MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
DAN SCHILLING
ELISE MORGAN

TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

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Consent Agenda

June 20, 2024 Alta Town Council Meeting

Staff Reports

Financial Materials

Minutes

Document Tips:

The sections above are each hyperlinked to help you navigate straight to a section of interest.

Page numbers refer to the header numbers on the top left of the page in blue.

Alta Town Council

Staff Report

To: Town Council
From: Chris Cawley, Town Manager, Chris Otto, Assistant Town Manager
Re: Consent Agenda Staff Report
Date: June 5, 2024
Attachments:

Alta Planning Commission

The Alta Planning Commission met on May 22nd. The agenda included discussion regarding a draft amended subdivision ordinance prepared by attorney Todd Godfrey, who is consulting to the town under an arrangement funded by the State of Utah. The draft ordinance amendment is primarily a reorganization of existing ordinance language, but it does clarify chronological process for submitting and reviewing subdivision applications, and most importantly it does clarify that the planning commission is the land use authority to review preliminary plat applications, whereas staff reviews and approves final plats. The commission discussed requiring a preliminary title report be submitted with a preliminary application and requiring a planning commission public hearing for preliminary plat approval.

The commission also discussed the Town of Alta General Plan in light of the Shallow Shaft's proposal to amend the Base Facilities Zone Ordinance to reduce minimum lot size in BFZ Zone C, which applies to the Shallow Shaft and Photohaus parcels, and the Shallow Shaft's desire to redevelop the property with a building containing four short-term rental units. Short-term rentals are a residential use and are prohibited in the base facilities zone. The commission discussed the need for further analysis of several topics including: whether adopting the proposed zoning ordinance amendment would set a precedent or an expectation that the Town would adopt "upzoning" amendments in the future; whether the proposed amendment would lead to an undesirable amount of building massing on BFZ Zone C parcels; an economic analysis of what commercial land uses are viable on small properties in Alta; and whether short-term rentals are desirable in the base facilities zone or not.

The next Alta Planning Commission meeting is scheduled for Wednesday June 26th at 3 PM. The agenda tentatively includes a public hearing on an amended subdivision ordinance and a motion to adopt an amended ordinance. If the commission approves an amended ordinance the Town Council will be asked to make a final decision to adopt the amended ordinance.

Water and Sewer Projects

Staff received statements of qualifications from 6 engineering firms to complete a Town of Alta Water and Sewer Master Plan. A selection committee including Chris Cawley, Chris Otto, Kasey Carpenter, and Steve Macintosh met to review and score the responses, which led to the selection of a preferred proposal. Staff is negotiating a scope of work and fee with the preferred vendor and we anticipate being under contract and beginning the project in early July.

Staff has met with Alta Ski Area several times to discuss incorporating a Town of Alta waterline into a ski area project in summer 2026 to bury snowmaking pipes along the base area transfer tow access road. The town waterline would implement a component of the looped system originally envisioned in 2014 as part of a capital improvements plan intended to support system redundancy and improved fire flows. We are evaluating costs for engineering and environmental review.

Facilities Plan and Shuttle Service Solicitation

A Request of Statements of Qualifications to conduct a Town of Alta Facilities Plan is posted on the Utah Procurement website and the Town website here. The RFSQ will close on June 14, 2024, and we hope to be under contract and beginning work on the project by September 1. The Town also recently closed a request for proposals to hire a contractor to provide the 24-25 resort shuttle service. We are asking the council to approve a slighty larger 24-25 shuttle program expense in the final proposed FY 25 budget. Staff is hopeful that UTA will provide the same $50,000 contribution to support next season's shuttle program, which could help offset some of this cost increase. We will also be evaluating the long-standing partner contribution model for the upcoming season and may consider requesting contributions to the program from commercial entities or residences in Alta that have not contributed in the past.

Municipal Wastewater Planning Program Annual Report

The Town of Alta is required to submit an annual "MWPP" report that has been approved by the council to the State of Utah Department of Environmental Quality. Town of Alta Sewer Operator Steve Mcintosh and Chris Cawley filled out the 2024 MWPP and the questions and answers are included in the council packet for the council's review and approval. Steve will attend the June meeting to answer questions from the council.

COPS Grant

Chris Otto managed the development and submittal of an application to the Federal Department of Justice COPS Hiring Program grant. An award under this program would cover up to 75 percent of entry level wages and benefits for a full-time Town of Alta deputy marshal. We may be notified of our award status as early as August.

Alta Town Council

Staff Report:
June 20, 2024

To: Town Council
From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk
Date Written: June 5, 2024

Town Clerk – Jen

- Prepared year-end FY 2024 budget and started year-end procedures.
- FY 2025 Budgets – Proposed Budget Change Summary: This document only calls out the changes made to the tentative budget adopted in May. It is intended to be supplemental information, best reviewed alongside the full proposed FY25 budget.
- URS Public Safety System - researching and analyzing the program and its effects on our current and future workforces. Currently, we have AMO staff in various situations and so participating in the system is not a benefit to all our staff. Morey, Cawley, and I will continue to evaluate the pros and cons.
- URS Update - Our part-time staff now have the opportunity to contribute to URS savings plans (401(K), 457, Traditional IRA, and Roth IRA). This comes at no financial cost to the Town except the administrative time to manage contributions. At this time, part-time staff are not eligible for retirement benefits with the Town.
- Working with UFA and ACE to plan CPR training class for the public in September. Exact date and time TBD.
- Cawley and the Mayor authorized the issuance of spring bonuses to the Town staff in appreciation of their hard work and commitment since January. The total bonus payout will not exceed the combined total in all departments. You will notice that funds are being moved between departments in the proposed FY24 year-end budget to reflect existing employees and their departments.

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 5/3/2024 – 6/5/2024
  - None
- E-Recycling occurred from May 28 - May 31. Great participation from community members and businesses. Recycling Solutions is a wonderful vendor to partner with in this annual endeavor.
- LCC Clean Up Day: Tuesday, June 11.
  - 70 Alta Registrants as of today and ~90 from Snowbird
  - Positive support from Alta and greater SLC community for opportunity drawing prizes
  - The event will occur between the writing of this report and the council meeting. I can provide a recap if requested.
- New website: Received quotes and demos from 4 potential vendors for a new website. In the final stages of making a vendor selection.
- Upcoming:
  - Conference of Mayor's Meeting: July 18

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
    - Next court date – Thursday, July 11 at 5:30 PM
- Continued training for Court Clerk Certification
- Submitted CJIS IT Security Audit on 4/29
    - Received confirmation of compliance on 6/3/2024

TOWN MARSHAL
Mike Morey

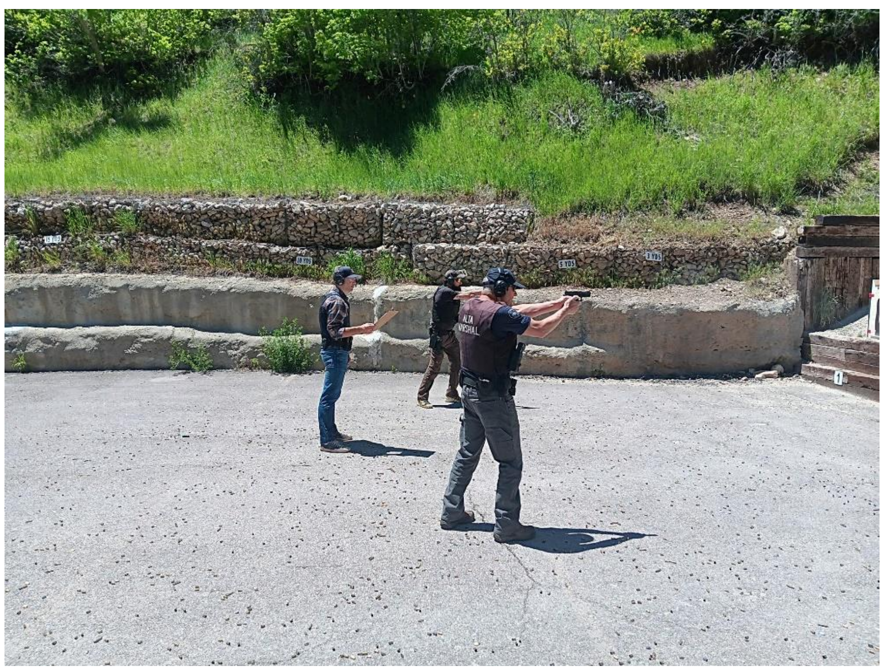
ALTA MARSHAL'S OFFICE
PO Box 8016
Alta, UT 84092

801-363-5105
801-742-3522

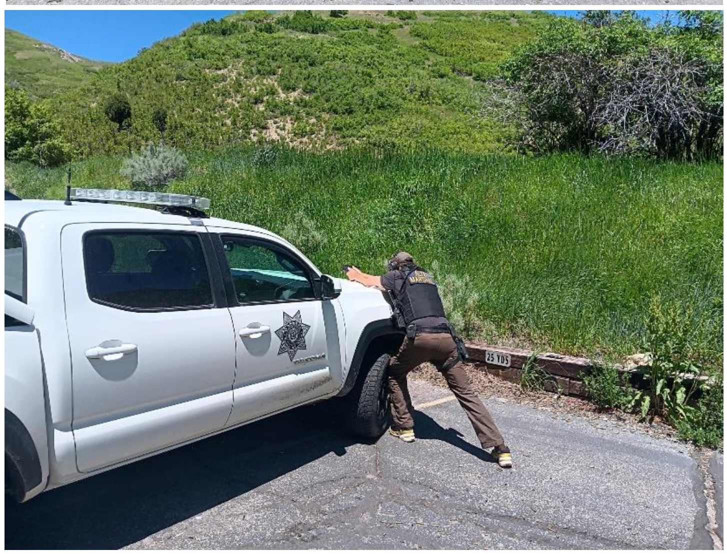
Marshal's Office Staff Report, May 2024

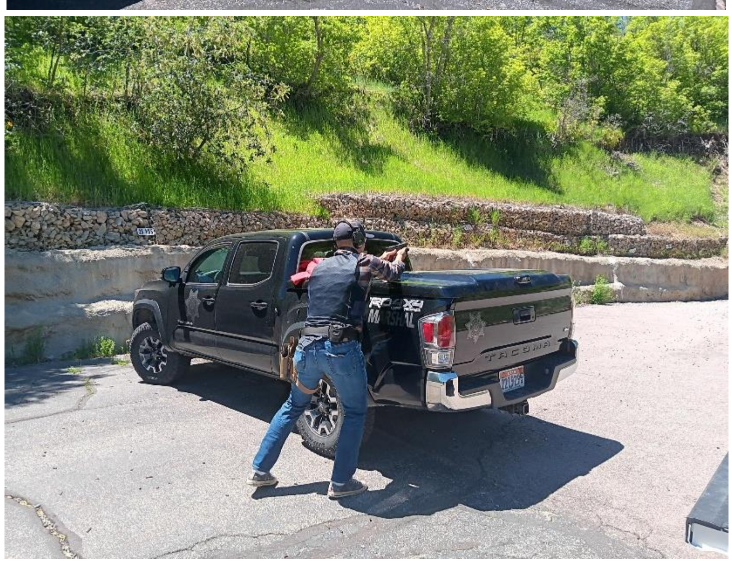
It is typical for calls for service to be reduced dramatically after the end of ski season and this year was no different. (see attached activity report)

The Marshal's Office uses this time of reduced demand for service to conduct our annual training including (but not limited to) firearms & taser, radar, arrest control tactics, and state mandated de-escalation and responding to mental health emergencies courses. Our deputies have been busy with courses to fulfil the minimum 40 hours of required annual training.




ALTA
MARSHAL


25 YDS


MARSHAL
TACOMA

Department Incident Activity Report

Date Reported: **05/01/2024 - 05/31/2024** | Show Subclasses: **True**

ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ALARM	1	0	1	0	0	0	0	0.0
Burglary Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
FOREST SERVICE	6	0	6	0	0	0	0	0.0
PATROL	6	0	6	0	0	0	0	0.0
MOTORIST	2	0	2	0	0	0	0	0.0
ASSIST	2	0	2	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	2	0	2	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
DAMAGE	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	1	0	1	0	0	0	0	0.0
HELLGATE-SUPERIOR	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Assist Other Agency	1	0	1	0	0	0	0	0.0
TRAFFIC	4	0	4	0	0	0	0	0.0
VIOLATION	4	0	4	0	0	0	0	0.0
WATERSHED OFFENSE	3	0	3	0	0	0	0	0.0
ANIMALS	3	0	3	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	23	0	23	0	0	0	0	0.0

UFA Report June 2024

Budget update: The UFA Board tentatively approved the proposed UFA budget at its board meeting on May 21. Final approval will be voted on at the June 18 meeting.

Recruit Camp: Recruit Camp: 26 new recruits graduated from their 4-month training camp on May 15 at the JATC in Riverton. These recruits now begin their service and are immediately assigned to stations throughout UFA's service area.

Lateral Hire: UFA has hired 6 new lateral firefighters. They started a 4-week training camp on June 3.

Firework Restriction Update: UFA has been working with each of its municipalities on final firework restrictions and will have an updated map on the UFA website by June 1. Citizens will be able to see if they are in a restricted area by typing in their address on the designated area on the map/website. The map will pinpoint the location so they can determine if they are in a restricted area or not. If fire conditions worsen as the fireworks season approaches, causing concern for areas not currently defined or create a "hazardous environmental condition", please contact your Liaison, the UFA Fire Prevention Office, or your Area Fire Marshal.

Spring runoff update from Emergency Management (EM): The spring temperatures have helped melt the low-elevation snow, supporting the gradual release of water into the Salt Lake Valley. Outside of a significant storm cell or a drastic increase in temperatures, the flooding risk is low this season. EM continues to actively monitor and work with our partners within the National Weather Service and Salt Lake County Flood Control.

SLCo Flood Control continues to actively monitor the Jordan River. With Utah Lake hitting compromise levels in March, the Jordan River is running at 1,470 cfs at the surplus canal. As Jordanelle and Deer Creek begin to release water, we could see the Jordan River running higher. Some low-lying areas in the floodplain within SLCo have seen flooded trails and a handful of residents reported groundwater flooding.

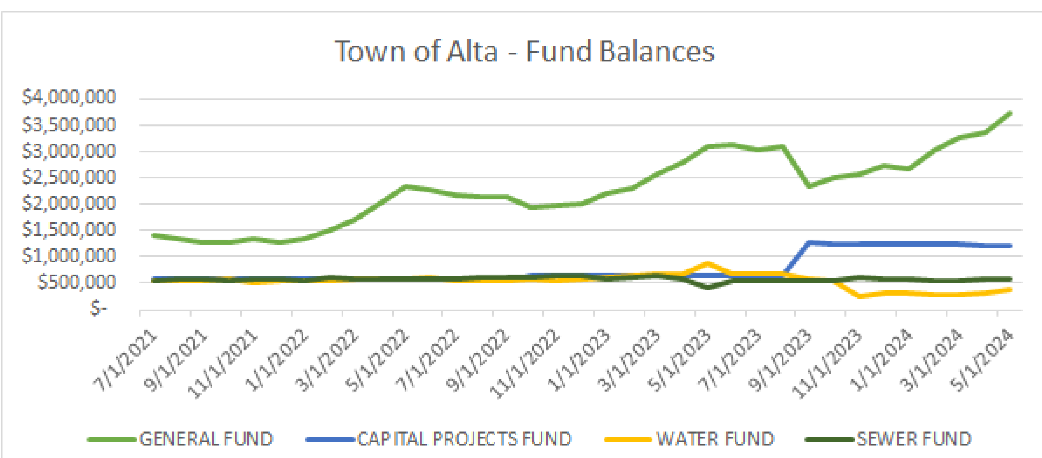
- High water creeks, streams and rivers with cold, fast flows. Reservoirs are very full and will likely have to release water ahead of snowmelt, which could lead to a higher risk of flooding in already full rivers/ basins.

- Canyon rivers and streams can quickly become dangerous and have a high risk for physical damage and life safety concerns. Big and Little Cottonwood Canyon rivers pose an increased risk to public safety. These areas are starting to have increasing flows of very cold water.

SLCo Flood Control is offering sandbags to the community, 25 bags per household. Residents will need to fill their own bags, M-F 7:00 am -5:00 pm – 604 W 6960 S, Midvale.

Town of Alta
Bank Account Balance Summary

Account Info		3/31/2024	4/30/2024	5/31/2024
GENERAL FUND				
01-11610	PTIF - General Fund	$ 2,837,381	$ 2,896,163	$ 3,314,232
10-12640	PTIF - B&C Road Funds (restricted)	$ 69,800	$ 72,416	$ 75,643
10-12690	PTIF - Impact Fee (restricted)	$ 22,574	$ 22,574	$ 22,780
10-12700	PTIF - Beer Fund (restricted)	$ 29,109	$ 29,109	$ 29,374
10-12710	PTIF - Post-Employment (restricted)	$ 108,883	$ 108,883	$ 109,875
01-11110	KeyBank	$ 193,796	$ 246,498	$ 194,611
01-11215	Keybank PO	$ 1,577	$ 1,002	$ 864
	Total Fund Balance	**$ 3,263,121**	**$ 3,376,645**	**$ 3,747,379**
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	$ 1,240,525	$ 1,210,525	$ 1,221,594
	Total Fund Balance	**$ 1,240,525**	**$ 1,210,525**	**$ 1,221,594**
WATER FUND				
51-11140	PTIF (restricted)	$ 289,417	$ 329,417	$ 392,409
	Total Fund Balance	**$ 289,417**	**$ 329,417**	**$ 392,409**
SEWER FUND				
52-11130	PTIF (restricted)	$ 553,833	$ 578,833	$ 584,072
	Total Fund Balance	**$ 553,833**	**$ 578,833**	**$ 584,072**



TOWN OF ALTA
COMBINED CASH INVESTMENT
MAY 31, 2024

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	171,051.44
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	863.51
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	3,314,231.97
01-11710	CASH CLEARING -AR	(228,384.72)
	TOTAL COMBINED CASH	3,258,078.01
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,258,078.01)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,255,100.97
45	ALLOCATION TO CAPITAL PROJECT FUND	947.67
51	ALLOCATION TO WATER FUND	6,701.91
52	ALLOCATION TO SEWER FUND	(4,672.54)
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,258,078.01
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,258,078.01)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

GENERAL FUND

	ASSETS			
10-10100	CASH - COMBINED FUND		3,255,100.97	
10-12640	CASH IN PTIF - C ROAD FUND		75,643.14	
10-12690	IMPACT FEE FUND PTIF		22,780.04	
10-12700	BEER TAX FUNDS PTIF		29,374.47	
10-12710	POST EMPLOYMENT BENEFIT PTIF		109,874.56	
10-13110	ACCOUNTS RECEIVABLE		128,418.14	
10-13200	DUE FROM OTHER GOVERNMENTS		73,918.02	
10-13510	TAXES RECEIVABLE - CURRENT		4,811.79	
10-13700	PROP TAX RECEIVABLE - CURRENT		400,165.00	
10-14210	DUE FROM OTHER FUNDS		358,370.00	
	TOTAL ASSETS			4,458,456.13
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-21310	ACCOUNTS PAYABLE		(13,114.21)	
10-21500	WAGES PAYABLE		10,860.88	
10-22200	RETIREMENT PAYABLE		2,037.93	
10-22210	FICA PAYABLE		1,264.54	
10-22220	FEDERAL WITHHOLDING PAYABLE		1,621.05	
10-22230	STATE WITHHOLDING PAYABLE		669.97	
10-22500	HEALTH & DENTAL INS PAYABLE		(223.64)	
10-22555	FLEX/CAFETERIA WITHHOLDING		74.72	
10-22600	REVEGETATION DEPOSITS		19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX		400,165.00	
10-22725	EMPLOYEE 401K WITHHOLDING		1,096.72	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		156.43	
	TOTAL LIABILITIES			424,369.39
	FUND EQUITY			
10-27515	NONSPENDABLE		14,371.00	
10-27550	C-ROAD FUND RESERVE		10,154.12	
10-27570	RESERVE-POST EMPLOYMENT		30,000.00	
10-27640	ASSIGNED FUND BALANCE		38,574.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	2,737,417.40		
	REVENUE OVER EXPENDITURES - YTD	1,203,570.22		
	BALANCE - CURRENT DATE		3,940,987.62	
	TOTAL FUND EQUITY			4,034,086.74
	TOTAL LIABILITIES AND EQUITY			4,458,456.13

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

CAPITAL PROJECT FUND

	ASSETS			
45-10100	CASH - COMBINED FUND		947.67	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,221,594.26	
	TOTAL ASSETS			1,222,541.93
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,326,841.48		
	REVENUE OVER EXPENDITURES - YTD	(104,299.55)		
	BALANCE - CURRENT DATE		1,222,541.93	
	TOTAL FUND EQUITY			1,222,541.93
	TOTAL LIABILITIES AND EQUITY			1,222,541.93

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

WATER FUND

	ASSETS			
51-10100	CASH - COMBINED FUND		6,701.91	
51-11140	PTIF CAPITAL ACQUISTION-WATER		392,409.23	
51-13110	ACCOUNTS RECEIVABLE		128,636.05	
51-16310	WATER DISTRIBUTION SYSTEM		2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS		18,040.50	
51-16510	MACHINERY AND EQUIPMENT		17,922.82	
51-17500	ACCUMULATED DEPRECIATION		(1,255,466.52)	
	TOTAL ASSETS			1,359,155.45
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-21310	ACCOUNTS PAYABLE		1,003.43	
51-22620	DUE TO OTHER FUNDS - LONGTERM		358,370.00	
	TOTAL LIABILITIES			359,373.43
	FUND EQUITY			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	150,913.70		
	REVENUE OVER EXPENDITURES - YTD	(219,628.68)		
	BALANCE - CURRENT DATE		(68,714.98)	
	TOTAL FUND EQUITY			999,782.02
	TOTAL LIABILITIES AND EQUITY			1,359,155.45

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

SEWER FUND

	ASSETS			
52-10100	CASH - COMBINED FUND		(4,672.54)	
52-11130	PTIF CASH RESTRICTED		584,072.34	
52-13110	ACCOUNTS RECEIVABLE		70,109.75	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION		(688,145.81)	
	TOTAL ASSETS			809,581.67
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-21310	ACCOUNTS PAYABLE		(24.05)	
	TOTAL LIABILITIES			(24.05)
	FUND EQUITY			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	464,206.82		
	REVENUE OVER EXPENDITURES - YTD	54,945.90		
	BALANCE - CURRENT DATE		519,152.72	
	TOTAL FUND EQUITY			809,605.72
	TOTAL LIABILITIES AND EQUITY			809,581.67

		2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Approved	Proposed	NOTES
Account Nur	**Account Title**	**YTD Actual**	**YTD Actual**	**Budget**	**Year-End Budget**	**Year-End Amendment**
		6/30/2023	**6/30/2024**	**6/30/2024**		
GENERAL FUND REVENUE						
TAXES						
10-31-100	CURRENT YEAR PROPERTY TAXES	238,968	431,276	400,165	431,276	
10-31-101	TAX INCREMENT - CRA	0	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	447	5,000	447	
10-31-300	SALES AND USE TAXES	1,984,166	2,066,084	1,868,000	2,066,084	est. sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	52,010	51,884	39,200	51,884	
10-31-400	ENERGY SALES AND USE TAX	107,367	98,380	85,000	100,000	
10-31-410	TELEPHONE USE TAX	5,975	5,229	6,150	5,400	
TAXES:		2,402,633	2,653,300	2,403,515	2,655,091	
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSES AND PERMITS	20,476	19,409	20,500	19,409	
10-32-150	LIQUOR LICENSES	5,900	5,550	5,800	5,550	
10-32-210	BUILDING PERMITS	19,961	57,158	49,000	60,000	
10-32-220	PARKING PERMITS	19,010	14,375	14,000	14,375	
10-32-250	ANIMAL LICENSES	14,765	12,635	14,000	12,635	
Total LICENSES AND PERMITS:		80,112	109,127	103,300	111,969	
INTERGOVERNMENTAL REVENUE						
10-33-100	WFRC MATCHING GRANT	0	0	0	-	
10-33-200	SALT LAKE CITY	0	0	0	-	
10-33-275	SLC TRAILS	17,311	0	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	0	-	
10-33-375	COUNTY - ZAP	0	0	0	-	
10-33-400	STATE GRANTS	8,874	5,700	0	5,700	
10-33-450	FEDERAL GRANTS	0	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,080	15,354	15,000	15,354	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,554	5,100	5,554	
10-33-600	SISK	3,000	3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850	21,850	21,850	
10-33-700	UDOT	8,000	8,000	8,000	8,000	facility use
Total INTERGOVERNMENTAL REVENUE:		78,188	59,457	52,950	59,458	-
CHARGES FOR SERVICES						
10-34-240	REVEGETATION BONDS	0	2,000	2,000	2,000	
10-34-430	PLAN CHECK FEES	10,979	36,358	15,000	36,358	
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	300	
10-34-760	FACILITY CENTER USE FEES	0	450	0	450	
10-34-810	IMPACT FEES	2,000	0	2,000	-	
Total CHARGES FOR SERVICES:		12,979	39,108	19,300	39,108	-

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget	2023-24 NOTES Year-End Amendment
FINES AND FORFEITURES						
10-35-100	COURT FINES	20,478	13,896	21,000	13,896	
10-35-101	CIVIL CODE ENFORCEMENT		0	0	-	
	Total FINES AND FORFEITURES:	20,478	13,896	21,000	13,896	-
MISCELLANEOUS REVENUE						
10-36-100	INTEREST EARNINGS	83,673	135,881	125,000	145,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	0	-	
10-36-400	SALE OF FIXED ASSETS	21,700	34,418	16,000	34,418	sold 2017 tacoma, ATV
10-36-620	MISCELLANEOUS	51,868	3,384	2,500	3,384	
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000	8,000	ranger program contributions (FOA, ASL)
10-36-800	DONATIONS	0	0	0	-	
10-36-810	METERING	12,100	0	12,100	-	not used. ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0	-	
10-36-830	TOWN SHUTTLE	0	198,259	205,695	198,259	Resort ($65k ACVB, $50k UTA, $44k ASL/lodging partners)
10-36-900	SUNDRY REVENUES	1,720	1,570	4,000	1,570	
10-36-910	SALES TAX	0	658	0	658	
	Total MISCELLANEOUS REVENUE:	179,061	382,171	373,295	391,289	-
TRANSFERS INTO GENERAL FUND						
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	-	
10-39-250	USE OF RESERVED FUNDS	0	0	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	-	
	Total TRANSFERS INTO GENERAL FUND:	0	0	8,250	8,250	-
	GENERAL FUND Revenue Total:	**2,773,451**	**3,257,059**	**2,973,360**	**3,270,811**	-
	GENERAL FUND Transfer IN Total:	**0**	**0**	**8,250**	**8,250**	-
	CASH AVAILABLE FOR GENERAL FUND	**2,773,451**	**3,257,059**	**2,981,610**	**3,279,061**	-

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GENERAL FUND EXPENSES						
LEGISLATIVE						
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	16,500	18,000	18,000	
10-41-120	REMUNERATION	0	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	0	100	100	
10-41-131	EMPLOYER TAXES	1,431	1,312	1,500	1,435	
10-41-230	TRAVEL	0	658	1,000	750	
10-41-280	TELECOM	0	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,531	1,010	4,000	2,000	
10-41-620	MISCELLANEOUS	27	38	250	250	
Total LEGISLATIVE:		20,989	19,517	24,850	22,535	-
COURT						
10-42-110	SALARIES AND WAGES	16,331	16,203	20,722	17,000	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	0	125	125	
10-42-131	EMPLOYER TAXES	1,247	1,265	1,825	1,400	
10-42-133	URS CONTRIBUTIONS					
10-42-230	TRAVEL	100	222	750	500	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	21	500	500	
10-42-280	TELEPHONE	0	0	0	-	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	100	100	
10-42-330	EDUCATION & TRAINING	125	250	1,500	250	
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	4,678	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	542	289	500	1,000	
Total COURT:		25,290	22,928	39,422	34,275	-
ADMINISTRATIVE						
10-43-110	SALARIES AND WAGES	249,976	218,600	277,469	260,000	
10-43-111	PERFORMANCE BONUS	6,100	2,100	4,600	4,556	reallocated
10-43-130	EMPLOYEE BENEFITS	834	1,612	2,000	2,000	
10-43-131	EMPLOYER TAXES	22,924	17,783	22,198	22,198	
10-43-132	INSUR BENEFITS	52,387	25,379	78,187	32,000	
10-43-133	URS CONTRIBUTIONS	46,582	37,172	69,000	41,500	
10-43-140	TERMINATION BENEFITS	38,065	8,250	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	5,290	3,500	5,500	
10-43-220	PUBLIC NOTICES	0	1,033	2,000	1,033	for FY24 TNT
10-43-230	TRAVEL	1,445	825	3,000	1,800	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	3,081	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	15,995	15,353	20,000	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	169	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	0	-	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-43-270	UTILITIES	0	0	0	-	
10-43-280	TELEPHONE	5,318	4,143	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	3,598	10,000	10,000	
10-43-315	PROF CONSULTANT SERVICES	6,400	55,350	65,500	65,500	60k (JHG for 40 hr/mo thru June), $5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	5,058	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	65,408	38,838	60,000	50,000	
10-43-330	EDUCATION & TRAINING	1,693	2,381	3,000	3,000	
10-43-350	ELECTIONS	0	2,500	2,500	2,500	
10-43-440	BANK CHARGES	2,539	3,646	3,500	4,000	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	4,299	5,100	4,500	

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10-43-515	WORKERS COMPENSATION INS	1,783	1,654	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,261	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	1,862	3,001	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total ADMINISTRATIVE:		542,054	462,375	670,604	569,137	-
MUNICIPAL BUILDINGS						
10-45-110	SALARIES AND WAGES	9,673	13,486	48,706	20,000	
10-45-111	PERFORMANCE BONUS	450	0	250	130	
10-45-130	EMPLOYEE BENEFITS	169	110	200	200	
10-45-131	EMPLOYER TAXES	800	1,071	3,896	2,000	
10-45-132	INSUR BENEFITS	0	0	0	-	
10-45-133	URS CONTRIBUTIONS	218	0	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	884	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	5,432	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	-	moved to cap ex for now
10-45-270	UTILITIES	4,805	5,341	4,600	6,500	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	42	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	-	
Total MUNICIPAL BUILDINGS:		21,899	27,507	66,652	38,830	-
NON-DEPARTMENTAL						
10-50-330	TOWN EVENTS	2,039	98	3,500	3,500	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	-	moved to FY25
10-50-610	MISCELLANEOUS SUPPLIES	0	-473	1,200	1,200	did some old check cleanup, resulted in neg balance
10-50-620	AUDIT	10,000	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	0	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0	-	
10-50-910	SALES TAX RECEIVED	0	657	0	657	
Total NON-DEPARTMENTAL:		27,090	25,281	31,100	31,357	-
TRANSPORTATION						
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	265	5,000	2,500	
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	-	
10-51-631	TRAILHEAD PROJECTS	4,461	0	0	-	
10-51-635	MEDIAN	0	0	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	62	5,000	5,000	new road signs
10-51-640	MISCELLANEOUS	0	1,575	0	1,575	michigan city road
10-51-645	ALTA RESORT SHUTTLE	9,000	225,089	232,920	225,089	$82k Resort, $41k Night, $107k Town
10-51-700	PARKING PERMITS	10,696	6,573	10,000	10,000	
10-51-810	METERING	0	0	12,100	-	didn’t use. cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		82,968	233,563	266,020	245,164	-
CIVIL CODE ENFORCEMENT - new						
10-52-310	PROFESSIONAL & TECHNICAL - new		0	0	-	
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	0	-	
10-52-640	MISCELLANEOUS - new		0	0	-	
Total CIVIL CODE ENFORCEMENT:			0	0	0	0

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PLANNING AND ZONING						
10-53-120	COMMISSION REMUNERATION	0	1,050	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	250	250	
10-53-230	TRAVEL	0	0	1,000	250	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	0	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	27,885	10,000	34,000	
10-53-330	EDUCATION AND TRAINING	0	0	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	18	300	200	
10-53-620	MISCELLANEOUS SERVICES	63	48	300	200	
	Total PLANNING AND ZONING:	13,738	32,534	23,300	46,350	-
POLICE DEPARTMENT						
10-54-110	SALARIES AND WAGES	584,292	603,794	768,147	743,000	
10-54-111	PERFORMANCE BONUS	16,070	6,375	11,970	12,054	
10-54-112	WAGE CORRECTION		135,686	135,686	135,686	
10-54-130	EMPLOYEE BENEFITS	11,465	2,708	15,000	5,000	
10-54-131	EMPLOYER TAXES	48,329	56,725	69,290	69,290	
10-54-132	INSUR BENEFITS	118,284	122,593	158,000	158,000	
10-54-133	URS CONTRIBUTIONS	87,378	98,913	144,140	130,000	
10-54-140	TERMINATION BENEFITS	0	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	9,671	12,500	18,200	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	90	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	302	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	14,311	12,444	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	-224	2,500	2,500	old check clean up resulted in neg balance
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,149	24,442	25,000	25,500	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	25,451	59,500	59,500	
10-54-265	VEHICLE LEASE PAYMENTS	60	0	0	-	
10-54-270	UTILITIES	9,061	7,943	8,000	10,000	
10-54-280	TELEPHONE	9,427	9,530	8,000	10,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	3,939	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,809	4,855	11,500	17,200	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	2,160	2,843	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	1,530	12,000	8,000	holsters
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	3,571	3,308	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	477	802	47,500	2,500	
10-54-620	MISCELLANEOUS SERVICES	5,295	6,690	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0	-	
10-54-810	METERING	12,100	0	12,000	-	no metering
10-54-820	4x4 ENFORCEMENT	0	0	0	-	
	Total POLICE DEPARTMENT:	1,015,826	1,152,557	1,560,733	1,466,430	-

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ECONOMIC DEVELOPMENT						
10-55-230	TRAVEL	0	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0	-	
	Total ECONOMIC DEVELOPMENT:	0	0	0	-	-
POST OFFICE						
10-56-110	SALARIES AND WAGES	26,907	24,854	29,249	29,000	
10-56-111	PERFORMANCE BONUS	1,100	500	700	930	reallocated
10-56-130	EMPLOYEE BENEFITS	240	180	300	270	
10-56-131	EMPLOYER TAXES	1,532	2,016	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-56-230	TRAVEL	0	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	388	400	400	
10-56-245	IT SUPPLIES AND MAINT	36	18	500	400	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	888	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	2,167	2,500	2,500	
10-56-270	UTILITIES	2,521	2,148	3,000	3,000	
10-56-280	TELEPHONE	1,691	1,227	1,900	1,600	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	0	100	100	
10-56-510	INSURANCE & SURETY BONDS	694	712	612	712	
10-56-515	WORKERS COMPENSATION INS	329	306	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	0	200	150	
10-56-630	OVERAGE & SHORT	0	0	0	-	
10-56-635	POST OFFICE INVENTORY	-888	1,278	1,000	1,400	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
	Total POST OFFICE:	39,747	36,681	44,326	44,327	-
FIRE PROTECTION						
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	-	
	Total FIRE PROTECTION:	0	0	0	-	-
BUILDING INSPECTION						
10-58-110	SALARIES AND WAGES	0	0	0	-	
10-58-120	PLAN CHECKS	2,211	716	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	-	
10-58-230	TRAVEL	0	0	0	-	
10-58-280	TELEPHONE	0	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	20,130	10,000	28,000	handful of projects came in at YE
10-58-325	PROF SERVICES - LEGAL	460	0	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	739	115	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	950	950	
	Total BUILDING INSPECTION:	12,628	21,719	15,550	33,550	-

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STREETS - C ROADS						
10-60-110	SALARIES AND WAGES	0	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	24,000	26,000	2 years worth, dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
	Total STREETS - C ROADS:	0	12,526	32,000	34,000	-
RECYCLING						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-62-230	TRAVEL	0	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,453	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	20,042	16,869	28,500	27,000	12% unforcasted rate increase + 3.6K for 2 more ASL bases
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
	Total RECYCLING:	21,671	18,322	30,300	28,800	-
GIS						
10-66-110	SALARIES AND WAGES	0	0	0	-	
10-66-111	PERFORMANCE BONUS	0	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	500	-	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
	Total GIS:	0	0	2,500	2,000	-
SUMMER PROGRAM						
10-70-110	SALARIES AND WAGES	973	1,842	4,965	4,965	
10-70-111	PERFORMANCE BONUS	150	0	150	-	reallocated
10-70-130	EMPLOYEE BENEFITS	40	0	70	70	
10-70-131	EMPLOYER TAXES	85	216	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,486	3,399	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	715	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	4,009	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	-	
10-70-320	USFS RANGER	12,000	0	12,000	12,000	TOA contributes $4k net, other $8k from FOA/ASL
10-70-470	TRAILS	26,654	0	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	400	400	
10-70-515	WORKERS COMPENSATION INS	0	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
	Total SUMMER PROGRAM:	46,202	10,579	30,485	30,335	-

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IMPACT FEE						
10-72-110	SALARIES AND WAGES	0	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-72-280	TELEPHONE	0	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	0	0	-	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total IMPACT:		4,500	0	0	0	-
LIBRARY - COMMUNITY CENTER						
10-75-110	SALARIES AND WAGES	0	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,902	4,031	10,000	10,000	
10-75-270	UTILITIES	3,278	2,799	3,600	3,600	
10-75-280	TELEPHONE	0	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total LIBRARY - COMMUNITY CENTER:		7,608	8,199	15,700	15,700	-
COMMUNITY DEVELOPMENT						
10-78-110	SALARIES AND WAGES	0	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	-	
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total COMMUNITY DEVELOPMENT:		0	0	0	-	-
TRANSFERS OUT OF GENERAL FUND						
10-90-510	TRANSFER TO WATER FUND	0	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	680,000	0	113,068	621,271	updated
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	15,000	15,000	done 9/25/23
Total TRANSFERS OUT OF GENERAL FUND:		680,000	0	128,068	636,271	-
	GENERAL FUND Expenditure Total:	**1,882,209**	**2,084,288**	**2,853,542**	**2,642,790**	-
	GENERAL FUND TRANSFER OUT Total:	**680,000**	**0**	**128,068**	**636,271**	-
	GENERAL FUND BUDGET	**2,562,209**	**2,084,288**	**2,981,610**	**3,279,061**	-
GENERAL FUND SUMMARY						
GENERAL FUND Revenue & Transfer IN Total:		**2,773,451**	**3,257,059**	**2,981,610**	**3,279,061**	-
GENERAL FUND Expenditure & Transfer OUT Total:		**2,562,209**	**2,084,288**	**2,981,610**	**3,279,061**	-
Net Total GENERAL FUND:		**211,242**	**1,172,771**	**0**	**0**	-

		2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Approved	Proposed	NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
CAPITAL PROJECT FUND REVENUE						
INTERGOVERNMENTAL REVENUE						
45-33-400	STATE GRANT	0	0	0	-	
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	0	-
MISCELLANEOUS REVENUE						
45-36-100	INTEREST	23,801	54,143	40,000	56,500	recalculated
	Total MISCELLANEOUS REVENUE:	23,801	54,143	40,000	56,500	-
TRANSFERS INTO CAPITAL PROJECT FUND						
45-39-100	TRANSFER FROM GENERAL FUND	680,000	0	113,068	621,271	
45-39-250	USE OF RESERVED FUNDS	0	0	312,969	-	
	Total TRANSFERS INTO CAPITAL PROJECT FUND	680,000	0	426,037	621,271	-
CAPITAL PROJECT FUND EXPENSE						
MUNICIPAL BUILDINGS						
45-45-740	TOWN OFFICE	6,332	0	0	-	
45-45-750	LIBRARY - COMMUNITY CENTER	15,511	0	10,000	-	tom moore toilet feasibility study
	Total EXPENDITURE:	21,843	0	10,000	0	-
POLICE DEPT						
45-54-741	BUILDINGS	0	14,209	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	50,827	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	3,808	93,406	126,248	111,248	gen, radio, livscn
	Total EXPENDITURE:	3,808	158,442	220,248	205,248	-
OTHER EXPENDITURES						
45-70-740	SUMMER PROGRAM	0	0	0	-	playground improv
45-70-741	UTILITY IMPROVEMENTS	0	0	0	-	
	Total EXPENDITURE:	0	0	0	0	
TRANSFERS OUT OF CAPITAL PROJECTS FUND						
45-90-200	CONTRIB TO FUND BALANCE	0	0	235,789	472,523	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FU	0	0	235,789	472,523	-
	CAPITAL PROJECT FUND Revenue & Transfer T	**703,801**	**54,143**	**466,037**	**677,771**	-
	CAPITAL PROJECT FUND Expenditure Total:	**25,651**	**158,442**	**466,037**	**677,771**	-
	Net Total CAPITAL PROJECT FUND:	**678,151**	**-104,300**	**0**	**0**	-

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget	2023-24 NOTES Year-End Amendment
WATER FUND REVENUE						
CHARGES FOR SERVICES						
51-34-100	WATER SALES	252,802	276,214	286,066	286,066	
51-34-101	WATER SALES - OVERAGE	34,668	53,205	12,076	55,000	
51-34-102	WATER SALES - OTHER	14,990	0	10,000	-	
51-34-200	CONNECTION FEES	0	0	0	-	
	Total CHARGES FOR SERVICES:	302,461	329,419	308,142	341,066	-
MISCELLANEOUS REVENUE						
51-36-100	INTEREST EARNINGS	13,217	22,116	20,000	23,000	recalculated
51-36-200	BOND PROCEEDS	0	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	0	-	
51-36-800	DONATIONS	0	0	0	-	
51-36-810	IMPACT FEES	0	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	-	
51-36-900	MISCELLANEOUS	342	0	0	-	
	Total MISCELLANEOUS REVENUE:	13,559	22,116	20,000	23,000	-
TRANSFERS INTO WATER FUND						
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	0	545,997	545,997	
	Total TRANSFERS INTO WATER FUND:	0	0	545,997	545,997	-

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget	2023-24 NOTES Year-End Amendment
WATER FUND EXPENDITURES						
51-40-110	SALARIES AND WAGES	5,551	9,755	10,000	9,755	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	100	0	0	-	
51-40-130	EMPLOYEE BENEFITS	0	0	60	60	
51-40-131	EMPLOYER TAXES	439	746	385	746	
51-40-132	INSUR BENEFITS	685	1,206	1,210	1,210	
51-40-133	URS CONTRIBUTIONS	755	1,802	890	1,802	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	442	700	700	
51-40-230	TRAVEL	0	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	2,700	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	345	6,000	20,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	-	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	956	3,000	3,000	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
51-40-270	UTILITIES	15,465	14,369	17,000	17,000	
51-40-280	TELEPHONE	2,539	2,278	2,400	2,500	
51-40-305	WATER COSTS	8,462	7,931	7,500	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	34,175	65,450	65,450	$45,450 SA3($3k/mo base), $20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	-	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	4,784	31,000	6,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	588	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	0	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	786	0	0	-	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	503	503	
51-40-490	WATER TESTS	8,919	5,701	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	41,585	41,000	42,000	$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	4,961	5,250	5,000	
51-40-515	WORKERS COMPENSATION INS	602	551	0	650	
51-40-610	MISCELLANEOUS SUPPLIES	226	0	500	500	
51-40-620	MISCELLANEOUS SERVICES	1,629	1,252	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	0	-	
51-40-650	DEPRECIATION	64,978	0	58,000	58,000	
51-40-740	CAPITAL OUTLAY	42,829	438,672	545,997	545,997	
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	-	
51-40-820	DEBT SERVICE - INTEREST	0	0	0	-	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	53,444	96,340	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	-	
Total EXPENDITURES:		218,320	574,798	874,139	910,063	-
WATER FUND Revenue & Transfer Total:		**316,020**	**351,535**	**874,139**	**910,063**	-
WATER FUND Expenditure Total:		**218,320**	**574,798**	**874,139**	**910,063**	-
Net Total WATER FUND:		**97,700**	**-223,263**	**0**	**0**	-

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget	2023-24 NOTES Year-End Amendment
SEWER FUND REVENUE						
CHARGES FOR SERVICES						
52-34-100	SEWER SERVICES	142,815	171,731	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	0	-	
	Total CHARGES FOR SERVICES:	142,815	171,731	185,000	185,000	-
MISCELLANEOUS REVENUE						
52-36-100	INTEREST EARNINGS	15,833	25,964	20,000	28,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0	-	
52-36-900	MISCELLANEOUS	0	0	0	-	
	Total MISCELLANEOUS REVENUE:	15,833	25,964	20,000	28,000	-
TRANSFERS INTO SEWER FUND						
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	8,492	8,492	note use of reserves
	Total TRANSFERS INTO SEWER FUND:	0	0	8,492	8,492	-

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget	2023-24 NOTES Year-End Amendment
SEWER FUND EXPENDITURES						
52-40-110	SALARIES AND WAGES	4,150	8,132	11,572	8,132	
52-40-111	PERFORMANCE BONUS	100	0	100	-	
52-40-130	EMPLOYEE BENEFITS	60	0	120	-	
52-40-131	EMPLOYER TAXES	124	622	530	622	
52-40-132	INSUR BENEFITS	0	1,005	1,010	1,005	
52-40-133	URS CONTRIBUTIONS	0	1,502	590	1,502	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	100	-	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	2,700	4,300	4,300	caselle
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
52-40-305	DISPOSAL COSTS	132,471	123,665	135,000	173,411	
52-40-310	PROFESS/TECHNICAL SERVICES	0	959	30,000	2,500	$4500 sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	329	306	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,137	688	2,150	2,000	
52-40-630	BAD DEBT EXPENSE	0	0	0	-	
52-40-650	DEPRECIATION	19,283	0	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	0	-	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	-	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	-	
	Total EXPENDITURES:	163,670	142,861	213,492	221,492	-
	SEWER FUND Revenue & Transfers Total:	**158,648**	**197,694**	**213,492**	**221,492**	-
	SEWER FUND Expenditure Total:	**163,670**	**142,861**	**213,492**	**221,492**	-
	Net Total SEWER FUND:	**-5,022**	**54,833**	**0**	**0**	-
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST		**982,071**	**900,041**	**0**	**0**	-

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	$ 230,248	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,202,000
Water	$ 543,997	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sewer	$ 25,500		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Spend	**$ 799,745**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,202,000**

ACCOUNT BALANCES	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	$ 644,556									
Water	$ 694,693									
Sewer	$ 580,789									

FY 2024 Combined Capital Project Plan Summary

Capital Projects Fund - Projects	Budget	YTD: 5/31/2024	Status
Alta Central Generator	$ 64,238	$ 64,238	Complete
New AMO Truck	$ 50,000	$ 38,978	Complete
Marshals Office Phase 2 Radio upgrade	$ 30,000	$ 29,168	almost complete
Marshals Office Inventory Management	$ 20,000	$ 14,188	Complete, awaiting final invoice
Alta Central Dispatch Console Upgrade	$ 15,000	$ -	On hold pending VECC transition to comp. aided dispatch
Marshals Office Security Cameras	$ 13,000	$ 21	Installing
New AMO ATV	$ 11,000	$ 11,849	Complete
Tom Moore Historic Structrure Feasibilit	$ 10,000	$ -	Scoping "historic structure report;" roll into facilities plan?
Livescan	$ 17,010	$ -	have preferred quote, waiting on budget amendment
Town Park Playground Improvements	$ -	$ -	moving to FY25
Total	**$ 230,248**	**$ 158,442**	

Water Fund - Projects	Budget	YTD: 5/31/2024	Status
Peruvian West Water Line	$ 337,997	$ 280,207	Complete
Remote Water Meter Reading	$ 83,000	$ 6,152	Phase II installs in Grizzly complete, planning for phase III
Shrontz Estate - water line payment	$ 50,000	$ 50,000	Complete
Grizzly Gulch Water Line Completion	$ 32,000	$ 92,388	Complete
Water System Study Update	$ 25,000	$ -	Developing RFP
Grizzly Gulch Communication System	$ 10,000	$ 6,975	Complete, invoice received in March
Source Water Protection Plan	$ 6,000	$ -	Complete
Total	**$ 543,997**	**$ 435,722**	

Sewer Fund - Projects	Budget	YTD: 5/31/2024	Status
Sewer Study	$ 25,500	$ -	Developing RFP
Total	**$ 25,500**	**$ -**	

Capital Projects Fund Plan

Fund Balance: May 31, 2024

$ 1,221,594

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	3,202,000

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-54-743	Alta Central Generator	64,238	64,238									
45-54-742	New AMO Truck	38,978	50,000									
45-54-743	Marshals Office Phase 2 Radio upgrade	29,168	30,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,188	20,000									
45-54-743	Alta Central Dispatch Console Upgrade	-	15,000									
45-54-741	Marshals Office Security Cameras	21	13,000									
45-54-742	New AMO ATV	11,849	11,000									
45-45-750	Tom Moore Historic Structrure Feasibility	-	10,000									
45-54-743	Livescan	-	17,010									
45-70-740	Town Park Playground Improvements	-										
45-45-740	Town Office Window Replacement	-										
45-54-743	Automated External Defibrilators (AEDs)											
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
45-54-743	Alta Central Dispatch Radio System Upgrade Centracom Phase 2											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
	Total Projects	**158,442**	**230,248**	-	-	-	-	-	-	-	-	**3,202,000**

** Items in red are new/ proposed amendments*

Budgeted Total 2024 - Future **3,432,248**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects

Fund Balance: May 31, 2024
$ 392,409

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Remote Water Meter Reading	6,152	83,000	60,000								
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-320	Water System Study Update	-	25,000									
51-40-740	Grizzly Gulch Communication System	6,975	10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
	Total Projects	**435,722**	**543,997**	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

** Items in red are new.*

Sewer Fund Projects
Fund Balance: May 31, 2024
$ 584,072

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	#REF!

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		25,500									
	Total Projects	-	**25,500**	-	-	-	-	-	-	-	-	-

** Items in red are new.*

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer					
REVENUE					
Property Tax		253,115	431,723	405,165	431,723
Sales Tax		1,984,166	2,066,084	1,868,000	2,066,084
Other Taxes: Municipal Energy, Tele		113,342	103,608	91,150	105,400
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		113,570	360,391	349,295	363,232
Sewer		158,648	197,694	205,000	213,000
Water		316,020	351,535	328,142	364,066
Restricted Gov Grants (County, USFS, SLC, 4th .25, PC		142,298	111,341	104,250	111,342
Misc Revenue		190,762	238,054	195,500	249,530
	Total Revenue	**3,271,920**	**3,860,431**	**3,546,502**	**3,904,377**
EXPENSES					
Alta Justice Court, Code Enforcement		25,290	22,928	39,422	34,275
Economic Development		0	0	400	0
Government Administration					
Financial Preparation		97,205	8,703	130,341	130,841
General Operations		227,047	0	292,102	292,102
Town Services & Programs		158,019	18,876	181,131	180,981
Land Use Planning, Building Inspections, Zoning		142,361	69,253	180,494	221,044
Post Office		39,747	36,681	44,326	44,327
Public Safety					
Employees: Salaries and Benefits		865,819	1,026,794	1,302,233	1,253,030
Equipment: Resources to Complete Work		142,880	125,763	258,500	213,400
Recycling		21,671	18,322	30,300	28,800
Sewer		163,670	142,861	213,492	221,492
Town Council: Salaries, Training, Admin		72,075	23,050	95,073	91,791
Transportation		82,968	246,089	298,020	279,164
Water		164,738	131,343	243,698	261,726
Misc. Expenses		0	-473	1,200	1,200
	Total Expenses (w/o CapEx Projects)	**2,203,490**	**1,870,190**	**3,310,732**	**3,254,173**
Capital Improvement Projects		86,360	601,898	860,689	853,585
	Total Expenses	**2,289,850**	**2,472,088**	**4,171,421**	**4,107,758**
COMBINED BUDGET SUMMARY					
Net Difference		**1,068,431**	**1,990,241**	**235,770**	**650,204**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST		**982,071**	**900,041**	**0**	**0**

FY 2024	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024	Difference
General Fund	$ 3,129,326	$ 2,456,076	$ (673,250)
Capital Projects Fund	$ 640,992	$ 1,793,515	$ 1,152,523
Water Fund	$ 690,410	$ 202,413	$ (487,997)
Sewer Fund	$ 543,566	$ 557,179	$ 13,613

FY 2025	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025	Difference
General Fund	$ 2,456,076	$ 2,456,076	$ -
Capital Projects Fund	$ 1,793,515	$ 1,793,515	$ -
Water Fund	$ 202,413	$ 148,247	$ (54,166)
Sewer Fund	$ 557,179	$ 580,942	$ 23,763

GENERAL FUND		Starting Balance 7/1/2023		Projected YE Balance 6/30/2024	
		$	**3,129,326**	**$**	**2,456,076**
Starting Account Balances					
01-11610	PTIF - General Fund	$	2,684,571		
10-12640	PTIF - C Road Funds (restricted)	$	69,389		
10-12690	PTIF - Impact Fee (restricted)	$	19,737		
10-12700	PTIF - Beer Fund (restricted)	$	25,536		
10-12710	PTIF - Post-Employment (restricted)	$	97,864		
01-11110	KeyBank	$	230,221		
01-11215	Keybank PO	$	2,009		
	FY24 Starting General Fund Balance	**$**	**3,129,326**		
Year-End Balance Projection		In		Out	
	FY24 Budgetted Revenue	$	3,270,811		
	FY24 Budgetted Expenses			$	2,642,790
	FY23 Transfer to Capital Projects Fund			$	680,000
	FY24 Transfer to Capital Projects Fund			$	621,271
	Totals	$	3,270,811	$	3,944,061
Projected June 2024 Fund Balance				**$**	**2,456,076**
FY 2024 General Fund Budget				$	3,270,811
Projected YE Balance as a % of Annual Budget					75%

CAPITAL PROJECTS FUND		Starting Balance 7/1/2023		Projected YE Balance 6/30/2024	
		$	**640,992**	**$**	**1,793,515**
Starting Account Balance					
45-12100	Capital Projects Fund (restricted)	$	640,992		
Year-End Balance Projection		In		Out	
	FY23 Transfer to Capital Projects Fund	$	680,000		
	FY24 Interest	$	56,500		
	FY24 Transfers In	$	621,271		
	FY24 Projects - Expenses			$	205,248
	Totals	$	1,357,771	$	205,248
Projected June 2024 Fund Balance				**$**	**1,793,515**
FY 2024 Capital Projects Fund Budget				$	205,248
Projected YE Balance as a % of Annual Budget					874%

WATER FUND	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024
	$ 690,410	**$ 202,413**
Starting Account Balance		
51-11140 PTIF Water	$ 690,410	
Year-End Balance Projection	In	Out
FY24 Budgetted Revenue	$ 364,066	
FY24 Operating Expenses*		$ 306,066
FY24 Capital Outlay		$ 545,997
Totals	$ 364,066	$ 852,063
Projected June 2024 Fund Balance		**$ 202,413**
FY 2024 Water Fund Budget		$ 910,063
Projected YE Balance as a % of Annual Budget		22%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024
	$ 543,566	**$ 557,179**
Starting Account Balance		
52-11130 PTIF Sewer	$ 543,566	
Year-End Balance Projection	In	Out
FY24 Budgetted Revenue	$ 213,000	
FY24 Operating Expenses*		$ 199,387
FY24 Capital Outlay		$ -
Totals	$ 213,000	$ 199,387
Projected June 2024 Fund Balance		**$ 557,179**
FY 2024 Sewer Fund Budget		$ 221,492
Projected YE Balance as a % of Annual Budget		252%

** doesnt include depreciation and infrastructure replacement*

GENERAL FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	$ 2,456,076	$ 2,456,076
Starting Account Balances		
01-11610 PTIF - General Fund		
10-12640 PTIF - C Road Funds (restricted)		
10-12690 PTIF - Impact Fee (restricted)		
10-12700 PTIF - Beer Fund (restricted)		
10-12710 PTIF - Post-Employment (restricted)		
01-11110 KeyBank		
01-11215 Keybank PO		
FY24 Starting General Fund Balance	**$ 2,456,076**	
Year-End Balance Projection	In	Out
FY25 Budgetted Revenue	$ 2,965,434	
FY25 Budgetted Expenses		$ 2,794,825
FY25 Transfer to Capital Projects Fund		$ 170,609
Totals	$ 2,965,434	$ 2,965,434
Projected June 2025 Fund Balance		**$ 2,456,076**
FY 2025 General Fund Budget		$ 2,965,434
Projected YE Balance as a % of Annual Budget		83%

CAPITAL PROJECTS FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	$ 1,793,515	$ 1,848,124
Starting Account Balance		
45-12100 Capital Projects Fund (restricted)	$ 1,793,515	
Year-End Balance Projection	In	Out
FY25 Interest	$ 40,000	
FY25 Transfers In	$ 170,609	
FY25 Projects - Expenses		$ 156,000
Totals	$ 210,609	$ 156,000
Projected June 2025 Fund Balance		**$ 1,848,124**
FY 2025 Capital Projects Fund Budget		$ 156,000
Projected YE Balance as a % of Annual Budget		1185%

WATER FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	$ 202,413	**$ 148,247**
Starting Account Balance		
51-11140 PTIF Water	$ 202,413	
Year-End Balance Projection	In	Out
FY25 Budgetted Revenue	$ 358,974	
FY25 Operating Expenses*		$ 328,140
FY25 Capital Outlay		$ 85,000
Totals	$ 358,974	$ 413,140
Projected June 2025 Fund Balance		**$ 148,247**
FY 2025 Water Fund Budget		$ 474,040
Projected YE Balance as a % of Annual Budget		31%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	$ 557,179	**$ 580,942**
Starting Account Balance		
52-11130 PTIF Sewer	$ 557,179	
Year-End Balance Projection	In	Out
FY25 Budgetted Revenue	$ 240,977	
FY25 Operating Expenses*		$ 217,214
		$ -
Totals	$ 240,977	$ 217,214
Projected June 2025 Fund Balance		**$ 580,942**
FY 2025 Sewer Fund Budget		$ 250,977
Projected YE Balance as a % of Annual Budget		231%

** doesnt include depreciation and infrastructure replacement*

MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, May 8, 2024, 4:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT:	Mayor Roger Bourke (attended remotely) Councilmember Carolyn Anctil (attended remotely) Councilmember John Byrne Councilmember Elise Morgan Councilmember Dan Schilling
STAFF PRESENT:	Chris Cawley, Town Manager Mike Morey, Town Marshal Jen Clancy, Town Clerk Molly Austin, Deputy Town Clerk Chris Otto, Assistant Town Manager Craig Heimark, Treasurer (attended remotely)
ALSO PRESENT:	Cameron Platt, Legal Counsel (attended remotely) John Guldner, Cottonwood Lands Advisory (attended remotely)
NOT PRESENT:	N/A (please see notes about specific councilmembers departing the meeting prior to it being adjourned)

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the May 8, 2024 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:01:30

Margaret Bourke expressed gratitude to the town staff for their efforts in improving communication with the community and ensuring safety through various means such as the website, in-person communication, and formatting. They also thanked the town council for their collaboration and addressing both major and minor issues. Bourke encouraged the Town to consider CPR training for the community and raised concerns about the lack of updates regarding the UTA ski bus and town shuttle services. Additionally, they requested information from Alta Ski Area, General Manager Mike Maughan regarding lift company construction projects and potential impacts on roads and trails in the Town this coming summer.

3. **ALTA SKI AREA UPDATE, MIKE MAUGHAN**

00:04:30

Mike Maughan provided updates on various projects planned for the upcoming months. They mentioned ongoing snow plowing efforts due to recent snowfall and noted plans to open the ski area for uphill traffic. Maughan discussed delays in meetings with UTA regarding the ski bus and mentioned upcoming discussions with UDOT regarding transportation matters. They also reported on an upcoming meeting with Carlos Braceras as a result of the Red Snake Letter to which the town council was a signatory. They also detailed several construction projects, including an expansion of the Albion Day Lodge and construction of a new patrol building at the top of the Sugarloaf Lift. Maughan outlined timelines and logistics for each project, emphasizing efforts to minimize disruption and coordinate with relevant authorities. They mentioned additional projects such as terrain work (Germ Bowl Three, Ballroom Traverse, High Traverse, Sleepy Hallow, Catherine's Trailhead) and completing snowmaking line work above Alf's that was started last summer but not finished.

Chris Cawley raised concerns about the impact of the Rustler Lodge's expansion project on traffic circulation and mentioned potential roadwork this summer by Rocky Mountain Power.

4. **<u>QUESTIONS REGARDING DEPARTMENTAL REPORTS</u>**

00:17:52

Molly Austin noted a successful dog license drawing and that a few individuals had attended the dog license drawing in person which proved good luck as all in-person attendees were drawn.

5. **<u>APPROVAL OF CONSENT AGENDA: APRIL 10, 2024, MEETING MINUTES, STAFF AND FINANCE REPORTS</u>**

00:19:00

> **MOTION**: Elise Morgan motioned to approve the consent agenda including the April 10, 2024 town council meeting minutes, and staff and finance reports. Dan Schilling seconded.
>
> **VOTE**: All were in favor. The consent agenda including the April 10, 2024 meeting minutes, and staff and finance reports was approved.
>
> **RESULT: APPROVED**

6. **<u>MAYORS REPORT</u>**

00:20:09

Mayor Bourke shared recent publications highlighting positive press for the Town, including an article in The New York Times about the one-room schoolhouse initiative. They also mentioned a Salt Lake Tribune article addressing the red snake letter. Additionally, Bourke summarized their attendance at the Utah League of Cities and Towns Mid-Year Conference with Chris Cawley, emphasizing the value of networking and learning from other municipalities. Mayor Bourke also mentioned that UTA's had issued a request for proposal (RFP) for supplementary bus service to restore the 953 route. Bourke concluded the report with an astronomy segment about Saturn's moon, Titan.

7. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE MEETING SCHEDULE FOR FY 2024/25**

00:30:00

Jen Clancy presented the proposed meeting schedule for fiscal year 2025, noting that the 4pm timing seemed to work well for the current council. Clancy also mentioned that this schedule did not anticipate a truth in taxation meeting in August. John Byrne confirmed the plan to revisit truth in taxation the following year. Clancy highlighted the consistency in the start time throughout the year, regardless of season, which was deemed beneficial for both staff and council members. Byrne expressed agreement with the schedule as long as the hybrid meeting format remains in place. Mayor Bourke sought input from Carolyn Anctil and Elise Morgan, both of whom indicated satisfaction with the proposed schedule and the 4pm timing.

MOTION: John Byrne motioned to approve the meeting schedule. Dan Schilling seconded.

VOTE: All were in favor. The meeting schedule for FY 2024/25 was approved.

RESULT: APPROVED

8. **PRESENTATION OF THE FY 2025 TENTATIVE BUDGET**

00:32:50

Chris Cawley presented the current iteration of the budget slide deck, highlighting the key components of the budget presentation. Cawley mentioned that there was no proposed property tax increase. Byrne clarified that we were really saying no increase in the property tax "rate" and noted that skipping the truth in taxation process this year likely wouldn't negatively impact the Town due to minimal property valuation appreciation and noted that there might be a small increase in property tax revenue due to new construction. Byrne also mentioned that Utah had experienced a significant decrease in property valuation appreciation compared to previous years.

Clancy provided a comparison of the FY24 budget to the proposed FY25 budget, focusing on revenue sources and expenses. Byrne expressed reservations about combining different funds whereas Elise Morgan noted the positive public feedback received since providing a high-level summary. Clancy reviewed the projection for sales tax revenue and explained they had used the same number as was budgeted in FY24 noting the figure was higher than what a three year average would be, yet still felt on the conservative side which was a preferred approach. Mayor Bourke commended Clancy's conservative approach to budgeting, emphasizing financial soundness.

Cawley outlined the changes in general fund expenses, particularly regarding compensation adjustments for Town of Alta employees based on the Worth of Work compensation benchmarking study. Cawley highlighted potential changes in the Marshal's Department, including the potential transition of sworn personnel into the public safety tier of the Utah Retirement System. Cawley also mentioned increases in the Town's contribution to the town shuttle program and the contribution to the capital projects fund. Concerns were raised about the increase in shuttle program expenses and potential future costs, with attention drawn to its proportion of the general fund budget.

Clancy presented projections for year-end balances, highlighting the development of a model to provide more accurate financial forecasts. Byrne commended the effort, emphasizing the importance of such projections for making informed decisions about capital expenditures. Dan Schilling expressed appreciation for the clarity and benchmarking provided by the projections over time. Craig Heimark and Byrne elaborated on the implications of the projected balances, noting a decrease in the general fund buffer due to anticipated capital expenses. Despite this, they affirmed the overall financial health of the Town and the effective use of funds. Schilling sought clarification on the continued soundness of the Town's financial footing, which was affirmed by the discussion participants.

Cawley provided an overview of adjustments made to the capital projects fund, emphasizing the scaling back of non-essential projects on old buildings and the reallocation of funds based on feasibility and strategic planning. Byrne and other participants discussed the implications of decreased contributions to the capital fund, noting that the current balances remain adequate for planned projects and emergencies. They also discussed the importance of strategic planning to prioritize capital expenditures and manage potential future expenses, particularly in regard to the water and sewer systems. Additionally, the ongoing partnership with ski area to address water infrastructure needs as noted. Clancy clarified the process of the year-end transfer from the general fund to the capital projects fund and hinted that they thought the required transfer would be larger than what is currently listed in the budget. Clancy also noted that funds due from the water fund to the general fund that had accumulated over numerous years would start in FY 2025 and did not include interest.

Next, Cawley presented plans for medium-term projects, focusing on hiring civil engineers to conduct a water and sewer master plan. Byrne praised the clarity of the plan and discussed the importance of prioritizing projects to meet state codes regarding fire flows and culinary water delivery. There was emphasis on the need to update the water model from 2014 to understand current conditions and ensure compliance with fire reserve capacity requirements. Jay Torgersen, referencing recent fires, highlighted the challenges faced due to water capacities and underscored the importance of meeting state code requirements for firefighting reserves. Cawley mentioned laying a pipe along the transfer tow to enhance water infrastructure and exploring a loop project in Hellgate to improve fire flows. Cawley also mentioned plans for remote meter installs and a facilities master plan. Cawley elaborated on prioritizing the conditions assessment of existing facilities, which is crucial for safety and decision-making. Byrne emphasized the need for a thorough physical assessment of existing buildings before proceeding with broader master planning, suggesting that this assessment should prioritize safety concerns and programming needs. The discussion highlighted the importance of community input and the expertise of architects and engineers, especially regarding local conditions like mountainous terrain and weather challenges. Schilling underscored the value of staff input throughout the process to ensure that the plan addresses practical needs effectively.

Cawley mentioned projects like updating the town's website and implementing online bill payment options, indicating a focus on improving services for residents. Additionally, there was talk about reassessing IT services to better meet the town's unique needs due to the justice court and police department.

Cawley then shifted to land use planning, calling out the value in guidance from John Guldner (Cottonwood Lands Advisory) and reporting that Guldner has agreed continue working with the Town in this area. Cawley reported on the proposed project to make changes to land use ordinances to ensure compliance and clarify processes. They stated this project aligns with the broader goal of strategic planning, which also involves holding retreats and joint sessions to inform the budget process and ensure coordination between the town council and planning commission. The meeting continued with discussions on various topics, including the planning commission's workload, land use ordinances, and ongoing projects such as the building department's transition and the pursuit of a Department of Justice grant for a fifth deputy. Clancy explained of how overtime is budgeted across different departments, highlighting historical practices and considerations for future expenses.

Clancy then provided an overview of the water and sewer fund budgets and rates. She explained how the annual operating cost is determined and how that in turn determines the rates. Clancy highlighted the proposed 13% increase in the water fund rate compared to an 11% increase the previous year. Clancy noted the $70,000 budgeted as a contribution to future improvement projects. Similarly, she discussed a 24% increase in the sewer fund, mostly due to the passing forward of rate increases from the Cottonwood Improvement District. Byrne raised a point about the minimal contribution budgeted for future sewer improvements, and Clancy explained that it was the result of not wanting the increase the rates beyond 24%. They agreed that assessing this further when the sewer plan comes back and when capital improvement projects are clearer will be important, but for now, they were both comfortable with the budget as presented.

Cawley reflected on the budget presentation and on the dialogue around medium-term expense projections, particularly regarding wage growth and capital costs. He emphasized the need for transparency in decision-making, especially concerning future objectives. Byrne highlighted the importance of having a model for pay progression in financial planning, given its significant impact on expenses. The discussion then focused on the new town manager model and the evolution of the budgeting process, with Byrne expressing confidence in the budget officer. Byrne suggested a gradual transition to a more oversight-oriented role. Morgan praised the thoroughness of the budget presentation and expressed confidence in its improvement over previous years.

9. **<u>DISCUSSION AND POSSIBLE ACTION TO ADOPT A 2024-2025 TENTATIVE BUDGET</u>**

02:11:20

> **MOTION**: John Byrne motioned to adopt the 2024-2025 tentative budget. Elise Morgan seconded.
>
> **ROLL CALL VOTE**: Councilmember Byrne – yes, Councilmember Schilling – yes, Councilmember Morgan – yes, Mayor Bourke – yes, and Councilmember Anctil – yes. The tentative budget for fiscal year 2025 was unanimously approved.
>
> **RESULT: APPROVED**

Clancy stated they needed to set a date for the public hearing on the budget. She proposed starting the public hearings at 4 pm on June 20th instead of beginning the regular council meeting at that time and then backfilling the public hearings. John Byrne expresses agreement with this approach.

Cameron Platt confirmed that setting the date in this manner was sufficient for the purpose of the meeting.

10. **<u>NEW BUSINESS</u>**

02:15:00

Clancy said she wanted to give a preview of the next council meetings agenda since it's so large. She reported that there would be four public hearings arranged, followed by the consideration of routine items under the consent agenda. Clancy said the council would then discuss and potentially approve the 2024 Municipal Wastewater Planning Program and an update to the business license ordinance. She went on to say there would be approval of the year-end FY 2024 budget, and the FY 2025 budget, including the capital projects plan. Furthermore, she said there would be a public hearing and ordinance to address the compensation for elective and statutory officers, followed by resolutions to set water rates, sewer rates, and update fee schedule.

(Carolyn Anctil left the meeting)

11. **<u>DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)(a)</u>**

02:17:30

MOTION: John Byrne motioned to commence a closed meeting. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Schilling – yes, Councilmember Morgan – yes, Mayor Bourke – yes, and Councilmember Byrne – yes. The motion was approved.

RESULT: APPROVED

(Roger Bourke left the meeting after the closed meeting)

12. **<u>MOTION TO ADJOURN</u>**

(Elise Morgan, Mayor Pro-tempore chaired the closing of the meeting)

00:00:00 *(Second recording ie part 2)*

MOTION: Dan Schilling motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 20th day of June, 2024

____

Jen Clancy, Town Clerk

2024 MWPP Survey Questions

This document is provided to assist in gathering the appropriate responses for the survey.

The following questions are populated into a spreadsheet. Each question is numbered by the letter of the column that it falls in. If it so happens that you need to change a response to a question after submitting the form call Harry Campbell at 385-501-9583, identify your facility, report the question label (B, C, D, etc. in front of the question), and provide the correct response.

B. Email **Steve@canyonwater.com** (email of facility contact)

Section 1. General Information

C. Name of Facility? Town of Alta

D. What is the name of the person responsible for this organization? Chris Cawley

E. What is the title of the person responsible for this organization? Town of Alta

F. What is the email Address for the person responsible for this organization? ccawley@townofalta.com

G. What is the phone number for the person responsible for this organization? 801-363-5105

H. Facility Location? Please provide either Longitude and Latitude, address, or a written description of the location (with area or point). A a collection only system in Alta, Utah that flows into S.L. Co. Service Area #3

Federal Facility Section

I. Are you a federal facility? A federal facility is a military base, a national park, a facility associated with the forest service, etc. Yes ***No***

"If Yes" you will go to the Collection Section

"If No" you will go to the Financial Section

Financial Evaluation Section

J. This form is completed by [name]? Steve McIntosh

Part I General Questions - Please answer the following questions regarding GENERAL QUESTIONS.

K. Are sewer revenues maintained in a dedicated purpose enterprise/district account? **Yes** No

L. Are you collecting 95% or more of your anticipated sewer revenue? **Yes** No

M. Are Debt Service Reserve Fund requirements being met? Yes **No**

N. Where are sewer revenues maintained? General Fund Combined Utilities Fund **Other**

O. What was the average annual User Charge for 2023? If there is more than one rate divide the total municipal yearly User Charge collected, by the total number of connections. **ECU Value $803.79**

P. Do you have a water and/or sewer customer assistance program (CAP)?   Yes   **No**

Part II: OPERATING REVENUES AND RESERVES - Please answer the following questions regarding OPERATING REVENUES AND RESERVES.

Q. Are property taxes or other assessments applied to the sewer systems?   Yes   **No**

R. Revenue from these taxes = **N/A**

S. Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?   **Yes**   No

T. Are projected sewer revenues sufficient to cover operation, maintenance, and repair (OM&R) costs for the next five years?   **Yes**   No

U. Does the sewer system have sufficient staff to provide proper OM&R?   **Yes**   No

V. Has a repair and replacement sinking fund been established for the sewer system?   Yes   **No**

W. Is the repair & replacement sinking fund sufficient to meet anticipated needs?   Yes   No

Part III: Capital Improvements, Revenues and Reserves. - Please answer the following questions regarding Capital Improvements, Revenues and Reserves.

X. Are sewer revenues sufficient to cover all costs of current capital improvements projects?   **Yes**   No

Y. Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?   Yes   **No**

Z. Are projected Capital Improvements Reserve Funds sufficient for the next five years?   **Yes**   No

AA. Are projected Capital Improvements Reserve Funds sufficient for the next ten years?   **Yes**   No

AB. Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?   **Yes**   No

Part IV: FISCAL SUSTAINABILITY REVIEW - Please answer the following questions regarding FISCAL SUSTAINABILITY REVIEW.

AC. Have you completed a rate study within the last five years?   Yes   **No**

AD. Do you charge Impact fees?   Yes   **No**

AE. Impact Fee (if not a flat fee, use average of all collected fees) = ______________________

AF. Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years? Yes   **No**

AG. Do you maintain a Plan of Operations?   Yes   **No**

AH. Have you updated your Capital Facility Plan within the last five years?   Yes   **No**

AI. In what year was the Capital Facility Plan last updated? ______________________

AJ. Do you use an Asset Management system for your sewer systems?   Yes   **No**

AK. Do you know the total replacement cost of your sewer system capital assets? Yes **<u>No</u>**

AL. Replacement Cost = ______________________

AM. Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost? Yes **<u>No</u>**

AN. What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost? ______________________

AO. Describe the Asset Management System. Check all that apply

<u>X Spreadsheet</u>

- ☐ GIS
- ☐ Accouting Software
- ☐ Specialized Software

AP. Please answer the following: - 2023 Capital Assets Cumulative Depreciation?

____

AQ. Please answer the following: - 2023 Capital Assets Book Value? Book Value = total cost - accumulated depreciation ______________________

Part V: PROJECTED CAPITAL INVESTMENT COSTS - Please answer the following questions regarding PROJECTED CAPITAL INVESTMENT COSTS.

AR. Cost of projected capital improvements - Please enter a valid numerical value. - 2023? **$0.00**

AS. Cost of projected capital improvements - Please enter a valid numerical value. - 2024 through 2028? **<u>$500,000</u>**

AT. Cost of projected capital improvements - Please enter a valid numerical value. - 2029 through 2033? **<u>N/A</u>**

NAU. Cost of projected capital improvements - Please enter a valid numerical value. - 2034 through 2038? **N/A**

AV. Cost of projected capital improvements - Please enter a valid numerical value. - 2039 through 2043? **<u>N/A</u>**

AW. Purpose of Capital Improvements - 2023? Check all that apply.

X Replace/Restore

- ☐ New Technology
- ☐ Increased Capacity

AX. Purpose of projected Capital Improvements - 2024 through 2028? - Check all that apply.

<u>X Replace/Restore</u>

- ☐ New Technology

☐ Increased Capacity

AY. Purpose of projected Capital Improvements - 2029 through 2033 Check all that apply.?

☐ Replace/Restore
☐ New Technology
☐ Increased Capacity

AZ. Purpose of projected Capital Improvements - 2034 through 2038? - Check all that apply.

☐ Replace/Restore
☐ New Technology
☐ Increased Capacity

BA. Purpose of projected Capital Improvements from 2039 through 2043? - Check all that apply.

☐ Replace/Restore
☐ New Technology
☐ Increased Capacity

BB. To the best of my knowledge, the Financial Evaluation section is completed and accurate. **True** False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

BC. Do you have a collection system?

The answer to this question is obvious in most cases, but for clarification, some wastewater systems consist of only wastewater collections (answer Yes). Some wastewater systems do not have a collection system but receive wastewater from separate collection system jurisdictions (answer No). Some wastewater systems have treatment and collections and consider their entire system as one entity (answer Yes). Some wastewater systems have treatment and collections, but consider their collections a separate entity from treatment (answer No). If you have treatment but have an independent collection system and you answered "No," you must enter your collection system separately as an independent response to the survey. **Yes** No

---

“If Yes” you will go to the Collection Section

“If No” you will go to a choice of which Treatment section

Collection System - The collection of wastewater in a system of pipes and possibly pump stations that deliver wastewater to a treatment system that may or may not be independent of the treatment system.

BD. This form is completed by [name]? - The person completing this form may receive Continuing Education Units (CEUs). **Steve McIntosh**

Part I: SYSTEM DESCRIPTION - Please answer the following questions regarding SYSTEM DESCRIPTION.

BE. What is the largest diameter pipe in the collection system? - Please enter the diameter in inches. **10 inch**

BF. What is the average depth of the collection system? - Please enter the depth in feet. **5.5 feet**

BG. What is the total length of sewer pipe in the collection system? - Please enter the length in miles. **About 2 miles**

BH. How many lift/pump stations are there in the collection system? **0**

BI. What is the largest capacity lift/pump station in the collection system? - Please enter the design capacity in gpm. **N/A**

BJ. Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more? Yes **No**

BK. What year was your collection system first constructed (approximately)? **1971**

BL. In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? If more than one, cite the oldest. **1971**

Part II: DISCHARGES - Please answer the following questions regarding DISCHARGES.

BM. How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt? **0**

BN. How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)? **0**

Sanitary Sewer Overflow (SSO) Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that: a) affects more than five private structures; b) affects one or more public, commercial or industrial structure(s); c) may result in a public health risk to the general public; d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or e) discharges to Waters of the State. Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

BO. What is the number of Class 1 SSOs in Calendar year 2023? **0**

BP. What is the number of Class 2 SSOs in Calendar year 2023? **0**

BQ. Please indicate what caused the SSO(s) in the previous question. **N/A**

BR. Please specify whether the SSOs were caused by contract or tributary community, etc. **N/A**

Part III: NEW DEVELOPMENT - Please answer the following questions regarding NEW DEVELOPMENT.

BS. Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more? Yes No

BT. Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more? Yes No

BU. What is the number of new commercial/industrial connections in 2023? **0**

BV. What is the number of new residential sewer connections added in 2023? **1**

BW. How many equivalent residential connections are served? **231.41**

Part IV: OPERATOR CERTIFICATION - Please answer the following questions regarding OPERATOR CERTIFICATION.

BX. How many collection system operators do you employ? **1**

BY. What is the approximate population served? **390**

BZ. State of Utah Administrative Rules require all public system chief operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at no less than the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email. Grades: Grade I, Grade II, Grade III, and Grade IV. **Steve McIntosh, steve@canyonwater.com, Collection II**

CA. Please list all other Collection System operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV. ____

____

____

CB. Please list all other Collection System operators by name and certification grade. Please separate names and certification grades for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV.

____

____

____

CC. Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility? Yes No

Part V: FACILITY MAINTENANCE - Please answer the following questions regarding FACILITY MAINTENANCE.

CD. Have you implemented a preventative maintenance program for your collection system? Yes No

CE. Have you updated the collection system operations and maintenance manual within the past 5 years?   **Yes**   No

CF. Do you have a written emergency response plan for sewer systems?   Yes   **No**

CG. Do you have a written safety plan for sewer systems?   Yes   **No**

CH. Is the entire collections system TV inspected at least every 5 years?   **Yes**   No

CI. Is at least 85% of the collections system mapped in GIS?   **Yes**   No

Part VI: SSMP EVALUATION - Please answer the following questions regarding SSMP EVALUATION.

CJ. Have you completed a Sewer System Management Plan (SSMP)?   Yes   **No**

CK. Has the SSMP been adopted by the permittee's governing body at a public meeting?   Yes   **No**

CL. Has the completed SSMP been public noticed?   Yes   **No**

If "yes" then the question below.

CM. Date of Public Notice? **N/A**

If "no" then the question below.

CN. When will the SSMP be public noticed? **N/A**

CO. During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?   Yes   No

CP. What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)? **N/A**

CQ. During 2023, was any part of the SSMP audited as part of the five-year audit?   Yes   **No**

CR. If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit? **N/A**

CS. Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?   **Yes**   No

Part VII: NARRATIVE EVALUATION - Please answer the following questions regarding NARRATIVE EVALUATION.

CT. Describe the physical condition of the sewerage system: (lift stations, etc. included) **Collection-only system is in good condition**

CU. What sewerage system capital improvements does the utility need to implement in the next 10 years? **The system should have a capital improvement plan and budget to replace the section of pipe that has a "sag"**

CV. What sewerage system problems, other than plugging, have you had over the last year? **None**

CW. Is your utility currently preparing or updating its capital facilities plan?   **Yes**   No

CX. Does the municipality/district pay for the continuing education expenses of operators?

X 100%

- ☐ Partially
- ☐ Does not pay

CY. Is there a written policy regarding continued education and training for wastewater operators? Yes **No**

CZ. Do you have any additional comments?

____

DA. To the best of my knowledge, the Collections System section is completed and accurate. **True** False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

Adopt & Sign

HR. I have reviewed this report and to the best of my knowledge the information provided in this report is correct. **True** False

HS. Has this been adopted by the City Council or District Board? Yes **No**

"If No"

HT. What date will it be presented to the City Council or District Board? June 20th, 2024

"If Yes"

HU. What date was this adopted by City Council or District Board? ______________________

(At this point you can choose to have a copy of your responses sent to you in a report, if you turn it on before you submit.)

THE END

Alta Town Council

Staff Report

To: Town Council
From: Molly Austin, Deputy Town Clerk
Re: Liquor License Ordinance Update
Date Written:

Liquor License Ordinance

During the Business License renewal process last fall, we became aware that the language in Title 3 (Business and License Regulations), Chapter 2 (Alcoholic Beverages) of our Town Code is outdated and inaccurate. We are proposing the attached ordinance update to resolve the following:

1. Our current ordinance only references “beer” and is not inclusive of all “alcoholic beverages.” The only time the word alcohol is used is when referring to the Alcoholic Beverage Contral Act and/or Commission. The suggested amendments would replace “beer” with “alcoholic beverages” throughout the ordinance to be more inclusive of all types of liquor licenses and services.
2. It appears as if at some point in the past, the Town started issuing “On-Premise Banquet Licenses” to accommodate the evolving needs of business in Alta. However, our Town Code was never amended to include such a license type, so we cannot currently require businesses to obtain such a license that are engaging in banquet-style events. In the proposed revision, we have added this license type. Additionally, we reviewed the other license types outlined in the ordinance and have updated some of the language to be more in-line with what is currently used by the Utah Department of Alcoholic Beverage Services (for example, a “private club” has been amended to “bar establishment”).
3. Lastly, we are proposing to omit several sections of the ordinance that refer to processes of applying for a license that are not current or accurate, as well as referring to the fee schedule for the current license fees.

Please note, the proposed changes in our local ordinance will not have any effect on the process that businesses must go through to obtain licensing at the State level. We will still require that a liquor license be issued by the Utah DABS before issuing a Town license of the same name.

During this process we have also identified some broader deficiencies with our Business License Ordinance as a whole. At this time, however, we felt it was most appropriate and reasonable to focus on Chapter 2. We will continue to evaluate the remainder of the ordinance and anticipate bringing another proposed amendment before the Council.

TOWN OF ALTA

ORDINANCE # 2024-O-5

AN ORDINANCE AMENDING TITLE 3, CHAPTERS 1 AND 2 "ALCOHOLIC BEVERAGES" TO CONFORM WITH STATE LIQUOR LICENSE CLASSIFICATIONS

WHEREAS, Utah statues and Town of Alta ("Town") ordinances regulate the storage, sale, and consumption of alcoholic beverages.

WHEREAS, Utah statutes classifying licenses involving the storage, sale and consumption of alcoholic beverages have changed since the Town last amended its alcoholic beverage ordinance;

WHEREAS, the Town wishes to amend its alcoholic beverage ordinance to be consistent with and match the classification of alcoholic beverage licenses and to use terms and language consistent with the state statutes.

NOW THEREFORE, BE IT ORDAINED by the Alta Town Council of, Utah that:

Section I: Title 3, Chapters 1 and 2 are hereby amended as indicated in the attached redline Exhibit 1.

Section II: Effective Date. This Ordinance shall become effective ~~upon~~ 30 days after publication.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this _____ day of _____________________, 2024.

By: TOWN OF ALTA

____
Mayor, Roger Bourke

Attest:

____
Jen Clancy, Town Clerk

Ordinance/summary published on Utah state noticing website on _____________________.
Effective date of Ordinance: _____________________.

Vote:

Mayor Bourke	_________	Councilmember Anctil	_________
Councilmember Byrne	_________	Councilmember Morgan	_________

Councilmember Schilling __________

EXHIBIT 1

CHAPTER 1 – BUSINESS LICENSE PROVISIONS

3-1-12: JOINT LICENSE:

Whenever any person is engaged in two (2) or more businesses at the same location within the town, such person shall not be required to obtain separate licenses for conducting each of such business, but shall be issued one license which shall be computed at the highest license fee applicable to any of the businesses being conducted at such location. The sale of ~~beer~~ alcoholic beverages or any other product or service requiring an additional license shall be subject to such additional licensing requirement. Where two (2) or more persons conduct separate businesses at the same location, each such person shall obtain a license for such business and pay the required license fee for such business.

CHAPTER 2 – ALCOHOLIC BEVERAGES

3-2-1: DEFINITIONS:

The words and phrases used in this chapter shall have the meanings specified in the Utah alcoholic beverage control act, unless a different meaning is clearly evident. (1980 Code § 9-412)

3-2-2: LICENSE REQUIRED:

A. It shall be unlawful for any person to operate a business which allows customers, members, guests, visitors or other persons to purchase, consume, or store alcoholic beverages on the premises of the business without ~~engage in the business of selling beer at retail, in bottles or draft, without~~ first having procured a license therefor from the town and paid the license fee required by this chapter.

B. It shall be unlawful for any person to sell ~~beer~~ alcoholic beverages after the revocation of the license issued pursuant to this chapter.

~~C. A separate license shall be required for each place of sale and the license shall at all times be conspicuously displayed in the place to which it shall refer or for which it shall be issued. All licensees shall comply with the state alcoholic beverage control act and the regulations of the alcoholic beverage control commission.~~

C. A separate liquor license issued by the Town shall be required and conspicuously displayed for each separate Place of Business as well as for each type of alcoholic beverage service or sale (if multiple occur within one Place of Business) in accordance with the provisions of the Alcoholic Beverage Control Act and this Title. No liquor license may be transferred, assigned, or subleased in any manner.

3-2-3: CLASSIFICATIONS OF LICENSES:

~~Retail~~ Business licenses issued ~~here~~under this chapter shall match the classification and type issued under the Utah Alcoholic Beverage Control Act or successor statute as closely as possible given local context~~.~~

~~be of the following kinds and shall carry the following privileges~~ and be known as: a) the on-premise~~s~~ beer retailer license; b) the restaurant liquor license; c) the ~~private club~~ bar establishment liquor license; ~~d) seasonal license; and~~ d~~e~~) the retail off-~~-~~premise~~s~~ beer retailer ~~consumption~~ license, and e) the on-premise banquet license.~~.~~

A. On-~~-~~Premise~~s~~ Beer Retailer License: The on-~~-~~premise~~s~~ beer retailer license shall entitle the licensee to sell beer in accordance with the provisions of state law governing its license of same name, which is adopted herein by reference, and with other relevant ordinances of the town.

B. Restaurant Liquor License: The restaurant liquor license shall entitle the licensee to sell ~~beer~~ alcoholic beverages ~~-~~in accordance with the provisions of state law governing its license of same name, which is adopted herein by reference, and with other relevant ordinances of the town.

C. ~~Private Club~~ Bar Establishment Liquor License: The ~~private club~~ bar establishment liquor license shall entitle the licensee to sell ~~beer~~ alcoholic beverages in accordance with the provisions of state law governing its license of same name, which is adopted herein by reference, and with other relevant ordinances of the town.

~~D. Seasonal License: The seasonal license of any of the above licenses may be issued for a period of time not to exceed one year, which period shall be determined by the mayor, also in conformity with state law and other relevant town ordinances.~~

D~~E~~. ~~Retail~~ Off-~~-~~Premise~~s~~ ~~Consumption~~ Beer Retailer ~~-~~License: The off-premise beer retailer ~~retail off premises consumption~~ license shall entitle the licensee to sell beer in closed containers for consumption off of the premises of the licensee. The town imposes no restriction as to the hours during which beer may be sold under this license nor as to the days on which beer may be sold; however, the licensee shall conform to all laws and regulations of the state applicable to retail off premises sales of beer in containers, including minimum ages for employees who sell beer.

E~~F~~. On-Premise Banquet License: The on-premise banquet license shall entitle the licensee to the storage, sale, service, and consumption of –alcoholic beverages for banquet activities on the premises of a hotel, resort facility, sports center, or convention center in accordance with the state law governing it's license of the same name, which is adopted herein by reference, and with other relevant ordinances of the town.

F~~G~~. Single Event Permit:

3-2-4: APPLICATION FOR LICENSE:

A. Requirements:

1. All applications for licenses authorized by this chapter shall be verified and shall be filed with the town clerk. The application must state the applicant's name in full and that they understand~~s~~ and have~~s~~ read and complied with the requirements and possesses the qualifications specified in the alcoholic beverage control act and this chapter~~. If the applicant is a copartnership, the names and addresses of all partners, and if a corporation, the names and addresses of all officers and directors must be stated.~~

2. The application must be subscribed by the applicant, who shall ~~state under oath that~~ attest the facts therein contained are true. (1980 Code § 9-417)

B. Fee To Accompany Application: Applications provided for in this chapter shall be accompanied by the -fees in the fee schedule~~fees provided in this chapter~~. The fee shall be returned to the applicant if the application is denied. (1980 Code § 9-415)

~~C. Referral To Town Marshal: All applications filed in accordance with the provisions of this chapter shall be referred to the town marshal for inspection and report. The town marshal shall, when possible, within fourteen (14) days after receiving such application, make report to the town council of the general reputation and character of the persons who habitually frequent such place, the nature and kind of business conducted at such place by the applicant or by any other persons, or by the applicant at any other place: 1) whether the place is or has been conducted in a lawful, quiet and orderly manner; 2) the nature and kind of entertainment, if any, at such place; 3) whether gambling is or has been permitted on the premises or by the applicant at any other place; and 4) the proximity of such premises to any school or church. The town marshal shall also add to such report his recommendation as to whether or not the application should be granted. (1980 Code § 4-418)~~

3-2-5: QUALIFICATIONS OF LICENSEE:

No license shall be granted to any retailer, ~~to sell beer or to any,~~ business, brewer, or wholesaler~~,~~ to sell alcoholic beverages unless ~~he~~ the license applicant shall be ~~of good moral character,~~ over the age of twenty one (21) years~~,~~ and a citizen of the United States. No license shall be granted~~,~~ ~~or~~ to anyone who has been convicted of a felony or of any violation of any law of the state or provision of the ordinances of the town relating to intoxicating liquors, or of keeping a gambling or disorderly house, or who has pleaded guilty to or has forfeited ~~his~~ bail on a charge of having committed a felony or of having violated any such law or ordinance, or to any partnership, any member of which lacks any of the qualifications set forth in this chapter or to any corporation of which lacks any of such qualifications.

~~**3-2-6: FEE FOR LICENSE:**~~

~~In addition to any other business license fee which any person or place of business may be required to pay, there is hereby imposed on the business location of every person engaged in the sale or dispensing of beer alcoholic beverages annual license fees in such amounts as established by resolution of the town council.~~

~~3-2-7: BOND REQUIRED:~~

~~No license required by this chapter shall be granted by the town council until the applicant shall have filed with the town clerk a bond in a sum and as required by Utah Code Annotated Title 32B Alcoholic Beverage Control Actsection 32A-10-205. The bond shall be made in favor of the town.~~

3-2-6~~78~~: DEPARTMENT OF HEALTH PERMIT:

No license under this chapter shall be issued until the applicant therefor shall have first procured from the department of health a permit which shall show that the premises to be licensed is in a sanitary condition and that the equipment used in the storage, distribution or sale of ~~beer~~ alcoholic beverages complies with all the health regulations of the town, the county and of the state.

3-2-7~~8~~: TRANSFER OF LICENSE:

Licenses issued pursuant to this chapter shall not be transferable, and if revoked by the town council, the fee paid by the licensee to the town for the license shall be forfeited to the town. (1980 Code § 9-423)

3-2-8~~910~~: INSPECTION OF PREMISES:

A. Authority: All licensed premises shall be subject to inspection by any officer, agent or peace officer of the town or the Utah Department of Alcoholic Beverage Services ~~alcoholic beverage control commission~~, or the state board of health, and every licensee shall, at the request of the state board of health, furnish to it samples of ~~beer~~ alcoholic beverages which ~~he~~ it shall have for sale.

B. Revocation: Any license granted pursuant to this chapter may be revoked on a finding by the ~~town council~~ town manager that the licensee has had ten (10) days' or more notice from the state board of health that the licensee is violating one or more health ordinances, rules or regulations of the town or of the state division of health and has failed to comply with such health ordinance, rule or regulation.

C. Close Of Business: The ~~town council~~ town manger may direct the town marshal to close down any business licensed under this chapter where the state board of health has determined that continued operation of the business presents an imminent danger to the health of the community or persons who may eat or drink at the business.

3-2-9~~101~~: LAWFUL PURCHASE:

It shall be unlawful for any licensee to purchase or acquire or to have or possess for the purpose of sale or distribution, any ~~beer~~ alcoholic beverage except that which ~~he~~ it shall have lawfully purchased from a brewer or wholesaler licensed under the provisions of the Utah alcoholic beverage control act.

3-2-10~~2~~: RENEWAL OF LICENSE:

All applications for renewal licenses filed by the holders of existing licenses shall be filed with the town clerk at least thirty (30) days prior to the expiration date of ~~the then issued~~ the license. Any person who fails to file such application within the time limit shall close the~~his~~ licensed premises on the expiration date of the ~~then issued~~ license and shall keep the premises closed for any and all business for the sale of ~~beer~~ alcoholic beverages until the date the ~~his~~ new license is issued by the town ~~council~~clerk. (1980 Code § 9-419)

3-2-112~~3~~: REVOCATION OR SUSPENSION OF LICENSE:

A. Authority: The town council may, after a hearing, ~~revoke or suspend~~uphold an action on any ~~beer~~alcoholic beverage license on a finding by ~~it~~ it that the licensee or ~~his~~ its officers, agents or employees have violated any provision of this chapter or any ordinance of the town, whether now or hereafter enacted, which in any way relates to the operation of the business or the safety of the public.

B. Hearing: A hearing may be ~~required~~ requested by any person:

1. That is denied or refused a ~~beer~~alcoholic beverage license by any officer, agent or employee of the town.

2. Whose ~~beer~~alcoholic beverage license is revoked, ~~suspenced~~suspended, restricted, qualified or limited from that for which it was first issued.

C. Request For Hearing: The request for hearing must be made in writing to the mayor or town clerk and made within thirty (30) days following the date notice denying, suspending, refusing, removing, qualifying, restricting or revoking the ~~beer~~alcoholic beverage license is mailed by the town to the applicant or license holder at ~~his~~ the address as it appears on the application or license.

D. Time And Place; Witnesses; Decision: Following receipt of a request for hearing, the town council shall inform the person requesting a hearing of the time and place the hearing is to be held. At the hearing, the aggrieved party shall have the right to hear and examine any witnesses the town may produce to support its decision and to present ~~his~~ its own evidence in support of its contention. The town council shall, within ten (10) days following the conclusion of the hearing, in writing, inform the person who requested the hearing of the decision of the town council.

E. Limitations Of Hearing: This section shall not be construed so as to afford any aggrieved party more than one hearing before the town council, nor shall the hearing provided in this section apply to any criminal complaint or proceeding.

3-2-12~~3~~4: PENALTY:

Any person violating any provision of this chapter shall be guilty of a class B misdemeanor and, upon conviction, subject to penalty as provided in section 1-4-1 of this code. (2010 Code)

TOWN OF ALTA

ORDINANCE # 2024-O-6

AN ORDINANCE SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS

WHEREAS, Utah law 10-3-818 provides that elective and statutory officers in municipalities may only receive compensation for services pursuant to ordinance enacted by the legislative body following a public hearing; and

WHEREAS, the Town of Alta budgets a modest performance bonus program that is only dispersed if the actual annual budget revenue exceeds expenses. Performance bonuses are contingent on the outcome of an annual performance evaluation and at the discretion of the Town manager, employees may be awarded salary bonuses as a way to recognize, reward, and promote outstanding individual or team performance. The Town Manager, Assistant Town Manager, Town Marshal, and Town Clerk are all eligible for performance bonuses that would be in addition to compensation authorized in Section I; and

WHEREAS, the elected and statutory officials of the Town of Alta include the Mayor, Councilmembers, Town Manager, Assistant Town Manager, Town Attorney, Town Clerk, Town Treasurer, Town Marshal, and Planning Commissioners.

NOW THEREFORE, BE IT ORDAINED by Town Council of Alta, Utah that:

Section I: The annual compensation for elective and statutory officials is as follows:

Mayor – $12,000.00
Councilmembers – $1,200.00
Town Manager – $127,566.00
Assistant Town Manager - $74,880.00
Town Marshal – $140,858.00
Town Clerk – $89,274.00
Town Treasurer – $1,200.00
Planning Commissioners – $75 (per meeting attended, up to $900 annually)
Town Attorney, Polly McLean - $245 per hour
Town Attorney, Cameron Platt - $195 per hour

Section II: Effective Date. This Ordinance shall become effective July 1, 2024.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 20th day of June, 2024.

By: TOWN OF ALTA

____
Mayor, Roger Bourke

Attest:

____
Jen Clancy, Town Clerk

Ordinance/summary published on Utah state noticing website on ______________________.
Effective date of Ordinance: ______________________.

Vote:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

TOWN OF ALTA

RESOLUTION NO. 2024-R-14

A RESOLUTION AMENDING THE 2023-2024 TOWN OF ALTA BUDGETS

WHEREAS, Utah Law allows for the amendment of the budgets of municipalities to reflect changes in revenues and expenditures and to make transfers between departments to meet the best interests of the municipalities; and

WHEREAS, the Town of Alta has complied with the notice and public hearing requirements of the Utah law in considering an amendment of its 2023-2024 fiscal budgets for General Fund, Capital Project Fund, Water Fund, and Sewer Fund; and

WHEREAS, the Town Council has determined that an amendment to its 2023-2024 budget is in the best interest of the Town of Alta and its residents and in order for the budget to match the actual revenues and expenditures of the Town.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: that the amended Town of Alta Budgets as attached as Exhibit A, for the 2023-2024 fiscal year of the Town of Alta, Utah are hereby adopted. That any amounts in the General Fund in excess of one-hundred percent (100%) shall be designated to be used within the Town of Alta Capital Projects Fund plan as specified in Utah Code Annotated §10-5-113.

ADOPTED and resolved by the Town Council of the Town of Alta, Utah, this 20th day of June 2024.

By

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	238,968	400,165	431,276	
10-31-101	TAX INCREMENT - CRA	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	5,000	447	
10-31-300	SALES AND USE TAXES	1,984,166	1,868,000	2,066,084	est. sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	52,010	39,200	51,884	
10-31-400	ENERGY SALES AND USE TAX	107,367	85,000	100,000	
10-31-410	TELEPHONE USE TAX	5,975	6,150	5,400	
TAXES:		2,402,633	2,403,515	2,655,091	
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	20,476	20,500	19,409	
10-32-150	LIQUOR LICENSES	5,900	5,800	5,550	
10-32-210	BUILDING PERMITS	19,961	49,000	60,000	
10-32-220	PARKING PERMITS	19,010	14,000	14,375	
10-32-250	ANIMAL LICENSES	14,765	14,000	12,635	
Total LICENSES AND PERMITS:		80,112	103,300	111,969	
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	-	
10-33-200	SALT LAKE CITY	0	0	-	
10-33-275	SLC TRAILS	17,311	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	-	
10-33-375	COUNTY - ZAP	0	0	-	
10-33-400	STATE GRANTS	8,874	0	5,700	
10-33-450	FEDERAL GRANTS	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,080	15,000	15,354	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,100	5,554	
10-33-600	SISK	3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850	21,850	
10-33-700	UDOT	8,000	8,000	8,000	facility use
Total INTERGOVERNMENTAL REVENUE:		78,188	52,950	59,458	-
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	2,000	2,000	
10-34-430	PLAN CHECK FEES	10,979	15,000	36,358	
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	
10-34-760	FACILITY CENTER USE FEES	0	0	450	
10-34-810	IMPACT FEES	2,000	2,000	-	
Total CHARGES FOR SERVICES:		12,979	19,300	39,108	-

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
FINES AND FORFEITURES					
10-35-100	COURT FINES	20,478	21,000	13,896	
10-35-101	CIVIL CODE ENFORCEMENT		0	-	
	Total FINES AND FORFEITURES:	20,478	21,000	13,896	-
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	83,673	125,000	145,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	-	
10-36-400	SALE OF FIXED ASSETS	21,700	16,000	34,418	sold 2017 tacoma, ATV
10-36-620	MISCELLANEOUS	51,868	2,500	3,384	
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000	ranger program contributions (FOA, ASL)
10-36-800	DONATIONS	0	0	-	
10-36-810	METERING	12,100	12,100	-	not used. ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	-	
10-36-830	TOWN SHUTTLE	0	205,695	198,259	Resort ($65k ACVB, $50k UTA, $44k ASL/lodging partners)
10-36-900	SUNDRY REVENUES	1,720	4,000	1,570	
10-36-910	SALES TAX	0	0	658	
	Total MISCELLANEOUS REVENUE:	179,061	373,295	391,289	-
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	-	
10-39-250	USE OF RESERVED FUNDS	0	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	-	
	Total TRANSFERS INTO GENERAL FUND:	0	8,250	8,250	-
	GENERAL FUND Revenue Total:	**2,773,451**	**2,973,360**	**3,270,811**	-
	GENERAL FUND Transfer IN Total:	**0**	**8,250**	**8,250**	-
	CASH AVAILABLE FOR GENERAL FUND	**2,773,451**	**2,981,610**	**3,279,061**	-

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	18,000	18,000	
10-41-120	REMUNERATION	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	100	100	
10-41-131	EMPLOYER TAXES	1,431	1,500	1,435	
10-41-230	TRAVEL	0	1,000	750	
10-41-280	TELECOM	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,531	4,000	2,000	
10-41-620	MISCELLANEOUS	27	250	250	
	Total LEGISLATIVE:	20,989	24,850	22,535	-
COURT					
10-42-110	SALARIES AND WAGES	16,331	20,722	17,000	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	125	125	
10-42-131	EMPLOYER TAXES	1,247	1,825	1,400	
10-42-133	URS CONTRIBUTIONS				
10-42-230	TRAVEL	100	750	500	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500	500	
10-42-280	TELEPHONE	0	0	-	
10-42-310	PROFESSIONAL & TECHNICAL	0	100	100	
10-42-330	EDUCATION & TRAINING	125	1,500	250	
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	542	500	1,000	
	Total COURT:	25,290	39,422	34,275	-
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	249,976	277,469	260,000	
10-43-111	PERFORMANCE BONUS	6,100	4,600	4,556	reallocated
10-43-130	EMPLOYEE BENEFITS	834	2,000	2,000	
10-43-131	EMPLOYER TAXES	22,924	22,198	22,198	
10-43-132	INSUR BENEFITS	52,387	78,187	32,000	
10-43-133	URS CONTRIBUTIONS	46,582	69,000	41,500	
10-43-140	TERMINATION BENEFITS	38,065	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	3,500	5,500	
10-43-220	PUBLIC NOTICES	0	2,000	1,033	for FY24 TNT
10-43-230	TRAVEL	1,445	3,000	1,800	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	15,995	20,000	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	-	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-43-270	UTILITIES	0	0	-	
10-43-280	TELEPHONE	5,318	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	10,000	10,000	
10-43-315	PROF CONSULTANT SERVICES	6,400	65,500	65,500	60k (JHG for 40 hr/mo thru June), $5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	65,408	60,000	50,000	
10-43-330	EDUCATION & TRAINING	1,693	3,000	3,000	
10-43-350	ELECTIONS	0	2,500	2,500	
10-43-440	BANK CHARGES	2,539	3,500	4,000	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	-	

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
10-43-510	INSURANCE AND SURETY BONDS	4,450	5,100	4,500	
10-43-515	WORKERS COMPENSATION INS	1,783	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	1,862	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total ADMINISTRATIVE:	542,054	670,604	569,137	-
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	9,673	48,706	20,000	
10-45-111	PERFORMANCE BONUS	450	250	130	
10-45-130	EMPLOYEE BENEFITS	169	200	200	
10-45-131	EMPLOYER TAXES	800	3,896	2,000	
10-45-132	INSUR BENEFITS	0	0	-	
10-45-133	URS CONTRIBUTIONS	218	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	-	moved to cap ex for now
10-45-270	UTILITIES	4,805	4,600	6,500	
10-45-510	INSURANCE AND SURETY BONDS	1,084	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	-	
	Total MUNICIPAL BUILDINGS:	21,899	66,652	38,830	-
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	2,039	3,500	3,500	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	400	-	moved to FY25
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	1,200	did some old check cleanup, resulted in neg balance
10-50-620	AUDIT	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	-	
10-50-910	SALES TAX RECEIVED	0	0	657	
	Total NON-DEPARTMENTAL:	27,090	31,100	31,357	-
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	5,000	2,500	
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	-	
10-51-631	TRAILHEAD PROJECTS	4,461	0	-	
10-51-635	MEDIAN	0	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	5,000	5,000	new road signs
10-51-640	MISCELLANEOUS	0	0	1,575	michigan city road
10-51-645	ALTA RESORT SHUTTLE	9,000	232,920	225,089	$82k Resort, $41k Night, $107k Town
10-51-700	PARKING PERMITS	10,696	10,000	10,000	
10-51-810	METERING	0	12,100	-	didn't use. cost covered by ASL/SB in 10-36-810
	Total TRANSPORTATION:	82,968	266,020	245,164	-
CIVIL CODE ENFORCEMENT - new					
10-52-310	PROFESSIONAL & TECHNICAL - new		0	-	
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	-	
10-52-640	MISCELLANEOUS - new		0	-	
	Total CIVIL CODE ENFORCEMENT:		0	0	0

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	0	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	250	250	
10-53-230	TRAVEL	0	1,000	250	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	10,000	34,000	
10-53-330	EDUCATION AND TRAINING	0	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	300	200	
10-53-620	MISCELLANEOUS SERVICES	63	300	200	
	Total PLANNING AND ZONING:	13,738	23,300	46,350	-
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	584,292	768,147	743,000	
10-54-111	PERFORMANCE BONUS	16,070	11,970	12,054	
10-54-112	WAGE CORRECTION		135,686	135,686	
10-54-130	EMPLOYEE BENEFITS	11,465	15,000	5,000	
10-54-131	EMPLOYER TAXES	48,329	69,290	69,290	
10-54-132	INSUR BENEFITS	118,284	158,000	158,000	
10-54-133	URS CONTRIBUTIONS	87,378	144,140	130,000	
10-54-140	TERMINATION BENEFITS	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	12,500	18,200	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	14,311	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	2,500	2,500	old check clean up resulted in neg balance
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,149	25,000	25,500	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	59,500	59,500	
10-54-265	VEHICLE LEASE PAYMENTS	60	0	-	
10-54-270	UTILITIES	9,061	8,000	10,000	
10-54-280	TELEPHONE	9,427	8,000	10,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,809	11,500	17,200	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	2,160	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	12,000	8,000	optics conversion 3k, body armour, hand gun purchase, 4 holsters
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	3,571	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	477	47,500	2,500	
10-54-620	MISCELLANEOUS SERVICES	5,295	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	-	
10-54-810	METERING	12,100	12,000	-	no metering
10-54-820	4x4 ENFORCEMENT	0	0	-	
	Total POLICE DEPARTMENT:	1,015,826	1,560,733	1,466,430	-

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	-	
	Total ECONOMIC DEVELOPMENT:	0	0	-	-
POST OFFICE					
10-56-110	SALARIES AND WAGES	26,907	29,249	29,000	
10-56-111	PERFORMANCE BONUS	1,100	700	930	reallocated
10-56-130	EMPLOYEE BENEFITS	240	300	270	
10-56-131	EMPLOYER TAXES	1,532	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-56-230	TRAVEL	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	400	400	
10-56-245	IT SUPPLIES AND MAINT	36	500	400	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	2,500	2,500	
10-56-270	UTILITIES	2,521	3,000	3,000	
10-56-280	TELEPHONE	1,691	1,900	1,600	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	100	100	
10-56-510	INSURANCE & SURETY BONDS	694	612	712	
10-56-515	WORKERS COMPENSATION INS	329	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	200	150	
10-56-630	OVERAGE & SHORT	0	0	-	
10-56-635	POST OFFICE INVENTORY	-888	1,000	1,400	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total POST OFFICE:	39,747	44,326	44,327	-
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	-	
	Total FIRE PROTECTION:	0	0	-	-
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	-	
10-58-120	PLAN CHECKS	2,211	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	-	
10-58-230	TRAVEL	0	0	-	
10-58-280	TELEPHONE	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	10,000	28,000	handful of projects came in at YE
10-58-325	PROF SERVICES - LEGAL	460	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	739	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	950	950	
	Total BUILDING INSPECTION:	12,628	15,550	33,550	-

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	24,000	26,000	2 years worth, dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
	Total STREETS - C ROADS:	0	32,000	34,000	-
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-62-230	TRAVEL	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	20,042	28,500	27,000	12% unforcasted rate increase + 3.6K for 2 more ASL bases
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	300	300	
	Total RECYCLING:	21,671	30,300	28,800	-
GIS					
10-66-110	SALARIES AND WAGES	0	0	-	
10-66-111	PERFORMANCE BONUS	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	500	-	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total GIS:	0	2,500	2,000	-
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	973	4,965	4,965	
10-70-111	PERFORMANCE BONUS	150	150	-	reallocated
10-70-130	EMPLOYEE BENEFITS	40	70	70	
10-70-131	EMPLOYER TAXES	85	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,486	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	-	
10-70-320	USFS RANGER	12,000	12,000	12,000	TOA contributes $4k net, other $8k from FOA/ASL
10-70-470	TRAILS	26,654	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	400	400	
10-70-515	WORKERS COMPENSATION INS	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total SUMMER PROGRAM:	46,202	30,485	30,335	-

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-72-280	TELEPHONE	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	0	-	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total IMPACT:	4,500	0	0	-
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,902	10,000	10,000	
10-75-270	UTILITIES	3,278	3,600	3,600	
10-75-280	TELEPHONE	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total LIBRARY - COMMUNITY CENTER:	7,608	15,700	15,700	-
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-	
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total COMMUNITY DEVELOPMENT:	0	0	-	-
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	680,000	113,068	621,271	updated
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	15,000	done 9/25/23
	Total TRANSFERS OUT OF GENERAL FUND:	680,000	128,068	636,271	-
	GENERAL FUND Expenditure Total:	**1,882,209**	**2,853,542**	**2,642,790**	-
	GENERAL FUND TRANSFER OUT Total:	**680,000**	**128,068**	**636,271**	-
	GENERAL FUND BUDGET	**2,562,209**	**2,981,610**	**3,279,061**	-
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		**2,773,451**	**2,981,610**	**3,279,061**	-
GENERAL FUND Expenditure & Transfer OUT Total:		**2,562,209**	**2,981,610**	**3,279,061**	-
Net Total GENERAL FUND:		**211,242**	**0**	**0**	-

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	-	
	Total INTERGOVERNMENTAL REVENUE:	0	0	0	-
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	23,801	40,000	56,500	recalculated
	Total MISCELLANEOUS REVENUE:	23,801	40,000	56,500	-
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	680,000	113,068	621,271	
45-39-250	USE OF RESERVED FUNDS	0	312,969	-	
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	680,000	426,037	621,271	-
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	6,332	0	-	
45-45-750	LIBRARY - COMMUNITY CENTER	15,511	10,000	-	tom moore toilet feasibility study
	Total EXPENDITURE:	21,843	10,000	0	-
POLICE DEPT					
45-54-741	BUILDINGS	0	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	3,808	126,248	111,248	gen, radio, livscn
	Total EXPENDITURE:	3,808	220,248	205,248	-
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	-	playground improv
45-70-741	UTILITY IMPROVEMENTS	0	0	-	
	Total EXPENDITURE:	0	0	0	
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	235,789	472,523	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FU	0	235,789	472,523	-
	CAPITAL PROJECT FUND Revenue & Transfer To	**703,801**	**466,037**	**677,771**	-
	CAPITAL PROJECT FUND Expenditure Total:	**25,651**	**466,037**	**677,771**	-
	Net Total CAPITAL PROJECT FUND:	**678,151**	**0**	**0**	-

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	252,802	286,066	286,066	
51-34-101	WATER SALES - OVERAGE	34,668	12,076	55,000	
51-34-102	WATER SALES - OTHER	14,990	10,000	-	
51-34-200	CONNECTION FEES	0	0	-	
	Total CHARGES FOR SERVICES:	302,461	308,142	341,066	-
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	13,217	20,000	23,000	recalculated
51-36-200	BOND PROCEEDS	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	-	
51-36-800	DONATIONS	0	0	-	
51-36-810	IMPACT FEES	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	-	
51-36-900	MISCELLANEOUS	342	0	-	
	Total MISCELLANEOUS REVENUE:	13,559	20,000	23,000	-
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	545,997	545,997	
	Total TRANSFERS INTO WATER FUND:	0	545,997	545,997	-

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	5,551	10,000	9,755	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	100	0	-	
51-40-130	EMPLOYEE BENEFITS	0	60	60	
51-40-131	EMPLOYER TAXES	439	385	746	
51-40-132	INSUR BENEFITS	685	1,210	1,210	
51-40-133	URS CONTRIBUTIONS	755	890	1,802	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	700	700	
51-40-230	TRAVEL	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	6,000	20,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	-	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	3,000	3,000	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	-	
51-40-270	UTILITIES	15,465	17,000	17,000	
51-40-280	TELEPHONE	2,539	2,400	2,500	
51-40-305	WATER COSTS	8,462	7,500	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	65,450	65,450	$45,450 SA3($3k/mo base), $20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	-	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	31,000	6,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	786	0	-	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	503	503	
51-40-490	WATER TESTS	8,919	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	41,000	42,000	$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	5,250	5,000	
51-40-515	WORKERS COMPENSATION INS	602	0	650	
51-40-610	MISCELLANEOUS SUPPLIES	226	500	500	
51-40-620	MISCELLANEOUS SERVICES	1,629	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	-	
51-40-650	DEPRECIATION	64,978	58,000	58,000	
51-40-740	CAPITAL OUTLAY	42,829	545,997	545,997	
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	-	
51-40-820	DEBT SERVICE - INTEREST	0	0	-	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	53,444	96,340	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-	
	Total EXPENDITURES:	218,320	874,139	910,063	-
WATER FUND Revenue & Transfer Total:		**316,020**	**874,139**	**910,063**	-
WATER FUND Expenditure Total:		**218,320**	**874,139**	**910,063**	-
Net Total WATER FUND:		**97,700**	**0**	**0**	-

Account Num	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	142,815	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	-	
	Total CHARGES FOR SERVICES:	142,815	185,000	185,000	-
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	15,833	20,000	28,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	-	
52-36-900	MISCELLANEOUS	0	0	-	
	Total MISCELLANEOUS REVENUE:	15,833	20,000	28,000	-
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	8,492	8,492	note use of reserves
	Total TRANSFERS INTO SEWER FUND:	0	8,492	8,492	-

Account Nun	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2023-24 Proposed Year-End Budget 6/30/2024	2023-24 NOTES Year-End
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	4,150	11,572	8,132	
52-40-111	PERFORMANCE BONUS	100	100	-	
52-40-130	EMPLOYEE BENEFITS	60	120	-	
52-40-131	EMPLOYER TAXES	124	530	622	
52-40-132	INSUR BENEFITS	0	1,010	1,005	
52-40-133	URS CONTRIBUTIONS	0	590	1,502	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	-	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,300	4,300	caselle
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	-	
52-40-305	DISPOSAL COSTS	132,471	135,000	173,411	
52-40-310	PROFESS/TECHNICAL SERVICES	0	30,000	2,500	$4500 sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	329	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,137	2,150	2,000	
52-40-630	BAD DEBT EXPENSE	0	0	-	
52-40-650	DEPRECIATION	19,283	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	-	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	-	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-	
	Total EXPENDITURES:	163,670	213,492	221,492	-
	SEWER FUND Revenue & Transfers Total:	**158,648**	**213,492**	**221,492**	-
	SEWER FUND Expenditure Total:	**163,670**	**213,492**	**221,492**	-
	Net Total SEWER FUND:	**-5,022**	**0**	**0**	-
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST =		**982,071**	**0**	**0**	-

Town of Alta

Town Council
FY 2025 Budget Presentation

June 20, 2024

Overview

<u>FY25 Budget Milestones</u>

- The tentative FY 2025 budget was adopted May 8, 2024
- A FY 2025 budget will be adopted on June 20, 2024

<u>This slideshow contains a review of the following:</u>

- Combined Budgets
  - Revenue and Expenses across the 4 funds: General, Capital Projects, Sewer, and Water Funds
- Projects
  - Capital Projects Plan
  - Master planning, other projects
- Water and Sewer Funds

Budget Highlights: Revenue, Expenses & Key Assumptions

REVENUE

- No property tax rate increase
- Same sales tax revenue projection as last year

EXPENSES

- Bottom line General Fund expenses are generally stable compared to FY24
- Compensation:
  - Phase 2 (of 2) wage study implementation: bring TOA emps up to appropriate point in range given time in position, performance
  - Transition of full-time AMO deputies from Non-contributory to Public Safety tier of Utah Retirement System (URS). This expense will go from roughly 17% to 36% of applicable wages but doesn't include overtime (only base wages).
- Town Shuttle Program:
  - FY24: TOA collected $65k from ACVB (one time contribution) and $50k from UTA
  - FY25: TOA contribution proposed to increase from $26k (FY24) to $167k (FY25) to fill the gap
- Contribution to the Capital Projects Fund: ~$170k for FY 25

Combined Budgets

General Fund
Capital Projects Fund
Water Fund
Sewer Fund

Revenue: FY24 Budgets vs FY25 Tentative Budgets

Revenue Comparison	FY 2024 Budget	FY 25 Budget	Difference FY24 vs FY 25	% Diff FY24 vs FY25
Property Tax	$ 405,165	$ 405,165	$ -	0%
Sales Tax	$ 1,868,000	$ 1,890,000	$ 22,000	1%
Other Taxes: Municipal Energy, Tele	$ 91,150	$ 93,297	$ 2,147	2%
Services: permits, licensing, fines, impact fees, shuttle, sewer, water	$ 882,437	$ 888,426	$ 5,989	1%
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)	$ 104,250	$ 110,047	$ 5,797	6%
Misc: interest, contributions from private sources, sundry etc.	$ 195,500	$ 218,450	$ 22,950	12%
Total Revenue	**$ 3,546,502**	**$ 3,605,385**	**$ 58,883**	

Assumptions

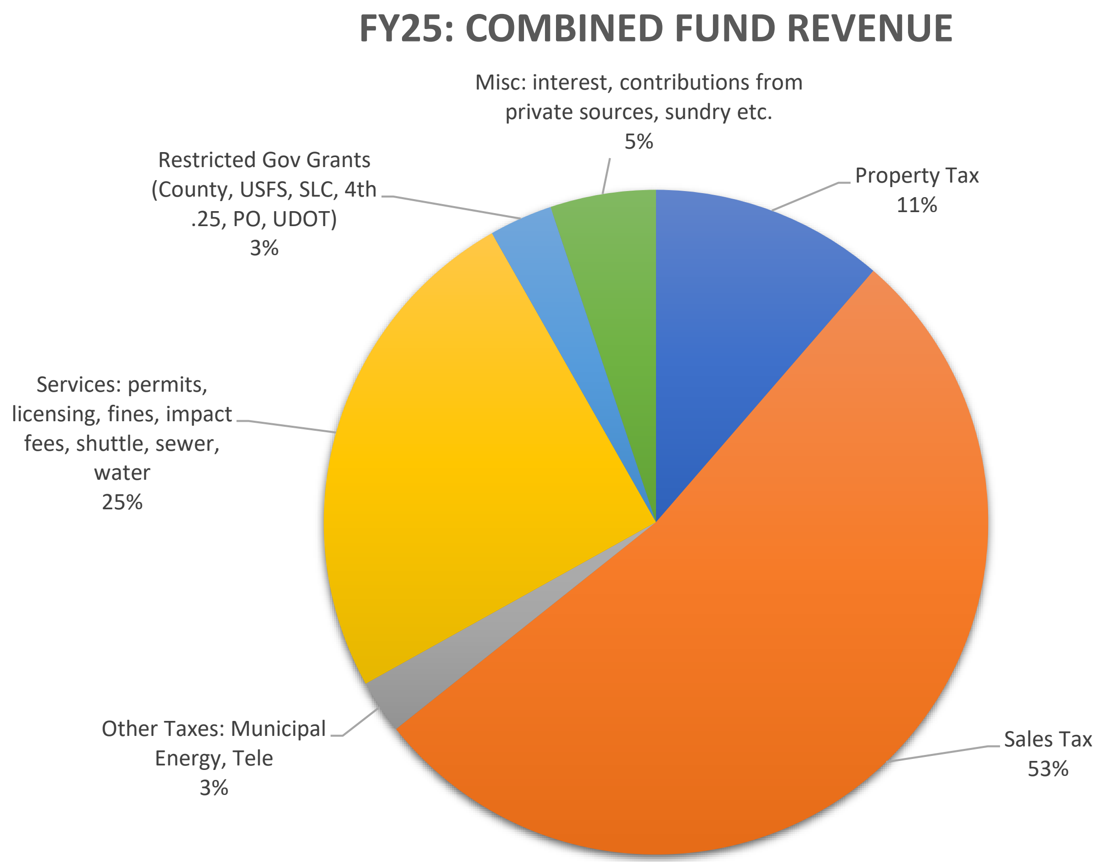
- *Combined budgets includes 4 funds: General, Capital Projects, Water & Sewer*
- ***No property tax rate increase***
- *Town Shuttle: $84k (FY25) revenue projected versus $205k (FY24) in previous year*

Revenue: FY25 Tentative Budgets

This chart includes all 4 funds:

1. General Fund
2. Capital Projects Fund
3. Water
4. Sewer

Revenue Comparison	FY 25 Budget
Property Tax	$ 405,165
Sales Tax	$ 1,890,000
Other Taxes: Municipal Energy, Tele	$ 93,297
Services: permits, licensing, fines, impact fees, shuttle, sewer, water	$ 888,426
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)	$ 110,047
Misc: interest, contributions from private sources, sundry etc.	$ 218,450
Total Revenue	**$ 3,605,385**



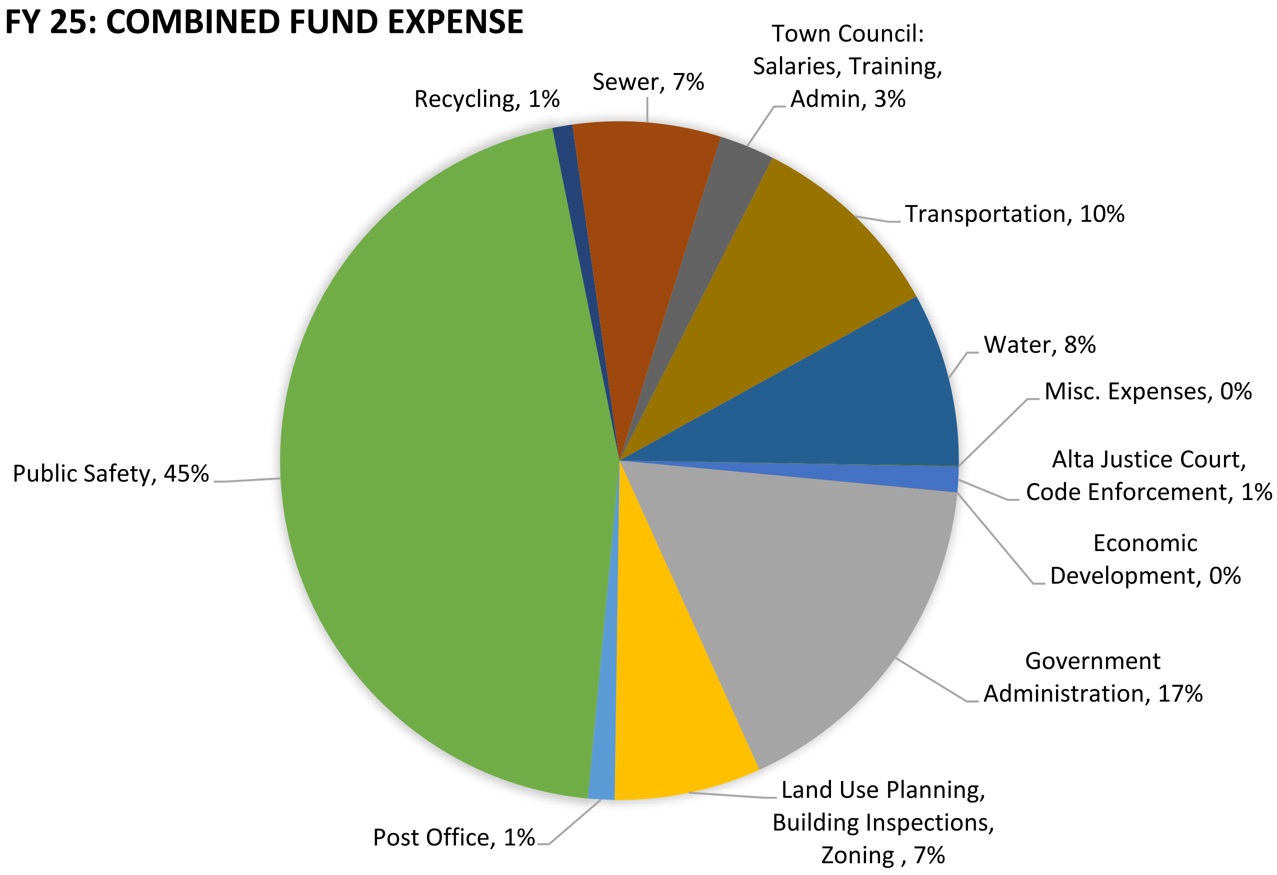
Expenses: FY24 Budgets vs FY25 Tentative Budgets

Expense Comparison	FY 2024 Budget	FY 25 Budget	Difference FY24 vs FY 25	% Diff FY24 vs FY25
Alta Justice Court, Code Enforcement	$ 39,422	$ 40,337	$ 915	2%
Economic Development	$ 400	$ 400	$ -	0%
Government Administration	$ 603,574	$ 552,037	$ (51,537)	-9%
Land Use Planning, Building Inspections	$ 180,494	$ 230,822	$ 50,328	28%
Post Office	$ 44,326	$ 41,680	$ (2,646)	-6%
Public Safety	$ 1,560,733	$ 1,496,503	$ (64,230)	-4%
Recycling	$ 30,300	$ 31,500	$ 1,200	4%
Sewer	$ 213,492	$ 232,820	$ 19,328	9%
Town Council: Salaries, Training, Admin	$ 95,073	$ 86,497	$ (8,576)	-9%
Transportation	$ 298,020	$ 313,850	$ 15,830	5%
Water	$ 243,698	$ 273,290	$ 29,592	12%
Misc. Expenses	$ 1,200	$ 1,200	$ -	0%
	$ 3,310,732	**$ 3,300,935**	**$ (9,797)**	

- *Includes all 4 Town funds: General, Capital Projects, Water, Sewer*
- *No longer includes a 5th full-time deputy*
- *Total expenses $9,797 less than amended FY 24 budget*

FY25 Draft Budgets: Expenses

Expense Comparison	FY 25 Budget	
Alta Justice Court, Code Enforcement	$	40,337
Economic Development	$	400
Government Administration	$	552,037
Land Use Planning, Building Inspections	$	230,822
Post Office	$	41,680
Public Safety	$	1,496,503
Recycling	$	31,500
Sewer	$	232,820
Town Council: Salaries, Training, Admin	$	86,497
Transportation	$	313,850
Water	$	273,290
Misc. Expenses	$	1,200
	$	**3,300,935**

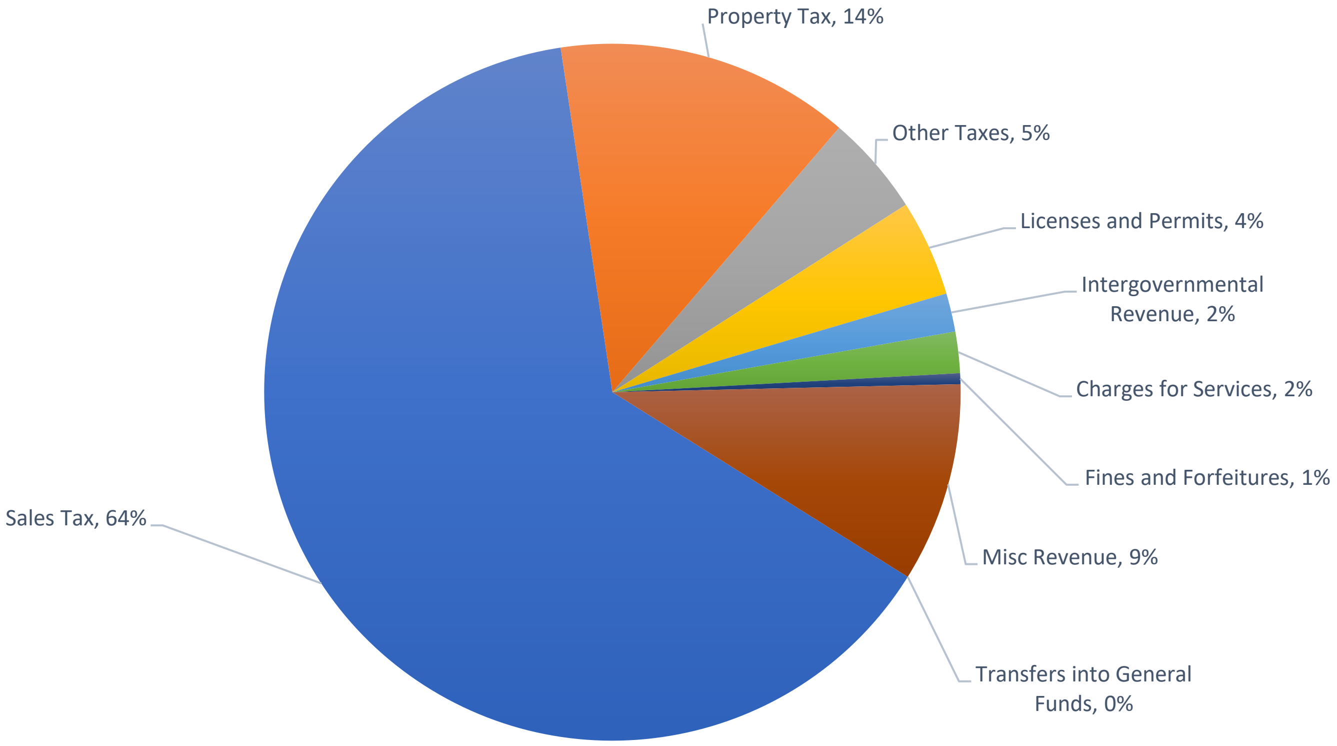


General Fund Budget

Revenue: FY25 General Fund

General Fund Revenue	FY 25 Budget
Sales Tax	$ 1,890,000
Property Tax	$ 405,165
Other Taxes	$ 138,494
Licenses and Permits	$ 132,675
Intergovernmental Revenue	$ 52,850
Charges for Services	$ 56,800
Fines and Forfeitures	$ 15,000
Misc Revenue	$ 274,450
Transfers into General Funds	$ -
	$ 2,965,434

FY25: GENERAL FUND REVENUE



No property tax rate increase proposed for FY 25

Estimating Sales Tax

<u>FY 2025 Tentative Budget $1,890,000</u>

Estimate = Sales Tax $1.8M plus 0.1% Resort Tax $90k

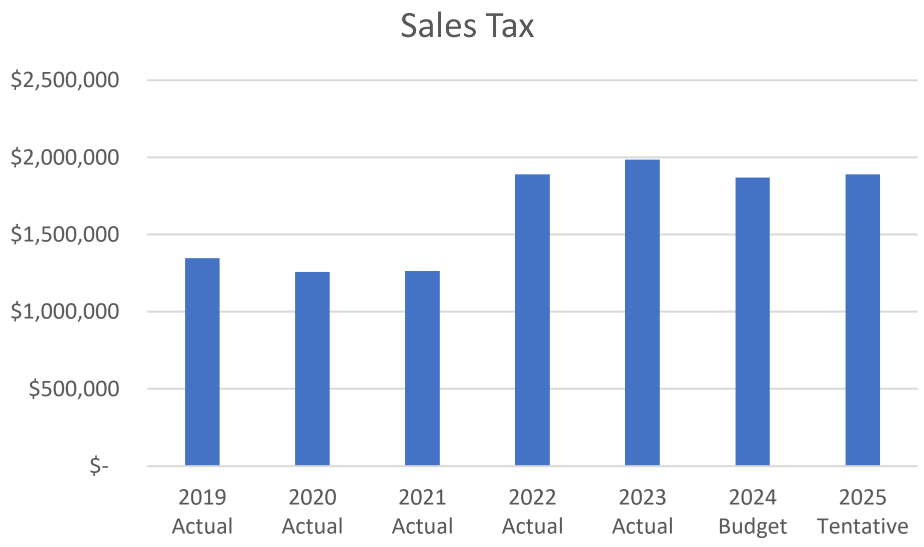
FY25 approach - used last year's budget with an adjustment for the resort tax

<u>FY 2024 Budget $1,868,000</u>

Estimate = Sales Tax $1.8M plus 0.1% Resort Tax $68K (est. for 3/4 of year)

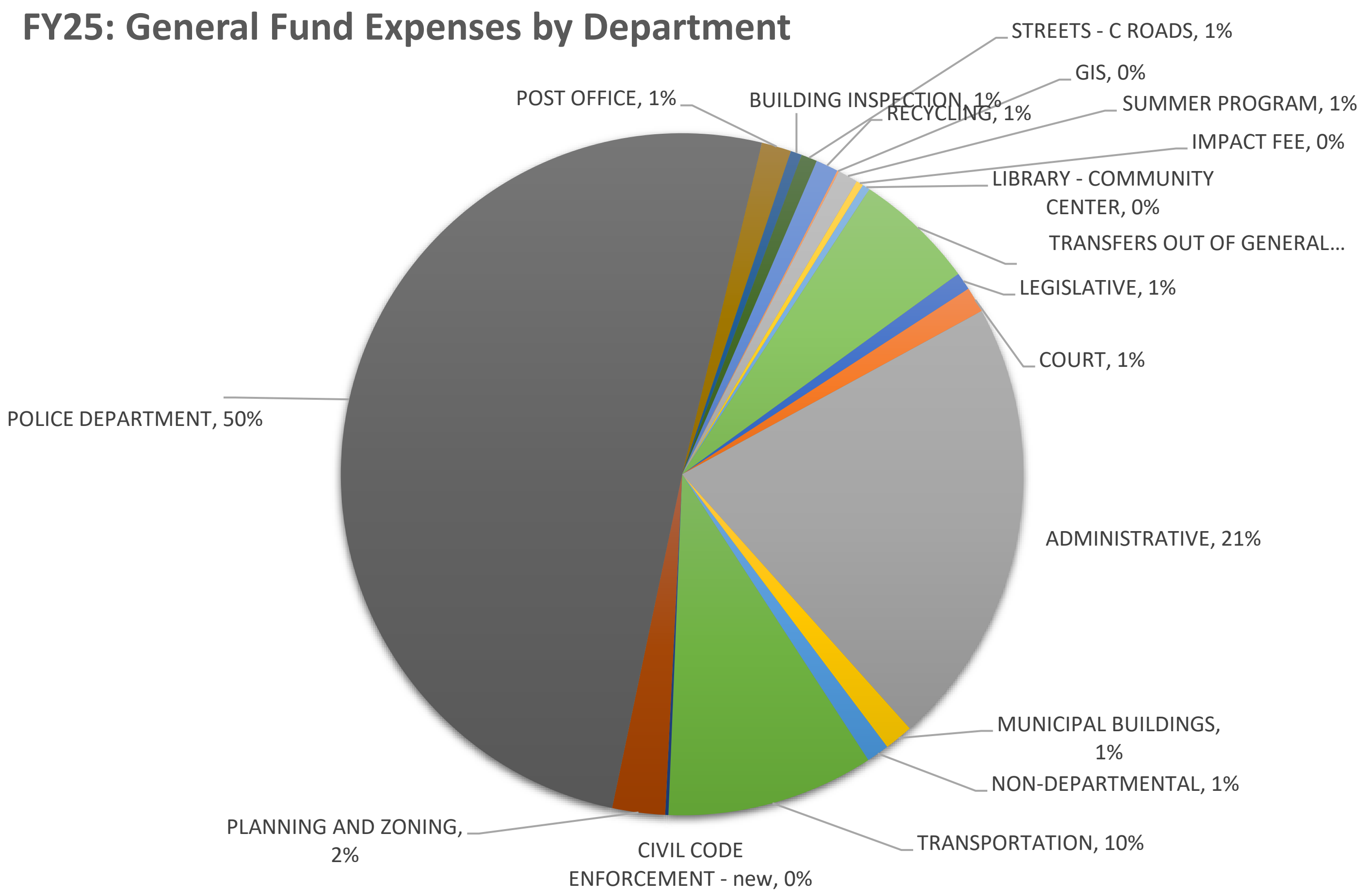
<u>Actuals</u>

FY 2023	$1,984,166
FY 2022	$1,890,675
FY 2021	$1,263,263
FY 2020	$1,257,665
FY 2019	$1,345,948



Expenses: FY25 General Fund

General Fund Expenses by Department	FY 25 Budget	
LEGISLATIVE	$	24,950
COURT	$	35,837
ADMINISTRATIVE	$	632,646
MUNICIPAL BUILDINGS	$	40,290
NON-DEPARTMENTAL	$	31,850
TRANSPORTATION	$	291,350
CIVIL CODE ENFORCEMENT - new	$	4,500
PLANNING AND ZONING	$	74,100
POLICE DEPARTMENT	$	1,496,503
POST OFFICE	$	41,680
BUILDING INSPECTION	$	15,800
STREETS - C ROADS	$	22,500
RECYCLING	$	31,500
GIS	$	2,500
SUMMER PROGRAM	$	28,120
IMPACT FEE	$	10,000
LIBRARY - COMMUNITY CENTER	$	10,700
TRANSFERS OUT OF GENERAL FUN	$	170,609
	$	**2,965,434**



Projecting Year-End Balances

FY 2024	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024	Difference
General Fund	$ 3,129,326	$ 2,456,076	$ (673,250)
Capital Projects Fund	$ 640,992	$ 1,793,515	$ 1,152,523
Water Fund	$ 690,410	$ 202,413	$ (487,997)
Sewer Fund	$ 543,566	$ 557,179	$ 13,613

FY 2025	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025	Difference
General Fund	$ 2,456,076	$ 2,456,076	$ -
Capital Projects Fund	$ 1,793,515	$ 1,848,124	$ 54,609
Water Fund	$ 202,413	$ 148,247	$ (54,166)
Sewer Fund	$ 557,179	$ 580,942	$ 23,763

The data for these calculations can be found in more detail in the June 20, 2024 consent agenda.

Projects

Capital Projects Fund

Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
Town Website			15,000								
~~Tom Moore Historic Structrure Feasibility~~	~~-~~	~~10,000~~									
Replace a Building						7,500,000					
Facilities Master Plan			75,000								
Facilities Planning Phase 2				75,000							
~~Re-roof the post office~~			~~20,000~~								
Tom Moore Historic Structure Stabilization*				25,000							
Marshals Office Inventory Management	14,188	20,000									
Marshals Office Security Cameras	21	13,000	13,000								
New AMO Truck	38,978	50,000		55,000							
New AMO ATV	11,849	11,000									
Alta Central Generator	64,238	64,238									
AMO Mobile Data Terminals			25,000								
Marshals Office Phase 2 Radio upgrade	29,168	30,000									
Alta Central Dispatch Console Upgrade	-	~~15,000~~		15,000							
Livescan	-	17,010									
Upgrade Centracom Phase 2					30,000						
Speed Trailer #3			13,000								
~~Town Park Playground Improvements~~			~~5,000~~								
Trailhead-Style Public Restroom 24/7*					50,000						
Master Water and Sewer Plan (1/3 cost)			15,000								
Total Projects	**158,442**	**205,248**	**156,000**	**170,000**	**80,000**	**7,500,000**	**-**	**-**	**-**	**-**	**-**
							Budgeted Total 2025 - 2035				**8,111,248**

- *"Facilities Planning Phase 2 is a design project for a new facility, to follow ASAP on Facilities Master Plan, pending decision on "which facility"*
- *"Replace a building" $7.5 M project assumes 10K sq' building at $750/sq'*
- *We're scaling back on proposing significant, non-critical projects on existing facilities pending outcomes of facilities master plan*

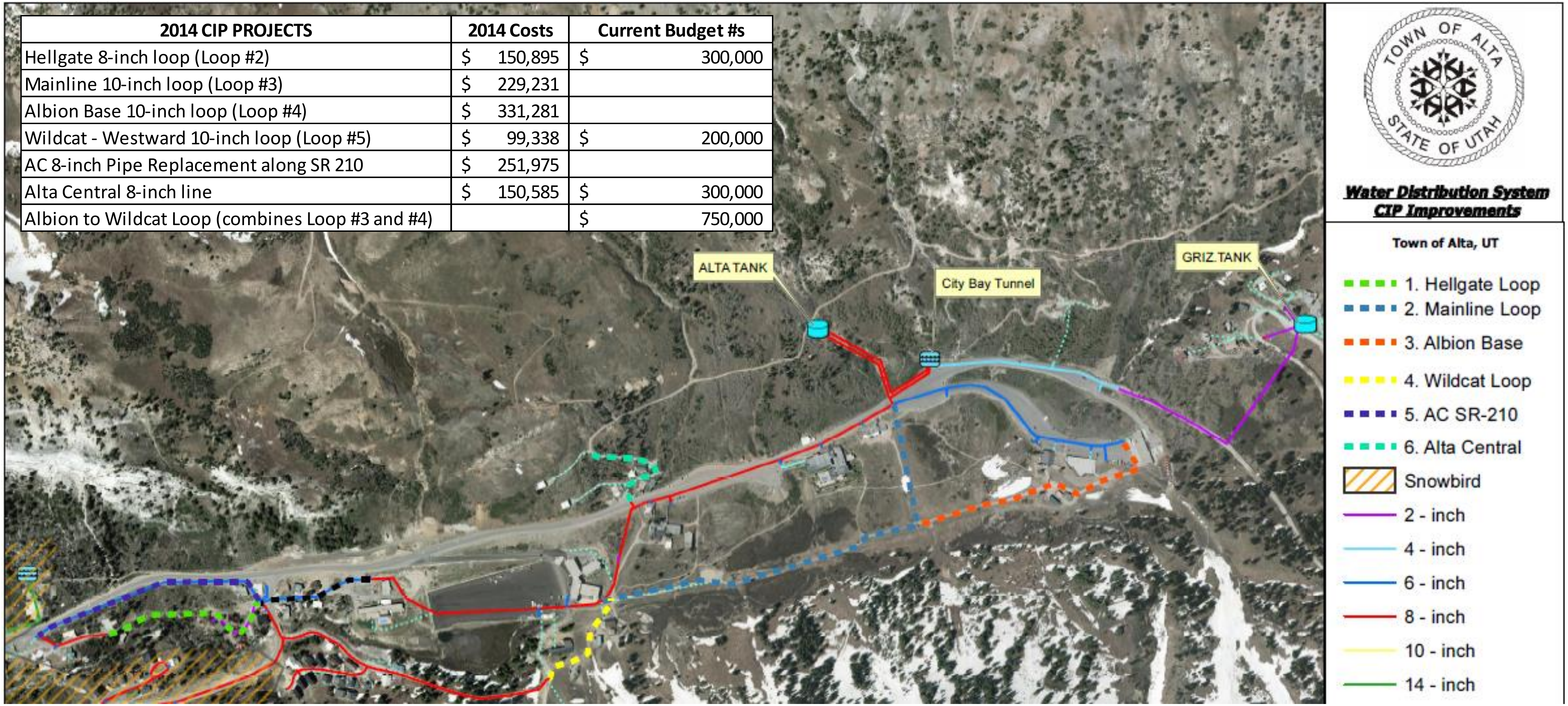
** Items in red are proposed.*

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water System 2014 Capital Improvements Analysis

Basis for proposed future year water projects, current cost estimates are double 2014 #s and are pending further analysis…

2014 CIP PROJECTS	2014 Costs	Current Budget #s
Hellgate 8-inch loop (Loop #2)	$ 150,895	$ 300,000
Mainline 10-inch loop (Loop #3)	$ 229,231	
Albion Base 10-inch loop (Loop #4)	$ 331,281	
Wildcat - Westward 10-inch loop (Loop #5)	$ 99,338	$ 200,000
AC 8-inch Pipe Replacement along SR 210	$ 251,975	
Alta Central 8-inch line	$ 150,585	$ 300,000
Albion to Wildcat Loop (combines Loop #3 and #4)		$ 750,000



Requests for Proposal and Other Projects

- **Water & Sewer Master Plan** – *RFSQ released 4/15; contract awarded 5/28*
  - *Link to Request for Statement of Qualifications*
- **Pursuing major W/S capital projects in Summer 2026**
  - Partner with Alta Ski Area to install "Mainline/Albion Base Loop" projects from 2014 TOA Water System C.I.P. or Hellgate Loop Project. Assume costs are 2x estimated values from 2014 C.I.P.
  - Planning to complete remote meter installs during FY 25
- **Facilities Master Plan** – *RFP released May 21st; contract awarded July 2024*
  - Scope to include Tom Moore Historic Structure Report
- **Town Shuttle**
  - *RFSQ to determine cost and identify vendor released and closed; preferred vendor identified*
  - Assumptions:
    - Budget does not include UTA/ACVB revenue ($115k), still collecting from lodges, residences, ski areas. *However, UTA has informally offered $50,000 for next season*
    - Same or similar service, pending UTA Ski Bus plan: will we need recent level of service?

Facilities Master Plan

Key Questions and Project Goals

1. What is the status of existing Town of Alta buildings? What should we maintain, what should we replace?
2. What are the "programming" gaps in existing facilities?
3. What program elements do we need or want in our future facilities?

To Be Determined:

Proposed budget: $75,000 -- Is that enough?

Whether to include preliminary avalanche analysis

Timeline: ideally launched by end of summer, concluded prior to developing FY 26 budget

Scope of Work

<u>Facility assessments for Town Office, Alta Central, community center</u>

- Assess deficiencies and depreciation
- Recommend maintenance, remodel, or replacement

<u>Master plan</u>

- Internal, stakeholder, community engagement regarding facility programming needs
- Assess opportunities to consolidate, combine, or co-locate existing and future facility program elements
- Preliminary design recommendations for major facility remodeling and replacements
- Cost estimates and funding recommendations for future facility improvements and replacements

<u>Tom Moore Toilet Historic Structure Report</u>

- Common/off-the-shelf architectural analysis of an historic structure to assess requirements to reinforce existing structure, explore potential interpretive or adaptive reuse opportunities

More Projects - Technology

New Website

- Existing website circa 2015; content and backend platform is outdated
- Proposing new website with modern backend, options to integrate with other platforms, complete content renewal, easier in-house O&M
- Website is primary landing page for information about TOA; other TOA channels direct to website
- Execute alongside project to migrate TOA emails, web address to ".gov" from ".com" per requirements
- Budget: $15,000
- Timeline: launch project in July 24, 12 to 16-week project, go-live before ski season

Online Billpay

- Complimentary to new website
- Reduce accounts receivable admin burden
- Improve security and PCI (Payment Card Industry standards) compliance, reduce fraud risk
- Staff has identified preferred vendor, identifying financial implications
- 4-6 weeks onboarding once vendor selected

Other

- RFP for IT services
- Procure dedicated TOA internet service at community center
- Exploring accepting credit cards at Post Office

More Projects - Land Use and Planning

Consulting

Cottonwood Lands Advisory:

- Proposing to keep John on through the end of the calendar year to continue helping Cawley understand historical nuances of Alta's land use program, work on key planning and land use projects

Town Code Title 10 "Housekeeping" project

- evaluate state code compliance
- clarify or update land use authority (who approves what)
- define land use applications and processes
- avoid delving into zoning policies

Proposed $40,000 budget under 10-53-310; assuming outside consultant and Guldner may work together with staff, commission, council on code update

Alta Planning Commission Administration

- Going to be a busy year!
- Subdivision Ordinance update
- Shallow Shaft proposed ordinance amendment
- Title 10 Housekeeping/Code Update
- Training and education: enroll APC members in planning, land use, general local government conferences to support state-mandated training

Strategic Planning

- Staff to propose Town of Alta "purpose statement" to town council
- Proposing holding council retreat in November
- Potential for Town of Alta – Planning Commission joint meeting?

More Projects – Building Department etc.

Building Permit Fee Schedule Update

- Building permit fee schedule has not been updated in a long time! Is it inflated? Is it lower than it should be?
- Study fee structures in nearby municipalities, building code/state law

Impact Fee Study

- Town of Alta impact fee does not comply with Utah Impact Fees Act as recently amended
- In order to charge impact fee, must develop Impact Fee Analysis, fees cannot exceed impacts of development activities
- Assume we'd hire consultants, cost unknown at this time

Modernize Building Department

- Building permit administration is paper- and manual data-entry intensive; high administrative burden and opportunities for human error
- Many cities use various applications for paperless submittals, plan review, document management
- Staff to research other community programs and identify potential improvements, propose expenses in future budgets

ALSO:

- Civil Code Enforcement program buildout
- Employee handbook update
- Working with SLCo EM to develop Town of Alta Comprehensive Emergency Management Plan
- And more!

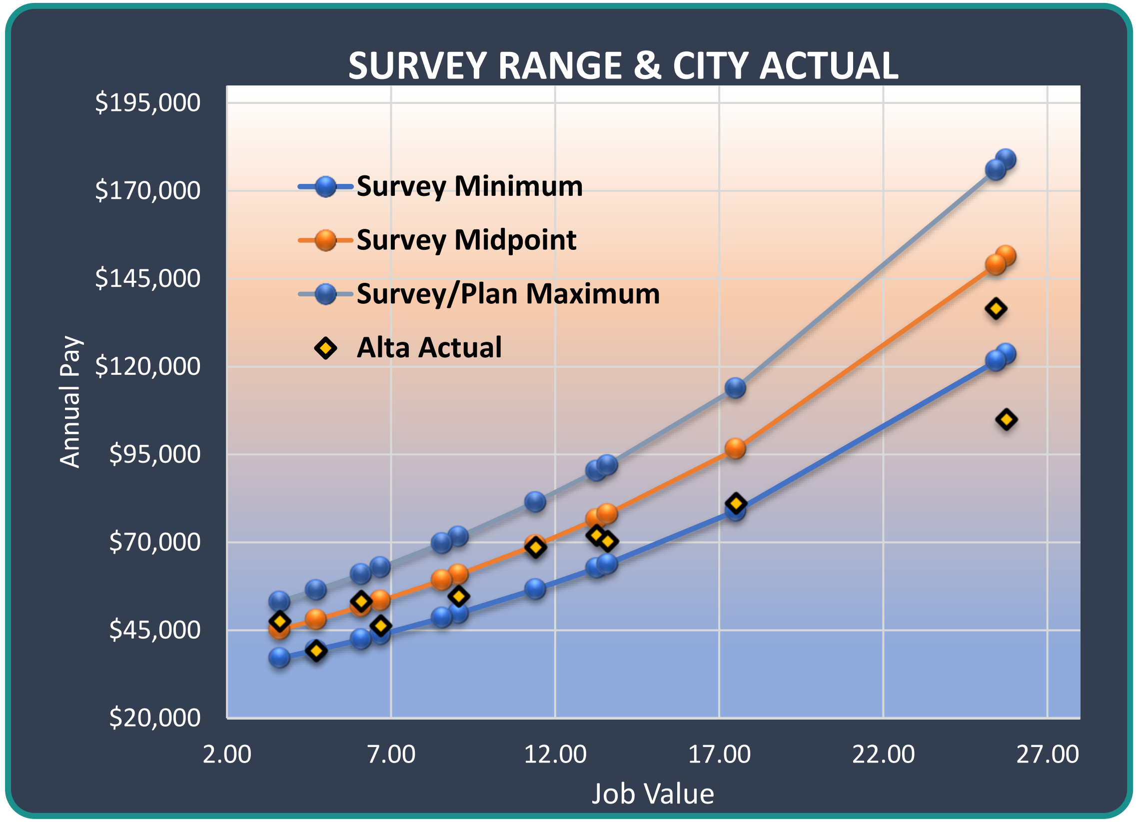
Compensation and Wages

Wages

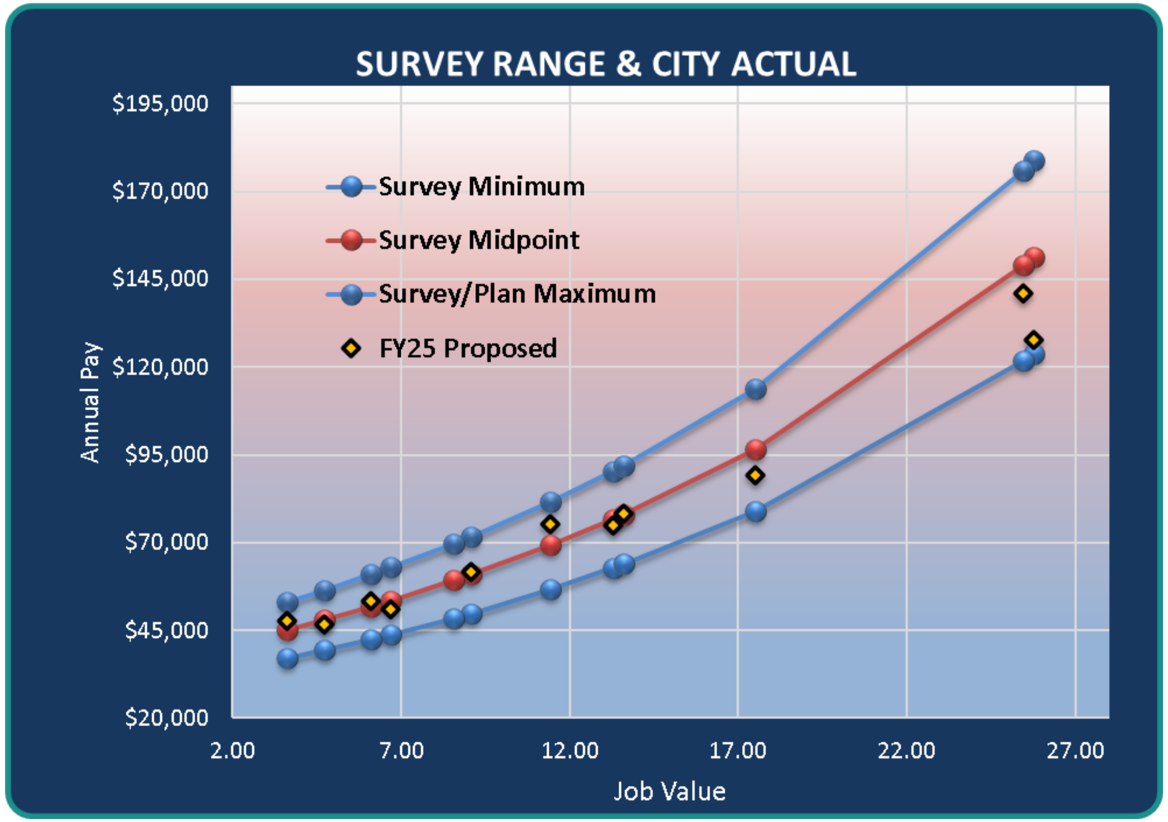
- TOA has 12 full time employees, 10 part time as of 3/29/24, across 12 job titles
- Employee compensation is the largest component of Town of Alta general fund budget
- Pay scale has historically been heavily constrained, below regional market rates
- Cost of living in SL Valley, burden of working in LCC has increased
- TOA engaged widely used government compensation analyst to provide “Worth of Work” market benchmarking tool
    - *WOW Framework:* Responsibility, Job Knowledge, Difficulty, Work Environment
    - *FY 25 wage study comps:* Bluffdale, Brian Head Town, Cottonwood Heights, Draper, Hurricane, Moab, Park City, Sandy, Springdale, Unified Police Department, VECC, Vineyard
    - Implementation: FY 24, brought emps up to range minimum. FY 25, lift emps to appropriate position in range based on time in position and performance. This will be the last major, across-the-board adjustment for the foreseeable future. Adopting the recommendations would confidently put TOA “in market.” Future adjustments for COLA, and individually for merit, changes in job description, etc.

Wages

FY 2024 Result



Proposed for FY 2025



- “Alta Actual” data in some cases represents the average wage for multiple employees with the same job title
- 3.2% COLA: Social Security Administration 2024 COLA adjustment (included in proposed FY25 wages)

Alta Marshal's Office - 5th Deputy

- Wages and expenses to hire a 5th officer have been removed from this draft of the FY25 Budget
- Pursuing grant: COPS Hiring Program (CHP)
  - Funds 74% of entry level wages for new hire plus fringe benefits for 3 years
  - Application submitted in early June
  - Have 5 years to use the funds
- We are not ready to add a 5th officer on July 1, 2024
- This approach provides some time to plan for the addition of a 5th deputy, shooting for the start of FY26. If we are ready earlier, we will come to the council for a potential budget amendment.

Wages by Department

FY 24 - By Department	FY 24 Base Wage	FY 24 Budget	FY 24 Difference
Alta Marshal's Department*	$ 622,380	$ 780,117	$ 157,737
Town Office	$ 268,710	$ 282,069	$ 13,359
Building Maintenance	$ 42,353	$ 48,956	$ 6,603
Post Office	$ 26,590	$ 29,949	$ 3,359
Court	$ 16,967	$ 20,722	$ 3,755
Sewer	$ 6,622	$ 11,572	$ 4,950
Water	$ 4,805	$ 10,000	$ 5,195
Summer Program, Parks Rec	$ 3,972	$ 5,115	$ 1,143
TOTAL	$ 992,399	$ 1,188,500	$ 196,101

**AMO budget does not include $135K in wage corrections*

FY 25 - By Department	FY 25 Base Wages	FY 25 Budget	FY 25 Difference	FY 24 vs FY 25 Budget Difference
Alta Marshal's Department	$ 701,352	$ 881,470	$180,118	13%
Town Office	$ 314,873	$ 342,033	$27,160	21%
Building Maintenance	$ 26,998	$ 22,460	($4,538)	-54%
Post Office	$ 32,400	$ 27,733	($4,667)	-7%
Court	$ 18,423	$ 18,423	$0	-11%
Sewer	$ 13,759	$ 13,759	($0)	19%
Water	$ 15,545	$ 15,545	$0	55%
Summer Program, Parks Rec	$ 2,591	$ 1,733	($858)	-66%
TOTAL	$ 1,125,941	$ 1,323,156	$197,215	11%

Budget #'s include performance bonuses ($17,770 for both FY 24 and FY25)

<u>Base Wages</u>

Assumes either 2,080 hours for full-time staff (2,496 for Deputies inclusive of regularly scheduled overtime – 8 hours per week) or a designated number of hours based on recent history for part-time positions. This is a direct output of the Worth of Work framework.

<u>Budget</u>

This includes a cushion for unscheduled overtime based on historical practices.

No 5th full-time deputy

Water Fund

Water Rate Summary	FY 25	FY 24
Total Water ECU Value	253.85	252.60
Required Water Sales	$ 330,036.00	$ 286,066.00
Rate (Annual)	$ 1,300.12	$ 1,132.49
Rate (per ECU per month)	$ 108.34	$ 94.37
Rate increase	13%	11%
Overage rate / 1,000 gal	$ 5.16	$ 4.30
Overage rate increase	20%	20%

- Budgeting $85k in improvement projects
- Setting aside $70k for future water improvement projects

Water Rate: Examples	FY 25	FY 24
Single-Family Residence		
Annual ECU = 1.25	$ 1,625.15	$ 1,415.61
Quarterly ECU = 1.25	$ 406.29	$ 353.90
Monthly ECU = 1.25	$ 135.43	$ 117.97
ECU 15 - Small Commercial User		
Annual	$ 19,501.83	$ 16,987.35
Quarterly	$ 4,875.46	$ 4,246.84
Monthly	$ 1,625.15	$ 1,415.61
ECU 25 - Md. Commercial User		
Annual	$ 32,503.05	$ 28,312.25
Quarterly	$ 8,125.76	$ 7,078.06
Monthly	$ 2,708.59	$ 2,359.35
ECU 40 - Lg Commercial User		
Annual	$ 52,004.88	$ 45,299.60
Quarterly	$ 13,001.22	$ 11,324.90
Monthly	$ 4,333.74	$ 3,774.97

Sewer Fund

Sewer Rate Summary	FY 25	FY 24
Total Sewer ECU Value	231.41	230.16
Required Sewer Revenue	$ 230,977.00	$ 185,000.00
Rate (Annual)	$ 998.13	$ 803.79
Rate increase	24%	28%

- The main driver for rate increase is due to passing along rate increases from Cottonwood Improvement District.
- Setting aside $7k for sewer improvement projects

Sewer Rate: Examples	FY 25	FY 24
Single-Family Residence		
Annual ECU = 1.25	$ 1,247.66	$ 1,004.74
Quarterly ECU = 1.25	$ 311.92	$ 251.18
Monthly ECU = 1.25	$ 103.97	$ 83.73
ECU 15 - Small Commercial User		
Annual	$ 14,971.93	$ 12,056.83
Quarterly	$ 3,742.98	$ 3,014.21
Monthly	$ 1,247.66	$ 1,004.74
ECU 25 - Md. Commercial User		
Annual	$ 24,953.22	$ 20,094.72
Quarterly	$ 6,238.31	$ 5,023.68
Monthly	$ 2,079.44	$ 1,674.56
ECU 40 - Lg Commercial User		
Annual	$ 39,925.15	$ 32,151.55
Quarterly	$ 9,981.29	$ 8,037.89
Monthly	$ 3,327.10	$ 2,679.30

Summary, Highlights, Future Quandaries

- No tax increase for FY 25:
  - Need to improve *medium-term expense projection* to justify recommendations to raise revenue
    - Drivers: Wage growth, future staffing, capital costs, impacts from transportation projects, major new TOA programs
- Sales tax revenue projected to equal FY 24 projection
- General Fund costs stable vs. FY 24
  - Fifth cop will require budget amendment
- Future of pay progression
  - What is the Town's compensation goal or policy? Who are our best "comps"-regional local governments vs. rural and resort communities statewide? Or do we recruit from and compete with other industries?
- Town Manager Model
  - What's the balance between efficiency and engagement in process for "town manager's budget?" Work in progress…
- Upcoming Meetings
  - Town Council: June 20th final budget adoption

Acct Number	Account Title	FY25 Tentative Budget	FY25 Proposed Budget	Change Notes
GENERAL FUND				
Revenue				
10-36-620	MISCELLANEOUS	$ 2,500	$ 37,500	$35k radio project (net $0 to Town)
	Difference		$ 35,000	
Expenses				
10-42-620	MISCELLANEOUS SERVICES	$ 500	$ 750	need more flexibility
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	$ 5,000	$ 5,500	need more flexibility
10-43-325	PROF SERVICES - LEGAL	$ 55,000	$ 60,000	rate increase
10-43-510	INSURANCE AND SURETY BONDS	$ 5,500	$ 4,400	updated ULGT estimate
10-45-270	UTILITIES	$ 5,000	$ 6,500	rate increase
10-45-510	INSURANCE AND SURETY BONDS	$ 2,500	$ 1,400	updated ULGT estimate
10-51-645	ALTA RESORT SHUTTLE	$ 230,000	$ 252,000	increased to match lowest RFQ bid
10-53-325	PROF & TECH SERVICES - LEGAL	$ 10,000	$ 25,000	rate & project load increase
10-53-510	INSURANCE & SURETY BONDS	$ 3,800	$ 3,600	updated ULGT estimate
10-54-280	TELEPHONE	$ 9,000	$ 10,000	rate increase
10-54-480	SPECIAL DEPARTMENT SUPPLIES	$ 10,000	$ 15,000	updated supply list
10-54-510	INSURANCE AND SURETY BONDS	$ 12,500	$ 13,600	updated ULGT estimate
10-54-610	MISCELLANEOUS SUPPLIES	$ 5,000	$ 40,000	$35k radio project (net $0 to Town)
10-56-510	INSURANCE & SURETY BONDS	$ 615	$ 700	updated ULGT estimate
10-58-510	INSURANCE & SURETY BONDS	$ 950	$ 800	updated ULGT estimate
10-70-510	INSURANCE AND SURETY BONDS	$ 420	$ 700	updated ULGT estimate
10-90-550	TRANS TO CAPITAL PROJECT FUND	$ 219,774	$ 170,609	updated to balance budget
	Total	$ 575,559	$ 610,559	
	Difference		$ 35,000	

Acct Number	Account Title		FY25 Tentative Budget	FY25 Proposed Budget	Change Notes
CAPITAL PROJECT FUND					
Revenue					
45-39-100	TRANSFER FROM GENERAL FUND		$ 219,774	$ 170,609	reflect changes in general fund
		Difference		$ (49,165)	
Expenses					
45-70-741	UTILITY IMPROVEMENTS		$ -	$ 15,000	new code for this type of improvement
45-45-750	LIBRARY - COMMUNITY CENTER		$ 95,000	$ 75,000	facility plan, no re roofing PO
45-70-740	SUMMER PROGRAM		$ 5,000	$ -	need more technical input
45-90-200	CONTRIB TO FUND BALANCE		$ 93,774	$ 54,609	adjusted to zero out budget
		Total	$ 193,774	$ 144,609	
		Difference		$ (49,165)	
WATER FUND					
Revenue					
51-36-100	INTEREST EARNINGS		$ 10,500	$ 11,862	readjusted to help balance budget, maintain rates
		Difference		$ 1,362	
Expenses					
51-40-305	WATER COSTS		$ 7,875	$ 9,000	updated estimate
51-40-510	INSURANCE AND SURETY BONDS		$ 5,513	$ 5,100	updated estimate
51-40-515	WORKERS COMPENSATION INS		$ -	$ 650	was missing in tentative budget
		Total	$ 13,388	$ 14,750	
		Difference		$ 1,362	
SEWER FUND					
Revenue					
52-39-200	USE OF SEWER RESERVE/PTIF		$ 25,500	$ 10,000	reduced to help balance budget, maintain rates
		Difference		$ (15,500)	
Expenses					
52-40-510	INSURANCE AND SURETY BONDS		$ 4,623	$ 3,500	updated ULGT estimate
52-40-740	CAPITAL OUTLAY		$ 25,500	$ 10,000	updated study estimate
52-40-830	INFRASTRUCTURE REPLACEMENT		$ 7,034	$ 8,157	increased contribution, maintained rates
		Total	$ 37,157	$ 21,657	
		Difference		$ (15,500)	

TOWN OF ALTA

RESOLUTION NO. 2024-R-15

A RESOLUTION OF THE TOWN OF ALTA, UTAH APPROVING AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR 2024-2025 (FY 2025) AND AUTHORIZING THE TOWN CLERK TO COMPUTE AND FILE THE TOWN'S CERTIFIED TAX RATE FOR FY 2025 AT A "NO TAX INCREASE RATE"

WHEREAS, the Budget Committee of Alta, Utah on June 20, 2024, presented and discussed proposed budgets for the General Fund, Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2024-2025 for to the Town Council; and

WHEREAS, the Town Council, on due public notice held a public hearing on June 20 2024 to receive input regarding these budgets prior to adopting the FY 2025 budgets; and

WHEREAS, the Town of Alta has complied in all respects with State law set out in Utah Code Sec. 10-5-108 including holding a public hearing and all public noticing requirements; and

WHEREAS, the Town Council has considered the budgets as submitted and all information presented at the public hearing and has made all changes and amendment which the Town Council desires to make; and

WHEREAS, the Town Council will appropriate sufficient revenues to finance and balance these budgets; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH AS FOLLOWS:

<u>Section 1</u>. The Town Council hereby adopts the Budgets for the General Fund, Capital Project Plan, Water Fund, and Sewer Fund for fiscal year 2024-2025 effective July 1, 2024 that are attached hereto as Exhibit A and incorporated herein by reference.

<u>Section 2</u>. This resolution shall take effect immediately upon passage.

PASSED and ADOPTED by the Town Council of Alta, Utah this 20th day of June, 2024.

BY:

____

Roger Bourke, Mayor

ATTEST:

____

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	_________	Councilmember Anctil	_________

Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Proposed Budget 6/30/2025	2024-25 NOTES Proposed Budget 6/30/2025
GENERAL FUND REVENUE					
TAXES					
10-31-100	CURRENT YEAR PROPERTY TAXES	238,968	400,165	400,165	No TNT, avg residential value $1,675,200
10-31-101	TAX INCREMENT - CRA	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	5,000	5,000	
10-31-300	SALES AND USE TAXES	1,984,166	1,868,000	1,890,000	sales (1.8M), 0.1% RR (90k)
10-31-310	4th .25 TAX	52,010	39,200	45,197	~avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	107,367	85,000	87,329	~avg of previous 3 years
10-31-410	TELEPHONE USE TAX	5,975	6,150	5,968	~avg of previous 3 years
TAXES:		2,402,633	2,403,515	2,433,659	
LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	20,476	20,500	19,350	
10-32-150	LIQUOR LICENSES	5,900	5,800	5,325	
10-32-210	BUILDING PERMITS	19,961	49,000	80,000	
10-32-220	PARKING PERMITS	19,010	14,000	14,000	
10-32-250	ANIMAL LICENSES	14,765	14,000	14,000	
Total LICENSES AND PERMITS:		80,112	103,300	132,675	
INTERGOVERNMENTAL REVENUE					
10-33-100	WFRC MATCHING GRANT	0	0	-	
10-33-200	SALT LAKE CITY	0	0	-	
10-33-275	SLC TRAILS	17,311	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	-	
10-33-375	COUNTY - ZAP	0	0	-	
10-33-400	STATE GRANTS	8,874	0	-	
10-33-450	FEDERAL GRANTS	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,080	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,100	5,000	
10-33-600	SISK	3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850	21,850	$1,820/mo.
10-33-700	UDOT	8,000	8,000	8,000	facility use (Tom Moore toilet $?)
Total INTERGOVERNMENTAL REVENUE:		78,188	52,950	52,850	
CHARGES FOR SERVICES					
10-34-240	REVEGETATION BONDS	0	2,000	2,000	
10-34-430	PLAN CHECK FEES	10,979	15,000	52,000	65% of building permit fee
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	
10-34-760	FACILITY CENTER USE FEES	0	0	500	
10-34-810	IMPACT FEES	2,000	2,000	2,000	study required to collect
Total CHARGES FOR SERVICES:		12,979	19,300	56,800	

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Proposed Budget 6/30/2025	2024-25 NOTES Proposed Budget 6/30/2025
FINES AND FORFEITURES					
10-35-100	COURT FINES	20,478	21,000	10,000	
10-35-101	CIVIL CODE ENFORCEMENT		0	5,000	new program
	Total FINES AND FORFEITURES:	20,478	21,000	15,000	
MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	83,673	125,000	100,000	
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	Water Fund debt to GF
10-36-400	SALE OF FIXED ASSETS	21,700	16,000	-	
10-36-620	MISCELLANEOUS	51,868	2,500	37,500	radios $35k
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	-	
10-36-810	METERING	12,100	12,100	12,000	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	-	
10-36-830	TOWN SHUTTLE	0	205,695	84,000	Resort $44k, Town$40k
10-36-900	SUNDRY REVENUES	1,720	4,000	2,000	
10-36-910	SALES TAX	0	0	250	
	Total MISCELLANEOUS REVENUE:	179,061	373,295	274,450	
TRANSFERS INTO GENERAL FUND					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	-	use of available cash
10-39-250	USE OF RESERVED FUNDS	0	8,250	-	
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	-	
	Total TRANSFERS INTO GENERAL FUND:	0	8,250	-	
	GENERAL FUND Revenue Total:	**2,773,451**	**2,973,360**	**2,965,434**	
	GENERAL FUND Transfer IN Total:	**0**	**8,250**	**-**	
	CASH AVAILABLE FOR GENERAL FUND	**2,773,451**	**2,981,610**	**2,965,434**	

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Proposed Budget 6/30/2025	2024-25 NOTES Proposed Budget 6/30/2025
GENERAL FUND EXPENSES					
LEGISLATIVE					
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	18,000	18,000	status quo
10-41-120	REMUNERATION	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	100	100	
10-41-131	EMPLOYER TAXES	1,431	1,500	1,500	
10-41-230	TRAVEL	0	1,000	1,000	
10-41-280	TELECOM	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,531	4,000	4,000	ULCT conference
10-41-620	MISCELLANEOUS	27	250	350	
	Total LEGISLATIVE:	20,989	24,850	24,950	
COURT					
10-42-110	SALARIES AND WAGES	16,331	20,722	18,423	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	125	133	
10-42-131	EMPLOYER TAXES	1,247	1,825	1,409	
10-42-133	URS CONTRIBUTIONS			3,132	
10-42-230	TRAVEL	100	750	750	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500	500	
10-42-280	TELEPHONE	0	0	240	
10-42-310	PROFESSIONAL & TECHNICAL	0	100	500	
10-42-330	EDUCATION & TRAINING	125	1,500	1,500	ULGT conferences
10-42-480	INDIGENT DEFENSE SVCS	0	2,400	2,500	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	11,000	6,000	
10-42-620	MISCELLANEOUS SERVICES	542	500	750	
	Total COURT:	25,290	39,422	35,837	
ADMINISTRATIVE					
10-43-110	SALARIES AND WAGES	249,976	277,469	337,433	some staff time allocated to other depts
10-43-111	PERFORMANCE BONUS	6,100	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	834	2,000	2,120	
10-43-131	EMPLOYER TAXES	22,924	22,198	26,874	
10-43-132	INSUR BENEFITS	52,387	78,187	42,000	less senior staff
10-43-133	URS CONTRIBUTIONS	46,582	69,000	59,719	
10-43-140	TERMINATION BENEFITS	38,065	8,250	-	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	3,500	5,500	
10-43-220	PUBLIC NOTICES	0	2,000	1,500	
10-43-230	TRAVEL	1,445	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	15,995	20,000	25,000	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	4,800	5,000	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	5,000	town office upgrades
10-43-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-43-270	UTILITIES	0	0	-	
10-43-280	TELEPHONE	5,318	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	10,000	8,500	website mainenance
10-43-315	PROF CONSULTANT SERVICES	6,400	65,500	5,500	$5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	65,408	60,000	60,000	
10-43-330	EDUCATION & TRAINING	1,693	3,000	4,000	
10-43-350	ELECTIONS	0	2,500	-	no local election 2024
10-43-440	BANK CHARGES	2,539	3,500	5,500	online pymt system
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	5,100	4,400	

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10-43-515	WORKERS COMPENSATION INS	1,783	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,500	1,000	
10-43-620	MISCELLANEOUS SERVICES	1,862	3,500	5,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total ADMINISTRATIVE:	542,054	670,604	632,646	
MUNICIPAL BUILDINGS					
10-45-110	SALARIES AND WAGES	9,673	48,706	22,210	
10-45-111	PERFORMANCE BONUS	450	250	250	
10-45-130	EMPLOYEE BENEFITS	169	200	212	
10-45-131	EMPLOYER TAXES	800	3,896	1,718	
10-45-132	INSUR BENEFITS	0	0	-	
10-45-133	URS CONTRIBUTIONS	218	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0		moved to cap ex
10-45-270	UTILITIES	4,805	4,600	6,500	
10-45-510	INSURANCE AND SURETY BONDS	1,084	2,500	1,400	
10-45-610	MISCELLANEOUS SUPPLIES	0	500	1,000	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	-	
	Total MUNICIPAL BUILDINGS:	21,899	66,652	40,290	
NON-DEPARTMENTAL					
10-50-330	TOWN EVENTS	2,039	3,500	4,000	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	1,200	
10-50-620	AUDIT	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	-	
10-50-910	SALES TAX RECEIVED	0	0	250	
	Total NON-DEPARTMENTAL:	27,090	31,100	31,850	
TRANSPORTATION					
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	5,000	1,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	-	
10-51-631	TRAILHEAD PROJECTS	4,461	0	-	
10-51-635	MEDIAN	0	1,000	250	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	5,000	10,000	new road signs, weather forcasting
10-51-640	MISCELLANEOUS	0	0	5,000	misc. signage
10-51-645	ALTA RESORT SHUTTLE	9,000	232,920	252,000	Combined: Resort, Night, Town
10-51-700	PARKING PERMITS	10,696	10,000	11,000	
10-51-810	METERING	0	12,100	12,100	cost covered by ASL/SB in 10-36-810
	Total TRANSPORTATION:	82,968	266,020	291,350	
CIVIL CODE ENFORCEMENT - new					
10-52-310	PROFESSIONAL & TECHNICAL - new		0	3,000	Admin Law Judge
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	1,000	software for mang tracking
10-52-640	MISCELLANEOUS - new		0	500	Citations
	Total CIVIL CODE ENFORCEMENT:		0	4,500	

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PLANNING AND ZONING					
10-53-120	COMMISSION REMUNERATION	0	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	250	250	
10-53-230	TRAVEL	0	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	5,000	40,000	contract service planning, zoning, building permit review
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	10,000	25,000	
10-53-330	EDUCATION AND TRAINING	0	500	1,500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800	3,600	
10-53-610	MISCELLANEOUS SUPPLIES	0	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	300	300	
Total PLANNING AND ZONING:		13,738	23,300	74,100	
POLICE DEPARTMENT					
10-54-110	SALARIES AND WAGES	584,292	768,147	869,500	no 5th deputy
10-54-111	PERFORMANCE BONUS	16,070	11,970	11,970	
10-54-112	WAGE CORRECTION		135,686	-	
10-54-130	EMPLOYEE BENEFITS	11,465	15,000	5,000	
10-54-131	EMPLOYER TAXES	48,329	69,290	67,433	
10-54-132	INSUR BENEFITS	118,284	158,000	145,000	
10-54-133	URS CONTRIBUTIONS	87,378	144,140	170,000	transition 4 deputies to public safety
10-54-140	TERMINATION BENEFITS	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	12,500	14,000	taser membership, Lexipol, Axon, early intervention
10-54-230	TRAVEL	623	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	14,311	13,500	18,000	
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,149	25,000	27,000	vms maint.
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	59,500	30,000	
10-54-265	VEHICLE LEASE PAYMENTS	60	0	-	
10-54-270	UTILITIES	9,061	8,000	10,000	Stalker VMS wireless signal,
10-54-280	TELEPHONE	9,427	8,000	10,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,809	11,500	11,500	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	2,160	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	12,000	15,000	shield, firearms w optics holsters mag pouches, body armour $5k
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,500	13,600	
10-54-515	WORKERS COMPENSATION INS	3,571	5,000		
10-54-610	MISCELLANEOUS SUPPLIES	477	47,500	40,000	animal control, radios $35k
10-54-620	MISCELLANEOUS SERVICES	5,295	9,500	4,500	weather forecasting move to transportation
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	-	
10-54-810	METERING	12,100	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	-	
Total POLICE DEPARTMENT:		1,015,826	1,560,733	1,496,503	

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ECONOMIC DEVELOPMENT					
10-55-230	TRAVEL	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	-	
	Total ECONOMIC DEVELOPMENT:	0	0	-	
POST OFFICE					
10-56-110	SALARIES AND WAGES	26,907	29,249	27,033	
10-56-111	PERFORMANCE BONUS	1,100	700	700	
10-56-130	EMPLOYEE BENEFITS	240	300	300	
10-56-131	EMPLOYER TAXES	1,532	2,340	2,122	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-56-230	TRAVEL	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	400	500	
10-56-245	IT SUPPLIES AND MAINT	36	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	2,521	3,000	3,000	
10-56-280	TELEPHONE	1,691	1,900	1,500	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	100	100	
10-56-510	INSURANCE & SURETY BONDS	694	612	700	
10-56-515	WORKERS COMPENSATION INS	329	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	200	200	
10-56-630	OVERAGE & SHORT	0	0	-	
10-56-635	POST OFFICE INVENTORY	-888	1,000	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total POST OFFICE:	39,747	44,326	41,680	
FIRE PROTECTION					
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	-	
	Total FIRE PROTECTION:	0	0	-	
BUILDING INSPECTION					
10-58-110	SALARIES AND WAGES	0	0	-	
10-58-120	PLAN CHECKS	2,211	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	400	Bluebeam
10-58-230	TRAVEL	0	0	-	
10-58-280	TELEPHONE	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	460	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	739	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	950	800	
	Total BUILDING INSPECTION:	12,628	15,550	15,800	

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STREETS - C ROADS					
10-60-110	SALARIES AND WAGES	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	24,000	14,500	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
	Total STREETS - C ROADS:	0	32,000	22,500	
RECYCLING					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	-	
10-62-230	TRAVEL	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	20,042	28,500	30,000	3% increase at calendar year
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	300	-	
	Total RECYCLING:	21,671	30,300	31,500	
GIS					
10-66-110	SALARIES AND WAGES	0	0	-	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total GIS:	0	2,500	2,500	
SUMMER PROGRAM					
10-70-110	SALARIES AND WAGES	973	4,965	2,500	
10-70-111	PERFORMANCE BONUS	150	150	150	
10-70-130	EMPLOYEE BENEFITS	40	70	70	
10-70-131	EMPLOYER TAXES	85	400	200	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,486	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	5,000	5,000	
10-70-265	VEHICLE LEASE PAYMENTS	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	-	
10-70-320	USFS RANGER	12,000	12,000	12,000	TOA contributes $4k net, other $8k from FOA/SLC
10-70-470	TRAILS	26,654	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	400	700	
10-70-515	WORKERS COMPENSATION INS	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
	Total SUMMER PROGRAM:	46,202	30,485	28,120	

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IMPACT FEE					
10-72-110	SALARIES AND WAGES	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-72-280	TELEPHONE	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	0	10,000	study
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total IMPACT:		4,500	0	10,000	
LIBRARY - COMMUNITY CENTER					
10-75-110	SALARIES AND WAGES	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,902	10,000	5,000	
10-75-270	UTILITIES	3,278	3,600	3,600	
10-75-280	TELEPHONE	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total LIBRARY - COMMUNITY CENTER:		7,608	15,700	10,700	
COMMUNITY DEVELOPMENT					
10-78-110	SALARIES AND WAGES	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	-	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	-	
Total COMMUNITY DEVELOPMENT:		0	0	-	
TRANSFERS OUT OF GENERAL FUND					
10-90-510	TRANSFER TO WATER FUND	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	680,000	113,068	170,609	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	15,000	-	
Total TRANSFERS OUT OF GENERAL FUND:		680,000	128,068	170,609	
	GENERAL FUND Expenditure Total:	**1,882,209**	**2,853,542**	**2,794,825**	
	GENERAL FUND TRANSFER OUT Total:	**680,000**	**128,068**	**170,609**	
	GENERAL FUND BUDGET	**2,562,209**	**2,981,610**	**2,965,434**	
GENERAL FUND SUMMARY					
GENERAL FUND Revenue & Transfer IN Total:		**2,773,451**	**2,981,610**	**2,965,434**	
GENERAL FUND Expenditure & Transfer OUT Total:		**2,562,209**	**2,981,610**	**2,965,434**	
Net Total GENERAL FUND:		**211,242**	**0**	**0**	**Must equal zero**

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CAPITAL PROJECT FUND REVENUE					
INTERGOVERNMENTAL REVENUE					
45-33-400	STATE GRANT	0	0	-	
	Total INTERGOVERNMENTAL REVENUE:	0	0	-	
MISCELLANEOUS REVENUE					
45-36-100	INTEREST	23,801	40,000	40,000	
	Total MISCELLANEOUS REVENUE:	23,801	40,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND					
45-39-100	TRANSFER FROM GENERAL FUND	680,000	113,068	170,609	
45-39-250	USE OF RESERVED FUNDS	0	312,969		
	Total TRANSFERS INTO CAPITAL PROJECT FUND:	680,000	426,037	170,609	
CAPITAL PROJECT FUND EXPENSE					
MUNICIPAL BUILDINGS					
45-45-740	TOWN OFFICE	6,332	0	15,000	website
45-45-750	LIBRARY - COMMUNITY CENTER	15,511	10,000	75,000	facilities plan
	Total EXPENDITURE:	21,843	10,000	90,000	
POLICE DEPT					
45-54-741	BUILDINGS	0	33,000	13,000	cameras phase 2
45-54-742	VEHICLES	0	61,000	-	
45-54-743	EQUIPMENT	3,808	126,248	38,000	deputy terminals, speed trailer
	Total EXPENDITURE:	3,808	220,248	51,000	
OTHER EXPENDITURES					
45-70-740	SUMMER PROGRAM	0	0	-	
45-70-741	UTILITY IMPROVEMENTS	0	0	15,000	1/3 cost water/sewer study - support fire flows
	Total EXPENDITURE:	0	0	15,000	0
TRANSFERS OUT OF CAPITAL PROJECTS FUND					
45-90-200	CONTRIB TO FUND BALANCE	0	235,789	54,609	net amt saving
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	-	
	Total TRANSFERS OUT OF CAPITAL PROJECTS FU	0	235,789	54,609	
	CAPITAL PROJECT FUND Revenue & Transfer To	**703,801**	**466,037**	**210,609**	
	CAPITAL PROJECT FUND Expenditure Total:	**25,651**	**466,037**	**210,609**	
	Net Total CAPITAL PROJECT FUND:	**678,151**	**0**	**-**	**Must equal zero**

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WATER FUND REVENUE					
CHARGES FOR SERVICES					
51-34-100	WATER SALES	252,802	286,066	330,036	~ 13% rate increase
51-34-101	WATER SALES - OVERAGE	34,668	12,076	12,076	
51-34-102	WATER SALES - OTHER	14,990	10,000	5,000	
51-34-200	CONNECTION FEES	0	0	-	
	Total CHARGES FOR SERVICES:	302,461	308,142	347,112	
MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	13,217	20,000	11,862	reduced balance
51-36-200	BOND PROCEEDS	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	-	
51-36-800	DONATIONS	0	0	-	
51-36-810	IMPACT FEES	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	-	
51-36-900	MISCELLANEOUS	342	0	-	
	Total MISCELLANEOUS REVENUE:	13,559	20,000	11,862	
TRANSFERS INTO WATER FUND					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
51-39-200	USE 0F WATER RESERVE/PTIF BAL	0	545,997	115,066	
	Total TRANSFERS INTO WATER FUND:	0	545,997	115,066	

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WATER FUND EXPENDITURES					
51-40-110	SALARIES AND WAGES	5,551	10,000	15,545	4% TC, 3% DTC, 5% TM, 5% ATM
51-40-111	PERFORMANCE BONUS	100	0	-	
51-40-130	EMPLOYEE BENEFITS	0	60	-	
51-40-131	EMPLOYER TAXES	439	385	1,190	
51-40-132	INSUR BENEFITS	685	1,210	1,400	
51-40-133	URS CONTRIBUTIONS	755	890	2,643	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	700	700	
51-40-230	TRAVEL	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,000	2,400	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	6,000	6,300	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0		
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	3,000	3,150	generator maint plan $932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0		
51-40-270	UTILITIES	15,465	17,000	17,850	
51-40-280	TELEPHONE	2,539	2,400	2,520	
51-40-305	WATER COSTS	8,462	7,500	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	65,450	68,725	$45,450 SA3($3k/mo base)
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0		
51-40-320	ENGINEERING/WATER PROJECTS	10,344	31,000	15,750	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	3,000	3,150	
51-40-330	EDUCATION AND TRAINING	0	650		
51-40-475	SUPPLIES/WATER PROJECTS	786	0		
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	503	530	
51-40-490	WATER TESTS	8,919	12,000	12,600	
51-40-495	WATER TREATMENT SUPPLIES	349	41,000	23,302	up 5%
51-40-510	INSURANCE AND SURETY BONDS	4,970	5,250	5,100	
51-40-515	WORKERS COMPENSATION INS	602	0	650	
51-40-610	MISCELLANEOUS SUPPLIES	226	500	525	
51-40-620	MISCELLANEOUS SERVICES	1,629	4,200	4,410	
51-40-630	BAD DEBT EXPENSE	0	0		
51-40-650	DEPRECIATION	64,978	58,000	60,900	
51-40-740	CAPITAL OUTLAY	42,829	545,997	85,000	$60k meters, $25k study
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	30,700	Water Fund debt to GF
51-40-820	DEBT SERVICE - INTEREST	0	0		
51-40-830	INFRASTRUCTURE REPLACEMENT	409	53,444	100,000	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		
Total EXPENDITURES:		218,320	874,139	474,040	
WATER FUND Revenue & Transfer Total:		**316,020**	**874,139**	**474,040**	
WATER FUND Expenditure Total:		**218,320**	**874,139**	**474,040**	
Net Total WATER FUND:		**97,700**	**0**	**-**	**Must equal zero**

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Proposed Budget 6/30/2025	2024-25 NOTES Proposed Budget 6/30/2025
SEWER FUND REVENUE					
CHARGES FOR SERVICES					
52-34-100	SEWER SERVICES	142,815	185,000	230,977	24% increase
52-34-200	CONNECTION FEES	0	0	-	
	Total CHARGES FOR SERVICES:	142,815	185,000	230,977	
MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	15,833	20,000	10,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	-	
52-36-900	MISCELLANEOUS	0	0	-	
	Total MISCELLANEOUS REVENUE:	15,833	20,000	10,000	
TRANSFERS INTO SEWER FUND					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	8,492	10,000	note use of reserves CIP projects
	Total TRANSFERS INTO SEWER FUND:	0	8,492	10,000	

Account Nur	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2023-24 Approved Budget 6/30/2024	2024-25 Proposed Budget 6/30/2025	2024-25 NOTES Proposed Budget 6/30/2025
SEWER FUND EXPENDITURES					
52-40-110	SALARIES AND WAGES	4,150	11,572	13,759	2% TC, 3% DTC, 5% TM, 5% ATM
52-40-111	PERFORMANCE BONUS	100	100		
52-40-130	EMPLOYEE BENEFITS	60	120	200	
52-40-131	EMPLOYER TAXES	124	530	1,053	
52-40-132	INSUR BENEFITS	0	1,010	1,200	
52-40-133	URS CONTRIBUTIONS	0	590	2,339	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,300	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	215	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0		
52-40-305	DISPOSAL COSTS	132,471	135,000	175,500	30% increase
52-40-310	PROFESS/TECHNICAL SERVICES	0	30,000	4,500	$4.5k sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000	1,156	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000	3,500	
52-40-515	WORKERS COMPENSATION INS	329	400	500	
52-40-610	MISCELLANEOUS SUPPLIES	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,137	2,150	2,300	
52-40-630	BAD DEBT EXPENSE	0	0	-	
52-40-650	DEPRECIATION	19,283	22,105	23,763	
52-40-740	CAPITAL OUTLAY	0	0	10,000	$10k sewer study
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	8,157	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	-	
	Total EXPENDITURES:	163,670	213,492	250,977	
	SEWER FUND Revenue & Transfers Total:	**158,648**	**213,492**	**250,977**	
	SEWER FUND Expenditure Total:	**163,670**	**213,492**	**250,977**	
	Net Total SEWER FUND:	**-5,022**	**0**	**0**	**Must equal zero**
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST =		**982,071**	**0**	**0**	**Must Equal Zero**

ALTA SPECIAL SERVICE DISTRICT

RESOLUTION NO. 2024-R-16

A RESOLUTION ESTABLISHING THE CERTIFIED TAX RATE AND BUDGET OF THE ALTA SPECIAL SERVICE DISTRICT FOR FISCAL YEAR 2024-2025

WHEREAS, the Board of the Alta Special Service District deems it in the public interest to establish the budget and certified tax rate as set forth in this resolution:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ALTA SPECIAL SERVICE DISTRICT AS FOLLOWS:

Section 1. That the certified tax rate for fiscal year 2024-2025 be zero and there will be no revenue and no expenses generated from this rate.

ADOPTED THIS 20th day of June, 2024.

By

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

TOWN OF ALTA

RESOLUTION NO. 2024-R-17

A RESOLUTION ADOPTING THE TOWN OF ALTA FISCAL YEAR 2025 PROJECTS PLAN

WHEREAS, the Town developed a Fiscal Year 2025 Projects Plan, which identifies projects to be implemented during current and future fiscal years;

WHEREAS, this Projects Plan includes the Capital Projects Plan; and

WHEREAS, recent events have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The Amended Town of Alta Fiscal Year 2025 Capital Projects Plan is attached as Exhibit A.

ADOPTED THIS 20th day of June, 2024.

By

____
Roger Bourke, Mayor

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

Combined Capital Project Budget / Account Balances - Summary by Fund

PROJECT BUDGET EXPENSE TOTALS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	$ 205,248	$ 156,000	$ 170,000	$ 80,000	$ 7,500,000	$ -	$ -	$ -	$ -	$ -
Water	$ 579,385	$ 85,000	$ 750,000	$ -	$ 300,000	$ -	$ 200,000	$ -	$ 500,000	$ 300,000
Sewer	$ -		$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -
Total Spend	**$ 784,633**	**$ 241,000**	**$ 920,000**	**$ 580,000**	**$ 7,800,000**	**$ -**	**$ 200,000**	**$ -**	**$ 500,000**	**$ 300,000**

ACCOUNT BALANCES	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	$ 644,556									
Water	$ 694,693									
Sewer	$ 580,789									

FY 2024 Combined Capital Project Plan Summary

Capital Projects Fund - Projects	Budget	YTD: 5/31/2024	Status
Alta Central Generator	$ 64,238	$ 64,238	Complete
New AMO Truck	$ 50,000	$ 38,978	Complete
Marshals Office Phase 2 Radio upgrade	$ 30,000	$ 29,168	almost complete
Marshals Office Inventory Management	$ 20,000	$ 14,188	almost complete
Alta Central Dispatch Console Upgrade	$ 15,000	$ -	On hold pending VECC transition to comp. aided dispatch
Marshals Office Security Cameras	$ 13,000	$ 21	Installing
New AMO ATV	$ 11,000	$ 11,849	Complete
Tom Moore Historic Structure Stabilizati	$ 10,000	$ -	Roll into future facilities plan
Livescan	$ 17,010	$ -	waiting on an invoice
Town Park Playground Improvements	$ -	$ -	need more technical input
Total	**$ 230,248**	**$ 158,442**	

Water Fund - Projects	Budget	YTD: 5/31/2024	Status
Peruvian West Water Line	$ 337,997	$ 280,207	Complete
Remote Water Meter Reading	$ 83,000	$ 9,102	Phase II installs in Grizzly complete, planning for phase III
Shrontz Estate - water line payment	$ 50,000	$ 50,000	Complete
Grizzly Gulch Water Line Completion	$ 92,388	$ 92,388	Complete
Water System Study Update	$ 25,000	$ -	Selecting Consultant
Grizzly Gulch Communication System	$ 10,000	$ 6,975	Complete
Source Water Protection Plan	$ 6,000	$ -	Complete
Total	**$ 604,385**	**$ 438,672**	

Sewer Fund - Projects	Budget	YTD: 5/31/2024	Status
Sewer Study	$ 25,500	$ -	Selecting Consultant
Total	**$ 25,500**	**$ -**	

Capital Projects Fund Plan

Fund Balance: May 31, 2024

$ 1,221,594

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website			15,000								
~~45-45-750~~	~~Tom Moore Historic Structrure Feasibility~~	~~-~~	~~10,000~~									
45-45-750	Replace a Building						7,500,000					
45-45-750	Facilities Master Plan			75,000								
45-45-750	Facilities Planning Phase 2				75,000							
~~45-45-750~~	~~Re-roof the post office~~			~~20,000~~								
45-45-750	Tom Moore Historic Structure Stabilization*				25,000							
45-54-741	Marshals Office Inventory Management	14,188	20,000									
45-54-741	Marshals Office Security Cameras	21	13,000	13,000								
45-54-742	New AMO Truck	38,978	50,000		55,000							
45-54-742	New AMO ATV	11,849	11,000									
45-54-743	Alta Central Generator	64,238	64,238									
45-54-743	AMO Mobile Data Terminals			25,000								
45-54-743	Marshals Office Phase 2 Radio upgrade	29,168	30,000									
45-54-743	Alta Central Dispatch Console Upgrade	-	~~15,000~~		15,000							
45-54-743	Livescan	-	17,010									
45-54-743	Centracom Phase 2					30,000						
45-54-743	Speed Trailer #3			13,000								
~~45-70-740~~	~~Town Park Playground Improvements~~			~~5,000~~								
45-70-740	Trailhead-Style Public Restroom 24/7*					50,000						
45-70-741	Master Water and Sewer Plan (1/3 cost)			15,000								
	Total Projects	**158,442**	**205,248**	**156,000**	**170,000**	**80,000**	**7,500,000**	**-**	**-**	**-**	**-**	**-**

** Items in red are proposed.*

Budgeted Total 2025 - 2035 **8,111,248**

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects

Fund Balance: May 31, 2024
$ 392,409

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Remote Water Meter Reading	9,102	83,000	60,000								
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Grizzly Gulch Water Line Completion	92,388	92,388									
51-40-740	Grizzly Gulch Communication System	6,975	10,000									
51-40-320	Water System Study Update	-	~~25,000~~	25,000								
51-40-320	Source Water Protection Plan	-	6,000									
51-40-740	Albion to Wildcat Loop				750,000							
51-40-740	Hellgate 8" Loop						300,000					
51-40-740	Westward Ho 10" Loop								200,000			
51-40-740	Replace Pipe in Road (hellgate/bypass)										500,000	
51-40-740	Alta Central 8" Line											300,000
	Total Projects	**438,672**	**579,385**	**85,000**	**750,000**	**-**	**300,000**	**-**	**200,000**	**-**	**500,000**	**300,000**

** Items in red are proposed, not approved (for years 2026 - 2032 #'s are approx. twice what was in the 2014 CIP plan)*

Sewer Fund Projects

Fund Balance: May 31, 2024

$ 584,072

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	#REF!

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		~~25,500~~	10,000								
52-40-310	GMD's to Peruvian Line Upgrade					500,000						
	Total Projects	-	-	**10,000**	-	**500,000**	-	-	-	-	-	-

** Items in red are proposed, not approved.*

TOWN OF ALTA

RESOLUTION NO. 2024-R-18

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2023-R-12 PERTAINING TO WATER USE RATES

WHEREAS, the Town's "Culinary Water and Rate Ordinance" of February 10, 1977 and State law allows a municipality to establish water connection fees and rates by Resolution; and

WHEREAS, the Town Council finds that the financial needs of the Town's water system and fairness to all water users would be best served by establishing a rate system based on Equivalent Capacity Units (ECU); and

WHEREAS, due to increase in expenses Resolution 2023-R-12 is hereby repealed and replaced; and

WHEREAS, in FY 2025, the minimum revenue to operate a water system necessitates a 13% rate increase for commercial and residential customers to cover expenses and fund infrastructure replacement; the changes also include a 20% increase on overage rate from $4.30 to $5.16 per 1,000 gallons. As an example, a 1.25 ECU value (single-family residence) will go from $117.97 to $135.43; and

WHEREAS, water users are the appropriate source of funds to repay debt, address operational costs, save for infrastructure replacement, and encourage the conservation of water; and

WHEREAS, increases in operation and maintenance costs have required adjustments in rates charged for water service within the Town.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

<u>Section 1. Water Connection Fees</u>: Water connection and inspection fees shall be computed as follows:

$40 per fixture unit as defined by the most current <u>Uniform Plumbing Code</u> as adopted by the State of Utah.

<u>Section 2. Water Use Rates</u>:

(A.) The Town Council shall determine the revenue needs of the Water System by taking into account (1) debt service requirements, if any: (2) costs of water charged by the Town's supplier, Salt Lake City Corporation; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

(B.) Given the above factors, the minimum amount of revenue necessary to operate the Water System at the date of this Resolution is $472,678.00. This amount includes the amount of revenue that needs to be raised from water users through their rates ($330,036) and the additional revenue from other sources such as snowmaking water, overages and interest.

(C.) Each water system user shall be assigned an ECU value, which is defined as a unit reflecting that part of the capacity of the water system necessary to serve a standard water customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other water system demand factors.

(D.) All single-family residential buildings shall be assigned an ECU value of 1.25.

(E.) For all other buildings, an ECU value shall be determined in accordance with the following table, which sets forth water system demand fixtures and other demand factors as a decimal value of one ECU. Each building's total ECU value or rating shall be computed by adding the total number of partial ECU values. However, there shall be a minimum ECU value for each building of 1.25 ECU's.

Full service restaurants, each seat	.03
Cafeteria and bars, each seat	.03
Retail space, each 65 square feet	.01
Toilet, urinal	.05
Lavatory sink, (per compartment)	.02
Tub/shower	.05
Bidet	.05
Kitchen sink (per compartment)	.05
Bar sink (per compartment)	.05
Garbage disposal	.05
Commercial dishwasher, per 1/8th inch supply line	.10
Household dishwasher	.10
Commercial clothes washer, per 1/8th inch supply line	.10
Steam room (wet sauna)	.08
Jacuzzi, per 100 gallon capacity	.02
Swimming pool, per 1,000 gallon capacity	.02
Drinking fountain	.05
Water softener	
Residential	.02
Commercial	.01
Fire protection sprinkler heads	.00
Hose bib (standard garden hose)	.05
Ice machine, per 1/8th inch supply line	.05

(F.) Each water using entity in the Town shall be assigned a monthly allocation of water for which it will pay a base rate of $108.34 per ECU value. For commercial users, the monthly allocation shall be 6,400 gallons of water times its ECU value. For single-family residential users, the monthly allocation shall be 6,400 gallons of water times its ECU value. (For purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

(G.) The monthly cost for the minimum use allocation set forth in paragraph (F.) above shall be **$135.43** for single-family residential users and **$108.34** per 6,400 gallons of water allocated to commercial users.

(H.) All water users shall pay the same amount for water usage above the minimum allocation figure established pursuant to paragraph (B) at the rate of **$5.15** per 1,000 gallons used.

(I.) Each water user shall be billed for water usage according to the monthly minimum allocation set in section F above, overage charges shall be calculated from monthly meter readings when the minimum allocation is exceeded. Water users will be invoiced on a quarterly billing cycle including any overages.

(J.) It shall be the responsibility of the staff of the Town to determine water rates based on the above formula.

Section 3. Effective Date: This Resolution shall become effective on July 1, 2024.

ADOPTED THIS 20th DAY OF JUNE, 2024 IN OPEN MEETING BY THE TOWN COUNCIL.

BY:

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

TOWN OF ALTA

RESOLUTION NO. 2024-R-19

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2023-R-13 PERTAINING TO SEWER USE RATES

WHEREAS, sewer department debt has been deemed to be a priority to begin to repay; and

WHEREAS, building up a fund balance to prepare for infrastructure replacement has been deemed a priority; and

WHEREAS, sewer service users are the appropriate source of funds to repay this debt and address infrastructure replacement savings; and

WHEREAS, sewer rates must be increased due to increases in disposal costs; and

WHEREAS, increases in costs have required adjustment in rates charged for sewer service within the Town of Alta; and

WHEREAS, the Town Council finds that it is in the best interest of the sewer users to establish costs per Equivalent Capacity Unit" (the "ECU") by determining the total annual cost of sewer treatment charged by Cottonwood Improvement District, costs of ongoing operation and maintenance, administrative overhead, reserves, depreciation and debt service; and

WHEREAS, this resolution will repeal and replace 2023-R-13 and will update the rate changes for FY2025; and

WHEREAS, in FY 2025, sewer revenue needed to cover expenses is $230,977; this results in a rate of $998.13 and a 24% rate increase for commercial and residential customers (due mainly to disposal costs). As an example, the cost for a 1.25 ECU value (single-family residence) will go from $83.73 to 103.97 per month.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Sewer Connection Fees: Sewer connection and inspection fees shall be computed as follows:

$60.00 per fixture unit as defined by the most current Uniform Plumbing Code, as adopted by the State of Utah.

Section 2. Sewer Use Rates: The Town Council shall determine the revenue needs of the Sewer System by taking into account (1) debt service requirements, if any; (2) costs of treatment as charged by the Cottonwood Improvement District; (3) costs of ongoing operation and maintenance; (4) administrative overhead costs; (5) reserves; and (6) depreciation.

Given the above factors, the minimum amount of revenue necessary to cover the annual costs for the annual disposal costs and the operation and maintenance costs is $230,997.

Each sewer system user shall be assigned an "Equivalent Capacity Unit" (the "ECU") value, which is defined as a unit reflecting that part of the capacity of the sewer system necessary to serve a standard sewer customer, with multiples or fractions of the unit including the number and type of water fixtures, certain cooking facilities, or other sewer demand factors.

In order to determine the sewer rate for each sewer user, the total number of ECU's for the Town of Alta shall be computed, which, at the date of this resolution is 231.41**.** This number shall be divided into the total revenue needed to cover the aforementioned costs producing an annual ECU rate of $998.13 ($83.18 per month).

After calculating the total ECU value for each sewer user or building, that ECU value shall be multiplied by $998.13 to determine the annual sewer use charge for that user (for purposes of this Resolution, all users which are not single-family residential homes shall be deemed commercial users).

All single-family residential buildings shall be assigned an ECU value of 1.25.

The staff shall determine each sewer charge based on the above formula. Statements for sewer bills shall be mailed on a quarterly basis. After receiving the first statement, any sewer user shall have 21 days within which to protest the calculation of the statement. Such protests shall be filed in writing and will be heard at the next Town Council meeting.

Section 3: Resolution 2023-R-13 is hereby repealed and replaced as written above.

Section 4: Effective Date.

This Resolution and sewer use rates shall become effective July 1, 2024.

ADOPTED THIS 20th day of June 2024.

By

____

Mayor Roger Bourke

ATTEST:

____

Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

TOWN OF ALTA

RESOLUTION NO. 2024-R-20

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2024-R-9 TO UPDATE THE TOWN OF ALTA FEE SCHEDULE

WHEREAS, the Town of Alta adopted Resolution 2024-R-18 updating its water rates on June 20, 2024; and

WHEREAS, the Town of Alta adopted Resolution 2024-R-19 updating its sewer rates on June 20, 2024; and

WHEREAS, the Town of Alta adopted Ordinance 2024-O-5 amending Title 3, Chapters 1 and 2 to conform with state liquor license classifications.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

Section 1. The Town of Alta Fee Schedule which was adopted by Resolution 2024-R-9 on March 13, 2024 is hereby repealed and replaced with Exhibit A attached.

Section 2**.** This Resolution shall become effective immediately upon passage.

APPROVED by the Town Council on the 20th day of June, 2024.

BY:

____
Mayor Roger Bourke

ATTEST:

____
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke	__________	Councilmember Anctil	__________
Councilmember Byrne	__________	Councilmember Morgan	__________
Councilmember Schilling	__________		

Exhibit A

Town of Alta
Fee Schedule

Town of Alta Fee Schedule
Arranged Categorically

Town Clerk

Fee Information	Current Fee
GRAMA Request Fees	
Audio CD's	$15.00 per CD
Black and White Copies per page *(8.5"x11," 8.5"x14," 11"x14," or 11"x17")*	$0.25 per page
Color Copies per page (8.5"x11")	$0.35 per page
Black and White Copies (oversize documents) *Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.*	Actual cost to Town
Color Copies (oversize documents) *Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.*	Actual cost to Town
Complete copy of Town Code (hard copy)	$75.00
Staff Time ***Note:*** *for the search, retrieval, and compiling of records responsive to a request*	$35.00 per hour
Certification fee	$2.00 per certification
Postage	Actual Cost to Town

Finance Services

Fee Information	Current Fee
~~Delinquent Account Fees~~	~~18% interest~~
Collection Fees	Actual cost to Town

Community Events

Fee Information	Current Fee
Community Center Use Fee	$150.00 per day

Marshal’s Office

Fee Information	Current Fee
Sex Offender Registration Fee	$25.00
Reports	
First Page of Report	$10.00
Each Additional Page	$0.25 per page
Fingerprints (applicant must supply card specific to requiring agency)	$5.00 per card
Clearance Letters/Background Checks *Note: Where allowed by law*	$10.00 per letter and/or check
Special Event Law Enforcement (3 hour minimum required) *Note: payment must be made directly to officer*	$45.00 per hour
Civil Code Enforcement Fines	
General fine for violation of any ordinance not otherwise classified	$150.00 per day per act of violation
Violations classified as infractions	$50.00 per day per act of violation
Violations classified as C Misdemeanors	$150.00 per day per act of violation
Violations classified as B Misdemeanors	$300.00 per day per act of violation
Parking violations	$75.00 per day per act of violation
Noise ordinance warning	N/A
Noise ordinance violation	$1,000.00 per day per act of violation

Town Managed Parking Permits

Fee Information	
Seasonal Permit	$250.00
Day Use Permit	$25.00
Parking Permit Violation Fee	$75.00
Parking Permit Violation Fee (total due if $75 violation fee is not paid or appealed within 10 days)	$150.00

Animal Control

Fee Information	Current Fee
Permanent Dog License (Annual fee, spayed or neutered) *Note: no dog will be licensed as such without proof that sterilization was performed*	$100.00
Permanent Dog License (Annual fee, un-spayed or un-neutered dog)	$125.00
Replacement Town Tag	$5.00
Temporary Dog License (14 days or less) *Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.*	$60.00
Temporary Dog License (More than 14 days) *Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.*	$125.00
Late Fee: (application received after January 31)	200% licensing fee

Park and Recreation

Fee Information	Current Fee
Town Park portable toilet fee for groups >75 people	Actual cost to Town

Business and Liquor Licenses

Fee Information	Current Fee
Business License Fees[1]	First Application (Second + App)
Category 1	$843.03 ($391.00)

Category 2	$65.31 ($65.31)
Category 3	$65.31 ($65.31)
Category 4	$65.31 ($65.31)
Category 5	$92.06 ($92.06)
Category 6	$102.68 ($102.68)
Category 7	$65.31 ($65.31)
Category 8	$3,250.89 ($990.75)
Category 9	$50.00 ($50.00)
Category 10	$0.00 Exempt from fee
Late Fee (if not paid within 30 days of due date)	10% of the amount of such license fee
Liquor Licenses	
Single Event Permit	$50.00
On Premise Beer License	$225.00 per six months; $450.00 per year
Off-Premise Beer Retailer License	$225.00 per six months; $450.00 per year
Restaurant Liquor License	$125.00 six months; $250.00 per year
Limited Restaurant License	$100.00 per six months; $200.00 per year
Bar Establishment License~~Private Club~~	$225.00 per six months; $450.00 per year
On-Premise Banquet License	$225.00 per six months; $450.00 per year

Planning and Zoning

Planning and Zoning Fees

Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.

Fee Information	**Current Fee**
Zoning Change Fees	$100.00 + $50.00 per acre or fraction thereof
Annexation Fees	$500.00
Conditional Use Permit Fee (Residential)	$100.00 + $25.00 per dwelling unit
Conditional Use Permit Fee (Commercial)	$100.00 + $50.00 per acre (or fraction thereof)
Conditional Use Permit Fee (Public/Quasi-public)	$50.00
Conditional Use Permit Fee (Home Occupation)	$25.00
Additional Planning Commission Review Fee	$100.00 per hearing/meeting
Subdivision Approval Fee	$100.00 + $25.00 per lot
Amended Site Plan or Plat Fee	$100.00
Change of Existing Use	$50.00
Impact Fees: *Note: Additional information about impact fees can be found in Alta Town Code 9-1A*	Determined by impact fee analysis

Building

Building Permits and Inspections

Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at $200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official

Fee Information	**Current Fee**
Building Permit Fee	Calculated by building permit fee schedule below
Electrical Permit Fee *Note: if separate from a issued building permit*	Calculated by building permit fee schedule below
Plan Review Fee	65% of building permit fee
Additional Plan Review Fee *Note: Required by changes, additions, or revisions to the plans*	$55.00 per hour (one-half hour minimum)[2]
State Building Permit Surcharge	1% of building permit cost
Re-Inspection Fees *Notes: Assessed under provisions of the International Building Code (as modified)*	$55.00 per hour (one hour minimum)[2]
Inspection Outside Normal Business Hours	$55.00 per hour (two hour minimum)[2]

Note: Normal business hours are 8:00AM – 4:30PM, local time	
Resident Inspector	$47.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated	$55.00 per our (one-half hour minimum)[2]
Special Inspections and/or Plan Checks Requiring Outside Consultants	Actual cost of inspection[3]
Electrical Inspection Fee	$0.10 per gross square foot of enclosed building area
Excavation Permit Fee	$250.00
Sewer Connection Fee: *Note: "Fixture units" as defined by the Unified Plumbing Code*	$60.00 per fixture unit
Sewer Connection Fee: *Note: "Fixture units" as defined by the Unified Plumbing Code*	$40.00 per fixture
Demolition Permit Review	Actual Cost to Town
Sign Permit Fee (sign area less than 32 square feet) *Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4*	$25.00
Sign Permit Fee (sign area equal to or greater than 32 square feet) *Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4*	$50.00

Water Operations

Fee Information	Current Fee
Water Use Rates	
Residential *Note: Residential monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit).*	$108.34~~94.37~~ per ECU per month
Commercial *Note: Commercial monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.*	$108.34~~94.37~~ per ECU per month
Water overage fee *Note: Applies to both residential and commercial users if use exceeds the allocations listed above.*	$5.16~~4.30~~ per 1,000 gallons
Late Fee	18% daily interest rate

Water Expansion and Replacement

Fee Information	Current Fee
Water Connections	See building fees
Hydrant Fees (Pertaining to the purchase of water from a fire hydrant)	
Application/ permit fee for purchasing water from a fire hydrant	$50.00 per month (or any portion thereof)
Equipment Usage Fee	$30.00 per month (or any portion thereof)
Refundable Deposit *Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.*	See note
Water Use Fee	$2.50 per 1,000 gallons per month (or any portion thereof)
Non-permanent Water User Rate	$2.50 per 1,000 gallons per month (or any portion thereof)

Sewer Operations

Fee Information	Current Fee
Sewer Rates (per year) *Note: Equivalent Capacity Unit ("ECU")*	$83.18~~66.98~~ per ECU per month
Sewer Connection Fees	See building fees
Late Fee	18% daily interest rate

Building Permit Fee Schedule

Total Valuation	Fee
$1.00 to $500.00	$34.42
$501.00 to $2,000.00	$34.42 for the first $500.00 plus $4.20 for each additional $100.00, or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$95.57 for the first $2,000.00 plus $19.20 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$539.93 for the first $25,000.00 plus $13.92 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$888.37 for the first $50,000.00 plus $9.66 for each additional $1,000.00, or fraction thereof, to and including $100,000.00

$100,001.00 to $500,000.00	$1,371.37 for the first $100,000.00 plus $7.68 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$4,462.57 for the first $500,000.00 plus $6.54 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$7,740.00 for the first $1,000,000.00 plus $5.04 for each additional $1,000.00, or fraction thereof
Other Inspections and Fees:	
Inspections outside of normal business hours	$55.00 per hour (2 hour minimum charge)[2]
Reinspection fees assessed under provisions of Section 305.8	$55.00 per hour[2]
Inspections for which no fee is specifically indicated	$55.00 per hour (one-half hour minimum charge)[2]
Additional plan review required by changes, additions or revisions to the plans	$55.00 per hour (one-half hour minimum charge)[2]
For use of outside consultants for plan checking and inspections, or both	Actual Costs[3]

[1] Business License Category Definitions:
Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)
Category 2= Hotels with more than 10 and less than 20 guest rooms
Category 3 = Lodging with 10 or less guestrooms
Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)
Category 5 = Retail & General Services (generally, have their own entrance from outside)
Category 6 = Restaurant/Cafeteria/Bar
Category 7 = Day Care businesses
Category 8 = Ski Lift company
Category 9 = Temporary
Category 10 = Non-profit

[2] Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

[3] Actual costs include administrative and overhead costs.

TOWN OF ALTA

2024-25 INSURANCE RENEWAL

TRUST

UTAH LOCAL GOVERNMENTS TRUST

PROPERTY & CASUALTY

Coverage Period: 7/1/2024 – 6/30/2025

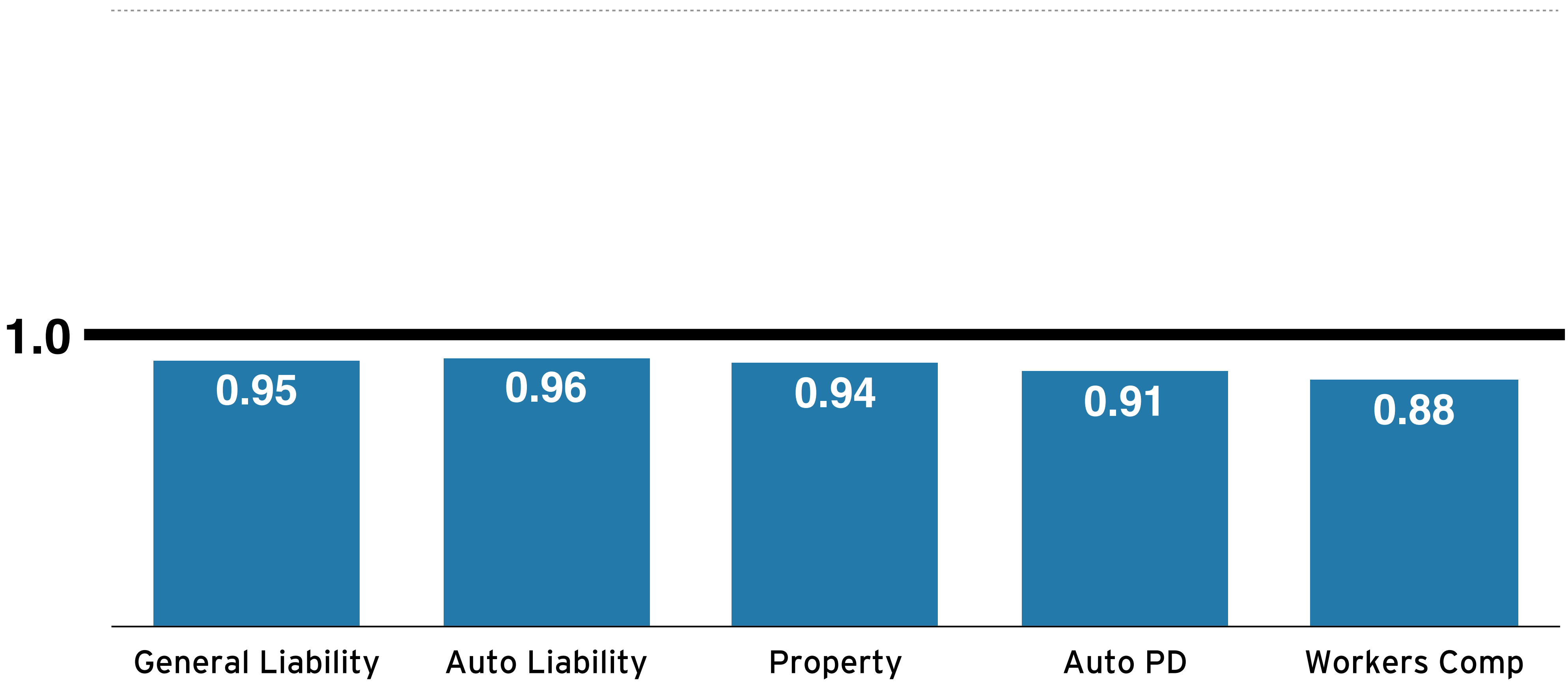
PROPERTY VALUES

8.2%

Current property values trend to align with market, with consideration for fluctuations in material costs and labor expenses.

TRUST

EMOD BY LINE OF COVERAGE



TRUST

PREMIUM SUMMARY

LINE	FY 2024 2023	FY 2025 2024	CHANGE
LIABILITY	$25,245	$24,488	
PROPERTY	$4,535	$5,125	
AUTOS	$2,720	$4,080	4%
TOTAL	**$32,500**	**$33,693**	

This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.

TRUST

TARP CHECK

$1,262

CYBER, POLLUTION, CRIME

Coverage Period: 7/1/2024 – 6/30/2025

CYBER, POLLUTION, CRIME PREMIUM

Cyber (1st and 3rd party coverage)

- $2M limit; various sub-limits; excess options available
- $25,000 deductible
- $0 premium

Pollution (1st and 3rd party coverage)

- $2M limit; various sub-limits; excess options available
- $25,000 deductible
- $0 premium

Crime

- Satisfies state bonding requirement for public treasurers
- $5M limit
- $25,000 deductible
- $0 premium

TRUST

TRUST

UTAH LOCAL GOVERNMENTS TRUST