

MAYOR

ROGER BOURKE

TOWN COUNCIL

CAROLYN ANCTIL

JOHN BYRNE

DAN SCHILLING

ELISE MORGAN



TOWN OF ALTA

P.O. BOX 8016

ALTA, UTAH 84092

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Consent Agenda

May 8, 2024 Alta Town Council Meeting

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Please note the interest in the PTIF accounts was not available as of the processing of these reports.

Minutes

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Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Town Manager, Chris Otto, Assistant Town Manager

Re: Consent Agenda Staff Report

Date: May 8, 2024

Attachments:

2024 Construction Season

After the first quarter of 2024, it appears we can anticipate a relatively busy construction season during summer 2024. As of April 3rd, potential building permit applicants have contacted the town or begun developing permit applications on the following projects:

- A tear-down and rebuild of an existing single-family home and a potential new home
- Several interior remodels
- Alta Ski Area projects including a new Sugarloaf ski patrol top shack and a potential first phase of an expansion to Albion Day Lodge
- Stated combined value of projects of up to \$22,500,000, not including one potential new home, which would generate permit and plan check fees of roughly \$230,000. Some of these fees have been collected already and some will not be collected until FY 25 or beyond, depending on project development and permitting timelines.

Alta Planning Commission

The Alta Planning Commission met on April 24th. The primary item on the meeting agenda was to review a presentation by the Shallow Shaft restaurant on their proposal to amend the Base Facilities Zone (BFZ) Ordinance to reduce minimum lot size in BFZ "Zone C," and to develop short-term rentals, which are not a permitted use in the BFZ. BFZ Zone C applies only to the Shallow Shaft and Photohaus parcels, both of which are much smaller than the minimum lot size of 1 acre, which under current zoning means the structures can only be re-built on the existing footprint with a limited expansion as defined under [Town of Alta Code 10-8-4](#). Staff provided an extensive report to the commission, which is posted here, along with the Shallow Shaft's presentation materials. We encourage council members to review the materials from the April 24th commission meeting; any commission recommendations to amend the land use ordinance will need to be discussed and approved by the town council in order to take effect.

The planning commission's next regularly scheduled meeting is on Wednesday, May 22nd. The tentative agenda includes a review of updated subdivision ordinance language prepared by a consultant, and further discussion on the Shallow Shaft's proposals.

2024 Midyear Convention

On April 18th and 19th, Cawley and Mayor Bourke attended the annual Utah League of Cities and Towns midyear convention in St. George. This was Chris' first time attending the ULCT Midyear Convention and it is a time-effective, worthwhile gathering of municipal officials from across the state. Chris attended sessions on State of Utah employment law changes resulting from the 2024 legislative session, managing conflict, budgeting and budget policymaking, resort community issues, and several fascinating general sessions on ULCT's legislative advocacy and major future growth issues for Utah such as drinking water and housing. The event is one of the best learning, networking, and relationship building opportunities for municipal employees in Utah and Chris appreciates the opportunity to attend.

Alta Town Council



Staff Report:

May 8, 2024

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: May 2, 2024

Town Clerk – Jen

- Hosted 2 Budget Committee Meetings on April 16 and 29, 2024.
- Budget, budget, budget 😊

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 4/4/2024 – 5/2/2024
 - Johnson, Ellie (3 days) 4/10/2024
- Dog drawing will be held on Friday, May 3 at 10:00 AM for the 5 total available licenses (3 Class A, 2 Class B). The application period is April 1 – April 30.

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, May 16 at 5:30 PM
- Continued training for Court Clerk Certification
- Submitted CJIS IT Security Audit on 4/29

Department Incident Activity Report

Date Reported: 04/01/2024 - 04/30/2024 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	3	0	3	0	0	0	0	0.0
Assist Other Agency	3	0	3	0	0	0	0	0.0
ALARM	2	0	2	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
Residential Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
AVALANCHE	3	0	3	0	0	0	0	0.0
CONTROL	3	0	3	0	0	0	0	0.0
INTERLODGE	1	0	1	0	0	0	0	0.0
HELLGATE-SUPERIOR CLOSURE	1	0	1	0	0	0	0	0.0
MOTORIST	16	0	16	0	0	0	0	0.0
ASSIST	16	0	16	0	0	0	0	0.0
PROPERTY	2	0	2	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	5	0	5	0	0	0	0	0.0
HELLGATE-SUPERIOR	2	0	2	0	0	0	0	0.0
SR-210	2	0	2	0	0	0	0	0.0
TRAFFIC ACCIDENT	1	0	1	0	0	0	0	0.0
THEFT	3	1	2	0	0	0	0	0.0
Larceny, From Yard/Land	3	1	2	0	0	0	0	0.0
TRAFFIC	4	0	4	0	0	0	0	0.0
VIOLATION	4	0	4	0	0	0	0	0.0
TRAFFIC ACCIDENT	2	0	2	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	2	0	2	0	0	0	0	0.0
Event Totals	42	1	41	0	0	0	0	0.0

Department Incident Activity Report

Date Reported: 11/25/2023 - 04/21/2024 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	9	0	9	0	0	0	0	0.0
Assist Other Agency	9	0	9	0	0	0	0	0.0
ALARM	8	0	8	0	0	0	0	0.0
Burglary Alarm	1	0	1	0	0	0	0	0.0
Fire Alarm	5	0	5	0	0	0	0	0.0
Residential Alarm	2	0	2	0	0	0	0	0.0
ALCOHOL	5	0	5	0	0	0	0	0.0
ENFORCEMENT	5	0	5	0	0	0	0	0.0
ANIMAL PROBLEM	2	0	2	1	0	0	1	50.0
Animal Attack	1	0	1	0	0	0	0	0.0
Animal Ordinance Violation	1	0	1	1	0	0	1	100.0
ASSAULT	1	0	1	1	0	0	1	100.0
Simple Assault	1	0	1	1	0	0	1	100.0
AVALANCHE	25	0	25	0	0	0	0	0.0
CONTROL	25	0	25	0	0	0	0	0.0
CITIZEN	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
CONTROLLED SUBSTANCE	1	0	1	1	0	0	1	100.0
Narcotic Equipment, Possession	1	0	1	1	0	0	1	100.0
DEATH	2	0	2	0	0	0	0	0.0
INVESTIGATION	2	0	2	0	0	0	0	0.0
FIRE	2	0	2	0	0	0	0	0.0
Other Fire	1	0	1	0	0	0	0	0.0
Unintentional, Electrical	1	0	1	0	0	0	0	0.0
FRAUD	1	0	1	0	0	0	0	0.0
Identity Theft	1	0	1	0	0	0	0	0.0
HARASSMENT	2	0	2	0	0	0	0	0.0
Electronic Communication	1	0	1	0	0	0	0	0.0
Harassment, Other	1	0	1	0	0	0	0	0.0
HAZARDOUS SITUATION	1	0	1	0	0	0	0	0.0
Gas Leak / Spill	1	0	1	0	0	0	0	0.0
INTERLODGE	27	0	27	2	0	0	2	7.4
HELLGATE-SUPERIOR CLOSURE	12	0	12	0	0	0	0	0.0
MAXIMUM SECURITY	2	0	2	0	0	0	0	0.0
TOA CLOSURE	8	0	8	0	0	0	0	0.0
VIOLATION	5	0	5	2	0	0	2	40.0
MEDICAL	19	0	19	0	0	0	0	0.0
EMERGENCY	19	0	19	0	0	0	0	0.0

MOTORIST ASSIST	154	0	154	0	0	0	0	0.0
	154	0	154	0	0	0	0	0.0
NORTH SIDE PLOWING	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
PARKING PROBLEM	3	0	3	0	0	0	0	0.0
	3	0	3	0	0	0	0	0.0
PROPERTY CHECK	17	0	17	0	0	0	0	0.0
	2	0	2	0	0	0	0	0.0
DAMAGE Found Property	2	0	2	0	0	0	0	0.0
	2	0	2	0	0	0	0	0.0
HOLD FOR OWNER	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Lost Property	10	0	10	0	0	0	0	0.0
	10	0	10	0	0	0	0	0.0
PUBLIC PEACE	4	0	4	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
STANDBY	3	0	3	0	0	0	0	0.0
	3	0	3	0	0	0	0	0.0
ROAD CLOSURE	33	0	33	0	0	0	0	0.0
	18	0	18	0	0	0	0	0.0
HELLGATE-SUPERIOR SR-210	13	0	13	0	0	0	0	0.0
	13	0	13	0	0	0	0	0.0
TRAFFIC ACCIDENT	2	0	2	0	0	0	0	0.0
	2	0	2	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Search/Rescue, Assist Other Agency	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
SEXUAL ASSAULT	1	0	1	1	0	0	1	100.0
	1	0	1	1	0	0	1	100.0
Fondling	1	0	1	1	0	0	1	100.0
	1	0	1	1	0	0	1	100.0
SKIING	2	0	2	1	0	0	1	50.0
	1	0	1	0	0	0	0	0.0
CLOSED AREA	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
FAILURE TO REMAIN AT SCENE	1	0	1	1	0	0	1	100.0
	1	0	1	1	0	0	1	100.0
SUSPICIOUS	2	0	2	1	0	0	1	50.0
	1	0	1	0	0	0	0	0.0
Suspicious Activity	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Suspicious Vehicle	1	0	1	1	0	0	1	100.0
	1	0	1	1	0	0	1	100.0
THEFT	37	22	15	0	0	0	0	0.0
	37	22	15	0	0	0	0	0.0
Larceny, From Yard/Land	37	22	15	0	0	0	0	0.0
	37	22	15	0	0	0	0	0.0
TRAFFIC VIOLATION	33	0	33	0	0	0	0	0.0
	33	0	33	0	0	0	0	0.0
TRAFFIC ACCIDENT	19	0	19	0	0	0	0	0.0
	4	0	4	0	0	0	0	0.0
Hit/Run, Vehicle Damg	4	0	4	0	0	0	0	0.0
	15	0	15	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	15	0	15	0	0	0	0	0.0
	15	0	15	0	0	0	0	0.0
TRAFFIC PROBLEM	2	0	2	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Traffic Control	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Traffic Hazard	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
VANDALISM	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
Vandalism	1	0	1	0	0	0	0	0.0
	1	0	1	0	0	0	0	0.0
VEHICLE IMPOUND	7	0	7	0	0	0	0	0.0
	7	0	7	0	0	0	0	0.0
VOID	5	5	0	0	0	0	0	0.0
	5	5	0	0	0	0	0	0.0
CREATED IN ERROR	5	5	0	0	0	0	0	0.0
	5	5	0	0	0	0	0	0.0
WATERSHED OFFENSE	13	1	12	0	0	0	0	0.0
	7	1	6	0	0	0	0	0.0
ANIMALS	7	1	6	0	0	0	0	0.0
	7	1	6	0	0	0	0	0.0

CAMPING	6	0	6	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	442	28	414	8	0	0	8	1.9



UNIFIED FIRE AUTHORITY

UFA Report May 2024

Budget update: Chief Burchett presented a 5.5 percent member fee increase to the UFA Finance committee in April. Over the next month they will review the proposed budget and make a final recommendation to the UFA Board. The budget will be up for tentative approval by the Board on May 21 and full adoption by the Board's June meeting.

Recruit Camp: UFA's Camp 57 is getting close to wrapping up with graduation on May 15 at the JATC in Riverton. Their introductory training has included wearing turn-out gear, using an SCBA, fire hydrants, driving a firetruck, fighting exterior fires, fighting interior fires, search and rescue, ladders, extrication equipment, ventilation, apparatus maintenance, wildfire, hydraulics, flashover, and many other aspects of the job. Their days include challenging physical fitness workouts, lectures, weekly exams, and long afternoons on the drill ground. The level of fitness required to do this job is eye-opening and can be quite a hurdle for some to overcome in the beginning. However, we have seen vast improvement in all areas of firefighting, teamwork, group camaraderie, and overall fitness. For the remainder of the camp, they will continue to drill down into each aspect of the job, honing and mastering these necessary skills.

Captains promotional process: We had 52 applicants apply for the captain promotional process. Forty-nine took the written test, and 28 are moving on to the assessment process. The ranked list will be finalized in early May.

Wildland update: The Wildland Fire Division is currently working through the seasonal employee hiring process for the 2024 fire season. Division resources will start on May 6th and will be focused on training for two weeks. After that, crews will be available for wildfire response and will start working on risk reduction efforts.

Seasonal Peak Load Ambulance: The seasonal (ski season) peak-load ambulance that operates out of station 116 in Cottonwood Heights, ended its service at the end April until the next season. This ambulance was a great asset and helped bolster and support EMS response into both Little and Big Cottonwood canyons and the ski areas and medical clinics in these areas.

New hiring process: 16 employees applied for the Special Firefighter Hiring Process of Part-time EMS, Variable and Seasonal Wildland Employees. The hiring process begins in May, with a recruit camp starting around October 1, 2024.

New Apparatus: Three of the five new International/ Horton ambulances are in service at stations 106, 126, and 125. A new Rosenbauer, Type 1 Engine with midship pump, went into service at 125 in late April. Training on these new engines is scheduled to occur throughout the month of May. The new engine for 118 in Taylorsville should be placed into service by mid-May. Station 104 in Holladay will also be getting a new engine soon.

These engines have a 750-gallon water tank and are equipped with a single stage Waterous pump that is rated for 1500 gpm. However, during testing at the factory we were able to obtain 2600 gpm. The cab also has a CleanAir recirculating air scrubber to filter airborne contaminants that are byproducts of combustion. Thereby reducing exposures to carcinogenic chemicals and particulates and aligns with the goal of the "well-being of our people" in the 2024-2026 Strategic Plan.

Firework Restriction Update: UFA is working with each of our municipalities on final firework restrictions and will have an updated map placed on our website by June 1. If fire conditions worsen as the fireworks season approaches, causing concern for areas not currently defined or create a "hazardous environmental condition", please contact your Liaison, the UFA Fire Prevention Office, or your Area Fire Marshal.

May Safety Message: The spring run-off is well underway and there is still a lot of snow in our mountains. Our rivers are running high and fast with measured temperatures in the mid-30s F in places and even the Jordan River measured in the 40s F. UFA is urging the public to take extreme caution when recreating near any river and stream. Particularly pay close attention to children and pets. With fast moving water, the riverbanks are eroding more and can give away, even when you think you are far enough back. Call 911 immediately if anyone is caught in water. UFA has water rescue stations ready to respond in the event of an accident.

Retirements: None in April

Promotions: UFA held a promotion ceremony in early May for the following:

- **Division Chief:** Chet Ellis
- **Captains:** Bill Wimmer, Richard Berry, Ira Jackson, Nate Crump.
- **Staff Captain:** Scott McNeil
- **Paramedic:** Brian Helsel, Jake Erickson, Luis Schmohl, Aaron Wood
- **Engineers:** Madison Fivas, Cameron Snyder, Zachary Davis, Brett Call, Andrew Pinto, Chandler Kingsbury.

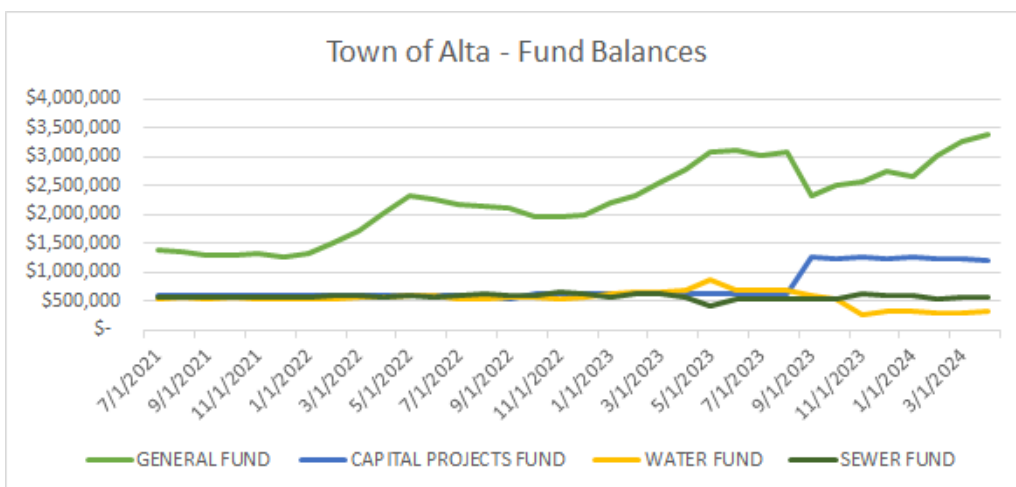
The Station 113 crew spent the day at Alta on Sunday May 21st with representatives from the Alta Marshall's Office, UPD and Alta Ski Lifts. They were prepared to assist and ensure all visitors had a great last day of skiing for the 2024 season at Alta. All agencies worked well together, and the crew only had a couple minor calls for assistance.



Town of Alta
Bank Account Balance Summary

Account Info		2/29/2024	3/31/2024	4/30/2024
GENERAL FUND				
01-11610	PTIF - General Fund	\$ 2,607,095	\$ 2,837,381	\$ 2,896,163
10-12640	PTIF - C Road Funds (restricted)	\$ 69,479	\$ 69,800	\$ 72,416
10-12690	PTIF - Impact Fee (restricted)	\$ 22,470	\$ 22,574	\$ 22,574
10-12700	PTIF - Beer Fund (restricted)	\$ 32,087	\$ 29,109	\$ 29,109
10-12710	PTIF - Post-Employment (restricted)	\$ 108,381	\$ 108,883	\$ 108,883
01-11110	KeyBank	\$ 189,703	\$ 193,796	\$ 246,498
01-11215	Keybank PO	\$ 702	\$ 1,577	\$ 1,002
Total Fund Balance		\$ 3,029,919	\$ 3,263,121	\$ 3,376,645
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	\$ 1,234,816	\$ 1,240,525	\$ 1,210,525
Total Fund Balance		\$ 1,234,816	\$ 1,240,525	\$ 1,210,525
WATER FUND				
51-11140	PTIF (restricted)	\$ 288,085	\$ 289,417	\$ 329,417
Total Fund Balance		\$ 288,085	\$ 289,417	\$ 329,417
SEWER FUND				
52-11130	PTIF (restricted)	\$ 551,284	\$ 553,833	\$ 578,833
Total Fund Balance		\$ 551,284	\$ 553,833	\$ 578,833

Interest for April not available as of the date of this report.



COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	247,381.48
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,001.61
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,896,163.42
01-11710	CASH CLEARING -AR	(293,238.05)
TOTAL COMBINED CASH		2,851,624.27
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,851,624.27)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,874,030.70
45	ALLOCATION TO CAPITAL PROJECT FUND	947.67
51	ALLOCATION TO WATER FUND	16,595.68
52	ALLOCATION TO SEWER FUND	(39,949.78)
TOTAL ALLOCATIONS TO OTHER FUNDS		2,851,624.27
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(2,851,624.27)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	2,874,030.70	
10-12640	CASH IN PTIF - C ROAD FUND	72,415.51	
10-12690	IMPACT FEE FUND PTIF	22,574.38	
10-12700	BEER TAX FUNDS PTIF	29,109.27	
10-12710	POST EMPLOYMENT BENEFIT PTIF	108,882.59	
10-13110	ACCOUNTS RECEIVABLE	128,892.32	
10-13200	DUE FROM OTHER GOVERNMENTS	73,918.02	
10-13510	TAXES RECEIVABLE - CURRENT	4,811.79	
10-13700	PROP TAX RECEIVABLE - CURRENT	400,165.00	
10-14210	DUE FROM OTHER FUNDS	358,370.00	
TOTAL ASSETS			4,073,169.58

LIABILITIES AND EQUITYLIABILITIES

10-21310	ACCOUNTS PAYABLE	3,361.23	
10-21500	WAGES PAYABLE	10,860.88	
10-22200	RETIREMENT PAYABLE	2,037.93	
10-22210	FICA PAYABLE	1,264.54	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,621.05	
10-22230	STATE WITHHOLDING PAYABLE	669.97	
10-22500	HEALTH & DENTAL INS PAYABLE	(225.33)	
10-22555	FLEX/CAFETERIA WITHHOLDING	74.73	
10-22600	REVEGETATION DEPOSITS	19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	400,165.00	
10-22725	EMPLOYEE 401K WITHHOLDING	1,121.72	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	156.43	
TOTAL LIABILITIES			440,868.15

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	38,574.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	2,737,417.40	
	REVENUE OVER EXPENDITURES - YTD	801,784.91	
BALANCE - CURRENT DATE		3,539,202.31	
TOTAL FUND EQUITY			3,632,301.43
TOTAL LIABILITIES AND EQUITY			4,073,169.58

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND	947.67	
45-12100	RESTRICT CASH-CAPITAL IMPROVE	1,210,525.29	
	TOTAL ASSETS		1,211,472.96

LIABILITIES AND EQUITYFUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
45-29800	BEGINNING OF YEAR	1,326,841.48	
	REVENUE OVER EXPENDITURES - YTD	(115,368.52)	
	BALANCE - CURRENT DATE	1,211,472.96	
	TOTAL FUND EQUITY		1,211,472.96
	TOTAL LIABILITIES AND EQUITY		1,211,472.96

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	16,595.68	
51-11140	PTIF CAPITAL ACQUISTION-WATER	329,417.40	
51-13110	ACCOUNTS RECEIVABLE	211,384.62	
51-16310	WATER DISTRIBUTION SYSTEM	2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS	18,040.50	
51-16510	MACHINERY AND EQUIPMENT	17,922.82	
51-17500	ACCUMULATED DEPRECIATION	(1,255,466.52)	
TOTAL ASSETS			1,388,805.96

LIABILITIES AND EQUITYLIABILITIES

51-21310	ACCOUNTS PAYABLE	3,990.77	
51-22620	DUE TO OTHER FUNDS - LONGTERM	358,370.00	
TOTAL LIABILITIES			362,360.77

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS	1,068,497.00	
UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	150,913.70	
	REVENUE OVER EXPENDITURES - YTD	(192,965.51)	
BALANCE - CURRENT DATE		(42,051.81)	
TOTAL FUND EQUITY			1,026,445.19
TOTAL LIABILITIES AND EQUITY			1,388,805.96

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	(	39,949.78)	
52-11130	PTIF CASH RESTRICTED		578,832.62	
52-13110	ACCOUNTS RECEIVABLE		107,650.04	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(	688,145.81)	
TOTAL ASSETS				806,605.00

LIABILITIES AND EQUITYLIABILITIES

52-21310	ACCOUNTS PAYABLE	(	11.00)	
TOTAL LIABILITIES			(	11.00)

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
UNAPPROPRIATED FUND BALANCE:				
52-29800	UNRESTRICTED NET POSITION		464,206.82	
	REVENUE OVER EXPENDITURES - YTD		51,956.18	
BALANCE - CURRENT DATE			516,163.00	
TOTAL FUND EQUITY				806,616.00
TOTAL LIABILITIES AND EQUITY				806,605.00

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
GENERAL FUND REVENUE						
TAXES						
10-31-100	CURRENT YEAR PROPERTY TAXES	237,556	400,523	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	208	5,000	5,000	
10-31-300	SALES AND USE TAXES	1,484,026	1,617,095	1,868,000	1,890,000	sales (1.8M), 0.1% RR (90k)
10-31-310	4th .25 TAX	38,989	41,015	39,200	45,197	~avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	75,740	76,875	85,000	87,329	~avg of previous 3 years
10-31-410	TELEPHONE USE TAX	5,037	4,765	6,150	5,968	~avg of previous 3 years
Total TAXES:		1,855,495	2,140,480	2,403,515	2,433,659	
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSES AND PERMITS	20,511	19,409	20,500	19,350	
10-32-150	LIQUOR LICENSES	5,675	5,325	5,800	5,325	
10-32-210	BUILDING PERMITS	15,282	34,078	49,000	80,000	
10-32-220	PARKING PERMITS	14,375	14,375	14,000	14,000	
10-32-250	ANIMAL LICENSES	14,145	12,535	14,000	14,000	
Total LICENSES AND PERMITS:		69,989	85,722	103,300	132,675	
INTERGOVERNMENTAL REVENUE						
10-33-100	WFRC MATCHING GRANT	0	0	0	-	
10-33-200	SALT LAKE CITY	0	0	0	-	
10-33-275	SLC TRAILS	9,323	0	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	0	-	
10-33-375	COUNTY - ZAP	0	0	0	-	
10-33-400	STATE GRANTS	0	0	0	-	
10-33-450	FEDERAL GRANTS	0	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	11,188	12,790	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,554	5,100	5,000	
10-33-600	SISK	0	3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	18,208	18,208	21,850	21,850	\$1,820/mo.
10-33-700	UDOT	0	8,000	8,000	8,000	facility use (Tom Moore toilet \$?)
Total INTERGOVERNMENTAL REVENUE:		43,792	47,552	52,950	52,850	
CHARGES FOR SERVICES						
10-34-240	REVEGETATION BONDS	0	2,000	2,000	2,000	
10-34-430	PLAN CHECK FEES	2,577	21,644	15,000	52,000	65% of building permit fee
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	300	
10-34-600	GLASS RECYCLING	0	0	0	-	N/A
10-34-760	FACILITY CENTER USE FEES	0	450	0	500	
10-34-810	IMPACT FEES	0	0	2,000	2,000	study required to collect
Total CHARGES FOR SERVICES:		2,577	24,394	19,300	56,800	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
FINES AND FORFEITURES						
10-35-100	COURT FINES	17,823	13,004	21,000	10,000	
10-35-101	CIVIL CODE ENFORCEMENT		0	0	5,000	new program
Total FINES AND FORFEITURES:		17,823	13,004	21,000	15,000	
MISCELLANEOUS REVENUE						
10-36-100	INTEREST EARNINGS	60,322	107,483	125,000	100,000	
10-36-300	OTHER FINANCING SOURCES	0	0	0	30,700	Water Fund debt to GF
10-36-400	SALE OF FIXED ASSETS	21,700	34,418	16,000	-	
10-36-620	MISCELLANEOUS	50,000	1,677	2,500	2,500	
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	0	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	0	-	
10-36-810	METERING	12,100	0	12,100	12,000	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0	-	
10-36-830	TOWN SHUTTLE	0	198,259	205,695	84,000	Resort \$44k, Town\$40k
10-36-900	SUNDRY REVENUES	1,685	1,560	4,000	2,000	
10-36-910	SALES TAX	0	658	0	250	
Total MISCELLANEOUS REVENUE:		145,807	344,056	373,295	239,450	
TRANSFERS INTO GENERAL FUND						
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	-	use of available cash
10-39-250	USE OF RESERVED FUNDS	0	0	8,250	-	
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	-	
Total TRANSFERS INTO GENERAL FUND:		0	0	8,250	-	
GENERAL FUND Revenue Total:						
		2,135,482	2,655,209	2,973,360	2,930,434	
GENERAL FUND Transfer IN Total:						
		0	0	8,250	-	
CASH AVAILABLE FOR GENERAL FUND						
		2,135,482	2,655,209	2,981,610	2,930,434	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
GENERAL FUND EXPENSES						
LEGISLATIVE						
10-41-110	SALARIES - MAYOR AND COUNCIL	15,000	15,000	18,000	18,000	status quo
10-41-120	REMUNERATION	0	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	0	100	100	
10-41-131	EMPLOYER TAXES	1,193	1,193	1,500	1,500	
10-41-230	TRAVEL	0	0	1,000	1,000	
10-41-280	TELECOM	0	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,195	970	4,000	4,000	ULCT conference
10-41-620	MISCELLANEOUS	27	38	250	350	
Total LEGISLATIVE:		17,415	17,200	24,850	24,950	
COURT						
10-42-110	SALARIES AND WAGES	11,097	15,439	20,722	18,423	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	0	125	133	
10-42-131	EMPLOYER TAXES	857	1,204	1,825	1,409	
10-42-133	URS CONTRIBUTIONS				3,132	
10-42-230	TRAVEL	100	222	750	750	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	21	500	500	
10-42-280	TELEPHONE	0	0	0	240	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	100	500	
10-42-330	EDUCATION & TRAINING	125	250	1,500	1,500	ULGT conferences
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,400	2,500	
10-42-481	VICTIM REPARATION SURCHARGE	5,864	4,457	11,000	6,000	
10-42-620	MISCELLANEOUS SERVICES	467	259	500	500	
Total COURT:		18,638	21,852	39,422	35,587	
ADMINISTRATIVE						
10-43-110	SALARIES AND WAGES	213,964	182,798	277,469	337,433	some staff time allocated to other depts
10-43-111	PERFORMANCE BONUS	4,600	2,100	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	693	1,291	2,000	2,120	
10-43-131	EMPLOYER TAXES	16,697	14,966	22,198	26,874	
10-43-132	INSUR BENEFITS	43,807	20,154	78,187	42,000	less senior staff
10-43-133	URS CONTRIBUTIONS	39,348	31,234	69,000	59,719	
10-43-140	TERMINATION BENEFITS	0	8,250	8,250	-	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	2,832	4,601	3,500	5,000	
10-43-220	PUBLIC NOTICES	0	1,033	2,000	1,500	
10-43-230	TRAVEL	1,407	610	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,712	2,992	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	13,633	13,786	20,000	25,000	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	89	117	4,800	5,000	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	75	0	5,000	town office upgrades
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-43-270	UTILITIES	0	0	0	-	
10-43-280	TELEPHONE	3,797	3,254	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	7,770	3,598	10,000	8,500	website mainenance
10-43-315	PROF CONSULTANT SERVICES	0	48,400	65,500	5,500	\$5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	5,058	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	57,031	28,002	60,000	55,000	
10-43-330	EDUCATION & TRAINING	1,693	2,329	3,000	4,000	
10-43-350	ELECTIONS	0	2,500	2,500	-	no local election 2024
10-43-440	BANK CHARGES	1,836	3,441	3,500	5,500	online pymt system
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	4,299	5,100	5,500	
10-43-515	WORKERS COMPENSATION INS	1,565	1,584	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	295	1,500	1,000	
10-43-620	MISCELLANEOUS SERVICES	1,595	3,771	3,500	5,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total ADMINISTRATIVE:		422,597	390,538	670,604	628,246	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
MUNICIPAL BUILDINGS						
10-45-110	SALARIES AND WAGES	8,071	12,348	48,706	22,210	
10-45-111	PERFORMANCE BONUS	250	0	250	250	
10-45-130	EMPLOYEE BENEFITS	30	90	200	212	
10-45-131	EMPLOYER TAXES	651	981	3,896	1,718	
10-45-132	INSUR BENEFITS	0	0	0	-	
10-45-133	URS CONTRIBUTIONS	221	0	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	614	1,000	1,000	
10-45-260	BLDG/GROUNDS-SUPPLIES/MNTNCE	2,625	5,295	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0		moved to cap ex
10-45-270	UTILITIES	4,106	5,018	4,600	5,000	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	42	500	1,000	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	-	
Total MUNICIPAL BUILDINGS:		17,096	25,529	66,652	39,890	
NON-DEPARTMENTAL						
10-50-330	TOWN EVENTS	0	98	3,500	4,000	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	-473	1,200	1,200	
10-50-620	AUDIT	10,000	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	0	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0	-	
10-50-910	SALES TAX RECEIVED	0	657	0	250	
Total NON-DEPARTMENTAL:		25,051	25,281	31,100	31,850	
TRANSPORTATION						
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	265	5,000	1,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	-	
10-51-631	TRAILHEAD PROJECTS	0	0	0	-	
10-51-635	MEDIAN	0	0	1,000	250	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	62	5,000	10,000	new road signs, weather forecasting
10-51-640	MISCELLANEOUS	0	1,575	0	5,000	misc. signage
10-51-645	ALTA RESORT SHUTTLE	9,000	225,089	232,920	230,000	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	10,696	6,267	10,000	11,000	
10-51-810	METERING	0	0	12,100	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		78,507	233,257	266,020	269,350	
CIVIL CODE ENFORCEMENT - new						
10-52-310	PROFESSIONAL & TECHNICAL - new		0	0	3,000	Admin Law Judge
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	0	1,000	software for mang tracking
10-52-640	MISCELLANEOUS - new		0	0	500	Citations
Total CIVIL CODE ENFORCEMENT:			0	0	4,500	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
PLANNING AND ZONING						
10-53-120	COMMISSION REMUNERATION	0	1,050	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	250	250	
10-53-230	TRAVEL	0	0	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	0	5,000	40,000	contract service planning, zoning, building permit review
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	6,471	16,706	10,000	10,000	
10-53-330	EDUCATION AND TRAINING	0	0	500	1,500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	18	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	48	300	300	
Total PLANNING AND ZONING:		11,598	21,356	23,300	59,300	
POLICE DEPARTMENT						
10-54-110	SALARIES AND WAGES	483,425	527,475	768,147	869,500	no 5th deputy
10-54-111	PERFORMANCE BONUS	11,970	6,375	11,970	11,970	
10-54-112	WAGE CORRECTION		135,686	135,686	-	
10-54-130	EMPLOYEE BENEFITS	6,498	2,243	15,000	5,000	
10-54-131	EMPLOYER TAXES	39,027	50,806	69,290	67,433	
10-54-132	INSUR BENEFITS	98,311	101,043	158,000	145,000	
10-54-133	URS CONTRIBUTIONS	74,309	93,845	144,140	170,000	transition 4 deputies to public safety
10-54-140	TERMINATION BENEFITS	0	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	229	3,971	12,500	14,000	taser membership, Lexipol, Axon, early intervention
10-54-230	TRAVEL	623	90	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	302	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	12,149	11,434	13,500	18,000	
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	-224	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	13,640	24,372	25,000	27,000	vms maint.
10-54-260	BLDG/GROUNDS-SUPPLIES/MNTNCE	27,364	22,309	59,500	30,000	
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-54-270	UTILITIES	7,160	7,400	8,000	10,000	Stalker VMS wireless signal,
10-54-280	TELEPHONE	7,634	8,991	8,000	9,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,479	3,554	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,259	4,855	11,500	11,500	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	1,800	2,663	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	4,675	1,530	12,000	10,000	shield, firearms w optics holsters mag pouches
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	3,134	3,167	5,000		
10-54-610	MISCELLANEOUS SUPPLIES	278	802	47,500	5,000	animal control
10-54-620	MISCELLANEOUS SERVICES	5,045	1,495	9,500	4,500	weather forecasting move to transportation
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0	-	
10-54-810	METERING	12,100	0	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	0	-	
Total POLICE DEPARTMENT:		840,029	1,026,329	1,560,733	1,454,403	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
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		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
ECONOMIC DEVELOPMENT						
10-55-230	TRAVEL	0	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0	-	
Total ECONOMIC DEVELOPMENT:		0	0	0	-	
POST OFFICE						
10-56-110	SALARIES AND WAGES	21,918	21,754	29,249	27,033	
10-56-111	PERFORMANCE BONUS	700	500	700	700	
10-56-130	EMPLOYEE BENEFITS	180	160	300	300	
10-56-131	EMPLOYER TAXES	1,743	1,769	2,340	2,122	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-56-230	TRAVEL	0	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	344	352	400	500	
10-56-245	IT SUPPLIES AND MAINT	0	18	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	721	666	1,000	1,000	
10-56-260	BLDG/GOUNDS-SUPPLIES/MNTNCE	4,071	1,951	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	2,233	1,956	3,000	3,000	
10-56-280	TELEPHONE	1,410	1,100	1,900	1,500	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	0	100	100	
10-56-510	INSURANCE & SURETY BONDS	594	612	612	615	
10-56-515	WORKERS COMPENSATION INS	289	293	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	0	200	200	
10-56-630	OVERAGE & SHORT	0	0	0	-	
10-56-635	POST OFFICE INVENTORY	-311	1,140	1,000	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total POST OFFICE:		33,938	32,271	44,326	41,595	
FIRE PROTECTION						
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	-	
Total FIRE PROTECTION:		0	0	0	-	
BUILDING INSPECTION						
10-58-110	SALARIES AND WAGES	0	0	0	-	
10-58-120	PLAN CHECKS	2,211	-724	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	400	Bluebeam
10-58-230	TRAVEL	0	0	0	-	
10-58-280	TELEPHONE	0	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	7,623	12,415	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	420	0	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	559	115	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	950	950	
Total BUILDING INSPECTION:		11,444	12,564	15,550	15,950	
STREETS - C ROADS						
10-60-110	SALARIES AND WAGES	0	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-60-260	BLDG/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	24,000	14,500	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
Total STREETS - C ROADS:		0	12,526	32,000	22,500	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
RECYCLING						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-62-230	TRAVEL	0	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-62-260	BLDG/GROUNDS-SUPPLIES/MNTNCE	1,629	1,238	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	16,471	14,895	28,500	30,000	3% increase at calendar year
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	300	-	
Total RECYCLING:		18,100	16,132	30,300	31,500	
GIS						
10-66-110	SALARIES AND WAGES	0	0	0	-	exp moved below, hire consultants
10-66-111	PERFORMANCE BONUS	0	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total GIS:		0	0	2,500	2,500	
SUMMER PROGRAM						
10-70-110	SALARIES AND WAGES	743	1,842	4,965	2,500	
10-70-111	PERFORMANCE BONUS	150	0	150	150	
10-70-130	EMPLOYEE BENEFITS	40	0	70	70	
10-70-131	EMPLOYER TAXES	63	216	400	200	
10-70-250	EQUIP-SUPPLIES/MNTNCE	5,030	3,399	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	715	1,000	1,000	
10-70-260	BLDG/GROUNDS-STORAGE UNIT	0	4,009	5,000	5,000	
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	-	
10-70-320	USFS RANGER	0	0	12,000	12,000	TOA contributes \$4k net, other \$8k from FOA/SLC
10-70-470	TRAILS	17,974	0	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	400	420	
10-70-515	WORKERS COMPENSATION INS	0	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total SUMMER PROGRAM:		24,893	10,579	30,485	27,840	
IMPACT FEE						
10-72-110	SALARIES AND WAGES	0	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-72-280	TELEPHONE	0	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	10,000	study
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total IMPACT:		0	0	0	10,000	

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
LIBRARY - COMMUNITY CENTER						
10-75-110	SALARIES AND WAGES	0	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,599	4,031	10,000	5,000	
10-75-270	UTILITIES	2,801	2,608	3,600	3,600	
10-75-280	TELEPHONE	0	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total LIBRARY - COMMUNITY CENTER:		5,827	8,008	15,700	10,700	
COMMUNITY DEVELOPMENT						
10-78-110	SALARIES AND WAGES	0	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	-	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total COMMUNITY DEVELOPMENT:		0	0	0	-	
TRANSFERS OUT OF GENERAL FUND						
10-90-510	TRANSFER TO WATER FUND	0	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	113,068	219,774	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	15,000	-	
Total TRANSFERS OUT OF GENERAL FUND:		0	0	128,068	219,774	
GENERAL FUND SUMMARY						
GENERAL FUND Revenue & Transfer IN Total:		2,135,482	2,655,209	2,981,610	2,930,434	
GENERAL FUND Expenditure & Transfer OUT Total:		1,525,134	1,853,424	2,981,610	2,930,434	
Net Total GENERAL FUND:		610,349	801,785	0	0	Must equal zero

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25	2024-25 NOTES Year-End Amendment
		Prior year YTD Actual	Current year YTD Actual	Approved Budget	Tentative Budget	
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
CAPITAL PROJECT FUND REVENUE						
INTERGOVERNMENTAL REVENUE						
45-33-400	STATE GRANT	0	0	0	-	
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	-	
MISCELLANEOUS REVENUE						
45-36-100	INTEREST	14,754	43,074	40,000	40,000	
	Total MISCELLANEOUS REVENUE:	14,754	43,074	40,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND						
45-39-100	TRANSFER FROM GENERAL FUND	0	0	113,068	219,774	
45-39-250	USE OF RESERVED FUNDS	0	0	312,969		
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	0	0	426,037	219,774	
CAPITAL PROJECT FUND EXPENSE						
MUNICIPAL BUILDINGS						
45-45-740	TOWN OFFICE	6,332	0	0	15,000	website
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	0	10,000	95,000	PO roof, facilities plan
	Total EXPENDITURE:	15,364	0	10,000	110,000	
POLICE DEPT						
45-54-741	BUILDINGS	0	14,209	33,000	13,000	cameras phase 2
45-54-742	VEHICLES	0	50,827	61,000	-	
45-54-743	EQUIPMENT	0	93,406	126,248	38,000	deputy terminals, speed trailer
	Total EXPENDITURE:	0	158,442	220,248	51,000	
OTHER EXPENDITURES						
45-70-740	SUMMER PROGRAM	0	0	0	5,000	playground improv
	Total EXPENDITURE:	0	0	0	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND						
45-90-200	CONTRIB TO FUND BALANCE	0	0	235,789	93,774	net amt saving
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:	0	0	235,789	93,774	
CAPITAL PROJECT FUND Revenue & Transfer Total:						
		14,754	43,074	466,037	259,774	
CAPITAL PROJECT FUND Expenditure Total:						
		15,364	158,442	466,037	259,774	
Net Total CAPITAL PROJECT FUND:						
		-610	-115,369	0	-	Must equal zero

		2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Approved Budget	2024-25 Tentative Budget	2024-25 NOTES Year-End Amendment
Account Number	Account Title	4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
WATER FUND REVENUE						
CHARGES FOR SERVICES						
51-34-100	WATER SALES	248,815	276,214	286,066	330,036	~ 15% increase
51-34-101	WATER SALES - OVERAGE	34,668	53,205	12,076	12,076	
51-34-102	WATER SALES - OTHER	14,990	0	10,000	5,000	
51-34-200	CONNECTION FEES	0	0	0	-	
Total CHARGES FOR SERVICES:		298,474	329,419	308,142	347,112	
MISCELLANEOUS REVENUE						
51-36-100	INTEREST EARNINGS	8,991	19,124	20,000	10,500	reduced balance
51-36-200	BOND PROCEEDS	0	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	0	-	
51-36-800	DONATIONS	0	0	0	-	
51-36-810	IMPACT FEES	0	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	-	
51-36-900	MISCELLANEOUS	0	0	0	-	
Total MISCELLANEOUS REVENUE:		8,991	19,124	20,000	10,500	
TRANSFERS INTO WATER FUND						
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	545,997	115,066	
Total TRANSFERS INTO WATER FUND:		0	0	545,997	115,066	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
WATER FUND EXPENDITURES						
51-40-110	SALARIES AND WAGES	1,521	9,755	10,000	15,545	4% TC, 3% DTC, 5% TM, 5% ATM
51-40-111	PERFORMANCE BONUS	100	0	0	-	
51-40-130	EMPLOYEE BENEFITS	0	0	60	-	
51-40-131	EMPLOYER TAXES	131	746	385	1,190	
51-40-132	INSUR BENEFITS	0	1,206	1,210	1,400	
51-40-133	URS CONTRIBUTIONS	0	1,802	890	2,643	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	442	700	700	
51-40-230	TRAVEL	0	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,533	1,000	4,000	2,400	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	345	6,000	6,300	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0		
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,547	956	3,000	3,150	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0		
51-40-270	UTILITIES	12,750	12,871	17,000	17,850	
51-40-280	TELEPHONE	2,111	2,067	2,400	2,520	
51-40-305	WATER COSTS	6,643	7,024	7,500	7,875	
51-40-310	PROFESS/TECHNICAL SERVICES	30,130	28,150	65,450	68,725	\$45,450 SA3(\$3k/mo base)
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0		
51-40-320	ENGINEERING/WATER PROJECTS	10,344	4,784	31,000	15,750	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	566	3,000	3,150	
51-40-330	EDUCATION AND TRAINING	0	0	650		
51-40-475	SUPPLIES/WATER PROJECTS	786	0	0		
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	503	530	
51-40-490	WATER TESTS	8,063	4,768	12,000	12,600	
51-40-495	WATER TREATMENT SUPPLIES	349	22,566	41,000	23,302	up 5%
51-40-510	INSURANCE AND SURETY BONDS	4,970	1,427	5,250	5,513	
51-40-515	WORKERS COMPENSATION INS	529	4,062	0		
51-40-610	MISCELLANEOUS SUPPLIES	226	0	500	525	
51-40-620	MISCELLANEOUS SERVICES	1,563	1,252	4,200	4,410	
51-40-630	BAD DEBT EXPENSE	0	0	0		
51-40-650	DEPRECIATION	0	0	58,000	60,900	
51-40-740	CAPITAL OUTLAY	58,352	435,722	545,997	85,000	\$60k meters, \$25k study
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	30,700	Water Fund debt to GF
51-40-820	DEBT SERVICE - INTEREST	0	0	0		
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	53,444	100,000	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0		
Total EXPENDITURES:		145,166	541,509	874,139	472,678	
WATER FUND Revenue & Transfer Total:		307,465	348,543	874,139	472,678	
WATER FUND Expenditure Total:		145,166	541,509	874,139	472,678	
Net Total WATER FUND:		162,298	-192,966	0	-	Must equal zero

		2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Approved Budget	2024-25 Tentative Budget	2024-25 NOTES Year-End Amendment
Account Number	Account Title	4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
SEWER FUND REVENUE						
CHARGES FOR SERVICES						
52-34-100	SEWER SERVICES	139,544	171,731	185,000	230,977	25% increase
52-34-200	CONNECTION FEES	0	0	0	-	
Total CHARGES FOR SERVICES:		139,544	171,731	185,000	230,977	
MISCELLANEOUS REVENUE						
52-36-100	INTEREST EARNINGS	11,704	20,724	20,000	10,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0	-	
52-36-900	MISCELLANEOUS	0	0	0	-	
Total MISCELLANEOUS REVENUE:		11,704	20,724	20,000	10,000	
TRANSFERS INTO SEWER FUND						
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	8,492	25,500	note use of reserves CIP projects
Total TRANSFERS INTO SEWER FUND:		0	0	8,492	25,500	

		2022-23	2023-24	2023-24	2024-25	2024-25
		Prior year	Current year	Approved	Tentative	NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Budget	Year-End Amendment
		4/30/2023	4/30/2024	6/30/2024	6/30/2025	6/30/2025
SEWER FUND EXPENDITURES						
52-40-110	SALARIES AND WAGES	1,477	8,132	11,572	13,759	2% TC, 3% DTC, 5% TM, 5% ATM
52-40-111	PERFORMANCE BONUS	100	0	100		
52-40-130	EMPLOYEE BENEFITS	60	0	120	200	
52-40-131	EMPLOYER TAXES	127	622	530	1,053	
52-40-132	INSUR BENEFITS	0	1,005	1,010	1,200	
52-40-133	URS CONTRIBUTIONS	0	1,502	590	2,339	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	100	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,533	1,000	4,300	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	215	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0		
52-40-305	DISPOSAL COSTS	95,248	123,665	135,000	175,500	30% increase
52-40-310	PROFESS/TECHNICAL SERVICES	0	309	30,000	4,500	\$4.5k sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	1,000	1,156	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0		
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	4,000	4,623	
52-40-515	WORKERS COMPENSATION INS	289	293	400	500	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,405	688	2,150	2,300	
52-40-630	BAD DEBT EXPENSE	0	0	0	-	
52-40-650	DEPRECIATION	0	0	22,105	23,763	
52-40-740	CAPITAL OUTLAY	0	0	0	25,500	\$25.5k sewer study
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	7,034	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	-	
Total EXPENDITURES:		104,521	140,498	213,492	266,477	
SEWER FUND Revenue & Transfers Total:		151,248	192,455	213,492	266,477	
SEWER FUND Expenditure Total:		104,521	140,498	213,492	266,477	
Net Total SEWER FUND:		46,726	51,956	0	0	Must equal zero
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		818,764	545,407	0	0	Must Equal Zero

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 230,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,202,000
Water	\$ 543,997	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer	\$ 25,500		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Spend	\$ 799,745	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,202,000

ACCOUNT BALANCES	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 644,556									
Water	\$ 694,693									
Sewer	\$ 580,789									

FY 2024 Capital Project Plan Summary

Capital Projects Fund - Projects	Budget	YTD: 4/30/2024	Status
Alta Central Generator	\$ 64,238	\$ 64,238	Complete
New AMO Truck	\$ 50,000	\$ 38,978	Complete
Marshals Office Phase 2 Radio upgrade	\$ 30,000	\$ 29,168	almost complete
Marshals Office Inventory Management	\$ 20,000	\$ 14,188	Complete, awaiting final invoice
Alta Central Dispatch Console Upgrade	\$ 15,000	\$ -	On hold pending VECC transition to comp. aided dispatch
Marshals Office Security Cameras	\$ 13,000	\$ 21	Installing
New AMO ATV	\$ 11,000	\$ 11,849	Complete
Tom Moore Historic Structure Feasibilit	\$ 10,000	\$ -	Scoping "historic structure report;" roll into facilities plan?
Livescan	\$ 17,010	\$ -	have preferred quote, waiting on budget amendment
Town Park Playground Improvements	\$ -	\$ -	moving to FY25
Total	\$ 230,248	\$ 158,442	

Water Fund - Projects	Budget	YTD: 4/30/2024	Status
Peruvian West Water Line	\$ 337,997	\$ 280,207	Complete
Remote Water Meter Reading	\$ 83,000	\$ 6,152	Phase II installs in Grizzly complete, planning for phase III
Shrontz Estate - water line payment	\$ 50,000	\$ 50,000	Complete
Grizzly Gulch Water Line Completion	\$ 32,000	\$ 92,388	Complete
Water System Study Update	\$ 25,000	\$ -	Developing RFP
Grizzly Gulch Communication System	\$ 10,000	\$ 6,975	Complete, invoice received in March
Source Water Protection Plan	\$ 6,000	\$ -	Complete
Total	\$ 543,997	\$ 435,722	

Sewer Fund - Projects	Budget	YTD: 4/30/2024	Status
Sewer Study	\$ 25,500	\$ -	Developing RFP
Total	\$ 25,500	\$ -	

Capital Projects Fund Plan											
Fund Balance: April 30, 2024											
\$		1,210,525									

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-	3,202,000

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-54-743	Alta Central Generator	64,238	64,238									
45-54-742	New AMO Truck	38,978	50,000									
45-54-743	Marshals Office Phase 2 Radio upgrade	29,168	30,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,188	20,000									
45-54-743	Alta Central Dispatch Console Upgrade	-	15,000									
45-54-741	Marshals Office Security Cameras	21	13,000									
45-54-742	New AMO ATV	11,849	11,000									
45-45-750	Tom Moore Historic Structrure Feasibility	-	10,000									
45-54-743	Livescan	-	17,010									
45-70-740	Town Park Playground Improvements	-										
45-45-740	Town Office Window Replacement	-										
45-54-743	Automated External Defibrillators (AEDs)											
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
45-54-743	Alta Central Dispatch Radio System Upgrade											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
Total Projects		158,442	230,248	-	-	-	-	-	-	-	-	3,202,000

* Items in red are new/ proposed amendments

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Budgeted Total 2024 - Future **3,432,248**

Water Fund Projects	
Fund Balance: April 30, 2024	
\$	329,417

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Remote Water Meter Reading	6,152	83,000	60,000								
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-320	Water System Study Update	-	25,000									
51-40-740	Grizzly Gulch Communication System	6,975	10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
Total Projects		435,722	543,997	60,000	-	-	-	-	-	-	-	-

* Items in red are new.

Fund Balance: April 30, 2024

\$	578,833
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[illegible][illegible]

* Items in red are new.

		2022-23 Prior year YTD Actual 4/30/2023	2023-24 Current year YTD Actual 4/30/2024	2023-24 Approved Budget 6/30/2024	2024-25 Tentative Budget 6/30/2025
Account Number	Account Title				
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer REVENUE					
Property Tax		251,703	400,731	405,165	405,165
Sales Tax		1,484,026	1,617,095	1,868,000	1,890,000
Other Taxes: Municipal Energy, Tele		80,777	81,639	91,150	93,297
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		90,389	321,379	349,295	288,475
Sewer		151,248	192,455	205,000	240,977
Water		307,465	348,543	328,142	357,612
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		94,881	88,567	104,250	110,047
Misc Revenue		148,460	188,871	195,500	183,450
	Total Revenue	2,608,948	3,239,280	3,546,502	3,569,023
EXPENSES					
Alta Justice Court, Code Enforcement		18,638	21,852	39,422	40,087
Economic Development		0	0	400	400
Government Administration					
Financial Preparation		76,734	8,499	130,341	121,482
General Operations		177,624	0	292,102	264,954
Town Services & Programs		110,651	18,684	181,131	161,769
Land Use Planning, Building Inspections, Zoning		113,532	48,920	180,494	215,356
Post Office		33,938	32,271	44,326	41,595
Public Safety					
Employees: Salaries and Benefits		713,540	917,472	1,302,233	1,268,903
Equipment: Resources to Complete Work		119,362	108,858	258,500	185,500
Recycling		18,100	16,132	30,300	31,500
Sewer		104,521	140,498	213,492	233,943
Town Council: Salaries, Training, Admin		57,380	20,733	95,073	86,065
Transportation		78,507	245,783	298,020	291,850
Water		76,062	101,003	243,698	271,928
Misc. Expenses		0	-473	1,200	1,200
	Total Expenses (w/o CapEx Projects)	1,698,590	1,680,233	3,310,732	3,216,531
Capital Improvement Projects		91,595	598,948	860,689	399,284
	Total Expenses	1,790,185	2,279,181	4,171,421	3,615,815
COMBINED BUDGET SUMMARY					
Net Difference		910,359	1,559,047	235,770	352,492
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		818,764	545,407	0	0

GENERAL FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 3,129,326	\$ 2,456,076

Starting Account Balances

01-11610	PTIF - General Fund	\$ 2,684,571
10-12640	PTIF - C Road Funds (restricted)	\$ 69,389
10-12690	PTIF - Impact Fee (restricted)	\$ 19,737
10-12700	PTIF - Beer Fund (restricted)	\$ 25,536
10-12710	PTIF - Post-Employment (restricted)	\$ 97,864
01-11110	KeyBank	\$ 230,221
01-11215	Keybank PO	\$ 2,009

FY24 Starting General Fund Balance \$ 3,129,326

Year-End Balance Projection		In	Out
FY24 Budgetted Revenue	\$	2,973,360	
FY24 Budgetted Expenses			\$ 2,853,542
FY23 Transfer to Capital Projects Fund			\$ 680,000
FY24 Transfer to Capital Projects Fund			\$ 113,068
Totals	\$	2,973,360	\$ 3,646,610

Projected June 2024 Fund Balance \$ 2,456,076

FY 2024 General Fund Budget \$ 2,981,610
Projected YE Balance as a % of Annual Budget 82%

CAPITAL PROJECTS FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 640,992	\$ 1,243,812

Starting Account Balance

45-12100	Capital Projects Fund (restricted)	\$ 640,992
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Year-End Balance Projection		In	Out
FY23 Transfer to Capital Projects Fund	\$	680,000	
FY24 Interest	\$	40,000	
FY24 Transfers In	\$	113,068	
FY24 Projects - Expenses			\$ 230,248
Totals	\$	833,068	\$ 230,248

Projected June 2024 Fund Balance \$ 1,243,812

FY 2024 Capital Projects Fund Budget \$ 230,248
Projected YE Balance as a % of Annual Budget 540%

WATER FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 690,410	\$ 255,857

Starting Account Balance

51-11140 PTIF Water \$ 690,410

Year-End Balance Projection

In

Out

FY24 Budgetted Revenue \$ 328,142

FY24 Operating Expenses* \$ 216,698

FY24 Capital Outlay \$ 545,997

Totals \$ 328,142 \$ 762,695

Projected June 2024 Fund Balance	\$ 255,857
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FY 2024 Water Fund Budget \$ 874,139

Projected YE Balance as a % of Annual Budget 29%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 543,566	\$ 565,871

Starting Account Balance

52-11130 PTIF Sewer \$ 543,566

Year-End Balance Projection

In

Out

FY24 Budgetted Revenue \$ 205,000

FY24 Operating Expenses* \$ 182,695

FY24 Capital Outlay \$ -

Totals \$ 205,000 \$ 182,695

Projected June 2024 Fund Balance	\$ 565,871
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FY 2024 Sewer Fund Budget \$ 213,492

Projected YE Balance as a % of Annual Budget 265%

** doesnt include depreciation and infrastructure replacement*

GENERAL FUND	Starting Balance	Projected YE Balance
	7/1/2024	6/30/2025
	\$ 2,456,076	\$ 2,456,076

Starting Account Balances

01-11610 PTIF - General Fund
10-12640 PTIF - C Road Funds (restricted)
10-12690 PTIF - Impact Fee (restricted)
10-12700 PTIF - Beer Fund (restricted)
10-12710 PTIF - Post-Employment (restricted)
01-11110 KeyBank
01-11215 Keybank PO

FY24 Starting General Fund Balance \$ 2,456,076

Year-End Balance Projection		In	Out
FY25 Budgetted Revenue	\$	2,930,434	
FY25 Budgetted Expenses			\$ 2,710,660
FY25 Transfer to Capital Projects Fund			\$ 219,774
Totals	\$	2,930,434	\$ 2,930,434

Projected June 2025 Fund Balance	\$ 2,456,076
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FY 2025 General Fund Budget \$ 2,930,434
Projected YE Balance as a % of Annual Budget 84%

CAPITAL PROJECTS FUND	Starting Balance	Projected YE Balance
	7/1/2024	6/30/2025
	\$ 1,243,812	\$ 1,337,586

Starting Account Balance

45-12100 Capital Projects Fund (restricted) \$ 1,243,812

Year-End Balance Projection		In	Out
FY25 Interest	\$	40,000	
FY25 Transfers In	\$	219,774	
FY25 Projects - Expenses			\$ 166,000
Totals	\$	259,774	\$ 166,000

Projected June 2025 Fund Balance	\$ 1,337,586
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FY 2025 Capital Projects Fund Budget \$ 259,774
Projected YE Balance as a % of Annual Budget 515%

WATER FUND	Starting Balance	Projected YE Balance
	7/1/2024	6/30/2025
	\$ 255,857	\$ 301,691

Starting Account Balance

51-11140 PTIF Water \$ 255,857

Year-End Balance Projection

In

Out

FY25 Budgetted Revenue \$ 357,612

FY25 Operating Expenses* \$ 226,778

FY25 Capital Outlay \$ 85,000

Totals \$ 357,612 \$ 311,778

Projected June 2025 Fund Balance	\$ 301,691
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FY 2025 Water Fund Budget \$ 472,678

Projected YE Balance as a % of Annual Budget 64%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance	Projected YE Balance
	7/1/2024	6/30/2025
	\$ 565,871	\$ 596,668

Starting Account Balance

52-11130 PTIF Sewer \$ 565,871

Year-End Balance Projection

In

Out

FY25 Budgetted Revenue \$ 240,977

FY25 Operating Expenses* \$ 210,180

Totals \$ 240,977 \$ -

Totals \$ 240,977 \$ 210,180

Projected June 2025 Fund Balance	\$ 596,668
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FY 2025 Sewer Fund Budget \$ 266,477

Projected YE Balance as a % of Annual Budget 224%

** doesnt include depreciation and infrastructure replacement*

**MINUTES
PUBLIC HEARING &
ALTA TOWN COUNCIL MEETING
Wednesday, April 10, 2024, 3:50 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah**

PUBLIC HEARING – 3:50 PM

PRESENT: Mayor Roger Bourke
Councilmember Elise Morgan
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk
Chris Otto, Assistant Town Manager
Craig Heimark, Treasurer

ALSO PRESENT: Cameron Platt, Legal Counsel

NOT PRESENT: Councilmember Carolyn Anctil
Councilmember John Byrne

1. CALL THE PUBLIC HEARING TO ORDER

00:00:00

Mayor Bourke called the public hearing of April 10, 2024 to order.

2. PUBLIC HEARING TO RECEIVE COMMENT ON PROPOSED APRIL AMENDMENTS FOR THE FY 2024 BUDGETS

00:00:00

Mayor Bourke asked for comments on the proposed April Amendments to the FY 2024 Budgets.

There was no public comment.

3. MOTION TO ADJOURN

00:06:25

MOTION: Dan Schilling motioned to adjourn the public hearing, and Elise Morgan seconded.

VOTE: All were in favor. The public hearing was adjourned unanimously.

RESULT: APPROVED**ALTA TOWN COUNCIL MEETING – 4:00 PM**

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember John Byrne
Councilmember Elise Morgan
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk
Chris Otto, Assistant Town Manager
Craig Heimark, Treasurer

ALSO PRESENT: Cameron Platt, Legal Counsel

1. CALL THE MEETING TO ORDER

00:10:30

Mayor Bourke called the April 10, 2024 Alta Town Council meeting to order.

2. CITIZEN INPUT

00:10:05

Paul Huber, owner of the Powder House Ski Shop, addressed the council, expressing concerns about the economic challenges facing their business, which has been operating for 70 years and is the oldest ski shop in Utah. Huber highlighted the loss of parking spaces due to property ownership and the impacts on their business. They discussed the historical contributions of businesses like theirs to the town, emphasizing the need for support in the face of changing zoning regulations. Huber said they came today to give the council advanced notice of application to the town for a remodel and expansion of the business, including the approval to build 25 feet up from the highway and relocate the ski shop to the first floor alongside the ski rental/demo space for improved accessibility. They advocated for maintaining rental-based operations to align with the town's interests in hot beds and address concerns raised by the ski lift company.

Margaret Bourke suggested that the town take advantage of CPR training offered by the UFA (Unified Fire Authority) to benefit both residents and employees, enhancing emergency response capabilities within the community. Secondly, Bourke expressed support for exploring now solutions to address

traffic congestion in the canyon and that they supported the town signing onto the community letter being drafted for Utah Department of Transportation (UDOT). They advocated for restoring bus services to levels seen in 1996 and implementing metering for equitable down-canyon flows between Alta and Snowbird.

3. LEGISLATIVE UPDATE – SHELLEY TEUSCHER

00:21:10

Shelley Teuscher provided a comprehensive overview of recent legislative sessions and bills pertinent to the town's interests. They noted the assertive presence of the new speaker, Mike Schultz, and the strategy of prioritizing controversial bills early in the session. Teuscher highlighted key legislative changes, including House Bill 488, which did not include funding for the gondola as feared, and Senate Bill 91, which introduced new procedures for increasing compensation for executive municipal officers. They also discussed Senate Bill 185, which addressed residential building inspection procedures, and House Bill 330, which addressed incorporation of unincorporated islands in Salt Lake County. Teuscher emphasized the importance of community involvement and vigilance in navigating legislative changes affecting the town.

Mike Morey raised a question regarding armed personnel in schools. Teuscher mentioned that teachers are allowed to carry guns in schools if properly trained. Morey indicated that the issue goes deeper and expressed the intention to provide further information to the council. Teuscher agreed to follow up with additional details via email.

Dan Schilling inquired about House Bill 488 and if its allocation of funds for traction control was intended for both Big and Little Cottonwood Canyon. Teuscher clarified that the \$20 million mentioned was not specifically for traction control but rather a subset of that amount, approximately \$400,000, and was designated for both canyons. Teuscher then extended an offer for assistance to the council, mentioning previous support provided to them regarding public safety personnel retirement and sales tax distribution formula. Teuscher emphasized the importance of early communication for any potential assistance needed and highlighted the political influence of Alta in securing support from legislators like Senator Kurt Cullimore.

4. ALTA SKI AREA UPDATE, MIKE MAUGHAN

00:38:00

Mike Maughan said there were 11 days of operations remaining in the ski season, noting it had been a strong year with favorable snowfall levels and improved revenue compared to the previous season. Maughan mentioned collaborating with Mike Morey to manage the final day of the season effectively, including strategies for crowd control and emergency preparedness. Maughan said they would start plowing the summer road up to Sugarloaf a week after the ski area closes.

5. QUESTIONS REGARDING DEPARTMENTAL REPORTS

00:40:60

Schilling inquired about the status of the shuttle service, and the possibility of running two shuttles until the end of the season. Chris Cawley provided an update, mentioning adjustments made due to funding shortages and the potential need for additional funds to keep a shuttle running during the final week of the season. John Byrne expressed concern about peak-time overcrowding on the shuttle and suggested increasing service during high-demand periods. Cawley acknowledged Byrne's observation and noted the possibility of adjusting the Request for Proposal (RFP) for shuttle service to see if service could be increased during peak times. Mayor Bourke also noted the need for increased service during peak times and mentioned waiting for a plan from UTA regarding bus service for the next year.

6. **APPROVAL OF CONSENT AGENDA: MARCH 5, 2024 SPECIAL TOWN COUNCIL MEETING MINUTES, MARCH 13, 2024 TOWN COUNCIL MEETING MINUTES, STAFF AND FINANCE REPORTS**

00:46:00

MOTION: Mayor Bourke motioned to approve the consent agenda including the March 5, 2024 Special Town Council Meeting Minutes, the March 13, 2024 Town Council Meeting Minutes, and staff and finance reports. Dan Schilling seconded.

VOTE: All were in favor. The March 5, 2024 Special Town Council Meeting Minutes, the March 13, 2024 Town Council Meeting Minutes, and staff and finance reports were unanimously approved.

RESULT: APPROVED

7. **MAYORS REPORT**

00:48:00

Mayor Bourke began the report by discussing the ancient practice of predicting eclipses, noting the Babylonian, Chinese, and Mayan contributions to these recordings and predictions. Mayor Bourke highlighted the upcoming solar eclipse on August 12, 2045, visible in Northern Utah. He then commended the effectiveness of the last road meeting, emphasizing the group's success in multi-agency coordination. Mayor Bourke also mentioned he has been in discussion with Carolyn Ancil about representation on the UFA board. Mayor Bourke said he would be attending the Utah League of Cities and Towns Mid-Year Conference with Chris Cawley. Mayor Bourke praised the town shuttle's value to the community despite challenges. He referenced an LA Times article citing a 50% increase in skier injuries due to recklessness on the slopes, possibly exacerbated by selfie-taking. Mayor Bourke concluded by mentioning the Budget Committee's meeting to draft a tentative budget for FY 24-25 and that the next Town Council meeting would be held on May 8 at 4pm.

8. **BUDGET COOMMITTEE UPDATE**

00:56:00

Cawley provided an overview of the FY 25 budget process, starting with revenue projections, wages, capital projects, and outlook for the water and sewer fund budgets. He noted that revenue projections

don't foresee significant increases and highlighted the importance of not urgently needing to raise property taxes. However, he noted that there is a policy questions about saving for future capital improvements. Cawley discussed the phased implementation of wage adjustments based on last year's wage study, emphasizing the significance of wages in the town budget. He offered that the budget includes a 3.2% cost-of-living increase.

In the Capital Projects Plan, Cawley outlined plans for a facilities master plan, including a historical structure report and mentioned a new website project. He also mentioned funding for a water and sewer master plan and a few other potential capital projects in the coming years.

Cawley discussed rate increases projected for the water and sewer funds, noting a 13% increase in water rates and a 24% increase in sewer rates. The goal is to add to the water fund reserve and potentially consider increasing reserves for the sewer fund once a utility master plan study is completed.

Cawley highlighted key decisions and policy considerations for the council, including savings for future capital improvements, maintenance of depreciated buildings, and the structure of future wage increases. He also mentioned the importance of evaluating the town manager's performance and compensation. Cawley mentioned the upcoming budget committee meetings on April 16 and 29 to further discuss these matters, and lastly, he reminded the Council that they would need to adopt a tentative budget in May and then a budget the third week of June.

Byrne raised a concern about pushing for more revenue without a clear plan for spending it. He emphasized the importance of tangible plans and spending the existing reserve before seeking additional revenue. Schilling advocated for executing the plans already in place and making the best use of the funds collected. Craig Heimark added that the town's capacity to spend effectively is also a factor, noting the importance of both financial resources and staff to execute projects. Cawley appreciated the comments and acknowledged the need for the council to consider these factors in their discussions.

9. **DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2024-R-10 TO ADOPT THE APRIL AMENDMENTS TO THE FY 2024 BUDGETS**

01:29:30

Clancy provided highlights of the proposed amendments to the budget, including creating a specific revenue code for the shuttle, adjusting expenses for wage corrections in the marshal's department, and making adjustments in the capital projects fund to account for equipment changes and project timelines. She mentioned that Mayor Bourke had a change to propose for the budget amendment.

MOTION: Mayor Bourke motioned to approve Resolution 2024-R-10 including an additional \$2,450 in expense and a \$1,225 contribution from the Alta Ski Area to support the Town Shuttle for the last week of the season. John Byrne seconded.

ROLL CALL VOTE: Councilmember Schilling – yes, Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Anctil – yes, and Councilmember Morgan – yes. Resolution 2024-R-10 was unanimously approved.

RESULT: APPROVED

10. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2024-R-11 TO ADOPT AN UPDATED PROJECTS PLAN FOR FY 2024 BUDGETS

01:36:50

Clancy explained that adopting a new budget is accompanied by a corresponding project plan to keep things organized and aligned. This document reflects the same numbers approved in the budget and ensures consistency across both documents.

MOTION: Dan Schilling motioned to approve Resolution 2024-R-11 and adopt an updated projects plan for the FY 2024 budgets. John Byrne seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Anctil – yes, and Councilmember Schilling – yes. Resolution 2024-R-11 was unanimously adopted.

RESULT: APPROVED

11. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2024-R-12 APPOINTING DAVE ABRAHAM TO THE PLANNING COMMISSION

01:39:10

Mayor Bourke introduced the resolution regarding the reappointment of Dave Abraham to the Alta Planning Commission. Mayor Bourke said that he had spoken with Dave Abraham who had expressed his interest in continuing his service on the commission. Mayor Bourke highlighted Dave's experience and dedication to the role. Cawley also commended Dave for his expertise and contributions to the commission over the years, noting his valuable insights as an architect into land use and planning matters. Byrne echoed these sentiments, emphasizing Dave's wisdom and reasoned approach to discussions.

MOTION: Carolyn Anctil motioned to adopt Resolution 2024-R-12 appointing Dave Abraham to the Planning Commission. John Byrne seconded.

ROLL CALL VOTE: Councilmember Morgan – yes, Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Schilling – yes, and Mayor Bourke – yes. Resolution 2024-R-12 was unanimously approved.

RESULT: APPROVED

12. TRI-CANYON TRAILS DRAFT PLAN – CHELSEA PHILLIPPE USFS

01:43:35

Chelsea Phillippe provided an overview of the Tri-Canyon trails plan, focusing on Little Cottonwood, Big Cottonwood, and Millcreek canyons. The plan involves collecting data, holding stakeholder meetings, and drafting proposals to balance environmental conservation with recreational opportunities.

Phillippe discussed three focus areas: trailheads, trail networks, and recreation strategies. Phillippe emphasized the need for public input via interactive maps on the Forest Service's website. Mayor Bourke inquired about specific plans for Alta, and Phillippe highlighted efforts to formalize trails, make them sustainable, and improve navigation. Schilling asked about budget allocation and the distribution of trails among the canyons, to which Phillippe explained that it's based on factors like visitation rates and landscape suitability. Phillippe asked the Town to share citizen input opportunities and said the Forest Service is really excited to hear from everyone.

13. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2024-R-13 FIREWORKS

01:59:15

Elise Morgan noted that the council has been adopting a fireworks resolution every year and wanted to double check if that was necessary. Mayor responded it was if the council wished to restrict fireworks. The resolution aims to regulate fireworks, particularly Class C fireworks available for retail purchase by private citizens, excluding larger commercial fireworks events. The discussion clarified the definition of fireworks and noted exemptions for certain types of commercial fireworks displays, such as those by the lift company.

MOTION: Dan Schilling motioned to adopt Resolution 2024-R-13 regarding fireworks. John Byrne seconded.

ROLL CALL VOTE: Mayor Bourke – yes, Councilmember Schilling – yes, Councilmember Byrne – yes, Councilmember Ancia – yes, Councilmember Morgan – yes. Resolution 2024-R-13 was unanimously approved.

RESULT: APPROVED

14. DISCUSSION AND POSSIBLE ACTION TO JOIN A LETTER TO UTAH DEPARTMENT OF TRANSPORTATION (UDOT) ABOUT SR 210 FROM BUSINESSES AND OTHER ENTITIES IN THE ALTA COMMUNITY

02:03:40

Mike Maughan outlined the contents of a letter addressed to UDOT regarding traffic congestion referred to as the “red snake” letter and that all the major businesses in Alta had signed on. Maughan highlighted concerns about traffic congestion, closures of the mainline, and traction laws. Maughan said the letter also proposed potential solutions and aims to initiate a dialogue with UDOT to address these issues. Members of the council expressed support for the letter and discussed whether the Town of Alta logo should be accompanied by the mayor's signature or simply labeled as "Alta Town

Council." Ultimately, it was decided to include the logo with the label "Alta Town Council" underneath, rather than the mayor's signature, to signify council support for the letter.

MOTION: Mayor Bourke motioned to join the letter to UDOT and have Mike Maughan incorporate the Town of Alta logo with the words Alta Town Council. Dan Schilling seconded.

VOTE: All in favor. The motion was unanimously approved.

RESULT: APPROVED

15. **NEW BUSINESS**

02:17:50

Molly Austin reminded everyone that John Cahill was tomorrow – April 11, 2024.

16. **MOTION TO ADJOURN**

02:19:45

MOTION: Dan Schilling motioned to adjourn, and Mayor Bourke seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 8th day of May, 2024

Jen Clancy, Town Clerk



July 1, 2024 – June 30, 2025
Alta Town Council Meeting Schedule

Approved:

The Alta Town Council meets once each month at the Alta Community Center/Library in Alta, Utah at the time and date set forth below. Public Notice will be given if the time, place, or date of these meetings change.

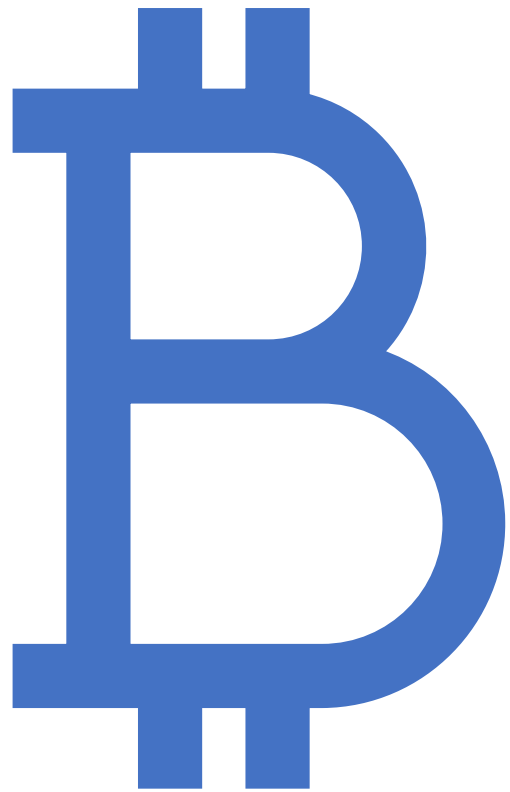
The following is a list of the dates and times of the Alta Town Council meetings for the period from July 1, 2024 through June 30, 2025. Unless noted otherwise, meetings are held the second Wednesday of the month.

July 10, 2024 – 4:00 pm
August 14, 2024 – 4:00 pm
September 11, 2024 - 4:00 pm
October 9, 2024 – 4:00 pm
November 13, 2024 – 4:00 pm
December 11, 2024 – 4:00 pm
January 8, 2025 – 4:00 pm
February 12, 2025 - 4:00 pm
March 12, 2025 - 4:00 pm
April 9, 2025 – 4:00 pm
May 14, 2025 - 4:00 pm
June 18, 2025 - 4:00 pm ** (third Wednesday)

** Schedule adjustment to help match timing requirements for the public hearing for truth in taxation which must be held at or after 6pm*

*** third Wednesday of the month, to help with budgeting process due to the release of property tax rate values.*

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days notice. For assistance, please call the Town Office at 801-363-5105. Requests for additional information on this schedule should be directed to Jen Clancy by calling 801-742-6011 during regular business hours or email jen@townofalta.com



Town of Alta

Town Council
Tentative Budget Presentation

May 8, 2024

Today's Agenda – Review the Tentative Budgets



FY25 Budget Development

- Combined Budgets
 - Revenue and Expenses across the 4 funds: General, Capital Projects, Sewer, and Water Funds
- Projects
 - Capital Projects Plan
 - Master planning, other projects
- Water and Sewer Funds

Budget Highlights: Revenue, Expenses & Key Assumptions



REVENUE

- No property tax increase
- Same sales tax revenue projection as last year



EXPENSES

- Bottom line General Fund expenses are generally stable compared to FY24
- Compensation:
 - Phase 2 (of 2) wage study implementation: bring TOA emps up to appropriate point in range given time in position, performance
 - Transition of full-time AMO deputies from Non-contributory to Public Safety tier of Utah Retirement System (URS). This expense will go from roughly 17% to 36% of applicable wages. – New as of current draft FY 25 budget
- Town Shuttle Program:
 - FY24: TOA collected \$65k from ACVB (one time contribution) and \$50k from UTA
 - FY25: TOA contribution proposed to increase from \$26k (FY24) to \$145k (FY25) to fill the gap
- Contribution to the Capital Projects Fund: ~\$220k for FY 25



General Fund
Capital Projects Fund
Water Fund
Sewer Fund

Combined Budgets

Revenue: FY24 Budgets vs FY25 Tentative Budgets

Revenue Comparison			Difference	% Diff FY24
	FY 2024 Budget	FY 25 Budget	FY24 vs FY 25	vs FY25
Property Tax	\$ 405,165	\$ 405,165	\$ -	0%
Sales Tax	\$ 1,868,000	\$ 1,890,000	\$ 22,000	1%
Other Taxes: Municipal Energy, Tele	\$ 91,150	\$ 93,297	\$ 2,147	2%
Services: permits, licensing, fines, impact fees, shuttle, sewer, water	\$ 882,437	\$ 887,064	\$ 4,627	1%
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)	\$ 104,250	\$ 110,047	\$ 5,797	6%
Misc: interest, contributions from private sources, sundry etc.	\$ 195,500	\$ 183,450	\$ (12,050)	-6%
Total Revenue	\$ 3,546,502	\$ 3,569,023	\$ 22,521	

Assumptions

- Combined budgets includes 4 funds: General, Capital Projects, Water & Sewer
- **No property tax increase**
- Town Shuttle: \$84k (FY25) revenue projected versus \$205k (FY24) in previous year

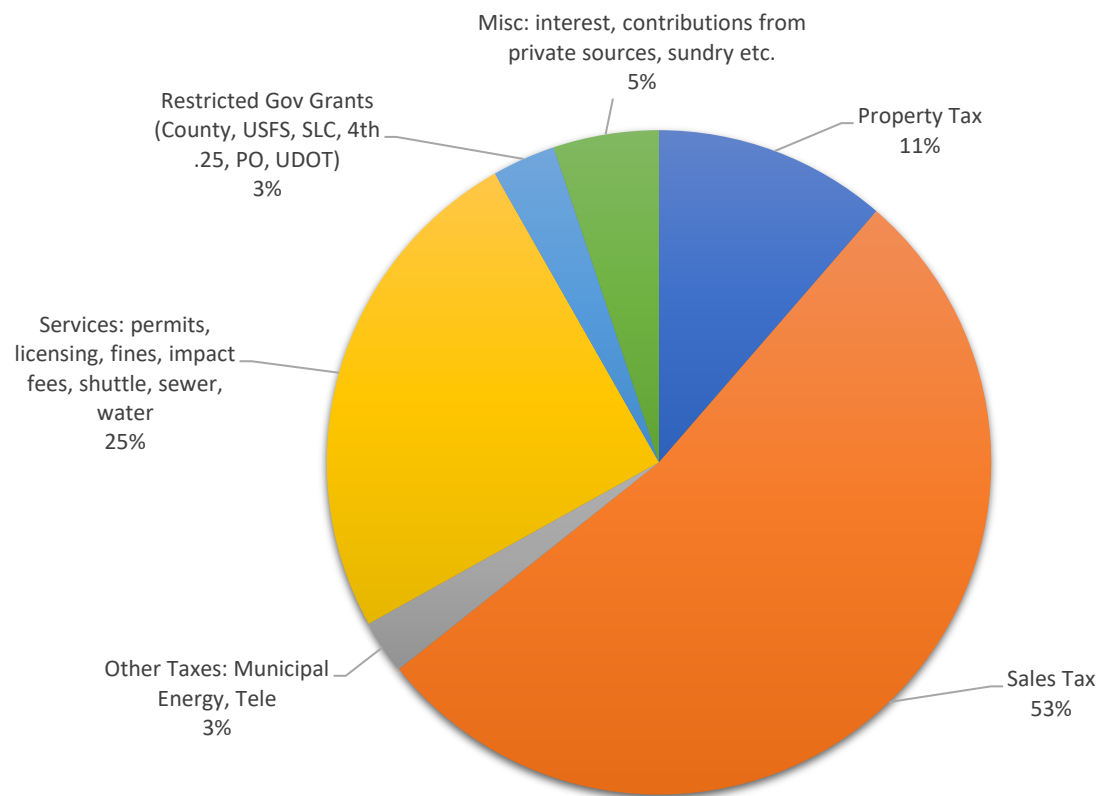
Revenue: FY25 Tentative Budgets

This chart includes all 4 funds:

1. General Fund
2. Capital Projects Fund
3. Water
4. Sewer

Revenue Comparison	FY 25 Budget
Property Tax	\$ 405,165
Sales Tax	\$ 1,890,000
Other Taxes: Municipal Energy, Tele	\$ 93,297
Services: permits, licensing, fines, impact fees, shuttle, sewer, water	\$ 887,064
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)	\$ 110,047
Misc: interest, contributions from private sources, sundry etc.	\$ 183,450
Total Revenue	\$ 3,569,023

FY25: COMBINED FUND REVENUE



Expenses: FY24 Budgets vs FY25 Tentative Budgets

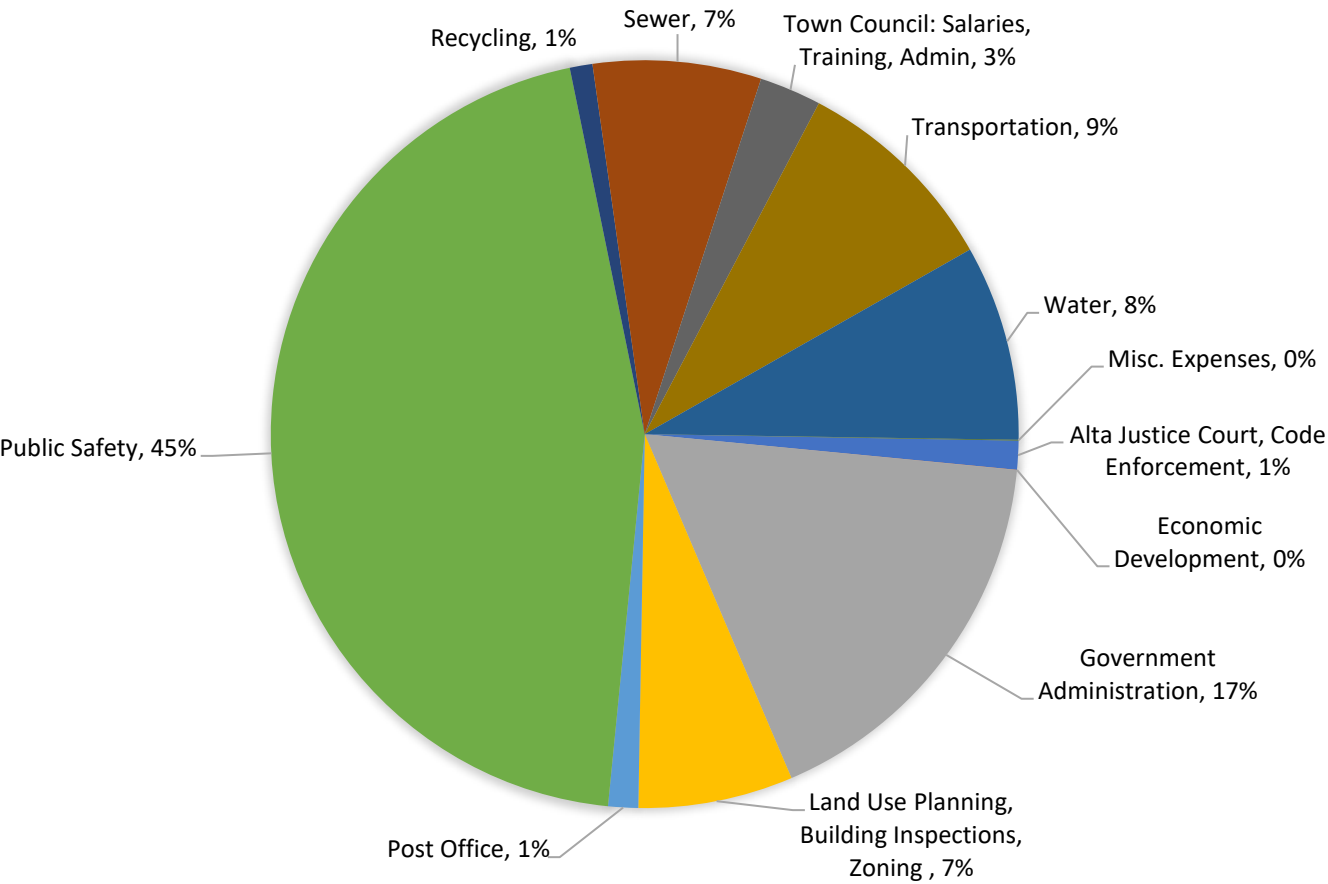
Expense Comparison	FY 2024 Budget	FY 25 Budget	Difference FY24 vs FY 25	% Diff FY24 vs FY25
Alta Justice Court, Code Enforcement	\$ 39,422	\$ 40,087	\$ 665	2%
Economic Development	\$ 400	\$ 400	\$ -	0%
Government Administration	\$ 603,574	\$ 548,205	\$ (55,369)	-9%
Land Use Planning, Building Inspections, Zoning	\$ 180,494	\$ 215,356	\$ 34,862	19%
Post Office	\$ 44,326	\$ 41,595	\$ (2,731)	-6%
Public Safety	\$ 1,560,733	\$ 1,454,403	\$ (106,330)	-7%
Recycling	\$ 30,300	\$ 31,500	\$ 1,200	4%
Sewer	\$ 213,492	\$ 233,943	\$ 20,451	10%
Town Council: Salaries, Training, Admin	\$ 95,073	\$ 86,065	\$ (9,008)	-9%
Transportation	\$ 298,020	\$ 291,850	\$ (6,170)	-2%
Water	\$ 243,698	\$ 271,928	\$ 28,230	12%
Misc. Expenses	\$ 1,200	\$ 1,200	\$ -	0%
	\$ 3,310,732	\$ 3,216,531	\$ (94,201)	

- Includes all 4 Town funds: General, Capital Projects, Water, Sewer
- No longer includes a 5th full-time deputy
- Total expenses \$94,201 less than amended FY 24 budget

FY25 Draft Budgets: Expenses

Expense Comparison	FY 25 Budget
Alta Justice Court, Code Enforcement	\$ 40,087
Economic Development	\$ 400
Government Administration	\$ 548,205
Land Use Planning, Building Inspector	\$ 215,356
Post Office	\$ 41,595
Public Safety	\$ 1,454,403
Recycling	\$ 31,500
Sewer	\$ 233,943
Town Council: Salaries, Training, Admi	\$ 86,065
Transportation	\$ 291,850
Water	\$ 271,928
Misc. Expenses	\$ 1,200
	\$ 3,216,531

FY 25: COMBINED FUND EXPENSE

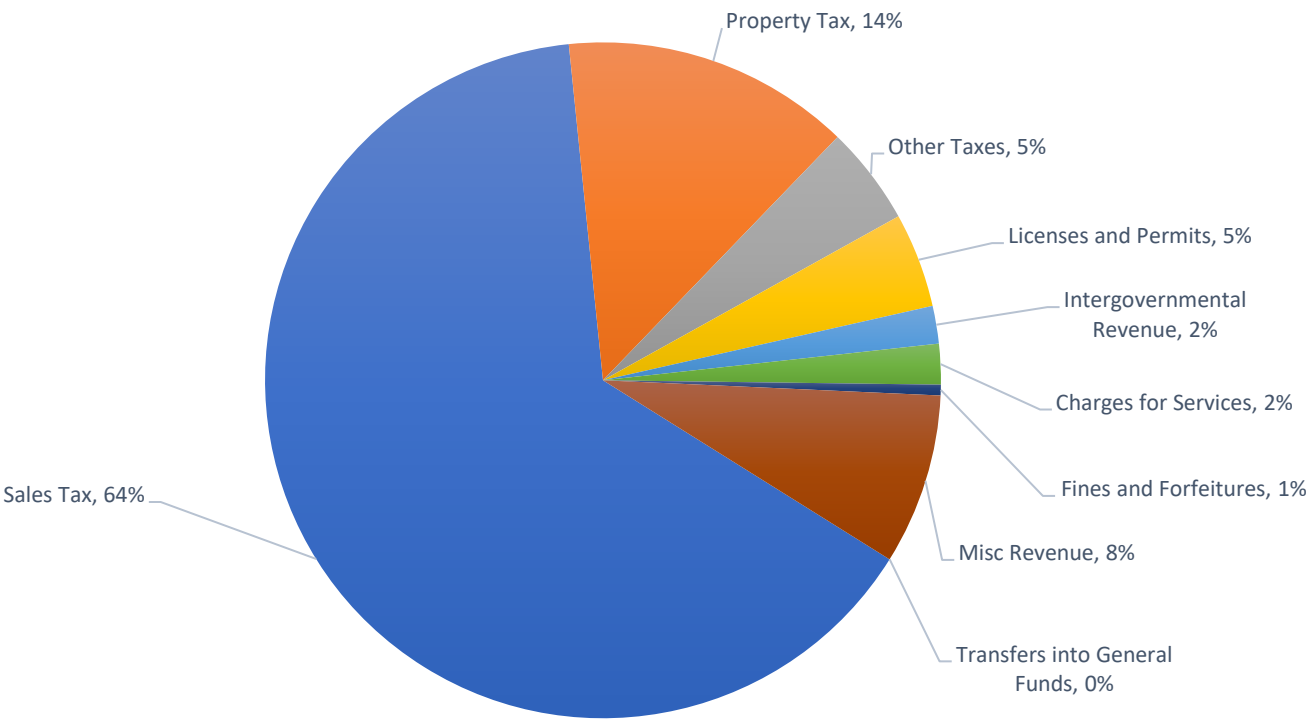


General Fund Budget

Revenue: FY25 General Fund

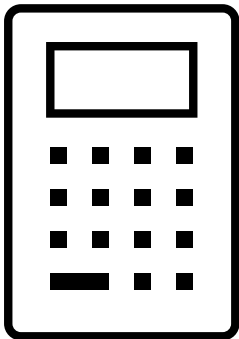
General Fund Revenue	FY 25 Budget
Sales Tax	\$ 1,890,000
Property Tax	\$ 405,165
Other Taxes	\$ 138,494
Licenses and Permits	\$ 132,675
Intergovernmental Revenue	\$ 52,850
Charges for Services	\$ 56,800
Fines and Forfeitures	\$ 15,000
Misc Revenue	\$ 239,450
Transfers into General Funds	\$ -
	\$ 2,930,434

FY25: GENERAL FUND REVENUE



No property tax increase proposed for FY 25

Estimating Sales Tax



FY 2025 Tentative Budget \$1,890,000

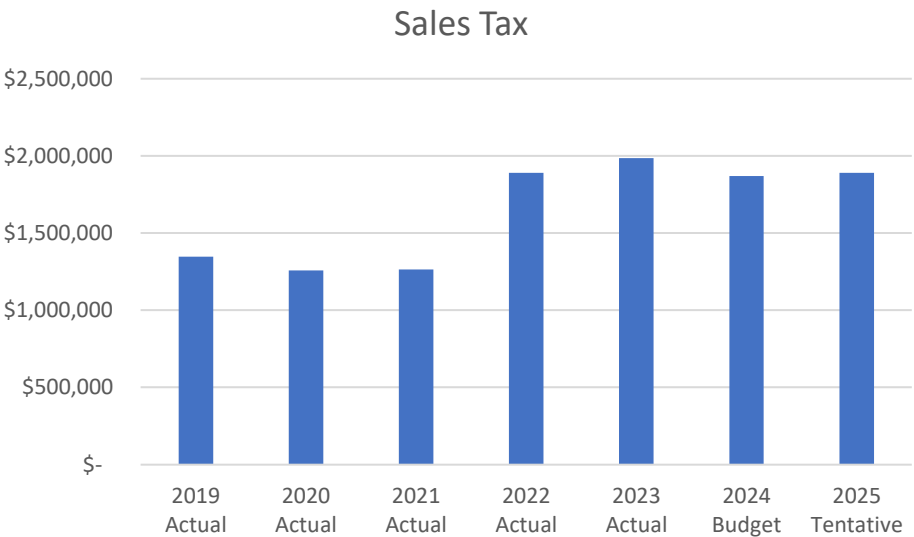
Estimate = Sales Tax \$1.8M plus 0.1% Resort Tax \$90k
FY25 approach - used last year’s budget with an adjustment for the resort tax

FY 2024 Budget \$1,868,000

Estimate = Sales Tax \$1.8M plus 0.1% Resort Tax \$68K (est. for 3/4 of year)

Actuals

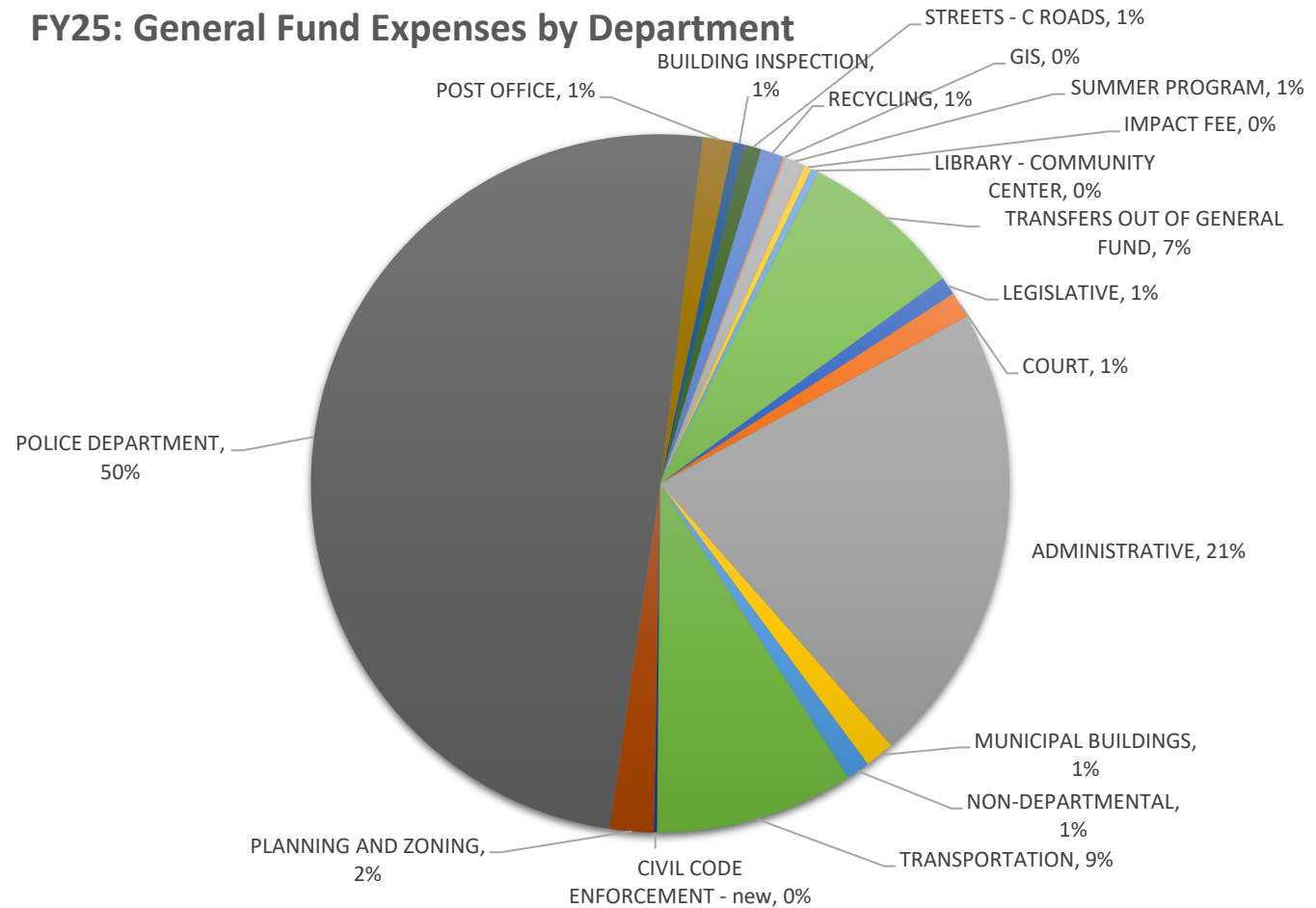
FY 2023	\$1,984,166
FY 2022	\$1,890,675
FY 2021	\$1,263,263
FY 2020	\$1,257,665
FY 2019	\$1,345,948



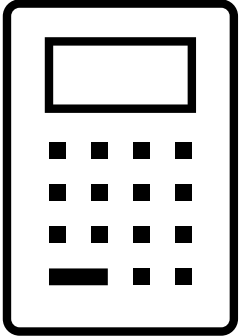
Expenses: FY25 General Fund

General Fund Expenses by Department	FY 25 Budget
LEGISLATIVE	\$ 24,950
COURT	\$ 35,587
ADMINISTRATIVE	\$ 628,246
MUNICIPAL BUILDINGS	\$ 39,890
NON-DEPARTMENTAL	\$ 31,850
TRANSPORTATION	\$ 269,350
CIVIL CODE ENFORCEMENT - new	\$ 4,500
PLANNING AND ZONING	\$ 54,300
POLICE DEPARTMENT	\$ 1,474,403
POST OFFICE	\$ 41,595
BUILDING INSPECTION	\$ 15,550
STREETS - C ROADS	\$ 22,500
RECYCLING	\$ 31,500
GIS	\$ 2,500
SUMMER PROGRAM	\$ 27,840
IMPACT FEE	\$ 10,000
LIBRARY - COMMUNITY CENTER	\$ 10,700
TRANSFERS OUT OF GENERAL FUND	\$ 205,174
	\$ 2,930,434

FY25: General Fund Expenses by Department



Projecting Year-End Balances



FY 2024	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024	Difference
General Fund	\$ 3,129,326	\$ 2,456,076	\$ (673,250)
Capital Projects Fund	\$ 640,992	\$ 1,243,812	\$ 602,820
Water Fund	\$ 690,410	\$ 255,857	\$ (434,553)
Sewer Fund	\$ 543,566	\$ 565,871	\$ 22,305

FY 2025	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025	Difference
General Fund	\$ 2,456,076	\$ 2,456,076	\$ -
Capital Projects Fund	\$ 1,243,812	\$ 1,337,586	\$ 93,774
Water Fund	\$ 255,857	\$ 301,691	\$ 45,834
Sewer Fund	\$ 565,871	\$ 596,668	\$ 30,797

The data for these calculations can be found in more detail in the May 8, 2024 consent agenda.

Projects

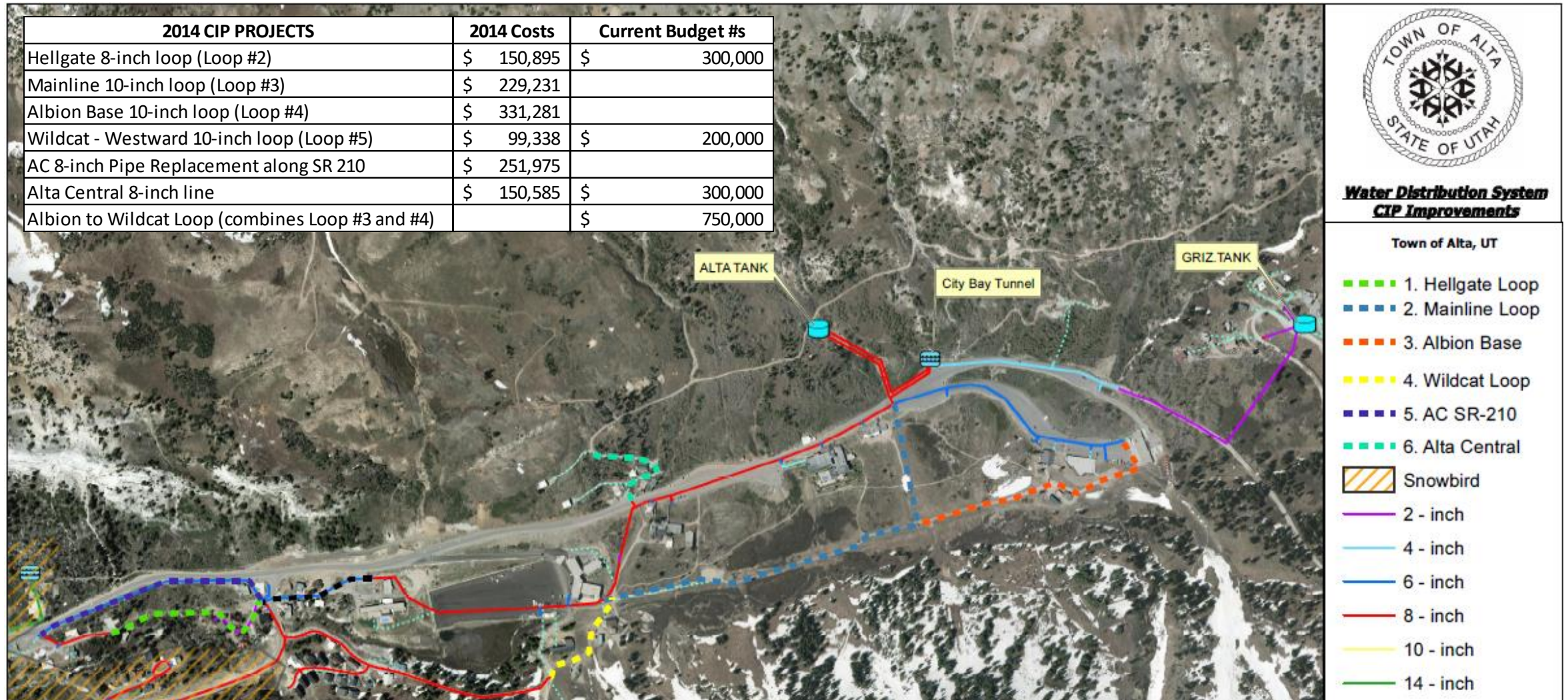
Capital Projects Fund

Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
Town Website			15,000								
Tom Moore Historic Structure Feasibility	—————	——10,000									
Replace a Building						7,500,000					
Facilities Master Plan			75,000								
Facilities Planning Phase 2				75,000							
Re-roof the post office			——20,000								
Tom Moore Historic Structure Stabilization*				25,000							
Marshals Office Inventory Management	14,188	20,000									
Marshals Office Security Cameras	21	13,000	13,000								
New AMO Truck	38,978	50,000		55,000							
New AMO ATV	11,849	11,000									
Alta Central Generator	64,238	64,238									
AMO Mobile Data Terminals			25,000								
Marshals Office Phase 2 Radio upgrade	29,168	30,000									
Alta Central Dispatch Console Upgrade	-	——15,000		15,000							
Livescan	-	17,010									
Upgrade Centracom Phase 2					30,000						
Speed Trailer #3			13,000								
Town Park Playground Improvements	—————		——5,000								
Trailhead-Style Public Restroom 24/7*					50,000						
Total Projects	158,442	230,248	166,000	170,000	80,000	7,500,000	-	-	-	-	-
* Items in red are proposed, not approved.							Budgeted Total 2025 - 2035				8,146,248
* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.											

- “Facilities Planning Phase 2 is a design project for a new facility, to follow ASAP on Facilities Master Plan, pending decision on “which facility”
- “Replace a building” \$7.5 M project assumes 10K sq’ building at \$750/sq’
- We’re scaling back on proposing significant, non-critical projects on existing facilities pending outcomes of facilities master plan

Water System 2014 Capital Improvements Analysis

Basis for proposed future year water projects, current cost estimates are double 2014 #s and are pending further analysis...



Requests for Proposal and Other Projects

- **Water & Sewer Master Plan** – *RFSQ released 4/15; contract awarded 5/28*
 - [*Link to Request for Statement of Qualifications*](#)
- **Pursuing major W/S capital projects in Summer 2026**
 - Partner with Alta Ski Area to install “Mainline/Albion Base Loop” projects from 2014 TOA Water System C.I.P. or Hellgate Loop Project. Assume costs are 2x estimated values from 2014 C.I.P.
 - Planning to complete remote meter installs during FY 25
- **Facilities Master Plan** – *RFP released May 21st; contract awarded July 2024*
 - Scope to include Tom Moore Historic Structure Report
- **Town Shuttle**
 - *RFP to determine cost for next season released 5/1*
 - Assumptions:
 - No UTA/ACVB revenue (\$115k), still collecting from lodges, residences, ski areas
 - Same or similar service, pending UTA Ski Bus plan: will we need recent level of service?

Facilities Master Plan

Key Questions and Project Goals

1. What is the status of existing Town of Alta buildings?
What should we maintain, what should we replace?
2. What are the “programming” gaps in existing facilities?
3. What program elements do we need or want in our future facilities?

To Be Determined:

Proposed budget: \$75,000 -- Is that enough?

Whether to include preliminary avalanche analysis

Timeline: ideally launched by end of summer, concluded prior to developing FY 26 budget

STAFF IS EAGER FOR COUNCIL FEEDBACK ON THE PROPOSED SCOPE OF WORK

Scope of Work

Facility assessments for Town Office, Alta Central, community center

- Assess deficiencies and depreciation
- Recommend maintenance, remodel, or replacement

Master plan

- Internal, stakeholder, community engagement regarding facility programming needs
- Assess opportunities to consolidate, combine, or co-locate existing and future facility program elements
- Preliminary design recommendations for major facility remodeling and replacements
- Cost estimates and funding recommendations for future facility improvements and replacements

Tom Moore Toilet Historic Structure Report

- Common/off-the-shelf architectural analysis of an historic structure to assess requirements to reinforce existing structure, explore potential interpretive or adaptive reuse opportunities

More Projects - Technology

New Website

- Existing website circa 2015; content and backend platform is outdated
- Proposing new website with modern backend, options to integrate with other platforms, complete content renewal, easier in-house O&M
- Website is primary landing page for information about TOA; other TOA channels direct to website
- Execute alongside project to migrate TOA emails, web address to “.gov” from “.com” per requirements
- Budget: \$15,000
- Timeline: launch project in July 24, 12 to 16-week project, go-live before ski season

Online Billpay

- Complimentary to new website
- Reduce accounts receivable admin burden
- Improve security and PCI (Payment Card Industry standards) compliance, reduce fraud risk
- Staff has identified preferred vendor, identifying financial implications
- 4-6 weeks onboarding once vendor selected

Other

- RFP for IT services
- Procure dedicated TOA internet service at community center
- Exploring accepting credit cards at Post Office

More Projects - Land Use and Planning

Consulting

Cottonwood Lands Advisory:

- Proposing to keep John on through the end of the calendar year to continue helping Cawley understand historical nuances of Alta's land use program, work on key planning and land use projects

Town Code Title 10 "Housekeeping" project

- evaluate state code compliance
- clarify or update land use authority (who approves what)
- define land use applications and processes
- avoid delving into zoning policies

Proposed \$40,000 budget under 10-53-310; assuming outside consultant and Guldner may work together with staff, commission, council on code update

Alta Planning Commission Administration

- Going to be a busy year!
- Subdivision Ordinance update
- Shallow Shaft proposed ordinance amendment
- Title 10 Housekeeping/Code Update
- Training and education: enroll APC members in planning, land use, general local government conferences to support state-mandated training

Strategic Planning

- Staff to propose Town of Alta "purpose statement" to town council
- Proposing holding council retreat in November
- Potential for Town of Alta – Planning Commission joint meeting?

More Projects – Building Department etc.

Building Permit Fee Schedule Update

- Building permit fee schedule has not been updated in a long time! Is it inflated? Is it lower than it should be?
- Study fee structures in nearby municipalities, building code/state law

Impact Fee Study

- Town of Alta impact fee does not comply with Utah Impact Fees Act as recently amended
- In order to charge impact fee, must develop Impact Fee Analysis, fees cannot exceed impacts of development activities
- Assume we'd hire consultants, cost unknown at this time

Modernize Building Department

- Building permit administration is paper- and manual data-entry intensive; high administrative burden and opportunities for human error
- Many cities use various applications for paperless submittals, plan review, document management
- Staff to research other community programs and identify potential improvements, propose expenses in future budgets

ALSO:

- Civil Code Enforcement program buildout
- Employee handbook update
- Working with SLCo EM to develop Town of Alta Comprehensive Emergency Management Plan
- And more!

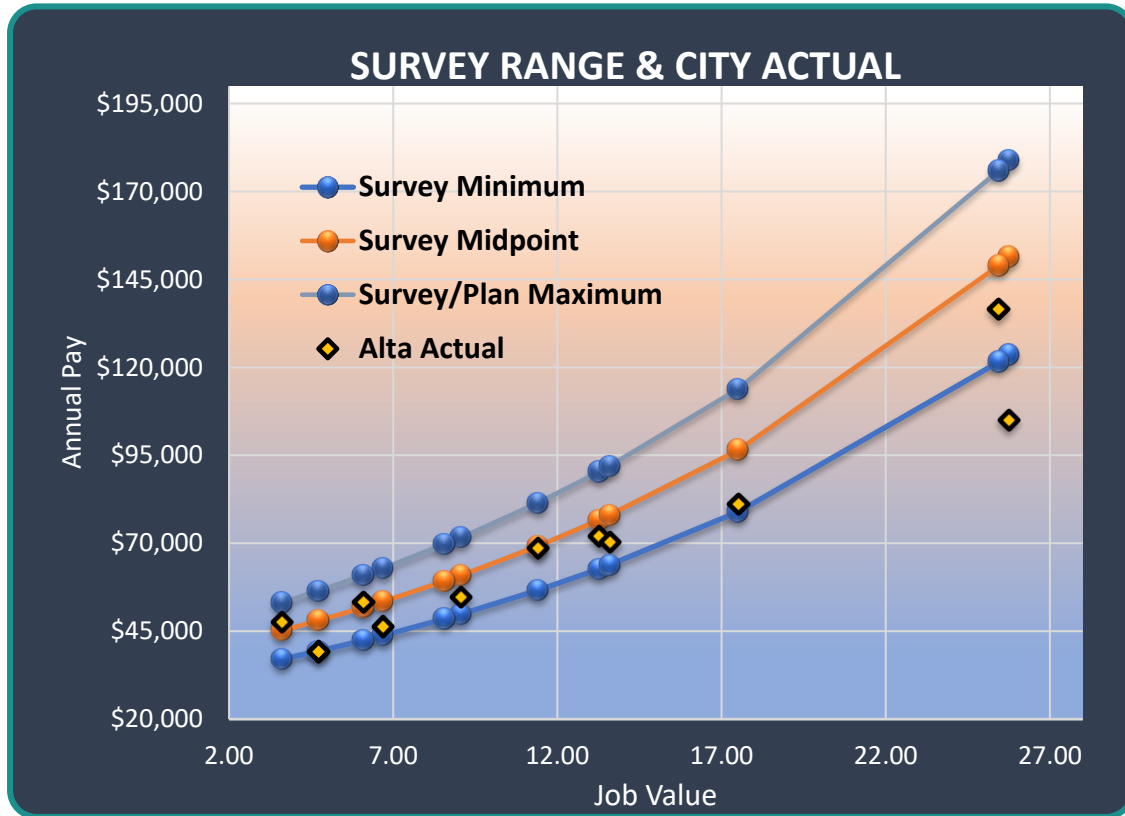
Compensation and Wages

Wages

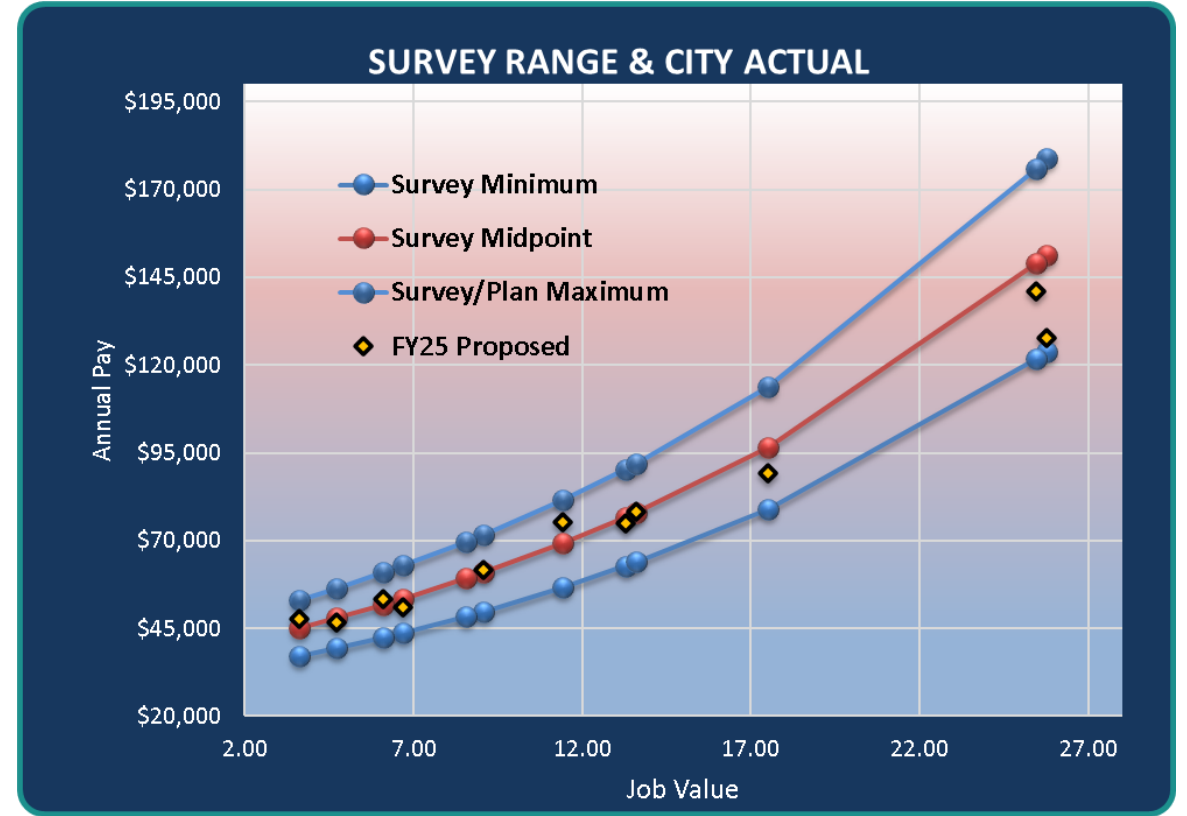
- TOA has 12 full time employees, 10 part time as of 3/29/24, across 12 job titles
- Employee compensation is the largest component of Town of Alta general fund budget
- Pay scale has historically been heavily constrained, below regional market rates
- Cost of living in SL Valley, burden of working in LCC has increased
- TOA engaged widely used government compensation analyst to provide “Worth of Work” market benchmarking tool
 - *WOW Framework*: Responsibility, Job Knowledge, Difficulty, Work Environment
 - *FY 25 wage study comps*: Bluffdale, Brian Head Town, Cottonwood Heights, Draper, Hurricane, Moab, Park City, Sandy, Springdale, Unified Police Department, VECC, Vineyard
 - Implementation: FY 24, brought emps up to range minimum. FY 25, lift emps to appropriate position in range based on time in position and performance. This will be the last major, across-the-board adjustment for the foreseeable future. Adopting the recommendations would confidently put TOA “in market.” Future adjustments for COLA, and individually for merit, changes in job description, etc.

Wages

FY 2024 Result



Proposed for FY 2025



- “Alta Actual” data in some cases represents the average wage for multiple employees with the same job title
- [3.2% COLA](#): Social Security Administration 2024 COLA adjustment (included in proposed FY25 wages)

Alta Marshal's Office - 5th Deputy



- Wages and expenses to hire a 5th officer have been removed from this draft of the FY25 Budget
- Pursuing grant: COPS Hiring Program (CHP)
 - Funds 74% of entry level wages for new hire plus fringe benefits for 3 years
 - Application due June 2024, recipients notified in August 2024
 - Have 5 years to use the funds
- We are not ready to add a 5th officer on July 1, 2024
- This approach provides some time to plan for the addition of a 5th deputy, shooting for the start of FY26. If we are ready earlier, we will come to the council for a potential budget amendment.

Wages by Department

FY 24 - By Department	FY 24 Base Wage	FY 24 Budget	FY 24 Difference	
Alta Marshal's Department*	\$ 622,380	\$ 780,117	\$ 157,737	
Town Office	\$ 268,710	\$ 282,069	\$ 13,359	
Building Maintenance	\$ 42,353	\$ 48,956	\$ 6,603	
Post Office	\$ 26,590	\$ 29,949	\$ 3,359	
Court	\$ 16,967	\$ 20,722	\$ 3,755	
Sewer	\$ 6,622	\$ 11,572	\$ 4,950	
Water	\$ 4,805	\$ 10,000	\$ 5,195	
Summer Program, Parks Rec	\$ 3,972	\$ 5,115	\$ 1,143	
TOTAL	\$ 992,399	\$ 1,188,500	\$ 196,101	
*AMO budget does not include \$135K in wage corrections				
FY 25 - By Department	FY 25 Base Wages	FY 25 Budget	FY 25 Difference	FY 24 vs FY 25 Budget Difference
Alta Marshal's Department	\$ 701,352	\$ 881,470	\$180,118	13%
Town Office	\$ 314,873	\$ 342,033	\$27,160	21%
Building Maintenance	\$ 26,998	\$ 22,460	(\$4,538)	-54%
Post Office	\$ 32,400	\$ 27,733	(\$4,667)	-7%
Court	\$ 18,423	\$ 18,423	\$0	-11%
Sewer	\$ 13,759	\$ 13,759	(\$0)	19%
Water	\$ 15,545	\$ 15,545	\$0	55%
Summer Program, Parks Rec	\$ 2,591	\$ 1,733	(\$858)	-66%
TOTAL	\$ 1,125,941	\$ 1,323,156	\$197,215	11%
Budget #'s include performance bonuses (\$17,770 for both FY 24 and FY25)				

Base Wages

Assumes either 2,080 hours for full-time staff (2,496 for Deputies inclusive of regularly scheduled overtime – 8 hours per week) or a designated number of hours based on recent history for part-time positions. This is a direct output of the Worth of Work framework.

Budget

This includes a cushion for unscheduled overtime based on historical practices.

No 5th full-time deputy

Water Fund



Water Rate Summary	FY 25	FY 24
Total Water ECU Value	253.85	252.60
Required Water Sales	\$ 330,036.00	\$ 286,066.00
Rate (Annual)	\$ 1,300.12	\$ 1,132.49
Rate (per ECU per month)	\$ 108.34	\$ 94.37
Rate increase	13%	11%
Overage rate / 1,000 gal	\$ 5.16	\$ 4.30
Overage rate increase	20%	20%

- Budgeting \$85k in improvement projects
- Setting aside \$70k for future water improvement projects

Water Rate: Examples	FY 25	FY 24
<u>Single-Family Residence</u>		
Annual ECU = 1.25	\$ 1,625.15	\$ 1,415.61
Quarterly ECU = 1.25	\$ 406.29	\$ 353.90
Monthly ECU = 1.25	\$ 135.43	\$ 117.97
<u>ECU 15 - Small Commercial User</u>		
Annual	\$ 19,501.83	\$ 16,987.35
Quarterly	\$ 4,875.46	\$ 4,246.84
Monthly	\$ 1,625.15	\$ 1,415.61
<u>ECU 25 - Md. Commercial User</u>		
Annual	\$ 32,503.05	\$ 28,312.25
Quarterly	\$ 8,125.76	\$ 7,078.06
Monthly	\$ 2,708.59	\$ 2,359.35
<u>ECU 40 - Lg Commercial User</u>		
Annual	\$ 52,004.88	\$ 45,299.60
Quarterly	\$ 13,001.22	\$ 11,324.90
Monthly	\$ 4,333.74	\$ 3,774.97

Sewer Fund



Sewer Rate Summary	FY 25	FY 24
Total Sewer ECU Value	231.41	230.16
Required Sewer Revenue	\$ 230,977.00	\$ 185,000.00
Rate (Annual)	\$ 998.13	\$ 803.79
Rate increase	24%	28%

- The main driver for rate increase is due to passing along rate increases from Cottonwood Improvement District.
- Setting aside \$7k for sewer improvement projects

Sewer Rate: Examples	FY 25	FY 24
<u>Single-Family Residence</u>		
Annual ECU = 1.25	\$ 1,247.66	\$ 1,004.74
Quarterly ECU = 1.25	\$ 311.92	\$ 251.18
Monthly ECU = 1.25	\$ 103.97	\$ 83.73
<u>ECU 15 - Small Commercial User</u>		
Annual	\$ 14,971.93	\$ 12,056.83
Quarterly	\$ 3,742.98	\$ 3,014.21
Monthly	\$ 1,247.66	\$ 1,004.74
<u>ECU 25 - Md. Commercial User</u>		
Annual	\$ 24,953.22	\$ 20,094.72
Quarterly	\$ 6,238.31	\$ 5,023.68
Monthly	\$ 2,079.44	\$ 1,674.56
<u>ECU 40 - Lg Commercial User</u>		
Annual	\$ 39,925.15	\$ 32,151.55
Quarterly	\$ 9,981.29	\$ 8,037.89
Monthly	\$ 3,327.10	\$ 2,679.30

Summary, Highlights, Future Quandaries

- **No tax increase for FY 25:**
 - Need to improve *medium-term expense projection* to justify recommendations to raise revenue
 - Drivers: Wage growth, future staffing, capital costs, impacts from transportation projects, major new TOA programs
- **Sales tax revenue projected to equal FY 24 projection**
- **General Fund costs stable vs. FY 24**
 - Fifth cop will require budget amendment
- **Future of pay progression**
 - What is the Town's compensation goal or policy? Who are our best "comps"-regional local governments vs. rural and resort communities statewide? Or do we recruit from and compete with other industries?
- **Town Manager Model**
 - What's the balance between efficiency and engagement in process for "town manager's budget?" Work in progress...
- **Upcoming Meetings**
 - Town Council: June 19th final budget adoption

		2022-23 Prior year YTD Actual	2023-24 Approved Budget	2024-25 Tentative Budget	2024-25 NOTES Tentative Budget
Account Number	Account Title	4/30/2023	6/30/2024	6/30/2025	6/30/2025
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	237,556	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	5,000	5,000	
10-31-300	SALES AND USE TAXES	1,484,026	1,868,000	1,890,000	sales (1.8M), 0.1% RR (90k)
10-31-310	4th .25 TAX	38,989	39,200	45,197	~avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	75,740	85,000	87,329	~avg of previous 3 years
10-31-410	TELEPHONE USE TAX	5,037	6,150	5,968	~avg of previous 3 years
Total TAXES:		1,855,495	2,403,515	2,433,659	
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	20,511	20,500	19,350	
10-32-150	LIQUOR LICENSES	5,675	5,800	5,325	
10-32-210	BUILDING PERMITS	15,282	49,000	80,000	
10-32-220	PARKING PERMITS	14,375	14,000	14,000	
10-32-250	ANIMAL LICENSES	14,145	14,000	14,000	
Total LICENSES AND PERMITS:		69,989	103,300	132,675	
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	-	
10-33-200	SALT LAKE CITY	0	0	-	
10-33-275	SLC TRAILS	9,323	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	-	
10-33-375	COUNTY - ZAP	0	0	-	
10-33-400	STATE GRANTS	0	0	-	
10-33-450	FEDERAL GRANTS	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	11,188	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,100	5,000	
10-33-600	SISK	0	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	18,208	21,850	21,850	\$1,820/mo.
10-33-700	UDOT	0	8,000	8,000	facility use (Tom Moore toilet \$?)
Total INTERGOVERNMENTAL REVENUE:		43,792	52,950	52,850	
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	2,000	2,000	
10-34-430	PLAN CHECK FEES	2,577	15,000	52,000	65% of building permit fee
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	
10-34-600	GLASS RECYCLING	0	0	-	N/A
10-34-760	FACILITY CENTER USE FEES	0	0	500	
10-34-810	IMPACT FEES	0	2,000	2,000	study required to collect
Total CHARGES FOR SERVICES:		2,577	19,300	56,800	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
FINES AND FORFEITURES					
10-35-100	COURT FINES	17,823	21,000	10,000	
10-35-101	CIVIL CODE ENFORCEMENT		0	5,000	new program
Total FINES AND FORFEITURES:		17,823	21,000	15,000	
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	60,322	125,000	100,000	
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	Water Fund debt to GF
10-36-400	SALE OF FIXED ASSETS	21,700	16,000	-	
10-36-620	MISCELLANEOUS	50,000	2,500	2,500	
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	-	
10-36-810	METERING	12,100	12,100	12,000	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	-	
10-36-830	TOWN SHUTTLE	0	205,695	84,000	Resort \$44k, Town\$40k
10-36-900	SUNDRY REVENUES	1,685	4,000	2,000	
10-36-910	SALES TAX	0	0	250	
Total MISCELLANEOUS REVENUE:		145,807	373,295	239,450	
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	-	use of available cash
10-39-250	USE OF RESERVED FUNDS	0	8,250	-	
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	-	
Total TRANSFERS INTO GENERAL FUND:		0	8,250	-	
GENERAL FUND Revenue Total:		2,135,482	2,973,360	2,930,434	
GENERAL FUND Transfer IN Total:		0	8,250	-	
CASH AVAILABLE FOR GENERAL FUND		2,135,482	2,981,610	2,930,434	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	15,000	18,000	18,000	status quo
10-41-120	REMUNERATION	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	100	100	
10-41-131	EMPLOYER TAXES	1,193	1,500	1,500	
10-41-230	TRAVEL	0	1,000	1,000	
10-41-280	TELECOM	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,195	4,000	4,000	ULCT conference
10-41-620	MISCELLANEOUS	27	250	350	
Total LEGISLATIVE:		17,415	24,850	24,950	
COURT					
10-42-110	SALARIES AND WAGES	11,097	20,722	18,423	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	125	133	
10-42-131	EMPLOYER TAXES	857	1,825	1,409	
10-42-133	URS CONTRIBUTIONS			3,132	
10-42-230	TRAVEL	100	750	750	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500	500	
10-42-280	TELEPHONE	0	0	240	
10-42-310	PROFESSIONAL & TECHNICAL	0	100	500	
10-42-330	EDUCATION & TRAINING	125	1,500	1,500	ULGT conferences
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	2,500	
10-42-481	VICTIM REPARATION SURCHARGE	5,864	11,000	6,000	
10-42-620	MISCELLANEOUS SERVICES	467	500	500	
Total COURT:		18,638	39,422	35,587	
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	213,964	277,469	337,433	some staff time allocated to other depts
10-43-111	PERFORMANCE BONUS	4,600	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	693	2,000	2,120	
10-43-131	EMPLOYER TAXES	16,697	22,198	26,874	
10-43-132	INSUR BENEFITS	43,807	78,187	42,000	less senior staff
10-43-133	URS CONTRIBUTIONS	39,348	69,000	59,719	
10-43-140	TERMINATION BENEFITS	0	8,250	-	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	2,832	3,500	5,000	
10-43-220	PUBLIC NOTICES	0	2,000	1,500	
10-43-230	TRAVEL	1,407	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,712	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	13,633	20,000	25,000	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	89	4,800	5,000	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	5,000	town office upgrades
10-43-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-43-270	UTILITIES	0	0	-	
10-43-280	TELEPHONE	3,797	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	7,770	10,000	8,500	website mainenance
10-43-315	PROF CONSULTANT SERVICES	0	65,500	5,500	\$5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	57,031	60,000	55,000	
10-43-330	EDUCATION & TRAINING	1,693	3,000	4,000	
10-43-350	ELECTIONS	0	2,500	-	no local election 2024
10-43-440	BANK CHARGES	1,836	3,500	5,500	online pymt system
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	5,100	5,500	
10-43-515	WORKERS COMPENSATION INS	1,565	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,500	1,000	
10-43-620	MISCELLANEOUS SERVICES	1,595	3,500	5,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total ADMINISTRATIVE:		422,597	670,604	628,246	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	8,071	48,706	22,210	
10-45-111	PERFORMANCE BONUS	250	250	250	
10-45-130	EMPLOYEE BENEFITS	30	200	212	
10-45-131	EMPLOYER TAXES	651	3,896	1,718	
10-45-132	INSUR BENEFITS	0	0	-	
10-45-133	URS CONTRIBUTIONS	221	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,625	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0		moved to cap ex
10-45-270	UTILITIES	4,106	4,600	5,000	
10-45-510	INSURANCE AND SURETY BONDS	1,084	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	500	1,000	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	-	
Total MUNICIPAL BUILDINGS:		17,096	66,652	39,890	
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	0	3,500	4,000	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	1,200	
10-50-620	AUDIT	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	-	
10-50-910	SALES TAX RECEIVED	0	0	250	
Total NON-DEPARTMENTAL:		25,051	31,100	31,850	
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	5,000	1,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	-	
10-51-631	TRAILHEAD PROJECTS	0	0	-	
10-51-635	MEDIAN	0	1,000	250	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	5,000	10,000	new road signs, weather forecasting
10-51-640	MISCELLANEOUS	0	0	5,000	misc. signage
10-51-645	ALTA RESORT SHUTTLE	9,000	232,920	230,000	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	10,696	10,000	11,000	
10-51-810	METERING	0	12,100	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		78,507	266,020	269,350	
CIVIL CODE ENFORCEMENT - new					
10-52-310	PROFESSIONAL & TECHNICAL - new		0	3,000	Admin Law Judge
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	1,000	software for mang tracking
10-52-640	MISCELLANEOUS - new		0	500	Citations
Total CIVIL CODE ENFORCEMENT:			0	4,500	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	0	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	250	250	
10-53-230	TRAVEL	0	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	5,000	40,000	contract service planning, zoning, building permit review
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	6,471	10,000	10,000	
10-53-330	EDUCATION AND TRAINING	0	500	1,500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	300	300	
Total PLANNING AND ZONING:		11,598	23,300	59,300	
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	483,425	768,147	869,500	no 5th deputy
10-54-111	PERFORMANCE BONUS	11,970	11,970	11,970	
10-54-112	WAGE CORRECTION		135,686	-	
10-54-130	EMPLOYEE BENEFITS	6,498	15,000	5,000	
10-54-131	EMPLOYER TAXES	39,027	69,290	67,433	
10-54-132	INSUR BENEFITS	98,311	158,000	145,000	
10-54-133	URS CONTRIBUTIONS	74,309	144,140	170,000	transition 4 deputies to public safety
10-54-140	TERMINATION BENEFITS	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	229	12,500	14,000	taser membership, Lexipol, Axon, early intervention
10-54-230	TRAVEL	623	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	12,149	13,500	18,000	
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	13,640	25,000	27,000	vms maint.
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	27,364	59,500	30,000	
10-54-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-54-270	UTILITIES	7,160	8,000	10,000	Stalker VMS wireless signal,
10-54-280	TELEPHONE	7,634	8,000	9,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,479	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,259	11,500	11,500	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	1,800	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	4,675	12,000	10,000	shield, firearms w optics holsters mag pouches
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	3,134	5,000		
10-54-610	MISCELLANEOUS SUPPLIES	278	47,500	5,000	animal control
10-54-620	MISCELLANEOUS SERVICES	5,045	9,500	4,500	weather forecasting move to transportation
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	-	
10-54-810	METERING	12,100	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	-	
Total POLICE DEPARTMENT:		840,029	1,560,733	1,454,403	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	-	
Total ECONOMIC DEVELOPMENT:		0	0	-	
POST OFFICE					
10-56-110	SALARIES AND WAGES	21,918	29,249	27,033	
10-56-111	PERFORMANCE BONUS	700	700	700	
10-56-130	EMPLOYEE BENEFITS	180	300	300	
10-56-131	EMPLOYER TAXES	1,743	2,340	2,122	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-56-230	TRAVEL	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	344	400	500	
10-56-245	IT SUPPLIES AND MAINT	0	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	721	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,071	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	2,233	3,000	3,000	
10-56-280	TELEPHONE	1,410	1,900	1,500	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	100	100	
10-56-510	INSURANCE & SURETY BONDS	594	612	615	
10-56-515	WORKERS COMPENSATION INS	289	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	200	200	
10-56-630	OVERAGE & SHORT	0	0	-	
10-56-635	POST OFFICE INVENTORY	-311	1,000	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total POST OFFICE:		33,938	44,326	41,595	
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	-	
Total FIRE PROTECTION:		0	0	-	
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	-	
10-58-120	PLAN CHECKS	2,211	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	Bluebeam
10-58-230	TRAVEL	0	0	-	
10-58-280	TELEPHONE	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	7,623	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	420	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	559	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	950	950	
Total BUILDING INSPECTION:		11,444	15,550	15,950	
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	24,000	14,500	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
Total STREETS - C ROADS:		0	32,000	22,500	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-62-230	TRAVEL	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	16,471	28,500	30,000	3% increase at calendar year
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	300	-	
Total RECYCLING:		18,100	30,300	31,500	
GIS					
10-66-110	SALARIES AND WAGES	0	0	-	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total GIS:		0	2,500	2,500	
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	743	4,965	2,500	
10-70-111	PERFORMANCE BONUS	150	150	150	
10-70-130	EMPLOYEE BENEFITS	40	70	70	
10-70-131	EMPLOYER TAXES	63	400	200	
10-70-250	EQUIP-SUPPLIES/MNTNCE	5,030	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	0	5,000	5,000	
10-70-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	-	
10-70-320	USFS RANGER	0	12,000	12,000	TOA contributes \$4k net, other \$8k from FOA/SLC
10-70-470	TRAILS	17,974	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	400	420	
10-70-515	WORKERS COMPENSATION INS	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total SUMMER PROGRAM:		24,893	30,485	27,840	
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-72-280	TELEPHONE	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	10,000	study
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total IMPACT:		0	0	10,000	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,599	10,000	5,000	
10-75-270	UTILITIES	2,801	3,600	3,600	
10-75-280	TELEPHONE	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total LIBRARY - COMMUNITY CENTER:		5,827	15,700	10,700	
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total COMMUNITY DEVELOPMENT:		0	0	-	
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	113,068	219,774	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	-	
Total TRANSFERS OUT OF GENERAL FUND:		0	128,068	219,774	
GENERAL FUND Expenditure Total:		1,525,134	2,853,542	2,710,660	
GENERAL FUND TRANSFER OUT Total:		0	128,068	219,774	
GENERAL FUND BUDGET		1,525,134	2,981,610	2,930,434	
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		2,135,482	2,981,610	2,930,434	
GENERAL FUND Expenditure & Transfer OUT Total:		1,525,134	2,981,610	2,930,434	
Net Total GENERAL FUND:		610,349	0	0	Must equal zero

		2022-23 Prior year YTD Actual 4/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Tentative Budget 6/30/2025	2024-25 NOTES Tentative Budget 6/30/2025
Account Number	Account Title				
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	-	
Total INTERGOVERNMENTAL REVENUE:		0	0	-	
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	14,754	40,000	40,000	
Total MISCELLANEOUS REVENUE:		14,754	40,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	0	113,068	219,774	
45-39-250	USE OF RESERVED FUNDS	0	312,969		
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	426,037	219,774	
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	6,332	0	15,000	website
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	10,000	95,000	PO roof, facilities plan
Total EXPENDITURE:		15,364	10,000	110,000	
POLICE DEPT					
45-54-741	BUILDINGS	0	33,000	13,000	cameras phase 2
45-54-742	VEHICLES	0	61,000	-	
45-54-743	EQUIPMENT	0	126,248	38,000	deputy terminals, speed trailer
Total EXPENDITURE:		0	220,248	51,000	
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	5,000	playground improv
Total EXPENDITURE:		0	0	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	235,789	93,774	net amt saving
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	235,789	93,774	
CAPITAL PROJECT FUND Revenue & Transfer Total:		14,754	466,037	259,774	
CAPITAL PROJECT FUND Expenditure Total:		15,364	466,037	259,774	
Net Total CAPITAL PROJECT FUND:		-610	0	-	Must equal zero

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	248,815	286,066	330,036	~ 15% increase
51-34-101	WATER SALES - OVERAGE	34,668	12,076	12,076	
51-34-102	WATER SALES - OTHER	14,990	10,000	5,000	
51-34-200	CONNECTION FEES	0	0	-	
Total CHARGES FOR SERVICES:		298,474	308,142	347,112	
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	8,991	20,000	10,500	reduced balance
51-36-200	BOND PROCEEDS	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	-	
51-36-800	DONATIONS	0	0	-	
51-36-810	IMPACT FEES	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	-	
51-36-900	MISCELLANEOUS	0	0	-	
Total MISCELLANEOUS REVENUE:		8,991	20,000	10,500	
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	545,997	115,066	
Total TRANSFERS INTO WATER FUND:		0	545,997	115,066	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	1,521	10,000	15,545	4% TC, 3% DTC, 5% TM, 5% ATM
51-40-111	PERFORMANCE BONUS	100	0	-	
51-40-130	EMPLOYEE BENEFITS	0	60	-	
51-40-131	EMPLOYER TAXES	131	385	1,190	
51-40-132	INSUR BENEFITS	0	1,210	1,400	
51-40-133	URS CONTRIBUTIONS	0	890	2,643	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	700	700	
51-40-230	TRAVEL	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,533	4,000	2,400	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	6,000	6,300	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0		
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,547	3,000	3,150	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0		
51-40-270	UTILITIES	12,750	17,000	17,850	
51-40-280	TELEPHONE	2,111	2,400	2,520	
51-40-305	WATER COSTS	6,643	7,500	7,875	
51-40-310	PROFESS/TECHNICAL SERVICES	30,130	65,450	68,725	\$45,450 SA3(\$3k/mo base)
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0		
51-40-320	ENGINEERING/WATER PROJECTS	10,344	31,000	15,750	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	3,000	3,150	
51-40-330	EDUCATION AND TRAINING	0	650		
51-40-475	SUPPLIES/WATER PROJECTS	786	0		
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	503	530	
51-40-490	WATER TESTS	8,063	12,000	12,600	
51-40-495	WATER TREATMENT SUPPLIES	349	41,000	23,302	up 5%
51-40-510	INSURANCE AND SURETY BONDS	4,970	5,250	5,513	
51-40-515	WORKERS COMPENSATION INS	529	0		
51-40-610	MISCELLANEOUS SUPPLIES	226	500	525	
51-40-620	MISCELLANEOUS SERVICES	1,563	4,200	4,410	
51-40-630	BAD DEBT EXPENSE	0	0		
51-40-650	DEPRECIATION	0	58,000	60,900	
51-40-740	CAPITAL OUTLAY	58,352	545,997	85,000	\$60k meters, \$25k study
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	30,700	Water Fund debt to GF
51-40-820	DEBT SERVICE - INTEREST	0	0		
51-40-830	INFRASTRUCTURE REPLACEMENT	409	53,444	100,000	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		
Total EXPENDITURES:		145,166	874,139	472,678	
WATER FUND Revenue & Transfer Total:		307,465	874,139	472,678	
WATER FUND Expenditure Total:		145,166	874,139	472,678	
Net Total WATER FUND:		162,298	0	-	Must equal zero

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	139,544	185,000	230,977	25% increase
52-34-200	CONNECTION FEES	0	0	-	
Total CHARGES FOR SERVICES:		139,544	185,000	230,977	
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	11,704	20,000	10,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	-	
52-36-900	MISCELLANEOUS	0	0	-	
Total MISCELLANEOUS REVENUE:		11,704	20,000	10,000	
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	8,492	25,500	note use of reserves CIP projects
Total TRANSFERS INTO SEWER FUND:		0	8,492	25,500	

		2022-23 Prior year	2023-24 Approved	2024-25 Tentative	2024-25 NOTES
Account Number	Account Title	YTD Actual	Budget	Budget	Tentative Budget
		4/30/2023	6/30/2024	6/30/2025	6/30/2025
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	1,477	11,572	13,759	2% TC, 3% DTC, 5% TM, 5% ATM
52-40-111	PERFORMANCE BONUS	100	100		
52-40-130	EMPLOYEE BENEFITS	60	120	200	
52-40-131	EMPLOYER TAXES	127	530	1,053	
52-40-132	INSUR BENEFITS	0	1,010	1,200	
52-40-133	URS CONTRIBUTIONS	0	590	2,339	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,533	4,300	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	215	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0		
52-40-305	DISPOSAL COSTS	95,248	135,000	175,500	30% increase
52-40-310	PROFESS/TECHNICAL SERVICES	0	30,000	4,500	\$4.5k sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	1,156	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	4,623	
52-40-515	WORKERS COMPENSATION INS	289	400	500	
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,405	2,150	2,300	
52-40-630	BAD DEBT EXPENSE	0	0	-	
52-40-650	DEPRECIATION	0	22,105	23,763	
52-40-740	CAPITAL OUTLAY	0	0	25,500	\$25.5k sewer study
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	7,034	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-	
Total EXPENDITURES:		104,521	213,492	266,477	
SEWER FUND Revenue & Transfers Total:		151,248	213,492	266,477	
SEWER FUND Expenditure Total:		104,521	213,492	266,477	
Net Total SEWER FUND:		46,726	0	0	Must equal zero
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		818,764	0	0	Must Equal Zero

Combined Capital Project Budget / Account Balances - Summary by Fund

<u>PROJECT BUDGET EXPENSE TOTALS</u>	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 230,248	\$ 166,000	\$ 170,000	\$ 80,000	\$ 7,500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water	\$ 604,385	\$ 85,000	\$ 750,000	\$ -	\$ 300,000	\$ -	\$ 200,000	\$ -	\$ 500,000	\$ 300,000
Sewer	\$ 25,500		\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Spend	\$ 860,133	\$ 251,000	\$ 920,000	\$ 580,000	\$ 7,800,000	\$ -	\$ 200,000	\$ -	\$ 500,000	\$ 300,000

<u>ACCOUNT BALANCES</u>	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 644,556									
Water	\$ 694,693									
Sewer	\$ 580,789									

Capital Projects Fund Plan	
Fund Balance: April 30, 2024	
\$	1,210,525

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Fund Balance										
As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website			15,000								
45-45-750	Tom Moore Historic Structrure Feasibility	-	10,000									
45-45-750	Replace a Building						7,500,000					
45-45-750	Facilities Master Plan			75,000								
45-45-750	Facilities Planning Phase 2				75,000							
45-45-750	Re-roof the post office			20,000								
45-45-750	Tom Moore Historic Structure Stabilization*				25,000							
45-54-741	Marshals Office Inventory Management	14,188	20,000									
45-54-741	Marshals Office Security Cameras	21	13,000	13,000								
45-54-742	New AMO Truck	38,978	50,000		55,000							
45-54-742	New AMO ATV	11,849	11,000									
45-54-743	Alta Central Generator	64,238	64,238									
45-54-743	AMO Mobile Data Terminals			25,000								
45-54-743	Marshals Office Phase 2 Radio upgrade	29,168	30,000									
45-54-743	Alta Central Dispatch Console Upgrade	-	15,000		15,000							
45-54-743	Livescan	-	17,010									
45-54-743	Centracom Phase 2					30,000						
45-54-743	Speed Trailer #3			13,000								
45-70-740	Town Park Playground Improvements			5,000								
45-70-740	Trailhead-Style Public Restroom 24/7*					50,000						
Total Projects		158,442	230,248	166,000	170,000	80,000	7,500,000	-	-	-	-	-

* Items in red are proposed, not approved.

Budgeted Total 2025 - 2035

8,146,248

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects	
Fund Balance: April 30, 2024	
\$	329,417

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Remote Water Meter Reading	6,152	83,000	60,000								
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Grizzly Gulch Water Line Completion	92,388	92,388									
51-40-740	Grizzly Gulch Communication System	6,975	10,000									
51-40-320	Water System Study Update	-	25,000	25,000								
51-40-320	Source Water Protection Plan	-	6,000									
51-40-740	Albion to Wildcat Loop				750,000							
51-40-740	Hellgate 8" Loop						300,000					
51-40-740	Westward Ho 10" Loop								200,000			
51-40-740	Replace Pipe in Road (hellgate/bypass)										500,000	
51-40-740	Alta Central 8" Line											300,000
Total Projects		435,722	604,385	85,000	750,000	-	300,000	-	200,000	-	500,000	300,000

** Items in red are proposed, not approved (for years 2026 - 2032 #'s are twice what was in the 2014 CIP plan)*

Sewer Fund Projects											
Fund Balance: April 30, 2024											
\$			578,833								

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	-	#REF!

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		25,500	25,500								
52-40-310	GMD's to Peruvian Line Upgrade					500,000						
Total Projects		-	25,500	25,500	-	500,000	-	-	-	-	-	-

** Items in red are proposed, not approved.*

JOB POSTING: TOWN MANAGER

Job Title: Town Manager

Reports to: Mayor and Town Council

About the Town of Alta

Alta is a small mountain community located at the head of Little Cottonwood Canyon. The Town of Alta was incorporated in 1970 and operates under a five-member council form of government, with 4 councilmembers and a voting Mayor. The Town itself ranges in elevation from 8,500 ft to 11,068 ft above sea level and is blanketed with an average of 500 inches of snowfall each winter. Alta is famously home to Alta Ski Area and to spectacular year-round access to outdoor recreation, which annually draws hundreds of thousands of locals and visitors from all over the world. The 2010 census reports Alta's population as 383, but on a typical winter day there can be as many as 5,000 people in Alta.

The Town of Alta provides various municipal services in Alta, including but not limited to police, culinary water and sewer, planning, zoning, and development services, and animal and business licensing. The Town is operating under a \$2.2 million general fund budget during fiscal year 2023, with a staff of 12 full-time employees, and several part-time or contract employees.

Alta's municipal boundary includes 4.5 square miles of high-alpine terrain, all within Salt Lake City's protected culinary watershed. About 80% of land in Alta is owned and managed by the USDA Forest Service Wasatch National Forest Salt Lake Ranger District. These are just two examples of the numerous overlapping jurisdictions and unique environmental conditions which make Alta a unique community, and a complex environment in which to provide municipal services.

General Purpose:

The Town Manager is the chief administrative officer for the Town of Alta and is responsible for administering, overseeing, and directing all daily and long-range Town activities and programs. With broad policy guidance from the Town Council, the Town Manager is responsible for strategic implementation of Council goals. The Town Manager is expected to provide broad leadership and organizational direction for the Town of Alta staff and must work with the Mayor and Council to prepare and develop policies to further Town objectives. The Town Manager advises both the Mayor and Council on suggested policy and ordinance changes as well as carrying out and enforcing the existing policies and ordinances.

Essential Functions:

- Direct the planning, operation, delivery, and evaluation of all municipal services.
- Act under direction and guidance of the Mayor, Town Council, Town Ordinances, and the Utah Code. Guide elected officials in developing and implementing policies and ordinances and develop reports and recommendations for the Town Council, Alta Planning Commission, and Land Use Appeal Authority.
- Manage long-range planning including activities related to organizational development, human resources, strategic planning, budgeting, capital improvement planning, and land use planning.
- Serve as Land Use Planner. Administer zoning and building permits and other development services.
- Manage and administer the Town of Alta Planning Commission.
- Propose and administer personnel policies and procedures. Manage and oversee all town employees directly and/or through assigned supervisors. Oversee annual review of employees through supervisors. Oversee and direct the hiring process, reserving the final hiring authority on a case-by-case basis except for statutory positions requiring Town Council appointments. Assume



final decision-making related to employee retention, advancement, discipline, and termination. Serve as arbitrator of complaints filed against or between town employees and departments to negotiate mutually agreeable solutions.

- Direct and oversee the work activities of the Town's contract employees, such as building officials and inspectors, engineers, and attorneys.
- Manage and supervise public property under the Town of Alta's jurisdiction including but not limited to buildings, utility systems, and other physical assets.
- Working in conjunction with the Mayor, manage and supervise the Town's public affairs and relations. The Town Manager responds to citizen and press inquiries, and manages various other public relation activities. The Town Manager is the main public contact source for Town matters, including complaints directed at the Mayor and/or Council.
- Manage and supervise Town of Alta intergovernmental relations and collaboration with the numerous agencies with jurisdiction and other interests in Alta, Little Cottonwood Canyon, and the greater Central Wasatch Mountain region.
- Manage, supervise, and delegate special projects on a wide range of topics as needed.

Qualifications:

- B.A. in Public Administration or related field, with strong preference for a master's degree in public administration or related field. Minimum 8 years' experience with advancing responsibility in municipal government administration.
- The Town Manager must be a generalist with knowledge of government principles and processes related to budgeting, legislation, state laws and statutes, principles and practices of public administration, knowledge of town operations and administration, planning, zoning, and development, personnel affairs, intergovernmental affairs etc.
- Preference for experience in land use, planning, and zoning issues.
- Must be able to research a variety of projects, write a professional summary of findings, and present findings orally. Must be able to analyze a wide variety of issues and problems and provide recommendations and solutions.

Physical Requirements:

Must have excellent verbal and written skills, able to speak English fluently, and be able to access an office in a high mountain environment in extreme weather.

Compensation:

Salary Range: \$100,000-\$160,000

Status: The Town Manager is a full-time, appointed, FLSA-exempt position with health, dental and vision insurance, enrollment in the Utah State Retirement System (URS), vacation and sick leave benefits.

Note about position:

The Town Council is currently working on drafting an Ordinance that would formalize the position of Town Manager as described in this posting.

Application deadline: March 3, 2023 at 12pm noon.

**To apply, please submit a cover letter, resume, and three professional references
via email to Jen Clancy, Town Clerk, at:**

jen@townofalta.com

TOWN OF ALTA
Closed Meeting
Sworn Statement
Required by UCA 52-4-206

I, Mayor Bourke, swear as the person presiding at this closed meeting on May 8, 2024, that the sole purpose for closing the meeting is to:

- ☒ Discuss the character, professional competence, or physical or mental health of an individual.
- ☐ Discussion regarding deployment of security personnel, devices, or systems.

SWORN to and executed this 8th day of May, 2024.

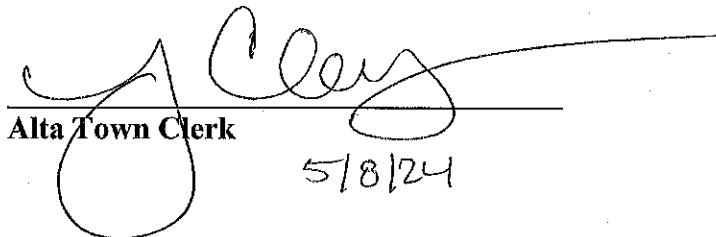
Town of Alta:



5/8/24

Presiding Officer (Mayor)

Attest:



Alta Town Clerk
5/8/24