Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
GENERAL FUND REVENUE							
TAXES							
10-31-100	CURRENT YEAR PROPERTY TAXES	105,751	192,353	48%	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	0%	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	0	0	0%	5,000	5,000	
10-31-300	SALES AND USE TAXES	246,862	253,325	14%	1,868,000	1,868,000	sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	6,926	7,268	19%	39,200	39,200	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	14,671	17,010	20%	85,000	85,000	
10-31-410	TELEPHONE USE TAX	2,528	2,015	33%	6,150	6,150	avg of previous 3 years
Total TAXES:		376,737	471,970	20%	2,403,515	2,403,515	
LICENSES AND PERMITS							
10-32-100	BUSINESS LICENSES AND PERMITS	20,868	19,359	94%	20,500	20,500	
10-32-150	LIQUOR LICENSES	5,675	5,325	94%	5,675	5,800	
10-32-210	BUILDING PERMITS	5,478	8,485	17%	49,000	49,000	avg of previous 3 years
10-32-220	PARKING PERMITS	0	0	0%	14,000	14,000	
10-32-250	ANIMAL LICENSES	12,110	2,025	14%	14,000	14,000	
Total LICENSES AND PERMITS:		44,131	35,194	34%	103,175	103,300	
INTERGOVERNMENTAL REVENUE							
10-33-100	WFRC MATCHING GRANT	0	0	0%	0	0	
10-33-200	SALT LAKE CITY	0	0	0%	0	0	
10-33-275	SLC TRAILS	0	0	0%	0	0	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0%	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	0	0%	0	0	
10-33-375	COUNTY - ZAP	0	0	0%	0	0	
10-33-400	STATE GRANTS	0	0	0%	0	0	
10-33-450	FEDERAL GRANTS	0	0	0%	0	0	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	7,043	5,403	36%	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	0	0	0%	5,100	5,100	
10-33-600	SISK	0	3,000	100%	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	9,104	7,283	33%	21,850	21,850	
10-33-700	UDOT	0	0	0%	8,000	8,000	facility use, Tom Moore toilet $?
Total INTERGOVERNMENTAL REVENUE:		16,147	15,686	30%	52,950	52,950	
CHARGES FOR SERVICES							
10-34-240	REVEGETATION BONDS	0	0	0%	2,000	2,000	
10-34-430	PLAN CHECK FEES	1,966	5,258	35%	15,000	15,000	
10-34-550	PLANNING COMM REVIEW FEES	0	300	100%	300	300	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-34-600	GLASS RECYCLING	0	0	0%	0	0	
10-34-760	FACILITY CENTER USE FEES	0	0	0%	0	0	
10-34-810	IMPACT FEES	0	0	0%	2,000	2,000	
Total CHARGES FOR SERVICES:		1,966	5,558	29%	19,300	19,300	
FINES AND FORFEITURES							
10-35-100	COURT FINES	8,238	4,151	20%	21,000	21,000	
Total FINES AND FORFEITURES:		8,238	4,151	20%	21,000	21,000	
MISCELLANEOUS REVENUE							
10-36-100	INTEREST EARNINGS	20,447	49,330	123%	40,000	125,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
10-36-400	SALE OF FIXED ASSETS	0	2,621	16%	16,000	16,000	sell 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	0	51,577	25%	204,000	249,000	Alta Resort Shuttle ($65k ACVB, $50k UTA, $44k ASL/lodging part
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	0	0%	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	0%	0	0	
10-36-810	METERING	0	0	0%	12,100	12,100	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0%	0	0	
10-36-900	SUNDRY REVENUES	145	770	19%	4,000	4,000	
10-36-910	SALES TAX	0	247	0%	0	0	
Total MISCELLANEOUS REVENUE:		20,592	104,545	37%	284,100	414,100	
TRANSFERS INTO GENERAL FUND							
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0%	0	0	
10-39-250	USE OF RESERVED FUNDS	0	0	0%	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0%	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0%	0	0	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0%	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0%	0	0	
Total TRANSFERS INTO GENERAL FUND:		0	0	0%	8,250	8,250	
	GENERAL FUND Revenue Total:	**467,811**	**637,104**	22%	**2,884,040**	**3,014,165**	
	GENERAL FUND Transfer IN Total:	**0**	**0**	0%	**8,250**	**8,250**	
	CASH AVAILABLE FOR GENERAL FUND	**467,811**	**637,104**	22%	**2,892,290**	**3,022,415**	
GENERAL FUND EXPENSES							
LEGISLATIVE							
10-41-110	SALARIES - MAYOR AND COUNCIL	7,500	7,500	42%	18,000	18,000	
10-41-120	REMUNERATION	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-41-130	EMPLOYEE BENEFITS	0	0	0%	100	100	
10-41-131	EMPLOYER TAXES	596	596	40%	1,500	1,500	
10-41-230	TRAVEL	0	0	0%	1,000	1,000	
10-41-280	TELECOM	0	0	0%	0	0	
10-41-330	EDUCATION AND TRAINING	485	495	12%	4,000	4,000	
10-41-620	MISCELLANEOUS	27	20	8%	250	250	
Total LEGISLATIVE:		8,608	8,611	35%	24,850	24,850	
COURT							
10-42-110	SALARIES AND WAGES	3,658	3,819	18%	20,722	20,722	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	0	0	0%	125	125	
10-42-131	EMPLOYER TAXES	291	304	17%	1,825	1,825	
10-42-230	TRAVEL	0	114	15%	750	750	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	0	21	4%	500	500	
10-42-280	TELEPHONE	0	0	0%	0	0	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	0%	100	100	
10-42-330	EDUCATION & TRAINING	0	100	7%	1,500	1,500	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0	0	0%	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	3,423	1,712	16%	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	151	93	19%	500	500	
Total COURT:		7,522	6,164	16%	39,422	39,422	
ADMINISTRATIVE							
10-43-110	SALARIES AND WAGES	111,498	84,757	31%	277,469	277,469	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	0	0	0%	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	-246	338	17%	2,000	2,000	
10-43-131	EMPLOYER TAXES	8,458	7,126	32%	22,198	22,198	
10-43-132	INSUR BENEFITS	21,150	12,168	16%	78,187	78,187	4% increase
10-43-133	URS CONTRIBUTIONS	19,104	13,725	20%	69,000	69,000	
10-43-140	TERMINATION BENEFITS	0	8,250	100%	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	203	1,328	38%	3,500	3,500	
10-43-220	PUBLIC NOTICES	0	1,033	52%	2,000	2,000	TNT
10-43-230	TRAVEL	463	190	6%	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	973	2,144	54%	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	5,724	8,393	48%	17,600	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	45	44	1%	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	0%	0	0	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-43-270	UTILITIES	0	0	0%	0	0	
10-43-280	TELEPHONE	1,780	1,415	31%	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	2,811	1,237	12%	10,000	10,000	
10-43-315	PROF CONSULTANT SERVICES	0	22,750	57%	40,000	65,500	60k (JHG for 40 hr/mo thru June), $5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	0	0	0%	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	15,794	7,328	12%	60,000	60,000	
10-43-330	EDUCATION & TRAINING	1,029	825	28%	3,000	3,000	
10-43-350	ELECTIONS	0	0	0%	2,500	2,500	
10-43-440	BANK CHARGES	784	1,233	35%	3,500	3,500	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	0	0	
10-43-510	INSURANCE AND SURETY BONDS	4,335	4,299	84%	5,100	5,100	
10-43-515	WORKERS COMPENSATION INS	1,050	1,114	46%	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	183	195	13%	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	29,456	2,547	73%	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total ADMINISTRATIVE:		224,610	182,439	28%	642,704	670,604	
MUNICIPAL BUILDINGS							
10-45-110	SALARIES AND WAGES	2,705	4,433	9%	48,706	48,706	exhance project execution
10-45-111	PERFORMANCE BONUS	0	0	0%	250	250	
10-45-130	EMPLOYEE BENEFITS	0	20	10%	200	200	
10-45-131	EMPLOYER TAXES	213	353	9%	3,896	3,896	
10-45-132	INSUR BENEFITS	0	0	0%	0	0	
10-45-133	URS CONTRIBUTIONS	114	0	0%	0	0	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	439	0%	0	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,731	1,438	29%	5,000	5,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0%	0	0	moved to cap ex for now
10-45-270	UTILITIES	1,313	1,642	36%	4,600	4,600	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	46%	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	33	7%	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0%	0	0	
Total MUNICIPAL BUILDINGS:		7,160	9,500	14%	65,652	66,652	
NON-DEPARTMENTAL							
10-50-330	TOWN EVENTS	0	98	3%	3,500	3,500	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	100%	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	0%	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	0	0%	1,200	1,200	
10-50-620	AUDIT	0	0	0%	10,000	10,000	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-50-640	MISC SERVICES	0	0	0%	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0%	0	0	
10-50-910	SALES TAX RECEIVED	0	0	0%	0	0	
Total NON-DEPARTMENTAL:		15,000	15,098	49%	31,100	31,100	
TRANSPORTATION							
10-51-325	PROF & TECH SERVICES - LEGAL	949	163	3%	5,000	5,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0%	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	0%	0	0	
10-51-635	MEDIAN	0	0	0%	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0%	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0%	0	0	
10-51-638	TRAFFIC MANAGEMENT	22	55	1%	5,000	5,000	new road signs,
10-51-640	MISCELLANEOUS	0	1,514	0%	0	0	michigan city road
10-51-645	ALTA RESORT SHUTTLE	0	0	0%	230,470	230,470	$82k Resort, $41k Night, $107k Town
10-51-700	PARKING PERMITS	774	0	0%	10,000	10,000	
10-51-810	METERING	0	0	0%	12,100	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		1,745	1,732	1%	263,570	263,570	
PLANNING AND ZONING							
10-53-120	COMMISSION REMUNERATION	0	0	0%	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	0%	250	250	
10-53-230	TRAVEL	0	0	0%	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	0	0	0%	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0%	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	1,650	2,846	28%	10,000	10,000	
10-53-330	EDUCATION AND TRAINING	0	0	0%	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	93%	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	0	0%	300	300	
Total PLANNING AND ZONING:		5,277	6,380	27%	23,300	23,300	
POLICE DEPARTMENT							
10-54-110	SALARIES AND WAGES	242,451	247,890	32%	768,147	768,147	
10-54-111	PERFORMANCE BONUS	0	0	0%	11,970	11,970	
10-54-130	EMPLOYEE BENEFITS	2,404	587	4%	15,000	15,000	
10-54-131	EMPLOYER TAXES	18,826	18,995	31%	61,450	61,450	
10-54-132	INSUR BENEFITS	48,955	59,501	38%	158,000	158,000	

Account Number	Account Title	2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Percent of Budget	2023-24 Approved Budget	2023-24 Proposed December Budget Amendment	2023-24 NOTES December Amendment
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	6/30/2024
10-54-133	URS CONTRIBUTIONS	34,581	36,113	28%	128,200	128,200	
10-54-140	TERMINATION BENEFITS	0	0	0%	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	200	320	3%	12,500	12,500	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	90	9%	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	218	137	9%	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	5,203	4,748	35%	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	0	0%	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,647	15,538	62%	25,000	25,000	Stalker VMS wireless signal
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	5,504	4,887	8%	59,500	59,500	ring doorbell system $5k window replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-54-270	UTILITIES	1,988	2,036	25%	8,000	8,000	
10-54-280	TELEPHONE	2,185	5,570	70%	8,000	8,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	1,869	1,883	19%	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	2,764	4,326	43%	10,000	11,500	police 1, armour school, eforce, sexual assault investi
10-54-470	UNIFORMS	900	1,345	30%	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	18	1,473	12%	12,000	12,000	optics conversion 3k, body armour, hand gun purchas
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	97%	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	2,104	2,228	45%	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	103	272	11%	2,500	47,500	$45k radios (Net $0 to Town)
10-54-620	MISCELLANEOUS SERVICES	1,692	808	9%	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0%	0	0	
10-54-810	METERING	0	0	0%	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	0%	0	0	
Total POLICE DEPARTMENT:		405,749	420,895	31%	1,354,767	1,401,267	
ECONOMIC DEVELOPMENT							
10-55-230	TRAVEL	0	0	0%	0	0	
10-55-310	ACVB CONTRIBUTION	0	0	0%	0	0	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0%	0	0	
Total ECONOMIC DEVELOPMENT:		0	0	0%	0	0	
POST OFFICE							
10-56-110	SALARIES AND WAGES	10,943	10,095	35%	29,249	29,249	
10-56-111	PERFORMANCE BONUS	0	0	0%	700	700	
10-56-130	EMPLOYEE BENEFITS	100	60	20%	300	300	
10-56-131	EMPLOYER TAXES	870	803	34%	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-56-230	TRAVEL	0	0	0%	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	173	165	41%	400	400	
10-56-245	IT SUPPLIES AND MAINT	0	18	4%	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	444	222	22%	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,422	28	1%	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	443	369	12%	3,000	3,000	
10-56-280	TELEPHONE	712	545	29%	1,900	1,900	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0%	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-56-510	INSURANCE & SURETY BONDS	594	612	101%	606	612	
10-56-515	WORKERS COMPENSATION INS	194	206	49%	425	425	
10-56-620	MISCELLANEOUS SERVICES	6	0	0%	200	200	
10-56-630	OVERAGE & SHORT	0	0	0%	0	0	
10-56-635	POST OFFICE INVENTORY	-640	376	0%	0	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total POST OFFICE:		15,260	13,499	31%	43,320	44,326	
FIRE PROTECTION							
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
Total FIRE PROTECTION:		0	0	0%	0	0	
BUILDING INSPECTION							
10-58-110	SALARIES AND WAGES	0	0	0%	0	0	
10-58-120	PLAN CHECKS	760	596	17%	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0%	0	0	
10-58-230	TRAVEL	0	0	0%	0	0	
10-58-280	TELEPHONE	0	0	0%	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	4,683	4,784	48%	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	120	0	0%	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	460	0	0%	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	80%	950	950	
Total BUILDING INSPECTION:		6,653	6,138	39%	15,550	15,550	
STREETS - C ROADS							
10-60-110	SALARIES AND WAGES	0	0	0%	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0%	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	52%	24,000	24,000	dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
Total STREETS - C ROADS:		0	12,526	39%	32,000	32,000	
RECYCLING							
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	
10-62-230	TRAVEL	0	0	0%	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	200	20	1%	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	6,220	7,141	32%	22,500	28,500	12% unforcasted rate increase + 3.6K for 2 more ASL
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	0%	0	0	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
Total RECYCLING:		6,420	7,161	29%	24,300	30,300	
HOMELAND SECURITY GRANT							
10-65-110	SALARIES AND WAGES	0	0	0%	0	0	
10-65-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0	0%	0	0	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-65-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total HOMELAND SECURITY GRANT:		0	0	0%	0	0	
GIS							
10-66-110	SALARIES AND WAGES	0	0	0%	0	0	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0	0	0%	0	0	
10-66-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-66-131	EMPLOYER TAXES	0	0	0%	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0%	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	hire consultants for work

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-66-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total GIS:		0	0	0%	2,500	2,500	
SUMMER PROGRAM							
10-70-110	SALARIES AND WAGES	743	1,842	37%	4,965	4,965	4% increase
10-70-111	PERFORMANCE BONUS	0	0	0%	150	150	
10-70-130	EMPLOYEE BENEFITS	40	0	0%	70	70	
10-70-131	EMPLOYER TAXES	59	216	54%	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,909	2,399	40%	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	439	44%	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	0	3,996	80%	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-70-320	USFS RANGER	0	0	0%	12,000	12,000	TOA contributes $4k net, other $8k from FOA/SLC
10-70-470	TRAILS	0	0	0%	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	99%	400	400	
10-70-515	WORKERS COMPENSATION INS	0	0	0%	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total SUMMER PROGRAM:		4,643	9,290	30%	30,485	30,485	
IMPACT FEE							
10-72-110	SALARIES AND WAGES	0	0	0%	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-72-280	TELEPHONE	0	0	0%	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0%	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total IMPACT:		0	0	0%	0	0	
LIBRARY - COMMUNITY CENTER							
10-75-110	SALARIES AND WAGES	0	0	0%	0	0	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	500	500	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	352	151	2%	7,000	10,000	updating reading room space
10-75-270	UTILITIES	632	586	16%	3,600	3,600	
10-75-280	TELEPHONE	0	0	0%	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	91%	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	0%	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total LIBRARY - COMMUNITY CENTER:		2,411	2,106	17%	12,700	15,700	
COMMUNITY DEVELOPMENT							
10-78-110	SALARIES AND WAGES	0	0	0%	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total COMMUNITY DEVELOPMENT:		0	0	0%	0	0	
TRANSFERS OUT OF GENERAL FUND							
10-90-510	TRANSFER TO WATER FUND	0	0	0%	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0	0%	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0%	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0		
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	0%	271,070	315,789	$44k increase
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0%	15,000	15,000	done 9/25/23
Total TRANSFERS OUT OF GENERAL FUND:		0	0	0%	286,070	330,789	
	GENERAL FUND Expenditure Total:	**711,058**	**701,540**	27%	**2,606,220**	**2,691,626**	
	GENERAL FUND TRANSFER OUT Total:	**0**	**0**	0%	**286,070**	**330,789**	
	GENERAL FUND BUDGET	**711,058**	**701,540**	24%	**2,892,290**	**3,022,415**	
GENERAL FUND SUMMARY							
GENERAL FUND Revenue & Transfer IN Total:		**467,811**	**637,104**	22%	**2,892,290**	**3,022,415**	
GENERAL FUND Expenditure & Transfer OUT Total:		**711,058**	**701,540**	24%	**2,892,290**	**3,022,415**	
Net Total GENERAL FUND:		**-243,247**	**-64,436**	0%	**0**	**0**	**Must equal zero**

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
CAPITAL PROJECT FUND REVENUE							
INTERGOVERNMENTAL REVENUE							
45-33-400	STATE GRANT	0	0	0%	0	0	
Total INTERGOVERNMENTAL REVENUE:		0	0	0%	0	0	
MISCELLANEOUS REVENUE							
45-36-100	INTEREST	2,805	14,768	148%	10,000	40,000	recalculated
Total MISCELLANEOUS REVENUE:		2,805	14,768	148%	10,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND							
45-39-100	TRANSFER FROM GENERAL FUND	0	0	0%	271,070	315,789	$44k increase
45-39-250	USE OF RESERVED FUNDS	0	0	0%	104,000	104,000	
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	0	0%	375,070	419,789	
CAPITAL PROJECT FUND EXPENSE							
MUNICIPAL BUILDINGS							
45-45-740	TOWN OFFICE	6,332	0	0%	0	0	
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	0	0%	10,000	10,000	tom moore toilet feasibility study
Total EXPENDITURE:		15,364	0	0%	10,000	10,000	
POLICE DEPT							
45-54-741	BUILDINGS	0	7,797	24%	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	50,607	83%	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	0	32,135	28%	115,000	115,000	gen 60, consol 15, radio 30, livscn 10
Total EXPENDITURE:		0	90,539	43%	209,000	209,000	
OTHER EXPENDITURES							
45-70-740	SUMMER PROGRAM	0	0	0%	5,000	5,000	playground improv
Total EXPENDITURE:		0	0	0%	5,000	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND							
45-90-200	CONTRIB TO FUND BALANCE	0	0	0%	161,070	235,789	$75k increase
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0	0	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0%	161,070	235,789	
CAPITAL PROJECT FUND Revenue & Transfer Total:		**2,805**	**14,768**	4%	**385,070**	**459,789**	
CAPITAL PROJECT FUND Expenditure Total:		**15,364**	**90,539**	24%	**385,070**	**459,789**	
Net Total CAPITAL PROJECT FUND:		**-12,558**	**-75,771**	0%	**0**	**0**	**Must equal zero**

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
WATER FUND REVENUE							
CHARGES FOR SERVICES							
51-34-100	WATER SALES	120,736	131,574	46%	286,066	286,066	~ 16% increase
51-34-101	WATER SALES - OVERAGE	10,234	11,903	99%	12,076	12,076	
51-34-102	WATER SALES - OTHER	0	0	0%	10,000	10,000	
51-34-200	CONNECTION FEES	0	0	0%	0	0	
Total CHARGES FOR SERVICES:		130,970	143,477	47%	308,142	308,142	
MISCELLANEOUS REVENUE							
51-36-100	INTEREST EARNINGS	3,122	11,931	119%	10,000	20,000	recalculated
51-36-200	BOND PROCEEDS	0	0	0%	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
51-36-800	DONATIONS	0	0	0%	0	0	
51-36-810	IMPACT FEES	0	0	0%	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0%	0	0	
51-36-900	MISCELLANEOUS	0	0	0%	0	0	
Total MISCELLANEOUS REVENUE:		3,122	11,931	119%	10,000	20,000	
TRANSFERS INTO WATER FUND							
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	0	0%	502,997	535,997	
Total TRANSFERS INTO WATER FUND:		0	0	0%	502,997	535,997	
WATER FUND EXPENDITURES							
51-40-110	SALARIES AND WAGES	986	0	0%	4,805	10,000	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	0	0	0%	0	0	
51-40-130	EMPLOYEE BENEFITS	0	0	0%	60	60	
51-40-131	EMPLOYER TAXES	78	0	0%	385	385	
51-40-132	INSUR BENEFITS	0	0	0%	710	1,210	
51-40-133	URS CONTRIBUTIONS	0	0	0%	890	890	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	254	0	0%	700	700	
51-40-230	TRAVEL	0	0	0%	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	458	600	15%	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	224	4%	6,000	6,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0%	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,394	706	24%	3,000	3,000	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
51-40-270	UTILITIES	5,151	4,191	25%	17,000	17,000	
51-40-280	TELEPHONE	1,049	1,008	42%	2,400	2,400	
51-40-305	WATER COSTS	2,551	2,061	27%	7,500	7,500	
51-40-310	PROFESS/TECHNICAL SERVICES	14,690	13,050	20%	65,450	65,450	$45,450 SA3($3k/mo base), $20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0%	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	250	2%	15,000	31,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,218	0	0%	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	0	0%	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0%	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	503	503	
51-40-490	WATER TESTS	5,021	2,150	18%	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	0	0%	22,192	41,000	$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	1,427	27%	5,250	5,250	
51-40-515	WORKERS COMPENSATION INS	357	3,906	0%	0	0	
51-40-610	MISCELLANEOUS SUPPLIES	226	0	0%	500	500	
51-40-620	MISCELLANEOUS SERVICES	23,292	0	0%	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
51-40-650	DEPRECIATION	0	0	0%	58,000	58,000	
51-40-740	CAPITAL OUTLAY	52,664	422,636	84%	502,997	535,997	$83k meters, $20k BC gas line, $351k peruvian est, $50k Shrontz Est, $32k GG line =$ 536k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
51-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	0%	83,947	53,444	reduced due to media, studies
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		126,519	452,208	55%	821,139	864,139	
WATER FUND Revenue & Transfer Total:		**134,092**	**155,408**	19%	**821,139**	**864,139**	
WATER FUND Expenditure Total:		**126,519**	**452,208**	55%	**821,139**	**864,139**	
Net Total WATER FUND:		**7,573**	**-296,800**	0%	**0**	**0**	**Must equal zero**

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
SEWER FUND REVENUE							
CHARGES FOR SERVICES							
52-34-100	SEWER SERVICES	67,329	78,692	43%	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	0%	0	0	
Total CHARGES FOR SERVICES:		67,329	78,692	43%	185,000	185,000	
MISCELLANEOUS REVENUE							
52-36-100	INTEREST EARNINGS	4,211	7,443	62%	12,000	20,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
52-36-900	MISCELLANEOUS	0	0	0%	0	0	
Total MISCELLANEOUS REVENUE:		4,211	7,443	62%	12,000	20,000	
TRANSFERS INTO SEWER FUND							
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0%	0	8,492	note use of reserves
Total TRANSFERS INTO SEWER FUND:		0	0	0%	0	8,492	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 Proposed December Budget Amendment 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
SEWER FUND EXPENDITURES							
52-40-110	SALARIES AND WAGES	1,284	0	0%	6,622	11,572	
52-40-111	PERFORMANCE BONUS	0	0	0%	100	100	
52-40-130	EMPLOYEE BENEFITS	50	0	0%	120	120	
52-40-131	EMPLOYER TAXES	102	0	0%	530	530	
52-40-132	INSUR BENEFITS	0	0	0%	500	1,010	
52-40-133	URS CONTRIBUTIONS	0	0	0%	590	590	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	100	100	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	458	600	14%	4,300	4,300	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
52-40-305	DISPOSAL COSTS	17,072	29,776	22%	135,000	135,000	
52-40-310	PROFESS/TECHNICAL SERVICES	0	0	0%	8,968	30,000	$4500 sewer operator, $25.5k sewer study
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	0%	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	82%	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	194	206	52%	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
52-40-620	MISCELLANEOUS SERVICES	-10,421	0	0%	2,150	2,150	
52-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
52-40-650	DEPRECIATION	0	0	0%	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	0%	0	0	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0%	10,000	0	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0%	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		12,021	33,864	17%	197,000	213,492	
SEWER FUND Revenue & Transfers Total:		**71,541**	**86,136**	44%	**197,000**	**213,492**	
SEWER FUND Expenditure Total:		**12,021**	**33,864**	17%	**197,000**	**213,492**	
Net Total SEWER FUND:		**59,519**	**52,272**	0%	**0**	**0**	**Must equal zero**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**-188,713**	**-384,736**	0%	**0**	**0**	**Must Equal Zero**

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
SHERIDAN DAVIS
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
(801) 742-3522
FAX (801)742-1006
TTY 711

Consent Agenda

December 13, 2023 Alta Town Council Meeting

Staff Reports

Financial Materials

Minutes

Document Tips:

The sections above are each hyperlinked to help you navigate straight to a section of interest.

Page numbers refer to the header numbers on the top left of the page in blue.

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Interim Town Manager
Re: Consent Agenda Staff Report
Date: December 5, 2023
Attachments:

Introducing Chris Otto, Assistant Town Manager

Our new assistant town manager Chris Otto will be joining us for the December 13th council meeting. Chris has an extensive background in various government agencies including the State of Utah and Salt Lake County. Chris knows Alta and Little Cottonwood Canyon, and I am looking forward to the increase in capacity to execute projects and plan for the future that he will bring to the town staff.

Snow Removal/Building Maintenance Update

We hired three individuals to cover different days of each week conducting snow removal and various building maintenance related tasks. I am hopeful that by hiring more than one shoveler to share the burden we can retain employees throughout the winter and prevent injury and burnout.

Town Council Retreat

I am actively working with Julie Delong of Pathway Associates to plan a retreat on January 11th or 12th 2024. I am still awaiting confirmation of availability from council members. I am meeting with Julie on Friday, December 8th to review our plan to engage council members and begin refining our agenda. I look forward to either sending a more comprehensive report on our retreat plans to the council after the meeting packet is distributed or bringing it to the council meeting for presentation.

Projects Update

Please see updated 2024 Capital Projects Plan and summary attachments

23-24 Northside Winter Parking Program

Interstate parking is contacting permit holders to complete registration for winter 23-24 permits the week of December 4th. Beginning the morning of December 15th, a valid permit or north side reservation will be required to park on the north side of SR 210 anywhere between the Shallow Shaft Restaurant and the Albion Basin Summer Road.

Return to Table of Contents

Town Shuttle Program

Town staff is finalizing a contract with Alta Shuttle to provide the 23-24 shuttle service and sending invoices to program contributors the week of December 4th. The Town expects to collect roughly $200,000 from external sources, and the tentative schedule below may be subject to collecting all anticipated contributions:

- Town Shuttle
  - Serves primarily as "first/last mile" service to help UTA Ski Bus passengers reach final destinations
  - December 10 to April 13 from 6:45 am to 6:00 pm
- Resort Shuttle
  - Traditional on demand and circulating service between "West Alta" neighborhoods and ski area destinations
  - December 15 to April 14 from 8:15 am to 5:15 pm
- Night Shuttle
  - On demand service between Alta and Snowbird during evening hours
  - December 22 to April 13 from 6:00 pm to 10:00 pm

Alta Planning Commission

The Alta Planning Commission met on Tuesday, November 28th to conduct annual Utah Open and Public Meetings Act (OPMA) training and discuss planning commission goals and objectives for 2024. Town Attorney Polly McLean provided the OPMA training and facilitated a productive discussion about public meetings and public bodies. Here is a summary of topics the planning commission is interested to discuss in 2024:

- Subdivision ordinance: all Utah municipalities are required to update their subdivision ordinances. As a municipality serving fewer than 5000 residents, the town has until December 31st, 2024, to update our subdivision ordinance. The Utah Legislature appropriated funds for municipalities to hire technical consultants to support an ordinance update process. As a land use ordinance, the planning commission will develop our updated subdivision ordinance and recommend it to the council for adoption.
- Transportation, parking, and preparation for elements of UDOT LCC EIS Phase 1 in the SR 210 corridor
  - Report on UDOT easement or right of way for SR 210 through Alta
  - Use of TOA parcel in North Flagstaff Parking Area
  - Review of parking capacity and regulations in Alta along SR 210 corridor
- Continue Dark Skies program development
- TOA land use and other regulations pertaining to housing
- Preliminary discussion of Town of Alta General Plan review
- Tentative in-person ski around in March 2024

The Alta Planning Commission tentatively meets the fourth Tuesday of each month. The next regularly scheduled meeting will be January 23rd 2024. Commission meetings are being held with a physical anchor location at the Alta Community Center/Library.

Return to Table of Contents

Alta Town Council

Staff Report:
December 13, 2023

To: Town Council
From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk
Date Written: December 6, 2023

Town Clerk – Jen

- The November 21, 2023 Municipal General Election occurred.
- There was a Budget Committee meeting on November 29 to discuss the following: proposed FY 2024 December Budget, project updates, and development of an audit committee.
- The Town setup an essential winter clothing drive at Post office from Nov 15 – Dec 15 to benefit Volunteers of America. We also partnered with ACE to provide an opportunity to donate during the Gear Swap. Please read the essential winter clothing drive guidelines posted at the Post Office when donating.
- Post Office – we will offer extended holiday hours again this winter. From December 15 – January 15, the Post Office will be open from 9am – 2pm Monday through Saturday, please adjust your mail pickup to allow the postal clerks a bit more time to sort the mail received.

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 11/2/2023 and 12/6/2023
  - Martel, Rion (14 days) 11/5/2023
  - Petzold, Tricia (14 days) 11/17/2023
  - Holmes, Joan (5 days) 11/22/2023
- Dog License annual renewal letters sent on 12/1/2023
- Working on URL update to comply with legislative requirement SB 127 to obtain a top-level domain

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
  - Next court date – Thursday, December 14 at 5:30 PM
- Continued training for Court Clerk Certification
- Court Recertification in Progress – Due Dec. 15,2023 (happens every 4 years)

Return to Table of Contents

Department Incident Activity Report

Date Reported: **11/01/2023 - 11/30/2023** | Show Subclasses: **True**

ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	2	0	2	0	0	0	0	0.0
Assist Other Agency	2	0	2	0	0	0	0	0.0
ALARM	1	0	1	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
CITIZEN	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
ENVIRONMENTAL INCIDENT	1	0	1	0	0	0	0	0.0
ROCKSLIDE	1	0	1	0	0	0	0	0.0
FOREST SERVICE	3	0	3	0	0	0	0	0.0
PATROL	3	0	3	0	0	0	0	0.0
MOTORIST	8	0	8	0	0	0	0	0.0
ASSIST	8	0	8	0	0	0	0	0.0
PROPERTY	5	0	5	0	0	0	0	0.0
CHECK	3	0	3	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
SKIING	1	0	1	0	0	0	0	0.0
CLOSED AREA	1	0	1	0	0	0	0	0.0
TRAFFIC	4	0	4	0	0	0	0	0.0
VIOLATION	4	0	4	0	0	0	0	0.0
TRAFFIC ACCIDENT	2	0	2	0	0	0	0	0.0
Traffic Accident, Fatal	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
WATERSHED OFFENSE	2	0	2	0	0	0	0	0.0
ANIMALS	2	0	2	0	0	0	0	0.0
Event Totals	32	0	32	0	0	0	0	0.0

Return to Table of Contents

UNIFIED FIRE AUTHORITY

UFA Report December 2023

Magna station 102 update:

- A reinspection for the certificate of occupancy occurred on November 22, 2023, and the only remaining item left is an administrative review of concrete design specifications. We are anticipating no issues and certificate of occupancy has been issued.
- The apparatus bay floor was repolished and resealed after finding the initial finish not desirable.
- Cut sandstone blocks for benches were placed in front of the station, completing the landscaping.
- The new water meter was placed.
- A third-party testing of the roof was conducted to ensure the roofing system was installed correctly. The testing identified areas of leaks that needed additional work. The leaks and other deficiencies have been rectified.
- Mechanical, plumbing, and electrical issues found on the architect's walk are being addressed and completed.
- A final inspection by the owner's group, with our construction management team and architect is pending to ensure that all the critical building components are functioning properly.
- We anticipate moving the crew in mid-December of 2023.

Budget: UFA's next budget process has started as divisions are preparing their requests for new budget items to present to Chief Burchett in mid-December. Budgets will then be developed, and drafts presented to the board of directors starting in February. Final budget approval is expected in June. Budget priorities will be focused on salaries and benefits, reducing vacancies, health and wellness programs for employees and ensuring value for the communities we serve.

Retirements: Emergency Planner James Woodward retired from the department after a 37-year career. His first 33 years were with Sacramento Metro Fire and his last four years with SLCO EM and UFA.

Promotions: Three lateral firefighters were sworn in in early December. They include Austin Betti, Connor Carpenter and Kerri Lawson. James Dugan and Dave P. Mills were also promoted to Hazmat Specialists at the ceremony.

Strategic Plan: Over the last few weeks of November, Division Leaders have reported on their overall accomplishments from the 2021-2023 Strategic Plan. We have been working to compile all the data to close out the current plan. We will also be presenting the 2024-2026 Strategic Plan during December for UFA Board review. The goal is to have the plan adopted by the UFA Board in the January meeting.

Holiday Safety Message: It is Christmas tree season and UFA wants its communities to stay safe. Here are a few tips: Before placing the tree in the stand, cut two inches from the base of the trunk to allow the water to flow into the tree more efficiently. Make sure your tree is at least three feet away from any heat source. Ensure it does not block a walkway or exit. Add water daily to the tree stand.

Facts:
1. Christmas tree fires, when they do occur, are more likely to be serious than other common house fires.
2. Almost 30 percent of home Christmas tree fires are caused by electrical problems.
3. A heat source too close to the tree causes 25 percent of those types of fires.

LCC Emergency Medical Service Partner Kickoff Meeting:

LCC Emergency Medical Service Providers met on 12/7 to plan and coordinate for the upcoming winter ski season. This group included reps from UFA 113, UFA Medical Director Dr. Brant Zawadzki, UFA Operational Chiefs, Alta Ski Patrol, Alta Clinic, Snowbird Ski Patrol, Snowbird Clinic, VECC and Gold Cross.

Return to Table of Contents

Town of Alta
Bank Account Balance Summary

Account #	Account	11/30/2023	10/31/2023	9/30/2023
GENERAL FUND				
01-11610	PTIF - General Fund	$ 222,602	$ 1,979,883	$ 1,800,401
10-12640	PTIF - C Road Funds (restricted)	$ 63,782	$ 63,496	$ 63,204
10-12690	PTIF - Impact Fee (restricted)	$ 22,166	$ 17,585	$ 17,504
10-12700	PTIF - Beer Fund (restricted)	$ 26,115	$ 25,998	$ 25,878
10-12710	PTIF - Post-Employment (restricted)	$ 106,914	$ 106,434	$ 114,190
01-11110	KeyBank	$ 129,274	$ 312,803	$ 319,519
01-11215	Keybank PO	$ 1,283	$ 1,646	$ 1,478
	Total Fund Balance	**$ 572,137**	**$ 2,507,844**	**$ 2,342,175**
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	$ 1,253,972	$ 1,248,342	$ 1,273,907
	Total Fund Balance	**$ 1,253,972**	**$ 1,248,342**	**$ 1,273,907**
WATER FUND				
51-11140	PTIF (restricted)	$ 253,528	$ 544,637	$ 596,431
	Total Fund Balance	**$ 253,528**	**$ 544,637**	**$ 596,431**
SEWER FUND				
52-11130	PTIF (restricted)	$ 630,476	$ 552,813	$ 550,274
	Total Fund Balance	**$ 630,476**	**$ 552,813**	**$ 550,274**

TOWN OF ALTA
COMBINED CASH INVESTMENT
NOVEMBER 30, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	75,049.10
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,133.43
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,226,601.60
01-11710	CASH CLEARING -AR	(112,983.23)
	TOTAL COMBINED CASH	2,190,116.71
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,190,116.71)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,170,039.51
45	ALLOCATION TO CAPITAL PROJECT FUND	(5,443.49)
51	ALLOCATION TO WATER FUND	73,928.87
52	ALLOCATION TO SEWER FUND	(48,408.18)
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,190,116.71
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,190,116.71)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

GENERAL FUND

	ASSETS			
10-10100	CASH - COMBINED FUND		2,170,039.51	
10-12640	CASH IN PTIF - C ROAD FUND		63,782.03	
10-12690	IMPACT FEE FUND PTIF		22,166.29	
10-12700	BEER TAX FUNDS PTIF		26,115.07	
10-12710	POST EMPLOYMENT BENEFIT PTIF		106,914.26	
10-13110	ACCOUNTS RECEIVABLE		24,114.97	
10-13200	DUE FROM OTHER GOVERNMENTS		73,918.02	
10-13510	TAXES RECEIVABLE - CURRENT		4,811.79	
10-13700	PROP TAX RECEIVABLE - CURRENT		400,165.00	
10-14210	DUE FROM OTHER FUNDS		358,370.00	
	TOTAL ASSETS			3,250,396.94
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-21310	ACCOUNTS PAYABLE		(10,846.73)	
10-21500	WAGES PAYABLE		10,860.88	
10-22200	RETIREMENT PAYABLE		2,037.93	
10-22210	FICA PAYABLE		1,264.54	
10-22220	FEDERAL WITHHOLDING PAYABLE		1,621.05	
10-22230	STATE WITHHOLDING PAYABLE		669.97	
10-22500	HEALTH & DENTAL INS PAYABLE		(80.29)	
10-22555	FLEX/CAFETERIA WITHHOLDING		124.81	
10-22600	REVEGETATION DEPOSITS		19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX		400,165.00	
10-22725	EMPLOYEE 401K WITHHOLDING		2,199.99	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		156.43	
	TOTAL LIABILITIES			427,933.58
	FUND EQUITY			
10-27515	NONSPENDABLE		14,371.00	
10-27550	C-ROAD FUND RESERVE		10,154.12	
10-27570	RESERVE-POST EMPLOYMENT		30,000.00	
10-27640	ASSIGNED FUND BALANCE		38,574.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	2,737,417.40		
	REVENUE OVER EXPENDITURES - YTD	(8,053.16)		
	BALANCE - CURRENT DATE		2,729,364.24	
	TOTAL FUND EQUITY			2,822,463.36
	TOTAL LIABILITIES AND EQUITY			3,250,396.94

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

CAPITAL PROJECT FUND

	ASSETS			
45-10100	CASH - COMBINED FUND		(5,443.49)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,253,971.88	
	TOTAL ASSETS			1,248,528.39
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,326,841.48		
	REVENUE OVER EXPENDITURES - YTD	(78,313.09)		
	BALANCE - CURRENT DATE		1,248,528.39	
	TOTAL FUND EQUITY			1,248,528.39
	TOTAL LIABILITIES AND EQUITY			1,248,528.39

Return to Table of Contents

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

WATER FUND

	ASSETS			
51-10100	CASH - COMBINED FUND		73,928.87	
51-11140	PTIF CAPITAL ACQUISTION-WATER		253,528.46	
51-13110	ACCOUNTS RECEIVABLE		123,071.95	
51-16310	WATER DISTRIBUTION SYSTEM		2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS		18,040.50	
51-16510	MACHINERY AND EQUIPMENT		17,922.82	
51-17500	ACCUMULATED DEPRECIATION		(1,255,466.52)	
	TOTAL ASSETS			1,281,937.54
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-21310	ACCOUNTS PAYABLE		8,426.12	
51-22620	DUE TO OTHER FUNDS - LONGTERM		358,370.00	
	TOTAL LIABILITIES			366,796.12
	FUND EQUITY			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	150,913.70		
	REVENUE OVER EXPENDITURES - YTD	(304,269.28)		
	BALANCE - CURRENT DATE		(153,355.58)	
	TOTAL FUND EQUITY			915,141.42
	TOTAL LIABILITIES AND EQUITY			1,281,937.54

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

SEWER FUND

	ASSETS			
52-10100	CASH - COMBINED FUND		(48,408.18)	
52-11130	PTIF CASH RESTRICTED		630,475.86	
52-13110	ACCOUNTS RECEIVABLE		66,855.14	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION		(688,145.81)	
	TOTAL ASSETS			808,994.94
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-21310	ACCOUNTS PAYABLE		(31.58)	
	TOTAL LIABILITIES			(31.58)
	FUND EQUITY			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	464,206.82		
	REVENUE OVER EXPENDITURES - YTD	54,366.70		
	BALANCE - CURRENT DATE		518,573.52	
	TOTAL FUND EQUITY			809,026.52
	TOTAL LIABILITIES AND EQUITY			808,994.94

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
GENERAL FUND REVENUE							
TAXES							
10-31-100	CURRENT YEAR PROPERTY TAXES	105,751	192,353	48%	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	0%	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	0	0	0%	5,000	5,000	
10-31-300	SALES AND USE TAXES	246,862	345,897	19%	1,868,000	1,868,000	sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	6,926	9,767	25%	39,200	39,200	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	14,671	17,058	20%	85,000	85,000	
10-31-410	TELEPHONE USE TAX	2,528	2,506	41%	6,150	6,150	avg of previous 3 years
Total TAXES:		376,737	567,580	24%	2,403,515	2,403,515	
LICENSES AND PERMITS							
10-32-100	BUSINESS LICENSES AND PERMITS	20,868	19,359	94%	20,500	20,500	
10-32-150	LIQUOR LICENSES	5,675	5,325	94%	5,675	5,800	
10-32-210	BUILDING PERMITS	5,478	8,485	17%	49,000	49,000	avg of previous 3 years
10-32-220	PARKING PERMITS	0	0	0%	14,000	14,000	
10-32-250	ANIMAL LICENSES	12,110	2,210	16%	14,000	14,000	
Total LICENSES AND PERMITS:		44,131	35,379	34%	103,175	103,300	
INTERGOVERNMENTAL REVENUE							
10-33-100	WFRC MATCHING GRANT	0	0	0%	0	0	
10-33-200	SALT LAKE CITY	0	0	0%	0	0	
10-33-275	SLC TRAILS	0	0	0%	0	0	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0%	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	0	0%	0	0	
10-33-375	COUNTY - ZAP	0	0	0%	0	0	
10-33-400	STATE GRANTS	0	0	0%	0	0	
10-33-450	FEDERAL GRANTS	0	0	0%	0	0	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	7,043	5,403	36%	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	0	0	0%	5,100	5,100	
10-33-600	SISK	0	3,000	100%	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	9,104	9,104	42%	21,850	21,850	
10-33-700	UDOT	0	0	0%	8,000	8,000	facility use, Tom Moore toilet $?
Total INTERGOVERNMENTAL REVENUE:		16,147	17,507	33%	52,950	52,950	
CHARGES FOR SERVICES							
10-34-240	REVEGETATION BONDS	0	0	0%	2,000	2,000	
10-34-430	PLAN CHECK FEES	1,966	5,258	35%	15,000	15,000	
10-34-550	PLANNING COMM REVIEW FEES	0	300	100%	300	300	
10-34-600	GLASS RECYCLING	0	0	0%	0	0	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-34-760	FACILITY CENTER USE FEES	0	0	0%	0	0	
10-34-810	IMPACT FEES	0	0	0%	2,000	2,000	
Total CHARGES FOR SERVICES:		1,966	5,558	29%	19,300	19,300	
FINES AND FORFEITURES							
10-35-100	COURT FINES	8,238	4,186	20%	21,000	21,000	
Total FINES AND FORFEITURES:		8,238	4,186	20%	21,000	21,000	
MISCELLANEOUS REVENUE							
10-36-100	INTEREST EARNINGS	20,447	59,716	149%	40,000	125,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
10-36-400	SALE OF FIXED ASSETS	0	2,621	16%	16,000	16,000	sell 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	0	51,577	25%	204,000	249,000	Alta Resort Shuttle ($65k ACVB, $50k UTA, $44k ASL/lodging part
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	0	0%	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	0%	0	0	
10-36-810	METERING	0	0	0%	12,100	12,100	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0%	0	0	
10-36-900	SUNDRY REVENUES	145	770	19%	4,000	4,000	
10-36-910	SALES TAX	0	247	0%	0	0	
Total MISCELLANEOUS REVENUE:		20,592	114,931	40%	284,100	414,100	
TRANSFERS INTO GENERAL FUND							
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0%	0	0	
10-39-250	USE OF RESERVED FUNDS	0	0	0%	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0%	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0%	0	0	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0%	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0%	0	0	
Total TRANSFERS INTO GENERAL FUND:		0	0	0%	8,250	8,250	
	GENERAL FUND Revenue Total:	**467,811**	**745,141**	26%	**2,884,040**	**3,014,165**	
	GENERAL FUND Transfer IN Total:	**0**	**0**	0%	**8,250**	**8,250**	
	CASH AVAILABLE FOR GENERAL FUND	**467,811**	**745,141**	26%	**2,892,290**	**3,022,415**	
GENERAL FUND EXPENSES							
LEGISLATIVE							
10-41-110	SALARIES - MAYOR AND COUNCIL	7,500	7,500	42%	18,000	18,000	
10-41-120	REMUNERATION	0	0	0%	0	0	
10-41-130	EMPLOYEE BENEFITS	0	0	0%	100	100	
10-41-131	EMPLOYER TAXES	596	596	40%	1,500	1,500	

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-41-230	TRAVEL	0	0	0%	1,000	1,000	
10-41-280	TELECOM	0	0	0%	0	0	
10-41-330	EDUCATION AND TRAINING	485	495	12%	4,000	4,000	
10-41-620	MISCELLANEOUS	27	20	8%	250	250	
Total LEGISLATIVE:		8,608	8,611	35%	24,850	24,850	
COURT							
10-42-110	SALARIES AND WAGES	3,658	3,819	18%	20,722	20,722	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	0	0	0%	125	125	
10-42-131	EMPLOYER TAXES	291	304	17%	1,825	1,825	
10-42-230	TRAVEL	0	114	15%	750	750	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	0	21	4%	500	500	
10-42-280	TELEPHONE	0	0	0%	0	0	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	0%	100	100	
10-42-330	EDUCATION & TRAINING	0	100	7%	1,500	1,500	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0	0	0%	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	3,423	1,901	17%	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	151	104	21%	500	500	
Total COURT:		7,522	6,364	16%	39,422	39,422	
ADMINISTRATIVE							
10-43-110	SALARIES AND WAGES	102,873	93,381	34%	277,469	277,469	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	0	0	0%	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	-246	338	17%	2,000	2,000	
10-43-131	EMPLOYER TAXES	7,794	7,790	35%	22,198	22,198	
10-43-132	INSUR BENEFITS	21,150	12,420	16%	78,187	78,187	4% increase
10-43-133	URS CONTRIBUTIONS	19,104	15,118	22%	69,000	69,000	
10-43-140	TERMINATION BENEFITS	0	8,250	100%	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	203	1,453	42%	3,500	3,500	
10-43-220	PUBLIC NOTICES	0	1,033	52%	2,000	2,000	TNT
10-43-230	TRAVEL	461	192	6%	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	973	2,144	54%	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	5,724	8,493	48%	17,600	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	45	75	2%	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	0%	0	0	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-43-270	UTILITIES	0	0	0%	0	0	
10-43-280	TELEPHONE	1,898	1,409	31%	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	2,811	1,740	17%	10,000	10,000	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-43-315	PROF CONSULTANT SERVICES	0	24,575	61%	40,000	65,500	60k (JHG for 40 hr/mo thru June), $5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	0	10,000	100%	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	15,794	9,179	15%	60,000	60,000	
10-43-330	EDUCATION & TRAINING	1,029	825	28%	3,000	3,000	
10-43-350	ELECTIONS	0	0	0%	2,500	2,500	
10-43-440	BANK CHARGES	784	1,484	42%	3,500	3,500	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	0	0	
10-43-510	INSURANCE AND SURETY BONDS	4,335	4,299	84%	5,100	5,100	
10-43-515	WORKERS COMPENSATION INS	1,050	1,114	46%	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	183	195	13%	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	29,456	2,671	76%	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total ADMINISTRATIVE:		215,438	208,181	32%	642,704	670,604	
MUNICIPAL BUILDINGS							
10-45-110	SALARIES AND WAGES	2,110	5,028	10%	48,706	48,706	exhance project execution
10-45-111	PERFORMANCE BONUS	0	0	0%	250	250	
10-45-130	EMPLOYEE BENEFITS	0	20	10%	200	200	
10-45-131	EMPLOYER TAXES	166	401	10%	3,896	3,896	
10-45-132	INSUR BENEFITS	0	0	0%	0	0	
10-45-133	URS CONTRIBUTIONS	114	0	0%	0	0	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	614	0%	0	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,731	1,815	36%	5,000	5,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0%	0	0	moved to cap ex for now
10-45-270	UTILITIES	1,313	1,642	36%	4,600	4,600	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	46%	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	33	7%	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0%	0	0	
Total MUNICIPAL BUILDINGS:		6,517	10,694	16%	65,652	66,652	
NON-DEPARTMENTAL							
10-50-330	TOWN EVENTS	0	98	3%	3,500	3,500	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	100%	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	0%	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	0	0%	1,200	1,200	
10-50-620	AUDIT	0	0	0%	10,000	10,000	
10-50-640	MISC SERVICES	0	0	0%	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0%	0	0	
10-50-910	SALES TAX RECEIVED	0	0	0%	0	0	
Total NON-DEPARTMENTAL:		15,000	15,098	49%	31,100	31,100	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
TRANSPORTATION							
10-51-325	PROF & TECH SERVICES - LEGAL	949	163	3%	5,000	5,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0%	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	0%	0	0	
10-51-635	MEDIAN	0	0	0%	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0%	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0%	0	0	
10-51-638	TRAFFIC MANAGEMENT	22	55	1%	5,000	5,000	new road signs,
10-51-640	MISCELLANEOUS	0	1,514	0%	0	0	michigan city road
10-51-645	ALTA RESORT SHUTTLE	0	0	0%	230,470	230,470	$82k Resort, $41k Night, $107k Town
10-51-700	PARKING PERMITS	774	562	6%	10,000	10,000	
10-51-810	METERING	0	0	0%	12,100	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		1,745	2,294	1%	263,570	263,570	
PLANNING AND ZONING							
10-53-120	COMMISSION REMUNERATION	0	1,050	53%	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	0%	250	250	
10-53-230	TRAVEL	0	0	0%	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	0	0	0%	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0%	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	1,650	5,856	59%	10,000	10,000	
10-53-330	EDUCATION AND TRAINING	0	0	0%	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	93%	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	0	0%	300	300	
Total PLANNING AND ZONING:		5,277	10,440	45%	23,300	23,300	
POLICE DEPARTMENT							
10-54-110	SALARIES AND WAGES	218,267	272,073	35%	768,147	768,147	
10-54-111	PERFORMANCE BONUS	0	0	0%	11,970	11,970	
10-54-130	EMPLOYEE BENEFITS	2,404	587	4%	15,000	15,000	
10-54-131	EMPLOYER TAXES	16,966	20,855	34%	61,450	61,450	
10-54-132	INSUR BENEFITS	48,955	60,107	38%	158,000	158,000	
10-54-133	URS CONTRIBUTIONS	34,581	40,049	31%	128,200	128,200	
10-54-140	TERMINATION BENEFITS	0	0	0%	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	200	320	3%	12,500	12,500	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	90	9%	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	193	162	11%	1,500	1,500	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-54-245	IT SUPPLIES AND MAINT	5,203	4,748	35%	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	0	0%	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,647	15,538	62%	25,000	25,000	Stalker VMS wireless signal
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	5,504	6,128	10%	59,500	59,500	ring doorbell system $5k window replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-54-270	UTILITIES	1,988	2,036	25%	8,000	8,000	
10-54-280	TELEPHONE	2,185	6,108	76%	8,000	8,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	1,869	1,941	19%	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	2,764	4,326	43%	10,000	11,500	police 1, armour school, eforce, sexual assault investi
10-54-470	UNIFORMS	900	1,345	30%	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	18	1,473	12%	12,000	12,000	optics conversion 3k, body armour, hand gun purchas
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	97%	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	2,104	2,228	45%	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	103	272	11%	2,500	47,500	$45k radios (Net $0 to Town)
10-54-620	MISCELLANEOUS SERVICES	1,692	932	10%	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0%	0	0	
10-54-810	METERING	0	0	0%	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	0%	0	0	
Total POLICE DEPARTMENT:		379,680	453,468	33%	1,354,767	1,401,267	
ECONOMIC DEVELOPMENT							
10-55-230	TRAVEL	0	0	0%	0	0	
10-55-310	ACVB CONTRIBUTION	0	0	0%	0	0	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0%	0	0	
Total ECONOMIC DEVELOPMENT:		0	0	0%	0	0	
POST OFFICE							
10-56-110	SALARIES AND WAGES	9,901	11,138	38%	29,249	29,249	
10-56-111	PERFORMANCE BONUS	0	0	0%	700	700	
10-56-130	EMPLOYEE BENEFITS	100	60	20%	300	300	
10-56-131	EMPLOYER TAXES	787	885	38%	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	
10-56-230	TRAVEL	0	0	0%	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	173	165	41%	400	400	
10-56-245	IT SUPPLIES AND MAINT	0	18	4%	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	444	444	44%	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,422	103	4%	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	443	369	12%	3,000	3,000	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Percent of Budget	2023-24 Approved Budget	2023-24 December Amendment Budget	2023-24 NOTES December Amendment
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	6/30/2024
10-56-280	TELEPHONE	712	545	29%	1,900	1,900	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0%	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-56-510	INSURANCE & SURETY BONDS	594	612	101%	606	612	
10-56-515	WORKERS COMPENSATION INS	194	206	49%	425	425	
10-56-620	MISCELLANEOUS SERVICES	6	0	0%	200	200	
10-56-630	OVERAGE & SHORT	0	0	0%	0	0	
10-56-635	POST OFFICE INVENTORY	-640	876	0%	0	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total POST OFFICE:		14,134	15,421	36%	43,320	44,326	
FIRE PROTECTION							
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
Total FIRE PROTECTION:		0	0	0%	0	0	
BUILDING INSPECTION							
10-58-110	SALARIES AND WAGES	0	0	0%	0	0	
10-58-120	PLAN CHECKS	760	596	17%	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0%	0	0	
10-58-230	TRAVEL	0	0	0%	0	0	
10-58-280	TELEPHONE	0	0	0%	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	4,683	4,784	48%	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	120	0	0%	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	460	0	0%	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	80%	950	950	
Total BUILDING INSPECTION:		6,653	6,138	39%	15,550	15,550	
STREETS - C ROADS							
10-60-110	SALARIES AND WAGES	0	0	0%	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0%	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	52%	24,000	24,000	dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
Total STREETS - C ROADS:		0	12,526	39%	32,000	32,000	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
RECYCLING							
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	
10-62-230	TRAVEL	0	0	0%	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	200	95	6%	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	6,220	7,141	32%	22,500	28,500	12% unforcasted rate increase + 3.6K for 2 more ASL
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	0%	0	0	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
Total RECYCLING:		6,420	7,236	30%	24,300	30,300	
HOMELAND SECURITY GRANT							
10-65-110	SALARIES AND WAGES	0	0	0%	0	0	
10-65-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0	0%	0	0	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-65-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total HOMELAND SECURITY GRANT:		0	0	0%	0	0	
GIS							
10-66-110	SALARIES AND WAGES	0	0	0%	0	0	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0	0	0%	0	0	
10-66-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-66-131	EMPLOYER TAXES	0	0	0%	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0%	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total GIS:		0	0	0%	2,500	2,500	
SUMMER PROGRAM							
10-70-110	SALARIES AND WAGES	743	1,842	37%	4,965	4,965	4% increase
10-70-111	PERFORMANCE BONUS	0	0	0%	150	150	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
10-70-130	EMPLOYEE BENEFITS	40	0	0%	70	70	
10-70-131	EMPLOYER TAXES	59	216	54%	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,909	2,399	40%	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	439	44%	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	0	3,996	80%	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-70-320	USFS RANGER	0	0	0%	12,000	12,000	TOA contributes $4k net, other $8k from FOA/SLC
10-70-470	TRAILS	0	0	0%	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	99%	400	400	
10-70-515	WORKERS COMPENSATION INS	0	0	0%	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total SUMMER PROGRAM:		4,643	9,290	30%	30,485	30,485	
IMPACT FEE							
10-72-110	SALARIES AND WAGES	0	0	0%	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-72-280	TELEPHONE	0	0	0%	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0%	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total IMPACT:		0	0	0%	0	0	
LIBRARY - COMMUNITY CENTER							
10-75-110	SALARIES AND WAGES	0	0	0%	0	0	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	352	418	6%	7,000	10,000	updating reading room space
10-75-270	UTILITIES	632	586	16%	3,600	3,600	
10-75-280	TELEPHONE	0	0	0%	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	91%	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	0%	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total LIBRARY - COMMUNITY CENTER:		2,411	2,373	19%	12,700	15,700	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
COMMUNITY DEVELOPMENT							
10-78-110	SALARIES AND WAGES	0	0	0%	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
	Total COMMUNITY DEVELOPMENT:	0	0	0%	0	0	
TRANSFERS OUT OF GENERAL FUND							
10-90-510	TRANSFER TO WATER FUND	0	0	0%	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0	0%	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0%	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0		
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	0%	271,070	315,789	$44k increase
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0%	15,000	15,000	done 9/25/23
	Total TRANSFERS OUT OF GENERAL FUND:	0	0	0%	286,070	330,789	
	GENERAL FUND Expenditure Total:	**674,049**	**768,135**	29%	**2,606,220**	**2,691,626**	
	GENERAL FUND TRANSFER OUT Total:	**0**	**0**	0%	**286,070**	**330,789**	
	GENERAL FUND BUDGET	**674,049**	**768,135**	27%	**2,892,290**	**3,022,415**	
GENERAL FUND SUMMARY							
GENERAL FUND Revenue & Transfer IN Total:		**467,811**	**745,141**	26%	**2,892,290**	**3,022,415**	
GENERAL FUND Expenditure & Transfer OUT Total:		**674,049**	**768,135**	27%	**2,892,290**	**3,022,415**	
Net Total GENERAL FUND:		**-206,238**	**-22,994**	0%	**0**	**0**	**Must equal zero**

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
CAPITAL PROJECT FUND REVENUE							
INTERGOVERNMENTAL REVENUE							
45-33-400	STATE GRANT	0	0	0%	0	0	
	Total INTERGOVERNMENTAL REVENUE:	0	0	0%	0	0	
MISCELLANEOUS REVENUE							
45-36-100	INTEREST	2,805	20,398	204%	10,000	40,000	recalculated
	Total MISCELLANEOUS REVENUE:	2,805	20,398	204%	10,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND							
45-39-100	TRANSFER FROM GENERAL FUND	0	0	0%	271,070	315,789	$44k increase
45-39-250	USE OF RESERVED FUNDS	0	0	0%	104,000	104,000	
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	0	0	0%	375,070	419,789	
CAPITAL PROJECT FUND EXPENSE							
MUNICIPAL BUILDINGS							
45-45-740	TOWN OFFICE	6,332	0	0%	0	0	
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	0	0%	10,000	10,000	tom moore toilet feasibility study
	Total EXPENDITURE:	15,364	0	0%	10,000	10,000	
POLICE DEPT							
45-54-741	BUILDINGS	0	14,167	43%	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	50,607	83%	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	0	40,934	36%	115,000	115,000	gen 60, consol 15, radio 30, livscn 10
	Total EXPENDITURE:	0	105,708	51%	209,000	209,000	
OTHER EXPENDITURES							
45-70-740	SUMMER PROGRAM	0	0	0%	5,000	5,000	playground improv
	Total EXPENDITURE:	0	0	0%	5,000	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND							
45-90-200	CONTRIB TO FUND BALANCE	0	0	0%	161,070	235,789	$75k increase
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0	0	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0	0	0%	161,070	235,789	
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**2,805**	**20,398**	5%	**385,070**	**459,789**	
	CAPITAL PROJECT FUND Expenditure Total:	**15,364**	**105,708**	27%	**385,070**	**459,789**	
	Net Total CAPITAL PROJECT FUND:	**-12,558**	**-85,310**	0%	**0**	**0**	**Must equal zero**

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
WATER FUND REVENUE							
CHARGES FOR SERVICES							
51-34-100	WATER SALES	120,736	131,574	46%	286,066	286,066	~ 16% increase
51-34-101	WATER SALES - OVERAGE	10,234	11,903	99%	12,076	12,076	
51-34-102	WATER SALES - OTHER	0	0	0%	10,000	10,000	
51-34-200	CONNECTION FEES	0	0	0%	0	0	
	Total CHARGES FOR SERVICES:	130,970	143,477	47%	308,142	308,142	
MISCELLANEOUS REVENUE							
51-36-100	INTEREST EARNINGS	3,122	13,727	137%	10,000	20,000	recalculated
51-36-200	BOND PROCEEDS	0	0	0%	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
51-36-800	DONATIONS	0	0	0%	0	0	
51-36-810	IMPACT FEES	0	0	0%	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0%	0	0	
51-36-900	MISCELLANEOUS	0	0	0%	0	0	
	Total MISCELLANEOUS REVENUE:	3,122	13,727	137%	10,000	20,000	
TRANSFERS INTO WATER FUND							
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	0	0%	502,997	535,997	
	Total TRANSFERS INTO WATER FUND:	0	0	0%	502,997	535,997	
WATER FUND EXPENDITURES							
51-40-110	SALARIES AND WAGES	986	0	0%	4,805	10,000	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	0	0	0%	0	0	
51-40-130	EMPLOYEE BENEFITS	0	0	0%	60	60	
51-40-131	EMPLOYER TAXES	78	0	0%	385	385	
51-40-132	INSUR BENEFITS	0	0	0%	710	1,210	
51-40-133	URS CONTRIBUTIONS	0	0	0%	890	890	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	254	0	0%	700	700	
51-40-230	TRAVEL	0	0	0%	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	458	700	18%	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	224	4%	6,000	6,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0%	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,394	956	32%	3,000	3,000	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
51-40-270	UTILITIES	5,151	4,222	25%	17,000	17,000	
51-40-280	TELEPHONE	1,049	1,008	42%	2,400	2,400	
51-40-305	WATER COSTS	2,551	2,775	37%	7,500	7,500	
51-40-310	PROFESS/TECHNICAL SERVICES	14,690	16,050	25%	65,450	65,450	$45,450 SA3($3k/mo base), $20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0%	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	250	2%	15,000	31,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,218	0	0%	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	0	0%	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0%	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	503	503	
51-40-490	WATER TESTS	5,021	2,150	18%	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	0	0%	22,192	41,000	$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	1,427	27%	5,250	5,250	
51-40-515	WORKERS COMPENSATION INS	357	3,906	0%	0	0	
51-40-610	MISCELLANEOUS SUPPLIES	226	0	0%	500	500	
51-40-620	MISCELLANEOUS SERVICES	23,292	1,252	30%	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
51-40-650	DEPRECIATION	0	0	0%	58,000	58,000	
51-40-740	CAPITAL OUTLAY	52,664	426,791	85%	502,997	535,997	$83k meters, $20k BC gas line, $351k peruvian est, $50k Shrontz Est, $32k GG line =$ 536k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
51-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	0%	83,947	53,444	reduced due to media, studies
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		126,519	461,711	56%	821,139	864,139	
WATER FUND Revenue & Transfer Total:		**134,092**	**157,204**	19%	**821,139**	**864,139**	
WATER FUND Expenditure Total:		**126,519**	**461,711**	56%	**821,139**	**864,139**	
Net Total WATER FUND:		**7,573**	**-304,506**	0%	**0**	**0**	**Must equal zero**

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
SEWER FUND REVENUE							
CHARGES FOR SERVICES							
52-34-100	SEWER SERVICES	67,329	78,692	43%	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	0%	0	0	
Total CHARGES FOR SERVICES:		67,329	78,692	43%	185,000	185,000	
MISCELLANEOUS REVENUE							
52-36-100	INTEREST EARNINGS	4,211	10,106	84%	12,000	20,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
52-36-900	MISCELLANEOUS	0	0	0%	0	0	
Total MISCELLANEOUS REVENUE:		4,211	10,106	84%	12,000	20,000	
TRANSFERS INTO SEWER FUND							
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0%	0	8,492	note use of reserves
Total TRANSFERS INTO SEWER FUND:		0	0	0%	0	8,492	

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Percent of Budget	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024	2023-24 NOTES December Amendment 6/30/2024
SEWER FUND EXPENDITURES							
52-40-110	SALARIES AND WAGES	1,284	0	0%	6,622	11,572	
52-40-111	PERFORMANCE BONUS	0	0	0%	100	100	
52-40-130	EMPLOYEE BENEFITS	50	0	0%	120	120	
52-40-131	EMPLOYER TAXES	102	0	0%	530	530	
52-40-132	INSUR BENEFITS	0	0	0%	500	1,010	
52-40-133	URS CONTRIBUTIONS	0	0	0%	590	590	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	100	100	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	458	700	16%	4,300	4,300	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
52-40-305	DISPOSAL COSTS	17,072	29,776	22%	135,000	135,000	
52-40-310	PROFESS/TECHNICAL SERVICES	0	0	0%	8,968	30,000	$4500 sewer operator, $25.5k sewer study
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	0%	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	82%	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	194	206	52%	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
52-40-620	MISCELLANEOUS SERVICES	-10,421	688	32%	2,150	2,150	
52-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
52-40-650	DEPRECIATION	0	0	0%	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	0%	0	0	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0%	10,000	0	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0%	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		12,021	34,652	18%	197,000	213,492	
SEWER FUND Revenue & Transfers Total:		**71,541**	**88,798**	45%	**197,000**	**213,492**	
SEWER FUND Expenditure Total:		**12,021**	**34,652**	18%	**197,000**	**213,492**	
Net Total SEWER FUND:		**59,519**	**54,146**	0%	**0**	**0**	**Must equal zero**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**-151,704**	**-358,664**	0%	**0**	**0**	**Must Equal Zero**

Return to Table of Contents

Combined Project Budget Summary by Fund

PROJECT BUDGET TOTALS: Refer to each fund's plan for more detail

FUND NAME	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund Projects	26,470	-	-	-	-	-	-	-	-	30,000
Capital Projects Fund Plan	224,000	-	-	-	-	-	-	-	-	3,202,000
Water	543,997	60,000	-	-	-	-	-	-	-	-
Sewer	25,500		-	-	-	-	-	-	-	-
Total Spend	**819,967**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**3,232,000**

ACCOUNT BALANCES AT THE START OF EACH FISCAL YEAR

GENERAL FUND	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
PTIF - General Fund	2,661,446								
PTIF - C Road Funds (restricted)	69,389								
PTIF - Post-Employment (restricted)	97,864								
PTIF - Beer Fund (restricted)	25,536								
PTIF - Impact Fee (restricted)	24,237								
KeyBank	282,216								
Keybank PO	2,009								
Total	3,162,697	-	-	-	-	-	-	-	-
CAPITAL PROJECTS FUND									
Capital Projects Fund (restricted)	644,556								
WATER FUND									
PTIF Water (restricted)	694,693								
SEWER FUND									
PTIF Sewer (restricted)	580,789								

Return to Table of Contents

December 7, 2023 Town of Alta Project Summary Update

Fund	Project	Budget	YTD: 12/7/2023	Status
General	Shuttle	$ 26,470	$ -	Contracting, invoicing contributors
Capital	Tom Moore Feasibility	$ 10,000	$ -	Met with architect to discuss Historic Structure Report scope
Capital	AMO Security Cameras	$ 13,000	$ -	Vendor selected
Capital	Marshals Office Inventory Closet	$ 20,000	$ -	Complete, awaiting final invoice
Capital	ATV	$ 11,000	$ 11,849	Complete
Capital	New AMO Truck	$ 50,000	$ 38,758	Truck purchased, detailing ongoing and expecting further expenses
Capital	Livescsan	$ 10,000	$ -	Not finding solutions to space constraints
Capital	Alta Central Dispatch Console Upgrade	$ 15,000	$ -	It's complicated
Capital	Alta Central Generator	$ 60,000	$ 40,934	Generator is installed and functional. Punchlist remains. Invoices
Capital	Town Park Playground Improvements	$ 5,000	$ -	Took delivery of two ASL Albion chairs, investigating feasibility of
Water	Grizzly Waterline Completion	$ 32,000	$ 92,388	Complete
Water	Peruvian waterline replacements	$ 337,997	$ 280,207	Complete
Water	Remote meters	$ 83,000	$ 4,196	Phase II installs in Grizzly have begun
Water	DWSPP	$ 6,000	$ -	Entered into a contract to complete the project by the deadline
Water	Water System Study Update	$ 25,000	$ -	Proposed for procurement, completion by June 30 2024
Water	Grizzly Gulch Communication System	$ 10,000		Proposed for procurement, completion by June 30 2024
Sewer	Sewer Study	$ 25,000	$ -	Proposed for procurement, completion by June 30 2025
	Total	**$ 739,467**	**$ 468,332**	
	Proposed Additional Budget	**$ 66,000**		

Return to Table of Contents

General Fund Projects

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund: As of July 1 (start) of the fiscal year	3,162,697	-	-	-	-	-	-	-	-	

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
10-51-645	Town Shuttle* (net Town of Alta funds)		26,470									
10-43-310	New TOA Website											20,000
10-54-260	Alta Central 10 New Windows											10,000
	Total Project Spend	**-**	**26,470**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**30,000**

Return to Table of Contents

Capital Projects Fund Plan

Fund Balance: November 30, 2023

$ 1,253,971.88

Total Fund Balance	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Capital Projects Fund PTIF: As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-

GL Code	**Project Name**	**FY 2024 YTD**	**FY 2024 Budget**	**FY 2025 Budget**	**FY 2026 Budget**	**FY 2027 Budget**	**FY 2028 Budget**	**FY 2029 Budget**	**FY 2030 Budget**	**FY 2031 Budget**	**FY 2032 Budget**	**Future / Unknown date**
45-45-750	Tom Moore Historic Structrure Feasibility		10,000									
45-45-740	Town Office Window Replacement											
45-54-741	Marshals Office Security Cameras		13,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,167	20,000									
45-54-742	New AMO ATV	11,849	11,000									
45-54-742	New AMO Truck	38,758	50,000									
45-54-743	Automated External Defibrilators (AEDs)											
45-54-743	Livescan		10,000									
45-54-743	Alta Central Dispatch Console Upgrade		15,000									
45-54-743	Marshals Office Phase 2 Radio upgrade		30,000									
45-54-743	Alta Central Generator	40,934	60,000									
45-70-740	Town Park Playground Improvements		5,000									
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation Modification											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
	Unassigned: Fund Balance - Nudgetted Projects											-
	Total Projects	**105,708**	**224,000**	-	-	-	-	-	-	-	-	**3,202,000**

Budgeted Total 2024 - Future **3,426,000**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Return to Table of Contents

Water Fund Projects
Fund Balance: November 30, 2023
$ 253,528

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Water Fund PTIF: As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Remote Water Meter Reading	4,196	83,000	60,000								
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
51-40-740	Grizzly Gulch Communication System		10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-320	Water System Study Update	-	25,000									
	Total Projects	**426,791**	**543,997**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Return to Table of Contents

Sewer Fund Projects

Fund Balance: November 30, 2023

$ 630,476

Total Fund Balance	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Sewer Fund PTIF: As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	-

GL Code	**Project Name**	**FY 2024 YTD**	**FY 2024 Budget**	**FY 2025 Budget**	**FY 2026 Budget**	**FY 2027 Budget**	**FY 2028 Budget**	**FY 2029 Budget**	**FY 2030 Budget**	**FY 2031 Budget**	**FY 2032 Budget**	**Future / Unknown date**
52-40-310	Sewer Study		25,500									
	Total Projects	**-**	**25,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Return to Table of Contents

Account Number	Account Title	2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer				
REVENUE				
Property Tax		105,751	192,353	405,165
Sales Tax		246,862	345,897	1,868,000
Other Taxes: Municipal Energy, Tele		17,199	19,564	91,150
Town Services:				
Permits, Licensing, Court Fines, Impact Fees		54,335	45,122	143,475
Sewer		71,541	88,798	197,000
Water		134,092	157,204	318,142
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		23,073	27,274	104,250
Misc Revenue		23,398	135,329	282,000
	Total Revenue	**676,249**	**1,011,541**	**3,409,182**
EXPENSES				
Alta Justice Court		7,522	6,364	39,422
Economic Development		0	0	400
Government Administration				
Financial Preparation		36,172	11,484	125,717
General Operations		88,468	0	280,542
Town Services & Programs		46,865	11,761	172,929
Land Use Planning, Building Inspections, Zoning		64,530	31,578	175,581
Post Office		14,134	15,421	43,320
Public Safety				
Employees: Salaries and Benefits		321,173	393,672	1,142,767
Equipment: Resources to Complete Work		51,379	59,796	212,000
Recycling		6,420	7,236	24,300
Sewer		12,021	34,652	187,000
Town Council: Salaries, Training, Admin		28,513	9,645	92,472
Transportation		1,745	14,820	295,570
Water		63,102	34,670	219,195
Misc. Expenses		0	0	1,200
	Total Expenses (w/o CapEx Projects)	**742,046**	**631,099**	**3,012,415**
Capital Improvement Projects		85,908	532,749	835,944
	Total Expenses	**827,953**	**1,163,848**	**3,848,359**
COMBINED BUDGET SUMMARY				
Net Difference		**-65,796**	**380,442**	**396,767**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**(151,704)**	**-358,664**	**0**

Return to Table of Contents

Town of Alta
FY 24 Project Summaries

December 13, 2023 Town Council Meeting

1. Shuttle

The Town is coordinating the long-standing Alta Resort Shuttle Program during the 23-24 ski season. The program entails three separate service programs including the resort shuttle, a new service that compliments UTA Ski Bus service, and an on-call night service. The Town is collecting over $200,000 in contributions from other entities and contributing $26,470 to the service for 23-24.

2. Tom Moore Feasibility Study

A project to study the historic Tom Moore Toilet structure and recommend future projects to reinforce and reuse the structure.

3. AMO Security Cameras

Alta Marshals Office is installing a new security camera system with cameras GMD, the USFS garage looking east, and the interior of the firehouse for surveillance of the secure evidence storage closet recently installed.

4. Marshals Office Inventory Closet

We've made several important modifications to the interior of the Firehouse garage bays to make room to install a secure and lockable cage for Alta Marshals Office case evidence and other sensitive or protected assets.

5. ATV

The Town's all-terrain vehicle, used in search and rescue, building maintenance, and odd jobs around town, needed to be replaced.

6. New AMO Truck

The Town purchases Toyota Tacomas for use by marshal's deputies. The fleet currently includes 6 vehicles in total although one of those is slated for disposition once the new truck is fully outfitted with equipment as a police vehicle. Each deputy has their own vehicle assigned to them. Each vehicle is in service for about 5 years.

7. Livescan

After making an arrest the Alta Marshals Office is required to take fingerprints and submit those to the state. Livescan is a fingerprint scanning technology that allows this to occur electronically and efficiently. We are working through technical and logistical challenges at each of the possible locations where the system could be installed.

8. Alta Central Dispatch Console Upgrade

Return to Table of Contents

The dispatch console is the central nervous system of the AMO radio system. It is a computer that allows dispatchers to communicate across several radio channels at once, patch channels, and interoperate with Valley Emergency Communications Center (VECC). The current hardware and software are both obsolete. The project has not been completed because VECC is still in the midst of a long-term transition to a new computer-aided dispatch (CAD) system, and we prefer to wait until that system is operational to determine how to replace and upgrade the dispatch console. That may occur in FY 24 or it may not occur until FY 25.

9. Alta Central Generator

Alta Central and the Town Office have relied on a commercial diesel generator installed in roughly 1990 to provide electricity when utility power fails. The generator overheated in critical moments during the 22-23 ski season. The old generator engine is obsolete, and sourcing small parts became difficult or impossible. The project to replace the generator involved purchasing a new generator and transfer switch, hiring a general contractor to physically replace the generators and renovate the enclosure structure, and hiring an electrician and a plumber to complete the installation.

10. Town Park Playground Improvements

A project to identify and install new equipment at the Town Park.

11. Grizzly Waterline Completion

The Town worked with the Shrontz Estate to upgrade the culinary water line from the Bay City Tunnel to the Grizzly Gulch tank and pump station.

12. Peruvian Estates Waterline Replacements

The Town completed major upgrades on the culinary water system in the West Peruvian Estates neighborhood. The project included a new pressure reducing valve and a deeper, higher-capacity mainline.

13. Remote Meters

The Town is working with Service Area #3 to replace residential and commercial water meters with meters that can be read remotely and in real time. The project is being completed in phases and may be complete by winter of 2024-2025.

14. Drinking Water Source Projection Plan

The Utah Division of Drinking Water requires every culinary water system operator to update a drinking water source protection plan. Town staff were not aware of this requirement and recently entered into a contract with an engineer in order to complete the project by the deadline on December 31st.

15. Water System Study Update

A project to update a 2014 Town of Alta Culinary Water System Capital Improvement Plan.

16. Sewer Study

A project to develop a master plan for the Town of Alta Wastewater System.

Return to Table of Contents

MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, November 8, 2023, 2:30 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember John Byrne
Councilmember Sheridan Davis
Councilmember Elise Morgan

STAFF PRESENT: Chris Cawley, Interim Town Manager
Mike Morey, Town Marshal (virtual)
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel (virtual)
Craig Heimark, Treasurer

WORK SESSION

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the November 8, 2023 work session to order noting it was the first in-person meeting with the full council present in two years.

2. **CENTRAL WASATCH COMMISSION UPDATE, LINDSEY NIELSEN**

00:01:00

Lindsey Nielsen, the Executive Director of the Central Wasatch Commission, provided an update highlighting the unique nature of the commission, being an inter-local government entity comprised of various local governments, including the Town of Alta. Lindsey emphasized the CWC's focus on addressing issues related to the central Wasatch Mountains, such as transportation, environmental protection, recreational stewardship, and economic sustainability.

Lindsey stressed the importance of the CWC's role in convening different stakeholders to collaborate on solutions, emphasizing a consensus-based approach. She outlined the four focus areas of the CWC: transportation issues, environmental protections, recreational stewardship, and economic sustainability. She described the eight-member board, with three ex officio members, including representatives from various jurisdictions that have authority over or touch the Wasatch Front or Wasatch Back. The significance of the Town of Alta's logo being in the center of the board was noted.

Lindsey highlighted the benefits of remaining a member of the CWC, emphasizing the convening aspect and consensus-based approach to problem-solving. She provided examples of the CWC's work, including a short-term project grant program, partnerships with local entities for improvements in the mountains, a visitor use study, and the development of an environmental dashboard. Lindsey enthusiastically described the environmental dashboard as a project that compiles data on air quality, water quality, soil and geology, wildlife, and flora and fauna in the mountains, making it an accessible resource for the community. Lindsey concluded by mentioning the Regional Stakeholders Council, a group comprising 35 members from various sectors, aiming to bring regional interests together to provide input and recommendations to the board.

3. **UDOT PRESENTATION ON RACS PROGRAM FOR MOUNT SUPERIOR, STEVEN CLARK**

00:25:00

Steven Clark, the avalanche program manager, provided an update on the upcoming remote control installation project for avalanche mitigation. The project involves installing Wyssen Towers, a Swiss-made product, on Mount Superior. The motive behind the project is to address the discontinuation of artillery use in inhabited areas like Little Cottonwood Canyon. The project, with an estimated cost of over $6 million, is partially funded by federal dollars, requiring a Buy America Waiver.

In response to questions, Steven provided some background on the environmental considerations and the visual impact analysis including USFS coloring requirement. He explained that the non-galvanized coloring requirement for towers is due to their visibility, which dulls over time but remains noticeable if breaking the skyline. He conducted a viewshed analysis using UDOT GIS data, emphasizing the balance between viewshed and mitigation effectiveness.

Steven explained that 13 towers were previously installed in the summer of 2020, and the current project covers Mount Superior from left to right. The construction window is expected to be around 50 days, starting mid-summer to later in August, contingent on materials' arrival. The project aims to enhance safety, considering the fragmentation radius of artillery and the potential impact on buildings.

Carolyn Anctil asked for clarification on the number of towers and their placement, while Mayor Bourke raised concerns about the noise impact during construction. Steven addressed concerns about helicopter noise during construction, stating that the Wildcat parking lot was chosen as a base area for safety and accessibility, acknowledging the impact on the community. He also stated that efforts would be made to communicate construction updates and schedules to residents and local businesses. Questions were also raised about the project's funding, its effectiveness compared to artillery, and its potential impact on special events. Steven highlighted the effectiveness of the Wyssen Towers and expressed willingness to address noise concerns anticipated during events.

Steven concluded by giving an overview of the project's timeline, maintenance plans, and its role in keeping the main road open during winters. The Town Council acknowledged the importance of the project for avalanche control and expressed gratitude for the efforts of Steven Clark and his team.

4. **MOTION TO ADJOURN**

00:50:00

MOTION: John Byrne motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

ALTA TOWN COUNCIL MEETING

1. **CALL THE MEETING TO ORDER**

00:51:00

Mayor Bourke called the November 8, 2023 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:52:50

Margaret Bourke thanked the Council for considering a resolution regarding phase one for the Little Cottonwood Canyon EIS. She also suggested changing the acronym for Administrative Code Enforcement to EAC to avoid confusion with Alta Community Enrichment known as ACE. Margaret also commented on the potential water fund debt to be paid back to the general fund. She highlighted that the town had purchased a Caselle accounting package in the early 1990s, and then additional software elements in 2018, but that the debt was far older. She questioned whether it was a loan or not meant to be repaid and recommended contacting former town administrators and managers who were involved at the time for insights into the process and not rely solely on the information contained in the accounting software.

3. **INTRODUCTION TO SCOTT FROST, DEPUTY DISTRICT U.S. FOREST SERVICE**

00:55:00

Scott Frost, Deputy District Ranger for the Salt Lake District Forest Service, introduced himself and clarified misinformation about Bekee Hotze's (District Ranger) departure and emphasized his role as her deputy during her temporary assignment in Wyoming. Scott provided a background overview and highlighted ongoing vegetation projects and environmental clearance efforts, particularly in Lambs Canyon, Middle Creek, and Big Cottonwood, focusing on wildfire-related mitigation work. Scott discussed the impact of an invasive bug, Balsam Woolly Adelgid, causing tree mortality. He outlined plans for environmental clearance projects, similar to those in Lambs and Mill Creek, for Big Cottonwood and Little Cottonwood Canyon within the next two years.

Mayor Bourke raised the issue of fallen trees from avalanches in the canyon posing potential fire hazards, specifically mentioning Tanner's flat campground. Scott acknowledged efforts in cutting and piling at Tanner's flat campground, addressing infrastructure loss, and acknowledging the downed material, and material pushed into the creek. Elise Morgan also inquired about the burn piles in Tanner's campground and the potential burning of trees during winter. Scott explained the contingent nature of the plan based on weather conditions, expressing intentions to burn some piles as weather allows.

Mayor Bourke inquired about staffing shortages within the SL Ranger District. Scott acknowledged three vacancies, particularly in the special use permit related to ski areas, expressing hope for progress and potential hires by February or March. He mentioned a detailee on a temporary assignment for another position, with a similar timeline for hiring in early spring.

Craig Heimark asked about the Forest Service's involvement in the gondola ordinance, specifically the filing of a Record of Decision (ROD). Scott abstained from commenting due to limited involvement in those discussions, suggesting follow-up for more accurate information.

Mayor Bourke expressing appreciation for Scott's time and suggested he visit with the council again in the future.

4. **ALTA SKI AREA UPDATE, MIKE MAUGHAN**

01:04:00

Mike Maughan mentioned the ski area’s opening date is targeting November 17th and that they will continue to evaluate snow conditions for potential adjustments. Maughan said he had a meeting with UDOT to discuss phase 1 and 2 of the EIS. He mentioned they also discussed short-term road issues, and a new sticker program requiring vehicles in Little Cottonwood Canyon to have a sticker during winter months. Mike explained that the enforcement would occur during parking, and that exploratory discussions with partners are ongoing. He said they also talked about parking concerns at Snowbird, including potentially eliminating roadside parking on the north side and extending barriers for traffic merging from entry one to entry 4. The idea of snow sheds under Superior was discussed as a way of keeping the main line open but the cost of the project would be prohibitive.

Mike also mentioned they had a brief discussion with UDOT about the traffic mobility hub in the town of Alta. He said the hub would be the location for buses and potentially a gondola, with the current plan being situated between the Alta Lodge and Rustler. Conversations revolved around the nature of the facility and the potential for it to be a private-public partnership. Certain services like retail and food, which are beyond UDOT's scope, were discussed, raising questions about involvement from the Forest Service, permits, and overall collaboration with the Town of Alta. Ongoing discussions aim to find a solution that benefits both the town and local businesses.

Sheridan Davis asked about the parking situation at Snowbird on the bypass road and whether there were discussions about potentially changing the parking layout to enhance efficiency, given the challenges of backing in and out of spots. Mike shared insights on modeling conducted last year, indicating that altering the parking setup might not significantly improve the gridlock situation. The issue stems from the high number of entry points on the bypass road, creating congestion. Mayor Bourke expressed concerns about accommodating more visitors without a clear solution.

Additionally, there was appreciation expressed by the council for Alta Ski Area taking care of visitors at the end of the day, ensuring food availability. Mike reported that Albion Grill's operating hours would be extended until 6 pm on weekends and holidays to provide a convenient option for those waiting.

5. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-R-21 RELATING TO THE LCC EIS**

01:19:00

Mayor Bourke addressed the council to discuss Resolution 2023-R-21 concerning the Little Cottonwood Environmental Impact Statement (EIS). There were discussions about the goal of the discussion, with the intention to delve into the resolution and potentially pass it. Elise Morgan sought clarification on the protocol, and Mayor Bourke expressed the desire to explore the resolution and assess the possibility of passing it during the meeting.

Elise expressed hesitations about certain aspects of the gondola proposal, particularly concerns about tolling and the lack of a clear emergency egress plan. She emphasized the need for careful consideration and evaluation before proceeding with the gondola. John Byrne echoed the importance of an evaluation period and suggested a less adversarial approach in dealing with the Utah Department of Transportation (UDOT). Elise highlighted the challenges of living in Little Cottonwood Canyon compared to other areas in the valley.

John emphasized the need for constructive engagement with UDOT, recognizing them as partners in winter recreation. Carolyn Anctil emphasized the importance of exploring alternative solutions before considering the gondola, and Mayor Bourke shared concerns about the significant cost per household associated with the gondola project.

The discussion touched on tolling as a potential solution, with Carolyn mentioning its potential to affect change. Elise expressed concerns about the limitations in implementing tolling, as conveyed by Josh VanJura. The conversation also touched on the challenges of Octoberfest traffic and the potential benefits of tolling with improved public transportation options.

The overall tone of the discussion reflected a thoughtful and cautious approach to the gondola proposal, with council members expressing a desire for thorough evaluation and exploration of alternative solutions before making any decisions.

Craig Heimark expressed concerns about the need for specificity in what the town wants UDOT to test. He emphasized the importance of a testing program to explore viable solutions and questioned the resistance to considering certain technologies.

Sheridan Davis voiced concerns about the current letter's tone and emphasized the need to rebuild bridges with UDOT to improve relationships. John suggested focusing more on being supportive of UDOT's implementation of phase one and phase two. Craig Heimark emphasized the need for the town to specify what it wants tested during the evaluation period.

Elise expressed reservations about voting on the current draft and suggested taking more time, potentially through work sessions, to carefully draft the letter. Mayor Bourke agreed to take inputs and create another version, acknowledging the complexity and importance of the matter.

Return to Table of Contents

The discussion concluded with Mike Maughan mentioning that UDOT is open to solutions other than tolling if the same goals can be achieved. He highlighted the potential influence of parking reservations as a solution, and the importance of observing the implementation in Big Cottonwood Canyon as a test case.

6. **QUESTIONS REGARDING DEPARTMENT REPORTS**

01:42:05

Chris Cawley provided an update on the sewer plan, mentioning that no progress had been made on it, but a state-required Water Drinking Water Source protection plan was upcoming, and an engineer would likely be hired for it. John Byrne expressed the need for a water plan alongside the sewer plan, emphasizing the importance of doing them together. He suggested allocating money in the December budget amendment for updating both plans. Carolyn Anctil and others supported the idea.

7. **APPROVAL OF CONSENT AGENDA: OCTOBER 12, 2023, MEETING MINUTES, STAFF AND FINANCE REPORTS**

01:45:30

MOTION: Sheridan Davis motioned to approve the consent agenda, the October 12, 2023 town council meeting minutes, and staff and finance reports. Carolyn Anctil seconded.

(Elise Morgan abstained from voting since she wasn't at the meeting.)

VOTE: Four to zero in favor, and one abstention. The consent agenda, the October 12, 2023 town council meeting minutes, and staff and finance reports were approved.

8. **MAYOR'S REPORT**

01:46:00

In the Mayor's report, the following points were highlighted:

- The CWC letter was discussed earlier in the meeting.
- The municipal election ballots had been mailed to registered voters, emphasizing the importance of each vote.
- The Mayor met with the UTA board chairman to express concerns about the lack of full winter bus service in Alta. The chairman explained that federal funding constraints require prioritizing disadvantaged communities first.
- A meeting with UTA staff members focused on the location of the resort bus stop in Alta, with challenges regarding transportation to and from the proposed location near the Rustler.
- Concerns were raised about the guest experience if the bus drops passengers off in an inconvenient location.
- The need for infrastructure improvements, such as sidewalks, was emphasized to enhance walkability in Alta.

DRAFT

- Discussion on the challenges of implementing a bus system and the potential need for local stakeholder support and investment.
- The Mayor reported on UDOT's plan to have a resort bus stop building operational by fall 2025, pending any litigation challenging the EIS, which could put the project on hold.
- The next town council meeting is scheduled for December 13 at 3 pm, expected to be in-person and hybrid.

9. **FY 2023 AUDIT, RON STEWART, GILBERT AND STEWART, CPA**

01:59:30

Ron Stewart, a partner with Gilbert Stewart CPAs, provided an overview of the audit conducted for the Town of Alta for the fiscal year. He covered three main areas of focus for auditors:

1. **Financial Statements:**
   - Ensuring the financial statements are materially correct.
   - Confirming balances with third parties, reviewing invoices, and performing tests on various financial elements.
   - Checking assumptions and calculations made in financial statements.
   - Conducting analytical reviews to compare current and previous years.
2. **Internal Controls:**
   - Evaluating the effectiveness of internal controls through interviews, walkthroughs, and questionnaires.
   - Identifying material weaknesses or significant deficiencies in controls (none reported in this case).
3. **State Compliance:**
   - Performing procedures required by the state auditor to ensure compliance with state laws.
   - Areas examined include budgetary compliance, fund balance, fraud risk assessment, government fees, restricted taxes, cash management, and open/public meetings.

Ron concluded by stating that the audit resulted in an unmodified opinion, meaning the financial statements are materially correct. He also mentioned the implementation of Gatsby 96, which didn't affect the town council's financial statements.

Mayor Bourke praised Jen for her role in providing information promptly and accurately, and Ron concurred.

John Byrne inquired about a significant swing in the pension liability, and Ron explained that it was market-driven, affected by shifts in the market, and clarified the nature of the pension liabilities. Despite a substantial adjustment, the pension was considered fully funded. Steve Rowley provided additional insights into the complexities of pension accounting, emphasizing the impact of market returns and the estimation process. The council acknowledged the uncontrollable nature of these factors and Steve highlighted the large swings that could occur based on market performance. The conversation delved into the details of footnote six in the financial statements, John ultimately accepted that the pension was still fully funded. Steve mentioned the delayed measurement date for pension assets and liabilities, noting the possibility of seeing a bigger swing in the next year's report. The discussion covered historical trends in net pension liability and the fluctuating contribution rates.

10. **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FY 2023 FINANCIAL STATEMENTS AND AUDIT OF THE TOWN OF ALTA, JEN CLANCY AND STEVE ROWLEY**

02:17:30

MOTION: Elise Morgan motioned to approve the FY 2023 Audited Financial Statement. Sheridan Davis seconded.

VOTE: All in favor. The FY 2023 Audited Financial Statement was unanimously approved.

11. **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE COMMUNITY RENEWABLE ENERGY PROGRAM UTILITY AGREEMENT**

02:18:00

Chris Cawley asked if there were any questions about the slides in the packet or questions about the program. John Byrne shared initial skepticism while reading the individual contracts with Rocky Mountain Power but expressed excitement about the program based on the slide presentation and recommended approval of the agreement. Chris explained that signing the agreement was a prerequisite for participation, emphasizing it didn't commit the town to the program's actual implementation. He highlighted the need for a subsequent ordinance adoption step, clarifying that it wouldn't make participation mandatory but would automatically enroll ratepayers, allowing them to opt out.

Mayor Bourke sought confirmation that the program wouldn't impose significant obligations to Alta's constituents. Chris explained that the program would automatically enroll all ratepayers within the town's boundary. Each ratepayer would receive two opt-out notices included in their monthly utility bills before the program's implementation. Notices would inform ratepayers about their automatic enrollment in the program, presenting an estimated additional cost of $5 to $7 per month. This communication served as an opportunity for ratepayers to opt out if they wished to do so.

Elise Morgan inquired about the necessity of a motion to participate, leading Chris to explain the cautious approach in updating the council on the program.

MOTION: Elise Morgan motioned to approve the Community Renewable Energy Program Utility Agreement. John Byrne seconded.

VOTE: All in favor. The Community Renewable Energy Program Utility Agreement was unanimously approved.

12. **DISCUSSION ABOUT CIVIL CODE ENFORCEMENT, CAMERON PLATT**

02:23:10

DRAFT

Cameron Platt called out the staff report based on previous comments from the council on segregating or breaking out Civil Code enforcement from the existing town code. Cameron outlined titles for potential civil violations, recommending the enforcement of all ordinances within the town as potential civil violations except for the Criminal Code and moving violations, which are prohibited by state code from using civil enforcement.

Cameron proposed allowing the marshal's office discretion in cases of repeat civil violations within a year or those endangering health or safety, giving them the option to use criminal enforcement instead. The discussion delved into specific issues, such as the noise ordinance, which could be enforced either criminally or civilly based on the council's preference.

John Byrne expressed initial difficulty in navigating the text and separating criminal and civil violations. Concerns were raised about the standards of evidence for criminal complaints, leading to a preference for a middle-of-the-road approach. Cameron suggested passing Civil Code enforcement to provide flexibility, allowing policies and lists to be developed later. The council agreed to explore a comprehensive list for a clearer understanding.

Mike Morey highlighted the state's inclination towards limiting municipal authority on criminal code enforcement, emphasizing the need to get ahead of potential issues. Sheridan Davis inquired about potential costs, and Mike clarified that while a compensated administrative law judge might be required, it wouldn't necessarily increase workload but would involve a shift in procedures.

Elise Morgan sought clarification on potential impacts on the court, and Cameron explained that it would shift criminal court procedures to a civil appeals process. Mike emphasized the importance of adopting a range of tools, aligning with the state's direction, and avoiding forceful encounters. The council expressed confidence in the marshal's discretion and willingness to explore a civil approach for certain violations.

The discussion also touched on changes in the standard of proof, warrantless searches under civil enforcement, and the rarity of civil search warrants. Cameron agreed to prepare a comprehensive list and integrate the draft ordinance into the existing code, addressing specific concerns and providing more clarity for future decisions.

13. **DISCUSSION ABOUT THE WATER FUND DEBT TO THE GENERAL FUND**

02:42:50

Mayor Bourke introduced a discussion on the water fund debt to the general fund. Elise Morgan referenced Mayor Sondak's push to address the debt (payments were made) and asked for clarification on what staff was asking? Steve Rowley explained the historical context, noting the issue's presence on the books for several years, and noted that during COVID the payments stopped. Again, the need to address the debt arose due to accounting standards, and Steve explained that the town faced a choice of continuing to treat it as loan or a transfer and needed to take action.

John Byrne emphasized the importance of repaying the debt to maintain the integrity of the enterprise fund. He suggested a $30,000 yearly payment over roughly ten years, expressing confidence in the town's financial capacity. Sheridan Davis inquired about ethical considerations, and John addressed

Return to Table of Contents

the concerns of certain populations, particularly those in Albion Basin. Carolyn Anctil clarified that repaying the debt did not imply admitting fault or incurring interest.

Craig Heimark emphasized the absence of a proper procedure for the loan and presented the opposing viewpoint (so both sides could be considered), citing the potential burden on future water users and the lack of procedural adherence.

Elise corrected any assertion that the decision was solely Mayor Sondak's, emphasizing the town council's involvement in deciding to repay the loan.

> **MOTION**: John Byrne motioned to get back on payment plan and start with an initial $30,000 a year from the Water Fund to the General Fund. Carolyn Anctil seconded,
>
> Discussion ensued about the agenda only listing discussion of this agenda item, and not listing any action. John withdrew his resolution.

Jen Clancy said she would draft a resolution for future action and then if adopted include the loan repayment in future budgets.

14. **NEW BUSINESS**

03:05:30

Elise Morgan said the ski area was scheduled to begin their parking reservation system on December 15, 2023. She inquired about the town's parking situation, particularly on Wednesdays when in-person council meetings are held. Chris Cawley mentioned the South Flagstaff and the Rustler Mine Dump as good parking options for council meetings. Mike Morey added that overnight parking requirements would go into effect when the ski area opens and that the Town's parking reservation system would commence simultaneously with the ski area program starting December 15.

Sheridan Davis expressed awareness of an increasing number of suicides among people in their external circles, Sheridan urged everyone to check in on others, inquire about their well-being, and stay informed about available resources. She emphasized the growing proximity of this issue to the community and called for a collective effort to be sensitive, aware, and supportive to address the challenge effectively.

15. **MOTION TO ADJOURN**

03:08:45

> **MOTION**: John Byrne motioned to adjourn, and Sheridan Davis seconded.
>
> **VOTE**: All in favor. The meeting was adjourned unanimously.

Passed this 13th day of December, 2023

DRAFT

____

Jen Clancy, Town Clerk

DRAFT

Return to Table of Contents

MINUTES
ALTA TOWN COUNCIL – BOARD OF CANVASSERS
Wednesday, December 6, 2023, 2:30 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember John Byrne
Councilmember Sheridan Davis
Councilmember Elise Morgan

STAFF PRESENT: Chris Cawley, Interim Town Manager (virtual)
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk

ALSO PRESENT: Polly MacLean, Legal Counsel (virtual)

NOT PRESENT: Councilmember Carolyn Anctil

DRAFT

ALTA TOWN COUNCIL MEETING

1. **CALL THE MEETING TO ORDER**

Mayor Bourke called the December 6, 2023 Alta Town Council meeting as the Board of Canvassers to order to review and accept the election results for the November 21, 2023 Municipal General Election.

2. **REVIEW, ACCEPT, AND APPROVE THE 2023 TOWN OF ALTA MUNICIPAL GENERAL ELECTION CANVASS REPORT**

Jen Clancy reported that there were two council seats and three candidates. Elise Morgan received 66 votes, Dan Schilling received 51 votes, and Sheridan J Davis received 42 votes. Based on these results, Elise Morgan and Dan Schilling have been elected to fill those seats. Jen said the remaining election statistics are as follows: there were 172 active eligible voters in the Alta voting district, here were 91 ballots counted, there were 0 challenged and uncounted ballots, there were 3 ballots returned after the postmark deadline, and 3 rejected ballots, there were 0 provisional ballots, and this represented a 52.9% voter turnout.

MOTION: John Byrne motioned to approve and accept the Town of Alta 2023 Municipal General Election results prepared by the Salt Lake County Election Division and reviewed in this public meeting by the Alta Town Council acting as the Board of Canvassers. Mayor Bourke seconded.

ROLL CALL VOTE: Mayor Bourke – Yes, John Byrne – Yes, Councilmember Morgan – Yes, Councilmember Davis – Yes. Motion passed 4 – 0.

Mayor Bourke commented that the lady to his right (Sheridan Davis) had served honorably for six years on this less than necessarily thankful job on what's sometimes a thankless job being a town councilmember. He said Sheridan has inspired us, led us in the direction of doing the right thing, and kept us on the right track. He added she is somebody to look up to and he really appreciates her service.

Sheridan Davis responded it was the honor of her life and that she knows we are in good hands and congratulated Dan and Elise. She closed with let's keep Alta, Alta.

3. **MOTION TO ADJOURN**

   MOTION: Mayor Bourke motioned to adjourn, and John Byrne seconded.

   VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 13th day of December, 2023

____

Jen Clancy, Town Clerk

DRAFT

RESOLUTION # 2023-R-22

RESOLUTION APPOINTING TOWN MANAGER

WHEREAS, the Town of Alta ("Town") Code 1-6-4 states "When a vacancy exists in the town manager position the mayor, with advice and consent of the town council, shall appoint a qualified person as town manager."

WHEREAS, the Mayor has conducted a thorough search and evaluation process to identify a qualified individual for the position of Town Manager.

WHEREAS, the Mayor and Town Council appointed Chris Cawley as Interim Town Manager and anticipated he act in the position of Interim Town Manager through January 31, 2024.

WHEREAS, based on his extensive experience and commendable performance to date, the Mayor and Town Council wish to appoint Chris Cawley as Town Manager.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF ALTA TOWN COUNCIL OF, UTAH, THAT:

SECTION I: Chris Cawley is appointed as Town Manager.

SECTION II: Effective Date. This resolution shall be effective upon publication.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 13th day of December in the year 2023.

TOWN OF ALTA

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

Vote:

Mayor Roger Bourke __________

DRAFT

Councilmember Carolyn Anctil	__________
Councilmember John Byrne	__________
Councilmember Sheridan Davis	__________
Councilmember Elise Morgan	__________

DRAFT

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Interim Town Manager
Re: UDOT LCC EIS/Gondola Resolution, Survey
Date: December 5, 2023
Attachments:

November 8, 2023 Council Meeting Discussion re: Resolution 23-R-1

The Alta Town Council has reviewed several iterations of a resolution stating a position on the UDOT Little Cottonwood Canyon Environmental Impact Statement (the EIS). During the November 8, 2023 council meeting, the council's discussion of Resolution 23-R-21 informally reached three conclusions:

1. The council wants to maintain and promote positive relationships with UDOT and its personnel.
2. The council supports the "Common Sense Solutions Approach" outlined in the October 2022 letter from Salt Lake County Mayor Jenny Wilson.
3. Prior to adopting or endorsing a statement opposing or taking any other position on the proposed Little Cottonwood Canyon gondola, the council wants to understand community members' positions on the gondola.

Proposed survey

Mayor Bourke and I would like to use an online survey to collect feedback from the community about the gondola. I have developed a survey using Microsoft Forms with the following questions:

1. Name
2. Email Address
3. Alta Affiliation: Resident, Property Owner, Business Owner or Operator, Business Employee, Frequent Visitor, Occasional Visitor, Other
4. How well do you feel you understand UDOT's LCC EIS, and the Preferred Alternative?
5. How effective do you believe a gondola will be in improving safety, mobility, and reliability on SR 210?
6. What benefits do you think the proposed gondola would provide?
7. What negative impacts do you think the gondola would create?
8. Please use the following questions to describe your reaction to UDOT's proposed Little Cottonwood Canyon Gondola
9. Do you believe the proposed gondola is an appropriate use of public or taxpayer funding? Why or why not?

10. Please include any other thoughts, feelings, or reactions to the UDOT LCC EIS Preferred Alternative and the proposed gondola.

Please click here to preview the survey.

We propose opening the survey on Thursday 12/13, and closing it Tuesday, January 2, 2024, to leave time for staff to compile survey data and prepare a report. We are still refining a plan for how to distribute the survey as of Wednesday December 6th and will report a proposal to the council in the December 12th meeting; our goal is to distribute the survey somewhat narrowly, rather than seding it out via social media or the newsletter.

Request for Council Discussion

Please review the survey and the survey questions and bring any questions or suggestions to discuss in the December 13th council meeting.

Combined Project Budget Summary by Fund

PROJECT BUDGET TOTALS: Refer to each fund's plan for more detail

FUND NAME	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund Projects	26,470	-	-	-	-	-	-	-	-	30,000
Capital Projects Fund Plan	224,000	-	-	-	-	-	-	-	-	3,202,000
Water	543,997	60,000	-	-	-	-	-	-	-	-
Sewer	25,500		-	-	-	-	-	-	-	-
Total Spend	**819,967**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**3,232,000**

ACCOUNT BALANCES AT THE START OF EACH FISCAL YEAR

GENERAL FUND	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
PTIF - General Fund	2,661,446								
PTIF - C Road Funds (restricted)	69,389								
PTIF - Post-Employment (restricted)	97,864								
PTIF - Beer Fund (restricted)	25,536								
PTIF - Impact Fee (restricted)	24,237								
KeyBank	282,216								
Keybank PO	2,009								
Total	3,162,697	-	-	-	-	-	-	-	-
CAPITAL PROJECTS FUND									
Capital Projects Fund (restricted)	644,556								
WATER FUND									
PTIF Water (restricted)	694,693								
SEWER FUND									
PTIF Sewer (restricted)	580,789								

December 7, 2023 Town of Alta Project Summary Update

Fund	Project	Budget	YTD: 12/7/2023	Status
General	Shuttle	$ 26,470	$ -	Contracting, invoicing contributors
Capital	Tom Moore Feasibility	$ 10,000	$ -	Met with architect to discuss Historic Structure Report scope
Capital	AMO Security Cameras	$ 13,000	$ -	Vendor selected
Capital	Marshals Office Inventory Closet	$ 20,000	$ -	Complete, awaiting final invoice
Capital	ATV	$ 11,000	$ 11,849	Complete
Capital	New AMO Truck	$ 50,000	$ 38,758	Truck purchased, detailing ongoing and expecting further expenses
Capital	Livescsan	$ 10,000	$ -	Not finding solutions to space constraints
Capital	Alta Central Dispatch Console Upgrade	$ 15,000	$ -	It's complicated
Capital	Alta Central Generator	$ 60,000	$ 40,934	Generator is installed and functional. Punchlist remains. Invoices
Capital	Town Park Playground Improvements	$ 5,000	$ -	Took delivery of two ASL Albion chairs, investigating feasibility of
Water	Grizzly Waterline Completion	$ 32,000	$ 92,388	Complete
Water	Peruvian waterline replacements	$ 337,997	$ 280,207	Complete
Water	Remote meters	$ 83,000	$ 4,196	Phase II installs in Grizzly have begun
Water	DWSPP	$ 6,000	$ -	Entered into a contract to complete the project by the deadline
Water	Water System Study Update	$ 25,000	$ -	Proposed for procurement, completion by June 30 2024
Water	Grizzly Gulch Communication System	$ 10,000		Proposed for procurement, completion by June 30 2024
Sewer	Sewer Study	$ 25,000	$ -	Proposed for procurement, completion by June 30 2025
	Total	**$ 739,467**	**$ 468,332**	
	Proposed Additional Budget	**$ 66,000**		

General Fund Projects

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund: As of July 1 (start) of the fiscal year	3,162,697	-	-	-	-	-	-	-	-	

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
10-51-645	Town Shuttle* (net Town of Alta funds)		26,470									
10-43-310	New TOA Website											20,000
10-54-260	Alta Central 10 New Windows											10,000
	Total Project Spend	**-**	**26,470**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**30,000**

Capital Projects Fund Plan

Fund Balance: November 30, 2023

$ 1,253,971.88

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund PTIF: As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-750	Tom Moore Historic Structrure Feasibility		10,000									
45-45-740	Town Office Window Replacement											
45-54-741	Marshals Office Security Cameras		13,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,167	20,000									
45-54-742	New AMO ATV	11,849	11,000									
45-54-742	New AMO Truck	38,758	50,000									
45-54-743	Automated External Defibrilators (AEDs)											
45-54-743	Livescan		10,000									
45-54-743	Alta Central Dispatch Console Upgrade		15,000									
45-54-743	Marshals Office Phase 2 Radio upgrade		30,000									
45-54-743	Alta Central Generator	40,934	60,000									
45-70-740	Town Park Playground Improvements		5,000									
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation Modification											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											
												25,000
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
	Unassigned: Fund Balance - Nudgetted Projects											-
	Total Projects	**105,708**	**224,000**	-	-	-	-	-	-	-	-	**3,202,000**
											Budgeted Total 2024 - Future	**3,426,000**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects
Fund Balance: November 30, 2023
$ 253,528

Total Fund Balance	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Water Fund PTIF: As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	**Project Name**	**FY 2024 YTD**	**FY 2024 Budget**	**FY 2025 Budget**	**FY 2026 Budget**	**FY 2027 Budget**	**FY 2028 Budget**	**FY 2029 Budget**	**FY 2030 Budget**	**FY 2031 Budget**	**FY 2032 Budget**	**Future / Unknown date**
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Remote Water Meter Reading	4,196	83,000	60,000								
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
51-40-740	Grizzly Gulch Communication System		10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-320	Water System Study Update	-	25,000									
	Total Projects	**426,791**	**543,997**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Sewer Fund Projects
Fund Balance: November 30, 2023
$ 630,476

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Sewer Fund PTIF: As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		25,500									
	Total Projects	**-**	**25,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Alta Town Council

Staff Report: Proposed FY 2024 Budget Summary

To: Town Council
From: Jen Clancy, Town Clerk
Date Written: December 7, 2023

The December proposed FY2024 budget amendment numbers are in the far-right column of each spreadsheet. Please refer to the FY24 budget in the consent agenda for budget notes. The version attached to 2023-R-23 was formatted to match state guidelines. By fund, here are some highlights summarizing the changes:

General Fund + $130k

- Revenue - interest recalculations and to reflect on revenue coming in for radios (ASL and Snowbird – no net $ to Town).
- Expenses – a couple minor changes here and there, extension of Guldner contract through this fiscal year, retreat, and $44k increase to Cap-ex fund.

Capital Project Fund + $75k

- Revenue - Increase in projected transfer from GF, recalculated interest.
- Expenses - No changes to projects.

Water Fund +$43K

- Revenue - Interest was recalculated.
- Expenses - We are accounting for more admin staff time, added source water protection plan update (required), added water system study update, updated the cost of media and disposal, updated cap-ex projects, and reduced contribution to our nest egg.

  In meeting, Water Fund budget amendment request

  New Project - Grizzly Water System Communication upgrade

  It has come to the staff's attention that we need to address the communication issue. In order to facilitate this project the Water Fund budget would need 2 numbers to be amended in the meeting as follows. The proposed budget was already post, we decided this was the best path forward.
  Revenue Account 51-39-200 "Use of Water Reserve/PTIF Bal" from $535,997 to $545,5997
  Expense Account 51-40-740 "Capital Outlay" $535,997 to $545,5997

Sewer Fund + 16K

- Revenue - Interest was recalculated. Will need to use $8k of reserves to cover the cost of sewer study.
- Expenses – added funds to cover sewer operator and sewer study. Reduced contribution to infrastructure replacement and need to use some reserve cash to cover the added cost of sewer study.

TOWN OF ALTA

RESOLUTION 2023-R-23

A RESOLUTION AMENDING THE 2023-2024 FISCAL BUDGETS FOR THE TOWN OF ALTA

WHEREAS, the Town Council finds it necessary to amend certain departmental budgets in the Town of Alta General Fund for the fiscal year 2023-2024,

WHEREAS, the Town Council finds that there are unencumbered or unexpended revenues sufficient to meet all departmental expenditures, and

WHEREAS, the Town Council desires to appropriate such revenues for those uses.

NOW THEREFORE BE IT RESOLVED that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the General Fund budget for the Town of Alta for fiscal year 2023-2024 is amended as follows: Exhibit "A" – Amended Budget for the Town of Alta: 2023-2024.

ADOPTED THIS 13th day of December, 2023.

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

Roll Call Vote:

Mayor Roger Bourke	__________
Councilmember Carolyn Anctil	__________
Councilmember John Byrne	__________
Councilmember Sheridan Davis	__________
Councilmember Elise Morgan	__________

DRAFT

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	245,872	279,549	400,165	400,165
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	2,476	2,476	5,000	5,000
10-31-300	SALES AND USE TAXES	1,890,675	1,653,455	1,868,000	1,868,000
10-31-310	4th .25 TAX	49,535	45,000	39,200	39,200
10-31-400	ENERGY SALES AND USE TAX	82,553	78,000	85,000	85,000
10-31-410	TELEPHONE USE TAX	5,800	6,511	6,150	6,150
Total TAXES:		2,276,911	2,064,991	2,403,515	2,403,515
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	16,800	18,808	20,500	20,500
10-32-150	LIQUOR LICENSES	5,600	5,600	5,675	5,800
10-32-210	BUILDING PERMITS	70,302	68,735	49,000	49,000
10-32-220	PARKING PERMITS	14,500	14,500	14,000	14,000
10-32-250	ANIMAL LICENSES	15,375	15,000	14,000	14,000
Total LICENSES AND PERMITS:		122,576	122,643	103,175	103,300
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	4,000	4,000	0	0
10-33-275	SLC TRAILS	507	507	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	0	0
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	8,822	8,822	0	0
10-33-450	FEDERAL GRANTS	0	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	13,568	15,000	15,000	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	4,945	4,945	5,100	5,100
10-33-600	SISK	3,000	3,000	3,000	3,000
10-33-650	POST OFFICE	21,850	21,850	21,850	21,850
10-33-700	UDOT	12,000	16,000	8,000	8,000
Total INTERGOVERNMENTAL REVENUE:		68,692	74,124	52,950	52,950
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	4,000	2,000	2,000
10-34-430	PLAN CHECK FEES	35,135	35,135	15,000	15,000
10-34-550	PLANNING COMM REVIEW FEES	150	150	300	300
10-34-600	GLASS RECYCLING	0	0	0	0
10-34-760	FACILITY CENTER USE FEES	0	0	0	0
10-34-810	IMPACT FEES	4,000	4,000	2,000	2,000
Total CHARGES FOR SERVICES:		39,285	43,285	19,300	19,300
FINES AND FORFEITURES					
10-35-100	COURT FINES	36,870	35,935	21,000	21,000
Total FINES AND FORFEITURES:		36,870	35,935	21,000	21,000

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	8,043	6,500	40,000	125,000
10-36-300	OTHER FINANCING SOURCES	0	0	0	0
10-36-400	SALE OF FIXED ASSETS	54,149	54,149	16,000	16,000
10-36-620	MISCELLANEOUS	0	0	204,000	249,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	4,000	0	8,000	8,000
10-36-800	DONATIONS	100	50	0	0
10-36-810	METERING	0	0	12,100	12,100
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-900	SUNDRY REVENUES	9,528	9,483	4,000	4,000
10-36-910	SALES TAX	0	0	0	0
Total MISCELLANEOUS REVENUE:		75,820	70,182	284,100	414,100
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	0
10-39-250	USE OF RESERVED FUNDS	0	0	8,250	8,250
10-39-400	TRANSFERS FROM CAP PROJ FUND	52,212	78,402	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	10,910	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		52,212	89,312	8,250	8,250
	GENERAL FUND Revenue Total:	**2,620,154**	**2,411,159**	**2,884,040**	**3,014,165**
	GENERAL FUND Transfer IN Total:	**52,212**	**89,312**	**8,250**	**8,250**
	CASH AVAILABLE FOR GENERAL FUND	**2,672,366**	**2,500,472**	**2,892,290**	**3,022,415**
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	12,100	12,100	18,000	18,000
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	100	100
10-41-131	EMPLOYER TAXES	827	1,000	1,500	1,500
10-41-230	TRAVEL	296	296	1,000	1,000
10-41-280	TELECOM	0	100	0	0
10-41-330	EDUCATION AND TRAINING	200	200	4,000	4,000
10-41-620	MISCELLANEOUS	367	6,000	250	250
Total LEGISLATIVE:		13,790	19,796	24,850	24,850
COURT					
10-42-110	SALARIES AND WAGES	14,054	14,115	20,722	20,722
10-42-130	EMPLOYEE BENEFITS	54	125	125	125
10-42-131	EMPLOYER TAXES	1,020	995	1,825	1,825
10-42-230	TRAVEL	32	100	750	750
10-42-240	OFFICE SUPPLIES AND EXPENSE	161	250	500	500
10-42-280	TELEPHONE	0	0	0	0
10-42-310	PROFESSIONAL & TECHNICAL	0	100	100	100

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
10-42-330	EDUCATION & TRAINING	0	300	1,500	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	2,400	2,400
10-42-481	VICTIM REPARATION SURCHARGE	13,491	14,500	11,000	11,000
10-42-620	MISCELLANEOUS SERVICES	248	500	500	500
Total COURT:		29,061	33,385	39,422	39,422
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	250,670	257,503	277,469	277,469
10-43-111	PERFORMANCE BONUS	9,000	9,000	4,600	4,600
10-43-130	EMPLOYEE BENEFITS	2,421	2,000	2,000	2,000
10-43-131	EMPLOYER TAXES	20,890	21,189	22,198	22,198
10-43-132	INSUR BENEFITS	69,391	71,600	78,187	78,187
10-43-133	URS CONTRIBUTIONS	46,877	47,191	69,000	69,000
10-43-140	TERMINATION BENEFITS	0	0	8,250	8,250
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	6,200	6,500	3,500	3,500
10-43-220	PUBLIC NOTICES	0	1,000	2,000	2,000
10-43-230	TRAVEL	948	1,000	3,000	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	2,227	3,500	4,000	4,000
10-43-245	IT SUPPLIES & MAINT	13,434	16,000	17,600	20,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	3,361	3,500	4,800	4,800
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	0	0	0
10-43-280	TELEPHONE	3,765	4,000	4,600	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	4,241	5,000	10,000	10,000
10-43-315	PROF CONSULTANT SERVICES	6,000	6,000	40,000	65,500
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	7,648	10,000	10,000	10,000
10-43-325	PROF SERVICES - LEGAL	44,867	43,000	60,000	60,000
10-43-330	EDUCATION & TRAINING	740	1,000	3,000	3,000
10-43-350	ELECTIONS	2,000	2,500	2,500	2,500
10-43-440	BANK CHARGES	2,084	2,500	3,500	3,500
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	4,370	5,500	5,100	5,100
10-43-515	WORKERS COMPENSATION INS	1,698	1,900	2,400	2,400
10-43-610	MISCELLANEOUS SUPPLIES	931	1,500	1,500	1,500
10-43-620	MISCELLANEOUS SERVICES	1,984	2,500	3,500	3,500
10-43-740	CAPITAL OUTLAY - EQUIPMENT	5,810	0	0	0
Total ADMINISTRATIVE:		511,556	525,383	642,704	670,604
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	13,145	17,000	48,706	48,706
10-45-111	PERFORMANCE BONUS	600	600	250	250
10-45-130	EMPLOYEE BENEFITS	0	500	200	200
10-45-131	EMPLOYER TAXES	747	1,200	3,896	3,896
10-45-132	INSUR BENEFITS	4,945	5,500	0	0
10-45-133	URS CONTRIBUTIONS	2,311	3,000	0	0

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	1,000
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,090	4,000	5,000	5,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	4,765	4,450	4,600	4,600
10-45-510	INSURANCE AND SURETY BONDS	1,828	2,500	2,500	2,500
10-45-610	MISCELLANEOUS SUPPLIES	0	500	500	500
10-45-740	CAPITAL OUTLAY-EQUIPMENT	18,485	19,000	0	0
Total MUNICIPAL BUILDINGS:		50,915	58,250	65,652	66,652
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	2,214	3,000	3,500	3,500
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PROG	438	450	400	400
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	1,200	1,200
10-50-620	AUDIT	10,000	10,000	10,000	10,000
10-50-640	MISC SERVICES	0	1,000	1,000	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	0	0	0	0
Total NON-DEPARTMENTAL:		27,652	30,650	31,100	31,100
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	21,599	23,000	5,000	5,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	23	2,200	1,000	1,000
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	70	100	0	0
10-51-638	TRAFFIC MANAGEMENT	215	3,000	5,000	5,000
10-51-640	MISCELLANEOUS	0	0	0	0
10-51-645	ALTA RESORT SHUTTLE	6,000	6,000	230,470	230,470
10-51-700	PARKING PERMITS	2,561	2,750	10,000	10,000
10-51-810	METERING	0	0	12,100	12,100
Total TRANSPORTATION:		30,467	37,050	263,570	263,570
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	1,650	2,000	2,000	2,000
10-53-220	PUBLIC NOTICES	0	250	250	250
10-53-230	TRAVEL	22	1,000	1,000	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150	150
10-53-310	PROFESSIONAL & TECHNICAL	2,000	5,000	5,000	5,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	5,615	15,000	10,000	10,000
10-53-330	EDUCATION AND TRAINING	20	400	500	500
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800	3,800	3,800
10-53-610	MISCELLANEOUS SUPPLIES	237	300	300	300
10-53-620	MISCELLANEOUS SERVICES	282	300	300	300
Total PLANNING AND ZONING:		13,391	28,200	23,300	23,300

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	529,451	581,800	768,147	768,147
10-54-111	PERFORMANCE BONUS	14,250	14,850	11,970	11,970
10-54-130	EMPLOYEE BENEFITS	7,135	9,719	15,000	15,000
10-54-131	EMPLOYER TAXES	42,433	43,614	61,450	61,450
10-54-132	INSUR BENEFITS	127,656	146,986	158,000	158,000
10-54-133	URS CONTRIBUTIONS	80,500	84,842	128,200	128,200
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	11,994	12,500	12,500	12,500
10-54-230	TRAVEL	0	500	1,000	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	712	2,500	1,500	1,500
10-54-245	IT SUPPLIES AND MAINT	14,754	14,000	13,500	13,500
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,396	2,775	2,500	2,500
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,568	14,450	25,000	25,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	15,577	18,800	59,500	59,500
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-54-270	UTILITIES	7,765	7,500	8,000	8,000
10-54-280	TELEPHONE	5,783	7,500	8,000	8,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	500	2,000	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	5,293	10,000	10,000	10,000
10-54-330	EDUCATION AND TRAINING	2,509	5,000	10,000	11,500
10-54-470	UNIFORMS	3,279	4,000	4,500	4,500
10-54-480	SPECIAL DEPARTMENT SUPPLIES	5,169	5,500	12,000	12,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500	500
10-54-510	INSURANCE AND SURETY BONDS	11,993	14,000	12,500	12,500
10-54-515	WORKERS COMPENSATION INS	3,396	4,250	5,000	5,000
10-54-610	MISCELLANEOUS SUPPLIES	838	2,500	2,500	47,500
10-54-620	MISCELLANEOUS SERVICES	2,034	4,500	9,500	9,500
10-54-740	CAPITAL OUTLAY - EQUIPMENT	91,896	92,000	0	0
10-54-810	METERING	0	0	12,000	12,000
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		998,380	1,105,086	1,354,767	1,401,267
ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	0	0
10-55-310	ACVB CONTRIBUTION	29,000	29,000	0	0
10-55-480	ACVB Matching Grant Funds	0	0	0	0
Total ECONOMIC DEVELOPMENT:		29,000	29,000	0	0
POST OFFICE					
10-56-110	SALARIES AND WAGES	24,712	25,607	29,249	29,249
10-56-111	PERFORMANCE BONUS	850	850	700	700
10-56-130	EMPLOYEE BENEFITS	343	300	300	300
10-56-131	EMPLOYER TAXES	2,574	2,397	2,340	2,340
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	100	100	100

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
10-56-240	OFFICE SUPPLIES & EXPENSE	548	600	400	400
10-56-245	IT SUPPLIES AND MAINT	0	0	500	500
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,040	1,200	1,000	1,000
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	834	1,000	2,500	2,500
10-56-270	UTILITIES	2,092	2,000	3,000	3,000
10-56-280	TELEPHONE	1,515	1,400	1,900	1,900
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	26	100	100	100
10-56-510	INSURANCE & SURETY BONDS	666	675	606	612
10-56-515	WORKERS COMPENSATION INS	314	400	425	425
10-56-620	MISCELLANEOUS SERVICES	169	200	200	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	976	0	0	1,000
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		36,660	36,829	43,320	44,326
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	0
Total FIRE PROTECTION:		0	0	0	0
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	465	8,500	3,500	3,500
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0
10-58-230	TRAVEL	0	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	17,902	15,500	10,000	10,000
10-58-325	PROF SERVICES - LEGAL	0	500	600	600
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	185	300	500	500
10-58-510	INSURANCE & SURETY BONDS	631	1,000	950	950
Total BUILDING INSPECTION:		19,183	25,800	15,550	15,550
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	4,000	8,000	8,000
10-60-265	FLAGSTAFF LOT PAVING	25,000	32,000	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	11,446	12,000	24,000	24,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		36,446	48,000	32,000	32,000

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	713	1,500	1,500	1,500
10-62-310	CONTRACT SERVICES cardboard	17,605	20,000	22,500	28,500
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	0	0
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	300	300	300
Total RECYCLING:		18,318	21,800	24,300	30,300
HOMELAND SECURITY GRANT					
10-65-110	SALARIES AND WAGES	0	0	0	0
10-65-130	EMPLOYEE BENEFITS	0	0	0	0
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0	0	0
10-65-250	EQUIP/SUPPLIES/MNTNCE	1,339	1,339	0	0
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-65-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-65-330	EDUCATION AND TRAINING	0	0	0	0
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total HOMELAND SECURITY GRANT:		1,339	1,339	0	0
GIS					
10-66-110	SALARIES AND WAGES	0	2,000	0	0
10-66-111	PERFORMANCE BONUS	0	1	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	1	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	1,190	1,500	500	500
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		1,190	3,502	2,500	2,500
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	456	4,500	4,965	4,965
10-70-111	PERFORMANCE BONUS	125	150	150	150
10-70-130	EMPLOYEE BENEFITS	70	70	70	70
10-70-131	EMPLOYER TAXES	91	400	400	400
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,298	3,000	6,000	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	443	1,000	1,000	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,372	3,372	5,000	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
10-70-320	USFS RANGER	8,000	8,000	12,000	12,000
10-70-470	TRAILS	3,247	33,000	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	100	100
10-70-510	INSURANCE AND SURETY BONDS	217	481	400	400
10-70-515	WORKERS COMPENSATION INS	0	700	400	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		19,320	54,773	30,485	30,485
IMPACT FEE					
10-72-110	SALARIES AND WAGES	508	510	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	10,000	10,000	0	0
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	400	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		10,508	10,910	0	0
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	500	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,469	6,500	7,000	10,000
10-75-270	UTILITIES	2,750	2,700	3,600	3,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	566	650	1,500	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	100	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,785	10,450	12,700	15,700
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	44,855	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	
10-90-550	TRANS TO CAPITAL PROJECT FUND	100,000	405,269	271,070	315,789
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	15,000	15,000
Total TRANSFERS OUT OF GENERAL FUND:		100,000	465,124	286,070	330,789
	GENERAL FUND Expenditure Total:	**1,852,961**	**2,080,203**	**2,606,220**	**2,691,626**
	GENERAL FUND TRANSFER OUT Total:	**100,000**	**465,124**	**286,070**	**330,789**
	GENERAL FUND BUDGET	**1,952,961**	**2,545,327**	**2,892,290**	**3,022,415**
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		**2,672,366**	**2,500,472**	**2,892,290**	**3,022,415**
GENERAL FUND Expenditure & Transfer OUT Total:		**1,952,961**	**2,545,327**	**2,892,290**	**3,022,415**
Net Total GENERAL FUND:		**719,405**	**-44,855**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	0	0
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	0
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	2,920	2,000	10,000	40,000
	Total MISCELLANEOUS REVENUE:	2,920	2,000	10,000	40,000
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	405,269	271,070	315,789
45-39-250	USE OF RESERVED FUNDS	100,000	78,402	104,000	104,000
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	100,000	483,671	375,070	419,789
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	0	0	0	0
45-45-750	LIBRARY - COMMUNITY CENTER	0	0	10,000	10,000
	Total EXPENDITURE:	0	0	10,000	10,000
POLICE DEPT					
45-54-741	BUILDINGS	0	0	33,000	33,000
45-54-742	VEHICLES	0	0	61,000	61,000
45-54-743	EQUIPMENT	0	0	115,000	115,000
	Total EXPENDITURE:	0	0	209,000	209,000
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	5,000	5,000
	Total EXPENDITURE:	0	0	5,000	5,000
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	407,269	161,070	235,789
45-90-540	TRANS TO GENERAL FUND RESERVE	52,212	78,402	0	0
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	52,212	485,671	161,070	235,789
	CAPITAL PROJECT FUND Revenue & Transfer Total:	**102,920**	**485,671**	**385,070**	**459,789**
	CAPITAL PROJECT FUND Expenditure Total:	**52,212**	**485,671**	**385,070**	**459,789**
	Net Total CAPITAL PROJECT FUND:	**50,708**	**0**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	225,242	222,565	286,066	286,066
51-34-101	WATER SALES - OVERAGE	23,326	23,326	12,076	12,076
51-34-102	WATER SALES - OTHER	14,011	14,011	10,000	10,000
51-34-200	CONNECTION FEES	0	0	0	0
Total CHARGES FOR SERVICES:		262,578	259,902	308,142	308,142
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	1,429	1,100	10,000	20,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	1,715	1,715	0	0
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	44,855	44,855	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		47,999	47,670	10,000	20,000
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	1,715	502,997	535,997
Total TRANSFERS INTO WATER FUND:		0	1,715	502,997	535,997
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	6,713	6,636	4,805	10,000
51-40-111	PERFORMANCE BONUS	213	213	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	60	60
51-40-131	EMPLOYER TAXES	107	150	385	385
51-40-132	INSUR BENEFITS	0	0	710	1,210
51-40-133	URS CONTRIBUTIONS	0	0	890	890
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	594	600	700	700
51-40-230	TRAVEL	181	181	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	979	4,000	4,000	4,000
51-40-250	EQUIP-SUPPLIES/MNTNCE	5,045	4,750	6,000	6,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	500	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,771	2,800	3,000	3,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
51-40-270	UTILITIES	16,249	17,000	17,000	17,000
51-40-280	TELEPHONE	2,456	2,500	2,400	2,400
51-40-305	WATER COSTS	8,853	7,500	7,500	7,500
51-40-310	PROFESS/TECHNICAL SERVICES	32,756	33,600	65,450	65,450
51-40-315	OTHER SERVICES/WATER PROJECTS	34,113	34,112	0	0
51-40-320	ENGINEERING/WATER PROJECTS	9,808	15,000	15,000	31,000
51-40-325	PROF & TECH SERVICES - LEGAL	990	2,900	3,000	3,000
51-40-330	EDUCATION AND TRAINING	675	675	650	650
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	200	503	503
51-40-490	WATER TESTS	4,152	5,500	12,000	12,000
51-40-495	WATER TREATMENT SUPPLIES	39,447	40,000	22,192	41,000
51-40-510	INSURANCE AND SURETY BONDS	4,865	5,000	5,250	5,250
51-40-515	WORKERS COMPENSATION INS	566	600	0	0
51-40-610	MISCELLANEOUS SUPPLIES	0	200	500	500
51-40-620	MISCELLANEOUS SERVICES	3,388	1,600	4,200	4,200
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	65,788	58,000	58,000	58,000
51-40-740	CAPITAL OUTLAY	0	9,000	502,997	535,997
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	49,642	55,970	83,947	53,444
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		289,349	309,287	821,139	864,139
WATER FUND Revenue & Transfer Total:		**310,577**	**309,287**	**821,139**	**864,139**
WATER FUND Expenditure Total:		**289,349**	**309,287**	**821,139**	**864,139**
Net Total WATER FUND:		**21,228**	**0**	**0**	**0**

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	124,662	144,431	185,000	185,000
52-34-200	CONNECTION FEES	0	0	0	0
Total CHARGES FOR SERVICES:		124,662	144,431	185,000	185,000
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	2,032	1,515	12,000	20,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		2,032	1,515	12,000	20,000
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	8,492
Total TRANSFERS INTO SEWER FUND:		0	0	0	8,492

Account Number	Account Title	2021-22 Prior year YTD Actual 6/30/2022	2022-23 Approved Budget 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 December Amendment Budget 6/30/2024
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	5,783	6,219	6,622	11,572
52-40-111	PERFORMANCE BONUS	213	213	100	100
52-40-130	EMPLOYEE BENEFITS	130	226	120	120
52-40-131	EMPLOYER TAXES	393	471	530	530
52-40-132	INSUR BENEFITS	0	0	500	1,010
52-40-133	URS CONTRIBUTIONS	0	0	590	590
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	100	100
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,068	2,000	4,300	4,300
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	200	215	215
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	79,753	90,000	135,000	135,000
52-40-310	PROFESS/TECHNICAL SERVICES	1,018	1,020	8,968	30,000
52-40-325	PROF & TECH SERVICES - LEGAL	760	1,000	1,000	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	4,000	4,000
52-40-515	WORKERS COMPENSATION INS	314	400	400	400
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300	300
52-40-620	MISCELLANEOUS SERVICES	2,583	2,300	2,150	2,150
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	19,554	20,563	22,105	22,105
52-40-740	CAPITAL OUTLAY	0	0	0	0
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	16,935	10,000	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		114,850	145,946	197,000	213,492
SEWER FUND Revenue & Transfers Total:		**126,694**	**145,946**	**197,000**	**213,492**
SEWER FUND Expenditure Total:		**114,850**	**145,946**	**197,000**	**213,492**
Net Total SEWER FUND:		**11,845**	**0**	**0**	**0**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		**803,186**	**-44,855**	**0**	**0**

TOWN OF ALTA

RESOLUTION NO. 2023-R-24

A RESOLUTION TO REPAY WATER FUND DEBT TO THE GENERAL FUND

WHEREAS, the Town of Alta established the Water Fund as a separate enterprise fund to account for and be responsible for managing water related operations and expenses; and

WHEREAS, the Water Fund has incurred a debt of $368,370 to the General Fund due to many years of not balancing due to and due from amounts; and

WHEREAS, the Town Council recognizes the importance of maintaining the financial stability and integrity of both the Water Fund and the General Fund to ensure the continued provision of essential services to residents; and

WHEREAS, the Town Council is committed to transparent and accountable financial practices, and deems it necessary to formalize the process of addressing and repaying inter-fund debts; and

WHEREAS, a review of the Water Fund's financial condition has been conducted, taking into consideration projected revenues, expenditures, and the feasibility of implementing measures to address the outstanding debt; and

WHEREAS, acknowledging the debt and outlining a plan compliant with Utah Code (UCA 10-5-120) for repayment is essential to maintaining the trust and confidence of residents and other stakeholders in the fiscal responsibility of the Town; and

WHEREAS, the Town Council has consulted with financial advisors, reviewed available options, and considered the long-term financial impact on both the Water Fund and the General Fund; and

WHEREAS, water users are the appropriate source of funds to repay debt, address operational costs, save for infrastructure replacement, and encourage the conservation of water.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby approves a plan for the repayment of the Water Fund debt to the General Fund and authorizes the Town Clerk to implement and oversee the agreed-upon repayment schedule.

Section 1. Repay the $368,370 in debt interest free, in full from the Water Fund to the General Fund over the course of 12 years ($30,697.50 per year) starting with the FY2024 Budgets.

Section 2. Effective Date: This Resolution shall become effective on December 13, 2023.

DRAFT

ADOPTED BY THE TOWN COUNCIL THIS 13th DAY OF DECEMBER, 2023.

BY:

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

Roll Call Vote:

Mayor Roger Bourke	__________
Councilmember Carolyn Anctil	__________
Councilmember John Byrne	__________
Councilmember Sheridan Davis	__________
Councilmember Elise Morgan	__________

DRAFT

COURT CERTIFICATION AFFIDAVIT

Justice Court: Alta

Judge: Paul Farr

Address: 10201 UT-210, Alta, UT 84092

Telephone: 801-336-8279

Court's Website: townofAlta.com/town-services/alta-justice-court

Level of Court (Circle one): I II III IV

Average Case Filings Per Month: 16

Daily Court Hours: 10:00 am to 4:00 pm

Number of Full-time Clerks: 1
Hours Worked Per Week Per Clerk: 10-20 (performs other duties for the town)

Number of Part-time Clerks: 0
Hours Worked Per Week Per Clerk: ____

This form is divided into two parts. Section I contains those requirements that are statutory and cannot be waived. Section II contains minimum requirements established by the Judicial Council, and those requirements may be waived pursuant to the procedure set forth in the Instructions to Applicant included with this Application for Recertification.

- -

Comes now Judge Paul Farr,

Justice Court Judge for Alta,

and, except as specifically noted below, certifies as follows:

SECTION I

THE FOLLOWING ITEMS ARE STATUTORY AND CANNOT BE WAIVED. CERTIFICATION WILL NOT BE GRANTED UNLESS EACH REQUIREMENT IS MET.

Please indicate **Yes or No** to each of the following:

1. All official court business is conducted in a public facility. yes

2. Court is open daily. yes

3. The hours of court operation are posted conspicuously. yes

4. The judge and the clerk attend court at regularly scheduled times based on the level of the court. yes

5. The judge is compensated at a fixed rate, within the statutory range. yes

6. The responsible governmental entity provides and compensates sufficient clerical personnel necessary to conduct the business of the court. yes

7. The responsible governmental entity assumes the expenses of the travel of the judge for purposes of required judicial education. yes

8. The responsible governmental entity assumes the expenses of the travel of each clerk for the purposes of attending training sessions conducted by the Judicial Council. yes

9. The responsible governmental entity provides the Court with:

   a. Sufficient prosecutorial support yes

   b. Funding for attorneys for indigent defendants, as appropriate yes

   c. Sufficient local law enforcement officers to attend court as provided by statute yes

   d. Security for the court as provided by statute yes

   e. Witness and juror fees yes

   f. Appropriate copies of the Utah Code, the Justice Court Manual, state laws affecting local governments, local ordinances and other necessary legal reference materials yes

10. Fines, surcharges and assessments which are payable to the state are forwarded as required by law. yes

11. Court is held within the jurisdiction of the court, except as provided by law (78A-7-212).
yes

12. All required reports and audits are filed as required by law or Rule of the Judicial Council.
yes

13. A record of all court proceedings is maintained by an appropriate digital recording system.
yes

SECTION II

Section II contains minimum requirements established by the Judicial Council, and those requirements may be waived or an extension granted pursuant to the procedure set forth in the Instructions to Applicant included with this Application for Recertification.

Please indicate **YES or NO** to each of the following:

1. A clerk is available each day to conduct court business, including hearings as required by the judge, for the number of hours required for the classification of the court. Yes

2. Hours during which a clerk is available are posted on the court's website. Yes

3. The judge is available to conduct court business as needed. Yes

4. The judge performs all duties required and exercises ultimate responsibility for the administration of justice as an independent branch of government. Yes

5. All court hearings are conducted in a designated courtroom, by remote transmission, or in another location authorized by the Presiding Judge. Yes

3. Minimum furnishings in the courtroom include:

   a. Desk and chair for the judge Yes

   b. A six-inch riser Yes

   c. Desk and chair for the court clerk Yes

   d. Chairs for witnesses Yes

   e. Separate tables and appropriate chairs for plaintiffs and defendants Yes

   f. A new Utah State flag that will be on display no later than March 9, 2024 Yes

   g. A United States flag Yes

   h. A separate area and chairs for at least four jurors No

   i. A separate area with appropriate seating for the public Yes

   j. An appropriate room for jury deliberations No

   k. An appropriate area or room for victims and witnesses which is separate from the public No

   l. A judicial robe Yes

m. A gavel yes

p. Necessary forms and supplies yes

q. Office space for the judge No

r. Office space for the court clerk yes

s. Secure filing cabinets yes

t. Appropriate office supplies yes

u. A cash register or secured cash box for each clerk performing cashiering duties yes

v. At least one computer with word processing software and internet access yes

w. Access to a scanner and copy machine yes

4. The court shall provide interpreters as required by Rule 3-306.04 of the Code of Judicial Administration. yes

5. Does the applicant have a law enforcement department? yes

6. If the applicant does not have a law enforcement department, identify the law enforcement agency which will provide law enforcement services for the applicant:______________

____

____

7. A court security plan has been submitted for approval as required by Rule 3-414 of the Code of Judicial Administration. yes

8. The court electronically reports to the Driver License Division, the Bureau of Criminal Identification and the Administrative Office of the Courts as required. yes

9. Clerks' education hours shall be reported to the Administrative Office of the Courts on an annual basis. yes

10. The appointment of the clerk(s) assigned to serve the court are subject to the judge's approval, who may participate in the interview and personnel evaluation process for the clerk(s) at his or her discretion. yes

11. Court staff are current with all certification requirements required by the Board of Justice Court Judges from the month after starting with the court through September 30, 2023. yes

12. Any interlocal agreement relating to court operations shall be submitted to the Administrative Office of the Court with the city's application for recertification. N/A

13. The court accepts credit and debit cards through a system that integrates with CORIS. Yes

14. The court has access to UCJIS. Yes

15. An audio recording system that complies with the description below maintains a digital recording of all court proceedings. Yes

For Class I and Class II justice courts, the system must:
- Be a stand-alone unit that records and audibly plays back the recording;
- Index, back-up and archive the recording and enable the record to be retrieved;
- Have at least four recording channels;
- Have a one-step "on" and "off" recording function;
- Have conference monitoring of recorded audio;
- Have external record archiving from the unit with local access; and
- Be capable of being integrated with the court's public address system.

For Class III and Class IV justice courts, the system must, at a minimum:
- Be a stand-alone unit that records and audibly plays back the recording;
- Index, back up and archive the recording and enable the record to be retrieved; and
- Have at least two recording channels.

16. If the court is a **Class I** court: N/A

a. Judge is employed on a full-time basis ____

b. Dedicated courtroom which meets the master plan guidelines adopted by the Judicial Council ____

c. Court has a jury deliberation room ____

d. Judge's chambers, clerk's office, and courtroom are in the same building ____

e. Judge has his or her own private chambers ____

f. Clerk's office is separate from any other entity ____

g. Court is open during normal business hours ____

17. If the court is a **<u>Class II</u>** court: N/A

a. Court is open (check one)

____ 201-300 average monthly filings: at least 4 hours/day
____ 301-400 average monthly filings: at least 5 hours/day
____ 401-500 average monthly filings: at least 6 hours/day

b. Trial calendar is set at least weekly ____

c. Courtroom configuration is permanent ____

d. Courtroom, judge's chambers, and clerk's office are within the same building ___

e. Judge has his or her own private chambers ____

18. If the court is a **<u>Class III</u>** court: N/A

a. Trial calendar is set at least twice per month ____

b. Court is opened (check one):

____ 61-150 average monthly filings: at least 2 hours/day
____ 151-200 average monthly filings: at least 3 hours/day

19. If the court is a **<u>Class IV</u>** court:

a. Trial calendar is set at least monthly yes

b. Court is open at least 1 hour per day yes

20. **If you have responded with a "no" to any item in Section II above, you must request a waiver or extension below and justify that request.** If waiver or extension of any requirement is requested, please specify each requirement and indicate factors which demonstrate a need for the waiver or extension. For any requested extension, please include the requested extension period. (To receive a waiver or extension of any requirement, the information requested in this section must be provided. Remember that statutory requirements cannot be waived or extended).

See attached

I am familiar with the minimum operational standards for this court, and except as noted above, those standards are currently met or exceeded. During the current term of the court, I have met with the appropriate governing body of the city to review the budget of the court, review compliance with the minimum requirements and operational standards, and discuss other items of common concern.

DATED this 1 day of Nov., 2023.

Justice Court Judge

I declare under criminal penalty of the State of Utah that the foregoing is true and correct.

Executed on this 1 day of Nov., 2023.

Alta Justice Court

Court Certification – Additional Responses

Section II, Question 3.h and j. (Jury seating and jury deliberation room)

The Alta Justice Court was created in 1975 (justice of the peace). I was appointed in 2017. Alta is the smallest court in Salt Lake County and one of the smallest courts in the state. Annual criminal case filings in Alta, for which the right to a jury trial would apply, have averaged 10 filings per year over the past 5 years. There have not been any requests for a jury trial in the six years that I have served in Alta. As far as anyone is aware, there has never been a request for a jury trial in Alta.

I also serve in the Sandy Justice Court. This court is located relatively close to the mouth of Little Cottonwood Canyon. There is an informal agreement in place that if a jury trial were to ever be requested in Alta, that trial could be held in the Sandy Justice Court. Sandy is a Class I Court and is able to accommodate a jury trial.

For these reasons, I request that the requirement for separate jury seating and a deliberation room be waived.

Section II, Question 3.k. (private victim and witness area)

As indicated above, criminal case filings in Alta are very low. The number of cases with a victim are even lower. Most of the criminal case filings are for victimless crimes. I actually don't recall having heard a case in Alta in which there was a victim, or even a witness other than law enforcement. Additionally, from the beginning of the pandemic up to the present, we have been holding court in Alta remotely. The clerk, prosecutor and myself all live in the Salt Lake Valley. Defendant's are almost never from Alta. Many are even from out of state. In the three years we have been holding court this way we have not received any requests for in-person hearings.

For these reasons, I request that the requirement for a separate area for victims and witnesses be waived.

Section II, Question 3.q. (office for judge)

As indicated above, the Alta court is extremely small. Court has also been held remotely for 3 years. I have an office in Sandy from which I work full-time. Most court business is handled electronically. Alta does not provide an office for me, nor do I require one.

Judge Paul C. Farr

11/1/23

Polly Samuels McLean, Attorney at Law

December 3, 2023

Town of Alta
Mayor Roger Bourke
Town Council Members
Alta, Utah 84096

Re: Opinion Letter; Recertification of the Town of Alta Municipal Justice Court

Dear Mayor and Town Council Members:

Pursuant to Utah Code Annotated ("U.C.A.") Section 78A-7-103, every four years, a justice court must be recertified by the Utah Judicial Council in order to continue operations. A justice court will be recertified if it continues to meet the minimum requirements for the establishment of a new court. The Town Council must also duly pass a resolution requesting recertification and affirm that the Town is willing to meet all requirements for operation of the Court during the period of certification. As counsel for the Town of Alta (the "Town"), I have been requested to provide you a written opinion advising you of all requirements for the operation of the Town of Alta Municipal Justice Court (the "Justice Court), and the feasibility of maintaining the Justice Court. The Justice Court is a Class IV Court. This letter is submitted in response to that request, and as such, this letter is solely for the benefit of the Town for its recertification application, and for no other person, entity, or purpose.

Statutes of the State of Utah require that certain standards be met in the operation of a Justice Court. These statutory requirements include:

1. All official court business shall be conducted in a courtroom or an office located in a public facility which is conducive and appropriate to the administration of justice (78A-7-213).

2. Each court shall be opened and judicial business shall be transacted every day as provided by law (78A-7-213), although the judge is not required to be present during all hours that the court is open.

Peak Law, PLLC | 395 Crestview Drive, Park City, UT 84098 | polly@peaklaw.net | (435) 714.2382

3. The hours that the court will be open shall be posted conspicuously at the court and in local public buildings (78A-7-213).

4. The judge and the clerk of the court shall attend the court at regularly scheduled times (78A-7-213).

5. The entity creating the Justice Court shall provide and compensate a judge and clerical personnel to conduct the business of the court (78A-7-206 and 78A-7-207).

6. The entity creating a Justice Court shall provide sufficient funds to cover the cost of travel and training expenses of judges at training sessions mandated by the Judicial Council (78A-7-103).

7. The entity creating a Justice Court shall provide sufficient funds to cover the cost of travel and training expenses of clerical personnel at training sessions mandated by the Judicial Council (78A-7-103).

8. The entity creating the Justice Court shall provide sufficient prosecutors to perform the prosecutorial duties before the justice court (78A-7-103).

9. The entity creating the court shall provide adequate funding to provide indigent defense services for indigent individuals under Title 78B, Chapter 22, Indigent Defense Act (78A-7-103).

10. The entity creating the court shall provide sufficient local peace officers to provide security for the justice court and to attend to the justice court when required (78A-7-103).

11. Witnesses and jury fees as required by law shall be paid by the entity which creates the court (10-7-76).

12. Any fine, surcharge, or assessment which is payable to the State shall be forwarded to the State as required by law (78A-7-120 and 78A-7-121).

13. Every entity creating a court shall pay the judge of that court a fixed compensation, within the range provided by statute (78A-7-206).

14. Court shall be held within the jurisdiction of the court, except as provided by law (78A-7-212).

15. The entity creating the court shall provide and keep current for the court a copy of the Utah Code, the Justice Court Manual, state laws affecting local governments, Utah Court Rules Annotated, local ordinances, and other necessary legal reference material (78A-7-103).

16. All required reports and audits shall be filed as required by law or by rule of the Judicial Council pursuant to Section 78A-7-215.

17. All justice courts shall use a common case management system and disposition reporting system as specified by the Judicial Council (78A-7-213).

18. All justice courts shall record all proceedings with a digital audio recording device and maintain the audio recordings according to law (78A-7-103).

In addition to those requirements which are directly imposed by statute, section 78A-7-103 directs the Judicial Council to promulgate minimum requirements for the creation and Certification of Justice Courts. Pursuant to statute, the Judicial Council has adopted the following minimum requirements:

1) That the Court be opened for at least one hour each day that the court is required to be open as provided by law. Additional hours of operation are specified in C.J.A. Rule 9-105.

2) That the judge be available to attend court and conduct court business as needed and the trial calendar is set at least monthly.

3) That the minimum furnishings for a courtroom include: a desk and chair for the judge (on a six inch riser), a desk and chair for the court clerk, chairs for witnesses, separate tables and appropriate chairs for plaintiffs and defendants, a Utah State flag, a United States flag, a separate area and chairs for at least four jurors, a separate area with appropriate seating for the public, an appropriate room for jury deliberations, and an appropriate area or room for victims and witnesses which is separate from the public

4) A judicial robe, a gavel, current bail schedules, a copy of the Code of Judicial Administration, and necessary forms and supplies.

5) Office space for the judge and clerk (under certain circumstances this space may be shared, but if shared, the judge and clerk must have priority to use the space whenever needed). The office space shall include a desk for the judge and a desk for the clerk, secure filing cabinets for the judge and the clerk, a telephone for the judge and a telephone for the clerk,

appropriate office supplies to conduct court business, a cash register or secured cash box, a typewriter or word processor, and access to a copy machine.

6) A clerk must be present during the time the court is open each day and during court sessions, as required by the judge.

7) The entity must have at least one peace officer (which may be contracted).

8) A court security plan must be submitted consistent with C.J.A. Rule 3-414.

9) Each court must have at least one computer with access to the internet, and appropriate software and security/encryption technology to allow for electronic reporting and access to Driver License Division and the Bureau of Criminal Identification, as defined by the reporting and retrieval standards promulgated by the Department of Public Safety. Monthly reports must also be electronically submitted to the Administrative Office of the Courts monthly. Also note that all justice courts shall use the CORIS case management system. (78A-7-213).

10) Each court shall report required case disposition information to DLD, BCI and the Administrative Office of the Courts electronically, as described in number 9 above.

In giving this opinion, I have reviewed the relevant statutes and the Justice Court Standards for Recertification. As to all questions of fact material to this opinion, I have relied upon statements or certificates of the Court Clerk. This opinion is rendered as of the date hereof, and I do not undertake to advise you of matters (including changes in law) which may come to our attention after the date hereof and which may affect the opinions expressed herein. It is our opinion that the Justice Court meets all of the above minimum legal requirements for maintaining the Justice Court, and I are aware of no legal restriction that would prevent the Town Council from determining that it is feasible to maintain the Justice Court.

Sincerely,

PEAK LAW

Polly S S McL

Polly Samuels McLean

ALTA JUSTICE COURT - Class IV Court

COURT SECURITY PLAN - November 5, 2023

I. INTRODUCTION, PURPOSE AND SCOPE

The Alta Justice Court is held monthly, almost exclusively in a virtual setting (WebEx). In the event that an in-person meeting is requested, court will be held at the Alta Community Center. The courtroom is located on the second floor of a building that also houses the local library, a couple office spaces, and the post office. This plan outlines procedures taken to ensure the safety and security of all courtroom participants as well as providing an environment conducive to orderly proceedings.

II. SECURITY STAFFING

A full-time deputy of the Alta Marshal's Office attends each court session and performs the duties of bailiff. The bailiff is uniformed and armed. Additional armed deputies of the department appear for the arraignment and trial sessions of their particular defendants and assist with courtroom security.

III. PROTECTION OF COURT STAFF AND PARKING

Court staff arrive somewhere between 20-30 minutes prior to the start of each session. The deputy marshal shall be on site to observe that staff have parked and entered the courtroom without interference. The deputy shall also supervise court egress from the courtroom to their vehicles.

IV. PHYSICAL SECURITY OF COURTROOM

Outside and inside the courtroom shall be searched for any dangerous material prior to each session, and again at the end of the court session. The courtroom shall be locked while court is not in session, or space is being utilized by other authorized entities. Removable physical barriers shall be placed to separate the bench, counsel's areas, public seating, and prisoner seating when applicable.

V. HANDLING OF PRISONERS

Prisoners at the court are an infrequent occurrence. However, when a prisoner must attend the Alta Court they shall be transported, handcuffed, and searched by an Alta deputy. The court entrance will be closed off from the public while bringing the prisoner in. Additional deputies shall attend court when prisoners are present. The bailiff shall ensure prisoners are seated in a separate area and are closely monitored.

VI. WEAPONS

A hand-held magnetometer wand will be used by the deputy marshal to screen out the introduction of concealed weapons into courtroom proceedings.

Legally carried weapons (other than peace officers as defined by Rule 3-414 (8) of the Utah Rules of Judicial Administration) shall be removed from all courtroom participants, receipted to their owners, and stored in a locked container in the adjacent firehouse until the court participant has exited the facility.

Illegal weapons and contraband of any kind shall be seized by the bailiff.

No knives, firearms, chemical dispensers, stun guns (or like object that may be considered to potentially cause personal harm) shall be permitted into the facility.

VII. COMMUNICATIONS

The bailiff shall at all times maintain the ability for radio and telephone contact with Alta Central dispatch.

VIII. MISCELLANEOUS

The deputy/bailiff shall maintain visual contact with all courtroom activities. The deputy shall ensure that proper conduct is adhered to by courtroom participants. Non-compliant/disorderly persons shall be removed from the courtroom.

The facility is equipped with emergency exit lights in case of power outage.

TOWN OF ALTA

RESOLUTION 2023-R-25

A RESOLUTION REQUESTING THE RECERTIFICATION OF THE ALTA JUSTICE COURT

WHEREAS, the provisions of U.C.A. 78A-7-103 require that Justice Courts be recertified at the end of each four-year term; and

WHEREAS, the term of the present Court shall expire on the 31st day of January 2024; and

WHEREAS, the members of the Alta Town Council have received an opinion letter from Polly McClean, City Attorney, which sets forth the requirements for the operation of a Justice Court and feasibility of continuing to maintain the same; and

WHEREAS, the members of the Alta Town Council have determined that it is to the best interests of The Town of Alta to continue to provide for a Justice Court.

BE IT RESOLVED, the Alta Town Council hereby requests recertification of the Alta Justice Court by the Board of Justice Court Judges and the Utah Judicial Council.

BE IT FURTHER RESOLVED, the Town Council of the Town of Alta hereby affirm their willingness to continue to meet all requirements set forth by the Judicial Council for continued operation of the Alta Justice Court for the next four-year term of court, except as to any requirements waived by the Utah Judicial Council.

APPROVED and signed this 13th day of December, 2023.

Town of Alta

by ____________________________

Roger Bourke, Mayor

ATTEST: ____________________________

Jen Clancy, Town Clerk

Vote:

Mayor Roger Bourke	_________
Councilmember Carolyn Anctil	_________
Councilmember John Byrne	_________
Councilmember Sheridan Davis	_________
Councilmember Elise Morgan	_________

DRAFT

Combined Capital Project Budget - Summary by Fund

PROJECT BUDGET TOTALS: Refer to each fund's plan for more detail

FUND NAME	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	224,000	-	-	-	-	-	-	-	-	3,202,000
Water	543,997	60,000	-	-	-	-	-	-	-	-
Sewer	25,500		-	-	-	-	-	-	-	-
Total Spend	**793,497**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**3,202,000**

ACCOUNT BALANCES AT THE START OF EACH FISCAL YEAR

CAPITAL PROJECTS FUND	
Capital Projects Fund (restricted)	644,556

WATER FUND	
PTIF Water (restricted)	694,693

SEWER FUND	
PTIF Sewer (restricted)	580,789

FY 2024 Capital Projects Plan Summaries

Fund	Project	Budget	YTD: 12/7/2023	Status
Capital	Tom Moore Feasibility	$ 10,000	$ -	Met with architect to discuss Historic Structure Report scope
Capital	AMO Security Cameras	$ 13,000	$ -	Vendor selected
Capital	Marshals Office Inventory Closet	$ 20,000	$ -	Complete, awaiting final invoice
Capital	ATV	$ 11,000	$ 11,849	Complete
Capital	New AMO Truck	$ 50,000	$ 38,758	Truck purchased, detailing ongoing and expecting further expenses
Capital	Livescsan	$ 10,000	$ -	Not finding solutions to space constraints
Capital	Alta Central Dispatch Console Upgrade	$ 15,000	$ -	It's complicated
Capital	Alta Central Generator	$ 60,000	$ 40,934	Generator is installed and functional. Punchlist remains. Invoices
Capital	Town Park Playground Improvements	$ 5,000	$ -	Took delivery of two ASL Albion chairs, investigating feasibility of
	Total	**$ 194,000**	**$ -**	

Fund	Project	Budget	YTD: 12/7/2023	Status
Water	Grizzly Waterline Completion	$ 32,000	$ 92,388	Complete
Water	Peruvian waterline replacements	$ 337,997	$ 280,207	Complete
Water	Remote meters	$ 83,000	$ 4,196	Phase II installs in Grizzly have begun
Water	DWSPP	$ 6,000	$ -	Entered into a contract to complete the project by the deadline
Water	Water System Study Update	$ 25,000	$ -	Proposed for procurement, completion by June 30 2024
Water	Grizzly Gulch Communication System	$ 10,000		Proposed for procurement, completion by June 30 2024
	Total	**$ 493,997**	**$ 376,791**	
	Proposed Additional Budget Total	**$ 41,000**		

Fund	Project	Budget	YTD: 12/7/2023	Status
Sewer	Sewer Study	$ 25,000	$ -	Proposed for procurement, completion by June 30 2025
	Total	**$ 25,000**	**$ -**	
	Proposed Additional Budget Total	$ 25,000		

** Items in red are new.*

Capital Projects Fund Plan
Fund Balance: November 30, 2023
$ 1,253,972

Total Fund Balance	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Capital Projects Fund PTIF: As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-

GL Code	**Project Name**	**FY 2024 YTD**	**FY 2024 Budget**	**FY 2025 Budget**	**FY 2026 Budget**	**FY 2027 Budget**	**FY 2028 Budget**	**FY 2029 Budget**	**FY 2030 Budget**	**FY 2031 Budget**	**FY 2032 Budget**	**Future / Unknown date**
45-45-750	Tom Moore Historic Structrure Feasibility		10,000									
45-45-740	Town Office Window Replacement											
45-54-741	Marshals Office Security Cameras		13,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,167	20,000									
45-54-742	New AMO ATV	11,849	11,000									
45-54-742	New AMO Truck	38,758	50,000									
45-54-743	Automated External Defibrilators (AEDs)											
45-54-743	Livescan		10,000									
45-54-743	Alta Central Dispatch Console Upgrade		15,000									
45-54-743	Marshals Office Phase 2 Radio upgrade		30,000									
45-54-743	Alta Central Generator	40,934	60,000									
45-70-740	Town Park Playground Improvements		5,000									
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation Modification											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
	Unassigned: Fund Balance - Nudgetted Projects											-
	Total Projects	**105,708**	**224,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**3,202,000**

Budgeted Total 2024 - Future **3,426,000**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects
Fund Balance: November 30, 2023
$ 253,528

Total Fund Balance	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**Future / Unknown date**
Water Fund PTIF: As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	**Project Name**	**FY 2024 YTD**	**FY 2024 Budget**	**FY 2025 Budget**	**FY 2026 Budget**	**FY 2027 Budget**	**FY 2028 Budget**	**FY 2029 Budget**	**FY 2030 Budget**	**FY 2031 Budget**	**FY 2032 Budget**	**Future / Unknown date**
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Remote Water Meter Reading	4,196	83,000	60,000								
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
51-40-740	Grizzly Gulch Communication System		10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-320	Water System Study Update	-	25,000									
	Total Projects	**426,791**	**543,997**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Sewer Fund Projects
Fund Balance: November 30, 2023
$ 630,476

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Sewer Fund PTIF: As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		25,500									
	Total Projects	**-**	**25,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*