

**MINUTES**  
**BUDGET COMMITTEE MEETING**  
**Monday, April 29, 2024, 2:00 PM**  
Alta Community Center, 10351 E. Highway 210, Alta, Utah

**COMMITTEE MEMBERS PRESENT:** Roger Bourke  
Chris Cawley  
Jen Clancy  
Craig Heimark  
Dan Schilling

**ALSO PRESENT:** Mike Morey, Town Marshal  
Chris Otto, Assistance Town Manager  
Molly Austin, Deputy Town Clerk

**1. CALL THE MEETING TO ORDER**

Jen Clancy called the April 29, 2024 Budget Committee Meeting to order. Clancy noted that the minutes from the previous meeting had not been drafted and that she anticipates a very short meeting in the near future to approve the April 16, 2024 and April 29, 2024 minutes.

**2. REVIEW OF THE DRAFT FY 2025 BUDGETS**

The budget committee meeting began with Chris Cawley introducing the draft budget document, highlighting its refinement over time and seeking feedback on its content and structure. Craig Heimark commended the presentation's clarity but offered detailed suggestions for improvement, particularly regarding estimates for the town shuttle and wage corrections. Jen Clancy suggested adding a column in the budget document for better clarity on revenue projections, while Mayor Bourke emphasized the significance of sales tax revenue and requested clearer labeling on certain slides. Dan Schilling highlighted the importance of graphical representations for better understanding.

The committee discussed the stability of revenue growth over the past decade and examined pie charts illustrating revenue distribution. Mayor Bourke raised questions about government administration expenses, prompting a discussion on defining and categorizing such costs. They also reviewed revenue projections, focusing on sales tax estimates and adjustments made to the resort tax calculation for better accuracy. There was acknowledgment of the importance of closely monitoring legislative changes that could impact revenue sources, particularly sales tax.

Mike Morey and Chris Otto referred to a Department of Justice grant opportunity they were perusing to fund a new police officer position. The conversation also covered various infrastructure and service-related budgeting topics. Updates were provided on water and sewer projects, including delays and the importance of aligning projects with consultant recommendations. There was consideration for consolidating town structures geographically and budgeting for future building replacements. The committee discussed the need to increase the capital fund for future building replacements and the prioritization of projects based on cost-effectiveness and necessity.

Overall, the meeting aimed to refine the budget presentation for the upcoming town council session, incorporating feedback and ensuring clarity in conveying financial information while also addressing various infrastructure and service-related budgeting needs and challenges.

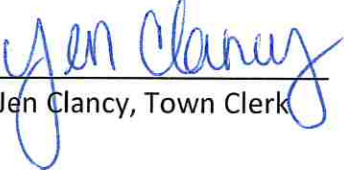
3. **MOTION TO ADJOURN**

**MOTION:** Dan Schilling motioned to adjourn, and Jen Clancy seconded.

**VOTE:** All in favor. The meeting was adjourned unanimously.

**RESULT: APPROVED**

Passed this 12<sup>th</sup> day of March, 2025

  
Jen Clancy, Town Clerk