	
10-56-510	INSURANCE & SURETY BONDS	594	98%	606	594		606	
10-56-515	WORKERS COMPENSATION INS	310	77%	400	400		425	
10-56-620	MISCELLANEOUS SERVICES	42	21%	200	200		200	
10-56-630	OVERAGE & SHORT	0		0	0		-	
10-56-635	POST OFFICE INVENTORY	-1,161	#DIV/0!	0	0		-	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total POST OFFICE:		36,749	100%	36,851	42,714		43,320	
FIRE PROTECTION								
10-57-310	PROFESS/TECHNICAL SERVICES	0		0	0		-	
Total FIRE PROTECTION:		0		0	0		0	
BUILDING INSPECTION								
10-58-110	SALARIES AND WAGES	0		0	0		-	
10-58-120	PLAN CHECKS	2,211	63%	3,500	3,500		3,500	
10-58-130	EMPLOYEE BENEFITS	0		0	0		-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0		0	0		-	
10-58-230	TRAVEL	0		0	0		-	
10-58-280	TELEPHONE	0		0	0		-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	7,623	76%	10,000	10,000		10,000	
10-58-325	PROF SERVICES - LEGAL	420	84%	500	500		600	
10-58-330	EDUCATION AND TRAINING	0		0	0		-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-58-481	BUILDING PERMIT - SURCHARGES	559	186%	300	750		500	
10-58-510	INSURANCE & SURETY BONDS	631	79%	800	800		950	
Total BUILDING INSPECTION:		11,444	76%	15,100	15,550		15,550	

		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
STREETS - C ROADS								
10-60-110	SALARIES AND WAGES	0		0	0		-	
10-60-130	EMPLOYEE BENEFITS	0		0	0		-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0		0	0		-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0		4,000	4,000		4,000	
10-60-265	FLAGSTAFF LOT PAVING	0		0	0		-	
10-60-310	PROFESS/TECHNICAL SERVICES	0		12,000	12,000		12,000	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
Total STREETS - C ROADS:		0		16,000	16,000		16,000	
RECYCLING								
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0		0	0		-	
10-62-230	TRAVEL	0		0	0		-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0		0	0		-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,493	100%	1,500	1,500		1,500	
10-62-310	CONTRACT SERVICES cardboard	16,471	82%	20,000	20,000		22,500	increase per agreement
10-62-315	CONTRACT SERVICES GLASS ONLY	0		0	0		-	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-62-610	MISCELLANEOUS SUPPLIES	0		300	300		300	
Total RECYCLING:		17,964	82%	21,800	21,800		24,300	
HOMELAND SECURITY GRANT								
10-65-110	SALARIES AND WAGES	0		0	0		-	
10-65-130	EMPLOYEE BENEFITS	0		0	0		-	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0		0	0		-	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0		0	0		-	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0		0	0		-	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0		0	0		-	
10-65-310	PROFESSIONAL & TECHNICAL	0		0	0		-	
10-65-330	EDUCATION AND TRAINING	0		0	0		-	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total HOMELAND SECURITY GRANT:		0		0	0		0	
GIS								
10-66-110	SALARIES AND WAGES	0		2,000	0	move to consultants	-	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0		0	0		-	
10-66-130	EMPLOYEE BENEFITS	0		130	0		-	
10-66-131	EMPLOYER TAXES	0		153	0		-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0		1,500	500		500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0		0	0		-	
10-66-310	PROFESS/TECHNICAL SERVICES	0		0	2,000		2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0		0	0		-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total GIS:		0		3,783	2,500		2,500	

		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
SUMMER PROGRAM								
10-70-110	SALARIES AND WAGES	743	17%	4,500	4,000	updated	4,965	4% increase
10-70-111	PERFORMANCE BONUS	150	100%	150	150		150	
10-70-130	EMPLOYEE BENEFITS	40	67%	60	60		70	
10-70-131	EMPLOYER TAXES	63	16%	400	320	updated	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,303	77%	3,000	6,000	park toilet	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	50%	1,000	1,000		1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,727	81%	3,372	3,372	flower pots, storage unit	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0		0	0		-	
10-70-310	PROFESSIONAL & TECHNICAL	0		0	0		-	
10-70-320	USFS RANGER	0		12,000	12,000		12,000	TOA contributes $4k net, other $8k from FOA/SLC
10-70-470	TRAILS	17,974	78%	23,000	14,752	cecret lake	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0		100	100		100	
10-70-510	INSURANCE AND SURETY BONDS	395	99%	400	400		400	
10-70-515	WORKERS COMPENSATION INS	0		400	400		400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0		20,000	20,000		-	
Total SUMMER PROGRAM:		24,893	36%	68,382	62,554		30,485	
IMPACT FEE								
10-72-110	SALARIES AND WAGES	0		0	0		-	
10-72-130	EMPLOYEE BENEFITS	0		0	0		-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0		0	0		-	
10-72-280	TELEPHONE	0		0	0		-	
10-72-310	PROFESS/TECHNICAL SERVICES	0		0	4,500	community center feasibility study	-	
10-72-325	PROF & TECH SERVICES - LEGAL	0		0	0		-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-72-620	MISCELLANEOUS SERVICES	0		0	0		-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total IMPACT:		0		0	4,500		0	
LIBRARY - COMMUNITY CENTER								
10-75-110	SALARIES AND WAGES	0		0	0		-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0		0	0		-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0		500	500		500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,637	23%	7,000	7,000		7,000	
10-75-270	UTILITIES	2,968	124%	2,400	2,500		3,600	
10-75-280	TELEPHONE	0		0	0		-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
10-75-510	INSURANCE & SURETY BONDS	1,427	220%	650	1,427		1,500	
10-75-620	MISCELLANEOUS SERVICES	0		100	100		100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0		15,000	10,500		-	
Total LIBRARY - COMMUNITY CENTER:		6,032	24%	25,650	22,027		12,700	

		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
COMMUNITY DEVELOPMENT								
10-78-110	SALARIES AND WAGES	0		0	0		-	
10-78-130	EMPLOYEE BENEFITS	0		0	0		-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0		0	0		-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0		0	0		-	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0		0	0		-	
10-78-620	MISCELLANEOUS SERVICES	0		0	0		-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0		0	0		-	
Total COMMUNITY DEVELOPMENT:		0		0	0		0	
TRANSFERS OUT OF GENERAL FUND								
10-90-510	TRANSFER TO WATER FUND	0		0	0		-	
10-90-520	TRANSFER TO SEWER FUND	0		0	0		-	
10-90-530	TRANSFER TO DEBT SERVICE	0		0	0		-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0		0	0			
10-90-550	TRANS TO CAPITAL PROJECT FUND	0		25,000	581,303		444,484	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0		0	0		15,000	
Total TRANSFERS OUT OF GENERAL FUND:		0		25,000	581,303		459,484	
	GENERAL FUND Expenditure Total:	**1,684,172**	**77%**	**2,191,405**	**2,191,800**		**2,577,121**	
	GENERAL FUND TRANSFER OUT Total:	**0**		**25,000**	**581,303**		**459,484**	
	GENERAL FUND BUDGET	**1,684,172**	**76%**	**2,216,405**	**2,773,103**		**3,036,605**	
GENERAL FUND SUMMARY								
GENERAL FUND Revenue & Transfer IN Total:		**2,573,611**	**116%**	**2,216,405**	**2,773,103**		**3,036,605**	
GENERAL FUND Expenditure & Transfer OUT Total:		**1,684,172**	**76%**	**2,216,405**	**2,773,103**		**3,036,605**	
Net Total GENERAL FUND:		**889,439**	**#DIV/0!**	**0**	**0**		**0**	

Account Number	Account Title	2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
CAPITAL PROJECT FUND REVENUE								
INTERGOVERNMENTAL REVENUE								
45-33-400	STATE GRANT	0		0	0		-	
	Total INTERGOVERNMENTAL REVENUE:	0		0	0		0	
MISCELLANEOUS REVENUE								
45-36-100	INTEREST	17,529	319%	5,500	19,000		10,000	
	Total MISCELLANEOUS REVENUE:	17,529	319%	5,500	19,000		10,000	
TRANSFERS INTO CAPITAL PROJECT FUND								
45-39-100	TRANSFER FROM GENERAL FUND	0		0	581,303	from GF	444,484	from GF
45-39-250	USE OF RESERVED FUNDS	0		119,832	19,364		104,000	
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	0		119,832	600,667		548,484	
CAPITAL PROJECT FUND EXPENSE								
MUNICIPAL BUILDINGS								
45-45-740	TOWN OFFICE	6,332	100%	6,332	6,332	windows	-	
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	24%	38,000	14,567	garage vent, ladder	100,000	tom moore toilets, comm center fesibility study
	Total EXPENDITURE:	15,364	35%	44,332	20,899	0	100,000	
POLICE DEPT								
45-54-741	BUILDINGS	0		20,000	0		53,000	security cameras, inventory closet, AC deck
45-54-742	VEHICLES	0		0	0		61,000	truck 43 + setup 7, ATV 11
45-54-743	EQUIPMENT	3,808	7%	56,000	3,808	defihb	80,000	generator, disptach console, radios, livescan
	Total EXPENDITURE:	3,808	5%	76,000	3,808	0	194,000	
OTHER EXPENDITURES								
45-70-740	SUMMER PROGRAM	0		5,000	0		5,000	playground improv
	Total EXPENDITURE:	0		5,000	0	0	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND								
45-90-200	CONTRIB TO FUND BALANCE	0		0	594,960		259,484	
45-90-540	TRANS TO GENERAL FUND RESERVE	0		0	0		-	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0		0	594,960	0	259,484	
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**17,529**	**14%**	**125,332**	**619,667**	**0**	**558,484**	
	CAPITAL PROJECT FUND Expenditure Total:	**19,172**	**15%**	**125,332**	**619,667**	**0**	**558,484**	
	Net Total CAPITAL PROJECT FUND:	**-1,643**	**#DIV/0!**	**0**	**0**	**0**	**0**	

Account Number	Account Title	2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
WATER FUND REVENUE								
CHARGES FOR SERVICES								
51-34-100	WATER SALES	248,815	97%	255,331	255,331		286,066	~ 16% increase
51-34-101	WATER SALES - OVERAGE	34,668	287%	12,076	34,668		12,076	
51-34-102	WATER SALES - OTHER	14,990	150%	10,000	14,990		10,000	
51-34-200	CONNECTION FEES	0		0	0		-	
Total CHARGES FOR SERVICES:		298,474	108%	277,407	304,989		308,142	
MISCELLANEOUS REVENUE								
51-36-100	INTEREST EARNINGS	10,392	208%	5,000	11,800	updated	10,000	updated
51-36-200	BOND PROCEEDS	0		0	0		-	
51-36-300	OTHER FINANCING SOURCES	0		10,000	0	portion BOR grant forfeited	-	
51-36-800	DONATIONS	0		0	0		-	
51-36-810	IMPACT FEES	0		0	0		-	
51-36-820	AMERICAN RECOVERY ACT	0		0	0		-	
51-36-900	MISCELLANEOUS	0		0	0		-	
Total MISCELLANEOUS REVENUE:		10,392	69%	15,000	11,800		10,000	
TRANSFERS INTO WATER FUND								
51-39-100	CONTRIBUTIONS - GENERAL FUND	0		0	0		-	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0		564,742	78,728		502,997	CapEx and JHG
Total TRANSFERS INTO WATER FUND:		0		564,742	78,728		502,997	

		2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
WATER FUND EXPENDITURES								
51-40-110	SALARIES AND WAGES	5,609	86%	6,515	6,515	updated	4,805	4% clerk, 3% DTC
51-40-111	PERFORMANCE BONUS	100	100%	100	100		-	
51-40-130	EMPLOYEE BENEFITS	0		1,500	0		60	
51-40-131	EMPLOYER TAXES	444	74%	600	444		385	
51-40-132	INSUR BENEFITS	685		0	685		710	
51-40-133	URS CONTRIBUTIONS	755		0	755		890	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	129%	600	900		700	
51-40-230	TRAVEL	0		200	200		-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0		100	100		-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,633	41%	4,000	4,000		4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	1%	6,000	6,000		6,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0		500	500		-	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,547	162%	2,800	5,000	plowing	3,000	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0		0	0		-	
51-40-270	UTILITIES	14,085	83%	17,000	17,000		17,000	
51-40-280	TELEPHONE	2,325	106%	2,200	2,400		2,400	
51-40-305	WATER COSTS	7,414	99%	7,500	7,500		7,500	
51-40-310	PROFESS/TECHNICAL SERVICES	30,130	77%	39,000	41,500	$39K SA3, $2.5k JHG	65,450	$45,450 SA3($3k/mo base), $20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0		0	0		-	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	69%	15,000	15,000		15,000	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	76%	3,000	3,000		3,000	
51-40-330	EDUCATION AND TRAINING	0		650	650		650	
51-40-475	SUPPLIES/WATER PROJECTS	786	#DIV/0!	0	1,000		-	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0		500	0		503	
51-40-490	WATER TESTS	8,491	154%	5,500	10,000		12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	2%	22,192	22,192		22,192	media
51-40-510	INSURANCE AND SURETY BONDS	4,970	95%	5,250	5,250		5,250	
51-40-515	WORKERS COMPENSATION INS	566	94%	600	600		-	
51-40-610	MISCELLANEOUS SUPPLIES	226	113%	200	200		500	
51-40-620	MISCELLANEOUS SERVICES	1,583	38%	4,200	4,200		4,200	
51-40-630	BAD DEBT EXPENSE	0		0	0		-	
51-40-650	DEPRECIATION	0		58,000	58,000		58,000	
51-40-740	CAPITAL OUTLAY	58,352	11%	553,442	78,728	done: $50k GMD hydrant, engineering ($22k water meters) (remaining - $20k gas line, $351k peruvian est, $50k Shrontz Est, $32k GG line) =$ 553k	502,997	$50k meters, $20k gas line, $351k peruvian est, $50k Shrontz Est, $32k GG line =$ 503k
51-40-810	DEBT SERVICE - PRINCIPAL	0		0	0		-	
51-40-820	DEBT SERVICE - INTEREST	0		0	0		-	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0%	100,000	103,098		83,947	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0		0	0		-	
Total EXPENDITURES:		156,913	18%	857,149	395,517		821,139	
WATER FUND Revenue & Transfer Total:		**308,866**	**36%**	**857,149**	**395,517**	**0**	**821,139**	
WATER FUND Expenditure Total:		**156,913**	**18%**	**857,149**	**395,517**	**0**	**821,139**	
Net Total WATER FUND:		**151,953**	**#DIV/0!**	**0**	**0**	**0**	**0**	

Account Number	Account Title	2022-23 Current year YTD Actual	2022-23 Current Year Percent Used	2022-23 Approved Budget	2022-23 Estimated YE Amen. Budget	2022-23 NOTES Budget	2023-24 Future Year Proposed Budget	2023-24 NOTES Budget
SEWER FUND REVENUE								
CHARGES FOR SERVICES								
52-34-100	SEWER SERVICES	139,544	97%	144,431	144,431		185,000	
52-34-200	CONNECTION FEES	0		0			-	
Total CHARGES FOR SERVICES:		139,544	97%	144,431	144,431		185,000	
MISCELLANEOUS REVENUE								
52-36-100	INTEREST EARNINGS	13,486	352%	3,827	15,000		12,000	
52-36-300	OTHER FINANCING SOURCES	0		0	0		-	
52-36-900	MISCELLANEOUS	0		0	0		-	
Total MISCELLANEOUS REVENUE:		13,486	352%	3,827	15,000	0	12,000	
TRANSFERS INTO SEWER FUND								
52-39-100	CONTRIBUTIONS - GENERAL FUND	0		0	0		-	
52-39-200	USE OF SEWER RESERVE/PTIF	0		0	0			
Total TRANSFERS INTO SEWER FUND:		0		0	0		0	
SEWER FUND EXPENDITURES								
52-40-110	SALARIES AND WAGES	4,196	58%	7,175	5,000		6,622	
52-40-111	PERFORMANCE BONUS	100	100%	100	100		100	
52-40-130	EMPLOYEE BENEFITS	60	50%	120	120		120	
52-40-131	EMPLOYER TAXES	127	23%	550	550		530	
52-40-132	INSUR BENEFITS	0		0			500	
52-40-133	URS CONTRIBUTIONS	0		0			590	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0		100	100		100	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,633	41%	4,000	3,000		4,300	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0		200	200		215	
52-40-265	VEHICLE LEASE PAYMENTS	0		0	0		-	
52-40-305	DISPOSAL COSTS	95,248	90%	105,750	120,000		135,000	
52-40-310	PROFESS/TECHNICAL SERVICES	0		2,000	2,000		8,968	no hard plan yet, for improvements
52-40-325	PROF & TECH SERVICES - LEGAL	0		1,000	1,000		1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0		0	0		-	
52-40-510	INSURANCE AND SURETY BONDS	3,282	82%	4,000	4,000		4,000	
52-40-515	WORKERS COMPENSATION INS	310	77%	400	400		400	
52-40-610	MISCELLANEOUS SUPPLIES	0		300	300		300	
52-40-620	MISCELLANEOUS SERVICES	2,115	106%	2,000	2,000		2,150	
52-40-630	BAD DEBT EXPENSE	0		0	0		-	
52-40-650	DEPRECIATION	0		20,563	20,563		22,105	
52-40-740	CAPITAL OUTLAY	0		0	0		-	
52-40-810	DEBT SERVICE - PRINCIPAL	0		0	0		-	
52-40-820	DEBT SERVICE - INTEREST	0		0	0		-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0		0	98		10,000	
52-40-910	TRANSFERS TO OTHER FUNDS	0		0	0		-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0		0	0		-	
Total EXPENDITURES:		107,071	72%	148,258	159,431		197,000	
SEWER FUND Revenue & Transfers Total:		**153,030**	103%	**148,258**	**159,431**	**0**	**197,000**	
SEWER FUND Expenditure Total:		**107,071**	72%	**148,258**	**159,431**	**0**	**197,000**	
Net Total SEWER FUND:		**45,959**	#DIV/0!	**0**	**0**	**0**	**0**	

This is a preview of how the fraud risk assessment has been filled out - it assumes the council adopts an ethical pledge and conflict of interest policy.

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			✓	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			✓	
4. Are all the people who have access to blank checks different from those who are authorized signers?	✓			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".			✓	
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".			✓	
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?			✓	
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

* MC = Mitigating Control

Fraud Risk Assessment

Continued

*Total Points Earned: 305/395 *Risk Level:

Very Low	Low	Moderate	High	Very High
> 355	316-355	276-315	200-275	< 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	✓ 200	200
2. Does the entity have governing body adopted written policies in the following areas:	/	
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	/	5
e. Travel?	/	5
f. Credit/Purchasing cards (where applicable)?	/	5
g. Personal use of entity assets?	/	5
h. IT and computer security?	/	5
i. Cash receipting and deposits?	/	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	/	20
8. Does the entity have a formal internal audit function?	/	20
9. Does the entity have a formal audit committee?	/	20

*Entity Name: Town of Alta

*Completed for Fiscal Year Ending: FY 2023 *Completion Date: ______

*CAO Name: Chris Cawley *CFO Name: Jen Clancy

*CAO Signature: ______ *CFO Signature: ______

*Required

MINUTES
BUDGET COMMITTEE VIRTUAL MEETING
ALTA TOWN COUNCIL VIRTUAL MEETING
Wednesday, May 10, 2023, 3:00 PM
Alta Community Center (virtual), 10351 E. Highway 210, Alta, Utah

BUDGET COMMITTEE MEETING

BUDGET COMMITTEE: Mayor Roger Bourke
Councilmember John Byrne
Councilmember Elise Morgan
Treasurer, Craig Heimark

STAFF PRESENT: John Guldner, Town Administrator
Mike Morey, Town Marshal
Chris Cawley, Assistant Town Administrator
Jen Clancy, Town Clerk
Molly Austin, Deputy Clerk

ALSO PRESENT: Councilmember Sheridan Davis

1. **CALL THE BUDGET COMMITTEE MEETING TO ORDER AND DECLARATION**

00:00:00

Mayor Bourke called the Budget Committee meeting to order pursuant to his May 2, 2023 determination. Mayor Bourke said that it is in the community's best interest to hold this meeting virtually without an anchor location.

2. **APPROVAL OF THE APRIL 12, 2023 BUDGET COMMITTEE MEETING MINUTES**

00:00:26

MOTION: Mayor Bourke motioned to approve the April 12, 2023 budget committee meeting minutes. Craig Heimark seconded.

VOTE: All in favor. The April 12, 2023 budget committee meeting minutes were unanimously approved.

3. **BUDGET DISCUSSION FY24**

00:01:10

Craig Heimark said that the budget was being approached using three categories of spend, which are 1) outsourced contracts with outside vendors 2) salary and personnel budgets and 3) projects. Earlier in the year we spent time on outsourced contracts and there isn't much change there. The bulk of the last budget committee meeting focused on the salaries. He added that we have now completed the project review and Chris Cawley would be walking us through that today. He called out that there is a new format and feedback is welcomed.

Chris Cawley explained that until the December 2022 amended budget, that we have accompanied budget documents with a Capital Projects Plan (CPP). The purpose of that plan was to allocate funds in the Capital Project Fund to specific projects. Over the last couple months, the budget committee has been working on a new document that will replace the old CPP. The new format shows all project expenses funded by the General Fund, Capital Project Fund, Sewer Fund, and Water Fund. The document summaries the total projects by fund and has a 10-year outlook. Chris walked through the grouping of projects based on decision levels.

Chris said they were proposing the Town spend a net of $26k on the Resort Shuttle program in FY24. Chris reviewed the three shuttle program services including the operations and funding structure for each respective service in detail. Chris said the proposal for next year is to fund all three service programs through a contract with a transportation company (Town will go out to bid). For budgeting purposes, the assumed cost per hour is $76 with the total projected cost for all three services in FY24 being $230k. Chris explained the uncertainties with future UTA service. Craig highlighted that the total cost to provide the shuttle service was about $230k funded by a combination of sources including the Town, local businesses, residence, and ACVB. He noted that the ACVB contribution will not be available in the future. Mayor Bourke highlighted Tom Schneider's report that 12,000 riders per month had used these services and that was a good indicator of the great value of these services to the community.

Jen Clancy walked through the FY23 Budget as compared with estimated FY23 year-end totals. On the revenue side, she said interest and sales tax offered the greatest variance, and on the expense side the change was due to rolling over a substantial portion of the water projects from FY23 to FY24. Jen indicated that, she and Craig have been working to report on similar categories as to what the audited statement uses. Jen walked through a comparison of the FY22 actuals, estimated FY23 year-end numbers, and proposed FY24 budget. She called out the proposed $120k property tax increase and higher projected sales tax revenue. Jen further explained that on the expense side the biggest variances are due to personnel increases and rollover projects from FY23. She summarized the truth in taxation process as well as assumptions made for both revenue and expenses in the FY24 proposed budgets.

Craig highlighted the total spend for projects in the proposed FY24 budgets is a significant increase mainly due to project readiness. He also mentioned he feels the Town needs to spend more on infrastructure to address the increased use of the canyon and demands on the Town's infrastructure.

4. **MOTION TO ADJOURN**

00:54:45

> **MOTION**: Craig Heimark motioned to adjourn, and Mayor Bourke seconded.
>
> **VOTE**: All in favor. The meeting was adjourned unanimously.

TOWN COUNCIL MEETING

PRESENT:	Mayor Roger Bourke Councilmember John Byrne Councilmember Sheridan Davis Councilmember Elise Morgan (joined at 4:15pm)
STAFF PRESENT:	John Guldner, Town Administrator Mike Morey, Town Marshal Chris Cawley, Assistant Town Administrator Jen Clancy, Town Clerk Molly Austin, Deputy Clerk
ALSO PRESENT:	Polly McLean, Legal Counsel Cameron Platt, Legal Counsel Craig Heimark, Treasurer
NOT PRESENT:	Councilmember Carolyn Anctil

1. CALL THE REGULAR TOWN COUNCIL MEETING TO ORDER AND DECLARATION

00:54:50

Mayor Bourke called the regular meeting of the Alta Town Council to order for May 10, 2023. Pursuant to his May 2, 2023 determination, Mayor Bourke said that it is in the community's best interest to hold this meeting virtually without an anchor location.

2. CITIZEN INPUT

00:57:45

Cliff Curry said he wanted to make a comment about the current budget proposal. He reflected that there had been an hour-long budget meeting presentation but no conversation amongst the council members regarding some of the proposed revenue items. He feels the idea of a 1% transient room tax increase is outrageous. He said, Alta's lodging sales tax is already about a half percent higher than Park City which directly affects the competitiveness of the lodging properties that support this community and already contribute the lion's share of the town's revenues. The good news is there is no need to do this, he is sure with the rate increases that the lodges have made, are making, and will be making in combination with the ski area's increases it will make it so the revenue will take care of themselves. He assured the council that if they keep the current tax rate it will all work out.

Jen Clancy reported there was no written comment.

3. ALTA SKI AREA UPDATE – MIKE MAUGHAN

01:00:20

Mike Maughan did not attend the meeting.

4. **APPROVAL OF CONSENT AGENDA: APRIL 12, 2023 MEETING MINUTES, STAFF AND FINANCE REPORTS**

01:01:10

MOTION: Mayor Bourke motioned to approve the consent agenda including the April 12, 2023 meeting minutes, the staff, and financial reports. John Byrne seconded.

VOTE: All in favor. The consent agenda including the March 8, 2023 meeting minutes, and the staff and financial reports were unanimously approved.

5. **QUESTIONS REGARDING DEPARTMENTAL REPORTS**

01:04:30

Jen Clancy reported that there is a municipal election coming up on November 7, 2023. The filing period will be from June 1 – 7 and candidates must come to the Town Office in person and file a declaration of candidacy. She also announced that the town would be sending out letters to water customers shortly regarding the remote water meter program installation. She also said there would be some public hearings coming up in June before the council meeting on the budgets and encouraged the public to participate. She also reminded everyone of the truth in taxation public hearing on August 9 regarding the proposed certified tax rate.

Mike Morey reflected on Alta Ski Area's closing day, commenting that it was a record setting day with 7,500 skiers. He added that the marshal's department staffed up with folks from UPD and the state to help monitor the parking lot festivities. He is happy to report the day ended without incident. Mike thanked the ski area and Trainor Mahon from Goldminer's for their efforts.

6. **MAYOR'S REPORT**

01:10:16

Mayor Bourke said the weather continues to be unprecedented, 75 feet (900") of snow is a bit over the top. He reported warmer spring temperature resulted in wet slides and mud slides causing the road to be closed. He expressed kudos to all those responsible for keeping everyone safe on the road and in the Town. Fortunately, the Governor is going to recognize people in public safety and transportation by holding an event to thank them at the Governor's mansion.

The Little Cottonwood Canyon road committee meeting was held May 2. Chris Cawley arranged for 1,000 sandbags (not all filled) to be delivered to the wildcat lot. The Mayor encouraged people that need them to take them and asked that others not needing them, not take them. Mayor Bourke reported he met with District Ranger Bekee Hotze. She reported the Forest Service was expecting more funding to hire staff, they would employ a summer ranger in Alta, and that there is a wildfire landscape project happening to reduce fuel. Additionally, that same day a UTA ski bus service planning meeting was held. UTA will not return to previous year's schedules but do the same reduced service as this past season (2022/23).

Mayor Bourke expressed there will be more damage that surfaces as the snow retreats. He encouraged folks to check and repair structures in the coming months. He's not aware of any building collapses in Alta but is aware of some in Big Cottonwood Canyon. Mayor Bourke reflected the unexpected emergency events come along in the form of rain, snow, fire, earthquakes or whatever. The Town is going to pull together an emergency drill this summer with the help of various agencies.

Mayor Bourke reiterated that there are two town council positions expiring this year. With no criticism of the current office holders, he encourage people to run so that voter could have a choice. Jen would be at the Town Office from June 1 – 7 for people to declare their candidacy.

Mayor Bourke reported the Town Manager hiring committee is recommending an offer be made, but he is aware he needs Town Council authority to do that. Craig Elliot, who was one of the architects for the 2003 community center proposal has been working on an update including a cost estimate. Mayor Bourke also shared that the Town's bank account had been hacked again by cyber criminals and that the Town was taking steps to remedy the situation. He reported a dog drawing had recently taken place in a transparent process for two annual licenses. He finally reported that the town has a contract with Salt Lake County that allows us to apply for CDBG funding. The next meeting would be held June 21, on the summer solstice.

7. **DISCUSSION AND POSSIBLE ACTION TO ADOPT 2023-R-7 FIREWORKS**

01:21:25

Cameron Platt stated this was an annual resolution that state law requires to prohibit fireworks before and after the July holidays. A resolution has to be passed annually before June 1, and we need to provide maps to county and fire service to designate the areas hat are restricted.

> **MOTION**: Elise Morgan motioned to adopt Resolution 2023-R-6 and Sheridan Davis seconded.
>
> **VOTE**: All in favor. Resolution 2023-R-5 was unanimously adopted.

8. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE TOWN COUNCIL MEETING SCHEDULE FOR FY 23/24**

01:26:00

Mayor Bourke said Jen Clancy had drafted a tentative meeting schedule with all the meetings starting at 3:00 pm.

> **MOTION**: Mayor Bourke motioned to adopt the FY23/24 meeting schedule and Sheridan Davis seconded.
>
> **VOTE**: All in favor. The FY23/24 Town Council meeting schedule was unanimously adopted.

There was a conversation about changing the time of the June 21, 2023 meeting so that John Byrne could attend. The other council members all said an earlier time would work for them.

> **MOTION**: Mayor Bourke motioned to change the June 21st town council meeting to start at 10:00 am and John Byrne seconded.
>
> **VOTE**: All in favor. The June 21st Town Council meeting was unanimously rescheduled for 10am.

9. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE 2023-2024 TENTATIVE BUDGETS**

01:33:00

Craig Heimark reported the purpose of today's meeting was to present information and allow for questions. If issues are raised, we can start that discussion. He suggested comments might be made regarding the budget increases we have suggested and/ or any expenses they don't feel we should be authorizing. Craig asked what questions the council members have. Mayor Bourke commented that while the property tax increase seems large, it would only have a roughly 1% increase on an individual property owners tax liability which would be swamped out by the reassessments of the property values. John Byrne inquired about being able to afford the budget and commented he looks forward to seeing starting and ending account balances to make these decisions better informed. Sheridan Davis said she would like to continue looking at the three options for increasing tax revenue and that she was extremely hesitant to think about going forward with the Town Shuttle program. She doesn't feel it's in the Town's best interest to take over the program. She added she joined John Byrne in being concerned there isn't much wiggle room in the budget for a bad sales tax year.

> **MOTION**: Mayor Bourke motioned to adopt the 2023-2024 Tentative Budgets as published, and John Byrne seconded.
>
> **VOTE**: All in favor. The 2023/24 Tentative Budgets were unanimously adopted.

10. **DISCUSSION ABOUT OFFICIALS ETHICS POLICY AND CONFLICT OF INTEREST DISCLOSURE FORM**

01:48:30

Mayor Bourke asked Polly McLean to speak to why we need these policies. Polly responded that it's good government to have an ethical and conflict of interest policy. She said we are obligated to follow the policies under state law and added that it helps with our audit rankings. Jen Clancy said that the edits to the policies are to reflect state code. John Byrne said the state code is readable and is in depth enough. He reflected that elected officials are already subject to the state code, so it's not an added burden, and formalize one's pledge to honor the state code. John said it's the conflict of interest policy that he has the most issues with, and that it was his intention when he sent in the suggested edits to refer to state code that we would drop the old policy. Jen articulated that council could provide direction to the Mayor and that the Mayor could adopt new policies.

The Mayor brought up the concept of changing the language in #5 on the conflict of interest policy to say will instead of may - "When a conflict of interest exists, the officer shall publicly declare the nature of the conflict and <u>will</u> recuse him or herself." Polly informed the Mayor that we could do that but state law doesn't require it. Sheridan Davis questioned why the Town should vary and be more restrictive in setting its policies compared with the state. The Mayor said he preferred a more restrictive ethics code and that it would reflect positively on us. Sheridan reflected that there were a number of votes that would have ended differently had council members been required to recuse themselves. She added it is also reflective of Alta and that it's almost impossible in a small town to not have conflicts. Elise Morgan supported copying state code. She also reflected it was her understanding that based on state code, a councilmember discloses when there is a conflict of interest and then makes a personal decision about where to participate in the discussion and vote on a specific matter.

Mayor Bourke reflected that the consensus is that we adopt policies referring to state code. The Mayor requested that the conflict of interest could be a sworn statement (using state language) and not be notarized as it follows the state code. John Byrne requested that the full code language be printed with the forms to increase the readership.

11. **NEW BUSINESS**

02:24:15

John Byrne suggested there is a lot of room for improvement and that the council should prioritize review the Fraud Risk Assessment and compliance with more sections. John suggested adding an audit committee. Jen Clancy reflected that the council had considered an audit committee a few years ago but it wasn't adopted; she said she would find the proposal and share it with Craig to start the discussion process.

Sheridan Davis asked if she could present on substantive on the ground ideas on how we might work on affordable housing.

Craig Heimark said Friends of Alta and some other organizations are thanking UTA and UDOT at an upcoming event at Golden Hills Park. He encouraged people to attend and share appreciation.

12. **MOTION TO ADJOURN**

02:31:40

MOTION: John Byrne motioned to adjourn, and Sheridan Davis seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 21st day of June, 2023

____

Jen Clancy, Town Clerk

TOWN OF ALTA

RESOLUTION NO. 2023-R-8

A RESOLUTION AMENDING THE 2022-2023 TOWN OF ALTA BUDGETS

WHEREAS, Utah Law allows for the amendment of the budgets of municipalities to reflect changes in revenues and expenditures and to make transfers between departments to meet the best interests of the municipalities; and

WHEREAS, the Town of Alta has complied with the notice and public hearing requirements of the Utah law in considering an amendment of its 2022-2023 fiscal budgets for General Fund, Capital Project Fund, Water Fund, and Sewer Fund; and

WHEREAS, the Town Council has determined that an amendment to its 2022-2023 budget is in the best interest of the Town of Alta and its residents and in order for the budget to match the actual revenues and expenditures of the Town.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: that the amended Town of Alta Budgets as attached as Exhibit A, for the 2022-2023 fiscal year of the Town of Alta, Utah are hereby adopted. That any amounts in the General Fund in excess of one-hundred percent (100%) shall be designated to be used within the Town of Alta Capital Projects Fund plan as specified in Utah Code Annotated §10-5-113.

ADOPTED and resolved by the Town Council of the Town of Alta, Utah, this 21st day of June 2023.

By

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	245,872	251,771	280,000	251,771
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	2,476	14,147	5,568	14,147
10-31-300	SALES AND USE TAXES	1,890,675	1,857,712	1,391,460	1,943,466
10-31-310	4th .25 TAX	49,535	48,536	42,000	42,000
10-31-400	ENERGY SALES AND USE TAX	82,553	89,603	75,000	90,000
10-31-410	TELEPHONE USE TAX	5,800	5,537	6,489	6,489
Total TAXES:		2,276,911	2,267,306	1,800,517	2,347,873
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	16,800	20,439	26,500	20,500
10-32-150	LIQUOR LICENSES	5,600	5,675	5,600	5,675
10-32-210	BUILDING PERMITS	70,302	9,394	32,000	49,000
10-32-220	PARKING PERMITS	14,500	14,375	12,500	14,375
10-32-250	ANIMAL LICENSES	15,375	14,585	14,000	14,000
Total LICENSES AND PERMITS:		122,576	64,468	90,600	103,550
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	4,000	0	0	0
10-33-275	SLC TRAILS	507	9,323	27,493	14,312
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	0	0
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	8,822	0	19,767	8,450
10-33-450	FEDERAL GRANTS	0	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	13,568	13,682	15,000	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	4,945	5,073	4,900	5,073
10-33-600	SISK	3,000	0	3,000	3,000
10-33-650	POST OFFICE	21,850	20,029	21,850	21,850
10-33-700	UDOT	12,000	0	16,000	8,000
Total INTERGOVERNMENTAL REVENUE:		68,692	48,107	108,010	75,685

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	0	2,000	2,000
10-34-430	PLAN CHECK FEES	35,135	0	15,000	15,000
10-34-550	PLANNING COMM REVIEW FEES	150	0	300	300
10-34-600	GLASS RECYCLING	0	0	0	0
10-34-760	FACILITY CENTER USE FEES	0	0	750	0
10-34-810	IMPACT FEES	4,000	0	2,000	2,000
Total CHARGES FOR SERVICES:		39,285	0	20,050	19,300
FINES AND FORFEITURES					
10-35-100	COURT FINES	36,870	20,093	25,000	21,000
Total FINES AND FORFEITURES:		36,870	20,093	25,000	21,000
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	8,043	72,126	30,000	61,098
10-36-300	OTHER FINANCING SOURCES	0	0	0	0
10-36-400	SALE OF FIXED ASSETS	54,149	21,700	21,700	21,700
10-36-620	MISCELLANEOUS	0	50,000	50,000	50,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	4,000	8,000	0	8,000
10-36-800	DONATIONS	100	0	50	0
10-36-810	METERING	0	12,100	0	12,100
10-36-820	4x4 ENFORCEMENT	0	0	1,000	0
10-36-900	SUNDRY REVENUES	9,528	1,710	4,000	4,000
10-36-910	REFUNDABLE SALES TAX	0	0	100	0
Total MISCELLANEOUS REVENUE:		75,820	165,636	106,850	156,898
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	65,378	0
10-39-250	USE OF RESERVED FUNDS	0	0	0	36,297
10-39-400	TRANSFERS FROM CAP PROJ FUND	52,212	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	4,500
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		52,212	0	65,378	40,797
	GENERAL FUND Revenue Total:	**2,624,154**	**2,573,611**	**2,151,027**	**2,732,306**
	GENERAL FUND Transfer IN Total:	**52,212**	**0**	**65,378**	**40,797**
	CASH AVAILABLE FOR GENERAL FUND	**2,676,366**	**2,573,611**	**2,216,405**	**2,773,103**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	12,100	16,500	18,000	18,000
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	0	100	0
10-41-131	EMPLOYER TAXES	827	1,312	1,300	1,300
10-41-230	TRAVEL	296	0	500	1,500
10-41-280	TELECOM	0	0	200	200
10-41-330	EDUCATION AND TRAINING	200	1,531	200	1,500
10-41-620	MISCELLANEOUS	367	27	250	250
Total LEGISLATIVE:		13,790	19,370	20,550	22,750
COURT					
10-42-110	SALARIES AND WAGES	14,054	11,828	20,740	15,000
10-42-130	EMPLOYEE BENEFITS	54	109	125	125
10-42-131	EMPLOYER TAXES	1,020	640	1,586	1,000
10-42-230	TRAVEL	32	100	600	600
10-42-240	OFFICE SUPPLIES AND EXPENSE	161	20	500	500
10-42-280	TELEPHONE	0	0	0	0
10-42-310	PROFESSIONAL & TECHNICAL	0	0	100	100
10-42-330	EDUCATION & TRAINING	0	125	500	500
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,400	2,400
10-42-481	VICTIM REPARATION SURCHARGE	13,491	6,611	11,000	11,000
10-42-620	MISCELLANEOUS SERVICES	248	514	500	500
Total COURT:		29,061	19,947	38,051	31,725

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	250,670	239,687	278,000	278,000
10-43-111	PERFORMANCE BONUS	9,000	4,600	4,600	6,100
10-43-130	EMPLOYEE BENEFITS	2,421	753	2,000	2,000
10-43-131	EMPLOYER TAXES	20,890	18,324	21,500	22,240
10-43-132	INSUR BENEFITS	69,391	47,754	75,180	75,180
10-43-133	URS CONTRIBUTIONS	46,877	43,823	51,904	51,904
10-43-140	TERMINATION BENEFITS	0	28,047	0	36,297
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	6,200	3,202	3,400	3,400
10-43-220	PUBLIC NOTICES	0	0	2,000	0
10-43-230	TRAVEL	948	1,426	1,600	1,600
10-43-240	OFFICE SUPPLIES AND EXPENSE	2,227	1,712	5,000	4,000
10-43-245	IT SUPPLIES & MAINT	13,434	14,444	16,000	16,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	3,361	132	4,800	3,500
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	16	0	0
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	0	0	0
10-43-280	TELEPHONE	3,765	4,107	4,600	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,241	7,770	10,000	10,000
10-43-315	PROF CONSULTANT SERVICES	6,000	0	0	5,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	7,648	3,848	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	44,867	58,370	35,000	75,000
10-43-330	EDUCATION & TRAINING	740	1,693	500	2,500
10-43-350	ELECTIONS	2,000	0	500	500
10-43-440	BANK CHARGES	2,084	2,652	2,500	3,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	4,370	4,450	5,100	5,100
10-43-515	WORKERS COMPENSATION INS	1,698	1,676	1,800	2,000
10-43-610	MISCELLANEOUS SUPPLIES	931	216	1,500	1,000
10-43-620	MISCELLANEOUS SERVICES	1,984	1,720	3,500	2,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	5,810	0	0	0
Total ADMINISTRATIVE:		511,556	490,423	540,984	621,921

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	13,145	8,169	24,000	15,000
10-45-111	PERFORMANCE BONUS	600	250	250	450
10-45-130	EMPLOYEE BENEFITS	0	30	200	200
10-45-131	EMPLOYER TAXES	747	655	800	1,200
10-45-132	INSUR BENEFITS	4,945	0	5,000	0
10-45-133	URS CONTRIBUTIONS	2,311	221	3,000	300
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	58	0	0
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,090	3,538	4,000	4,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	4,765	4,284	4,450	4,600
10-45-510	INSURANCE AND SURETY BONDS	1,828	1,084	2,500	2,500
10-45-610	MISCELLANEOUS SUPPLIES	0	0	500	500
10-45-740	CAPITAL OUTLAY-EQUIPMENT	18,485	0	0	0
Total MUNICIPAL BUILDINGS:		50,915	18,289	44,700	28,750
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	2,214	0	2,000	2,500
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	438	0	219	0
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200	1,200
10-50-620	AUDIT	10,000	10,000	11,000	10,000
10-50-640	MISC SERVICES	0	51	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	REFUNDABLE SALES TAX PAID	0	0	0	0
Total NON-DEPARTMENTAL:		27,652	25,051	30,419	29,700
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	21,599	3,790	10,000	10,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	10,000	12,290
10-51-635	MEDIAN	23	0	1,000	1,000
10-51-636	EXPANDED UTA BUS SERVICE	0	55,000	55,000	55,000
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	70	0	0	0
10-51-638	TRAFFIC MANAGEMENT	215	22	3,000	3,000
10-51-640	MISCELLANEOUS	0	0	0	0
10-51-645	ALTA RESORT SHUTTLE	6,000	9,000	9,000	9,000
10-51-700	PARKING PERMITS	2,561	8,999	2,000	10,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		30,467	76,811	90,000	100,290

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	1,650	0	4,500	375
10-53-220	PUBLIC NOTICES	0	0	250	0
10-53-230	TRAVEL	22	0	1,000	500
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	2,000	1,500	5,000	5,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	5,615	6,471	18,000	10,000
10-53-330	EDUCATION AND TRAINING	20	0	400	400
10-53-510	INSURANCE & SURETY BONDS	3,565	3,565	3,800	3,800
10-53-610	MISCELLANEOUS SUPPLIES	237	0	300	300
10-53-620	MISCELLANEOUS SERVICES	282	63	300	300
Total PLANNING AND ZONING:		13,391	11,598	33,700	20,825
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	529,451	543,306	690,897	650,000
10-54-111	PERFORMANCE BONUS	14,250	11,970	11,970	16,070
10-54-130	EMPLOYEE BENEFITS	7,135	10,488	9,719	13,000
10-54-131	EMPLOYER TAXES	42,433	42,160	52,853	52,000
10-54-132	INSUR BENEFITS	127,656	108,298	140,000	140,000
10-54-133	URS CONTRIBUTIONS	80,500	80,196	113,846	113,846
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	11,994	524	1,000	1,000
10-54-230	TRAVEL	0	623	500	750
10-54-240	OFFICE SUPPLIES AND EXPENSE	712	406	2,000	2,000
10-54-245	IT SUPPLIES AND MAINT	14,754	12,860	12,000	15,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,396	2,250	2,400	2,400
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,568	13,712	25,000	25,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	15,577	27,658	15,000	32,000
10-54-265	VEHICLE LEASE PAYMENTS	0	60	0	0
10-54-270	UTILITIES	7,765	7,751	7,500	8,000
10-54-280	TELEPHONE	5,783	8,167	7,500	8,250
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	5,293	4,479	10,000	10,000
10-54-330	EDUCATION AND TRAINING	2,509	4,259	9,500	9,500
10-54-470	UNIFORMS	3,279	1,980	3,500	3,500
10-54-480	SPECIAL DEPARTMENT SUPPLIES	5,169	4,927	10,000	11,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	11,993	12,136	14,000	1,400
10-54-515	WORKERS COMPENSATION INS	3,396	3,356	4,250	4,250
10-54-610	MISCELLANEOUS SUPPLIES	838	278	2,500	2,500
10-54-620	MISCELLANEOUS SERVICES	2,034	4,531	4,500	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	91,896	7,127	20,000	7,127
10-54-810	METERING	0	12,100	0	12,100
10-54-820	4x4 ENFORCEMENT	0	0	1,000	0
Total POLICE DEPARTMENT:		998,380	925,602	1,173,935	1,148,193

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ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	0	0
10-55-310	ACVB CONTRIBUTION	29,000	0	31,500	0
10-55-480	ACVB Matching Grant Funds	0	0	0	0
Total ECONOMIC DEVELOPMENT:		29,000	0	31,500	0
POST OFFICE					
10-56-110	SALARIES AND WAGES	24,712	24,994	26,245	26,245
10-56-111	PERFORMANCE BONUS	850	700	700	1,100
10-56-130	EMPLOYEE BENEFITS	343	180	300	300
10-56-131	EMPLOYER TAXES	2,574	1,907	2,300	2,300
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	548	351	300	375
10-56-245	IT SUPPLIES AND MAINT	0	0	0	200
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,040	943	1,000	1,000
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	834	3,935	1,200	5,000
10-56-270	UTILITIES	2,092	2,400	2,000	3,000
10-56-280	TELEPHONE	1,515	1,550	1,400	1,800
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	26	5	100	100
10-56-510	INSURANCE & SURETY BONDS	666	594	606	594
10-56-515	WORKERS COMPENSATION INS	314	310	400	400
10-56-620	MISCELLANEOUS SERVICES	169	42	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	976	-1,161	0	0
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		36,660	36,749	36,851	42,714
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
Total FIRE PROTECTION:		0	0	0	0

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BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	465	2,211	3,500	3,500
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0
10-58-230	TRAVEL	0	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	17,902	7,623	10,000	10,000
10-58-325	PROF SERVICES - LEGAL	0	420	500	500
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	185	559	300	750
10-58-510	INSURANCE & SURETY BONDS	631	631	800	800
Total BUILDING INSPECTION:		19,183	11,444	15,100	15,550
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	4,000	4,000
10-60-265	FLAGSTAFF LOT PAVING	25,000	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	11,446	0	12,000	12,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		36,446	0	16,000	16,000
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	713	1,493	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	17,605	16,471	20,000	20,000
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	0	0
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	300	300
Total RECYCLING:		18,318	17,964	21,800	21,800

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
HOMELAND SECURITY GRANT					
10-65-110	SALARIES AND WAGES	0	0	0	0
10-65-130	EMPLOYEE BENEFITS	0	0	0	0
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0	0	0
10-65-250	EQUIP/SUPPLIES/MNTNCE	1,339	0	0	0
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-65-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-65-330	EDUCATION AND TRAINING	0	0	0	0
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total HOMELAND SECURITY GRANT:		1,339	0	0	0
GIS					
10-66-110	SALARIES AND WAGES	0	0	2,000	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	130	0
10-66-131	EMPLOYER TAXES	0	0	153	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	1,190	0	1,500	500
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0	2,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		1,190	0	3,783	2,500
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	456	743	4,500	4,000
10-70-111	PERFORMANCE BONUS	125	150	150	150
10-70-130	EMPLOYEE BENEFITS	70	40	60	60
10-70-131	EMPLOYER TAXES	91	63	400	320
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,298	2,303	3,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	443	498	1,000	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,372	2,727	3,372	3,372
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	8,000	0	12,000	12,000
10-70-470	TRAILS	3,247	17,974	23,000	14,752
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	217	395	400	400
10-70-515	WORKERS COMPENSATION INS	0	0	400	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	20,000	20,000
Total SUMMER PROGRAM:		19,320	24,893	68,382	62,554

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IMPACT FEE					
10-72-110	SALARIES AND WAGES	508	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	10,000	0	0	4,500
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		10,508	0	0	4,500
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,469	1,637	7,000	7,000
10-75-270	UTILITIES	2,750	2,968	2,400	2,500
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	566	1,427	650	1,427
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	15,000	10,500
Total LIBRARY - COMMUNITY CENTER:		5,785	6,032	25,650	22,027
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	100,000	0	25,000	581,303
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		100,000	0	25,000	581,303
	GENERAL FUND Expenditure Total:	**1,852,961**	**1,684,172**	**2,191,405**	**2,191,800**
	GENERAL FUND TRANSFER OUT Total:	**100,000**	**0**	**25,000**	**581,303**
	GENERAL FUND BUDGET	**1,952,961**	**1,684,172**	**2,216,405**	**2,773,103**
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		**2,676,366**	**2,573,611**	**2,216,405**	**2,773,103**
GENERAL FUND Expenditure & Transfer OUT Total:		**1,952,961**	**1,684,172**	**2,216,405**	**2,773,103**
Net Total GENERAL FUND:		**723,405**	**889,439**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	2,920	17,529	5,500	19,000
	Total MISCELLANEOUS REVENUE:	2,920	17,529	5,500	19,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	0	0	581,303
45-39-250	USE OF RESERVED FUNDS	100,000	0	119,832	19,364
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	100,000	0	119,832	600,667
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	0	6,332	6,332	6,332
45-45-750	LIBRARY - COMMUNITY CENTER	0	9,032	38,000	14,567
	Total EXPENDITURE:	0	15,364	44,332	20,899
POLICE DEPT					
45-54-741	BUILDINGS	0	0	20,000	0
45-54-742	VEHICLES	0	0	0	0
45-54-743	EQUIPMENT	0	3,808	56,000	3,808
	Total EXPENDITURE:	0	3,808	76,000	3,808
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	5,000	0
	Total EXPENDITURE:	0	0	5,000	0
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	0	0	594,960
45-90-540	TRANS TO GENERAL FUND RESERVE	52,212	0	0	0
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	52,212	0	0	594,960
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**102,920**	**17,529**	**125,332**	**619,667**
	CAPITAL PROJECT FUND Expenditure Total:	**52,212**	**19,172**	**125,332**	**619,667**
	Net Total CAPITAL PROJECT FUND:	**50,708**	**-1,643**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	225,242	248,815	255,331	255,331
51-34-101	WATER SALES - OVERAGE	23,326	34,668	12,076	34,668
51-34-102	WATER SALES - OTHER	14,011	14,990	10,000	14,990
51-34-200	CONNECTION FEES	0	0	0	0
Total CHARGES FOR SERVICES:		262,578	298,474	277,407	304,989
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	1,429	10,392	5,000	11,800
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	1,715	0	10,000	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	44,855	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		47,999	10,392	15,000	11,800
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	0	564,742	78,728
Total TRANSFERS INTO WATER FUND:		0	0	564,742	78,728

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	6,713	5,609	6,515	6,515
51-40-111	PERFORMANCE BONUS	213	100	100	100
51-40-130	EMPLOYEE BENEFITS	0	0	1,500	0
51-40-131	EMPLOYER TAXES	107	444	600	444
51-40-132	INSUR BENEFITS	0	685	0	685
51-40-133	URS CONTRIBUTIONS	0	755	0	755
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	594	775	600	900
51-40-230	TRAVEL	181	0	200	200
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	100	100
51-40-245	IT/ACCTG SOFTWARE SUPPORT	979	1,633	4,000	4,000
51-40-250	EQUIP-SUPPLIES/MNTNCE	5,045	57	6,000	6,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	500	500
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,771	4,547	2,800	5,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	16,249	14,085	17,000	17,000
51-40-280	TELEPHONE	2,456	2,325	2,200	2,400
51-40-305	WATER COSTS	8,853	7,414	7,500	7,500
51-40-310	PROFESS/TECHNICAL SERVICES	32,756	30,130	39,000	41,500
51-40-315	OTHER SERVICES/WATER PROJECTS	34,113	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	9,808	10,344	15,000	15,000
51-40-325	PROF & TECH SERVICES - LEGAL	990	2,278	3,000	3,000
51-40-330	EDUCATION AND TRAINING	675	0	650	650
51-40-475	SUPPLIES/WATER PROJECTS	0	786	0	1,000
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	500	0
51-40-490	WATER TESTS	4,152	8,491	5,500	10,000
51-40-495	WATER TREATMENT SUPPLIES	39,447	349	22,192	22,192
51-40-510	INSURANCE AND SURETY BONDS	4,865	4,970	5,250	5,250
51-40-515	WORKERS COMPENSATION INS	566	566	600	600
51-40-610	MISCELLANEOUS SUPPLIES	0	226	200	200
51-40-620	MISCELLANEOUS SERVICES	3,388	1,583	4,200	4,200
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	65,788	0	58,000	58,000
51-40-740	CAPITAL OUTLAY	0	58,352	553,442	78,728
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	49,642	409	100,000	103,098
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		289,349	156,913	857,149	395,517
WATER FUND Revenue & Transfer Total:		**310,577**	**308,866**	**857,149**	**395,517**
WATER FUND Expenditure Total:		**289,349**	**156,913**	**857,149**	**395,517**
Net Total WATER FUND:		**21,228**	**151,953**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	124,662	139,544	144,431	144,431
52-34-200	CONNECTION FEES	0	0	0	
Total CHARGES FOR SERVICES:		124,662	139,544	144,431	144,431
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	2,032	13,486	3,827	15,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		2,032	13,486	3,827	15,000
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	0
Total TRANSFERS INTO SEWER FUND:		0	0	0	0

		2021-22 Prior year YE Actual	2022-23 Current year YTD Actual	2022-23 Approved Budget	2022-23 Proposed YE Amen. Budget
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	5,783	4,196	7,175	5,000
52-40-111	PERFORMANCE BONUS	213	100	100	100
52-40-130	EMPLOYEE BENEFITS	130	60	120	120
52-40-131	EMPLOYER TAXES	393	127	550	550
52-40-132	INSUR BENEFITS	0	0	0	
52-40-133	URS CONTRIBUTIONS	0	0	0	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	100	100
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,068	1,633	4,000	3,000
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	200	200
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	79,753	95,248	105,750	120,000
52-40-310	PROFESS/TECHNICAL SERVICES	1,018	0	2,000	2,000
52-40-325	PROF & TECH SERVICES - LEGAL	760	0	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	4,000	4,000
52-40-515	WORKERS COMPENSATION INS	314	310	400	400
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300
52-40-620	MISCELLANEOUS SERVICES	2,583	2,115	2,000	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	19,554	0	20,563	20,563
52-40-740	CAPITAL OUTLAY	0	0	0	0
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	98
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		114,850	107,071	148,258	159,431
SEWER FUND Revenue & Transfers Total:		**126,694**	**153,030**	**148,258**	**159,431**
SEWER FUND Expenditure Total:		**114,850**	**107,071**	**148,258**	**159,431**
Net Total SEWER FUND:		**11,845**	**45,959**	**0**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS - Must = Zero		**807,186**	**1,085,709**	**0**	**0**

TOWN OF ALTA

ORDINANCE NO. 2023-O-4

AN ORDINANCE AMENDING TITLE 3 CHAPTER 6 ARTICLE D RESORT COMMUNITIES TAX SECTION 3-6D-3, IMPOSING AN ADDITIONAL .1% OF THE RESORT COMMUNITIES SALES TAX

WHEREAS, the Town Council finds and determines that the impact of tourism on the Town have created the need for additional revenue;

WHEREAS, the Town of Alta current imposes a resort communities sales tax of 1% on qualified transactions;

WHEREAS, Utah Code 59-12-401 allows the Town to impose a sale and use tax known as the resort communities sales tax of up to 1.1%

WHEREAS the Town may increase the resort communities sales tax by an additional .1%

WHEREAS, in 2004 an additional .5% of the additional resort communities sales tax was imposed after holding an election on November 4, 2003 in which the voters supported imposing such tax.

WHEREAS, Revenues generated by the resort communities sales tax may be used by the Town for general fund purposes.

WHEREAS, the Town Council finds that the health, safety and welfare of the Town's residents and tourist will be enhanced by the imposition of the additional .1% of the resort communities sales tax.

WHEREAS, the resort communities sales tax and the additional resort communities sale tax together total 1.6%

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH, THAT:

SECTION I: The Town Council pursuant to Utah Code 59-12-401 hereby approves the imposition of an additional 0.1% of the resort communities sales tax

SECTION II: Amended. The following Section is hereby amended.

3-6D-3: TAX IMPOSED:

From and after the effective date hereof, there is levied and there shall be collected and paid a tax upon every retail sale within the town of tangible personal property, services, meals, lodging, admissions to places of recreation, entertainment or amusements, utility service and other personal property taxed under Utah Code Annotated title 59, chapter 12, as amended, at the rate of one and one tenth percent (1.1%) of the retail selling price.~~, an increase from the current rate~~

~~of seven-eighths of one percent (7/8%)~~. This tax is in addition to the "local sales and use tax" imposed by the town pursuant to Utah Code Annotated section 59-12-201 et seq., as amended.

SECTION III: Effective Date. This Ordinance shall take effect upon publication. Notification of the passage of this ordinance shall be given to the Utah Tax Commission.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this ___ day of _______ in the year 2023.

TOWN OF ALTA

____

Roger Bourke, Mayor

ATTEST:

____

Jen Clancy, Town Clerk

TOWN OF ALTA

ORDINANCE NO. 2023-O-5

AN ORDINANCE ADOPTING TITLE 3 CHAPTER 6 ARTICLE F TRANSIENT ROOM TAX

WHEREAS, the Town Council finds and determines that the impact of tourism on the Town have created the need for additional revenue;

WHEREAS, the Town of Alta ("Town") would like to avail itself of revenue related to transient room tax; and,

WHEREAS, Utah Code 59-12-352 allows the towns to impose a tax known as the transient room tax of up to 1% on charges for amounts paid or charged for tourist home, hotel, motel, or trailer court accommodations and services that are regularly rented for less than 30 consecutive days; and,

WHEREAS, revenues generated by the transient room tax may be used by the Town for general fund purposes; and,

WHEREAS, the Town Council for the Town of Alta finds that the health, safety and welfare of the Town's residents and tourist will be enhanced by the imposition of 1% for the transient room tax in the Town;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH, THAT:

SECTION I: The Town Council pursuant to Utah Code 59-12-352 hereby approves the imposition of a transient room tax in the amount of 1%

SECTION II: Adopted. The following Article is hereby adopted.

Article F. Transient Room Tax

3-3F-1 Imposed.

A transient room tax is hereby levied on the amounts paid by or charged to persons occupying any transient lodging facility within the Town in the amount of one percent of the amounts paid or charged. The transient room tax levied herein shall be in addition to all other taxes or fees imposed by the state, county, or Town. The transient room tax shall be levied at the same time and collected in the same manner as provided in Utah Code Annotated title 59, chapter 12, part 2, Local Sales and Use Tax Act. As such, the state tax commission shall collect and administer the tax imposed hereby.

3-3F-2 Appropriation of revenues.

Pursuant to Utah Code Annotated section 59-12-352(4), the revenues generated by the tax imposed hereby shall be appropriated for general fund purposes.

3-3F-3 Penalty.

Violation or avoidance of payment of the tax imposed hereby shall subject the violator to penalties provided in section 1.08.010 of this Code in addition to whatever penalties shall be fixed and administered by the state tax commission pursuant to its statutory powers.

SECTION III: Effective Date. This Ordinance shall take effect upon publication. Notification of the passage of this ordinance shall be given to the Utah Tax Commission.

PASSED AND ADOPTED by the Town Council of Alta, Utah, this ___ day of _______ in the year 2023.

TOWN OF ALTA

____

Roger Bourke, Mayor

ATTEST:

____

Jen Clancy, Town Clerk

TOWN OF ALTA

RESOLUTION NO. 2023-R-9

A RESOLUTION OF THE TOWN OF ALTA, UTAH APPROVING AND ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2023-2024 (FY 2024) AND A PROPOSED TAX RATE OF .001043

WHEREAS, the Budget Committee of Alta, Utah on June 7, 2023, presented and discussed proposed budgets for the General Fund, Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2023-2024 for to the Town Council; and

WHEREAS, the Town Council, on due public notice held a public hearing on June 21 2023 to receive input regarding these budgets prior to adopting the Tentative FY 2024 budgets; and

WHEREAS, the Town Council is proposing a Certified Tax Rate of .001043 by a truth in taxation process; and

WHEREAS, the Town Council will hold a public hearing on the proposed Tax Rate of .001043 on August 9, 2023 at 6pm MST; and

WHEREAS, the Town of Alta has complied in all respects with State law set out in Utah Code Sec. 10-5-108 including holding a public hearing and all public noticing requirements; and

WHEREAS, the Town Council has considered the budgets as submitted and all information presented at the public hearing and has made all changes and amendment which the Town Council desires to make; and

WHEREAS, the Town Council will appropriate sufficient revenues to finance and balance these budgets; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH AS FOLLOWS:

Section 1. The Town Council hereby adopts the Tentative Budgets for the General Fund, Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2023-2024 effective July 1, 2023 that are attached hereto as Exhibit A and incorporated herein by reference.

Section 2. A copy of the Alta Town Tentative Budgets shall be placed in the Alta Town Offices and be available for review.

Section 3. This resolution shall take effect immediately upon passage and shall be in effect for the respective budget years.

Section 4. That the Town of Alta authorizes the Town Clerk to pursue a truth in taxation hearing on August 9, 2023 at 6pm MST regarding the Certified Property Tax rate for calendar year 2023.

PASSED and ADOPTED by the Town Council of Alta, Utah this 21st day of June 2023.

BY:

Roger Bourke, Mayor

ATTEST:

Jen Clancy, Town Clerk

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
GENERAL FUND REVENUE				
TAXES				
10-31-100	CURRENT YEAR PROPERTY TAXES	245,872	251,771	400,000
10-31-101	TAX INCREMENT - CRA	0	0	-
10-31-200	PRIOR YEAR PROPERTY TAXES	2,476	14,147	5,000
10-31-300	SALES AND USE TAXES	1,890,675	1,943,466	2,012,480
10-31-310	4th .25 TAX	49,535	42,000	39,200
10-31-400	ENERGY SALES AND USE TAX	82,553	90,000	85,000
10-31-410	TELEPHONE USE TAX	5,800	6,489	6,150
Total TAXES:		2,276,911	2,347,873	2,547,830
LICENSES AND PERMITS				
10-32-100	BUSINESS LICENSES AND PERMITS	16,800	20,500	20,500
10-32-150	LIQUOR LICENSES	5,600	5,675	5,675
10-32-210	BUILDING PERMITS	70,302	49,000	49,000
10-32-220	PARKING PERMITS	14,500	14,375	14,000
10-32-250	ANIMAL LICENSES	15,375	14,000	14,000
Total LICENSES AND PERMITS:		122,576	103,550	103,175
INTERGOVERNMENTAL REVENUE				
10-33-100	WFRC MATCHING GRANT	0	0	-
10-33-200	SALT LAKE CITY	4,000	0	-
10-33-275	SLC TRAILS	507	14,312	-
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	-
10-33-350	COUNTY - TRANSPORTATION	0	0	-
10-33-375	COUNTY - ZAP	0	0	-
10-33-400	STATE GRANTS	8,822	8,450	-
10-33-450	FEDERAL GRANTS	0	0	-
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	13,568	15,000	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	4,945	5,073	5,100
10-33-600	SISK	3,000	3,000	3,000
10-33-650	POST OFFICE	21,850	21,850	21,850
10-33-700	UDOT	12,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		68,692	75,685	52,950

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
CHARGES FOR SERVICES				
10-34-240	REVEGETATION BONDS	0	2,000	2,000
10-34-430	PLAN CHECK FEES	35,135	15,000	15,000
10-34-550	PLANNING COMM REVIEW FEES	150	300	300
10-34-600	GLASS RECYCLING	0	0	-
10-34-760	FACILITY CENTER USE FEES	0	0	-
10-34-810	IMPACT FEES	4,000	2,000	2,000
Total CHARGES FOR SERVICES:		39,285	19,300	19,300
FINES AND FORFEITURES				
10-35-100	COURT FINES	36,870	21,000	21,000
Total FINES AND FORFEITURES:		36,870	21,000	21,000
MISCELLANEOUS REVENUE				
10-36-100	INTEREST EARNINGS	8,043	61,098	40,000
10-36-300	OTHER FINANCING SOURCES	0	0	-
10-36-400	SALE OF FIXED ASSETS	54,149	21,700	16,000
10-36-620	MISCELLANEOUS	0	50,000	204,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	4,000	8,000	8,000
10-36-800	DONATIONS	100	0	-
10-36-810	METERING	0	12,100	12,100
10-36-820	4x4 ENFORCEMENT	0	0	-
10-36-900	SUNDRY REVENUES	9,528	4,000	4,000
10-36-910	REFUNDABLE SALES TAX	0	0	-
Total MISCELLANEOUS REVENUE:		75,820	156,898	284,100
TRANSFERS INTO GENERAL FUND				
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	-
10-39-250	USE OF RESERVED FUNDS	0	36,297	8,250
10-39-400	TRANSFERS FROM CAP PROJ FUND	52,212	0	-
10-39-410	TRANSFERS FROM IMPACT FUND	0	4,500	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	-
10-39-430	TRANSFERS FROM WATER FUND	0	0	-
Total TRANSFERS INTO GENERAL FUND:		52,212	40,797	8,250
	GENERAL FUND Revenue Total:	**2,624,154**	**2,732,306**	**3,028,355**
	GENERAL FUND Transfer IN Total:	**52,212**	**40,797**	**8,250**
	CASH AVAILABLE FOR GENERAL FUND	**2,676,366**	**2,773,103**	**3,036,605**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
GENERAL FUND EXPENSES				
LEGISLATIVE				
10-41-110	SALARIES - MAYOR AND COUNCIL	12,100	18,000	18,000
10-41-120	REMUNERATION	0	0	-
10-41-130	EMPLOYEE BENEFITS	0	0	100
10-41-131	EMPLOYER TAXES	827	1,300	1,500
10-41-230	TRAVEL	296	1,500	1,000
10-41-280	TELECOM	0	200	-
10-41-330	EDUCATION AND TRAINING	200	1,500	4,000
10-41-620	MISCELLANEOUS	367	250	250
Total LEGISLATIVE:		13,790	22,750	24,850
COURT				
10-42-110	SALARIES AND WAGES	14,054	15,000	20,722
10-42-130	EMPLOYEE BENEFITS	54	125	125
10-42-131	EMPLOYER TAXES	1,020	1,000	1,825
10-42-230	TRAVEL	32	600	750
10-42-240	OFFICE SUPPLIES AND EXPENSE	161	500	500
10-42-280	TELEPHONE	0	0	-
10-42-310	PROFESSIONAL & TECHNICAL	0	100	100
10-42-330	EDUCATION & TRAINING	0	500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	2,400
10-42-481	VICTIM REPARATION SURCHARGE	13,491	11,000	11,000
10-42-620	MISCELLANEOUS SERVICES	248	500	500
Total COURT:		29,061	31,725	39,422

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
ADMINISTRATIVE				
10-43-110	SALARIES AND WAGES	250,670	278,000	277,469
10-43-111	PERFORMANCE BONUS	9,000	6,100	4,600
10-43-130	EMPLOYEE BENEFITS	2,421	2,000	2,000
10-43-131	EMPLOYER TAXES	20,890	22,240	22,198
10-43-132	INSUR BENEFITS	69,391	75,180	78,187
10-43-133	URS CONTRIBUTIONS	46,877	51,904	69,000
10-43-140	TERMINATION BENEFITS	0	36,297	8,250
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	6,200	3,400	3,500
10-43-220	PUBLIC NOTICES	0	0	2,000
10-43-230	TRAVEL	948	1,600	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	2,227	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	13,434	16,000	17,600
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	3,361	3,500	4,800
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-
10-43-265	VEHICLE LEASE PAYMENTS	0	0	-
10-43-270	UTILITIES	0	0	-
10-43-280	TELEPHONE	3,765	4,600	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,241	10,000	10,000
10-43-315	PROF CONSULTANT SERVICES	6,000	5,500	40,000
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	7,648	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	44,867	75,000	60,000
10-43-330	EDUCATION & TRAINING	740	2,500	3,000
10-43-350	ELECTIONS	2,000	500	2,500
10-43-440	BANK CHARGES	2,084	3,000	3,500
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	-
10-43-510	INSURANCE AND SURETY BONDS	4,370	5,100	5,100
10-43-515	WORKERS COMPENSATION INS	1,698	2,000	2,400
10-43-610	MISCELLANEOUS SUPPLIES	931	1,000	1,500
10-43-620	MISCELLANEOUS SERVICES	1,984	2,500	3,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	5,810	0	-
Total ADMINISTRATIVE:		511,556	621,921	642,705

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
MUNICIPAL BUILDINGS				
10-45-110	SALARIES AND WAGES	13,145	15,000	48,706
10-45-111	PERFORMANCE BONUS	600	450	250
10-45-130	EMPLOYEE BENEFITS	0	200	200
10-45-131	EMPLOYER TAXES	747	1,200	3,896
10-45-132	INSUR BENEFITS	4,945	0	-
10-45-133	URS CONTRIBUTIONS	2,311	300	-
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,090	4,000	5,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	-
10-45-270	UTILITIES	4,765	4,600	4,600
10-45-510	INSURANCE AND SURETY BONDS	1,828	2,500	2,500
10-45-610	MISCELLANEOUS SUPPLIES	0	500	500
10-45-740	CAPITAL OUTLAY-EQUIPMENT	18,485	0	-
Total MUNICIPAL BUILDINGS:		50,915	28,750	65,653
NON-DEPARTMENTAL				
10-50-330	TOWN EVENTS	2,214	2,500	3,500
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	438	0	400
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	1,200
10-50-620	AUDIT	10,000	10,000	10,000
10-50-640	MISC SERVICES	0	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	-
10-50-910	REFUNDABLE SALES TAX PAID	0	0	-
Total NON-DEPARTMENTAL:		27,652	29,700	31,100
TRANSPORTATION				
10-51-325	PROF & TECH SERVICES - LEGAL	21,599	10,000	5,000
10-51-630	WFRC MATCHING GRANT FUNDS	0		-
10-51-631	TRAILHEAD PROJECTS	0	12,290	-
10-51-635	MEDIAN	23	1,000	1,000
10-51-636	EXPANDED UTA BUS SERVICE	0	55,000	-
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	70	0	-
10-51-638	TRAFFIC MANAGEMENT	215	3,000	5,000
10-51-640	MISCELLANEOUS	0	0	-
10-51-645	ALTA RESORT SHUTTLE	6,000	9,000	230,470
10-51-700	PARKING PERMITS	2,561	10,000	10,000
10-51-810	METERING	0	0	12,100
Total TRANSPORTATION:		30,467	100,290	263,570

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
PLANNING AND ZONING				
10-53-120	COMMISSION REMUNERATION	1,650	375	2,000
10-53-220	PUBLIC NOTICES	0	0	250
10-53-230	TRAVEL	22	500	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150
10-53-310	PROFESSIONAL & TECHNICAL	2,000	5,000	5,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	-
10-53-325	PROF & TECH SERVICES - LEGAL	5,615	10,000	10,000
10-53-330	EDUCATION AND TRAINING	20	400	500
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800	3,800
10-53-610	MISCELLANEOUS SUPPLIES	237	300	300
10-53-620	MISCELLANEOUS SERVICES	282	300	300
Total PLANNING AND ZONING:		13,391	20,825	23,300
POLICE DEPARTMENT				
10-54-110	SALARIES AND WAGES	529,451	650,000	768,147
10-54-111	PERFORMANCE BONUS	14,250	16,070	11,970
10-54-130	EMPLOYEE BENEFITS	7,135	13,000	15,000
10-54-131	EMPLOYER TAXES	42,433	52,000	61,450
10-54-132	INSUR BENEFITS	127,656	140,000	158,000
10-54-133	URS CONTRIBUTIONS	80,500	113,846	128,200
10-54-140	TERMINATION BENEFITS	0	0	-
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	11,994	1,000	12,500
10-54-230	TRAVEL	0	750	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	712	2,000	1,500
10-54-245	IT SUPPLIES AND MAINT	14,754	15,000	13,500
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,396	2,400	2,500
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,568	25,000	25,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	15,577	32,000	59,500
10-54-265	VEHICLE LEASE PAYMENTS	0	0	-
10-54-270	UTILITIES	7,765	8,000	8,000
10-54-280	TELEPHONE	5,783	8,250	8,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	5,293	10,000	10,000
10-54-330	EDUCATION AND TRAINING	2,509	9,500	10,000
10-54-470	UNIFORMS	3,279	3,500	4,500
10-54-480	SPECIAL DEPARTMENT SUPPLIES	5,169	11,000	10,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500
10-54-510	INSURANCE AND SURETY BONDS	11,993	1,400	1,400
10-54-515	WORKERS COMPENSATION INS	3,396	4,250	5,000
10-54-610	MISCELLANEOUS SUPPLIES	838	2,500	2,500
10-54-620	MISCELLANEOUS SERVICES	2,034	5,000	9,500
10-54-740	CAPITAL OUTLAY - EQUIPMENT	91,896	7,127	-
10-54-810	METERING	0	12,100	12,000
10-54-820	4x4 ENFORCEMENT	0	0	-
Total POLICE DEPARTMENT:		998,380	1,148,193	1,341,667

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ECONOMIC DEVELOPMENT				
10-55-230	TRAVEL	0	0	-
10-55-310	ACVB CONTRIBUTION	29,000	0	-
10-55-480	ACVB Matching Grant Funds	0	0	-
Total ECONOMIC DEVELOPMENT:		29,000	0	0
POST OFFICE				
10-56-110	SALARIES AND WAGES	24,712	26,245	29,249
10-56-111	PERFORMANCE BONUS	850	1,100	700
10-56-130	EMPLOYEE BENEFITS	343	300	300
10-56-131	EMPLOYER TAXES	2,574	2,300	2,340
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-
10-56-230	TRAVEL	0	100	100
10-56-240	OFFICE SUPPLIES & EXPENSE	548	375	400
10-56-245	IT SUPPLIES AND MAINT	0	200	500
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,040	1,000	1,000
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	834	5,000	2,500
10-56-270	UTILITIES	2,092	3,000	3,000
10-56-280	TELEPHONE	1,515	1,800	1,900
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	-
10-56-480	SPECIAL DEPARTMENT SUPPLIES	26	100	100
10-56-510	INSURANCE & SURETY BONDS	666	594	606
10-56-515	WORKERS COMPENSATION INS	314	400	425
10-56-620	MISCELLANEOUS SERVICES	169	200	200
10-56-630	OVERAGE & SHORT	0	0	-
10-56-635	POST OFFICE INVENTORY	976	0	-
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-
Total POST OFFICE:		36,660	42,714	43,320
FIRE PROTECTION				
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	-
Total FIRE PROTECTION:		0	0	0

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BUILDING INSPECTION				
10-58-110	SALARIES AND WAGES	0	0	-
10-58-120	PLAN CHECKS	465	3,500	3,500
10-58-130	EMPLOYEE BENEFITS	0	0	-
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	-
10-58-230	TRAVEL	0	0	-
10-58-280	TELEPHONE	0	0	-
10-58-310	PROFESS/TECHNICAL INSPECTIONS	17,902	10,000	10,000
10-58-325	PROF SERVICES - LEGAL	0	500	600
10-58-330	EDUCATION AND TRAINING	0	0	-
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-58-481	BUILDING PERMIT - SURCHARGES	185	750	500
10-58-510	INSURANCE & SURETY BONDS	631	800	950
Total BUILDING INSPECTION:		19,183	15,550	15,550
STREETS - C ROADS				
10-60-110	SALARIES AND WAGES	0	0	-
10-60-130	EMPLOYEE BENEFITS	0	0	-
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	-
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	4,000	4,000
10-60-265	FLAGSTAFF LOT PAVING	25,000	0	-
10-60-310	PROFESS/TECHNICAL SERVICES	11,446	12,000	12,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
Total STREETS - C ROADS:		36,446	16,000	16,000
RECYCLING				
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-
10-62-230	TRAVEL	0	0	-
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	-
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	713	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	17,605	20,000	22,500
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	-
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-62-610	MISCELLANEOUS SUPPLIES	0	300	300
Total RECYCLING:		18,318	21,800	24,300

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HOMELAND SECURITY GRANT				
10-65-110	SALARIES AND WAGES	0	0	-
10-65-130	EMPLOYEE BENEFITS	0	0	-
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0	-
10-65-250	EQUIP/SUPPLIES/MNTNCE	1,339	0	-
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-
10-65-310	PROFESSIONAL & TECHNICAL	0	0	-
10-65-330	EDUCATION AND TRAINING	0	0	-
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-
Total HOMELAND SECURITY GRANT:		1,339	0	0
GIS				
10-66-110	SALARIES AND WAGES	0	0	-
10-66-111	PERFORMANCE BONUS	0	0	-
10-66-130	EMPLOYEE BENEFITS	0	0	-
10-66-131	EMPLOYER TAXES	0	0	-
10-66-240	OFFICE SUPPLIES AND EXPENSE	1,190	500	500
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	-
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000
10-66-330	EDUCATION AND TRAINING	0	0	-
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-
Total GIS:		1,190	2,500	2,500
SUMMER PROGRAM				
10-70-110	SALARIES AND WAGES	456	4,000	4,965
10-70-111	PERFORMANCE BONUS	125	150	150
10-70-130	EMPLOYEE BENEFITS	70	60	70
10-70-131	EMPLOYER TAXES	91	320	400
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,298	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	443	1,000	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,372	3,372	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	-
10-70-310	PROFESSIONAL & TECHNICAL	0	0	-
10-70-320	USFS RANGER	8,000	12,000	12,000
10-70-470	TRAILS	3,247	14,752	-
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	100
10-70-510	INSURANCE AND SURETY BONDS	217	400	400
10-70-515	WORKERS COMPENSATION INS	0	400	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	20,000	-
Total SUMMER PROGRAM:		19,320	62,554	30,485

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
IMPACT FEE				
10-72-110	SALARIES AND WAGES	508	0	-
10-72-130	EMPLOYEE BENEFITS	0	0	-
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	-
10-72-280	TELEPHONE	0	0	-
10-72-310	PROFESS/TECHNICAL SERVICES	10,000	4,500	-
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	-
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-72-620	MISCELLANEOUS SERVICES	0	0	-
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-
Total IMPACT:		10,508	4,500	0
LIBRARY - COMMUNITY CENTER				
10-75-110	SALARIES AND WAGES	0	0	-
10-75-130	EMPLOYEE BENEFITS	0	0	-
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,469	7,000	7,000
10-75-270	UTILITIES	2,750	2,500	3,600
10-75-280	TELEPHONE	0	0	-
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
10-75-510	INSURANCE & SURETY BONDS	566	1,427	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	10,500	-
Total LIBRARY - COMMUNITY CENTER:		5,785	22,027	12,700
COMMUNITY DEVELOPMENT				
10-78-110	SALARIES AND WAGES	0	0	-
10-78-130	EMPLOYEE BENEFITS	0	0	-
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	-
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	-
10-78-620	MISCELLANEOUS SERVICES	0	0	-
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-
Total COMMUNITY DEVELOPMENT:		0	0	0

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
TRANSFERS OUT OF GENERAL FUND				
10-90-510	TRANSFER TO WATER FUND	0	0	-
10-90-520	TRANSFER TO SEWER FUND	0	0	-
10-90-530	TRANSFER TO DEBT SERVICE	0	0	-
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	
10-90-550	TRANS TO CAPITAL PROJECT FUND	100,000	581,303	444,484
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	15,000
Total TRANSFERS OUT OF GENERAL FUND:		100,000	581,303	459,484
	GENERAL FUND Expenditure Total:	**1,852,961**	**2,191,800**	**2,577,121**
	GENERAL FUND TRANSFER OUT Total:	**100,000**	**581,303**	**459,484**
	GENERAL FUND BUDGET	**1,952,961**	**2,773,103**	**3,036,605**
GENERAL FUND SUMMARY				
GENERAL FUND Revenue & Transfer IN Total:		**2,676,366**	**2,773,103**	**3,036,605**
GENERAL FUND Expenditure & Transfer OUT Total:		**1,952,961**	**2,773,103**	**3,036,605**
Net Total GENERAL FUND:		**723,405**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
CAPITAL PROJECT FUND REVENUE				
INTERGOVERNMENTAL REVENUE				
45-33-400	STATE GRANT	0	0	-
	Total INTERGOVERNMENTAL REVENUE:	0	0	0
MISCELLANEOUS REVENUE				
45-36-100	INTEREST	2,920	19,000	10,000
	Total MISCELLANEOUS REVENUE:	2,920	19,000	10,000
TRANSFERS INTO CAPITAL PROJECT FUND				
45-39-100	TRANSFER FROM GENERAL FUND	0	581,303	444,484
45-39-250	USE OF RESERVED FUNDS	100,000	19,364	104,000
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	100,000	600,667	548,484
CAPITAL PROJECT FUND EXPENSE				
MUNICIPAL BUILDINGS				
45-45-740	TOWN OFFICE	0	6,332	-
45-45-750	LIBRARY - COMMUNITY CENTER	0	14,567	100,000
	Total EXPENDITURE:	0	20,899	100,000
POLICE DEPT				
45-54-741	BUILDINGS	0	0	53,000
45-54-742	VEHICLES	0	0	61,000
45-54-743	EQUIPMENT	0	3,808	80,000
	Total EXPENDITURE:	0	3,808	194,000
OTHER EXPENDITURES				
45-70-740	SUMMER PROGRAM	0	0	5,000
	Total EXPENDITURE:	0	0	5,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND				
45-90-200	CONTRIB TO FUND BALANCE	0	594,960	259,484
45-90-540	TRANS TO GENERAL FUND RESERVE	52,212	0	-
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	52,212	594,960	259,484
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**102,920**	**619,667**	**558,484**
	CAPITAL PROJECT FUND Expenditure Total:	**52,212**	**619,667**	**558,484**
	Net Total CAPITAL PROJECT FUND:	**50,708**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
WATER FUND REVENUE				
CHARGES FOR SERVICES				
51-34-100	WATER SALES	225,242	255,331	286,066
51-34-101	WATER SALES - OVERAGE	23,326	34,668	12,076
51-34-102	WATER SALES - OTHER	14,011	14,990	10,000
51-34-200	CONNECTION FEES	0	0	-
Total CHARGES FOR SERVICES:		262,578	304,989	308,142
MISCELLANEOUS REVENUE				
51-36-100	INTEREST EARNINGS	1,429	11,800	10,000
51-36-200	BOND PROCEEDS	0	0	-
51-36-300	OTHER FINANCING SOURCES	1,715	0	-
51-36-800	DONATIONS	0	0	-
51-36-810	IMPACT FEES	0	0	-
51-36-820	AMERICAN RECOVERY ACT	44,855	0	-
51-36-900	MISCELLANEOUS	0	0	-
Total MISCELLANEOUS REVENUE:		47,999	11,800	10,000
TRANSFERS INTO WATER FUND				
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	78,728	502,997
Total TRANSFERS INTO WATER FUND:		0	78,728	502,997

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
WATER FUND EXPENDITURES				
51-40-110	SALARIES AND WAGES	6,713	6,515	4,805
51-40-111	PERFORMANCE BONUS	213	100	-
51-40-130	EMPLOYEE BENEFITS	0	0	60
51-40-131	EMPLOYER TAXES	107	444	385
51-40-132	INSUR BENEFITS	0	685	710
51-40-133	URS CONTRIBUTIONS	0	755	890
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	594	900	700
51-40-230	TRAVEL	181	200	-
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	-
51-40-245	IT/ACCTG SOFTWARE SUPPORT	979	4,000	4,000
51-40-250	EQUIP-SUPPLIES/MNTNCE	5,045	6,000	6,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	500	-
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,771	5,000	3,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	-
51-40-270	UTILITIES	16,249	17,000	17,000
51-40-280	TELEPHONE	2,456	2,400	2,400
51-40-305	WATER COSTS	8,853	7,500	7,500
51-40-310	PROFESS/TECHNICAL SERVICES	32,756	41,500	65,450
51-40-315	OTHER SERVICES/WATER PROJECTS	34,113	0	-
51-40-320	ENGINEERING/WATER PROJECTS	9,808	15,000	15,000
51-40-325	PROF & TECH SERVICES - LEGAL	990	3,000	3,000
51-40-330	EDUCATION AND TRAINING	675	650	650
51-40-475	SUPPLIES/WATER PROJECTS	0	1,000	-
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	503
51-40-490	WATER TESTS	4,152	10,000	12,000
51-40-495	WATER TREATMENT SUPPLIES	39,447	22,192	22,192
51-40-510	INSURANCE AND SURETY BONDS	4,865	5,250	5,250
51-40-515	WORKERS COMPENSATION INS	566	600	-
51-40-610	MISCELLANEOUS SUPPLIES	0	200	500
51-40-620	MISCELLANEOUS SERVICES	3,388	4,200	4,200
51-40-630	BAD DEBT EXPENSE	0	0	-
51-40-650	DEPRECIATION	65,788	58,000	58,000
51-40-740	CAPITAL OUTLAY	0	78,728	502,997
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	-
51-40-820	DEBT SERVICE - INTEREST	0	0	-
51-40-830	INFRASTRUCTURE REPLACEMENT	49,642	103,098	83,947
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-
Total EXPENDITURES:		289,349	395,517	821,139
WATER FUND Revenue & Transfer Total:		**310,577**	**395,517**	**821,139**
WATER FUND Expenditure Total:		**289,349**	**395,517**	**821,139**
Net Total WATER FUND:		**21,228**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
SEWER FUND REVENUE				
CHARGES FOR SERVICES				
52-34-100	SEWER SERVICES	124,662	144,431	185,000
52-34-200	CONNECTION FEES	0		-
Total CHARGES FOR SERVICES:		124,662	144,431	185,000
MISCELLANEOUS REVENUE				
52-36-100	INTEREST EARNINGS	2,032	15,000	12,000
52-36-300	OTHER FINANCING SOURCES	0	0	-
52-36-900	MISCELLANEOUS	0	0	-
Total MISCELLANEOUS REVENUE:		2,032	15,000	12,000
TRANSFERS INTO SEWER FUND				
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	
Total TRANSFERS INTO SEWER FUND:		0	0	0

		2021-22 Prior year YE Actual	2022-23 Proposed YE Amen. Budget	2023-24 Future Year Tentative Budget
SEWER FUND EXPENDITURES				
52-40-110	SALARIES AND WAGES	5,783	5,000	6,622
52-40-111	PERFORMANCE BONUS	213	100	100
52-40-130	EMPLOYEE BENEFITS	130	120	120
52-40-131	EMPLOYER TAXES	393	550	530
52-40-132	INSUR BENEFITS	0		500
52-40-133	URS CONTRIBUTIONS	0		590
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	100
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,068	3,000	4,300
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	200	215
52-40-265	VEHICLE LEASE PAYMENTS	0	0	-
52-40-305	DISPOSAL COSTS	79,753	120,000	135,000
52-40-310	PROFESS/TECHNICAL SERVICES	1,018	2,000	8,968
52-40-325	PROF & TECH SERVICES - LEGAL	760	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	4,000
52-40-515	WORKERS COMPENSATION INS	314	400	400
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300
52-40-620	MISCELLANEOUS SERVICES	2,583	2,000	2,150
52-40-630	BAD DEBT EXPENSE	0	0	-
52-40-650	DEPRECIATION	19,554	20,563	22,105
52-40-740	CAPITAL OUTLAY	0	0	-
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	-
52-40-820	DEBT SERVICE - INTEREST	0	0	-
52-40-830	INFRASTRUCTURE REPLACEMENT	0	98	10,000
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	-
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-
Total EXPENDITURES:		114,850	159,431	197,000
SEWER FUND Revenue & Transfers Total:		**126,694**	**159,431**	**197,000**
SEWER FUND Expenditure Total:		**114,850**	**159,431**	**197,000**
Net Total SEWER FUND:		**11,845**	**0**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS - Must = Zero		**807,186**	**0**	**1**

ALTA SPECIAL SERVICE DISTRICT

RESOLUTION NO. 2023-R-10

A RESOLUTION ESTABLISHING THE CERTIFIED TAX RATE AND BUDGET OF THE ALTA SPECIAL SERVICE DISTRICT FOR FISCAL YEAR 2023-2024

WHEREAS, the Board of the Alta Special Service District deems it in the public interest to establish the budget and certified tax rate as set forth in this resolution:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ALTA SPECIAL SERVICE DISTRICT AS FOLLOWS:

Section 1. That the certified tax rate for fiscal year 2023-2024 be zero and there will be no revenue and no expenses generated from this rate.

ADOPTED THIS 21st day of June, 2023.

By

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

TOWN OF ALTA

RESOLUTION NO. 2023-R-11

A RESOLUTION ADOPTING THE TOWN OF ALTA FISCAL YEAR 2024 PROJECTS PLAN

WHEREAS, the Town of Alta (Town) endeavors to plan and implement projects in a manner that improves public awareness of Town projects, and;

WHEREAS, this Projects Plan includes the Capital Projects Plan; and

WHEREAS, the Town desires to develop long-range plans for capital improvement projects and expenses, and;

WHEREAS, the Town has developed a Fiscal Year 2024 Projects Plan document, which identifies projects to be implemented during current and future fiscal years:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The Alta Town Council adopts the Fiscal Year 2024 Projects Plan and hereby allocates funds in the amounts indicated on the plan to projects defined in the plan as "Maintenance Projects," "Approved 23 Projects, "Rollover 24 Projects," and "Decision 24 Projects." These amounts shall be appropriately reflected in the Amended Fiscal Year 23 Budgets and Fiscal Year 24 Budgets. The Alta Town Council shall reconsider this plan at least annually as project budgets change and in light of each year's annual Town of Alta budget process.

Section 2. The Town of Alta Fiscal Year 2024 10-Year Projects Plan is attached as Exhibit A

ADOPTED THIS 21st day of June, 2023.

By

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

Town of Alta FY 24 Projects Plan   June 13, 2023   Resolution 2023-R-11 Exhibit A

Fund	Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future / Unknown date
General Fund	Summary	$ 10,565	$ 52,970	$ -	$ -	$ -	$ -	$ 20,000
Capital Projects Fund	Summary	$ 24,707	$ 299,000	$ 3,000,000	$ -	$ -	$ -	$ 102,000
Water	Summary	$ 78,728	$ 502,997	$ 60,000	$ -	$ -	$ -	$ 20,000
Sewer	Summary	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 114,000	$ 854,967	$ 3,060,000	$ -	$ -	$ -	$ 142,000
Total "Maintenance" projects - ongoing small repairs by building		$ -	$ 26,500	$ -	$ -	$ -	$ -	$ -
Total "Approved 23" projects - projects expected to be completed this fiscal year		$ 79,997	$ -	$ -	$ -	$ -	$ -	$ -
Total "Rollover 24" projects - projects approved for FY 23 but proposing to move t		$ 12,003	$ 482,997	$ -	$ -	$ -	$ -	$ -
Total "Decision 24" projects - projects requested for approval in 2024		$ 22,000	$ 335,470	$ 60,000	$ -	$ -	$ -	$ -
Total "Future" projects - conceptual projects we are not ready to propose		$ -	$ -	$ 3,000,000	$ -	$ -	$ -	$ 142,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000
	Total projects	**$ 114,000**	**$ 849,967**	**$ 3,060,000**	**$ -**	**$ -**	**$ -**	**$ 142,000**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Fund	Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future / Unknown date
General Fund	Summary	**$ 10,565**	**$ 52,970**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**
Capital Projects Fund	Summary	**$ 24,707**	**$ 299,000**	**$ 3,000,000**	**$ -**	**$ -**	**$ -**	**$ 102,000**
Water	Summary	**$ 78,728**	**$ 502,997**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ 20,000**
Sewer	Summary	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 114,000	**$ 854,967**	**$ 3,060,000**	**$ -**	**$ -**	**$ -**	**$ 142,000**
Total "Maintenance" projects - ongoing small repairs by building		**$ -**	**$ 26,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
General Fund	**Town Office - Misc**		$ 5,000					
General Fund	**Alta Central**		$ 12,000					
General Fund	5 New Windows		$ 5,000.00					
General Fund	Stair Treads		$ 1,000.00					
General Fund	Exterior maintenance (soffits/fascia, paint)		$ 2,000.00					
General Fund	Ring System		$ 1,500.00					
General Fund	Misc.		$ 2,500.00					
General Fund	**Post Office**		$ 2,500					
General Fund	**Community Center - Misc.**		$ 7,000.00					
Total "Approved 23" projects - projects expected to be completed this fiscal year		**$ 79,997**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Capital Projects Fund	Automated External Defibrilators (AEDs)	$ 3,808						
Capital Projects Fund	Community Center Roof Access (Ladder)	$ 5,000						
Capital Projects Fund	Town Office Window Replacement	$ 6,332						
Capital Projects Fund	Firehouse Garage Heater Ventilation Modification	$ 5,567						
Capital Projects Fund	Community Center A/V System	$ 4,000						
General Fund	Kiosk Project*	$ 3,705						
General Fund	Cecret Lake Interpretive Trailsigns*	$ 2,360						
General Fund	2023 Community Center Study Review	$ 4,500						
Water	Waterline/Hydrant Lowering GMD/Buckhorn	$ 44,725						
Total "Rollover 24" projects - projects approved for FY 23 but proposing to move t		**$ 12,003**	**$ 482,997**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Water	Grizzly Gulch Water Line Completion		$ 32,000					
Water	Peruvian West Water Line Replacements (incl. FY 23 YTD exp)	$ 12,003	$ 337,997					
Water	Shrontz Estate - water line payment		$ 50,000					
Capital Projects Fund	Marshals Office Security Cameras		$ 13,000					
Capital Projects Fund	Marshals Office Inventory Management Closet @ Firehouse		$ 20,000					
Capital Projects Fund	Marshals Office Phase 2 Radio upgrade		$ 30,000					
Capital Projects Fund	Livescan		$ 10,000					
Total "Decision 24" projects - projects requested for approval in 2024		**$ 22,000**	**$ 335,470**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**
Capital Projects Fund	Tom Moore Historic Structrure*		$ 25,000					
Capital Projects Fund	Alta Central Dispatch Console Upgrade		$ 15,000					
Capital Projects Fund	Community Center Feasibility Study		$ 75,000					
Capital Projects Fund	New AMO ATV		$ 11,000					
Capital Projects Fund	New AMO Truck		$ 50,000					
Capital Projects Fund	Alta Central Generator		$ 25,000					
Capital Projects Fund	Replace Central Deck		$ 20,000.00					
Capital Projects Fund	Town Park Playground Improvements		$ 5,000					
General Fund	Town Shuttle* (net Town of Alta funds)		$ 26,470					
Water	Remote Water Meter Reading	$ 22,000	$ 83,000	$ 60,000				
Total "Future" projects - conceptual projects we are not ready to propose		**$ -**	**$ -**	**$ 3,000,000**	**$ -**	**$ -**	**$ -**	**$ 142,000**
Capital Projects Fund	Alta Central Dispatch Radio System Upgrade Centracom Phase 2							$ 30,000
Capital Projects Fund	Trailhead-Style Public Restroom 24/7*							$ 50,000
Capital Projects Fund	Re-roof the post office							$ 20,000
Capital Projects Fund	Town Office Concrete Steps to Lower Door							$ 2,000
Capital Projects Fund	Future Community Center Phase 2			$ 3,000,000				
General Fund	New TOA Website							$ 20,000
Capital Projects Fund	North Flagstaff Parking Lot Redesign							
Water	Gas Line - Bay City							$ 20,000
Total "Removed" projects - approved projects we have decided not to complete		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,000**
	Community Center Rear Yard Erosion Control							$ 10,000
	Total projects	**$ 114,000**	**$ 849,967**	**$ 3,060,000**	**$ -**	**$ -**	**$ -**	**$ 142,000**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

TOWN OF ALTA

RESOLUTION NO. 2023-R-12

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2022-R-17 PERTAINING TO WATER USE RATES

WHEREAS, the Town's "Culinary Water and Rate Ordinance" of February 10, 1977 and State law allows a municipality to establish water connection fees and rates by Resolution; and

WHEREAS, the Town Council finds that the financial needs of the Town's water system and fairness to all water users would be best served by establishing a rate system based on Equivalent Capacity Units (ECU); and

WHEREAS, due to increase in expenses Resolution 2022-R-17 is hereby repealed and replaced; and

WHEREAS, in FY 2024, the minimum revenue to operate a water system necessitates a 12% rate increase for commercial and residential customers to cover expenses and fund infrastructure replacement; the changes include a 20% increase on overage rate from $2.86 to $3.58 per 1,000 gallons, for a 1.25 ECU value (single-family residence) going from $91.78 to $105.29; and

WHEREAS, water users are the appropriate source of funds to repay debt, address operational costs, save for infrastructure replacement, and encourage the conservation of water; and

WHEREAS, increases in operation and maintenance costs have required adjustments in rates charged for water service within the Town.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Water Connection Fees: Water connection and inspection fees shall be computed as follows:

$40 per fixture unit as defined by the most current Uniform Plumbing Code as adopted by the State of Utah.

Section 2. Water Use Rates:

(A.) The Town Council shall determine the revenue needs of the Water System by taking into account (1) debt service requirements, if any: (2) costs of water charged by the Town's supplier, Salt Lake City Corporation; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

(B.) Given the above factors, the minimum amount of revenue necessary to operate the Water System at the date of this Resolution is **$318,142.00**. This amount includes the amount of revenue that needs to be raised from water users through their rates ($286,066) and the additional revenue from other sources such as snowmaking water, overages and interest.

(C.) Each water system user shall be assigned an ECU value, which is defined as a unit reflecting that part of the capacity of the water system necessary to serve a standard water customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other water system demand factors.

(D.) All single-family residential buildings shall be assigned an ECU value of 1.25.

(E.) For all other buildings, an ECU value shall be determined in accordance with the following table, which sets forth water system demand fixtures and other demand factors as a decimal value of one ECU. Each building's total ECU value or rating shall be computed by adding the total number of partial ECU values. However, there shall be a minimum ECU value for each building of 1.25 ECU's.

Full service restaurants, each seat	.03
Cafeteria and bars, each seat	.03
Retail space, each 65 square feet	.01
Toilet, urinal	.05
Lavatory sink, (per compartment)	.02
Tub/shower	.05
Bidet	.05
Kitchen sink (per compartment)	.05
Bar sink (per compartment)	.05
Garbage disposal	.05
Commercial dishwasher, per 1/8th inch supply line	.10
Household dishwasher	.10
Commercial clothes washer, per 1/8th inch supply line	.10
Steam room (wet sauna)	.08
Jacuzzi, per 100 gallon capacity	.02
Swimming pool, per 1,000 gallon capacity	.02
Drinking fountain	.05
Water softener	
Residential	.02
Commercial	.01
Fire protection sprinkler heads	.00
Hose bib (standard garden hose)	.05
Ice machine, per 1/8th inch supply line	.05

(F.) Each water using entity in the Town shall be assigned a monthly allocation of water for which it will pay a base rate of $94.37 per ECU value. For commercial users, the monthly allocation shall be 6,400 gallons of water times its ECU value. For single-family residential users, the monthly allocation shall be 6,400 gallons of water times its ECU value. (For purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

(G.) The monthly cost for the minimum use allocation set forth in paragraph (F.) above shall be **$117.97** for single-family residential users and **$94.37** per 6,400 gallons of water allocated to commercial users.

(H.) All water users shall pay the same amount for water usage above the minimum allocation figure established pursuant to paragraph (B) at the rate of **$4.30** per 1,000 gallons used.

(I.) Each water user shall be billed for water usage according to the monthly minimum allocation set in section F above, overage charges shall be calculated from monthly meter readings when the minimum allocation is exceeded. Water users will be invoiced on a quarterly billing cycle including any overages.

(J.) It shall be the responsibility of the staff of the Town to determine water rates based on the above formula.

Section 3. Effective Date: This Resolution shall become effective on July 1, 2023.

ADOPTED THIS 21st DAY OF JUNE, 2023 IN OPEN MEETING BY THE TOWN COUNCIL.

BY:

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

TOWN OF ALTA

RESOLUTION NO. 2023-R-13

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2022-R-15 PERTAINING TO SEWER USE RATES

WHEREAS, sewer department debt has been deemed to be a priority to begin to repay; and

WHEREAS, building up a fund balance to prepare for infrastructure replacement has been deemed a priority; and

WHEREAS, sewer service users are the appropriate source of funds to repay this debt and address infrastructure replacement savings; and

WHEREAS, sewer rates must be increased due to increases in disposal costs; and

WHEREAS, increases in costs have required adjustment in rates charged for sewer service within the Town of Alta; and

WHEREAS, the Town Council finds that it is in the best interest of the sewer users to establish costs per Equivalent Capacity Unit" (the "ECU") by determining the total annual cost of sewer treatment charged by Cottonwood Improvement District, costs of ongoing operation and maintenance, administrative overhead, reserves, depreciation and debt service; and

WHEREAS, this resolution will repeal and replace 2022-R-15 and will update the rate changes for FY2024; and

WHEREAS, in FY 2024, sewer revenue needed to cover expenses is $185,000; this results in a 28% rate increase for commercial and residential customers (due mainly to disposal costs) and for example the rate for a 1.25 ECU value (single-family residence) will go from $65.37 to $83.73 per month.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Sewer Connection Fees: Sewer connection and inspection fees shall be computed as follows:

$60.00 per fixture unit as defined by the most current Uniform Plumbing Code, as adopted by the State of Utah.

Section 2. Sewer Use Rates: The Town Council shall determine the revenue needs of the Sewer System by taking into account (1) debt service requirements, if any; (2) costs of treatment as charged by the Cottonwood Improvement District; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

Given the above factors, the minimum amount of revenue necessary to cover the annual costs for the annual disposal costs and the operation and maintenance costs is $185,000.

Each sewer system user shall be assigned an "Equivalent Capacity Unit" (the "ECU") value, which is defined as a unit reflecting that part of the capacity of the sewer system necessary to serve a standard sewer customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other sewer demand factors.

In order to determine the sewer rate for each sewer user, the total number of ECU's for the Town of Alta shall be computed, which, at the date of this resolution is 230.16**.** This number shall be divided into the total revenue needed to cover the aforementioned costs producing an annual ECU rate of $803.79 ($66.98 per month).

After calculating the total ECU value for each sewer user or building, that ECU value shall be multiplied by $803.79 to determine the annual sewer use charge for that user (for purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

All single-family residential buildings shall be assigned an ECU value of 1.25.

The staff shall determine each sewer charge based on the above formula. Statements for sewer bills shall be mailed on a quarterly basis. After receiving the first statement, any sewer user shall have 21 days within which to protest the calculation of the statement. Such protests shall be filed in writing and will be heard at the next Town Council meeting.

Section 3: Resolution 2022-R-13 is hereby repealed and replaced as written above.

Section 4: Effective Date.

This Resolution and sewer use rates shall become effective July 1, 2023.

ADOPTED THIS 21st day of June 2023.

By

____

Mayor Roger Bourke

ATTEST:

____

Jen Clancy, Town Clerk

TOWN OF ALTA

RESOLUTION NO. 2023-R-14

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2023-R-4 TO UPDATE THE TOWN OF ALTA FEE SCHEDULE

WHEREAS, the Town of Alta adopted Resolution 2023-R-12 updating its water rates on June 21, 2023; and

WHEREAS, the Town of Alta adopted Resolution 2023-R-13 updating its sewer rates on June 21, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

Section 1. The Town of Alta Fee Schedule which was adopted by Resolution 2023-R-4 on March 8, 2023 is hereby repealed and replaced with Exhibit A attached.

Section 2**.** This Resolution shall become effective immediately upon passage.

APPROVED by the Town Council on the 21st day of June, 2023.

By:

____
MAYOR ROGER BOURKE

ATTEST:

____
JEN CLANCY, TOWN CLERK

Exhibit A

Town of Alta
Fee Schedule
June~~March~~ 21st~~8th~~, 2023

Town of Alta Fee Schedule
Arranged Categorically

Fee Category | Page Number

Town Clerk

Fee Information	Current Fee
GRAMA Request Fees	
Audio CD's	$15.00 per CD
Black and White Copies per page *(8.5"x11," 8.5"x14," 11"x14," or 11"x17")*	$0.25 per page
Color Copies per page (8.5"x11")	$0.35 per page
Black and White Copies (oversize documents) *Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.*	Actual cost to Town
Color Copies (oversize documents) *Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.*	Actual cost to Town
Complete copy of Town Code (hard copy)	$75.00
Staff Time ***Note:** for the search, retrieval, and compiling of records responsive to a request*	$35.00 per hour
Certification fee	$2.00 per certification
Postage	Actual Cost to Town

Finance Services

Fee Information	Current Fee
Delinquent Account Fees	18% interest
Collection Fees	Actual cost to Town

Community Events

Fee Information	Current Fee
Community Center Use Fee	$150.00 per day

Marshal’s Office

Fee Information	Current Fee
Sex Offender Registration Fee	$25.00
Reports	
First Page of Report	$10.00
Each Additional Page	$0.25 per page
Fingerprints (applicant must supply card specific to requiring agency)	$5.00 per card
Clearance Letters/Background Checks *Note: Where allowed by law*	$10.00 per letter and/or check
Special Event Law Enforcement (3 hour minimum required) *Note: payment must be made directly to officer*	$45.00 per hour

Town Managed Parking Permits

Fee Information	
Seasonal Permit	$250.00
Day Use Permit	$25.00
Parking Permit Violation Fee	$75.00
Parking Permit Violation Fee (total due if $75 violation fee is not paid or appealed within 10 days)	$150.00

Animal Control

Fee Information	Current Fee
Permanent Dog License (Annual fee, spayed or neutered) *Note: no dog will be licensed as such without proof that sterilization was performed*	$100.00
Permanent Dog License (Annual fee, un-spayed or un-neutered dog)	$125.00
Replacement Town Tag	$5.00
Temporary Dog License (14 days or less) *Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.*	$60.00
Temporary Dog License (More than 14 days)	$125.00

Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.	

Park and Recreation

Fee Information	Current Fee
Town Park portable toilet fee for groups >75 people	Actual cost to Town

Business and Liquor Licenses

Fee Information	Current Fee
Business License Fees[1]	First Application (Second + App)
Category 1	$843.03 ($391.00)
Category 2	$65.31 ($65.31)
Category 3	$65.31 ($65.31)
Category 4	$65.31 ($65.31)
Category 5	$92.06 ($92.06)
Category 6	$102.68 ($102.68)
Category 7	$65.31 ($65.31)
Category 8	$3,250.89 ($990.75)
Category 9	$50.00 ($50.00)
Category 10	$0.00 Exempt from fee
Liquor Licenses	
Single Event Permit	$50.00
On Premise Beer License	$225.00 per six months; $450.00 per year
Off-Premise Beer License	$225.00 per six months; $450.00 per year
Restaurant License	$125.00 six months; $250.00 per year
Limited Restaurant License	$100.00 per six months; $200.00 per year
Private Club	$225.00 per six months; $450.00 per year

Planning and Zoning

Planning and Zoning Fees

Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.

Fee Information	Current Fee
Zoning Change Fees	$100.00 + $50.00 per acre or fraction thereof
Annexation Fees	$500.00
Conditional Use Permit Fee (Residential)	$100.00 + $25.00 per dwelling unit
Conditional Use Permit Fee (Commercial)	$100.00 + $50.00 per acre (or fraction thereof)
Conditional Use Permit Fee (Public/Quasi-public)	$50.00
Conditional Use Permit Fee (Home Occupation)	$25.00
Additional Planning Commission Review Fee	$100.00 per hearing/meeting
Subdivision Approval Fee	$100.00 + $25.00 per lot
Amended Site Plan or Plat Fee	$100.00
Change of Existing Use	$50.00
Impact Fees: *Note: Additional information about impact fees can be found in Alta Town Code 9-1A*	Determined by impact fee analysis

Building

Building Permits and Inspections

Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at $200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official

Fee Information	Current Fee
Building Permit Fee	Calculated by building permit fee schedule below
Electrical Permit Fee *Note: if separate from a issued building permit*	Calculated by building permit fee schedule below
Plan Review Fee	65% of building permit fee
Additional Plan Review Fee *Note: Required by changes, additions, or revisions to the plans*	$55.00 per hour (one-half hour minimum)[2]
State Building Permit Surcharge	1% of building permit cost
Re-Inspection Fees *Notes: Assessed under provisions of the International Building Code (as modified)*	$55.00 per hour (one hour minimum)[2]
Inspection Outside Normal Business Hours	$55.00 per hour (two hour minimum)[2]

Note: Normal business hours are 8:00AM – 4:30PM, local time	
Resident Inspector	$47.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated	$55.00 per our (one-half hour minimum)[2]
Special Inspections and/or Plan Checks Requiring Outside Consultants	Actual cost of inspection[3]
Electrical Inspection Fee	$0.10 per gross square foot of enclosed building area
Excavation Permit Fee	$250.00
Sewer Connection Fee: *Note: "Fixture units" as defined by the Unified Plumbing Code*	$60.00 per fixture unit
Sewer Connection Fee: *Note: "Fixture units" as defined by the Unified Plumbing Code*	$40.00 per fixture
Demolition Permit Review	Actual Cost to Town
Sign Permit Fee (sign area less than 32 square feet) *Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4*	$25.00
Sign Permit Fee (sign area equal to or greater than 32 square feet) *Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4*	$50.00

Water Operations

Fee Information	Current Fee
Water Use Rates	
Residential *Note: Residential monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit).*	$94.37~~84.23~~ per ECU per month
Commercial *Note: Commercial monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.*	$94.37~~84.23~~ per ECU per month
Water overage fee *Note: Applies to both residential and commercial users if use exceeds the allocations listed above.*	$4.30~~3.58~~ per 1,000 gallons

Water Expansion and Replacement

Fee Information	Current Fee
Water Connections	See building fees
Hydrant Fees (Pertaining to the purchase of water from a fire hydrant)	
Application/ permit fee for purchasing water from a fire hydrant	$50.00 per month (or any portion thereof)
Equipment Usage Fee	$30.00 per month (or any portion thereof)
Refundable Deposit *Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.*	See note
Water Use Fee	$2.50 per 1,000 gallons per month (or any portion thereof)
Non-permanent Water User Rate	$2.50 per 1,000 gallons per month (or any portion thereof)

Sewer Operations

Fee Information	Current Fee
Sewer Rates (per year) *Note: Equivalent Capacity Unit ("ECU")*	$66.98~~627.52~~ per ECU per month
Sewer Connection Fees	See building fees

Building Permit Fee Schedule

Total Valuation	Fee
$1.00 to $500.00	$34.42
$501.00 to $2,000.00	$34.42 for the first $500.00 plus $4.20 for each additional $100.00, or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$95.57 for the first $2,000.00 plus $19.20 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$539.93 for the first $25,000.00 plus $13.92 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$888.37 for the first $50,000.00 plus $9.66 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$1,371.37 for the first $100,000.00 plus $7.68 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$4,462.57 for the first $500,000.00 plus $6.54 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00

$1,000,001.00 and up	$7,740.00 for the first $1,000,000.00 plus $5.04 for each additional $1,000.00, or fraction thereof
Other Inspections and Fees:	
Inspections outside of normal business hours	$55.00 per hour (2 hour minimum charge)[2]
Reinspection fees assessed under provisions of Section 305.8	$55.00 per hour[2]
Inspections for which no fee is specifically indicated	$55.00 per hour (one-half hour minimum charge)[2]
Additional plan review required by changes, additions or revisions to the plans	$55.00 per hour (one-half hour minimum charge)[2]
For use of outside consultants for plan checking and inspections, or both	Actual Costs[3]

Noise Ordinance Fines

Fee Information	Current Fee
Warning	N/A
Second or additional violation (within 30 days of warning or prior violation)	$1,000.00

[1] Business License Category Definitions:
Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)
Category 2= Hotels with more than 10 and less than 20 guest rooms
Category 3 = Lodging with 10 or less guestrooms
Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)
Category 5 = Retail & General Services (generally, have their own entrance from outside)
Category 6 = Restaurant/Cafeteria/Bar
Category 7 = Day Care businesses
Category 8 = Ski Lift company
Category 9 = Temporary
Category 10 = Non-profit

[2] Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

[3] Actual costs include administrative and overhead costs.

TOWN OF ALTA

RESOLUTION NO. 2023-R-15

A RESOLUTION ESTABLISHING AN ETHICAL BEHAVIOR PLEDGE AND CONFLICT OF INTEREST DISCLOSURE

WHEREAS, Utah Code §10-3-1301 encumbers elected and appointed officials and all employees of the Town of Alta to pledge ethical behavior;

WHEREAS, the Town Council seeks to reduce its fraud risk;

WHEREAS, the Town Council requires its officials and employees to disclose actual or potential conflicts of interests between their public duties and their personal interests.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF ALTA TOWN COUNCIL OF, UTAH, THAT:

SECTION I:.The annual Officials and Employees' Ethical Behavior Pledge attached as Exhibit 1 is adopted and includes Exhibit A: Utah Code 10-3-1301 Municipal Officer's and Employees' Ethics Act, and Exhibit B: Conflict of Interest Policy and Disclosure Form

SECTION II: Effective Date. This resolution shall take effect immediately.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 21st day of June in the year 2023.

TOWN OF ALTA

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

Exhibit 1

Annual
Officials and Employees' Ethical Behavior Pledge

The following pledge is required to be made annually by all elected and appointed officials and all employees of the Town of Alta that they have read and agree to be bound by the Utah State's Municipal Officers' and Employees' Ethics Act (Utah Code Annotated 10-3-1301):

I, ____am a duly elected/appointed official or employee of the Town of Alta in the capacity as a:

____.

I pledge to adhere to the Code of Ethics as contained in the Utah Code Annotated Sections 10-3-1301 – 1312, a copy of which is attached hereto as Exhibit "A".

I further pledge to disclose all conflicts of interest on the Annual Conflict of Interest Disclosure Form, a copy of which is attached hereto as Exhibit "B".

This policy was adopted by Resolution 2023-R-X by the Alta Town Council on June 21, 2023.

DATED THIS _______ DAY OF ___________________, _________

____
Printed Name

____
Signature

Part 13
Municipal Officers' and Employees' Ethics Act

10-3-1301 Short title.

This part is known as the "Municipal Officers' and Employees' Ethics Act."

Amended by Chapter 147, 1989 General Session

10-3-1302 Purpose.

(1) The purposes of this part are to establish standards of conduct for municipal officers and employees and to require these persons to disclose actual or potential conflicts of interest between their public duties and their personal interests.

(2) In a metro township, as defined in Section 10-2a-403, the provisions of this part may not be applied to an appointed officer as that term is defined in Section 17-16a-3 or a county employee who is required by law to provide services to the metro township.

Amended by Chapter 352, 2015 General Session

10-3-1303 Definitions.

As used in this part:

(1) "Appointed officer" means any person appointed to any statutory office or position or any other person appointed to any position of employment with a city or with a community reinvestment agency under Title 17C, Limited Purpose Local Government Entities - Community Reinvestment Agency Act. Appointed officers include, but are not limited to, persons serving on special, regular, or full-time committees, agencies, or boards whether or not such persons are compensated for their services. The use of the word "officer" in this part is not intended to make appointed persons or employees "officers" of the municipality.

(2) "Assist" means to act, or offer or agree to act, in such a way as to help, represent, aid, advise, furnish information to, or otherwise provide assistance to a person or business entity, believing that such action is of help, aid, advice, or assistance to such person or business entity and with the intent to assist such person or business entity.

(3) "Business entity" means a sole proprietorship, partnership, association, joint venture, corporation, firm, trust, foundation, or other organization or entity used in carrying on a business.

(4) "Compensation" means anything of economic value, however designated, which is paid, loaned, granted, given, donated, or transferred to any person or business entity by anyone other than the governmental employer for or in consideration of personal services, materials, property, or any other thing whatsoever.

(5) "Elected officer" means a person:

(a) elected or appointed to the office of mayor, commissioner, or council member; or

(b) who is considered to be elected to the office of mayor, commissioner, or council member by a municipal legislative body in accordance with Section 20A-1-206.

(6) "Improper disclosure" means disclosure of private, controlled, or protected information to any person who does not have both the right and the need to receive the information.

(7) "Municipal employee" means a person who is not an elected or appointed officer who is employed on a full- or part-time basis by a municipality or by a community reinvestment agency

under Title 17C, Limited Purpose Local Government Entities - Community Reinvestment Agency Act.

(8) "Private, controlled, or protected information" means information classified as private, controlled, or protected under Title 63G, Chapter 2, Government Records Access and Management Act, or other applicable provision of law.

(9) "Substantial interest" means the ownership, either legally or equitably, by an individual, the individual's spouse, or the individual's minor children, of at least 10% of the outstanding shares of a corporation or 10% interest in any other business entity.

Amended by Chapter 350, 2016 General Session

10-3-1304 Use of office for personal benefit prohibited.

(1) As used in this section, "economic benefit tantamount to a gift" includes:

(a) a loan at an interest rate that is substantially lower than the commercial rate then currently prevalent for similar loans; and

(b) compensation received for private services rendered at a rate substantially exceeding the fair market value of the services.

(2) Except as provided in Subsection (4), it is an offense for an elected or appointed officer or municipal employee to:

(a) disclose or improperly use private, controlled, or protected information acquired by reason of the officer's or employee's official position or in the course of official duties in order to further substantially the officer's or employee's personal economic interest or to secure special privileges or exemptions for the officer or employee or for others;

(b) use or attempt to use the officer's or employee's official position to:

(i) further substantially the officer's or employee's personal economic interest; or

(ii) secure special privileges for the officer or employee or for others; or

(c) knowingly receive, accept, take, seek, or solicit, directly or indirectly, for the officer or employee or for another, a gift of substantial value or a substantial economic benefit tantamount to a gift that:

(i) would tend improperly to influence a reasonable person in the person's position to depart from the faithful and impartial discharge of the person's public duties; or

(ii) the person knows or that a reasonable person in that position should know under the circumstances is primarily for the purpose of rewarding the person for official action taken.

(3) Subsection (2)(c) does not apply to:

(a) an occasional nonpecuniary gift having a value of less than $50;

(b) an award publicly presented in recognition of public services;

(c) any bona fide loan made in the ordinary course of business; or

(d) a political campaign contribution.

(4) This section does not apply to an elected or appointed officer or municipal employee who engages in conduct that constitutes a violation of this section to the extent that the elected or appointed officer or municipal employee is chargeable, for the same conduct, under Section 76-8-105.

Amended by Chapter 445, 2013 General Session

10-3-1305 Compensation for assistance in transaction involving municipality -- Public disclosure and filing required.

(1) As used in this section, "municipal body" means any public board, commission, committee, or other public group organized to make public policy decisions or to advise persons who make public policy decisions.
(2) Except as provided in Subsection (6), it is an offense for an elected officer, or an appointed officer, who is a member of a public body to receive or agree to receive compensation for assisting any person or business entity in any transaction involving the municipality in which the member is an officer unless the member:
(a) files with the mayor a sworn statement giving the information required by this section; and
(b) discloses the information required by Subsection (5) in an open meeting to the members of the body of which the officer is a member immediately before the discussion.
(3) It is an offense for an appointed officer who is not a member of a public body or a municipal employee to receive or agree to receive compensation for assisting any person or business entity in any transaction involving the municipality by which the person is employed unless the officer or employee:
(a) files with the mayor a sworn statement giving the information required by this section; and
(b) discloses the information required by Subsection (5) to:
(i) the officer or employee's immediate supervisor; and
(ii) any other municipal officer or employee who may rely upon the employee's representations in evaluating or approving the transaction.
(4)
(a) The officer or employee shall file the statement required to be filed by this section 10 days before the date of any agreement between the elected or appointed officer or municipal employee and the person or business entity being assisted or 10 days before the receipt of compensation by the officer or employee, whichever is earlier.
(b) The statement is public information and shall be available for examination by the public.
(5) The statement and disclosure shall contain:
(a) the name and address of the officer or municipal employee;
(b) the name and address of the person or business entity being or to be assisted or in which the appointed or elected official or municipal employee has a substantial interest; and
(c) a brief description of the transaction as to which service is rendered or is to be rendered and of the nature of the service performed or to be performed.
(6) This section does not apply to an elected officer, or an appointed officer, who is a member of a public body and who engages in conduct that constitutes a violation of this section to the extent that the elected officer or appointed officer is chargeable, for the same conduct, under Section 76-8-105.

Amended by Chapter 445, 2013 General Session

10-3-1306 Interest in business entity regulated by municipality -- Disclosure statement required.

(1) Every appointed or elected officer or municipal employee who is an officer, director, agent, or employee or the owner of a substantial interest in any business entity which is subject to the regulation of the municipality in which he is an elected or appointed officer or municipal employee shall disclose the position held and the nature and value of his interest upon first becoming appointed, elected, or employed by the municipality, and again at any time thereafter if the elected or appointed officer's or municipal employee's position in the business entity has changed significantly or if the value of his interest in the entity has increased significantly since the last disclosure.

(2) The disclosure shall be made in a sworn statement filed with the mayor. The mayor shall report the substance of all such disclosure statements to the members of the governing body, or may provide to the members of the governing body copies of the disclosure statement within 30 days after the statement is received by him.
(3) This section does not apply to instances where the value of the interest does not exceed $2,000. Life insurance policies and annuities may not be considered in determining the value of any such interest.

Amended by Chapter 378, 2010 General Session

10-3-1307 Interest in business entity doing business with municipality -- Disclosure.
(1) Every appointed or elected officer or municipal employee who is an officer, director, agent, employee, or owner of a substantial interest in any business entity which does or anticipates doing business with the municipality in which he is an appointed or elected officer or municipal employee, shall publicly disclose to the members of the body of which he is a member or by which he is employed immediately prior to any discussion by such body concerning matters relating to such business entity, the nature of his interest in that business entity.
(2) The disclosure statement shall be entered in the minutes of the meeting.
(3) Disclosure by a municipal employee under this section is satisfied if the employee makes the disclosure in the manner required by Sections 10-3-1305 and 10-3-1306.

Amended by Chapter 147, 1989 General Session

10-3-1308 Investment creating conflict of interest with duties -- Disclosure.
Any personal interest or investment by a municipal employee or by any elected or appointed official of a municipality which creates a conflict between the employee's or official's personal interests and his public duties shall be disclosed in open meeting to the members of the body in the manner required by Section 10-3-1306.

Amended by Chapter 147, 1989 General Session

10-3-1309 Inducing officer or employee to violate part prohibited.
It is a class A misdemeanor for any person to induce or seek to induce any appointed or elected officer or municipal employee to violate any of the provisions of this part.

Amended by Chapter 241, 1991 General Session

10-3-1310 Penalties for violation -- Dismissal from employment or removal from office.
In addition to any penalty contained in any other provision of law, any person who knowingly and intentionally violates this part, with the exception of Sections 10-3-1306, 10-3-1307, 10-3-1308, and 10-3-1309, shall be dismissed from employment or removed from office and is guilty of:
(1) a felony of the second degree if the total value of the compensation, conflict of interest, or assistance exceeds $1,000;
(2) a felony of the third degree if:
  (a) the total value of the compensation, conflict of interest, or assistance is more than $250 but not more than $1,000; or

(b) the elected or appointed officer or municipal employee has been twice before convicted of violation of this chapter and the value of the conflict of interest, compensation, or assistance was $250 or less;

(3) a class A misdemeanor if the value of the compensation or assistance was more than $100 but does not exceed $250; or

(4) a class B misdemeanor if the value of the compensation or assistance was $100 or less.

Amended by Chapter 147, 1989 General Session

10-3-1311 Municipal ethics commission -- Complaints charging violations.

(1) A municipality may establish by ordinance an ethics commission to review a complaint against an officer or employee subject to this part for a violation of a provision of this part.

(2)

(a) A person filing a complaint for a violation of this part shall file the complaint:

(i) with the municipal ethics commission, if a municipality has established a municipal ethics commission in accordance with Subsection (1); or

(ii) with the Political Subdivisions Ethics Review Commission in accordance with Title 63A, Chapter 15, Political Subdivisions Ethics Review Commission, if the municipality has not established a municipal ethics commission.

(b) A municipality that receives a complaint described in Subsection (2)(a) may:

(i) accept the complaint if the municipality has established a municipal ethics commission in accordance with Subsection (1); or

(ii) forward the complaint to the Political Subdivisions Ethics Review Commission established in Section 63A-15-201:

(A) regardless of whether the municipality has established a municipal ethics commission; or

(B) if the municipality has not established a municipal ethics commission.

(3) If the alleged ethics complaint is against a person who is a member of the municipal ethics commission, the complaint shall be filed with or forwarded to the Political Subdivisions Ethics Review Commission.

Amended by Chapter 461, 2018 General Session

10-3-1312 Violation of disclosure requirements -- Penalties -- Rescission of prohibited transaction.

If any transaction is entered into in connection with a violation of Section 10-3-1305, 10-3-1306, 10-3-1307, or 10-3-1308, the municipality:

(1) shall dismiss or remove the appointed or elected officer or municipal employee who knowingly and intentionally violates this part from employment or office; and

(2) may rescind or void any contract or subcontract entered into pursuant to that transaction without returning any part of the consideration received by the municipality.

Amended by Chapter 147, 1989 General Session

Exhibit B

Conflict of Interest Policy and Disclosure Form

The following disclosures are required to be made by all employees and officers, both elected and appointed, of the Town of Alta pursuant to the Municipal Officers' and Employees' Ethics Act, Utah Code 10-3- 1301. If additional space is needed, please use a separate sheet of paper. Per statute, the information provided shall be kept on file with the Alta Town Clerks Office and may be subject to disclosure to the public. The purpose of this Policy and Disclosure is to establish standards of conduct for municipal officers and employees and to require these persons to disclose actual or potential conflicts of interest between their public duties and their personal interests. (Utah Code 10-3-1302). This Policy supersedes any prior Conflict of Interest Policies and has been adopted by the Alta Town Council by Resolution 2023-R-X on June 21, 2023.

I, ____am an employee or the duly

elected/appointed ______________________________of the Town of Alta. I hereby agree and commit to abiding by the Municipal Officers' and Employees' Ethics Act, Utah Code 10-3-1301 et seq. which acts as the Conflict of Interest Policy for the Town of Alta and includes making the following disclosures:

1) I am an officer, director, agent, employee or owner of a substantial interest in the following business entities which are **subject to the regulation** of the Town of Alta (see Utah Code 10-3-1306):

____

Business Entity Name and Address

____

Position or Interest within Business Entity

(Substantial interest is defined in U.C.A. 10-3-1303 (9) as the ownership, either legally or equitably, by an individual, the individual's spouse, or the individual's minor children, of at least 10% of the outstanding shares of a corporation or 10% interest in any other business entity.)

I agree to update this information any time my position in the business entity has changed significantly or if the value of my interest in the entity has increased significantly since the last disclosure.

The Mayor shall report the substance of all such disclosure statements to the Town Council, or may provide to the Council copies of the disclosure statement within 30 days after the statement is received by the Mayor.

2) I am an officer, director, agent, employee or owner with a substantial interest in the following business entities which **do business with or anticipate doing business** with the Town of Alta:

____

Business Entity Name:

Pursuant to Utah Code §10-3-1307, I acknowledge I must disclose the nature of my interest or involvement in such an entity immediately prior to any discussion in an open and public meeting pertaining to business that the Town of Alta may do with any such entity and that such disclosure will be entered into the minutes of the meeting.

3) Pursuant to Utah Code §10-3-1308, I am disclosing the following personal interests or investments of mine which create a **potential or actual conflict** between my personal interest and my public duties: ____

____

____

4) If I receive or agree to receive compensation for **assisting any person or business entity in any transaction involving the Town of Alta**, I agree to abide by the requirements of Utah Code §10-3-1305.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.
Signed on the ___ day of _______, 20_____, at _________________________________.
(City or other location, and state or country)

____
Printed name

____
Signature

TOWN OF ALTA

RESOLUTION NO. 2023-R-16

A RESOLUTION OF THE ALTA TOWN COUNCIL APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH TOWN OF BRIGHTON, BLUFFDALE CITY, COPPERTON METRO TOWNSHIP, COTTONWOOD HEIGHTS CITY, DRAPER CITY, EMIGRATION CANYON METRO TOWNSHIP, HERRIMAN CITY, HOLLADAY CITY, KEARNS METRO TOWNSHIP, MAGNA METRO TOWNSHIP, MIDVALE CITY CORP., CITY OF MILLCREEK, MURRAY CITY, RIVERTON CITY, CITY OF SOUTH SALT LAKE, SALT LAKE COUNTY AND WHITE CITY METRO TOWNSHIP RELATING TO THE CONDUCT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, EMERGENCY SOLUTIONS GRANT PROGRAM AND THE HOME INVESTMENT PARTNERSHIP PROGRAM

The Alta Town Council resolves as follows:

WHEREAS, the Town of Alta (“Town”) participates as an “urban county,” as defined by federal regulation, in the Community Development Block Grant (“CDBG”), Emergency Solutions Grant (“ESG”), and the HOME Investment Partnership through a consortium that includes the urban county (“HOME”) programs administered by the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, an Interlocal Cooperation Agreement (“Agreement”) has been prepared for approval and execution by and between the Town, Salt Lake County and participating municipalities, a copy of which is attached hereto as Exhibit 1, which states the purposes thereof, and the extent of the required participation of the parties and the rights, duties, responsibilities, and obligations of the parties in the conduct and administration of the CDBG, ESG, and HOME programs as specified therein; and

WHEREAS, under the Utah Interlocal Cooperation Act, Utah Code Annotated, 11-13-101 et seq. (2020) any two or more public agencies may enter into agreements with one another for joint or cooperative action and may also contract with each other to perform any governmental service activity or taking which each public agency entering into the contract is authorized by law to perform.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Alta Town Council that the attached Interlocal Cooperation Agreement between the Town of Brighton, and Salt Lake County, Town of Alta, Bluffdale City, Copperton Metro Township, Cottonwood Heights City, Draper City, Emigration Canyon Metro Township, Holladay City, Herriman City, Kearns Metro Township, Magna Metro Township, Midvale City Corp., City of Millcreek, Murray City, Riverton City, City of South Salt Lake, and White City Metro Township relating to the conduct of the CDBG, ESG, and HOME Programs is hereby approved by the Council and the Mayor is hereby authorized to execute the same on behalf of the Town of Alta.

[signature page to follow]

APPROVED and ADOPTED this ______ day of _____________, 2023.

TOWN OF ALTA

By: ____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy
Alta Town Clerk

EXHIBIT 1

INTERLOCAL COOPERATION AGREEMENT

County Contract No. _____________
DA Log No. 23CIV000142

INTERLOCAL COOPERATION AGREEMENT

between

SALT LAKE COUNTY
for its Department of Regional Transportation,
Housing, and Economic Development

And

TOWN OF ALTA, TOWN OF BRIGHTON, BLUFFDALE CITY, COPPERTON METRO TOWNSHIP, COTTONWOOD HEIGHTS CITY, DRAPER CITY, EMIGRATION CANYON METRO TOWNSHIP, HERRIMAN CITY, HOLLADAY CITY, KEARNS METRO TOWNSHIP, MAGNA METRO TOWNSHIP, MIDVALE CITY CORP., MILLCREEK, MURRAY CITY, RIVERTON CITY, CITY OF SOUTH SALT LAKE, AND WHITE CITY METRO TOWNSHIP

Relating to the conduct of

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM,
HOME INVESTMENT PARTNERSHIP PROGRAM, &
EMERGENCY SOLUTIONS GRANT PROGRAM

For

FEDERAL FISCAL YEARS 2024 THROUGH 2026
And successive three-year periods thereafter

THIS INTERLOCAL COOPERATION AGREEMENT (“Agreement”) is entered into effective _____ day of _________ 2023, by and between **SALT LAKE COUNTY**, a body corporate and politic of the State of Utah, for its Department of Regional Transportation, Housing, and Economic Development ("County") and the following governmental entities: Town of **Alta**, Town of **Brighton**, **Bluffdale** City, **Copperton** Metro Township, **Cottonwood Heights**, **Draper** City, **Emigration Canyon** Metro Township, **Herriman** City, **Holladay** City, **Kearns** Metro Township, **Magna** Metro Township, **Midvale** City Corp., **Millcreek**, **Murray** City, **Riverton** City, City of **South Salt Lake**, and **White City** Metro Township, each one of which is a municipal corporation or metro township of the State of Utah located in Salt Lake County. For ease of definition, the above identified cities and townships may be collectively referred to as the “Cities.” County and Cities may be referred to jointly as the “Parties” and individually as a “Party.”

R E C I T A L S

1. In 1974, the U.S. Congress enacted the Housing and Community Development Act of 1974, as since amended (42 U.S.C. 5301 *et seq*.); in 1990 the U.S. Congress enacted the Cranston-Gonzales National Affordable Housing Act, as since amended (42 U.S.C. 12701 *et seq*.); and in 2009 the U.S. Congress amended the McKinney-Vento Homeless Assistance Act creating the Emergency Solutions Grants Program; (collectively referred to as the "Acts"), permitting and providing for the participation of the United States government in a wide range of local housing and community development activities and the Acts' programs which activities and programs are administered by the U.S. Department of Housing and Urban Development ("HUD").

2. The primary objective of the Acts is the development of viable urban communities and access by every resident to decent housing, shelter and ownership opportunity regardless of income or minority status, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, with this objective to be accomplished by the federal government providing financial assistance pursuant to the Acts in the form of community development block grants ("CDBG"), HOME Investment Partnerships, and Emergency Solutions Grants ("ESG") Program funds to state and local governments to be used in the conduct and administration of housing, shelter, and community development activities and projects as contemplated by the primary objectives of the Acts.

3. To implement the policies, objectives and other provisions of the Acts, HUD has issued rules and regulations governing the conduct of the CDBG, ESG, and HOME programs, published in 24 C.F.R., Part 92, Part 570, and Part 576 (the "Regulations), which Regulations provide that a county may qualify as an "urban county," as defined in Section 570.3 of the Regulations, and thereby become eligible to receive entitlement grants from HUD for the conduct of CDBG, HOME, and ESG program activities as an urban county and that the cities and other units of general local governments in the same metropolitan statistical area that do not or cannot qualify for separate entitlement grants may be included as a part of the urban county by entering into cooperation agreements with the urban county in accordance with the requirements of the Regulations.

4. Since 1981, HUD has amended the Regulations, revising the qualification period for urban counties by providing that the qualification by HUD of an urban county shall remain effective for three successive federal fiscal years regardless of changes in its population during that period, except for failure of an urban county to receive a grant during any year of that period. HUD's amendments to the Regulations also provide that no included city or other unit of general local government covering an additional area may be added to the urban county during that three-year qualification period except where permitted by the Regulations.

5. In 2020, as part of the three-year qualification process, the County entered into an interlocal cooperation agreement with the Parties to this Agreement (the "2020 Agreement") for purposes of authorizing the County to undertake or to assist in undertaking essential community development, emergency solutions, and housing assistance activities within the Cities. The

County now wishes to terminate the 2020 Agreement and replace it with this Agreement.

6. The County recognizes and understands that it does not have independent legal authority to conduct some kinds of community development and housing assistance activities within the boundaries of an incorporated city without the city's approval. In order to ensure participation by the Cities in the urban county and as part of the federal fiscal years 2024-2026 urban county qualification process, the County and Cities are required to enter into this interlocal agreement authorizing the County to undertake or to assist in undertaking essential community development, emergency solutions, and housing assistance activities within the Cities as may be specified in the "Final Statement of Community Development Objectives and Projected Use of Funds" (the "Final Statement") to be submitted to HUD annually by the County to receive its annual CDBG, ESG, and HOME entitlement grants.

7. Under general provisions of Utah law governing contracting between governmental entities and by virtue of specific authority granted in the Utah Interlocal Cooperation Act, Section 11-13-101 *et seq.* Utah Code Ann. (2020), any two or more public agencies may enter into agreements with one another for joint or cooperative action, or for other purposes authorized by law.

8. Accordingly, the County and the Cities have determined that it will be mutually beneficial and in the public interest to enter into this interlocal agreement regarding the conduct of the County's CDBG, ESG, and HOME program activities and projects.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the cooperative actions contemplated hereunder, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. A fully executed copy of this interlocal cooperation agreement ("Agreement"), together with the approving resolutions of the Cities and the County, shall be submitted to HUD by the County as part of its qualification documentation.

2. This Agreement covers the CDBG Entitlement program, the HOME Investment Partnership (HOME) and Emergency Solutions Grants (ESG) Programs. The Cities hereby give the County the authority to carry out CDBG, ESG, and HOME Program activities and projects within the Cities' respective boundaries. By entering into this Agreement with the County, the Cities shall be included as a part of the urban county for CDGB, ESG, and HOME program qualification and grant calculation purposes.

3. The period of performance of this Agreement shall cover three CDBG, ESG, and HOME Program years beginning July 1, 2024, and ending June 30, 2027 (e.g., Federal FYs 2024 – 2026) and shall be automatically renew for successive three-year periods thereafter.

Each City will participate for the next three Program Years, and for each successive Three-year period thereafter up to a maximum term of 50 years. Subject to termination provisions set forth in Paragraph 14 below, a City may terminate its participation in the Agreement by giving written notice to the County in accordance with the Qualification Schedule provided in HUD's "Instructions for Urban County Qualification for Participation in Community Development Block Grant ("CDBG") Programs" for the next three-year renewal period. Without regard to whether a Party desires to provide written notice of its intent to terminate participation in this Agreement, it shall remain in effect; until the CDBG, ESG, and HOME funds and program income received (with respect to the activities carried out during the three-year qualification period, and any successive qualification periods under this Agreement) are expended and funded activities completed. No Party may terminate or withdraw from this Agreement while it remains in effect and until this condition is met.

4. As provided in Section 570.307 of the Regulations, the qualification of the County as an urban county shall remain effective for the entire three-year period in effect regardless of changes in its population during that period of time, and the parties agree that a City or Cities may not withdraw from nor be removed from inclusion in the urban county for HUD's grant computation purposes during that three-year period. Prior to the beginning of each succeeding qualification period, by the date specified in HUD's urban county qualification notice for the next qualification period, the County shall notify each City in writing of its right not to participate and shall send a copy of such notice to the HUD field office by the date specified in the urban county qualification schedule issued for that period.

5. The Cities and the County shall cooperate in the development and selection of CDBG, ESG, and HOME program activities and projects to be conducted or performed in the Cities during each of the three program years and for each successive three-years covered by this Agreement. The Cities understand and agree, however, that the County shall have final responsibility for selecting the CDBG, ESG, and HOME program activities and projects to be included in each annual grant request and for annually filing the Final Statements with HUD.

6. The Cities recognize and understand that the County, as a qualified urban county, will be the entity required to execute all grant agreements received from HUD pursuant to the County's annual requests for CDBG, ESG, and HOME program funds and that as the grantee under the CDBG, ESG, and HOME programs it will be held by HUD to be legally liable and responsible for the overall administration and performance of the annual CDBG, ESG, and HOME programs, including the projects and activities to be conducted in the Cities. By executing the Agreement, the Cities understand that they (1) may not apply for grants under the Small Cities or State CDBG or ESG programs from appropriations for fiscal years during the period in which they are participating in the urban county's CDBG and ESG programs; (2) may receive a formula allocation under the HOME Program only through the urban county. Thus, even if the urban county does not receive a HOME formula allocation, Cities cannot form a HOME consortium with other local governments, however no party shall be precluded from applying to the State for HOME funds, if the state allows; and (3) may receive a formula allocation under the ESG Program only through the urban county, however this does not preclude any party from applying to the to the State for ESG funds, if the State law allows. Accordingly, the Cities agree that as to all projects and activities performed or conducted in the Cities under any CDBG, ESEG, or HOME program grant agreement received by the County which includes the Cities, that the County shall have the ultimate supervisory and administrative control.

7. The Cities shall cooperate fully with the County in all CDBG, ESG and HOME program efforts planned and performed hereunder. The Cities agree to allow the County to undertake or assist in undertaking, essential community development and housing assistance activities within the Cities as may be approved and authorized in the County's CDBG, ESG, and HOME grant agreements, including the Comprehensive Housing Affordability Strategy ("CHAS"). The Cities and the County also agree to cooperate to undertake, or assist in the undertaking, community renewal and lower income housing assistance activities, specifically, urban renewal and publicly assisted housing, as they may be planned and specified in the County's Final Statements submitted annually to HUD for the expenditure of CDBG, ESG, and HOME funds granted to the County for such activities.

8. The Cities understand that it will be necessary for the Cities to enter into separate project agreements or sub-grants in writing with the County with respect to the actual conduct of the projects and activities approved for performance in the Cities and that the funds designated in the County's Final Statements for those projects and activities will also be funded to the City under those separate project agreements or subgrants. Subject to the provisions of Paragraph 6 above, the Cities will administer and control the performance of the projects and activities specified in those separate project agreements, will be responsible for the expenditure of the funds allocated for each such project or activity, and will conduct and perform the projects and activities in compliance with the Regulations and all other applicable federal laws and requirements relating to the CDBG, ESG, and HOME programs. The Cities also understand and agree that, pursuant to 24 CFR 570.501 (b), they are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503. Prior to disbursing any CDBG, ESG, or HOME program funds to any subrecipients, the Cities shall enter into written agreements with such subrecipients in compliance with 24 CFR 570.503 (CDBG) 24 CFR 576.500 (ESG), and 24 CFR 92.504 (HOME) of the Regulations.

9. All CDBG, ESG, and HOME program funds that are approved by HUD for expenditure under the County's grant agreements for the three Program years covered by this Agreement and its extensions, including those that are identified for projects and activities in the Cities, will be budgeted and allocated to the specific projects and activities described and listed in the County's Final Statement submitted annually to HUD and those allocated funds shall be used and expended only for the projects or activities to which the funds are identified. No project or activity, or the amount of funding allocated for such project or activity, may be changed, modified, substituted or deleted by a City without the prior written approval of the County and the approval of HUD when that approval is required by the Regulations.

10. Each City agrees to do all things that are appropriate and required of it to comply with the applicable provisions of the grant agreements received by the County from HUD, the provisions of the Acts, and all Rules and Regulations, guidelines, circulars and other requisites promulgated by the various federal departments, agencies, administrations and commissions relating to the CDBG, ESG, and HOME programs. The Cities and the County agree to adopt any amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification notice period, and to submit such amendment to HUD as

provided in the urban county qualification notice, and further agree that such failure to comply will void the automatic renewal of such qualification period. In addition, the Cities and the County shall take all actions necessary to assure compliance with the urban county's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. The County and Cities shall comply with section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the 14 implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968, and with other applicable laws. In addition, the Parties understand and agree that the County may not provide any CDBG, ESG, or HOME Program funding for activities in or in support of any City that does not affirmatively further fair housing within its jurisdiction, or that impedes the County's actions to comply with its fair housing certification. The Parties further agree to sign the assurances and certifications in the HUD 424-B.

11. Each City affirms that it has adopted and is enforcing:

(a) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations; and

(b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

12. During the period of performance of this Agreement as provided in Paragraph 3, each City shall:

(a) Report and pay to the County any program income, as defined in 24 CFR 570.500(a) for the CDBG Program, 24 CFR 92.2 for the HOME Program, and 24 CFR Part 576.2 for the ESG Program received by the City, or retain and use that program income subject to and in accordance with the applicable program requirements and the provisions of the separate CDBG, ESG, and HOME project agreements that will be entered into between the City and the County for the actual conduct of the CDBG, ESG and HOME Programs;

(b) Keep appropriate records regarding the receipt of, use of, or disposition of all program income and make reports thereon to the County as will be required under the separate CDBG, ESG, and HOME project agreements between the City and the County; and

(c) Pay over to the County any program income that may be on hand in the event of close-out or change in status of the City or that may be received subsequent to the close-out or change in status as will be provided for in the separate CDBG, ESG, or HOME project agreements mentioned above.

13. The separate CDBG project agreements or sub-grants that will be entered into between the County and the Cities for the conduct of the CDBG Program, as mentioned and referred to elsewhere in this agreement, shall include provisions setting forth the standards which shall apply to any real property acquired or improved by the Cities in whole or in part using CDBG Program funds. These standards will require the Cities to:

(a) Notify the County in a timely manner of any modification or change in the use of that property from the use planned at the time of the acquisition or improvement and this notice requirements shall include any disposition of such property.

(b) Reimburse the County in an amount equal to the current fair market value of property acquired or improved with CDBG Program funds (less any portion thereof attributable to expenditures of non-CDBG funds) that is sold or transferred for a use which does not qualify under the regulations, and

(c) Pay over to the County any Program income that is generated from the disposition or transfer of property either prior to or subsequent to any close-out, change of status or termination of this cooperation agreement or any separate project agreement that is applicable.

14. This Agreement shall be and remain in force and effect for the period of performance specified in Paragraph 3. When the County has been qualified by HUD as an urban county for a particular three-year qualification period, neither the County nor any City may terminate this agreement or withdraw therefor during that three-year qualification period of performance; provided, however, if the County fails to qualify as an urban county or does not receive CDBG, ESG, or HOME Funding in any year of the three program years for which it has qualified, or if any federal legislation should change the qualification or entitlement status of the County or any City, the County may terminate this Agreement in whole or any City may withdraw from this Agreement, subject to the termination provisions set forth in Paragraph 3.

15. If the County qualifies as an urban county and the City is included, during the three program-years for which the County has qualified, the Parties agree not to veto or otherwise obstruct the implementation of the approved Comprehensive Housing Affordability Strategy (CHAS) during that three year period and for such additional time as may be required for the expenditure of CHAS funds granted for that period.

16. No party to this Agreement may sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. Found in the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub. L. 113-76.

17. The following provisions are also integral parts of this Agreement:

(a) *Binding Agreement*. This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the respective Parties hereto.

(b) *Captions*. The headings used in this Agreement are inserted for reference purposes only and shall not be deemed to define, limit, extend, describe, or affect in any way the meaning, scope or interpretation of any of the terms or provisions of this Agreement or the intent hereof.

(c) *Counterparts*. This Agreement may be signed in any number of counterparts with the same effect as if the signatures upon any counterpart were upon the same instrument. All signed counterparts shall be deemed to be one original. A duly executed original counterpart of this Agreement shall be filed with the keeper of records of each Party pursuant to Section 11-13-209 of the Interlocal Act.

(d) *Severability*. The provisions of this Agreement are severable, and should any provision hereof be void, voidable, unenforceable or invalid, such void, voidable, unenforceable or invalid provision shall not affect the other provisions of this Agreement.

(e) *Waiver of Breach*. Any waiver by either Party of any breach of any kind or character whatsoever by the other, whether such be direct or implied, shall not be construed as a continuing waiver of or consent to any subsequent breach of this Agreement.

(f) *Cumulative Remedies*. The rights and remedies of the Parties shall be construed cumulatively, and none of such rights and remedies shall be exclusive of or in lieu or limitation of, any other right, remedy or priority allowed by law.

(g) *Amendment*. This Agreement may not be modified except by an instrument in writing signed by the Parties hereto.

(h) *Time of Essence*. Time is of the essence in this Agreement.

(i) *Interpretation*. This Agreement shall be interpreted, construed and enforced according to the substantive laws of the state of Utah and ordinances of Salt Lake County.

(j) *Notice*. Any notice or other communication required or permitted to be given hereunder shall be deemed to have been received (a) upon personal delivery or actual receipt thereof or (b) within three (3) days after such notice is deposited in the United States mail, postage prepaid and certified and addressed to the Parties at their respective addresses.

(k) No Interlocal Entity. The Parties agree that they do not by this Agreement create an interlocal entity.

(l) *Joint board.* As required by Utah Code Ann. Sec. 11-13-207, the Parties agree that any cooperative undertaking under this Agreement shall be administered by a joint board consisting of the County's designee and the Cities' designee.

(m) *Financing Joining Cooperative Undertaking and Establishing Budget*. If there is to be financing of cooperative undertaking a budget shall be established or maintained as stated herein.

(n) *Manner of Acquiring, Holding or Disposing of Property.* In satisfaction of Section 11-13-207 (2) of the Interlocal Act, the Parties agree that the acquisition, holding and disposition of real and personal property acquired pursuant to this Agreement shall be governed by the provisions of applicable law.

(o) *Exhibits and Recitals*. The Recitals set forth above and all exhibits to this Agreement are incorporated herein to the same extent as if such items were set forth herein in their entity within the body of this Agreement.

(p) *Attorney Approval*. This Agreement shall be submitted to the authorized attorneys for the County and the Cities for approval in accordance with Utah code Ann. Sec. 11-13-202.5.

(q) *Governmental Immunity*. All Parties are governmental entities under the Governmental Immunity Act, Utah Code Ann. Sec. 63G-7-101, et seq., therefore, consistent with the terms of the Act, the Parties agree that each Party is responsible and liable for any wrongful or negligent acts which it commits or which are committed by its agents, officials, or employees. The Parties do not waive any defenses or limits of liability otherwise available under the Governmental Immunity Act and all other applicable law, and the Parties maintain all privileges, immunities, and other rights granted by the Act and all other applicable law.

(r) *Assignment*. The Cities agree they shall not subcontract, assign, or transfer any rights or duties under this agreement to any other party or agency without the prior written consent of the County.

(s) *Ethical Standards*. The Parties hereto represent that they have not: (a) provided an illegal gift or payoff to any officer or employee, or former officer or employee, or to any relative or business entity of any officer or employee, or relative or business entity of a former officer or employee of the other Party hereto; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide commercial agencies established for the purpose of securing business; (c) breached any of the ethical standards set forth in State statute or Salt Lake County's Ethics, Gifts and Honoraria ordinance (Chapter 2.07, Salt Lake County Code of Ordinances); or (d) knowingly influenced, and hereby promise that they will not knowingly influence, any officer or employee or former officer or employee to breach any of the ethical standards set forth in State statute, Salt Lake County ordinances.

(t) *Supersedes & Terminates Prior Related Interlocal Agreements*. Effective upon all CDBG, ESG, and HOME funds and income received in the three-year period ending June 30, 2027, are expended and the funded activities completed, this Agreement shall supersede and terminate the following interlocal agreement between the County and other Parties to this Agreement which pertain to similar subject matter as this Agreement: Salt Lake County Contract No. 0000002580.

[Signature pages to follow]

SIGNATURE PAGE FOR SALT LAKE COUNTY
TO THE
INTERLOCAL COOPERATION AGREEMENT
Relating to the conduct of
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM,
HOME INVESTMENT PARTNERSHIP PROGRAM, &
EMERGENCY SOLUTIONS GRANT PROGRAM
For
FEDERAL FISCAL YEARS 2024 THROUGH 2026
And successive three-year periods thereafter

SALT LAKE COUNTY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________
John E. Diaz
Deputy District Attorney
Salt Lake County

SIGNATURE PAGE FOR TOWN OF ALTA
TO THE
INTERLOCAL COOPERATION AGREEMENT
Relating to the conduct of
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And successive three-year periods thereafter

TOWN OF ALTA

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR TOWN OF BRIGHTON
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TOWN OF BRIGHTON

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR BLUFFDALE CITY
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And successive three-year periods thereafter

BLUFFDALE CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR COPPERTON METRO TOWNSHIP
TO THE
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EMERGENCY SOLUTIONS GRANT PROGRAM
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FEDERAL FISCAL YEARS 2024 THROUGH 2026
And successive three-year periods thereafter

COPPERTON METRO TOWNSHIP

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR COTTONWOOD HEIGHTS CITY
TO THE
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Relating to the conduct of
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And successive three-year periods thereafter

COTTONWOOD HEIGHTS CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR DRAPER CITY
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And successive three-year periods thereafter

DRAPER CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR EMIGRATION CANYON METRO TOWNSHIP
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And successive three-year periods thereafter

EMIGRATION CANYON METRO TOWNSHIP

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR HERRIMAN CITY
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HERRIMAN CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR HOLLADAY CITY
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HOLLADAY CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR KEARNS METRO TOWNSHIP
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KEARNS METRO TOWNSHIP

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR MAGNA METRO TOWNSHIP
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MAGNA METRO TOWNSHIP

By: ___________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR MIDVALE CITY CORP.
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MIDVALE CITY CORP.

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR MILLCREEK
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MILLCREEK

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR MURRAY CITY
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MURRAY CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR RIVERTON CITY
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RIVERTON CITY

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR CITY OF SOUTH SALT LAKE
TO THE
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CITY OF SOUTH SALT LAKE

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

SIGNATURE PAGE FOR WHITE CITY METRO TOWNSHIP
TO THE
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WHITE CITY METRO TOWNSHIP

By: ____________________
Mayor or Designee

Reviewed and Advised as to Form and Legality:

By: ____________________

Name: __________________

Title: ____________________

Date: _______________

Town of Alta

Account Balance Summary

GENERAL FUND	6/15/2023
PTIF - General Fund	2,517,683
PTIF - C Road Funds (restricted)	69,095
PTIF - Post-Employment (restricted)	97,449
PTIF - Beer Fund (restricted)	25,427
PTIF - Impact Fee (restricted)	24,135
KeyBank	293,829
Keybank PO	1,850
Total	**3,029,467**

CAPITAL PROJECTS FUND	6/15/2023
Capital Projects Fund (restricted)	638,878
Total	**638,878**

WATER FUND	6/15/2023
PTIF Water (restricted)	693,884
Total	**693,884**

SEWER FUND	6/15/2023
PTIF Sewer (restricted)	578,442
Total	**578,442**

Policy Period: 7/1/2023 – 6/30/2024

ALTA TOWN

PROPERTY & CASUALTY 2023

UTAH LOCAL GOVERNMENTS TRUST

AREAS OF FOCUS

- ☑ Designated Safety Officer
- ☑ Team Appreciation Program
- ☑ Budget Protection Plan
- ☑ Cyber Security

TARP Requalification

https://forms.monday.com/forms/bc07c3a0159a4a5cecfa2e05638b13d0?r=use1

NOW YOU CAN PAY ONLINE!

It's simple, secure, and provides instant payment confirmation.

1. **Go to your invoice list inside of myTRUST.**
2. **Select the invoices you would like to pay.**
3. **Click the blue "Make a Payment" button to pay using our payment processor, Invoice Cloud.**

Outstanding Balances

Select	Type	Due Date	Invoice Number	Description	Amount
☑	Invoice	03/10/2022	1596947	Benefits	$XXXX.XX
☑	Invoice	03/10/2022	1596948	Bonds	$XXXX.XX
☑	Invoice	03/10/2022	1596949	Liability	$XXXX.XX
☑	Invoice	03/10/2022	1596950	Workers Comp	$XXXX.XX

Make a Payment

Current Balance $XXXX.XX

PREMIUM SUMMARY

LINE	2022	2023	CHANGE
LIABILITY	$25,245	$25,245	$124
PROPERTY	$4,308	$4,535	
AUTOS	$2,552	$2,449	

TEAM APPRECIATION & RECOGNITION

$1,262

COVERAGE SUMMARY

Workers Compensation	$100K/$100K/$500K
Auto	As Per Schedule
Property	As Per Statement of Values
General Liability	$5M Aggregate
Cyber (no charge)	$2M Aggregate
Pollution (no charge)	$2M Aggregate
Crime (no charge)	$5M Aggregate

This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.

TRUST

TRUST

UTAH LOCAL GOVERNMENTS TRUST

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
SHERIDAN DAVIS
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
(801) 742-3522
FAX (801)742-1006
TTY 711

Exhibit A

The following written public comments were received are to be included in the June 21, 2023 Town council meeting minutes.

Pages	Document	Date Received
2 - 3	Town of Alta Business Owners	May 25, 2023

May 23, 2023

Mayor Roger Bourke
Council Member Elise Morgan
Council Member Sheridan Davis
Council Member Carolyn Anctil
Council Member John Byrne
Town of Alta, Utah

Honorable Mayor and Council Members,

We are calling upon you urgently not to raise sales taxes as being considered in the tentative budget passed on May 10, 2023.

The proposed sales tax increases would be harmful to the lodging businesses in our community. The myth of lodging taxes is that they are paid by "visitors." As Senator Russell B. Long put it, "Don't tax you, don't tax me, tax that fellow behind the tree." In reality, by taxing "visitors," a lodging tax makes the community's lodging more expensive and less competitive with other areas. The current Alta lodging tax rate is 13.82%. With Snowbird lodging tax at 12.32% and Park City lodging tax at 13.37%, Alta lodging is already at a competitive disadvantage. An additional 1.1% would cripple our ability to compete, and ultimately our ability to thrive in our community and provide livelihoods to our employees.

There is no good reason for a sales tax increase. We support Town budget priorities such as salary and wage increases. Taking those priorities into account, the Town is not facing a budget shortfall. The tentative budget calls for 2023-2024 sales tax revenue of $1.945 million. At the May 10, 2023 Town Council meeting, current year sales total tax receipts were estimated at $1.842 million, even taking account of the April road closures. With only 5% increase to current prices, at current sales levels and tax rates, we can conservatively project 2023-2024 sales tax revenue of $1.934 million – and the Town would still have a significant budget surplus. There is no reason to raise taxes.

Let's ask ourselves about the potential harm to our community. What has been the process leading up to this proposal? Have Alta residents, voters and businesses asked for a tax increase? Has anyone asked them? Over many years, Alta businesses have contributed generously to many community causes that were not to their own benefit, including the resort shuttle programs. It is our local businesses that make livelihoods for residents and employees, and make it possible for Alta to thrive as a community. If the Town uses its compulsory taxing power to extract the maximum amount possible from those businesses, the businesses will ultimately be diminished, and will have less ability to make voluntary contributions.

Please maintain the current sales tax rates, and do not use the governmental taxing power of the Town in a way that damages our local Alta businesses.

Sincerely,

Alta Lodge
Cliff Curry
President

Alta's Rustler Lodge
Tom Pollard
General Manager

Alta Ski Area
Michael R. Maughan
President

Alta Peruvian Lodge
Todd Collins
General Manager

Goldminer's Daughter Lodge
Zack Colman
General Manager

Snowpine Lodge
Bill Babis
General Manager