TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
TOWN BOARD MEETING
Wednesday November 18, 2026, 6:00 pm
15 N. Oakwood Road, Oshkosh, WI 54904
AGENDA

The Board may discuss and act on the following:

1. **Call to Order.**
   - **A.** Pledge of Allegiance.
   - **B.** Roll Call.

2. **Town agenda was posted at the following locations**: Town of Algoma Municipal Building, and town website at www.townofalgomawi.gov on November 16, 2026.

3. **Review and approve the minutes of the following meeting:**
   - **A.** Town Board Monthly Meeting dated October 21, 2026
   - **B.** Special Town Board Meeting dated November 12, 2026

4. **Review and approve November 2026 disbursements.**

5. **Public Forum for Town Business (All speakers must sign up before the meeting and the Town's policy is available on the back table).**

6. **Economic Development Update.**

7. **Committee Reports.**
   - **A.** Fire Department.
   - **B.** Planning Commission.

8. **Administrator Report**
   - **A.** Major Projects Update
     - **i.** Leonard Point Road Storm Detention Pond
     - **ii.** Leonard Point Road Reconstruction
     - **iii.** Leonard Point Road & STH 21 Roundabout
   - **B.** Community Development Updates
     - **i.** Springhetti Lake

9. **Public Works Director Report**
   - **A.** Road Maintenance Update
   - **B.** Parks Update
   - **C.** Stormwater Update
   - **D.** Algoma Sanitary District Update
   - **E.** Traffic/Safety Update

10. **Clerk/Treasurer Report**
    - **A.** November 3 Election.
    - **B.** Financials.
    - **C.** Tax Collection.
    - **D.** Holiday String Light Recycling.

11. Monthly Financial Statements.

12. Business.

- **A.** Discussion and possible action re: Certified Survey Map by petitioner Darryl Lehman, Martenson & Eisele, on behalf of Eric Hoffman to combine parcels 002-017205 and 002-017206 on Pierce Lane into one parcel.
- **B.** Springhetti Lake Phase 2
  - **i. Discussion and possible action re**: Springhetti Lake Phase 2 Final Plat by petitioner Scott Andersen, Davel Engineering, on behalf of Springhetti's Real Estate LLC, for parcel 002-3841.
  - **ii. Discussion and possible action re**: Petitioner Scott Andersen, Davel Engineering, on behalf of Springhetti's Real Estate LLC is requesting a Planned Development District for the creation of new parcels on a private road on parcel 002-3841 in the Springhetti Lake subdivision.
- **C.** For discussion only re: Winnebago County Planning and Zoning Committee is proposing a text amendment to Winnebago County General Code Chapter 16, regarding Private On-Site Wastewater Treatment Systems (POWTS).
- **D.** For discussion and possible action: Town Yard Waste Services Contract.
- **E.** For discussion and possible action: Allocate Large Equipment Funds to Refurbishment of #8 Rescue/Engine 21.
- **F.** Discussion and possible action re: Allocate proceeds from sale of 1995 Ford L8000 Tender Truck.
- **G.** Discussion and possible action re: 2027 Health Premiums for Town Employees
- **H.** Discussion and possible action re: Ordinance No. 2026-02, An Ordinance Amending Chapter 130 of the Code of Ordinances for the Town of Algoma Relating to Brush, Grass and Weeds.
- **I.** Discussion and possible action re: Resolution 2026-9 Amending and Adopting the 2027 Fees and Licenses Schedule for the Town of Algoma.
- **J.** Discussion and possible action: Adoption of the 2027 Town of Algoma Budget by Category
- **K. CLOSED SESSION:** Vote to enter into closed session for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Developer agreement for Springhetti Lake subdivision.
- **L. Vote to reconvene in open session** for discussion and take action on all matters discussed in the above listed closed session.

13. Adjourn.

The Town Board meets regularly on the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC. NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
October 21, 2026

Chairman Rasmussen called the regular town board meeting to order at 6:00 pm.

The following were present: Supervisors Brittany Bongert, Teresa Van Aacken, Dan Martin and Kasie Kiesling.

The following were also present: Administrator Maggie Mahoney, Public Works Director Jason Loduha, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on October16, 2026.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Board approved the minutes of the Town Board Special Meeting dated September 14, 2026.

On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, with the correction of taking out Chairman Rasmussen's name and replacing it with Supervisor Kiesling's name, the Board approved the minutes of the Town Board Monthly Meeting dated September 16, 2026.

On a motion by Supervisors Bongert/Martin, passed on a voice vote, the Board approved the minutes of the Special Meeting dated October 5, 2026.

On a motion by Supervisors Van Aacken/Kiesling, passed on a voice vote, the Board approved the minutes of the Town Board Special Meeting dated October 5, 2026.

On a motion by Supervisors Bongert/Martin, passed on a voice vote, the Board approved the October 2026 disbursements.

Shawn Christian, 601 Pauls Pl, has concerns about drainage on Clairville Rd. Handed out picture to bard about the area he is concerned with. Hoping the town will help with getting water away from area.

Lisa Breu, 2969 Sheldon Dr, is here about the three-year ambulance contract with the City of Oshkosh. Supervisor Brittany was turned down about getting other quotes for service. We should get other quotes, and her idea wasn't even considered.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC), announced they have two new staff members and now have a full staff. They have also received many questions about the quarry development and Idle Sites grant as that is the first time that has happened.

Fire Department Chief Sawicki mentioned they are still getting quotes for a generator. They will be receiving the DNR grant for almost $9,000. There was a golf outing for Sam Olejnik and the family donated almost the 50% match needed for the DNR grant. Should have Rescue 21 back by the end of the month. Served 619 people at the pancake breakfast and brought in about $5,200.

The Planning Commission did not meet.

Chairman Rasmussen shared a note from former Supervisor Mike Brooks about his time on the board. He also spoke about his meeting with the MPO Policy Board and how they talked about school traffic congestion and there are problems everywhere with pick up/drop off; parents not letting their kids walk. They also talked about electric scooters and bikes and how the laws haven't kept up.

Administrator Mahoney explained that staff are looking into costs for site prep for the Leonard Point Road pond. $50,000 is the threshold for if we need to go to bid or not. The Leonard Point Road reconstruction sales study is online. The roundabout at Leonard Point Road and STH 21 should be completed this month. The town has officially been granted the Idle Sites grant. There will be a sign up at the quarry to explain that. The town has also received phase two submission for the quarry development and will be considered in November. The Winnebago County Comprehensive Plan Ad-Hoc Steering Committee is reviewing updated chapters. It has been slower than expected and there will be an extension request so everyone has time to review. The revisions to the private on-site wastewater treatment systems chapter for the county are still being made. Some of the issues that have been previously discussed will be addressed. The joint fire department study will be presented tomorrow night to the town board and the City of Oshkosh Common Council. A press release went out last Friday.

Public Works Director (PWD) Loduha announced that there will be trimming done in the town starting November 2. I3 broadband is showing interest in installing fiber in the town so there will be another option. Working with McMahon tomorrow on checking illicit discharge. Added warning flags to the school zone signs to give them more visibility.

Clerk/Treasurer Reinbold reported her attendance at the Wisconsin Town's association conference in Steven's Point on October 5. We have hired a new office assistant, Jordyn Hussey. Currently recruiting for seasonal tax collectors. In person absentee voting begins on October 20.

The monthly financial statements were presented.

Having a 3-year contract with the City of Oshkosh for ambulance service locks in the per capita rates. The cost for the ambulance service is in the levy. Supervisor Martin made a motion to approve the 2027-2029 ambulance service agreement with the City of Oshkosh and Chairman Rasmussen made a second to the motion. Supervisor Kiesling asked why the town is not using the Southern Winnebago service. Chairman Rasmussen stated it is not a known entity when the City of Oshkosh is a known entity. Supervisor Martin and Van Aacken both voiced that proximity was a big concern. Supervisor Bongert was disappointed Southern Winnebago wasn't revisited before this contract came up. After further discussion a voice vote was taken, 4-1, the Town Board approved the 2027-2029 ambulance service agreement with the City of Oshkosh.

PWD Loduha spoke on proposing the installation of two vehicle speed feedback plaques near Oakwood Elementary School. They are to help people notice how fast they are going. They cannot flash or have strobe lights anymore as those are distracting. Supervisor Van Aacken asked if a four-way stop will come out of the study at Oakwood and Omro Rd. PWD Loduha stated probably not, but maybe it will ask for crossing guards. Further discussion was had. On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the purchase and installation of two solar-powered vehicle speed feedback plaques on Omro Rd, at locations to be determined in consultation with the Town engineer, at an estimated cost of $8,000.

On a motion by Bongert /Kiesling, passed on a voice vote, the Town Board approved the 2027 Winnebago County Highway and Town of Algoma Maintenance Agreement.

Clerk/Treasurer Reinbold spoke on wanting to create a new fee for food trucks. PWD Loduha spoke on changing the enforcement of brush, grass and weeds. Both items would be changes to the fee schedule. No action was taken.

Administrator Mahoney presented the final recommended budget. Mentioned the mill rate went up from $1.45 to $1.65 due to debt service. No action was taken.
On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Town Board adjourned at 7:28 p.m.
Respectfully submitted,
Katherine Reinbold

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
November 12, 2026

Chairman Rasmussen called the meeting to order at 6:00pm. Thanked Veterans.

The following board members were present: Town Board Chair Joel Rasmussen, Town Board Supervisors Dan Martin, Kasie Kiesling, and Brittany Bongert.

Excused was Supervisor Teresa Van Aacken.

The following were also present: Administrator Maggie Mahoney, Fire Chief Kevin Sawicki, Clerk/Treasurer Katherine Reinbold, Deputy Clerk/Treasurer Sara Enders, Public Works Director Jason Loduha, town attorney Lynn Lorenson and Robert Whitaker from McMahon & Associates.

The agenda was posted on November 3, 2026.

Chairman Rasmussen introduced Robert Whitaker and Lynn Lorenson. Explained the meeting was about possibly creating a joint EMS district with the City of Oshkosh and explained that annexation was not part of this.

Robert Whitaker gave an overview of McMahon Public Safety Joint Fire Department Study. He explained that the EMS District would be an intergovernmental agreement. There would be a board that governs over the district with representation from the Town of Algoma and the City of Oshkosh. The current EMS service stays the same. No change today and maybe no change ever for the fire department. The full report is on the City of Oshkosh's website.

The board asked questions regarding the financial impact of a joint EMS district. Administrator Mahoney explained the Innovation Grant the Town and City would be eligible for and the limits of the levy exemption the Town can take. Supervisor Bongert expressed concern over the short term of the grant. Administrator Mahoney clarified that the grant monies can be used for many things including capital costs. Supervisor Kiesling questioned if there was any political risk to the grant funds. Robert Whitaker responded that the Innovation Grant is in State Statute. Supervisor Kiesling asked questions regarding Oshkosh Fire Department staffing and if Town of Algoma first responders would be deemed redundant. Robert Whitaker responded that the Town of Algoma Fire Department operations would continue as they are now. The EMS district would be a change in governance, not a change in how services are provided.

Public Forum:

Scott Middleton of 3065 Pine Ridge Rd had questions regarding costs with the city EMS contract and the cost of the joint district going forward. He also mentioned attending a meeting with Southern Winnebago EMS and they would welcome Town of Algoma.

Don Houde of 1912 Scarlet Oak Trl read a statement on behalf of the Town of Algoma Fire Department. The statement strongly opposes consolidation as may lead to further changes that risks the fire departments independence, funding, and identity. He stated concerns regarding increased levy, the short-term nature of the grant, and that leaving the district could be hard and expensive. He urged the board not to approve the EMS district. He handed out his statement to the board.

Glenn Demler of 2704 Westmoor Rd stated he is against the joint district and wants the board to take time to discuss.

Sid Opperman of 4608 County Road E voiced his support for the Town of Algoma Fire Department and their commitment to the community. He urged the board to vote no and let the fire department do what they do best.

Don Davis of 3128 Scenic Dr chose not to speak.

Keith Breu of 2969 Sheldon Dr stated the significant changes are concerning. Had questions about the two different departments coming together. Handed in a sheet of questions that were answered by the board and representatives.

Bob Colburn of 1409 N Oakwood Rd chose not to speak.

Chuck Hable of 169 Wyldewood Dr #101 raised concerns about a conflict of interest with McMahon completing the fire study. He stated that the Town of Algoma Fire Department was robustly staffed. He asked questions that were answered by the board and representatives.

Debbie Sorenson of 2676 Shorehaven Ln had questions pertaining to being on a private lane and receiving service, if we'll receive equal board representation, and more. Questions answered by the board and representatives.

Todd Braun of 1561 Leonard Point Rd voiced his support for the Town of Algoma Fire Department asked about exploring options, and more questions that were answered by the board and representatives.

David Myrick of 2919 Daniel Ct thanked the board for the work they do and suggested they don't make rash decisions.

Alicia Kahl from the Town of Algoma Fire Department voiced her support for the fire department and their camaraderie, commitment, and decades of service to the community. She stated that the department is not struggling and is part of the identity of the community.

Linda Kollmann of 3134 Sheldon Dr handed out a statement and questions and then read her statement. Questions were answered by the board and representatives.

Terry Hamann of 3457 Milford Dr chose not to speak.

Julie Schindel of 415 Oak Park Dr commented that the agreement would help the City more than the Town and asked about current contract with the City that was answered by the board and representatives.

Jeff Somers of 1556 Milton Cir handed in a sheet with his questions that were answered by the board and representatives.

Cherie Stechly of 1111 Honey Creek Rd stated she was against any changes and wanted residents to be more involved and aware of meetings/discussions.

Mike Krueger with Lifestar EMS and representative of Southern Winnebago EMS stated it was a strong choice to go with the city, but worth considering other options.

Wendy Kohler of 3291 Creekside Dr per sign up did not want to speak but did hand in a sheet of questions at the end.

Sue Drexler of 2222 Moore Island asked questions regarding the proposed EMS district regarding Eden Meadows and more that were answered by the board and representatives,

Lisa Breu of 2969 Sheldon Dr stated she is a member of the Town of Algoma fire department, homeowner, and taxpayer. There are no issues and does not want to move forward. Handed in a sheet of questions that were answered by the board and representatives.

Violet Krautkramer of 1667 N Oakwood Rd shared her experience with the Town of Algoma Fire Department's community engagement activities and urged the board to allow the fire department to maintain the community and traditions. She did not support the EMS district.

Erin Sawicki of 1427 Sheboygan St handed in letter for board. Read statement of support for the fire department and mentioned factual errors in study.

Mark Thompson of 3375 Sheppard Dr voiced his support for the Town of Algoma Fire Department, claiming the volunteer department is a cost savings, and is a well-rounded department. He asked questions regarding the board attending Southern Winnebago EMS meetings and more that were answered by the board and representatives.

Gary Lerch of 2919 Waldwic Ln noted that the board has a tough job. He also noted the fire department is very passionate about what they do. He encouraged the board to take their time. Suggested this goes to referendum in April. Had questions about timeline that were answered by the board and representatives.

Stephen Marrano of 1741 N Oakwood Rd voiced his support for the Town of Algoma Fire Department and the intangible benefits they bring to the Town. He did not think the Joint Fire Study was a balanced review of options.

Susan Molski-Samida of 3008 Sheldon Dr shared she had a personal encounter with the fire department. Talked about this being a close-knit community. They system is not broken and don't need to fix this.

Melissa Curtis of 1523 N Oakwood Rd chose not to speak.

Josh Drexler of 1136 Taft Ave voiced his support for the Town of Algoma Fire Department and did not support any action, citing no recruitment issues, reliable service, and a strong ISO rating. He asked questions that were handed in and answered by the board and representatives.

Adam Kinderman of 1283 Snowdon Dr is a current member of the Town of Algoma Fire Department. He had concerns with the study. He handed in a sheet with questions that were answered by the board and representatives.

Supervisor Martin made a motion to direct staff to draft a resolution to proceed with establishing a Joint Emergency Medical Services District with the City of Oshkosh. The motion was seconded by Chair Rasmussen.

Chief Sawicki made a statement that he does not support the joint EMS district. He cited the long process of the study, little communication and transparency, and that the Fire Department is fully staffed. They are volunteer, not paid on call. He spoke on highlights of the fire department and EMS. He told the board to make decisions that were best for the Town.

Supervisor Bongert asked how the study even came about and Administrator Mahoney explained the conversation between her and the city. Supervisor Bongert was appreciative of the transparency but still feels pieces are missing to make an informed decision. Supervisor Martin is supportive of the fire department and is ok with taking step back. Not trying to get rid of the fire department or EMS but trying to figure out how we can scrape by to pave roads.

Roll call vote was taken:
Supervisor Kiesling: nay - would like more information and community input.
Supervisor Bongert: nay - would like to look at alternative options.
Supervisor Martin: nay - full board was not present, should take a step back.
Chair Rasmussen: nay – for reasons stated by others, did this for future planning; the town has the report and can act on it in the future if desired.
The motion did not pass. 0-4.
On a motion by Supervisors Martin/Kiesling, passed on a voice vote, the Town Board adjourned at 8:47pm.

Respectfully submitted,
Katherine Reinbold

BANK FIRST CHECKING Accounting Checks

Posted From: 11/01/2026 From Account:
Thru: 11/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
WRS	11/09/2026	WI Retirement System	4,381.02
	Manual Check		
31150	10/30/2026	Action Appraisers	2,458.00
		Maintence Assessment work for 2026	
31151	10/30/2026	Cintas Corp	102.03
31152	10/30/2026	Delta Dental	12.88
		November	
31153	10/30/2026	DetailX Cleaning LLC	575.63
		Janitorial Services	
31154	10/30/2026	Excel Underground, LLC	595.00
31155	10/30/2026	Fahrner Asphalt Sealers, LLC	6,166.00
31156	10/30/2026	First American Title Insurance Co.	1,700.00
		Leonard Point Rd Project title	
31157	10/30/2026	Hicks Company, LLC	1,150.00
		Leonard Point Road Project Sales Study	
31158	10/30/2026	Kwik Trip Inc	145.62
31159	10/30/2026	McMahon Associates, Inc.	9,979.33
31160	10/30/2026	Ottman, Roy	2,000.00
		3464/3466 Veanna Blvd FYG Deposit	
31161	10/30/2026	Rural Mutual Insurance Company	938.00
31162	10/30/2026	Securian Financial Group, Inc.	249.87
		October 2026	
31163	10/30/2026	The Ground's Guys	9,801.33
31164	10/30/2026	Town Counsel Law & Litigation, LLC	540.00
31165	10/30/2026	Valley Pest Control	64.00
31166	10/30/2026	WI Public Service	617.29
31167	10/30/2026	Winnebago County Treasurer	912.00
		2026 Dog License Remittence	
31168	10/30/2026	Winnebago County Treasurer	4,548.04
		0926 Highway Maintenance	

BANK FIRST CHECKING Accounting Checks

Posted From: 11/01/2026 From Account:
Thru: 11/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
31169	11/16/2026	Action Appraisers 2026 Maintenance Assessments	2,458.00
31170	11/16/2026	Amazon Capital Services	963.19
31171	11/16/2026	Bank First	2,497.21
31172	11/16/2026	Charter Communications	166.83
31173	11/16/2026	Complete Yard Maintenance, LLC	980.00
31174	11/16/2026	Culligan Water Conditioning	34.50
31175	11/16/2026	DC Dynamics, LLC	73.19
31176	11/16/2026	Diggers Hotline, Inc.	188.70
31177	11/16/2026	Excel Underground, LLC	1,046.00
31178	11/16/2026	Fahrner Asphalt Sealers, LLC	40,771.00
31179	11/16/2026	Fischer, Scott Planning Commission 11.11.26	50.00
31180	11/16/2026	Gartman Mechanical Services Fall boiler maintenance	694.88
31181	11/16/2026	Harter's Fox Valley Disposal October	53,419.99
31182	11/16/2026	Kehoe, Kyle Planning Commission 11.11.26	50.00
31183	11/16/2026	Knox Company	4,694.00
31184	11/16/2026	Kwik Trip Inc	146.64
31185	11/16/2026	MacQueen Equipment	415.00
31186	11/16/2026	Martin, Daniel Planning Commision Meeting 11/11/26	75.00
31187	11/16/2026	Maruska, Sherri Planning Commission 11.11.26	50.00
31188	11/16/2026	Menard's	139.88

BANK FIRST CHECKING Accounting Checks

Posted From: 11/01/2026 From Account:
Thru: 11/30/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
31189	11/16/2026	Ray's Sanitation		400.00
31190	11/16/2026	Rhyme Business Products		246.84
31191	11/16/2026	Thao, Bong		200.00
		11.7.26 Hall Rental Deposit		
31192	11/16/2026	The Ground's Guys		837.90
31193	11/16/2026	Van Aacken, Bill		50.00
		Planning Commission 11.11.26		
31194	11/16/2026	Wex Bank		422.44
31195	11/16/2026	WI Public Service		764.91
EFTPS	11/05/2026	EFTPS		7,711.65
	Manual Check	SS		
EFTPS	11/16/2026	EFTPS		786.05
	Manual Check	SS		
STATE	11/16/2026	WI Dept of Revenue		1,323.97
	Manual Check	NOVEMBER		
			Grand Total	168,593.81

BANK FIRST CHECKING Accounting Checks

Posted From: 11/01/2026 From Account:
Thru: 11/30/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	168,593.81
Total Expenditure from all Funds	168,593.81

Check Date From: 11/01/2026 From Dept:
Thru: 11/30/2026 Thru Dept:

Pay Periods: 10/01/2026 Thru: 10/31/2026

Total Checks: 51 (Male: 37 Female: 14)

Earnings:		
Regular Pay	37,086.89	852.03 Hours
CELLPHONE	60.00	
MILEAGE	93.48	
	37,240.37	
Withholdings:		
Federal	2,925.92	
Social Security	2,257.81	
Medicare	528.08	
Wisconsin	1,323.97	
DENTAL INS	75.13	
HEALTH INS	617.55	
LIFE INSURANCE	53.28	
WRS	2,190.51	
	9,972.25	
NET PAY	***27,268.12***	

Flexible Time Off:	Earned	Used
SICK LEAVE	0.00	19.50
VACATION	0.00	8.50
	0.00	28.00

Fringes:	
DENTAL	75.13
HEALTH	4,487.94
LIFE	29.59
	4,592.66

Town of Algoma Fire Department

Monthly Report

October 2026

Prepared by

Kevin Sawicki – Fire Chief

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General

Station Generator - With recent storms and power outages in the area just this summer alone Station 21 was left without power a few times. This has been an issue in the past when responding to 911 calls and there is a delay in responding. There is a recommendation to use FD Large Equipment Funds to purchase a generator for up to $20,000. Currently obtaining quotes for expected project costs.

Grants

Upcoming Grants 2026

- **DNR FFP Grant** – The fire department was successful in the DNR 50/50 grant. The fire department will be receiving $8,922.83 for a new skid unit for the grass rig. The fire department will cover the other 50% project costs from their fundraising accounts. This upgraded skid unit will allow the vehicle to be multi-functional for a wide array of 911 calls and provide better fire suppression for grass fires.

Trucks and Equipment

Vehicles

- **Rescue 21** – The truck refurbishment process is near complete, and delivery is expected in the next few weeks.
- **Grass 21** – The pickup truck will be assessed, and the skid unit will be ordered after receiving the DNR FFP Grant.

Truck Committee

- The truck committee will be conducting a final inspection and delivery of Rescue 21 after its refurbishment.
- The truck committee is looking at improving or upgrading the current grass rig to make it a more utilized vehicle for all 911 calls, not just brush/grass fires. This vehicle project will be done in the offseason/wintertime.

Membership

- Current Roster has **39** Firefighters and **19** Emergency Medical Responders for a total of **48** department members.

New Members

- There are two prospective members that will be going through the interview process. If taken on as members, the roster will be fully staffed with firefighters and medical responders.

Training

First Drill: October 5th, 2026

- Firefighters trained on the new tender truck and pumped water.

Second Drill: October 19th, 2026

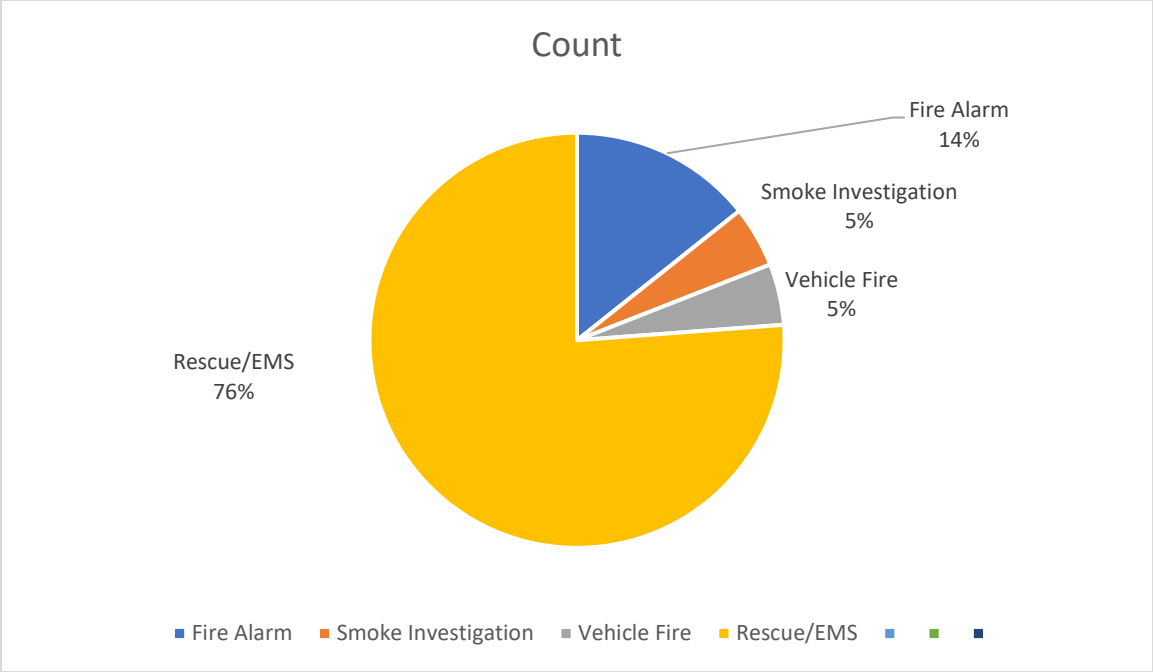
- Firefighters conducted scenario-based training which included hydrant operations, door breaching, hose movement and truck operations.

Upcoming Events

Event	Date
Training Drills	Monday, December 7th @ 6:30pm Monday, December 21st @ 6:30pm
Monthly Department Meeting	Wednesday, December 9th @ 7:00pm
Car Show/Fundraiser	2027
Pancake Breakfast	2027

Incidents

Overall Incident Summary



Call Type	Count
Fire Alarm	3
Vehicle Fire	1
Smoke Investigation	1
Rescue/Emergency Medical Service (EMS)	16
Total Calls	**21**

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Monthly Administrator's Report

A. Major Projects Updates

i. Leonard Point Road Storm Detention Pond

The town has been approved to receive the Urban Nonpoint Source Construction Grant for this project. At the time of this memo we have not received the formal notice, but we did receive the project ranking and scoring list (attached). Based on our higher ranking and funding available, I anticipate receiving the full $200,000 grant.

ii. Leonard Point Road Reconstruction

At the time of this memo the draft of the payments to property owners is in the review process. Once approved, offers will be sent to property owners by Randy Moss & Associates.

iii. Leonard Point Road & STH 21 Roundabout

Construction was completed in October.

B. Community Development Updates

i. Springhetti Lake

At least 4 lots have been sold to-date. Here is the project website: https://springhettilake.com/

The Phase 2 Final Plat and Planned Development District are under new business.

ATTACHMENTS:

1. WDNR Urban Nonpoint Source Construction Grant scoring and ranking

Outlook

2027 Runoff Management Grants

From Kaelin, Matthew N - DNR <Matthew.Kaelin@wisconsin.gov>
Date Tue 2026-11-10 10:50 AM
To Kaelin, Matthew N - DNR <Matthew.Kaelin@wisconsin.gov>
Cc Eichelkraut, Susan A - DNR <Susan.Eichelkraut@wisconsin.gov>

2 attachments (521 KB)
TRM_FinalCoverMemo_LWCB_2027_Final (2).pdf; UNPS_FinalCoverMemo_LWCB_2027.pdf;

Hi,

Thank you for applying to a 2027 Runoff Management Grant. Attached are the final ranking lists for Targeted Runoff Management Grants and Urban Nonpoint Source Construction Grants. Susan Eichelkraut will be reaching out soon to recipients to finalize grant agreements.

Thank you

We are committed to service excellence.
Visit our survey at http://dnr.wi.gov/customersurvey to evaluate how I did.

Matt Kaelin
Municipal Storm Water Infrastructure Specialist
Phone: (414) 639-4272
matthew.kaelin@wisconsin.gov

dnr.wi.gov

CORRESPONDENCE/MEMORANDUM

State of Wisconsin

DATE: Oct. 6, 2026

TO: Land and Water Conservation Board (LWCB) and Adviser

FROM: Matthew Kaelin
Runoff Management Grants Coordinator
Watershed Management Bureau
Department of Natural Resources (DNR)

SUBJECT: DNR Scoring And Ranking Of Urban Nonpoint Source & Storm Water Management Applications For Calendar Year 2027 Funding

Recommended Action: DNR staff request that the LWCB make recommendations on the DNR-proposed funding of UNPS grant applications.

Summary: Through this memo, the Wisconsin Department of Natural Resources (DNR) is informing the Land and Water Conservation Board (LWCB) of the ranked list for calendar year (CY) 2027 grant funding. Scoring results for projects being considered in CY 2026 are presented in the attached tables.

The DNR funds Urban Nonpoint Source & Storm Water Management (UNPS) projects under the authority of s. 281.66, Wis. Stats. The purpose of this program is to control polluted runoff from urban project areas. Funds may be used for two types of projects:

1. Construction projects (may also include land acquisition) and

2. Planning projects. Each project type has its own application process and funding source. Consequently, construction projects and planning projects do not compete against each other for funding.

The DNR has been implementing an alternating schedule for UNPS Planning and UNPS Construction grants since 2016. UNPS Construction grant applications were solicited in 2026 for the CY 2027 award cycle. The UNPS Planning grant application will be available in 2027 for CY 2028 awards. Due to the alternating schedule for the UNPS grants, only the scoring and ranking summary for UNPS Construction projects is provided here.

Scoring and Ranking Summary to Date for UNPS – Construction Projects:

The maximum state cost share per successful application is $150,000 plus an additional $50,000 for land acquisition.

- Eighteen (18) applications were submitted; all are eligible for funding.
- Grant requests for the 18 eligible applications total $2,562,735.
- DNR has $2,381,832 available in funding for CY 2027.
- Based on available funding, DNR proposes to allocate $2,381,832 to fully fund grant requests from eighteen (18) of the eighteen (18) projects.
- Additionally, DNR has applied for funding from the USEPA Sewer Overflow and Storm Water Reuse Municipal (OSG) Grants Program. If USEPA awards the OSG grant, the DNR plans to award these funds to eligible UNPS grant applicants (http://www.epa/gov/cwsrf/sewer-overflow-

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and-stormwater-reuse-municipal-grants-program). With this additional funding ($1,152,435), DNR would be able to fund five projects. These projects are identified with an * below in the table

- The final ranked list includes the following changes from the preliminary ranked list.
    - OSG funding has been included.
    - Due to grants closing with some underspending, DNR can fund an additional grants on the ranked list.

The attached table shows the current rank order of applications.

Once the *2027 Joint Final Allocation Plan* is signed, the DNR will develop grant agreements for successful applications. During the grant agreement development process, funding amounts may be adjusted as necessary to reflect final cost-share rates and eligible project components.

	Proposed Allocation			
	City	**Village**	**Town**	**County**
Bond Revenue & GPR	**$1,465,585**	**$405,000**	**$350,000**	**$22,025**
OSG Funding	**$944,046**	**$0**	**$0**	**$207,975**

UNPS Construction Scoring By Rank For 2027

Rank	Applicant	Region	Project Name	Score	State Share + OSG*
1	Washington County*	SER	Washington County Highway Runoff Improvements	127.6	$230,000
2	Milwaukee Public Schools*	SER	Greener Schools, Soaking Up Stormwater - MPS Lowell International School	121	$386,115
2	Milwaukee Public Schools*	SER	Greener Schools, Soaking Up Stormwater - MPS Fifty-Third Street School	121	$386,115
2	Milwaukee Public Schools*	SER	Greener Schools, Soaking Up Stormwater - MPS Morgandale School	121	$386,115
3	Algoma Town	NER	Leonard Point Pond	115.5	$200,000
3	Marshfield City	WCR	Mill Creek Business Park Dry to Wet Pond Conversion	115.5	$150,000
4	Allouez, Village	NER	Riverview Park Pond	112.2	$150,000
5	Neenah, Town	NER	Town of Neenah 2027 Ditch Amendments	108.9	$150,000
6	Pewaukee, Village	SER	Street Sweeper	102.3	$105,000
7	Onalaska, City	WCR	Sand Lake Road/USH 53 Regional Pond	99	$150,000
8	Beloit, City	SCR	Henderson Storm Water Pond	92.4	$200,000
9	Port Washington, City	SER	Valley Creek Corridor Green Stormwater Solutions at Upper Lake Park	90.2	$150,000
9	North Fond du Lac, Village	WCR	Harrison St Pond	90.2	$150,000
10	Beaver Dam, City	NER	Edgewater Park Shoreline Restoration	89.1	$119,087
10	Watertown, City	SER	Watertown New Street Sweeper	89.1	$96,498
11	Rice Lake, City	WCR	Short Street Storm Sewer Re-routing and Treatment Pond	81.4	$150,000
12	Two Rivers, City	NER	City of Two Rivers Resilient Lake Michigan Waterfront Parkland	69.3	$77,153
2	Milwaukee Public Schools*	SER	Greener Schools, Soaking Up Stormwater - MPS Wedgewood and Honey Creek School	121	$298,187

Red = Not Funded Black = Funded * = OSG Funded

TOWN OF ALGOMA
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AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Jason Loduha, Public Works Director

Date: November 18, 2026

RE: Monthly Director's Report

A. Road Maintenance Update

i3 Broadband has submitted payment for eight permits, which have been approved for the installation of fiber optic cable within the Town. Staff will provide additional information regarding project timing once it becomes available.

As part of the Town's annual road maintenance program, Fahrner Asphalt Sealers LLC has completed the fall crack sealing work on Town roads.

Winnebago County has completed another round of shoulder maintenance at several locations throughout the Town, along with roadside ditch mowing.

Roadside tree trimming is being completed in several areas throughout the Town to address overgrown vegetation and improve roadside clearance.

OA.net has completed repairs to a road surface hump on Addie Parkway caused by underground boring during fiber optic cable installation.

B. Parks Update

Seasonal Park maintenance is underway. The water shutoff at Jones Park has been scheduled, and the volleyball and pickleball nets will be taken down for the winter. Soccer nets and the volleyball net at Town Hall will also be removed for the season.

Ray's Sanitation will reduce portable restroom service to once a month during the winter months due to decreased usage. This adjustment will help reduce costs during the off-season.

C. Stormwater Update

On October 22, Town staff and McMahon Engineering inspected 15 major and minor outfalls and conducted water quality testing at three locations.

D. Algoma Sanitary District Update

No updates time of memo.

E. Traffic/Safety Update

Staff has been working with McMahon Engineers to identify appropriate locations for the vehicle speed feedback plaques along Omro Road. Two locations have been identified on existing 35 MPH speed limit signs, one on the east end and one on the west end of Omro Road. Installation will be completed once the signs are delivered.

ECWRPC installed Mio vision traffic cameras on Omro Road following completion of the Leonard Point Road roundabout. Once the traffic and pedestrian data is received, staff will share the results.

ATTACHMENTS:

Town of Algoma Sanitary District #1meeting minutes-September 10, 2026.

Town of Algoma Sanitary District #1
Meeting Minutes – September 10, 2026

Regular Monthly Meeting.

1) Open regular monthly meeting.
2) Commission President Chad Hayes with Commissioners Peter Cernohous and Sue Drexler present called the regular monthly meeting for September to order at 12:00 p.m. Also present were Utility Director Kevin Mraz, Accounting Manager Mike Claffey, and Financial Utility Clerk Sara Gonzales. Attorney for the District Matt Parmentier was excused.
   a) Mike noted the District is using a tape recorder for maintenance of the minutes.
   b) Approve the minutes of the previous meeting. **Sue made a motion to approve the minutes of the regular monthly meeting on August 4/second-Peter/carried unanimously.**
   c) Approve balance adjustments. None.
   d) Approve investment changes. Mike requested temporary loan funds of $225,000 be transferred from the Sewer Utility to the Water Utility for water tower construction costs, bringing the total balance to $525,000. **Chad made a motion to approve investment changes as presented by Mike/second-Peter/carried unanimously.**
   e) Approve cash receipts & investments for sanitary and water. **Sue made a motion to approve the cash receipts and investments for sanitary and water for August as submitted/second-Chad/carried unanimously.**
   f) Approve pending bills and previous disbursements for sanitary and water. Mike explained one adjustment included the $2,601.75 cost to install a snow plow on an additional District truck at Service Oil, for a total of $6,225.70, and another increased the total to Business Card by about $6 to $10,315.45. **Sue made a motion to approve September pending bills and August previous disbursements for sanitary and water, including the two adjustments/second-Peter/carried unanimously.**
3) Public Forum. No one was in attendance from the public.
4) Commissioner Statements. None.
5) Director's Report. Kevin submitted his report prior to the meeting and added the following information.
   a) Review of District statistics. No discussion was had on this agenda item.
   b) Correspondence. No discussion was had on this agenda item.
   c) Status of 2026 projects.
      - Water Rate Case: The Public Service Commission is currently reviewing the District's water rate case information, and the Commission can expect a full update at the next monthly meeting.
      - Oshkosh Sewer Service Area Amendment: The kickoff meeting staff had with East Central was informational and outlined how the process will work. East Central staff will then schedule meetings with each individual agency.
6) Old Business. None.
7) New Business.
   a) Discuss and act on Water Tower Lease Agreement with Cellco Partnership d/b/a Verizon Wireless.
      - Kevin stated Attorney Parmentier confirmed that he did not have any issues or concerns with the proposed lease and was available by phone in case the Commission had any questions. Chad clarified this lease is for the existing tower and asked if there would be one for the new tower as well. Kevin answered he has not discussed leasing space on the new tower yet, which would be another opportunity for the Water Utility in the future. He highlighted the lease rental income is just over $28,000 per year, increases by 2.5% each year, covers a five-year period, and can be renewed up to four times.
      - **Sue made a motion to approve the Water Tower Lease Agreement with Cellco Partnership d/b/a Verizon Wireless/second-Chad/carried unanimously.**
8) Adjourn. **Chad made a motion to adjourn the regular monthly meeting at 12:08 p.m./second-Peter/carried unanimously.**

Respectfully Submitted: _____
Michael Claffey, Accounting Manager

Approved: _____
Charles Hayes, President

TOWN OF ALGOMA
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AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katherine Reinbold, Clerk/Treasurer

Date: November 18, 2026

RE: Monthly Clerk/Treasurer Report

A. November 3 Election

We had a 78% voter turnout for November 3. Of the 3807 voters, 1324 were absentee. If needed, the next election is February 16, 2027, and then April 6, 2027.

B. Financials

You'll notice on the financials there have been some changes in the Local Government Investment Pool account. I have combined General and General Expenses and renamed it to General Investments. TID 1 has been renamed to Investments. This has been done due to advice from Clifton Larson Allen, the Town's auditor.

C. Tax Collection

Tax collection is also upon us. Staff will soon be preparing tax bills, the newsletter, and the tax letter to all be mailed out early to mid-December. We are still hiring tax collectors. We will have in-person collections days in December.

D. Holiday String Light Recycling

Winnebago County Solid Waste has started their holiday string light recycling program. Town of Algoma is a drop off site, and people can drop off their unwanted string lights during normal business hours.

ATTACHMENTS: None.

TOWN OF ALGOMA
RECONCILED BANK & INVESTMENT BALANCES
AS OF 10/30/2026

Bank	Type	Interest Rate	Interest Amount	Balance	Notes
Bank First	Checking (Sweep)		$ 8.16	$ 3,000.00	
	Money Market	3.84%	$ 4,277.16	$ 1,400,633.48	
	Special Accounts	3.84%			
	Parks Money Market		$ 423.98	$ 136,997.23	
	Tax Accounts (Used for collection)				
	Tax Account			$ 3,818.78	Moved out ambulance money to operating account so we can collect taxes here. This is advanced tax collection.
U.S. Bank	Local Government Investment Pool (LGIP)	3.95%	$ 4,010.19	$1,200,206.84	
Total Cash and Investments				$ 2,744,656.33	

LGIP Accounts	Interest (3.95%)	Deposits	Withdrawal	Total in Acct
GENERAL INVESTMENTS	$551.54	$43,587.30	$0.00	$193,225.08
INVESTMENTS	$333.07	$0.00	$0.00	$99,685.38
SPIRIT ROUNDABOUT	$1,395.89	$0.00	$0.00	$417,774.20
FD TRUCK REFURBISHMENT	$360.81	$0.00	$0.00	$107,986.75
FIRE EQUIPMENT	$60.96	$0.00	$0.00	$18,245.97
REVALUATION	$35.47	$0.00	$0.00	$10,614.70
DEBT LEVY PAYMENTS	$3.92	$0.00	$0.00	$1,173.76
GENERAL EXPENSES	$94.07	$0.00	$43,587.30	$0.00
RESERVES	$1,174.46	$0.00	$0.00	$351,501.00
Total	**$4,010.19**			**$1,200,206.84**

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-41101-000-000	JONES PARK DEBT SERV LEVY	0.00	0.00	0.00	0.00	0.00
100-00-41102-000-000	GO REFUNDING BONDS LEVY	0.00	0.00	455,590.00	-455,590.00	0.00
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	1,135,836.00	-1,135,836.00	0.00
100-00-41150-000-000	MFL TAXES	0.00	0.00	2.28	-2.28	0.00
100-00-41801-000-000	PERSONAL PROPERTY TAX INT	0.00	0.00	0.00	0.00	0.00
100-00-41802-000-000	LOTTERY CREDIT	0.00	51,145.20	0.00	51,145.20	0.00
TAXES		0.00	51,145.20	1,591,428.28	-1,540,283.08	3.21
100-00-42300-000-000	SA - 2022 PAVING	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	0.00	0.00	0.00
100-00-43301-000-000	ARPA/SPIRIT FUND REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	0.00	38,749.64	258,330.91	-219,581.27	15.00
100-00-43420-000-000	2% FIRE DUES	0.00	46,753.83	46,000.00	753.83	101.64
100-00-43430-000-000	EXEMPT COMPUTER	0.00	263.97	263.97	0.00	100.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	4,685.85	4,685.85	0.00	100.00
100-00-43530-000-000	TRANSPORTATION AIDS	47,559.07	190,236.22	190,236.22	0.00	100.00
100-00-43540-000-000	RECYCLING GRANTS	0.00	12,434.82	12,500.00	-65.18	99.48
100-00-43550-000-000	VIDEO SERV PROVIDER FEE	0.00	15,175.31	15,175.31	0.00	100.00
100-00-43650-000-000	FOREST CROPLAND/MGED FOREST	0.00	0.00	6.46	-6.46	0.00
100-00-43690-000-000	EMS FLEX GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43691-701-000	GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43695-000-000	FIREHOUSE SUBS GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43750-000-000	ECONOMIC DEVELOPMENT	0.00	0.00	8,000.00	-8,000.00	0.00
100-00-43790-000-000	DNR STORMWATER MGMT GRANT	0.00	0.00	55,700.00	-55,700.00	0.00
INTERGOVERNMENTAL REVENUES		47,559.07	308,299.64	590,898.72	-282,599.08	52.17
100-00-44100-000-000	BUSINESS/OCCUP LICENSE	0.00	2,200.00	100.00	2,100.00	2,200.00
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	0.00	810.00	640.00	170.00	126.56
100-00-44115-000-000	OPERATORS LICENSES	0.00	476.00	400.00	76.00	119.00
100-00-44116-000-000	CIGARETTE LICENSE	0.00	100.00	100.00	0.00	100.00
100-00-44117-000-000	SODA WATER LICENSES	0.00	0.00	0.00	0.00	0.00
100-00-44120-000-000	OTHER BUSINESS & OCCUP LIC	0.00	0.00	100.00	-100.00	0.00
100-00-44125-000-000	CABLE FRANCHISE INCOME	0.00	39,982.38	61,000.00	-21,017.62	65.54
100-00-44200-000-000	DOG LICENSES	0.00	2,937.50	4,000.00	-1,062.50	73.44
100-00-44201-000-000	WINNEBAGO CTY DOG LICENSES	0.00	815.51	1,050.00	-234.49	77.67
100-00-44300-000-000	BUILDING PERMITS NEW	0.00	64,225.00	100,000.00	-35,775.00	64.23
100-00-44301-000-000	BUILDING PERMITS REMODELING	2,180.00	29,420.00	30,000.00	-580.00	98.07
100-00-44302-000-000	EXTRA INSPECTIONS	0.00	0.00	320.00	-320.00	0.00
100-00-44310-000-000	CULVERT PERMITS	0.00	350.00	0.00	350.00	0.00
100-00-44311-000-000	OTHER PERMITS	0.00	0.00	100.00	-100.00	0.00
100-00-44400-000-000	ZONING PERMITS & FEE'S	0.00	2,650.00	700.00	1,950.00	378.57
100-00-44500-000-000	RIGHT OF WAY	38,253.60	53,646.04	5,000.00	48,646.04	1,072.92
LICENSES AND PERMITS		40,433.60	197,612.43	203,510.00	-5,897.57	97.10
100-00-46100-000-000	ASSESSMENT CERTIFICATION'	290.00	2,155.00	2,800.00	-645.00	76.96
100-00-46101-000-000	LIQUOR LIC PUBLICATION FEE	0.00	120.00	80.00	40.00	150.00
100-00-46102-000-000	MISC CHARGES FOR SERVICES	0.00	0.00	200.00	-200.00	0.00
100-00-46230-000-000	AMBULANCE SERVICE	336.45	182,615.41	205,652.62	-23,037.21	88.80
100-00-46310-000-000	SNOW REMOVAL	0.00	0.00	6,800.00	-6,800.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	0.00	606,600.00	-606,600.00	0.00
100-00-46435-000-000	RECYCLING - WINN CTY REBATE	543.90	4,969.26	5,000.00	-30.74	99.39
100-00-46720-000-000	PARKLAND FEE INCOME	0.00	0.00	9,900.00	-9,900.00	0.00
100-00-46850-000-000	PLAT & SITE PLANS FEES	3,200.00	7,200.00	6,000.00	1,200.00	120.00
PUBLIC CHARGES FOR SERVICES		4,370.35	197,059.67	843,032.62	-645,972.95	23.38
100-00-48100-000-000	INTEREST GENERAL ACCOUNTS	4,285.32	50,571.16	25,000.00	25,571.16	202.28
100-00-48101-000-000	ARPA INTEREST	0.00	0.00	0.00	0.00	0.00
100-00-48102-000-000	VERVE ACCTS	0.00	0.00	0.00	0.00	0.00
100-00-48103-000-000	LGIP	4,010.19	37,928.31	25,000.00	12,928.31	151.71
100-00-48200-000-000	RENT REVENUE	500.00	5,250.00	10,000.00	-4,750.00	52.50
100-00-48300-000-000	SALE OF FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-48301-000-000	SALE OF GARB/RECYCLING TOTES	0.00	0.00	0.00	0.00	0.00
100-00-48302-000-000	SALE OF EQUIPMENT OR PROPERTY	60,000.00	60,000.00	0.00	60,000.00	0.00
100-00-48500-000-000	JONES PARK TREE DONATIONS	0.00	150.00	0.00	150.00	0.00
100-00-48900-000-000	OTHER MISC. REVENUES	6.00	172.97	0.00	172.97	0.00
MISCELLANEOUS REVENUES		68,801.51	154,072.44	60,000.00	94,072.44	256.79
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	1,913,500.79	2,217,000.00	-303,499.21	86.31
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	110,000.00	-110,000.00	0.00
100-00-49301-000-000	USE OF COMMITTED FUNDS	0.00	0.00	527,500.00	-527,500.00	0.00
OTHER FINANCING SOURCES		0.00	1,913,500.79	2,854,500.00	-940,999.21	67.03
Total Revenues		161,164.53	2,821,690.17	6,143,369.62	-3,321,679.45	45.93

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-51100-000-000	TOWN BOARD	0.00	0.00	0.00	0.00	0.00
100-00-51100-110-000	TOWN BOARD WAGES	1,500.00	11,250.00	18,000.00	6,750.00	62.50
100-00-51100-130-000	TOWN BOARD SOC SEC/MEDICARE	114.77	956.31	1,377.00	420.69	69.45
100-00-51100-209-000	ATTORNEY LEGAL FIRE DEPT	0.00	0.00	500.00	500.00	0.00
100-00-51100-321-000	TOWN BOARD DUES	0.00	1,790.00	1,490.00	-300.00	120.13
100-00-51100-390-000	TOWN BOARD MISC EXP	178.00	656.61	500.00	-156.61	131.32
100-00-51300-210-000	ATTORNEY LEGAL CONTRACT	1,100.00	15,535.00	14,000.00	-1,535.00	110.96
100-00-51300-218-000	ATTORNEY ORD CODIFICATION	0.00	1,990.00	4,000.00	2,010.00	49.75
100-00-51400-200-000	GEN GOVT HR/PERSONNEL	299.00	2,007.66	200.00	-1,807.66	1,003.83
100-00-51400-305-000	GEN GOVT HR/PERS SUPPLIES/EXP	0.00	4.82	400.00	395.18	1.21
100-00-51400-310-000	GEN GOVT OFFICE SUPPLIES	55.62	1,412.32	3,000.00	1,587.68	47.08
100-00-51400-315-000	GEN GOVT OFFICE EQUIPMENT	246.84	5,870.17	6,500.00	629.83	90.31
100-00-51400-320-000	GEN GOVT PUBLISHING & PRINTING	2,875.60	6,299.07	4,000.00	-2,299.07	157.48
100-00-51400-330-000	GEN GOVT MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-51400-342-000	GEN GOVT COMPUTER & WEBSITE MA	293.51	31,049.01	25,000.00	-6,049.01	124.20
100-00-51400-390-000	GEN GOVT MISC EXP	0.00	141.50	500.00	358.50	28.30
100-00-51410-110-000	ADMINISTRATOR WAGES	10,184.68	88,752.24	119,409.45	30,657.21	74.33
100-00-51410-130-000	ADMINISTRATOR SOC SEC/MEDICARE	754.24	7,373.34	9,134.82	1,761.48	80.72
100-00-51410-131-000	ADMINISTRATOR WRS	733.30	7,055.30	8,597.48	1,542.18	82.06
100-00-51410-132-000	ADMINISTRATOR HEALTH INSURANCE	2,070.01	8,204.91	0.00	-8,204.91	0.00
100-00-51410-133-000	ADMINISTRATOR LIFE INSURANCE	15.98	155.50	151.20	-4.30	102.84
100-00-51410-380-000	ADMINISTRATOR DEPT EXPENSES	20.00	2,474.69	4,000.00	1,525.31	61.87
100-00-51411-110-000	OFFICE ASST WAGES	0.00	13,451.81	32,711.89	19,260.08	41.12
100-00-51411-130-000	OFFICE ASST SOC SEC/MEDICARE	0.00	977.41	2,502.46	1,525.05	39.06
100-00-51411-131-000	OFFICE ASST WRS	0.00	968.52	2,355.26	1,386.74	41.12
100-00-51411-132-000	OFFICE ASST	0.00	5,103.68	12,011.17	6,907.49	42.49
100-00-51411-133-000	OFFICE ASST LIFE INSURANCE	0.00	36.27	24.48	-11.79	148.16
100-00-51411-380-000	OFFICE ASST DEPT EXP	0.00	7.26	200.00	192.74	3.63
100-00-51411-390-000	OFFICE ASST MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK TREAS WAGES	6,644.40	59,017.92	78,951.14	19,933.22	74.75
100-00-51420-130-000	CLERK TREAS SOC SEC/MEDICARE	486.92	4,766.38	6,039.76	1,273.38	78.92
100-00-51420-131-000	CLERK TREAS WRS	478.40	4,687.24	5,684.48	997.24	82.46
100-00-51420-132-000	CLERK TREAS HEALTH INSURANCE	2,007.96	20,079.60	24,031.19	3,951.59	83.56
100-00-51420-133-000	CLERK TREAS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51420-380-000	CLERK TREAS DEPT EXPENSES	20.00	8,060.74	10,400.00	2,339.26	77.51
100-00-51420-390-000	CLERK TREAS MISC EXP	194.14	1,457.27	9,000.00	7,542.73	16.19
100-00-51421-110-000	DEPUTY CLERK TREAS WAGES	3,402.58	20,344.40	41,542.56	21,198.16	48.97
100-00-51421-130-000	DEP CLERK TR SOC SEC/MEDICARE	260.30	1,556.34	3,178.01	1,621.67	48.97
100-00-51421-131-000	DEPUTY CLERK TREAS WRS	244.99	1,464.80	2,991.06	1,526.26	48.97
100-00-51421-132-000	DEPUTY CLERK TREAS HEALTH	0.00	0.00	22,514.28	22,514.28	0.00
100-00-51421-133-000	DEPUTY CLERK TREAS LIFE INSUR	0.00	0.00	0.00	0.00	0.00
100-00-51421-390-000	DEPUTY CLERK TREAS MISC EXP	0.00	446.39	500.00	53.61	89.28
100-00-51440-110-000	ELECTIONS WAGES	0.00	6,630.50	13,000.00	6,369.50	51.00
100-00-51440-380-000	ELECTIONS DEPT EXPENSES	169.85	2,896.71	6,000.00	3,103.29	48.28
100-00-51510-211-000	AUDITOR AUDIT CONTRACT	0.00	17,755.50	18,000.00	244.50	98.64
100-00-51530-212-000	ASSMT OF PROP ASSESSOR CONTRAC	0.00	22,122.00	28,000.00	5,878.00	79.01
100-00-51530-380-000	BOARD OF REVIEW DEPT EXPENSES	0.00	245.00	350.00	105.00	70.00
100-00-51530-390-000	ASSMT OF PROP MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-51600-220-000	TOWN HALL UTILITIES	652.30	8,026.63	8,300.00	273.37	96.71
100-00-51600-221-000	TOWN HALL GRASS/SNOW	380.00	2,935.00	3,100.00	165.00	94.68
100-00-51600-223-000	TOWN HALL PHONE	106.31	840.84	8,000.00	7,159.16	10.51
100-00-51600-225-000	TOWN HALL JANITORIAL	734.31	6,532.83	6,700.00	167.17	97.50

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-51600-380-000	TOWN HALL DEPT EXPENSES	200.28	2,351.38	7,200.00	4,848.62	32.66
100-00-51600-510-000	TOWN HALL PROP/LIAB INSURANCE	0.00	14,214.50	14,000.00	-214.50	101.53
100-00-51600-820-000	TOWN HALL IMPROVEMENTS	0.00	1,592.35	3,100.00	1,507.65	51.37
100-00-51900-313-000	OTHER GEN GOV POSTAGE	604.85	2,617.58	3,700.00	1,082.42	70.75
100-00-51900-390-000	OTH GEN GOV MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-51900-510-000	OTH GEN GOV PROP/LIAB INSURANC	2,175.00	6,881.68	11,000.00	4,118.32	62.56
100-00-51900-515-000	OTHER GEN GOV UNEMPLOY. COMP	0.00	0.00	200.00	200.00	0.00
GENERAL GOVERNMENT		39,204.14	431,046.98	606,347.69	175,300.71	71.09
100-00-52200-120-000	FD CHIEF SALARY	833.33	7,499.97	10,000.00	2,500.03	75.00
100-00-52200-121-000	FD ASST. CHIEF SALARY	416.66	3,749.94	5,000.00	1,250.06	75.00
100-00-52200-122-000	FD CAPT SALARY	500.00	4,400.00	6,000.00	1,600.00	73.33
100-00-52200-123-000	FD TREAS & SEC SALARY	200.00	1,800.00	2,400.00	600.00	75.00
100-00-52200-124-000	FD SAFETY/TRNG OFFICER SALARY	200.00	561.25	2,400.00	1,838.75	23.39
100-00-52200-125-000	FD STAND BY PAY	0.00	0.00	0.00	0.00	0.00
100-00-52200-126-000	FD DRILL & FIRE ALLOWANCE	1,572.50	12,068.75	13,000.00	931.25	92.84
100-00-52200-130-000	FD SOC SEC/MEDICARE	343.69	3,240.51	4,000.00	759.49	81.01
100-00-52200-215-000	FD TOWN ALLOW TO FD	0.00	2,185.17	2,000.00	-185.17	109.26
100-00-52200-220-000	FD UTILITIES	536.26	6,153.33	6,695.00	541.67	91.91
100-00-52200-221-000	FD GRASS/SNOW	325.00	3,155.00	4,000.00	845.00	78.88
100-00-52200-223-000	FD PHONE	95.49	913.63	650.00	-263.63	140.56
100-00-52200-224-000	FD COMPUTER & WEBSITE	0.00	7,049.66	5,000.00	-2,049.66	140.99
100-00-52200-331-000	FD TRAINING	770.00	8,014.45	9,270.00	1,255.55	86.46
100-00-52200-341-000	FD SUPPLIES	147.15	2,047.99	6,000.00	3,952.01	34.13
100-00-52200-360-000	FD VEHICLE MAINT	622.90	7,000.31	22,500.00	15,499.69	31.11
100-00-52200-361-000	FD FIRE HALL MAINT	0.00	1,436.20	10,000.00	8,563.80	14.36
100-00-52200-362-000	FD SERVICE/REPAIR EQUIP	0.00	4,381.45	7,000.00	2,618.55	62.59
100-00-52200-380-000	FD DEPT EXPENSES	79.24	1,327.38	1,500.00	172.62	88.49
100-00-52200-390-000	FD MISC EXP	0.00	1,106.31	1,000.00	-106.31	110.63
100-00-52200-505-000	FD ACCIDENT/INJURY INSURANCE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-510-000	FD PROP/LIAB INSURANCE	0.00	31,838.78	28,000.00	-3,838.78	113.71
100-00-52200-810-000	FD EQUIPMENT	186.00	3,412.23	4,000.00	587.77	85.31
100-00-52210-000-000	2% FIRE DUES SERVICE AWARD	0.00	10,286.00	10,300.00	14.00	99.86
100-00-52210-128-000	2% FIRE DUES INSPECT REL TRAIN	0.00	0.00	515.00	515.00	0.00
100-00-52210-322-000	2% FIRE DUES FIRE INSPECT & PU	1,308.47	1,988.47	5,665.00	3,676.53	35.10
100-00-52210-810-000	2% FIRE DUES DIST EQUIPMENT	0.00	0.00	17,510.00	17,510.00	0.00
100-00-52220-000-000	PUBLIC FIRE PROTECTION	0.00	170,802.00	170,802.00	0.00	100.00
100-00-52300-000-000	AMBULANCE	0.00	205,652.62	205,652.62	0.00	100.00
100-00-52302-000-000	FIREHOUSE SUBS GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-52310-122-000	FIRST RESPONDER CAPT SALARY	208.33	1,874.97	2,625.00	750.03	71.43
100-00-52310-127-000	FIRST RESPONDER CALL ALLOWANCE	480.00	8,692.50	15,500.00	6,807.50	56.08
100-00-52310-130-000	FIRST RESPONDER SOC SEC/MEDICA	52.69	875.12	1,200.00	324.88	72.93
100-00-52310-331-000	FIRST RESPONDER TRAINING	101.02	441.02	2,000.00	1,558.98	22.05
100-00-52310-390-000	FIRST RESPONDER MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52310-701-000	EMS FAP	4,100.00	14,705.60	0.00	-14,705.60	0.00
100-00-52310-810-000	FIRST RESPONDER EQUIPMENT	455.36	4,221.48	6,000.00	1,778.52	70.36
100-00-52400-130-000	BUILDING INSPECTOR SOC SEC/MED	0.00	90.26	0.00	-90.26	0.00
100-00-52400-213-000	BUILDING INSPECTOR CONTRACT	0.00	55,478.79	110,000.00	54,521.21	50.44
100-00-52400-390-000	BUILDING INSPECTOR MISC EXP	0.00	523.29	0.00	-523.29	0.00
PUBLIC SAFETY		13,534.09	588,974.43	700,384.62	111,410.19	84.09

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-53001-000-000	GENERAL ENGINEERING	97.50	292.50	25,000.00	24,707.50	1.17
100-00-53100-110-000	PUBLIC WORKS WAGES	7,152.76	63,533.28	84,991.58	21,458.30	74.75
100-00-53100-130-000	PUBLIC WORKS SOC SEC/MEDICARE	547.19	5,383.08	6,501.86	1,118.78	82.79
100-00-53100-131-000	PUBLIC WORKS WRS	515.00	5,066.40	6,119.39	1,052.99	82.79
100-00-53100-132-000	PUBLIC WORKS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-53100-133-000	PUBLIC WORKS LIFE INSURANCE	11.81	118.10	118.08	-0.02	100.02
100-00-53100-380-000	PUBLIC WORKS DEPT EXPENSES	754.93	3,183.73	5,200.00	2,016.27	61.23
100-00-53101-000-000	GENERAL MAINT LOCAL RDS	2,182.53	33,661.17	120,000.00	86,338.83	28.05
100-00-53102-000-000	HWY & ST. CONST LOCAL RDS	143,303.55	153,591.77	160,000.00	6,408.23	95.99
100-00-53103-000-000	TRAFFIC CONTROL	47.14	200.30	16,500.00	16,299.70	1.21
100-00-53104-000-000	RD INSPECTOR HRLY WAGE	0.00	0.00	0.00	0.00	0.00
100-00-53104-130-000	RD INSPECTOR SOC SEC/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-53104-390-000	RD INSPECTOR MISC	0.00	0.00	0.00	0.00	0.00
100-00-53105-000-000	DRAINAGE & CULVERTS	3,555.05	18,552.23	20,000.00	1,447.77	92.76
100-00-53106-000-000	SNOW REMOVAL EXPENSE	0.00	63,451.18	105,000.00	41,548.82	60.43
100-00-53107-000-000	SNOW REMOVAL PRIV ROADS	0.00	3,746.84	5,000.00	1,253.16	74.94
100-00-53420-000-000	STREET LIGHTING	764.64	7,263.52	9,300.00	2,036.48	78.10
100-00-53432-000-000	SIDEWALK MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53440-450-000	STORM WATER PLANNING	0.00	2,616.75	4,000.00	1,383.25	65.42
100-00-53440-451-000	STORM WATER MANAGEMENT	3,809.15	22,848.89	35,000.00	12,151.11	65.28
100-00-53630-000-000	REFUSE & GARBAGE COLLECTION	50,164.67	342,005.42	416,444.00	74,438.58	82.13
100-00-53635-000-000	RECYCLING	20,367.74	174,355.32	219,866.40	45,511.08	79.30
100-00-53635-343-000	RECYCLING TOTES GARB/RECY	0.00	0.00	0.00	0.00	0.00
100-00-53640-000-000	WEED & NUISANCE CONTROL	0.00	1,421.25	100.00	-1,321.25	1,421.25
PUBLIC WORKS		233,273.66	901,291.73	1,240,141.31	338,849.58	72.68
100-00-54100-000-000	PUBLIC HEALTH ANIMAL CONTRO	0.00	1,500.00	1,500.00	0.00	100.00
100-00-54110-000-000	DOG TAX FEES PAID TO COUNT	0.00	0.00	1,200.00	1,200.00	0.00
HEALTH AND HUMAN SERVICES		0.00	1,500.00	2,700.00	1,200.00	55.56
100-00-55200-110-000	PARKS WAGES	0.00	0.00	4,000.00	4,000.00	0.00
100-00-55200-130-000	PARKS SOC SEC/MEDICARE	0.00	0.00	306.00	306.00	0.00
100-00-55200-363-000	PARKS MAINTENANCE EXP	3,522.73	21,968.71	21,000.00	-968.71	104.61
100-00-55200-390-000	PARKS MISC EXP	150.00	150.00	1,000.00	850.00	15.00
100-00-55201-820-000	PARKS IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
CULTURE, RECREATION AND EDU.		3,672.73	22,118.71	31,306.00	9,187.29	70.65
100-00-56200-110-000	ECONOMIC DEV COMMITTEE WAGES	0.00	0.00	0.00	0.00	0.00
100-00-56200-455-000	ECONOMIC DEV WC-IDB	0.00	0.00	8,000.00	8,000.00	0.00
100-00-56200-456-000	ECONOMIC DEV T.I.F.	0.00	0.00	10,000.00	10,000.00	0.00
100-00-56200-457-000	ECONOMIC DEV 21 SOUTH	0.00	0.00	10,000.00	10,000.00	0.00
100-00-56300-110-000	PLANNING COMMISSION WAGES	0.00	1,425.00	2,200.00	775.00	64.77
100-00-56300-390-000	PLANNING COMMISSION MISC EXP	0.00	230.93	200.00	-30.93	115.47
100-00-56400-452-000	LAND USE/ZONING SURVEYING &FYG	2,089.15	5,741.75	8,000.00	2,258.25	71.77
100-00-56400-453-000	LAND USE/ZONING ENGINEERING	1,864.19	11,555.66	10,000.00	-1,555.66	115.56
100-00-56400-454-000	LAND USE/ZONING STM WATER POND	4,101.00	49,807.73	50,000.00	192.27	99.62
CONSERVATION AND DEVELOPMENT		8,054.34	68,761.07	98,400.00	29,638.93	69.88
100-00-57100-000-000	LRP ENGINEERING & CONSTRUCT	1,190.00	198,115.52	100,000.00	-98,115.52	198.12
100-00-57101-000-000	LRP EST/ACQUIS/LEGAL	9,500.00	9,725.00	210,000.00	200,275.00	4.63

Fund: 100 - GENERAL FUND

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-00-57102-000-000	LPR SOUTH LEG ROUNDABOUT	21,946.35	39,165.58	347,500.00	308,334.42	11.27
100-00-57103-000-000	PUBLIC WORKS VEHICLE	0.00	0.00	0.00	0.00	0.00
100-00-57104-000-000	TH BOILER REPLACEMENT	0.00	0.00	0.00	0.00	0.00
100-00-57120-342-000	SERVER REPLACEMENT	0.00	9,695.00	10,000.00	305.00	96.95
100-00-57140-000-000	MUNICIPAL COMPLEX ENG/CONST	0.00	0.00	200,000.00	200,000.00	0.00
100-00-57141-000-000	MUNICIPAL COMP EST/AQUIS/LEGAL	0.00	0.00	100,000.00	100,000.00	0.00
100-00-57200-000-000	RESERVE FOR TOWN REVALUATION	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57220-000-000	RESERVE FOR FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-57300-000-000	JONES POND	0.00	0.00	0.00	0.00	0.00
100-00-57301-000-000	BELLHAVEN LANE POND	0.00	0.00	0.00	0.00	0.00
100-00-57302-000-000	LEONARD POINT DETENTION POND	317.00	280,252.59	1,157,000.00	876,747.41	24.22
100-00-57400-000-000	FIRE EQUIPMENT	0.00	517,312.70	764,000.00	246,687.30	67.71
100-00-57500-000-000	JONES PARK	0.00	0.00	110,000.00	110,000.00	0.00
CAPITAL OUTLAY		32,953.35	1,054,266.39	3,008,500.00	1,954,233.61	35.04
100-00-58100-610-000	GO REFUNDING BOND PRINCIPAL	0.00	335,000.00	335,000.00	0.00	100.00
100-00-58200-620-000	OMRO ROAD INTEREST	0.00	89,532.60	120,590.00	31,057.40	74.25
100-00-58201-620-000	STORM SEWER INTEREST	0.00	31,457.40	0.00	-31,457.40	0.00
DEBT SERVICE		0.00	455,990.00	455,590.00	-400.00	100.09
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		330,692.31	3,523,949.31	6,143,369.62	2,619,420.31	57.36
Net Totals		-169,527.78	-702,259.14	0.00	702,259.14	

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Certified Survey Map by petitioner Darryl Lehman, Martenson & Eisele, on behalf of Eric Hoffman to combine parcels 002-017205 and 002-017206 on Pierce Lane into one parcel.

GENERAL INFORMATION:

Petitioner: Darryl Lehman, Martensen & Eisele
101 W. Main
Omro, WI 54963

Property Owner: Eric Hoffman
520 W. Huron St
Omro, WI 54963

Past Planning Discussion(s): None

Action Requested: Petitioner is requesting approval of the Certified Survey Map to combine two parcels into one parcel.

Property Location and Type:
The subject properties are contiguous, owned by the same property owner, and are both zoned R-2 Suburban Residential District. Both lots currently meet the dimensional requirements for this zoning district. Both lots are accessible. The property owner has a buyer that wants to combine the two parcels to construct a new home in their desired location, allowing existing trees to remain.

These parcels are in the protected area of the boundary agreement with the City of Oshkosh.

ANALYSIS:
The proposed change, as stated above, would combine two contiguous parcels into one parcel in the R-2 Suburban Residential District. The dimensional standards for this district

per Chapter 23: Town/County Zoning of the Winnebago County Municipal Code, Exhibit 8-2 are as follows:

R-2 Suburban residential district (subdivided)

	Single-family	Nonresidential
Lot size, minimum [3]:	20,000 sq. ft. for an unsewered lot; 9,000 sq. ft. for a sewered lot and nonshoreland; 10,000 sq. ft. for a sewered lot and shoreland	43,000 sq. ft.
Lot size, maximum:	none	no limitation
Lot width, minimum:	100 ft. for an unsewered lot; 65 ft. for a sewered lot	200 ft.
Road frontage, minimum:	33 ft.	200 ft. for an unsewered lot; 33 ft. for a sewered lot
Separation between detached buildings, minimum:	10 ft.	10 ft.
Yard setback: [6,7]		
Street yard, minimum:	30 ft.	30 ft.
Side yard, minimum: [5]	7 ft. on one side and 10 ft. on the other for a principal building; 3 ft. for a detached accessory building	7 ft. on one side and 10 ft. on the other for a principal building; 3 ft. for a detached accessory building
Rear yard, minimum:	25 ft. for a principal building; 3 ft. for a detached accessory building or 5 ft. to an alley	25 ft. for a principal building; 3 ft. for a detached accessory building
Building height:		
Principal building, maximum:	35 ft.	35 ft. [4]
Accessory building, maximum:	18 ft.	18 ft.
Floor area:		
Principal building, minimum:	1,000 sq. ft. of living space	no limitation
Accessory area, maximum:	1,500 sq. ft. plus 1 percent of the lot area in excess of the minimum lot size [1]; 1 percent of lot area for buildings related to household livestock	1,500 sq. ft. plus 1 percent of the lot area in excess of the minimum lot size [1]

The proposed lot appears to meet the dimensional requirements and does not conflict with any local, county, or regional plans. Additionally, combining these lots allows for placement of a driveway further east from the corner/curve on Pierce Lane.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission considered this item at their November 11, 2026 meeting.

The Planning Commission passed the motion to recommend approval for the proposed CSM to the Town Board.

RECOMMENDED ACTION:

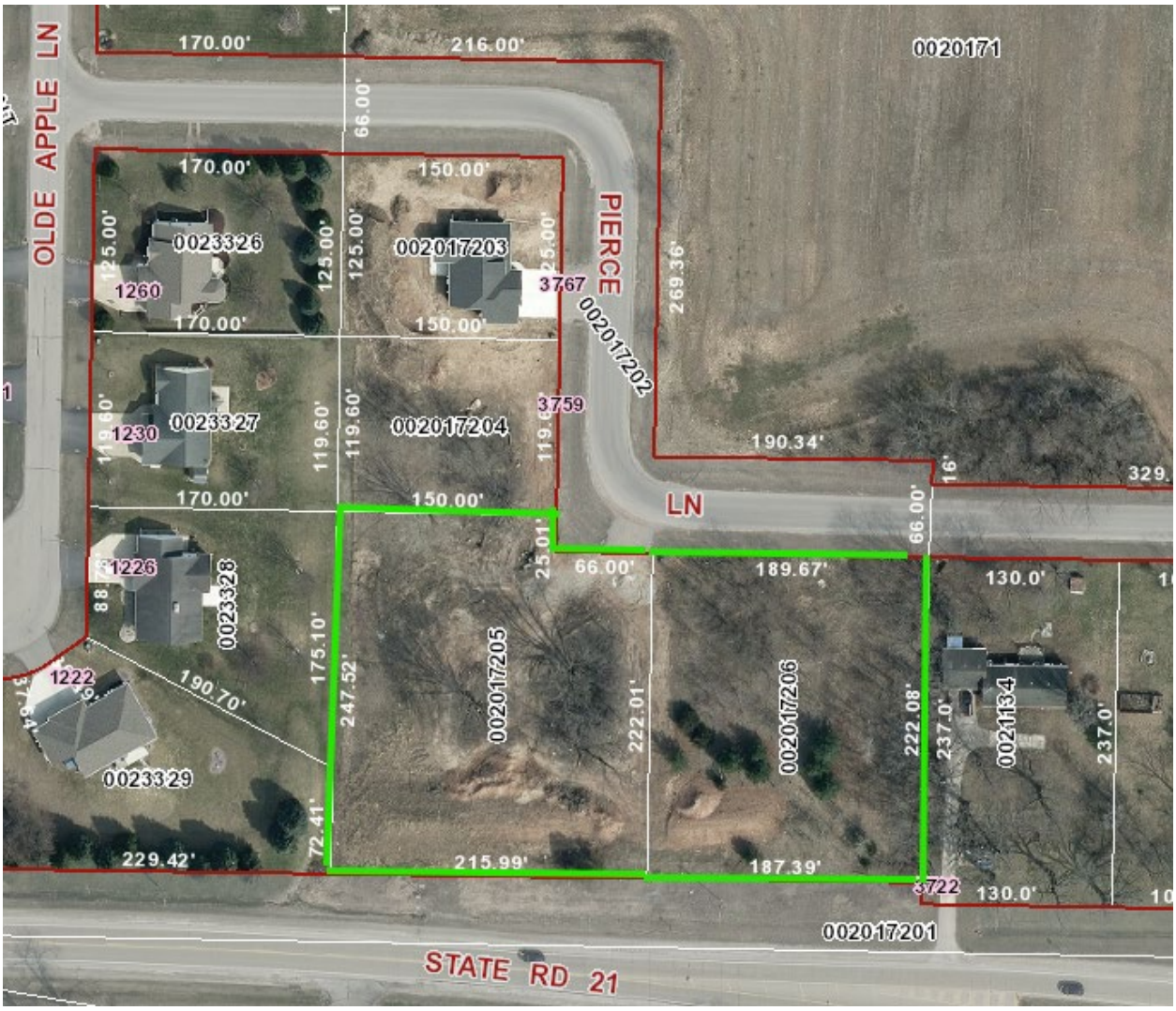
The Planning Commission recommends approval of the CSM. Should the Town Board agree, the following motion may be made:

"Motion to approve the Certified Survey Map by petitioner Darryl Lehman, Martenson & Eisele, on behalf of Eric Hoffman to combine parcels 002-017205 and 002-017206 on Pierce Lane into one parcel."

ATTACHMENTS:

1. GIS map of parcels
2. Certified Survey Map of proposed lot
3. Town Application

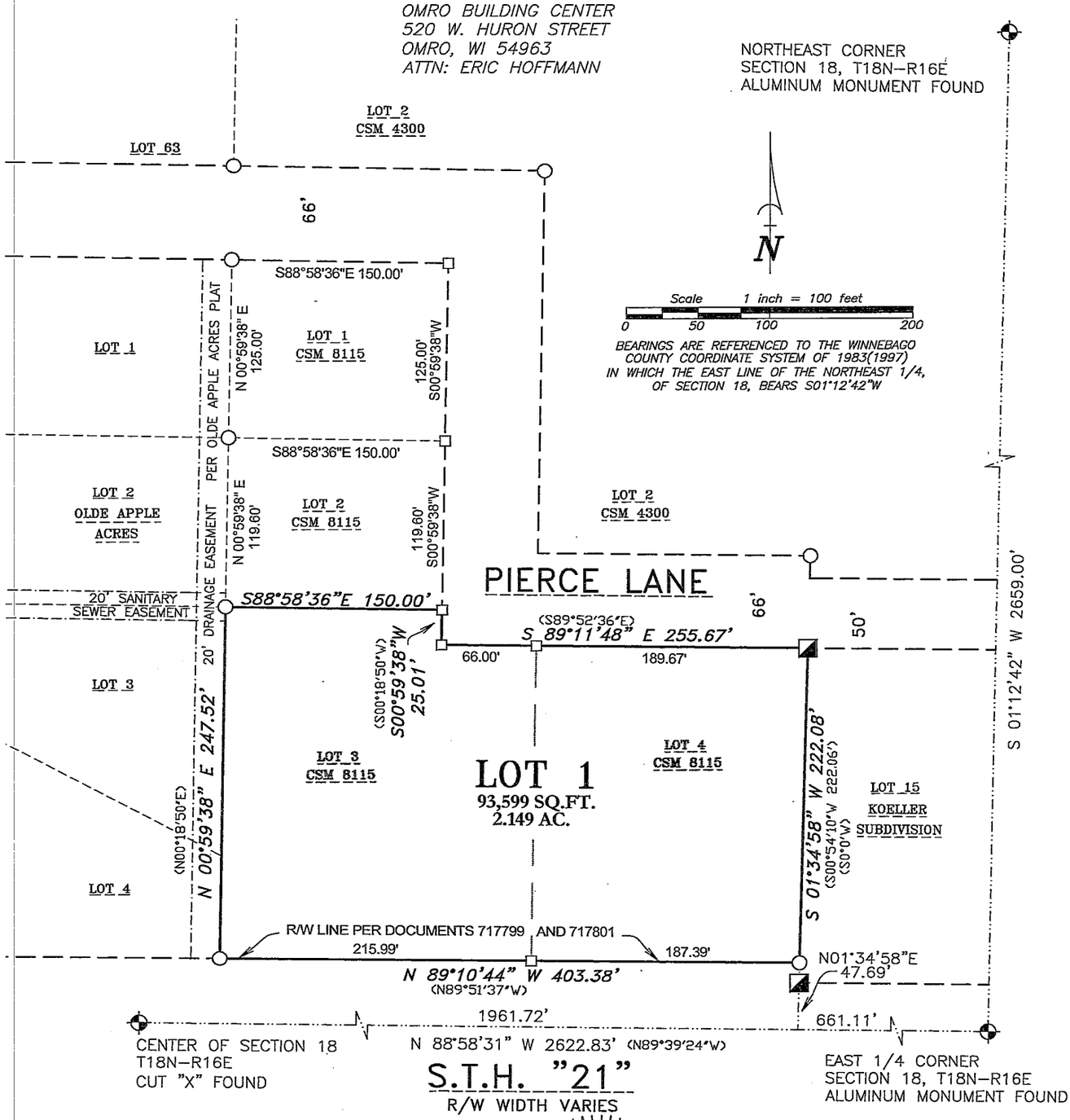
Proposed CSM to combine parcels 002-017205 and 002-017206 on Pierce Lane:



CERTIFIED SURVEY MAP NO. _____

LOT 3 AND LOT 4 OF CERTIFIED SURVEY MAP 8115, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4, IN SECTION 18, TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
OMRO BUILDING CENTER
520 W. HURON STREET
OMRO, WI 54963
ATTN: ERIC HOFFMANN



LEGEND

- ⊡ *1-1/4" O.D. IRON PIPE FOUND*
- ⊙ *3/4" REBAR FOUND*
- ◪ *2" O.D. IRON PIPE FOUND*
- ⊕ *GOVERNMENT CORNER FOUND*
- ( ) *RECORDED AS*

WISCONSIN
DARRYL S. LEHMAN
S-3255
OSHKOSH
WI
LAND SURVEYOR

10-22-20

Martenson & Eisele, Inc.

101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0–0711–092

FILE 0711092CSM SHEET 1 OF 3

This instrument was drafted by: DSL

Certified Survey Map _____

LOT 3 AND LOT 4 OF CERTIFIED SURVEY MAP 8115, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4, IN SECTION 18, TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, Darryl S. Lehman, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped, at the direction of Eric Hoffmann, Lot 3 and Lot 4 of Certified Survey Map 4300, being part of the Southeast 1/4 of the Northeast 1/4, in Section 18, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the Town of Algoma, and Winnebago County Subdivision Ordinances.

This map is a correct representation of all of the exterior boundaries of land surveyed and the division thereof.

Given under my hand this 22nd day of October, 2026.

WISCONSIN
DARRYL S.
LEHMAN
S-3255
OSHKOSH
WI
LAND SURVEYOR

Darryl S. Lehman, PLS-3255

Winnebago County Planning and Zoning Committee Certificate:

Pursuant to the Land Subdivision Regulations of the County of Winnebago, Wisconsin, all the requirements for approval have been fulfilled. This Minor Subdivision was approved by the Winnebago County Planning and Zoning Committee on _____ day of _____, 2026.

_____
Chairman, Planning and Zoning Committee

This CSM is contained wholly within the property described in the following recorded instruments:

Owner(s) of record	Document(s)	Parcel Number(s)
Eric W. Hoffmann	1913573	002017205
	1919309	002017206

Certified Survey Map

LOT 3 AND LOT 4 OF CERTIFIED SURVEY MAP 8115, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4, IN SECTION 18, TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

OWNERS CERTIFICATE:

As owner, I the undersigned, hereby certify that I caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

Eric W. Hoffmann — Date: Oct. 22 2026

State of Wisconsin)
)SS
Winnebago County)

Personally came before me on the 22nd day of October, 2026, the above owners to me known to be the persons who executed the foregoing instrument and acknowledge the same.

My Commission Expires 10-22-26

DARRYL S. LEHMAN NOTARY PUBLIC STATE OF WISCONSIN

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

Town Treasurer — Date

County Treasurer — Date

Print Name

Print Name

Town Board Approval:

We hereby certify that the Town of Algoma has reviewed and approved this certified survey map.

Town Chairman — Date

Town Clerk — Date

Print Name

Print Name

WISCONSIN DARRYL S. LEHMAN S-3255 OSHKOSH WI LAND SURVEYOR

10-22-26

PROJECT NO. 0-0711-092 SHEET 3 of 3

Town of Algoma
15 N. Oakwood Road
Oshkosh, WI 54904
(920) 235-3789

Visit us at www.townofalgomawi.gov

M-Th 9:00-5:00 F 9:00-1:00

Site Plan Review/Plan Commission General Application

APPLICANT INFORMATION

Petitioner: DARRYL LEHMAN - MARTENSON & EISELE Date: 10-22-26

Petitioner's Address: 101 W. MAIN City: OMRO State: WI Zip: 54963

Telephone #: ([redacted] Fax: ( ) Other Contact # or Email: [redacted]

Status of Petitioner (owner, representative, tenant, or prospective buyer): SURVEYOR

OWNER INFORMATION

Owner(s): Eric Hoffmann Date: 10-22-26

Owner(s) Address: 520 W. Huron City: Omro State: WI Zip: 54963

Telephone #: ( ) Other Contact # or Email:

Ownership Status (Individual, Trust, Partnership, Corporation, or LLC):

Property Owner Consent (required)

By signature hereon, I/We acknowledge that Town officials and/or employees may, in the performance of their functions, enter upon the property to inspect or garner other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Town of Algoma for incomplete submissions or other administrative reasons.

Property Owner's Signature: [redacted] Date: Oct. 20 2026

SITE INFORMATION

Address/Location of Proposed Project: Pierce Lane Tax Parcels 0020172054 0020172056

Current Use of Property: Undeveloped Residential Lots Zoning: R-2

Land Uses Surrounding Your Site:

North: Single Family Residen

South: S.T.H. 21

East: Single Family Residen

West: Single Family Residen

Projected Timeline:

Project Description: Buyers of Land want to combine the parcels to place their home in desired location. CSM will allow existing trees to remain

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.

Town of Algoma
15 N. Oakwood Road
Oshkosh, WI 54904
(920) 235-3789

Visit us at www.townofalgomawi.gov
M-Th 9:00-5:00 F 9:00-1:00

Site Plan Review/Plan Commission General Application Continued

SITE INFORMATION CONTINUED

Development Characteristics

Gross Acreage/ Square Feet: 93,599 SQ.FT. 2.149 AC.

Development Area and Percentage: _____

# of Employees/#of Residential Units: _____

# of Proposed Parking Space: _____

Traffic Count Projections (attach documentation): _____

Percent Impervious (attach documentation): _____

Description of Required Landscaping (attach landscape plan): _____

_____

_____

_____

Additional Information: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

OFFICE USE ONLY

Received By: [redacted] Date: 10/22/26 Fee: 200.00 Paid: (Yes) No

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Springhetti Lake Phase 2 Overview

And application for review to proceed with two actions for the development project has been submitted: a Planned Development District (PDD) and Phase 2 Final Plat. This memo serves as an overview to explain the project and each action at once. Each item has a separate analysis memo and will be considered individually.

GENERAL INFORMATION:

Petitioner: Scott Andersen, Davel Engineering
1164 Province Terrace
Menasha, WI 54952

Property Owner: Springhetti's Real Estate LLC
2987 Buttercup Road
Neenah, WI 54956

Past Town Board Discussion(s): In May 2025, the town board approved the preliminary plat for the Springhetti Lake subdivision with conditions. One condition was approval of a Planned Development District, if required by Winnebago County Planning & Zoning.

The approved preliminary plat included 3 phases. The Final Phase 1 Plat was approved by the town board in May 2026.

Property Location and Type:

The subject property is zoned R-2 Suburban Residential and are shown as lots 13-26 and Outlot 4 on the Phase 2 Final Plat. This accounts for ~15.7 acres within the subdivision.

This parcel is in the protected area of the boundary agreement with City of Oshkosh.

PROJECT OVERVIEW:

The developer is presenting the Phase 2 Final Plat, for lots 13-26, for approval. Because access to these lots is from a private road, a PDD is required.

Please note that the materials provided include an amended PDD as the original application included Lot 27, which will be constructed in Phase 3. When the town team met with the development team on October 28, 2026 to review the request , it was decided to remove Lot 27 from this PDD request, and submit that request in the future with the Phase 3 Final Plat to allow for further design and engineering for that lot to ensure that phase could be constructed within the design and time constraints of an approved PDD.

The Winnebago County Planning and Zoning public hearing for the PDD is on November 18, 2026 and will be for the amended PDD (Phase 2 only, no Lot 27).

Actions Requested:

a. **Plat:** approval of Phase 2 Final Plat.
b. **PDD overlay:** to create new parcels on a private road to access lots 13-26 for phase 2 of the development.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission considered these items as their November 11, 2026 meeting. The project engineer and a property owner representative were in attendance and answered questions from the planning commission and attendees. There were property owners from two homes on Milton Circle that had questions about the berm. The project engineer confirmed that the berm along the southern border of the property would remain in place and that the road will be lower than the berm. Existing trees in the berm area will also remain. A written formal objection was received from a property owner on Scarlet Oak Trail in response to the PDD public hearing notice. A copy was provided to the commissioners at this meeting and is attached to this memo.

The Planning Commission passed both of the motions to recommend approval for the Phase 2 Final Plat with conditions and the PDD.

Attachments:

1. Town Application
2. Oct 28, 2026 review meeting notes
3. 1894 Scarlet Oak Tr letter

Davel Engineering & Environmental, Inc.
1164 Province Terrace | Menasha, WI 54952
920-560-6569 | scott@davel.pro

November 4, 2026

Town of Algoma
Attn: Plan Commission and Town Board
15 N. Oakwood Road
Oshkosh, WI 54904

Re: Springhetti Lake PDD - Supplemental Amendment
Davel Project No. 8350 | Lots 13-26 and Outlot 4, Town of Algoma

Dear Plan Commission and Town Board Members:

Please accept the enclosed amended narrative as a supplemental amendment to the pending Springhetti Lake PDD filing. The original Town application and Check No. 17476 for $3,000 remain with the filing. No new application or duplicate fee payment is enclosed.

The original application and supporting package included Lots 13-27 and the 28-unit Lot 27 condominium concept. This amendment limits the current PDD boundary to proposed Lots 13-26 and Outlot 4. It supersedes the original materials only where they include Lot 27 in the current PDD or describe the earlier condominium concept. All other original filing materials remain part of the record.

Lot 27 will remain outside the current PDD and will be identified on the final plat as a nonfrontage, nonbuildable parcel, subject to final wording accepted by the Town and County. Any future condominium development on Lot 27 will require a separate PDD and complete project review.

Outlot 4 will be owned and maintained by the overall Springhetti Lake homeowners association. If the Lot 27 condominium is later approved and created, its condominium association will join that association under recorded supplemental access, voting, assessment, maintenance and cost-sharing terms. Please continue Town review under the original application and fee, with this letter and the amended narrative controlling where they revise the original scope.

Please direct review comments or requests for additional information to me at 920-560-6569 or scott@davel.pro.

Sincerely,

11/04/2026 7:57:23 AM
scott@davel.pro

Scott R. Andersen, PLS S-3169
Lead Professional Land Surveyor and Project Manager

Enclosures: Supplemental amended PDD narrative

Electronic Copies Sent: November 4, 2026
Cc: Springhetti's Real Estate LLC

Town of Algoma
15 N. Oakwood Road
Oshkosh, WI 54904
(920) 235-3789

Visit us at www.townofalgomawi.gov

M-Th 9:00-5:00 F 9:00-1:00

Site Plan Review/Plan Commission General Application

APPLICANT INFORMATION

Petitioner: Scott R. Andersen, PLS S-3169 Date: _____

Petitioner's Address: 1164 Province Terrace City: Menasha State: WI Zip: 54952

Telephone #: [redacted] Fax: ( ) _____ Other Contact # or Email: [redacted]

Status of Petitioner (owner, representative, tenant, or prospective buyer): Representative / PLS - Davel Engineering

OWNER INFORMATION

Owner(s): Springhetti's Real Estate LLC Date: _____

Owner(s) Address: 2987 Buttercup Road City: Neenah State: WI Zip: 54956

Telephone #: [redacted] Other Contact # or Email: [redacted]

Ownership Status (Individual, Trust, Partnership, Corporation, or LLC): Limited Liability Company (LLC)

Property Owner Consent (required)

By signature hereon, I/We acknowledge that Town officials and/or employees may, in the performance of their functions, enter upon the property to inspect or garner other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Town of Algoma for incomplete submissions or other administrative reasons.

Property Owner's Signature: [redacted] Date: 9-30-26

SITE INFORMATION

Address/Location of Proposed Project: Recorded Outlot 3, Springhetti Lake; PIN 0023841

Current Use of Property: Undeveloped/planned residential; proposed Lots 13-27 Zoning: R-2

Land Uses Surrounding Your Site:

North: Residential

South: Residential

East: Residential

West: Residential

Projected Timeline: PDD and final-plat approvals; later Lot 27 implementation approvals

Project Description: New PDD master plan for Lots 13-27 from recorded Outlot 3.

Lots 13-26: 14 single-family lots served by private Prosperity Way.

Lot 27: 7.6128-acre, 28-unit detached residential condominium concept.

R-2 base retained; PDD expressly authorizes Lot 27 use and density.

Detailed Lot 27 site plan/major condominium plat will be filed later.

No City of Oshkosh routing under the Town/City boundary agreement.

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.

Town of Algoma
15 N. Oakwood Road
Oshkosh, WI 54904
(920) 235-3789

Visit us at www.townofalgomawi.gov
M-Th 9:00-5:00 F 9:00-1:00

Site Plan Review/Plan Commission General Application Continued

SITE INFORMATION CONTINUED

Development Characteristics

Gross Acreage/ Square Feet: 23.351 acres (recorded Outlot 3)

Development Area and Percentage: 19.951 acres in Lots 13-27; balance road/easements

# of Employees/#of Residential Units: 42 at buildout: 14 single-family + 28 detached condo

# of Proposed Parking Space: Lots 13-26 per code; Lot 27 per later site plan

Traffic Count Projections (attach documentation): Residential use; trip memo if requested

Percent Impervious (attach documentation): See signed plans; update with Lot 27 site plan

Description of Required Landscaping (attach landscape plan):
Restore disturbed areas and individual residential yards per approved plans.
Lot 27 landscaping, lighting and signage details accompany later site-plan filing.
PDD narrative establishes interim residential design standards.

Additional Information: Current Town filing: PDD ($1,000 min.) + final plat ($2,000 min.) = $3,000 min.
Later Lot 27 filing: site plan ($2,000 min.) + condominium review ($350) = $2,350.
Total Town minimum across stages: $5,350, plus actual-cost charges if assessed.
County PDD fee: $800. City of Oshkosh: no application, review or fee.
Wisconsin DOA final-plat submittal/payment is online; no paper application attached.
Attach PDD narrative, plat, Lot 27 concept, plans and draft covenant outline.

OFFICE USE ONLY

Received By: _____ Date: _____ Fee: _____ Paid: Yes No

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.

October 28, 2026 meeting with Dan Springhetti, Barry Gill, Scott Andersen, Maggie Mahoney, Phil Kleman, Lynn Lorenson, Jason Loduha

1. Phase 1 status:
   - Temp pond construction: Per page 6 of the developer agreement - developer will construct the temporary drainage basin at the time of grading of the Phase 1 lots and in any case, before the start of construction of any buildings or structures upon any lot within Phase 1.
     - Tim Wittmann with Davel is checking with the county on threshold for when the temp pond would be required. Or possibly move temp pond to another lot. The town is willing to amend the Phase 1 developer agreement if the county allows.

   - What is the status of laterals and other utility work for Phase 1? Lots can't be permitted for building without services.
     - Did ASD require driveway locations? Yes If they are being identified we want them for LPR plans. 12/31/27 is the deadline to pull the laterals—ASD is aware of this. Extent of driveway aprons versus curb and gutter to be cut later TBD, project teams check back in February on status driveways

   - 12/31/27 deadline to complete substantial construction of Phase 1. This is consistent with deadline for the Idle Sites Grant work.

2. Scope of PDD:
   - It is the town's understanding that the required covenants listed in the PDD narrative (pages 4 & 6) would be met with a separate Condo Plat and creation of a Condo Association for Lot 27. Yes, a separate condo association that is a member of the larger HOA.

   - Developer would need to ensure the Lot 27 concept plan is close enough to the maximum unit count and general arrangement, or else has to go through a process for material changes. The concept plan shows 27 units but other references say 28 units.

   - Three-year control (pg 9 of PDD narrative): Reference to County 23.7-77 Expiration of approval: "If any area of a planned development district that can be developed remains substantially undeveloped 3 years after the creation of the district, the Planning and Zoning Committee shall have the authority to unilaterally rezone such area to a suitable classification. Upon written petition and with good cause, the committee may grant a one-time extension not to exceed 3 years."

It was discussed and decided by the Springhetti team to delay the PDD request for Lot 27 from the current PDD. The Lot 27 PDD and Phase 3 Final Plat will be done later. The PDD to be considered now will need to be amended to pertain only to Phase 2.

3. Phase 2 Plat:
   - The following are town code references to address the "Private Road Access Note" on page 2 that may satisfy DOA preliminary plat approval.
     - 225-59 (A)(1) General design standards. General: "The subdivision shall be designed so as to provide each lot with satisfactory access to a public street or approved way."

- 260.13 Road Construction
- 288 Snow Removal on Private Roads
- 328.24(B)(6) & (C)(6) Garbage and recycling collection on private roads

These town codes are being provided to possibly help meet the following DOA requirement, but town defers to Davel's experience for what they are looking for. Town is happy to discuss further if needed.

s. 236.20 (4) (d) This section provides that lots shall have direct access to a public street unless otherwise permitted by local ordinance. Access to several lots is via private road. Prior to our certification of the final plat, you must provide us with verification that Town of Algoma ordinance allows such lot access.

- It is unclear from the Phase 2 submission if a Condo Plat/Association will be created with Lot 27, but we believe it one will be required. We need to know so we can correctly determine the intent of the language on page 3.
    - What is the intention for maintenance of private lots versus the condo lots?

- Will USPS require a bump out for a cluster mailbox for Lots 13-26? If so, identify that common area and bump out on the plat. Also a question for Lot 27 that is not addressed by concept.

- Do you want a sign for the development along LPR? That needs to go through county zoning, but common area for it should be included on the plat.

- Maggie sent Algoma Sanitary District (ASD) the Phase 2 plat on Oct 20. Scott will follow-up with Kevin Mraz at ASD to get their input/approval. The town can list ASD's approval of the plat as a condition of approval if needed.

4. Lot 27:
    - Is lot 27 covered with the current/approved stormwater management plan? Per page 4 of the PDD narrative under Grading/Stormwater *"The signed May 19, 2026 plan set and approved revisions control. Later Lot 27 final design must update calculations/permits when required and maintain recorded drainage easements."*
        - The wetland in the southwest corner has to be permitted. What is the status of a permit?

    - Lot 27 concept dated Feb 2026 shows 27 units, not 28 as described in the other development documents (HOA covenants & dev agreement) and PDD narrative.

    - Cluster mailbox/bump out?

    - Will the access road for the southwest corner units meet requirements for fire department access? Will the access road for these units be maintained by the HOA or the Condo Association?

    - Overall lack of details for Lot 27 could be problematic for the town, as well as necessary Condo Association details and zoning considerations noted above. It may be best to consider a future PDD for Lot 27 in Phase 3.

5. Road Construction Agreement:
    - Per Article IV(B) of the Phase 1 developer agreement (page 7), an agreement for Phase 2 is required for construction of a private road build to town standards. It should include language regarding inspection requirements and deliverables. Inspection requirements were discussed with the Board earlier this year and they were in agreement with Davel conducting the checks/providing record drawings and Jason providing oversight (i.e. proof rolls). McMahon would serve as a third-party oversight in some capacity to cover things that Jason may not be able to do. Town needs to specify what deliverables would be required. This helps to reduce costs for the developer.

    - Staff can discuss with the Board if a financial guarantee for the road will be required. This can be brought to the board when we present the developer agreement draft to them.

6. Determine who is drafting the Phase 2 developer agreement and road construction agreement. Lynn and Barry will draft agreement together, using Phase 1 as a template. Lynn will see what she has for a road construction agreement template.

Timeline:

Dates for the upcoming town meetings (Nov 11 Planning Commission and Nov 18 Town Board) were discussed. The county timeline will take longer as a public hearing is required for the PDD then it has to go through their deliberative process.

The Phase 2 Plat would be considered by the town with conditions of approval to allow for pending agreements, etc to be worked on. The Phase 2 plat will not be signed until all conditions are met.

All agreed this could likely all be completed in Q1 of 2027.

RECEIVED
NOV 10 2026
TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN

MacKenzie Tesch
1894 Scarlet Oak Trl
Oshkosh, WI 54904
mltesch22@gmail.com

Date: November 6, 2026

To:

Town of Algoma Plan Commission & Winnebago County Planning and Zoning Committee
15 N. Oakwood Road
Oshkosh, WI 54904

Subject: Formal Objection to Application No. 2026-PDD-7580 (Multifamily Condo Development / Springhetti Quarry Property)

To the Members of the Plan Commission and Zoning Committee,

I am writing to submit my formal, urgent objection to Application Number 2026-PDD-7580, which requests a planned development district or zoning amendment to build multifamily condominiums on the former quarry property directly behind my land.

As a deeply affected adjacent property owner, I urge the county and town boards to deny the applicant's request in its entirety based on the following critical issues:

1. Severe Deficiency in Due Process and Notice Period

Our household received the official notification letter regarding this massive development project today, November 6, 2026. The public hearing is scheduled for November 18, 2026. Providing citizens with less than two weeks' notice to review blueprints, consult legal or environmental experts, and prepare a comprehensive zoning objection is entirely unacceptable. This abbreviated timeline deprives local residents of a fair opportunity to protect their property rights and home investments. Furthermore, the notification letter was deliberately vague, entirely failing to define the scope, density, height, or architectural constraints of what constitutes "condos" under this application.

2. Ongoing Negative Impact from Construction Noise and Heavy Machinery

Our quality of life has already been significantly and negatively impacted by the activity on this property. Over the summer of 2026, noise generated by dump trucks and heavy machinery has stripped our neighborhood of its quiet character. This industrial-level noise pollution directly disrupts the peace of our home, prevents our family from enjoying our backyard, and creates an environment completely unsuited for a residential area. Permitting a high-density condominium complex will permanently cement these heavy

noise disruptions into our daily lives. While we understand that these activities occurred within permitted operating hours, the excessive noise was nonetheless a significant nuisance and disruption to our daily lives.

Additionally, since the property changed ownership, we have experienced repeated instances of gunfire in the immediate vicinity of our neighborhood, including shotgun blasts loud enough to cause our windows to shake. As parents of young children, this is particularly alarming and concerning. The thought of individuals discharging shotguns or rifles in such close proximity to our homes and neighborhood is extremely unsettling and raises serious concerns about the safety and well-being of our family and the surrounding community.

3. Dangerous Traffic Congestion on Our Only Local Roadway

The heavy trucks and construction machinery have already caused a severe increase in traffic congestion on our single, main local roadway. This road is the only thoroughfare serving our neighborhood and does not seem it was ever engineered or intended to handle heavy commercial vehicles, let alone the massive influx of daily traffic that a multifamily condo complex would bring. The current bottlenecking from dump trucks is already a daily frustration and safety hazard; adding stacked residential units onto this constrained infrastructure will completely overwhelm our roadway, delay emergency vehicles, and endanger local drivers.

4. Violation of Neighborhood Character and Intent of Residents

My family intentionally chose to return to our hometown and raise our children here; specifically to escape the stifling overpopulation, traffic, and density of urbanized residential areas. We invested in our property with the expectation of raising our children in a quiet, low-density, semi-rural setting—not an environment where multi-family units are stacked on top of one another directly against our property line. Introducing high-density multifamily condos completely undermines the established low-density residential character of this neighborhood and violates the spirit of the Town's comprehensive smart-growth plans.

5. Direct and Immediate Degradation of Local Wildlife and Ecosystems

Since operations began on the Springhetti quarry property, our neighborhood has witnessed an immediate, measurable decline in local wildlife. The expansive nature of this land previously provided crucial habitat, shelter, and migration corridors for native Wisconsin species. Replacing this natural buffer with concrete footprints, asphalt parking lots, and multi-family structures will permanently decimate the remaining ecosystem and completely strip the area of the natural beauty that defines our community.

We respectfully demand that the county and town stand with the tax-paying homeowners who live here rather than prioritizing private commercial development interests. We urge you to deny Application No. 2026-PDD-7580 to preserve the safety, infrastructure, peace, and ecological integrity of our neighborhood.

Thank you for your time and your serious consideration of this community matter.

Sincerely,

MacKenzie Tesch

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Springhetti Lake Phase 2 Final Plat by petitioner Scott Andersen, Davel Engineering, on behalf of Springhetti's Real Estate LLC, for parcel 002-3841.

Action Requested: Petitioner is requesting approval of the final plat for phase 2 of the development.

Final Plat Process:

The Town Board will review along with the Planning Commission recommendation and shall make a decision to:

a. Approve the preliminary plat;
b. Approve the preliminary plat with conditions; or
c. Deny the preliminary plat consistent with Wis Stats 236.11(1)

Phase 2 Final Plat:

The Phase 2 Final Plat dated 10.5.26 is attached.

Staff have requested a minor update to the language on Page 3 to make the references to the Home Owners Association consistent.

The review and approval of the language pertaining to the water and sewer by Algoma Sanitary District #1 is pending as of the time of this memo.

Town staff have consulted with the town attorney and engineer to confirm that the Phase 2 Final Plat is in substantial conformance with the approved preliminary plat with conditions as noted in the recommended action.

RECOMMENDED ACTION:

Should the Town Board have edits/additions to these conditions the language should be clearly stated and included in the motion.

Should the Town Board recommend denial, those reasons must be clearly identified and included in the motion.

The Planning Commission recommends conditional approval of Phase 2 Final Plat subject to all of the conditions identified being met. Should the Town Board agree, the following motion may be made:

"Motion to approve Phase 2 Final Plat for Springhetti Lake subject to the following conditions being met:

1. *An executed Phase 2 developer agreement between the Developer and Town.*
2. *An executed Road Construction and Maintenance Agreement between the Developer and the Town for the private roadway identified as Future Prosperity Way.*
3. *All agreements and covenants run with the land.*
4. *The developer agreement cannot be assigned to another person/entity without the Town's permission.*
5. *Confirmation of easements and any additional provisions for Algoma Sanitary District #1.*
6. *Approval of a Planned Development District by Winnebago County & Zoning.*
7. *Review and approval by Winnebago County Planning and Zoning.*
8. *Review and approval by the State of Wisconsin Department of Administration, or its successor department.*
9. *Review and approval by any other objecting agency.*
10. Change all references from "Association" to "Home Owners Association" on the plat.

Attachments:

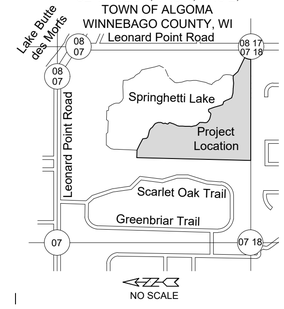
1. Phase 2 Final Plat dated 10.5.26

Springhetti Lake 2

All of Outlot 3, Springhetti Lake (Doc. 1969703), being Part of the Southeast 1/4 of the Southeast 1/4; Part of the Southwest 1/4 of the Southeast 1/4; Part of the Northwest 1/4 of the Southeast 1/4; Part of the Northeast 1/4 of the Southeast 1/4, all in Section 7, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin

LOCATION MAP

SE 1/4 SEC 7, T 18 N, R 16 E,
TOWN OF ALGOMA
WINNEBAGO COUNTY, WI



NO SCALE

East Line of the Southeast 1/4
(N00°14'32"E)
(N00°16'59"E)
N00°52'34"E 2528.11'

East Meander Corner
Section 07, T18N, R16E
Berntsen Monument Fnd

Southeast Corner
Section 07, T18N, R16E
Berntsen Monument Fnd

N89°09'19"W 33.00'

S 00°52'34" W 76.34'

N 89°09'19" W 1478.02'
(N89°50'03"W)

S89°09'19"E 2649.60'
(S89°50'03"E)
(N89°27'09"W)

South Line of the Southeast 1/4

South 1/4 Corner
Section 07, T18N, R16E
Berntsen Monument Fnd

Unplatted Lands
Owner: Patrick, E. L.

Unplatted Lands
Owners: Martin, A. G. & S. J.
(Doc. 1061219)

Culvert

Lot 1 CSM 1468
Owner: Persick

Lot 2 CSM 1468
Owner: Athanasiou

Lot 3 CSM 1468
Owner: Heidemann

Lot 4 CSM 1468
Owner: Kraatz

Lot 1 CSM 7298
Owner: Yonke & Ahrens

Lot 2 CSM 7298
Owner: Jones

Veanna Boulevard

Lot 3 CSM 7298
Owner: Rane Investments LLC

Leonard Point Road

33'

Ex. 12' Utility Easement (per Plat)

Ex. 30' Sanitary Sewer and Watermain Easement (per Plat)

Ex. 25' Storm Sewer Easement (per Plat)

Unplatted Lands
Owners: Scott C. & T. M.
(Doc. 1711587)

Unplatted Lands
Owner: Cirigiu
(Doc. 1879240)

Unplatted Lands
Owner: Donner
(Doc. 1909860)

Normal Water Elevation 767.33'
High Water Elevation 771.00'
NAVD 88 Datum

Ex. Temporary Easement for Wetpond / Sediment Basin (To be removed upon the completion of Town Regional Pond Construction)

Ex. Temporary Easement for Wetpond / Sediment Basin Spillway (To be removed upon the completion of Town Regional Pond Construction)

Ex. Drainage Easement & Temporary Access Easement (EMS & Fire Department)

Lot 1 Springhetti Lake
Lot 2 Springhetti Lake
Lot 3 Springhetti Lake
Lot 4 Springhetti Lake
Lot 5 Springhetti Lake
Lot 6 Springhetti Lake
Lot 7 Springhetti Lake
Lot 8 Springhetti Lake
Lot 9 Springhetti Lake
Lot 10 Springhetti Lake
Lot 11 Springhetti Lake
Lot 12 Springhetti Lake

75' OWHM Setback (for reference Only)

Existing Navigable Stream – Existing Public and Emergency Access via Stream Bed

Outlot 1
Springhetti Lake

Normal Water Elevation 769.00'
High Water Elevation 772.67'
NAVD 88 Datum

Springhetti Lake
Outlot 2

Lake Elevation 769.5' NAVD 88
August 2024

S 42°22'38" E 87.68'

S 64°01'11" E 290.43'

13
39,693 SF ±
37,301 SF to ML

N82°14'58"E 96.89'

14
20,792 SF ±
17,446 SF to ML

S87°47'29"E 115.17'

15
21,882 SF ±
18,735 SF to ML

S79°21'27"E 116.82'

16
38,042 SF ±
34,975 SF to ML

S36°53'20"E 107.25'

S36°53'20"E 101.43'

17
45,389 SF ±
42,330 SF to ML

S17°07'48"E 115.41'

18
37,071 SF ±
33,568 SF to ML

S79°01'11"E 143.65'

19
36,232 SF ±
30,650 SF to ML

S46°09'11"E 88.50'

20
54,775 SF ±
49,315 SF to ML of Lake

Normal Water Elevation 801.09'
High Water Elevation 803.43'
NAVD 88 Datum

21
45,688 SF ±
41,288 SF to ML of Lake

22
29,455 SF ±
25,633 SF to ML

23
32,877 SF ±
29,430 SF to ML

24
37,329 SF ±
30,486 SF to ML

25
43,029 SF ±
33,772 SF to ML

26
54,907 SF ±
50,896 SF to ML

27
331,612 SF

OL 4
148,392 SF
3.4066 ac

Prosperity Way
Private Road

R60'

S00°59'00"W 203.75'

S15°49'02"W 138.01'

126.55'
N01°24'06"E

S13°50'56"E 231.05'

S53°40'50"E 460.35'

20' Drainage & Storm Sewer Easement

20' Drainage & Storm Sewer Easement

Ex. 150' Drainage Easement (per Plat)

Drainage Swale (Waterfall)
Normal Water Elevation 786.9'
(Waterfall Rim)
High Water Elevation 787.0'
(Waterfall Rim)
Normal Water Elevation 769.0' (Lake)
High Water Elevation 772.67' (Lake)
NAVD 88 Datum

Lake Elevation 769.5' NAVD 88
August 2024

C/L of Relocated Stream

Ownership Line

Normal Water Elevation 769.00'
High Water Elevation 772.67'
NAVD 88 Datum

Normal Water Elevation 801.60'
High Water Elevation 805.09'
NAVD 88 Datum

Normal Water Elevation 805.19'
High Water Elevation 806.89'
NAVD 88 Datum

Ex. 150' Drainage Easement

Ex. 25' Drainage Easemt

Ex. 20' Drainage Easemt

Ex. 50' Drainage Easemt

Ex. 15' Public Dedication For Conservancy
Ex. 20' Drainage Easement

Proposed Lot 13
1st Addition to
Jones Plat

Proposed Lot 14
1st Addition to
Jones Plat

Proposed Lot 15
1st Addition to
Jones Plat

Lot 5
Jones Plat
Owner: Galligan

Lot 6
Jones Plat
Owner: Carmahous

Lot 1 CSM 4300
Owner: Eric Hoffman

Lot 48
Owner: Habel

Lot 47
Owner: DeGroot

Lot 46
Owner: Nielsen & Lehl
Olde Apple Acres Plat

Lot 45
Owner: Bronson

Lot 44
Owner: Slusarski

Lot 2 CSM 8137
Owner: Rohr

Lot 1
CSM 8137
Owner: Shmitt

Lot 18
Owner: Hodson

Lot 19
Owner: Leske

Lot 20
Owner: Hartz

Lot 21
Owner: Schmudlach

Scarlet Oak Estates

Lot 2 CSM 24
Owner: Tesch

Lot 1 CSM 24
Owner: Houde

Lot 4 CSM 23
Owner: Frye

Lot 3 CSM 23
Owner: Nichols

Lot 2 CSM 23
Owner: Davis

NE 1/4 SE 1/4
NW 1/4 SE 1/4
SE 1/4 SE 1/4
SW 1/4 SE 1/4

S 88°46'43" E 103'±

73.21'

Ex. Drainage Easement (per Plat)

Ex. Drainage Centerline

Proposed Drainage CL

Ex. Drainage Easement (per Plat)

N 01°13'17" E 1563.46'
(S01°16'36"W)
(S00°52'46"W)
(South)

150'

Centerline of System

45'

45'

11'58.58'

NOTES

1. All linear measurements have been made to the nearest one hundredth of a foot.
2. All bearings are computed and measured to the nearest second.

LEGEND

- ● 1¼" x 18" Steel Rebar @ 4.30lbs/LF SET
- ¾" x 18" Steel Rebar @ 1.50lbs/LF SET
- All Other Corners
- △ 1¼" Rebar Found
- ○ ¾" Rebar Found
- □ 1" Iron Pipe Found
- ⌖ Government Corner Found
- ( ) Recorded As
- SF Lot Areas in Square Feet
- ac Lot Areas in Acres
- ML Meander Line
- Delineated Wetlands Davel Engineering 2024

100 0 100 200 300

Scale 1" = 100'

Bearings are referenced to the South line of the Southeast 1/4, Section 07, T18N, R16E, assumed to bear S89°09'19"E, based on the Winnebago County Coordinate System.

Notes:
1. Wetland boundaries shown hereon are based on Davel Engineering & Environmental, Inc.'s 2024 delineation and Wisconsin DNR Wetland Confirmation No. WIC-NE-2024-71-02639 dated November 20, 2024.
2. U.S. Army Corps of Engineers Approved Jurisdictional Determination No. MVP-2013-00542-CJB dated June 5, 2025 identifies Wetlands 2 through 9 within its review area as non-jurisdictional. Wisconsin DNR Nonfederal Wetland Exemption Nos. EXE-NE-2025-71-01816 and EXE-NE-2026-71-00185 apply only to the activities and impact limits approved in those determinations. This plat does not authorize wetland impacts. Additional permits or exemptions will be required prior to development on Lot 27 if wetlands will be impacted.
3. Work in or adjacent to the navigable waterway is subject to Wisconsin DNR Individual Permit Nos. IP-NE-2025-71-01858, IP-NE-2025-71-01859, IP-NE-2025-71-01860, and IP-NE-2025-71-01861, dated October 2, 2025, and the related Section 401 Water Quality Certification. Changes to the approved work or work outside the approved limits require any additional federal, state, and local authorization.
4. Any land below the ordinary high water mark of a lake or navigable stream is subject to the public trust in navigable waters established under Article IX, Section 1 of the Wisconsin Constitution.
5. The ordinary high water marks shown hereon are approximate and are shown for reference only.

Scott R. Andersen — Date
Professional Land Surveyor
No. S-3169

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

File: 8350Final2.dwg
Date: 10/05/2026
Drafted By: scott
Sheet: 1 of 3

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866
www.davel.pro

Oct 05,2026 - 7:34pm J:\Projects\8350spr\dwg\Civil 3D\8350Final2.dwg Printed by: scott

Springhetti Lake 2

All of Outlot 3, Springhetti Lake (Doc. 1969703), being Part of the Southeast 1/4 of the Southeast 1/4; Part of the Southwest 1/4 of the Southeast 1/4; Part of the Northwest 1/4 of the Southeast 1/4; Part of the Northeast 1/4 of the Southeast 1/4, all in Section 7, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin

NOTES

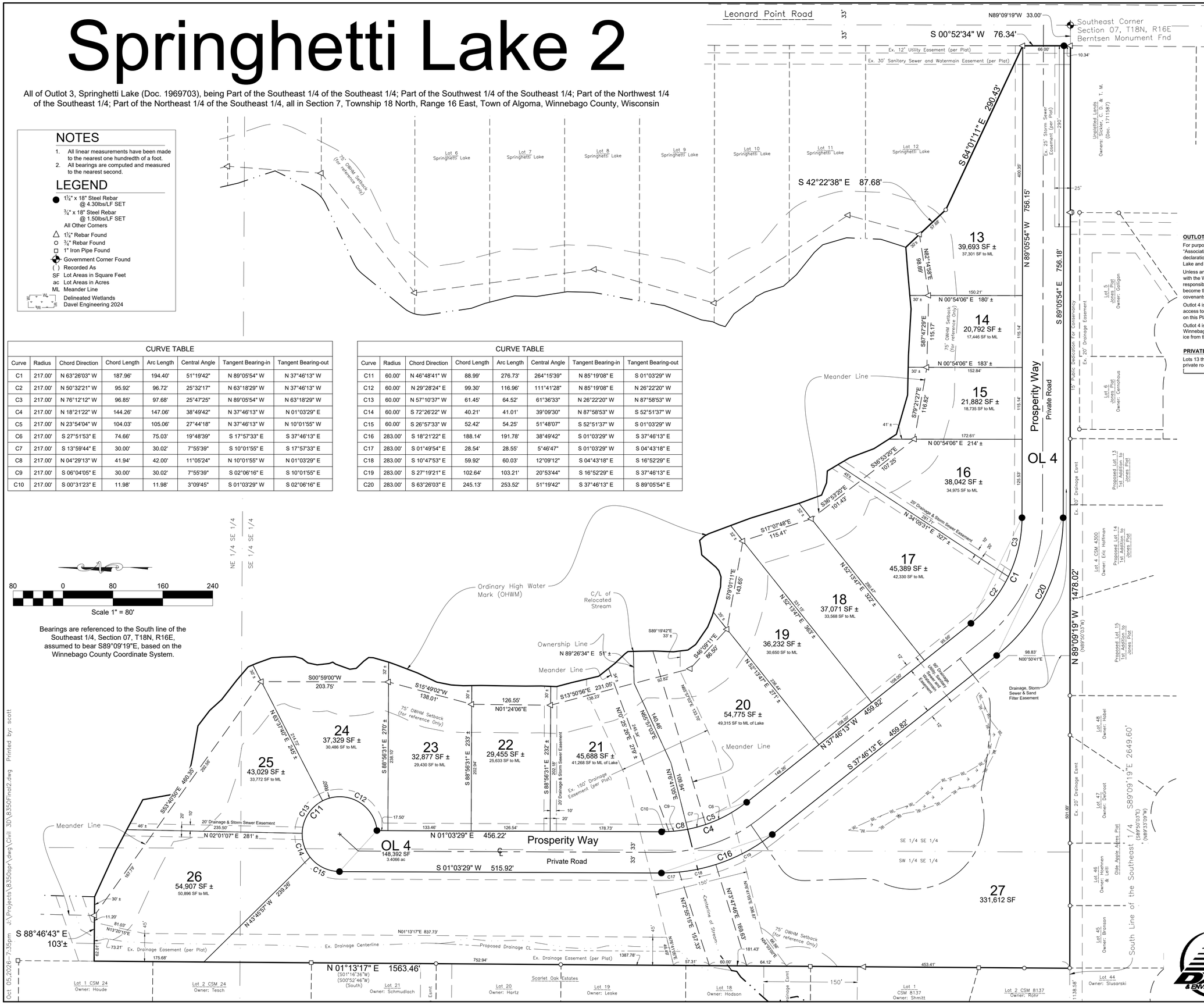
1. All linear measurements have been made to the nearest one hundredth of a foot.
2. All bearings are computed and measured to the nearest second.

LEGEND

- ● 1¼" x 18" Steel Rebar @ 4.30lbs/LF SET; ¾" x 18" Steel Rebar @ 1.50lbs/LF SET All Other Corners
- △ 1¼" Rebar Found
- ○ ¾" Rebar Found
- □ 1" Iron Pipe Found
- Government Corner Found
- ( ) Recorded As
- SF Lot Areas in Square Feet
- ac Lot Areas in Acres
- ML Meander Line
- Delineated Wetlands Davel Engineering 2024

CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	217.00'	N 63°26'03" W	187.96'	194.40'	51°19'42"	N 89°05'54" W	N 37°46'13" W
C2	217.00'	N 50°32'21" W	95.92'	96.72'	25°32'17"	N 63°18'29" W	N 37°46'13" W
C3	217.00'	N 76°12'12" W	96.85'	97.68'	25°47'25"	N 89°05'54" W	N 63°18'29" W
C4	217.00'	N 18°21'22" W	144.26'	147.06'	38°49'42"	N 37°46'13" W	N 01°03'29" E
C5	217.00'	N 23°54'04" W	104.03'	105.06'	27°44'18"	N 37°46'13" W	N 10°01'55" W
C6	217.00'	S 27°51'53" E	74.66'	75.03'	19°48'39"	S 17°57'33" E	S 37°46'13" E
C7	217.00'	S 13°59'44" E	30.00'	30.02'	7°55'39"	S 10°01'55" E	S 17°57'33" E
C8	217.00'	N 04°29'13" W	41.94'	42.00'	11°05'24"	N 10°01'55" W	N 01°03'29" E
C9	217.00'	S 06°04'05" E	30.00'	30.02'	7°55'39"	S 02°06'16" E	S 10°01'55" E
C10	217.00'	S 00°31'23" E	11.98'	11.98'	3°09'45"	S 01°03'29" W	S 02°06'16" E

CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C11	60.00'	N 46°48'41" W	88.99'	276.73'	264°15'39"	N 85°19'08" E	S 01°03'29" W
C12	60.00'	N 29°28'24" E	99.30'	116.96'	111°41'28"	N 85°19'08" E	N 26°22'20" W
C13	60.00'	N 57°10'37" W	61.45'	64.52'	61°36'33"	N 26°22'20" W	N 87°58'53" W
C14	60.00'	S 72°26'22" W	40.21'	41.01'	39°09'30"	N 87°58'53" W	S 52°51'37" W
C15	60.00'	S 26°57'33" W	52.42'	54.25'	51°48'07"	S 52°51'37" W	S 01°03'29" W
C16	283.00'	S 18°21'22" E	188.14'	191.78'	38°49'42"	S 01°03'29" W	S 37°46'13" E
C17	283.00'	S 01°49'54" E	28.54'	28.55'	5°46'47"	S 01°03'29" W	S 04°43'18" E
C18	283.00'	S 10°47'53" E	59.92'	60.03'	12°09'12"	S 04°43'18" E	S 16°52'29" E
C19	283.00'	S 27°19'21" E	102.64'	103.21'	20°53'44"	S 16°52'29" E	S 37°46'13" E
C20	283.00'	S 63°26'03" E	245.13'	253.52'	51°19'42"	S 37°46'13" E	S 89°05'54" E



80 0 80 160 240

Scale 1" = 80'

Bearings are referenced to the South line of the Southeast 1/4, Section 07, T18N, R16E, assumed to bear S89°09'19"E, based on the Winnebago County Coordinate System.

LOCATION MAP

SE 1/4 SEC 7, T 18 N, R 16 E, TOWN OF ALGOMA WINNEBAGO COUNTY, WI



NO SCALE

OUTLOT STATEMENT

For purposes of this statement, "Developer" means Springhetti's Real Estate LLC. "Association" means the homeowners association established under a recorded declaration governing the private road and common drainage obligations for Springhetti Lake and Springhetti Lake 2.

Unless and until title to Outlot 4 is conveyed to the Association by an instrument recorded with the Winnebago County Register of Deeds, the Developer shall remain the owner and responsible party for Outlot 4. Upon recording of the conveyance, the Association shall become the owner and responsible party for Outlot 4, subject to all easements, restrictions, covenants, and agreements affecting it.

Outlot 4 is established as Prosperity Way, a private road providing Lots 13 through 27 with access to Leonard Point Road, a public street. Outlot 4 is subject to the easements shown on this Plat and the provisions stated on Sheet 3.

Outlot 4 is not dedicated or accepted as a public street. Neither the Town of Algoma nor Winnebago County is obligated to construct, repair, maintain, replace, or remove snow or ice from the private roadway.

PRIVATE ROAD ACCESS NOTE

Lots 13 through 27 are provided access to Leonard Point Road by way of Outlot 4, a private road and approved way, pursuant to [_____] and [_____].

Scott R. Andersen Date
Professional Land Surveyor
No. S-3169

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

File: 8350Final2.dwg
Date: 10/05/2026
Drafted By: scott
Sheet: 2 of 3

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866
www.davel.pro

Oct 05,2026 - 7:35pm J:\Projects\8350spr\dwg\Civil 3D\8350Final2.dwg Printed by: scott

Springhetti Lake 2

All of Outlot 3, Springhetti Lake (Doc. 1969703), being Part of the Southeast 1/4 of the Southeast 1/4; Part of the Southwest 1/4 of the Southeast 1/4; Part of the Northwest 1/4 of the Southeast 1/4; Part of the Northeast 1/4 of the Southeast 1/4, all in Section 7, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify that, in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Algoma and Winnebago County, and under the direction of Springhetti's Real Estate LLC, owner of said land, I have surveyed, divided, and mapped Springhetti Lake 2; that this plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that the land shown on this plat is all of Outlot 3, Springhetti Lake, recorded as Document No. 1969703, being part of the Southeast 1/4 of the Southeast 1/4, part of the Southwest 1/4 of the Southeast 1/4, part of the Northwest 1/4 of the Southeast 1/4, and part of the Northeast 1/4 of the Southeast 1/4, all in Section 7, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, containing 1,017,165 square feet (23.3509 acres). The land is subject to easements and restrictions of record.

Given under my hand this _____ day of _____, 20___.

_____
Scott R. Andersen, Wisconsin Professional Land Surveyor No. S-3169

Owner Certificate

Springhetti's Real Estate LLC, a limited liability company organized and existing under the laws of the State of Wisconsin, as owner, certifies that it caused the land described on this plat to be surveyed, divided, mapped, and dedicated as represented on this plat. The owner further creates and grants the easements and adopts the statements, covenants, restrictions, rights, and obligations shown or stated on this plat.

Springhetti's Real Estate LLC further certifies that this plat is required by s. 236.10 or s. 236.12, Wis. Stats., to be submitted to the following for approval or objection:

Town of Algoma
Winnebago County
Department of Administration

Dated this _____ day of _____, 2026.

In the presence of: Springhetti's Real Estate LLC

_____
Dan Springhetti, Managing Member

State of Wisconsin)

_____County) ss

Personally came before me this ____ day of _____, 20____, Dan Springhetti, Managing Member of Springhetti's Real Estate LLC, known to me to be the person who executed the foregoing instrument on behalf of the limited liability company and acknowledged the same.

_____ My Commission Expires _____
Notary Public, Wisconsin

Mortgagee's Certificate

Nicolet National Bank, mortgagee of the land described on this plat, consents to the surveying, dividing, mapping, easements, covenants, restrictions, and dedications shown or stated on this plat and consents to the Owner's Certificate of Springhetti's Real Estate LLC.

NICOLET NATIONAL BANK

By: _____

Print name: _____

Title: _____

Date: _____

State of Wisconsin)
_____ _____County) ss

Personally came before me this ____ day of _____, 20____, the above-named authorized representative of Nicolet National Bank, known to me to be the person who executed the foregoing instrument on behalf of the bank and acknowledged the same.

_____ _____ My Commission Expires _____
Notary Public, Wisconsin

Sanitary Sewer and Watermain Easement Provisions

Springhetti's Real Estate LLC, as Grantor, grants to the Town of Algoma Sanitary District No. 1, its successors and assigns, a permanent, nonexclusive easement in, under, over, upon, and across Outlot 4 and all areas shown and designated on this Plat as 'Sanitary Sewer Easement' or 'Watermain Easement.'

The Sanitary District may enter and use the easement areas to access, construct, install, operate, inspect, maintain, repair, replace, relocate, alter, and remove sanitary sewer, watermain, and associated facilities and appurtenances, together with all activities reasonably necessary or incidental thereto. No building, structure, well, tree, permanent improvement, grading, or obstruction may be placed or maintained within an easement area if it would interfere with a municipal facility or access. The private roadway within Outlot 4 and other utilities shown on this Plat are permitted provided they do not unreasonably interfere with the municipal facilities or easement rights. Except for initial subdivision construction or work performed under a developer's agreement, the Sanitary District shall restore areas disturbed by its work as nearly as reasonably practicable to their prior condition; it is not required to restore an improvement placed in violation of these provisions.

This easement does not constitute acceptance of Outlot 4 as a public street or impose upon the Sanitary District, Town, or County any obligation to construct, repair, maintain, or replace the private roadway. This easement runs with the land and binds and benefits the Grantor, the Sanitary District, and their successors and assigns.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications services is granted by Springhetti's Real Estate LLC, Grantor, to all public and private utility companies, corporations, municipalities, and other entities providing utility services to the lands shown on this Plat, together with their successors and assigns, collectively the 'Grantees.'

The Grantees may construct, install, operate, inspect, repair, maintain, replace, relocate, and remove facilities used for the overhead and underground transmission and distribution of electricity, natural gas, and communications services, including telephone, cable television, and data facilities, in, over, under, across, along, and upon the areas designated on this Plat as 'Utility Easement' and property designated for streets or alleys, whether public or private. The Grantees may install service connections upon, across, within, and beneath each lot to serve improvements on that lot or adjacent lots and may trim or remove trees, brush, branches, and roots as reasonably necessary. The Grantees have a nonexclusive right of ingress and egress over Outlot 4 and the Utility Easement Areas as reasonably necessary to exercise these rights.

The Grantees shall restore disturbed property as nearly as reasonably practicable to its prior condition, except that this obligation does not apply to initial utility installation or to vegetation properly removed under these rights. No building or other structure may be placed over a Grantee's facility or within a Utility Easement Area without the affected Grantee's prior written consent. After utility installation, grade within a Utility Easement Area may not be altered by more than four inches without the affected Grantee's prior written consent.

These easements run with the land and bind and benefit the Grantor, the Grantees, and their successors and assigns.

Emergency Access and Municipal Solid-Waste Collection

Springhetti's Real Estate LLC, as Grantor, grants to the Town of Algoma and all authorized emergency medical, fire, rescue, law-enforcement, mutual-aid, and municipal solid-waste collection personnel, agencies, contractors, and service providers having jurisdiction a permanent, nonexclusive easement over and across Outlot 4 for access to Lots 13 through 27 and for performance of their respective duties.

The owner or responsible party for Outlot 4 shall keep the private roadway reasonably suitable for safe and unobstructed access. No building, permanent structure, obstruction, or other improvement may be placed or maintained within Outlot 4 if it would unreasonably interfere with the access rights granted herein. This easement does not constitute acceptance of Outlot 4 as a public street or impose upon the Town, County, or any authorized user an obligation to construct, repair, maintain, or replace the private roadway. This easement may not be modified, relocated, or terminated without prior written approval of the Town of Algoma and recording of an appropriate instrument with the Winnebago County Register of Deeds.

This easement runs with the land and binds the Grantor, the owner or responsible party for Outlot 4, and their successors and assigns for the benefit of the Town and authorized users.

Private-road Maintenance

The Developer, and after conveyance the Association, shall at its sole cost operate, inspect, maintain, repair, replace, reconstruct, and remove snow and ice from the private roadway and its base, surface, shoulders, drainage features, signs, lighting, and other appurtenances within Outlot 4, except for facilities maintained by a utility or governmental entity under a separate easement or agreement. Outlot 4 shall be kept reasonably suitable for safe access by the benefited lots and authorized emergency and service vehicles. Neither the Town of Algoma nor Winnebago County accepts Outlot 4 as a public street or assumes a duty to construct, inspect, repair, maintain, replace, reconstruct, or remove snow or ice from it. Maintenance costs shall be allocated and collected under the recorded declaration and Private Road, Drainage, and Stormwater Maintenance Agreement. The rights and obligations in this provision run with the land and bind the Developer, Association, owners of benefited lots, and their successors and assigns.

Drainage and Storm Sewer Easement Provisions

An easement for Drainage and Storm Sewer Easement Provisions is hereby granted by:

Springhetti's Real Estate LLC, Grantor, to:

THE Town of Algoma and Winnebago County, Grantee,

1. Purpose: The purpose of this easement is for the Grantee to access, install, re-grade, replace, relocate, operate, maintain, resize and repair Drainage, and Storm Sewer Easement and associated appurtenances. Grantee does hereby agree to compensate Grantor fully for any damage caused directly or indirectly from said maintenance, repair, replacement or relocation of Drainage and Storm Sewer and associated appurtenances that occur outside of the easement area. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with grantee's use of the easement area.
2. Access: Grantee or its agents shall have the right to enter the grantor's land for the purpose of exercising its rights in the easement area.
3. Buildings or Other Structures: Buildings or any other type of structure shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Drainage and/or Storm Sewer Easement ".
4. Elevation: The grantor agrees that the elevation of the existing ground surface within the easement area will not be altered without the written consent of grantee.
5. Restoration: Grantee agrees that it will restore subsurface materials on grantor's land, as nearly as is reasonably possible, to the prior existing condition when conducting all future maintenance, resizing or repair activities. Grantor shall be responsible for all surface restoration. Topsoiling and seeding are permitted in lieu of sod. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, sidewalks, structures, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein.
6. Notification: Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work. Grantee and Grantor agree to cooperate in good faith to minimize interference or disruption to the normal facility operations. Grantee shall provide advance notice to Grantor (except in emergency situations, in which event notice shall be provided as soon as is practical) of any activity with a reasonable likelihood of interfering or disrupting the operation Grantor's facility, and to conduct such activities at mutually agreeable times.
7. Drainage easements are conveyance paths for storm water. The placement of fill, buildings, berms, retaining walls, fences, trees, landscaping or any other features that impedes drainage or interferes with the flow of water or changes the shape or a drainage easement is strictly prohibited.
8. Maintenance of all drainage easements within the land division or serving this subdivision are the responsibility of the Home Owners Association for the purpose of conveying and managing storm water through the plat.
9. Upon failure of the property owners to perform maintenance of the drainage ways, the Town of Algoma and Winnebago County retains the right to perform maintenance and/or repairs. The payment of the maintenance and/or repairs shall be assessed to the Home Owners Association of this subdivision or where the cause can be specifically identified, then the payment shall be assessed to the specific property owner(s).

This Grantor, their respective lessees, successors, heirs or assigns, shall have full use and enjoyment of the property referenced above provided that such use does not interfere with Grantee's right to install, replace, operate, maintain and repair said storm sewer, drainage and associated appurtenances. It is further agreed that after maintaining, repairing, replacing or relocating of said storm sewer, drainage and associated appurtenances Grantee shall restore unimproved surfaces such as grass, gravel and dirt on said property, as closely as possible, to the condition previously existing. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein. Grantee does hereby agree to compensate fully for any damage caused directly or indirectly from said maintenance, repair, replacement or relocation of said storm sewer, drainage and associated appurtenances, that occur outside of the above described easement area. Buildings or any other type of structure shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "storm sewer easement and drainage easement " Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Town Board Approval Certificate

Resolved, that the plat of Springhetti Lake 2 in the Town of Algoma, Winnebago County, Springhetti's Real Estate LLC, owner, is hereby approved by the Town Board of the Town of Algoma

_____ _____ _____
Chairman Print Name Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Algoma.

_____ _____ _____
Clerk Print Name Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers of the Town of Algoma and Winnebago County, certify that in accordance with the records in our office, there are no unredeemed tax sales, unpaid taxes, or special assessments on any of the land included in this plat.

_____ _____ _____
Town Treasurer Print Name Date

_____ _____ _____
County Treasurer Print Name Date

Winnebago County Planning & Zoning Department Approval Certificate

Winnebago County Notes:

1. Maintenance of all drainage ways, stormwater facilities, and associated structures within the subdivision are the sole responsibility of the property owners of the subdivision, unless otherwise noted on the drainage plan which has been prepared for this subdivision, and which has been approved by and is on file with the Winnebago County Planning & Zoning Department, or as required by the Town of Algoma.
2. Upon failure of the property owners to perform maintenance of the drainage ways, stormwater facilities, and associated structures, the County and/or Town retains the right to perform maintenance and/or repairs. The County and/or Town shall have a right to enter any drainage easement or outlot for inspection and, if necessary, maintenance and repair of the drainage ways, stormwater facilities, and associated structures.
3. The cost and payment of said maintenance and/or repairs performed by the County and/or Town shall be assessed to the Home Owners Association of this subdivision or where the cause can be specifically identified, then the payment shall be assessed to the specific property owner(s). The purchase of any lot constitutes a waiver of objection and agreement to pay any such assessment which shall be placed on the tax bill as a special assessment.

Resolved, that the plat of Springhetti Lake 2 in the Town of Algoma, Winnebago County, Springhetti's Real Estate LLC, owners, is hereby approved by Winnebago County.

_____ _____ _____
County Zoning Administrator Print Name Date

This Final Plat is contained wholly within the property described in the following recorded instruments:

the property owner of record:	Recording Information:	Parcel Number(s):
Springhetti's Real Estate LLC	Doc No. 1941936	
	Doc No. 1941937	
	Doc No. 1969703 (Plat)	0023841 (Outlot 3)

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration

File: 8350Final2.dwg
Date: 10/05/2026
Drafted By: scott
Sheet: 3 of 3

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866
www.davel.pro

Oct 05,2026 - 7:36pm J:\Projects\8350spr\dwg\Civil 3D\8350Final2.dwg Printed by: scott

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Petitioner Scott Andersen, Davel Engineering, on behalf of Springhetti's Real Estate LLC is requesting a Planned Development District for the creation of new parcels on a private road on parcel 002-3841 in the Springhetti Lake subdivision.

Action Requested: Petitioner is requesting a Planned Development District for the creation of new parcels on a private road to access lots 13-26 for phase 2 of the development.

Planned Development District (PDD) Explanation and Process:

A planned development overlay district is a special zoning district that allows for more flexibility in the development of land while ensuring substantial compliance with the basic intent of Chapter 23 of the Winnebago County Town/County Zoning code and county comprehensive plan.

The Town Planning Commission may render a recommendation to the Town Board and the Town Board may render a recommendation to the County Planning and Zoning Committee based on the decision criteria provided to either

1. Approve the conditional use;
2. Approve the conditional use with conditions; or
3. Deny the conditional use. Such decision shall be supported by written findings.

PDD Request:

The proposed PDD retains the R-2 Suburban zoning with a PDD overlay. Lots 13-26 provide 14 single family residential lots served by a private Prosperity Way (Outlot 4). A PDD is required because the private street requires relief from public-road frontage/access and public dedication standards. A reminder that the scope of this PDD has been amended to exclude Lot 27. This is a change from what is included in the attached public hearing materials, as noted in the overview memo.

ANALYSIS:

The criteria the county will consider for the basis of their decision is outlined in 23.7-68 of the county's code:

23.7-68 Basis of decision

The Planning and Zoning Committee in making its decision shall consider the following factors:

(1) whether development in the proposed district is in keeping with the spirit and intent of this chapter;

(2) whether development in the proposed district is consistent with the county's comprehensive plan;

(3) the effects of development in the proposed district on traffic safety and efficiency and pedestrian circulation, both within and outside of the district;

(4) whether the proposed plan for development in the district is properly planned and is properly coordinated with the existing and anticipated land uses on properties in the immediate and surrounding area;

(5) the effects of development within the proposed district on the natural environment;

(6) whether development in the proposed district complies with provisions of this chapter and other chapters of the general code of Winnebago County that may apply;

(7) the effects of development in the proposed district on public services and facilities;

(8) whether adequate water and sanitary sewer facilities can be provided to development in the proposed district;

(9) the proposed means of maintaining the undeveloped area of the district for the purpose for which it was set aside;

(10) whether the plan for development in the proposed district is clearly superior to development that is permitted based on the design and development standards of the underlying zoning district; and

(11) any other factor that relates to the purposes of this chapter as set forth in s. 23.1-5 and other sections as may apply.

Page 6 of the attached PDD Narrative addresses each of the factors listed above.

Regarding #7 above, for effects on public services and facilities, the narrative mentions coordinated utility, emergency access, and maintenance. It should be noted that access for garbage and recycling service and snow removal is also maintained per the language on the plat by town codes 288, 328.24(B)(6), and 328.24(C)(6). The town has many private roads and has provisions to allow for them.

Town staff have reviewed the request and determined that the proposed PDD maintains the intent of the zoning regulations and town comprehensive plan.

No conditions are recommended.

RECOMMENDED ACTION:

The Planning Commission recommends approval of the PDD as proposed. Should the Town Board agree, the following motion may be made:

"Motion to approve the request by petitioner Scott Andersen, Davel Engineering, on behalf of Springhetti's Real Estate LLC for a Planned Development District for the creation of new parcels on a private road on parcel 002-3841 in the Springhetti Lake subdivision."

ATTACHMENTS:

1. Amended PDD narrative
2. Winnebago County Public Hearing packet

Winnebago County Planning and Zoning Department

NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMITTEE
November 18, 2026

TO WHOM IT MAY CONCERN:

The applicant(s) listed below has requested a Planned Development District which is regulated by the Town/County Zoning Code, Chapter 23. You are receiving this notice because this application or petition for action: 1. affects area in the immediate vicinity of property which you own; 2. requires your agency to be notified; 3. requires your Town to be notified; or 4. requires you, as the applicant, to be notified.

The Winnebago County Planning and Zoning Committee will be holding a public hearing on November 18, 2026 at 6:30 PM in Conference Room 120 of the David Albrecht Administration Building located at 112 Otter Ave, Oshkosh, WI.

All interested persons wishing to be heard at the public hearing may appear in person or via Microsoft Teams using the meeting information below. A direct link to the Microsoft Teams Meeting is available on the Winnebago County Meetings and Agenda calendar on the above indicated date.

Microsoft Teams Meeting Information Link: https://winnebagocowi.portal.civicclerk.com/
Select the Agenda PDF on the meeting date and Click "Join Meeting Now"

For further detailed information concerning this notice, contact the Town Clerk or the Winnebago County Zoning office, where the application is available for viewing.

INFORMATION ON PLANNED DEVELOPMENT DISTRICT REQUEST

Application No.: 2026-PDD-7580

Applicant : SPRINGHETTI'S REAL ESTATE

Agent : ANDERSEN, SCOTT - DAVEL ENGINEERING & ENVIRONMENTAL INC

Location of Premises : NORTH OF 1575 LEONARD POINT RD, OSHKOSH

Tax Parcel No. : 002-3841

Legal Description : Being Outlot 3 Springhetti Lake located in part of the NW1/4 of the SE1/4, NE1/4 of the SE1/4, SE1/4 of the SE1/4, and SW1/4 of the SE1/4 of Section 07, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin.

Explanation : Applicant is requesting a PDD (Planned Development District) to allow for a condominium of multiple single family residential structures in an R-2 (Suburban Residential District) (Proposed lot 27). Applicant is also requesting a PDD for the creation of new parcels on a private road (Proposed lots 13-27).

INITIAL STAFF REPORT

Existing Use of Property: RECORDED OUTLOT 3 VANCANT/PLANNED RESIDENTIAL LAND

Proposed Use of Property: LOTS 13-26: 14 SINGLE-FAMILY LOTS; LOT 27: UP TO 28 DETACHED CONDOMINIUM DWELLINGS; PRIVATE PROSPERITY WAY.

Sanitation: Required; Municipal

Overlays: Shoreland, SWDD

Current Zoning: R-2 Suburban Low Density Residential

Proposed Zoning: PDD Planned Development District; R-2 Suburban Low Density Residential

Surrounding Zoning: North: R-2;A-2; **South:** R-2;R-1; **East:** R-2;R-1;A-2; **West:** R-2;

THE FOLLOWING INFORMATION HAS BEEN PROVIDED BY THE OWNER/APPLICANT

Section Reference: Chapter 23, Article 7, Division 4 of the Town/County Zoning Code.

Describe existing site conditions: SEE ATTACHED.

Describe proposed project: SEE ATTACHED.

Describe why the current zoning classification is not appropriate for the proposed project and/or existing site conditions: SEE ATTACHED.

Other information: SEE ATTACHED.

SECTION REFERENCE AND BASIS OF DECISION

23.7-68 The Planning and Zoning Committee in making its decision shall consider the following factors:

(1) whether development in the proposed district is in keeping with the spirit and intent of this chapter;

(2) whether development in the proposed district is consistent with the county's comprehensive plan;

(3) the effects of development in the proposed district on traffic safety and efficiency and pedestrian circulation, both within and outside of the district;

(4) whether the proposed plan for development in the district is properly planned and is properly coordinated with the existing and anticipated land uses on properties in the immediate and surrounding area;

(5) the effects of development within the proposed district on the natural environment;

(6) whether development in the proposed district complies with provisions of this chapter and other chapters of the general code of Winnebago County that may apply;

(7) the effects of development in the proposed district on public services and facilities;

(8) whether adequate water and sanitary sewer facilities can be provided to development in the proposed district;

(9) the proposed means of maintaining the undeveloped area of the district for the purpose for which it was set aside;

(10) whether the plan for development in the proposed district is clearly superior to development that is permitted based on the design and development standards of the underlying zoning district; and

(11) any other factor that relates to the purposes of this chapter as set forth in s. 23.1-5 and other sections as may apply.

Applicant, please fill out all of the questions in your own words. Responses may be typed on a separate sheet and attached to this form.

C-1 **Type of application:**

X New Planned Development District

_____ Amendment to a previously approved Planned Development District

C-2 **Existing Site Conditions:**

The subject is recorded Outlot 3 of Springhetti Lake, PIN 0023841, approximately 23.351 acres. It is undeveloped/planned residential land adjoining Springhetti Lake and existing drainage, utility and wetland features. Municipal sewer and utilities are planned in the signed engineering set. Land use north, south, east and west is Residential. The existing base zoning is R-2.

C-3 **General Description of the Project:**

Establish one PDD over Lots 13-27 and the private Prosperity Way access/utility area. Lots 13-26 are 14 single-family lots. Lot 27 is a 7.6128-acre, up-to-28-unit detached residential condominium phase. R-2 alone does not authorize multiple detached dwellings on one parent parcel; the PDD therefore expressly enumerates the Lot 27 use, permits multiple principal residential buildings, establishes plan-specific standards and authorizes private-road frontage/access. Detailed Lot 27 plans, elevations, declaration and major condominium plat follow later.

C-4 **Justification for requesting approval as a Planned Development District.** (Describe why you believe the current zoning classification is not appropriate given existing site conditions and/or the nature of the project):

A unified PDD is needed because the residential concept uses private Prosperity Way, the lots do not front a public road as ordinarily required, and Lot 27 places up to 28 detached condominium dwellings on one parent parcel. The plan responds to the lake, former quarry terrain, drainage and utility geometry; avoids unnecessary public road dedication and maintenance; and preserves a coordinated single-family and condominium neighborhood. The PDD expressly modifies the one-principal-building limitation for Lot 27. Private-road ownership, emergency/utility access, maintenance, reserves and assessments will be secured by recorded instruments. The plan is superior to piecemeal development because all 42 homes, access, utilities and phasing are reviewed together.

C-5 Other Information:

The PDD master plan includes Lot 27 now as an up-to-28-unit detached residential condominium phase. If the later site/condominium package remains substantially consistent with the approved concept, process it under PDD implementation review rather than a new PDD. No City of Oshkosh routing is included because the Town and City boundary agreement removes City review (per applicant). See the attached narrative, development standards, phasing schedule, covenant outline and project exhibits.

C-6 Attachments:

X Proposed zoning regulations that address those matters usually addressed in a zoning code including permitted uses, dimensional standards, general development standards, paring requirements, and other related matters.

X Proposed land use plan

_____ Proposed landscape plan

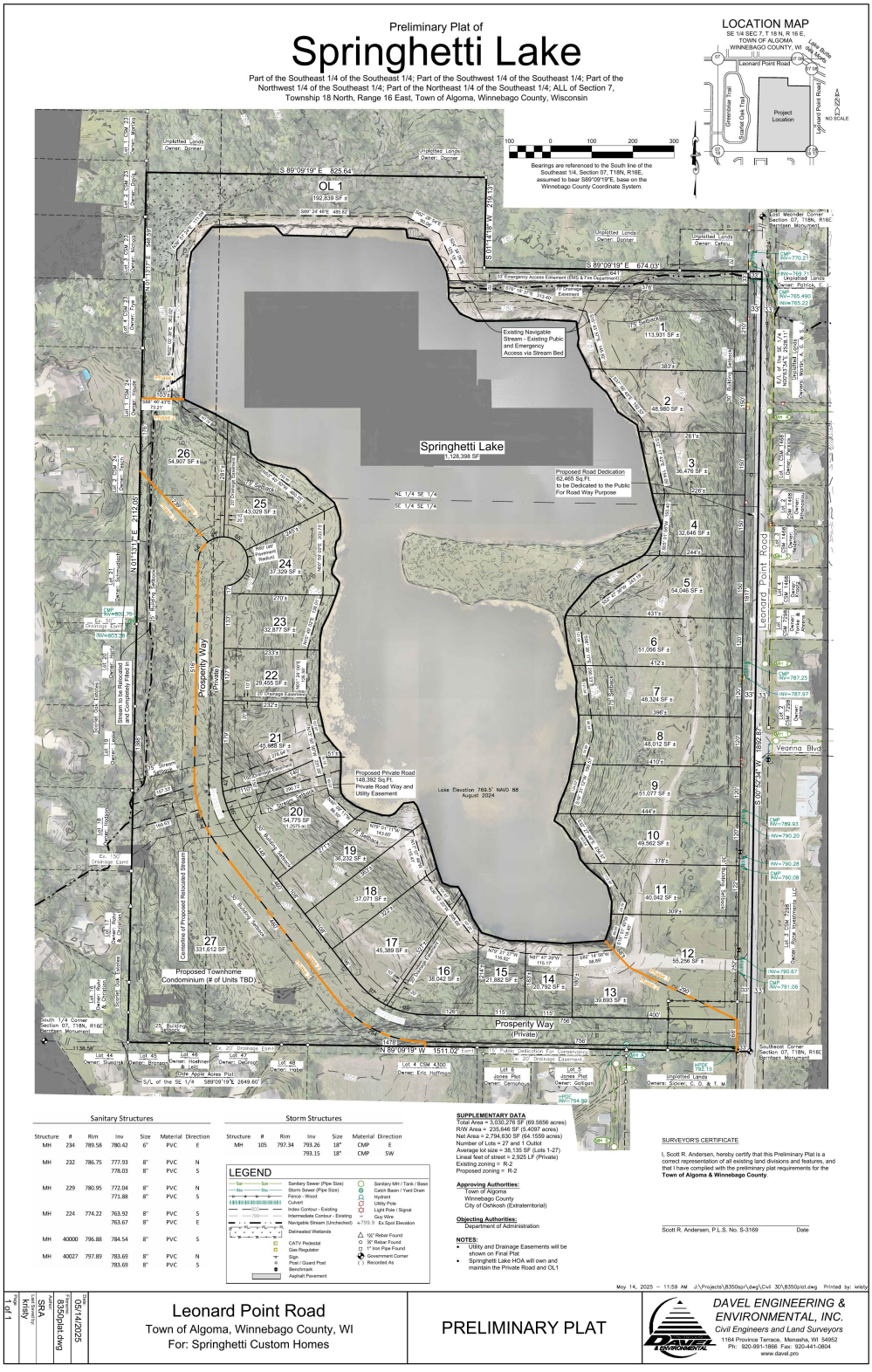
_____ Proposed signage plan

_____ Proposed outdoor lighting plan

X Proposed grading plan

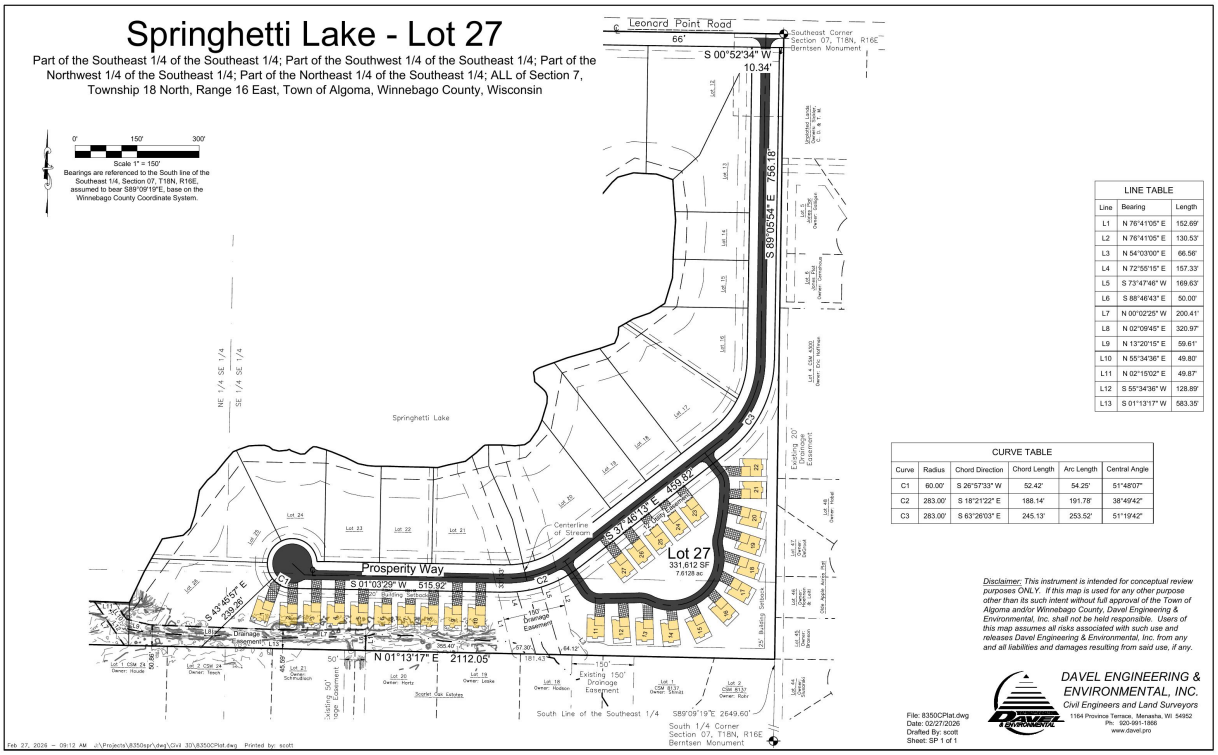
_____ Character sketches of proposed buildings or building types

Exhibit A | Preliminary/final-plat master-plan source



Source drawing: Springhetti Lake preliminary plat, PN 8350. Lots 13-27 and private Prosperity Way are shown.

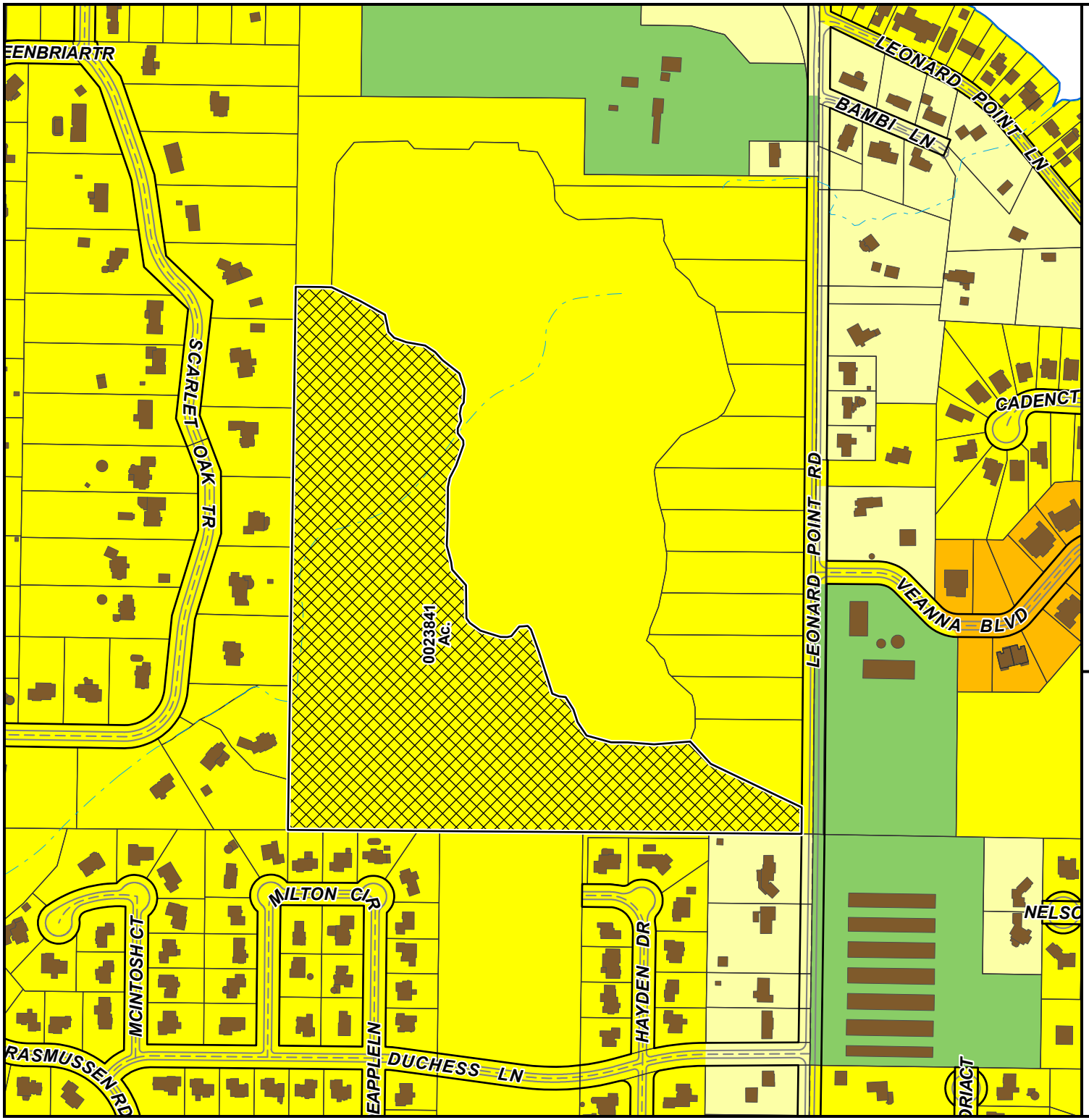
Exhibit B | Lot 27 condominium concept



Source drawing dated February 27, 2026. Lot 27 is 331,612 sq. ft. / 7.6128 acres; concept numbers 28 dwelling units.

PDD LIMIT

Approval requested is for up to 28 detached residential condominium dwellings and the depicted general arrangement. Final architecture, landscaping, lighting, parking verification, condominium plat and declaration remain later-stage submissions.



Application #26-PDD-7580

Date of Hearing:

November 18, 2026

Owner(s):

SPRINGHETTIS REAL ESTATE LLC

Subject Parcel(s):

0023841

N
W E
S

Winnebago County
WINGS Project

Scale

1 inch : 400 feet

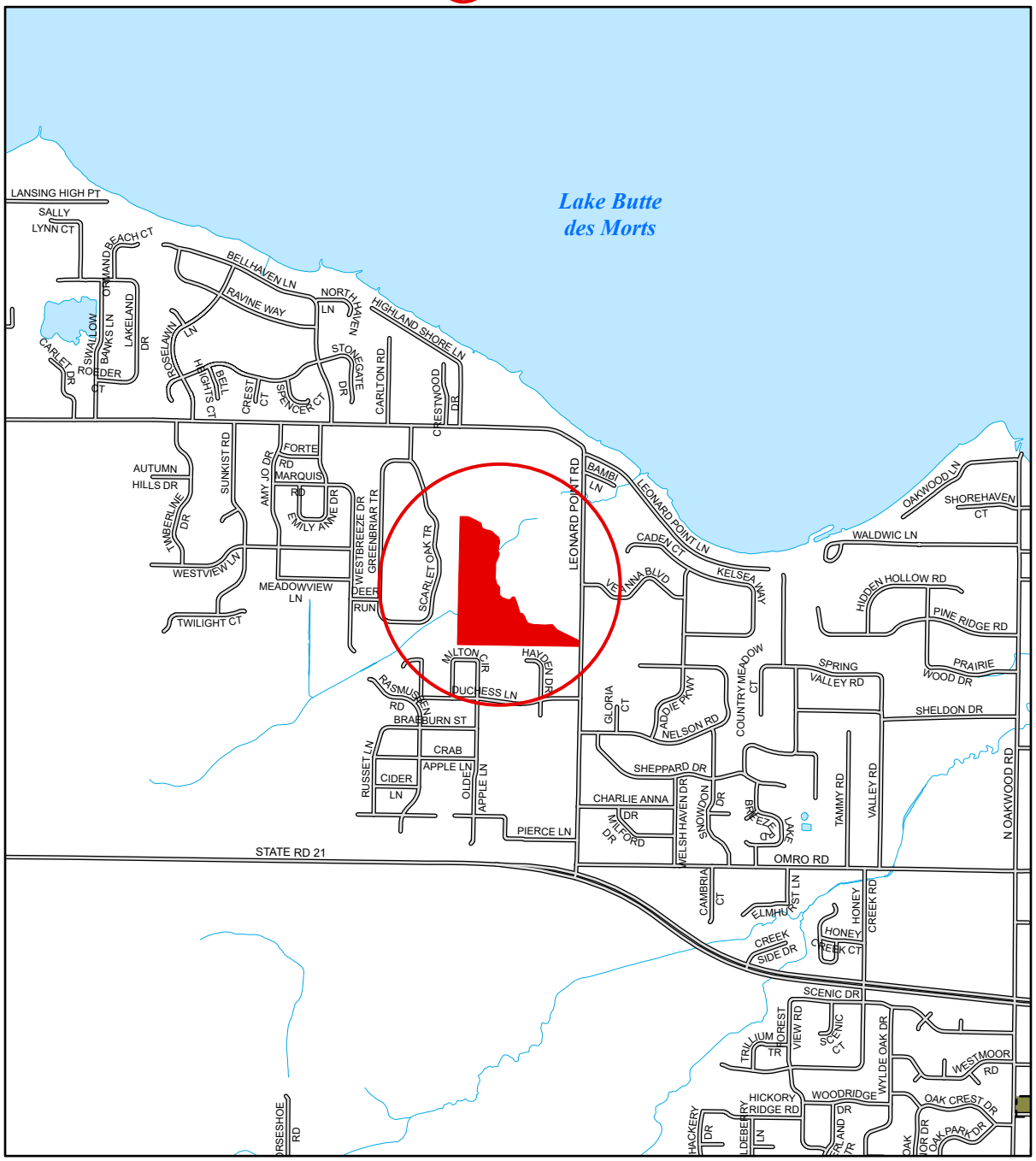
County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial Zoning Jurisdiction

Incorporated Area

= SITE



1 inch : 2,000 feet

Application #26-PDD-7580

Date of Hearing:

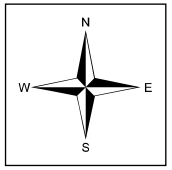
November 18, 2026

Owner(s):

SPRINGHETTIS REAL ESTATE LLC

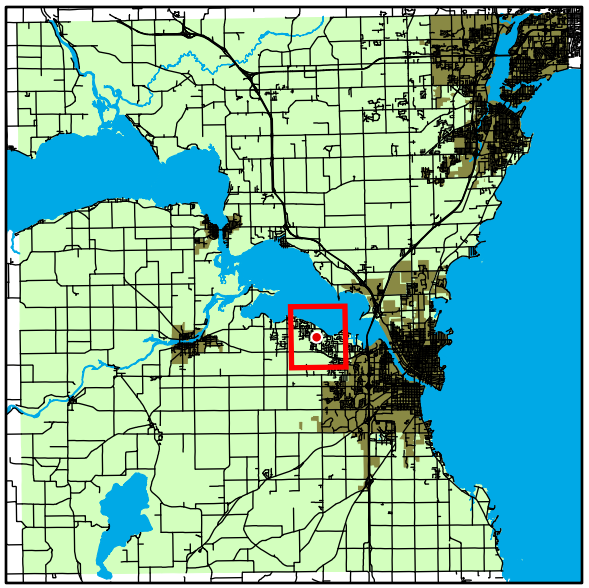
Subject Parcel(s):

0023841



Winnebago County
WINGS Project

= SITE



WINNEBAGO COUNTY

DAVEL ENGINEERING & ENVIRONMENTAL, INC.

CIVIL ENGINEERS AND LAND SURVEYORS

PN8350

AMENDED PLANNED DEVELOPMENT DISTRICT NARRATIVE

Lots 13-26 | Private Prosperity Way | Proposed Outlot 4

Lot 27 excluded | Supplemental amendment to existing filings

PROJECT	Springhetti Lake
PDD SCOPE	Proposed Lots 13-26 and Outlot 4
PARCEL	PIN 0023841 | Recorded Outlot 3
PREPARED FOR	Springhetti's Real Estate LLC

Packet assembled November 3, 2026 | Narrative revised November 3, 2026

CONTENTS

Amended PDD narrative, project regulations and supporting exhibits.

Amended PDD Narrative 3
1 | Requested action and filing facts 4
2 | Existing site conditions and land-use plan 5
3 | Proposed PDD development regulations 6
4 | Code provisions and requested modifications 7
5 | PDD decision criteria 8
6 | Private-road and covenant outline 9
7 | Development schedule and amendment materials 10
8 | Lot 27 status and separate future PDD 11
Exhibit A | Final plat - PDD scope 12
Exhibit B | Parcel and ownership reference 13

PACKET SCOPE	Lots 13-26 and Outlot 4; Lot 27 excluded
REVIEW ROUTE	Town of Algoma and Winnebago County; no City routing
FILING STATUS	Supplemental amendment; original applications and fees retained

PLANNING + ENGINEERING

Amended Planned Development District Narrative

Lots 13-26 | private Prosperity Way | supplemental amendment

PROJECT	Springhetti Lake | PN 8350
PDD SCOPE	Proposed Lots 13-26 and Outlot 4
CURRENT PROPERTY	Recorded Outlot 3, Springhetti Lake | PIN 0023841
PDD AREA	15.7381 acres | 685,553 square feet
OWNER	Springhetti's Real Estate LLC
AGENT	Scott R. Andersen, PLS S-3169 | Davel Engineering & Environmental, Inc.

SUBMISSION SCOPE

This narrative supplements the original Lots 13-27 filing and narrows the current PDD to proposed Lots 13-26 and Outlot 4. It establishes 14 single-family lots, private-road frontage and access, and the related utility, drainage, ownership and maintenance framework. Lot 27 is excluded from this PDD and will remain a separate nonfrontage, nonbuildable parcel at recording, subject to approved plat restrictions. Condominium development of Lot 27 is reserved for a separate future PDD.

AMENDMENT STATUS

This narrative supplements the existing Town and County PDD applications. The original applications and fee payments remain in the record; no new application or duplicate fee payment accompanies this amendment. Town and County review continue under the original filings. No City review is required under the Town/City boundary agreement.

1 | Requested action and filing facts

Springhetti's Real Estate LLC submits this supplemental amendment to the existing Town and County PDD applications. The original applications and fee payments remain in place. This narrative supersedes the original filing only where it included Lot 27 in the current PDD or described the 28-unit condominium concept. The amended PDD covers proposed Lots 13-26 and Outlot 4.

Filing fact	Applicant information
Owner	Springhetti's Real Estate LLC
Owner contact	Dan Springhetti | 920-378-2966 | dan@springhettigroup.com
Applicant	Scott R. Andersen, PLS S-3169 | Davel Engineering & Environmental, Inc.
Agent contact	1164 Province Terrace, Menasha, WI 54952 | 920-560-6569 | scott@davel.pro
Parcel	PIN 0023841 | recorded Outlot 3, Springhetti Lake
Current parcel	Approximately 23.3509 acres
PDD area	15.7381 acres | 685,553 square feet
Zoning	Existing R-2 Suburban Residential | proposed R-2 with PDD overlay
Program	14 single-family residential lots and private Prosperity Way
Surrounding use	Residential to the north, south, east and west
Filing status	Supplemental amendment under the original Town and County applications and fee payments; no City review under the boundary agreement.

REQUESTED ACTION

Continue review under the original applications and fee payments; approve the PDD boundary and regulations for proposed Lots 13-26 and Outlot 4; authorize private-road frontage/access for the 14 lots; and condition approval on the recorded access, utility, drainage and maintenance instruments. No PDD or condominium approval is requested for Lot 27.

Why R-2 plus PDD

R-2 remains the appropriate underlying district for the single-family lots. The PDD is requested because the proposed private street requires relief from public-road frontage/access and public-dedication standards, and because the lake, former quarry terrain, wetlands, drainage and utility geometry warrant one coordinated plan.

2 | Existing site conditions and land-use plan

The PDD area is within recorded Outlot 3 of Springhetti Lake. The plan responds to the lake edge, former quarry terrain, mapped wetlands and drainage corridors while extending municipal utilities and private street access to 14 single-family lots.

Component	Purpose	Area	Acres
Lots 13-26	14 single-family residential lots	537,161 SF	12.3315 ac
Outlot 4	Private road, utility and drainage area	148,392 SF	3.4066 ac
PDD total	Lots 13-26 plus Outlot 4	685,553 SF	15.7381 ac

Existing conditions and planned response

Topic	Existing condition / response
Lake / terrain	Irregular shoreline and former quarry grades shape the lot layout; no expansion beyond the mapped PDD boundary is requested.
Wetlands / drainage	Mapped wetland and drainage features are preserved or addressed by the signed engineering plans and recorded easements.
Utilities	Municipal sanitary sewer and supporting utilities are extended in the common private-road corridor as shown on the signed plans.
Access	Private Prosperity Way connects Lots 13-26 to the public road system. Lot 27 is outside this PDD and receives no buildability or frontage approval through this access corridor.
Stormwater	Drainage and stormwater facilities follow the approved engineering plans and remain subject to applicable permits.
Adjacent land use	Residential land use occurs north, south, east and west of the PDD area.

LAND-USE COMPATIBILITY

The requested private-road plan retains the surrounding residential character. Each lot remains a single-family R-2 lot; the PDD changes the frontage/access framework, not the planned residential use.

3 | Proposed PDD development regulations

Topic	Proposed regulation
PDD boundary	15.7381 acres comprising proposed Lots 13-26 and Outlot 4 as shown on the final plat.
Permitted principal use	One single-family detached dwelling per residential lot, together with customary residential accessory uses allowed in R-2.
Base district	R-2 Suburban Residential remains in effect except where the approved PDD expressly modifies a standard.
Lots 13-26	Fourteen lots; lot area, width, yards, height, coverage and other standards remain subject to R-2 and the approved plat.
Private-road access	Each lot may satisfy required frontage/access through private Prosperity Way as depicted on the final plat and secured by recorded instruments.
Road ownership	Outlot 4 will be conveyed to, owned and maintained by the overall Springhetti Lake homeowners association (Master HOA); neither the Town nor County assumes maintenance.
Parking	At least two off-street spaces per dwelling, together with applicable driveway and garage standards.
Building character	Conventional single-family residential construction consistent with the R-2 district and surrounding neighborhood.
Landscaping	Disturbed areas and individual yards will be restored; common road/drainage areas remain maintained under recorded covenants.
Lighting	Residential-scale exterior lighting; private-road lighting, if installed, shall be shielded and directed away from adjoining lots.
Signage	Residential identification and traffic-control signage only, subject to applicable code.
Grading / stormwater	Signed engineering plans and applicable erosion-control, drainage and stormwater permits govern construction.
Lot 27 (excluded)	No buildability, condominium, density or private-road frontage approval is granted for Lot 27. See Section 8 for the required plat restrictions and future review.

STANDARDS RETAINED All standards not expressly modified by the approved PDD remain governed by the underlying R-2 district, the land-division ordinance, the final plat and other applicable approvals.

4 | Code provisions and requested modifications

The request uses the PDD procedure to approve a coordinated private-road plan. The following provisions identify the approval basis and the standards requiring limited modification.

Code provision	Relevance
County § 23.7-61	PDD flexibility for a unified project plan and plan-specific regulations.
County § 23.7-63	Allows a PDD overlay to be established over the R-2 base district.
County § 23.7-68	Sets the decision factors addressed on the following page.
County § 23.7-70	Requires the application, master plan, preliminary covenants and a schedule when phased.
County § 23.7-73	Applies Chapter 18 land-division standards and permits waiver as provided by that chapter.
County § 23.8-67(a)	Ordinarily requires a lot to front on and have access to a public road.
County § 18.50(2)	Ordinarily requires each lot in a land division to have satisfactory access to a public street.
County § 18.50(3)(j)	Ordinarily requires right-of-way fronting a newly created lot to be dedicated to the public.
County Sec. 18.56(3)(a)-(b)	Requires public-street frontage for new lots and prescribes the plat restriction when a parcel is created without that frontage.

Requested modifications

Request	Proposed treatment
Private frontage/access	Authorize Lots 13-26 to obtain required frontage and access from private Prosperity Way.
Private road ownership	Outlot 4 will remain private and will be owned and governed by the Master HOA through recorded access, maintenance, utility and drainage instruments.
Public dedication	Modify the public-dedication requirement only to the extent necessary for the approved private road.
Lot 27 / other standards	Lot 27 receives no buildability, condominium, density or private-road frontage approval through this PDD. Other R-2 standards remain unless expressly modified.

5 | PDD decision criteria

Applicant responses to the eleven factors in County Code § 23.7-68 are summarized below.

County § 23.7-68 factor	Applicant response
1 | Spirit and intent	The plan advances orderly residential development, safe access, infrastructure coordination and enforceable long-term maintenance.
2 | Comprehensive plan	The existing and proposed use remains residential and continues the planned residential pattern in this area.
3 | Traffic / pedestrians	Fourteen dwellings create local residential traffic. A private dead-end street limits through traffic; traffic and pedestrian details remain subject to approved plans.
4 | Surrounding uses	Residential use on all four sides is compatible with the same single-family use proposed within the PDD.
5 | Natural environment	The layout responds to the lake, former quarry terrain, wetlands, drainage corridors and existing site constraints.
6 | Code compliance	All standards remain applicable except the specific private-road frontage/access and dedication modifications approved through the PDD.
7 | Public services	The coordinated utility, emergency-access and private-maintenance framework supports efficient service delivery.
8 | Water / sewer	Municipal sanitary sewer and utilities are shown in the signed engineering plans and remain subject to applicable approvals.
9 | Undeveloped areas	Outlot 4 will be owned and maintained by the Master HOA. Common drainage facilities will be maintained under the recorded declaration and covenants.
10 | Superior plan	One coordinated road, utility, drainage and covenant plan is superior to piecemeal development without common maintenance controls.
11 | Other factors	The plan avoids unnecessary public-road dedication while providing permanent access rights, funding, enforcement and emergency/utility access.

REQUESTED APPROVAL LANGUAGE

Approve the PDD for proposed Lots 13-26 and Outlot 4 subject to the final plat, signed engineering plans and recorded instruments. Lot 27 is expressly excluded and remains subject to the restrictions in Section 8.

6 | Private-road and covenant outline

Outlot 4 will remain a private road and common utility/drainage corridor. It will be conveyed to, owned and maintained by the overall Springhetti Lake homeowners association (Master HOA) for Lots 13-26. Recorded instruments will reserve future Lot 27 access and utilities without creating zoning frontage, buildability or condominium approval.

- Conveyance of Outlot 4 to, and permanent ownership and control by, the Master HOA.
- Perpetual nonexclusive access for owners, residents, guests, deliveries, emergency services and utilities.
- Routine and capital maintenance standards for pavement, shoulders, snow and ice, drainage, signs and lighting.
- Funding and reserves allocated among Lots 13-26, with collection, lien and enforcement remedies.
- Future Lot 27 condominium-association membership in the Master HOA under recorded supplemental terms.
- Emergency and utility entry, inspection, repair and restoration rights within recorded easements.
- Insurance, indemnification and risk allocation appropriate for a privately maintained residential road.
- Drainage and stormwater obligations consistent with approved engineering plans and recorded easements.
- No Town or County ownership or maintenance duty; amendment and enforcement terms preserve the framework.

Covenant element	Required treatment
Benefitted property	Lots 13-26; the future Lot 27 condominium association only after separate PDD approval and recorded Master HOA membership terms.
Common property	Outlot 4 / private Prosperity Way, owned by the Master HOA, and related common facilities.
Costs covered	Operations, snow/ice, pavement, drainage, signs, utilities, insurance, capital repair and replacement
Funding	Master HOA assessments, reserves and special assessments; the future Lot 27 share will be established by recorded supplemental agreement.
Public responsibility	No Town or County ownership or maintenance obligation

RECORDING CONDITION	Record the master declaration, Outlot 4 ownership instruments, private-road plat note and Lot 27 restrictions with or before the final plat. Before any Lot 27 development, its condominium association must join the Master HOA and execute supplemental access, voting, assessment and road cost-sharing terms.

7 | Development schedule and amendment materials

The schedule continues the existing PDD review under the original applications and fee payments. Lot 27 is reserved for a separate future PDD.

Step	Anticipated timing	Work / approval milestone
PDD review	Q4 2026	Town recommendation and County PDD hearing/decision; conditions incorporated into the final documents.
Final plat / recording	Q4 2026-Q1 2027	Complete final-plat review, obtain signatures and record the plat and related instruments.
Infrastructure	2027	Construct private road, municipal utilities, drainage and related improvements under approved plans.
Lot development	After recording and infrastructure	Individual single-family homes proceed under applicable permits and the approved PDD.

Amendment materials

Material	Role in the supplemental amendment
Original Town application	Original signed Town application and Town fee payment remain in the record; no replacement form or duplicate fee is submitted.
Original County application	Original signed four-page County PDD application and $800 fee payment remain in the record; no replacement form or duplicate fee is submitted.
Original submittal	Original Lots 13-27 submittal package is retained intact and incorporated by reference.
Amendment cover letters	Town and County letters identify the amended boundary and explain the changes from the original filing.
Amended narrative	This narrative limits the current PDD to Lots 13-26 and Outlot 4 and reserves Lot 27 for separate future PDD review.
Plat / supporting record	Final plat notes and supporting documents will be conformed to the amended boundary and Lot 27 restrictions.
Recorded instruments	Master HOA, Outlot 4 ownership, access, utility, maintenance and future Lot 27 supplemental terms.

THREE-YEAR CONTROL County Code § 23.7-77 provides a three-year development-control period for substantially undeveloped PDD land, subject to the ordinance's one-time extension procedure. The applicant intends to record the plat and begin infrastructure within that period.

8 | Lot 27 status and separate future condominium PDD

Lot 27 is shown on the final plat but is expressly excluded from the present PDD. It is proposed as a separately recorded nonfrontage parcel, subject to County acceptance of the final-plat notes and restrictions, and will remain nonbuildable at recording. No condominium use, unit count, site plan, density, setback or private-road frontage approval is requested or granted through this filing.

Current plat status

Topic	Status
Current PDD boundary	Proposed Lots 13-26 and Outlot 4 only.
Lot 27	Separate parcel outside the current PDD boundary.
Access	Future access and utility rights will be reserved over Outlot 4, but those easements do not establish public-road frontage or buildability.
Development status	No building, zoning or condominium development approval is granted by the current filing.
Anticipated use / governance	Future condominium development under a separate PDD; when created, its condominium association will become a member of the overall Springhetti Lake homeowners association (Master HOA).

Final plat notes and recorded instruments

The final plat will include notes substantially as follows, with exact wording subject to Town and County approval:

1. Lot 27 is excluded from the PDD approval for Lots 13-26 and Outlot 4.
2. Lot 27 does not have the required frontage on a public street and is not approved as a buildable lot at recording.
3. Zoning permits for residential principal or accessory structures will not be considered until a separate PDD addressing Lot 27 frontage, access and condominium development is approved.
4. Any ingress, egress or utility rights over Outlot 4 are private easement rights only and do not establish zoning frontage, buildability or condominium approval.
5. Lot 27 may not be further divided or developed as a condominium until the separate PDD, condominium plat and declaration, site plan, engineering plans and other required approvals are obtained.
6. Outlot 4 is a private road, utility and drainage outlot to be owned and maintained by the Master HOA; the Town and County have no ownership or maintenance obligation.

The recorded master declaration and related easements will reserve future ingress, egress and utility rights for Lot 27 without creating present development rights. If the condominium is later approved and created, its condominium association will become a member of the Master HOA and accept an allocated share of Outlot 4 road and shared-facility costs. Voting, assessment, enforcement and access terms will be established by recorded supplemental instruments before development.

Separate future PDD submittal

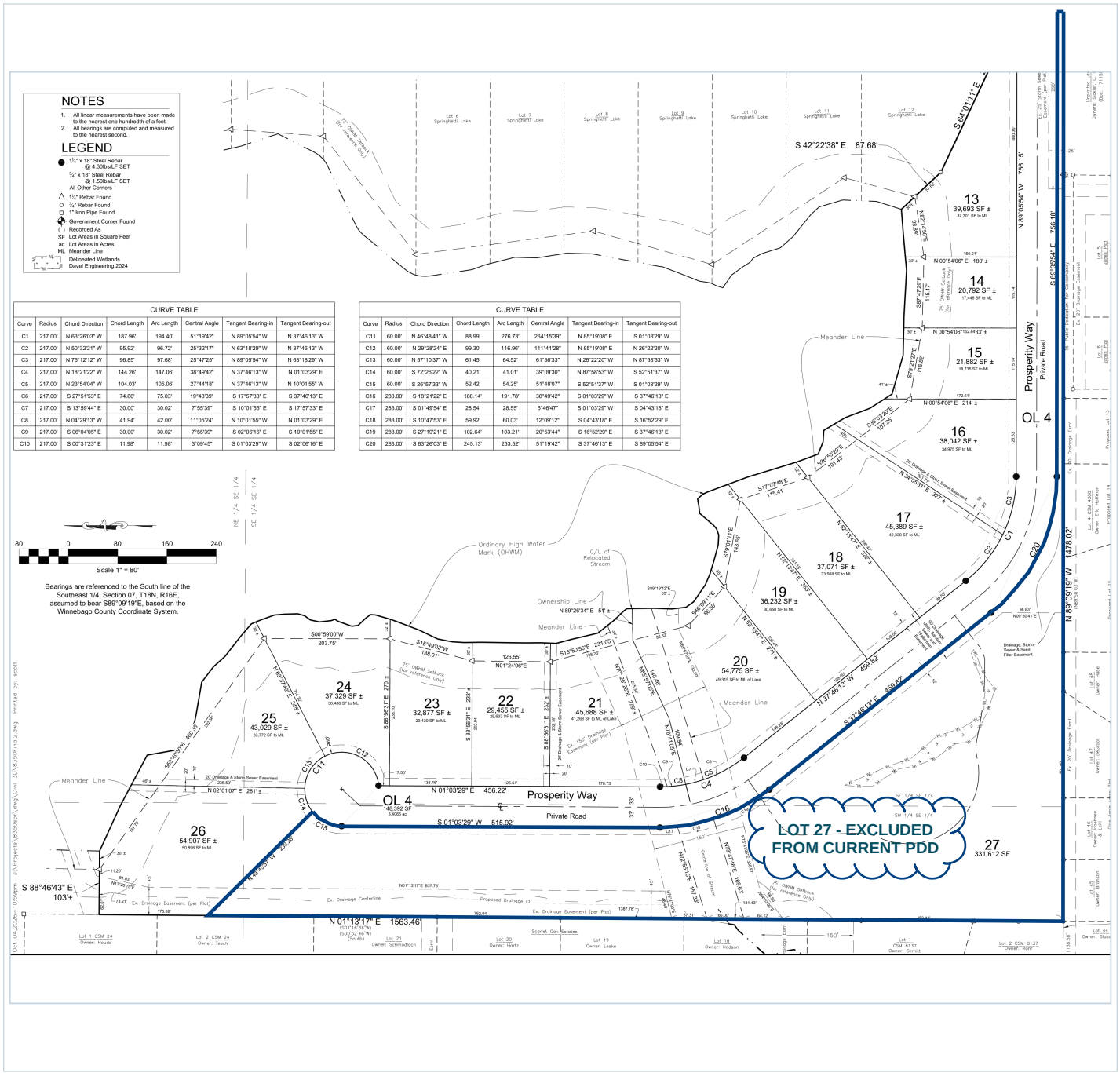
After the condominium concept is established, the owner will submit a separate PDD covering Lot 27. That filing will address the unit count and density, building and unit layout, setbacks, parking, private-road geometry, fire and emergency access, utilities, grading and stormwater, landscaping, common ownership, condominium plat and declaration, condominium-association governance, required Master HOA membership, and Lot 27's allocated share of private-road maintenance and replacement costs. The present PDD does not prejudge or approve those details.

CURRENT ACTION Approve Lots 13-26 and Outlot 4 only. Accept the Lot 27 plat restrictions and Master HOA framework; review the condominium through a separate future PDD.

Exhibit A | Final plat - PDD scope

EXHIBIT SCOPE

The PDD boundary is limited to proposed Lots 13-26 and Outlot 4. Lot 27 is outside the application boundary and is not approved for development through this request.



Source: Springhetti Lake 2 final plat, Sheet 2. PDD scope annotation added by applicant.

Exhibit B | Parcel and ownership reference

Reference	County GIS / application information
Parcel number	0023841
Ownership	Springhetti's Real Estate LLC
Mailing address	2987 Buttercup Road, Neenah, WI 54956
Recorded property	Outlot 3, Springhetti Lake
PDD area	Proposed Lots 13-26 and Outlot 4 within the recorded parcel; Lot 27 remains outside the current PDD.



Source: Winnebago County GIS parcel reference supplied by applicant; parcel boundary shown in cyan.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Winnebago County Planning and Zoning Committee is proposing a text amendment to Winnebago County General Code Chapter 16, regarding Private On-Site Wastewater Treatment Systems (POWTS).

SUMMARY:
The Winnebago County Planning and Zoning Committee (PZC) is proposing to repeal and re-create Chapter 16 for Private On-Site Wastewater Treatment Systems (POWTS). The entire code will be redlined and replaced.

The board discussed a previous version at the October 5, 2026 special board meeting knowing there would be another revision to the code. The county P&Z Committee made addition changes at their October 15, 2026 meeting.

The attached version is the version going to public hearing at the county on November 18. In the document, the highlighted areas are items that were added and redlined are items that were taken out.

The Town of Algoma currently has 108 residential POWTS, which are located in the less developed areas of town include along STH 21, County Rd E, Fenzl Dr, Horseshoe Rd, Witzel Ave, Clairville Rd, and 9th Street. *See Section 16.06 in the proposed code for more information on sanitary district connection requirements and exceptions.*

Town Staff have reviewed the proposed code and do not have concerns with the changes to update/clean up outdated code reference and language and improve definitions.

RECOMMENDED ACTION: Staff recommend approval of the revised code as presented. Should the Town Board agree, the following motion may be made:

"Motion to approve the text amendment to Winnebago County General Code Chapter 16, regarding Private On-Site Wastewater Treatment Systems (POWTS)."

ATTACHMENTS:

1. Revised Ch 16 redlined 10.19.26

Winnebago County

CHAPTER 16
Sanitary Code

PUBLIC HEARING FINAL DRAFT 11/2026

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16.01 PURPOSE & AUTHORITY

(1) AUTHORITY

(a) This Ordinance is adopted pursuant to the authorization in Wis. Stat. §§ 59.70(1), 59.70(5), 145.04, 145.19, 145.20, and 145.01(4m)(a) through (e).

(b) This Ordinance incorporates by reference the following rules, regulations, and laws, as set forth in the Wisconsin Statutes and the Wisconsin Administrative Code governing the location, construction, and use of private sewage systems: Wis. Stat. § 59.70(5), 66.0113, Wis. Stat. Chs. 145, 281, 283; Wis. Admin. Code § 361.04; Wis. Admin. Code Chs. SPS 381, SPS 382, SPS 383, SPS 384, SPS 385, SPS 387, SPS 391, NR 113, and NR 116. These rules, regulations, and laws shall apply until amended or renumbered and then shall apply as amended or renumbered

(2) PURPOSE

(a) The purpose of this ordinance is to provide a uniform method of regulating the siting, construction, replacement and maintenance of POWTS in order to protect the health, safety, and general welfare of the residents of Winnebago County.

(3) INTENT

(a) The intent of this ordinance is to enforce all state codes regarding POWTS in order to obtain compliance with ground water protection laws.

(4) ABROGATION & GREATER RESTRICTIONS

(a) It is not intended by this section to interfere with, abrogate or annul any existing easements, covenants or other agreements between parties; nor is it intended by this ordinance to repeal, abrogate, annul or in any way impair or interfere with any existing provisions of law or ordinance or rules, regulations or permit previously adopted or issued pursuant to law relating to the use of POWTS. However, wherever this ordinance imposes greater restrictions, the provisions of this section shall control.

(5) SEVERABILITY & NON-LIABILITY

(a) If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

(6) JURISDICTION

(a) The jurisdiction of this Ordinance shall include all lands and waters within the unincorporated and incorporated areas of Winnebago County, as provided in Wis. Stat. § 59.70(5).

(7) COMPLIANCE

(a) All structures or premises in the County that are permanently or intermittently intended for human habitation or occupancy, which are not serviced by a public sewer, shall have a system for holding or treatment and dispersal of sewage and wastewater which complies with the provisions of this Ordinance.

(b) The private sewage system or non-plumbing sanitation system, described under WI Administrative Code SPS 391, for newly constructed structures or structures requiring a Reconnection Permit shall be installed and inspected before the structure may be occupied.

~~(c) Travel trailers and other recreational vehicles with self-contained waste disposal units or plumbing shall meet the requirements of this Ordinance. Additionally, any travel trailer or other recreational vehicle with plumbing designed for human habitation or occupancy which is not located within a State/County authorized campground, municipal/government operated park (Town/County/State), or temporary use for public event which does not exceed ten (10) days in duration as determined by the Planning & Zoning Department shall be required to be connected to an appropriate Private Onsite Wastewater Treatment System as defined in this Ordinance.~~

16.02 ADMINISTRATION

(1) OFFICER REQUIREMENTS

(a) Any member of the Planning & Zoning Department staff authorized by the Zoning Administrator with a Certified Soil Tester and POWTS Inspector licenses may administer this ordinance.

(2) POWTS INSTALLATION INSPECTIONS

(a) Private On-Site Wastewater Treatment System: A licensed staff member shall inspect or cause the inspection of all POWTS no later than the next workday after completion of construction (excluding Saturdays, Sundays and holidays) but before backfilling.

(b) Soil Evaluation Report: If after review, a soil evaluation report appears to be inaccurate based on information provided by the soil survey of Winnebago County or appears inaccurate based on questionable data, the tested site shall be verified in the field.

(1) Field verifications shall be done only on weather appropriate days in order to make accurate interpretations. A licensed staff member shall determine if conditions are suitable for field verifications. Where inclement weather conditions delay field verifications, requests will be rescheduled as soon as conditions prevail and staff are available.

(2) A licensed staff member will perform field verifications during winter soil testing hours (10:00 A.M. to 2:00 P.M. from November 15th to March 15th) for replacement systems only.

(3) All field verifications for soil evaluations shall be done by evaluating a soil profile. The soil profile shall be exposed by excavating an area large enough for a person to safely stand in for the purpose of evaluating the soil profile. The excavation may be done by hand or with a backhoe. The depth of the excavation shall be at least one foot below the elevation of the estimated high ground water as indicated by the Soil Evaluation Report. Excavations that exceed a depth of two feet shall be provided with a step or ladder for safe ingress and egress.

(4) Excavations may be left open until a licensed staff member can verify the tested site. It shall be the property owner's responsibility to cover and/or

fence off the excavation to prevent any person from falling into the excavation and becoming injured. Winnebago County shall not be held liable for any such injuries.

(c) Notification For Inspections: All requests for inspections shall be made at least 24 hours in advance of the requested time and date of the inspection excluding Saturdays, Sundays and holidays.

(d) Required Attendance: The master plumber or master plumber-restricted service credential holder responsible for the installation of the subject private onsite wastewater treatment system shall be present upon inspection by Winnebago County, unless the County allows the authorized credential holder to be excused.

(3) ADMINISTRATIVE DUTIES

(a) A licensed staff member shall review all Soil Evaluation Reports for a proposed POWTS.

(b) A licensed staff member shall approve or deny sanitary permit applications and assist applicants, if possible, in preparing an approvable application.

(c) A licensed staff member shall investigate all violations of the POWTS ordinance and Sec. 254.01(2) or 281.01(18), Wisconsin Statutes; issue orders to abate the violations; issue citations; and submit violations to the district attorney, corporation counsel or attorney general for further enforcement.

(d) A licensed staff member shall have access to premises during reasonable hours for inspecting POWTS or investigating any violations of this ordinance. If the licensed staff member is refused access to premises after presenting his or her identification, he or she shall procure a special inspection warrant in accordance with requirements of the Wisconsin Statutes.

16.03 SANITARY PERMITS

(1) PERMIT REQUIREMENTS & RESTRICTIONS

(a) No person shall install or perform work on a POWTS unless that person is a licensed plumber, and the owner of the property on which the system is located holds a valid Sanitary Permit. This includes the following:

(1) Installation of new/replacement POWTS

(2) Reconnection of a structure to an existing POWTS

(3) Repair of an existing POWTS

(b) No person shall sell at retail a septic tank, pump chamber, or holding tank unless the purchaser holds a valid sanitary permit.

(c) Section(s) 16.04, 16.05, & 16.07 also require a sanitary permit under this section.

(d) Where required by Wisconsin Administrative Code Chapter SPS 383, the County shall forward a copy of each Sanitary Permit issued along with the appropriate fee to the Department of Safety & Professional Services within ninety (90) days after the permit is issued.

(e) A Sanitary Permit shall be valid for two years from the original date of issuance.

(f) A Sanitary Permit application submitted, with subject fee, to the Planning & Zoning Department shall include all information, documentation, and materials as required and requested by Planning & Zoning Department Staff and all information, documentation, and materials as required by applicable State Law and this ordinance.

(2) PERMIT TRANSFERS

(a) A property owner may transfer a sanitary permit to a new property owner by submitting a Sanitary Permit Transfer/Renewal Form (SBD-6398) and the appropriate fee to the Winnebago County Planning & Zoning Department. The form shall be signed by the previous sanitary permit holder and the licensed plumber responsible for the installation of the POWTS.

(b) A property owner may transfer a sanitary permit from the original installing licensed plumber to a new installing licensed plumber by submitting a Sanitary Permit Transfer/Renewal Form (SBD-6398) and the appropriate fee

to the Winnebago County Planning & Zoning Department. The form shall be signed by the new installing licensed plumber responsible for the installation of the POWTS. If the original POWTS plans required state approval, the new installing licensed plumber shall obtain a new set of state approved plans before the sanitary permit may be transferred to the new installing licensed plumber.

(3) PERMIT RENEWALS

(a) A property owner or the licensed plumber responsible for the installation of the POWTS may renew a sanitary permit before the expiration date by submitting a Sanitary Permit Transfer/Renew Form (SBD-6398) and the appropriate fee to the Winnebago County Planning & Zoning Department. The form shall be signed by the licensed plumber responsible for the installation of the POWTS. The sanitary permit shall meet all the regulations in force at the time the renewal is being sought before the permit may be renewed. The sanitary permit shall expire two years from the date of renewal unless the permit is again renewed before the expiration date.

(4) PERMIT REVOCATION

(a) Winnebago County may revoke a sanitary permit that the County has issued for any false statements or misrepresentation of facts on which the sanitary permit was issued.

(1) The revocation of a sanitary permit and the reasons for revocation shall be conveyed in writing (via email or letter) to the individual to whom the sanitary permit was issued or transferred.

(2) If a sanitary permit is revoked, the installation or modification of a POWTS may not commence or continue until another sanitary permit is obtained.

(3) Any false statements or misrepresentation of facts as described in (4)(a) constitute a violation and Section 16.10 shall apply.

(5) PERMIT POSTING

(a) When a sanitary permit is obtained under Section 16.03, the sanitary permit shall comply with all of the following:

(1) The sanitary permit shall be posted in such a conspicuous location and manner on the proposed site where the POWTS is to be installed or modified so that the information on the permit is visible for inspection.

(2) The sanitary permit shall be posted in a conspicuous location until a POWTS installation or modification is completed and an opportunity for a final inspection occurs in accordance with Section 16.02(2).

(6) VIOLATIONS

(a) Should a sanitary permit be issued subsequent to the issuance of a violation notice or a citation by the County, the County may include within the sanitary permit time limitations for construction as well as other conditions relating to the violation which must be remedied prior to final system approval/installation.

(b) Violations of this Section shall be dealt with in a manner specified in Section 16.10.

16.04 EXISTING POWTS

(1) PERMITTING REQUIREMENTS: A county, city, town, or village may not issue a building permit and/or zoning permit for the following conditions unless the owner of the property secures a sanitary permit under Section 16.03 to modify, replace, or reconnect to the existing POWTS:

(a) Construction of a structure to be connected to an existing POWTS.

(b) Disconnection of a structure from an existing POWTS and connection of another structure to the system (e.g. replacing a mobile home).

(c) Reconstruction of a structure that is connected to a POWTS and that has become uninhabitable due to damage resulting from fire, wind, or other manmade or natural disasters.

(d) Conversions of structures to public buildings or places of employment or changes in use of public buildings and/or places of employment.

(e) An addition of bedrooms to a structure or a conversion of existing space to bedrooms within a structure.

(f) An addition to a structure which exceeds twenty-five (25) percent of the total gross area of the existing structure.

(g) Reconstruction of a structure that is connected to a POWTS and that has been razed.

(2) ABANDONMENT OF EXISTING POWTS

(a) All abandoned seepage pits, septic tanks, holding tanks, and pump chambers shall have the contents pumped out by a licensed pumper, disposed of in a legal matter, and be removed or the covers removed, and the remaining excavation shall be immediately filled with suitable soil material, rendering the POWTS inoperable. Winnebago County does not require a permit for this activity.

(b) Within thirty (30) days after completion of the abandonment, the qualified contractor shall notify the Planning & Zoning Department of the abandonment

and provide staff with any requested abandonment documentation (pictures, written materials, etc...).

(c) The components of an existing private sewage system that are not part of the approved design of a replacement system shall be abandoned by the plumber installing the system at the time of the installation of the replacement system. The abandonment shall comply with Wis. Admin. Code Ch. SPS 383.

16.05 HOLDING TANKS

(1) PERMITTING REQUIREMENTS: A sanitary permit for holding tank(s) shall be granted only if one or more of the following conditions exist, regardless of whether for new construction or replacement:

(a) The property is in a floodplain with no contiguous higher area.

(b) The soil survey of Winnebago County has the entire property mapped as a Udorthent soil type.

(c) The property has size limitations which prevent the installation of a soil absorption system.

(d) A soil test has been conducted on the property by a certified soil tester and all soil types on the property, as identified in the soil survey of Winnebago County, have been identified and verified by the certified soil tester to be unsuitable for any type of soil absorption system.

(e) The installation and use of holding tanks, or alternative systems as approved by Wisconsin Department of Safety & Professional Services and Winnebago County, as a private sewage system for festival or event grounds or regional significance are permitted regardless of whether there is a suitable site that allows for the installation of a private sewage system that provides onsite treatment and disposal of domestic wastewater. In addition to complying with all applicable provisions of the Wisconsin Administrative Code, the holding tank installation shall comply with the following:

1. The festival or event shall provide evidence, typically in the form of ticket sales or recorded gate attendance, that the festival or event has exceeded an attendance of more than 100,000 for five (5) or more consecutive years.

2. Grounds shall be owned or bound by lease for ten (10) or more years, by the festival or event utilizing the grounds.

3. Property owners shall provide written approval of the holding tanks or alternative system installation prior to permit issuance.

~~4. Influent flows to the holding tank(s) shall be metered in accordance with Wis. Admin. Code Ch. SPS 383.54(2)(d). The water meter shall include a remote reading device for each meter. The remote reader(s) shall be mounted in a conspicuous location on the exterior~~

~~of the building(s) served by the holding tank(s) and shall have a numerical display of gallons used to the nearest 100 gallons.~~

~~5.~~4. Inspection, evaluation, maintenance, and servicing reports~~,~~ ~~including water meter readings,~~ shall be submitted to the Planning & Zoning Department within thirty (30) calendar days from the date of inspection, evaluation, maintenance, or servicing.

~~6.~~5. Holding tanks shall be abandoned in accordance with Wis. Admin. Code Ch. SPS 383.33 at the time the special event expires, use changes, the property is sold, or municipal sewer becomes available.

(f) The property or structure served is located within a mapped active sanitary district or incorporated municipality where sewer has been installed but is not available to specific properties or structures located within the district.

(g) The installation and use of holding tanks as a private sewage system for commercial or industrial buildings may occur regardless of whether there is a suitable site that allows for the installation of a private sewage system that provides onsite treatment and disposal of domestic wastewater provided all of the following requirements are met:

1. The holding tank installed to serve a commercial or industrial building may not exceed an Estimated Wastewater Flow (EWF) of one hundred (100) gallons per day.

~~2. In addition to complying with all applicable provisions of the Wisconsin Administrative Code, the influent flows to the holding tank(s) shall be metered in accordance with Wis. Admin. Code Ch. SPS 383.54(2)(d). The water meter shall include a remote reading device for each meter. The remote reader(s) shall be mounted in a conspicuous location on the exterior of the building(s) served by the holding tank(s) and shall have a numerical display of gallons.~~

~~3. If requested by County Staff, the County shall be provided with a monthly report of daily peak flows, and the water meter shall remain in place for the life of the building, or until such time as the building is connected to municipal/public sewer or a private sewage system that provides onsite treatment and disposal of domestic wastewater.~~

(2) HOLDING TANK AGREEMENT: Any property owner who applies for a sanitary permit for a holding tank(s) must first enter into a Holding Tank Agreement with the County. Holding Tank Agreements in effect within each town shall hereby be assigned to Winnebago County. A licensed staff member will sign the Holding Tank Agreement on behalf of the County in accordance with Wis. Admin. Code Ch. SPS 383.

(3) HOLDING TANK SERVICING CONTRACT: All owners of existing and future holding tank(s) shall enter into a Holding Tank Servicing Contract with a licensed pumper in accordance with Wis. Admin. Code Ch. SPS 383.

16.06 PUBLIC SEWER

(1) CONNECTION REQUIREMENTS

(a) When public sewers approved by the Department of Natural Resources become available to the premises served, the use of the POWTS shall be discontinued within that period of time required by order, but not to exceed one year from date of order.

(b) Upon connection to public sewer all abandoned treatment tanks, holding tanks, and seepage pits shall be abandoned per Section 16.04(2) & Wis. Admin. Code Ch. SPS 383.

(2) SANITARY PERMIT LIMITATIONS

(a) Where property is located within an Urban Designated NR-121 Sewer Service Area and Sanitary District, no county permit for a POWTS shall be issued unless one of the conditions specified in (b) or (c) of this section are applicable. All other development within these areas shall be by public sewer only.

(b) Where property is within a sanitary district and the district is physically unable to provide sewer to the property, and a county permit for a POWTS may be issued provided that the property owner, in conjunction with the Sanitary District, prepares and records with the Register of Deeds, an agreement to connect to the Sanitary District when so determined by the District.

(c) Where property is not within a sanitary district, evidence must exist that the nearest sanitary district(s) cannot provide public sewer in a cost-effective manner at this time. The property owner shall prepare and record with the Register of Deeds, an agreement to connect to public sewer when so determined by the nearest sanitary district(s). For purposes of this subsection, “cost-effective” shall be defined as a systematic comparison of alternative means for providing wastewater treatment that will total resource costs.

16.07 NON-PLUMBING SANITATION SYSTEMS

(1) GENERAL STANDARDS

(a) A sanitary permit is required under Section 16.03 for any installation, reconstruction, repair, alteration, repositioning, placement, and/or use of any non-plumbing sanitation system, including but not limited to composting toilets, incinerating toilets, other State approved alternative toilets, vault privies, and portable restrooms.

(b) Structures that have any plumbing installed shall be provided with a code-compliant POWTS and any non-plumbing sanitation systems shall be immediately abandoned upon installation of said system in accordance with Sec. 16.04(2) of this ordinance.

(c) All non-plumbing sanitation systems shall meet the requirements of WI Admin. Code SPS 391, Federal standards, and any other applicable technical standards such as those found in the National Sanitation Foundation (NSF) & Canadian Standards Association (CSA Group).

(d) A pit privy or any other type of non-plumbing sanitation system that utilizes in-situ soil or is not contained within a water-tight containment system is strictly prohibited.

(e) The use, placement, construction, reconstruction, repair, and/or alteration of a pit privy or non-plumbing sanitation system that utilizes in-situ soil or is not contained within a water-tight containment system is strictly prohibited.

(2) ALLOWED LOCATIONS: The following are the only allowed locations for non-plumbing sanitation systems:

(a) Properties that have a principal structure that have no plumbing or plumbing fixtures installed on the premises.

(b) Properties within a campground licensed by the State of Wisconsin, Winnebago County Health Department, and if within a county zoned area, permitted by the Winnebago County Planning & Zoning Department.

(c) Properties located within a municipal/government operated park (Town, County, State).

(d) Properties used for temporary uses for public events which do not exceed ten (10) days in duration.

(3) PROHIBITED LOCATIONS

(a) Non-plumbing sanitation systems located in any place not specified under 16.07(2) are prohibited.

16.08 POWTS MAINTENANCE

(1) REPORTING STANDARDS FOR SEPTIC SYSTEMS

(a) All private sewage systems shall be managed and maintained in accordance with Wis. Admin. Code Ch. SPS 383 & 384 and this ordinance.

(b) The licensed individual, as stated in Wis. Admin. Code Ch. SPS 383.54, shall report to the Winnebago County Zoning Department each inspection, maintenance, or servicing event electronically, in accordance with Wis. Admin. Code Ch. SPS 383 and this ordinance.

(c) All septic tanks, regardless of installation date, shall be visually inspected and pumped within three (3) years of the date of installation or, in the case of new construction, within 36 months of the date of occupancy, and at least once every three (3) years thereafter.

(d) If, upon inspection by a licensed individual, as stated in Wis. Admin. Code Ch. SPS 383.54, it is determined that less than one-third (1/3) of the volume of a septic tank is occupied by sludge and scum, pumping and/or inspection may be deferred for one (1) year.

(e) Pumping of a septic tank shall be done by a certified septage servicing operator in accordance with Wis. Admin. Code Ch. NR 113.

(f) Visual inspection of a private sewage system may be conducted by a licensed individual as stated in Wis. Admin. Code Ch. SPS 383.54 to

determine the condition of the tank and whether wastewater or effluent from the POWTS is ponding on the ground surface.

(g) The licensed individual, as stated in Wis. Admin. Code Ch. SPS 383.54, shall furnish Winnebago County Planning & Zoning Department, in a manner established by the Planning & Zoning Department, with a copy of the inspection report verifying the condition of the tank, whether wastewater or effluent from the POWTS is ponding on the ground surface, and the date of pumping/ inspection within ten (10) days of the date of inspection and pumping. Reports shall include all information required in Wis. Admin. Code. Ch. SPS 383.55 and shall be signed by the person(s) inspecting and pumping the private sewage system. Other maintenance or management reports required by Wis. Admin. Code Ch. SPS 383 or 384 shall be included in this report if requested by County Staff.

(2) REPORTING STANDARDS FOR HOLDING TANKS

(a) Pumping reports shall be submitted to the Winnebago County Zoning Office on an annual basis electronically.

(b) The licensed individual, as stated in Wis. Admin. Code Ch. SPS 383.54, shall report to the Winnebago County Planning& Zoning Department each inspection, maintenance, or servicing event electronically, in accordance with Wis. Admin. Code Ch. SPS 383 and this ordinance.

(c) In the case of registration under s. 281.48(3), Stats. the property owner shall submit the pumping report to the County.

(d) It shall be the responsibility of the licensed pumper to submit the pumping reports, in the appropriate manner, as required in the Holding Tank Agreement and Holding Tank Servicing Contract.

(3) REPORTING FORM REQUIREMENTS: The following information shall be included on all electronic pumping reports filed in the County's online reporting system:

(a) The name and address of the person responsible for servicing the tank(s).
(b) The name of the owner of the property where the tank(s) are located.
(c) The location of the property on which the tank(s) is installed.
(d) The sanitary permit number issued for the tank(s).

(e) The dates on which the tank(s) were serviced.
(f) The volumes in gallons of the contents pumped from the tank(s) for each servicing.
(g) The disposal sites to which the contents from the tank(s) were delivered.
(h) The tax parcel number of the property on which the tank(s) are located.
(i) Any other pertinent information deemed important by the licensed service provider or County, in order to prevent a health and safety hazard.

16.09 FEES

(1) GENERAL FEES: Fees for permits, applications, or reviews shall be as established from time to time by the Winnebago County Board of Supervisors. Upon adoption by the County Board, the current fee shall be maintained on the current fee schedule on file in the Planning & Zoning Department.

(2) AFTER-THE-FACT FEES: Fees for all after-the-fact permits, applications, or reviews shall be doubled.

(3) POWTS TAX ASSESSMENT FEES: ~~In addition to the foregoing fees~~ As~~as~~ allowed by Wis. Stats. 145.20(4), each owner of a Private On-site Wastewater Treatment System (POWTS) shall be charged an annual fee per POWTS as recommended by the Committee of Jurisdiction and approved by the County Board by September 1 for the record keeping attributed to the inventory and tracking of the pumping and maintenance of each system, said fee to be recovered in the same manner as municipalities may make property assessments pursuant to Sec 66.0703, Wis. Stats.

16.10 ENFORCEMENT

(1) VIOLATIONS & PROHIBITED ACTIVITIES: The following consist of prohibited activities and/or violations of this ordinance and shall be subject to a penalty as described in 16.10(2):

(a) The discharge of surface, rain, and other clear water (including sump-pump water) into a POWTS is prohibited.

(b) The discharge of sewage (wastewater - graywater/blackwater) or partially treated sewage from any plumbing, habitable or occupied areas, recreational vehicles or travel trailers, or a septic tank or holding tank to the ground surface, road ditch, cesspool, dry-well, sump-pump hole, Waters of the State by any means, or any place other than to a legally placed septic tank or holding tank is prohibited.

(c) Installation, reconnection, or repair of a private onsite wastewater treatment system or non-plumbing sanitation system without an approved sanitary permit as described in Section 16.03, 16.04, 16.05, or 16.07 of this ordinance.

(d) Installation, reconnection, or repair of a private onsite wastewater treatment system by an unlicensed individual, company, or entity. Only a master plumber or master plumber -restricted service may install, reconnect, or repair a private onsite wastewater treatment system.

(e) The failure of a private onsite wastewater treatment system (POWTS) or non-plumbing sanitation system. For the purposes of this Ordinance failure shall be defined as the following:

1) The discharge of sewage into surface water or groundwater.

2) The introduction of sewage into zones of saturation that adversely affects the operation of a private on-site wastewater treatment system.

3) The discharge of sewage to a drain tile or into zones of bedrock.

4) The discharge of sewage to the surface of the ground.

5) The failure to accept sewage discharges and back up of sewage into the structure served by the private on-site wastewater treatment system.

(f) Discharge of a recreational vehicle's transfer, storage tank, or plumbing to anywhere other than a county approved POWTS specifically designed to treat or hold the sewage generated from the recreational vehicle.

(g) Human Habitation or occupancy of any place, building, or structure without a private onsite wastewater treatment system or allowed non-plumbing sanitation system.

(h) The failure to properly maintain a POWTS/Holding Tank as required in Sections 16.05 & 16.08

(i) Any other activity, use, or provision of this ordinance that has been explicitly prohibited or deemed a violation.

(2) PENALTIES: Any person who violates any provisions of this ordinance, upon conviction of such violation, shall be subject to a penalty as provided below, and also Section 25.04 of the Winnebago County General Code. Winnebago County has adopted, pursuant to Sec. 66.0113, Wisconsin Statutes, the citation system of enforcement of this ordinance, and the following schedule of cash deposits as provided below is hereby established:

(a) Failure to file an inspection/pumping report as required– $200.00 plus costs.

(b) Failure to properly maintain holding tank(s) as determined by annual pumping reports - $500.00 plus costs.

(c) Discharging the contents (sewage/wastewater - graywater/blackwater) of a septic tank or holding tank to the ground surface, road ditch, or any waters of the state – $200.00 plus costs.

(d) All other violations of this ordinance not specifically identified with a fine - $200.00 plus costs.

(3) COMPLIANCE: Any person who violates any provisions of this ordinance and/or is penalized in accordance with Sec. 16.10(1) of this ordinance shall be held liable for compliance with this ordinance.

16.11 APPEALS

(1) GENERAL: In lieu of the procedures specified in Chapter 68, Wisconsin Statutes, and in accordance with Section 68.16, Wisconsin Statutes, appeals relating to the terms and provisions of this ordinance shall be submitted to the Winnebago County Board of Adjustment in accordance with provisions and procedures established in Chapter 23 Town/County Zoning Code of the Winnebago County General Code.

16.12 DEFINITIONS

(1) PURPOSE: Except as specifically defined below, words and phrases used in this ordinance are to be interpreted as having the same meaning as Common Law. Words in the present tense include the future, words in the singular include the plural, and words in the plural include the singular. The word "shall" is mandatory. Specific definitions for this ordinance are defined by the following:

(a) Area - The square feet of floor space within the outside lien of walls and includes the total of all space on all floors of a structure. It does not include porches, garages, or space in an unfinished attic, basement or cellar when said unfinished attic, basement or cellar space is used for storage of incidental uses.

(b) Blackwater - means wastewater contaminated by human body waste, toilet paper and any other material intended to be deposited in a receptor designed to receive urine or feces. See also Wastewater, Sewage, and Graywater.

(c) Certified Soil Tester - a licensed professional authorized by the State to analyze soil characteristics, specifically for determining site suitability for private onsite wastewater treatment systems (septic systems). They evaluate soil horizons, profiles, and morphology to ensure proper drainage and environmental compliance.

(d) Cesspool - a covered excavation in the ground which receives wastewater, sewage, or other organic wastes from a drainage system or plumbing fixture and is so designed as to retain the organic matter and solids, permitting the liquids to seep into the soil cavities.

(e) Clear Water - cooling water and condensate drainage from refrigeration compressors and air-conditioning equipment, water used for equipment chilling purposes, liquid having no impurities or where impurities have been reduced below a minimum concentration considered harmful, and cooled condensate from steam heating systems or other equipment. This term also includes sump water, potable water, and Waters of the State.

(f) Commercial/Industrial Buildings - means any non-residential building used to conduct business, generate income, and/or provide public/civic services. The term does not include any residential buildings used for human habitation or buildings such as residential sheds, garages, and the like.

(g) Domestic Wastewater - means the type of wastewater, not including storm water, normally discharged from or similar to that discharged from plumbing fixtures, appliances and devices including, but not limited to sanitary, bath, laundry, dishwashing, garbage disposal and cleaning wastewaters.

(h) Failing Private On-site Wastewater Treatment System - a POWTS which causes or results in any of the following conditions:

(1) The discharge of sewage into surface water or groundwater.

(2) The introduction of sewage into zones of saturation that adversely affects the operation of a private on-site wastewater treatment system.

(3) The discharge of sewage to a drain tile or into zones of bedrock.

(4) The failure to accept sewage discharges and back up of sewage into the structure served by the private on-site wastewater treatment system.

(i) Field Verification - An evaluation of a soil profile conducted by a licensed staff member at a site that was tested by a certified soil tester, or an evaluation of a set of sanitary permit plans at a site when deemed questionable by county staff.

(j) Floodplain – as defined in WI Admin Code Chapter NR 116, means that land which has been or may be covered by flood water during the regional flood. The floodplain includes the floodway, floodfringe, shallow depth flooding, flood storage and coastal floodplain areas.

(k) Graywater - Water which has been contaminated by soap, detergent, or any other cleaning agent. Typically generated from baths, sinks, washing machines, and dishwashers. See also Wastewater.

(l) Holding Tank – A State of Wisconsin approved watertight receptacle for collection and holding of sewage. See also POWTS.

(m)Human Habitation (Occupancy)- the act of occupying or dwelling in a place—such as a house, building, structure, or recreational vehicle/travel trailer—on a permanent or temporary basis for living, sleeping, cooking, or eating purposes.

(n) Licensed Pumper - A person or firm licensed by the State of Wisconsin to inspect, pump, haul and dispose of sewage and septage

(o) Licensed Staff Member - Any member of the Winnebago County Planning & Zoning Department staff who is licensed by the State of Wisconsin as a Certified Soil Tester and/or POWTS Inspector, depending on the type of inspection.

(p) Non-Domestic Wastewater - means any wastewater that is not domestic wastewater or storm water.

(q) Non-plumbing Sanitation System – Systems as defined and approved in WI Admin. Code SPS 391 which include but not limited to composting toilets, incinerating toilets, other State approved water-tight alternative toilets, vault privies, and portable restrooms.

(r) Plumbing - Any piping, fixtures, equipment, devices or appurtenances in connection with water supplies, water distribution and drainage systems, including hot water storage tanks, water softeners and water heaters connected with such water and drainage systems.

(s) Pre-Treatment System – also known as Aerobic Treatment Units (ATUs) regulated under WI Admin. Code SPS 384, use oxygen-infused processes to enhance bacterial breakdown of wastewater, often for challenging sites. These systems are required to comply with NSF Standard 40. They offer high-quality effluent, allowing for smaller drainfields or surface irrigation

(t) Principal Structure - The area enclosed by walls and a roof of which the principal use is human habitation and/or occupancy.

(u) Privy (Pit) - A structure and form of non-plumbing sanitation system that is not connected to a plumbing system or fixtures which is open/exposed to the environment, not watertight, and used by person(s) for the deposition of human body wastes.

(v) Privy (Vault) - A structure and form of non-plumbing sanitation system that is not connected to a plumbing system or fixtures which is permanently sealed, watertight and used by person(s) for the deposition of human body wastes.

(w) Private On-Site Wastewater Treatment System (POWTS) - Means a holding tank, sewage treatment or disposal system serving a single structure with a septic tank and soil absorption field located on the same parcel as the structure. The term also means an alternative sewage system approved by the Department including a substitute for the septic tank or absorption field, a holding tank, a system serving more than one structure, or a system located on a different parcel than the structure being served. A private onsite wastewater treatment system may be owned by the property owner or by a special purpose district. For the purposes of this ordinance, the term shall also mean any State of Wisconsin approved system including, but not limited to: Holding Tank, Mound System, In-Ground Conventional System (with or without lift), At-Grade System, or Other Pressurized System.

(x) POWTS Inspector - a State-certified professional (specifically under Wisconsin Administrative Code SPS 305.68) authorized to evaluate, inspect, and enforce code compliance for Private Onsite Wastewater Treatment Systems. They verify soil conditions, review system plans, inspect new installations, and check for system malfunctions to protect public health and groundwater.

(y) POWTS Maintainer - a certified professional authorized by the State to evaluate, monitor, and maintain septic system components, such as pumps and filters, to ensure proper functioning. They are responsible for servicing systems, ensuring compliance with management plans, and submitting reports to local authorities.

(z) Pump Chamber - A tank which receives septic tank effluent and discharges a specified volume by means of a pump to a soil absorption system.

(aa) Recreation Vehicle - any vehicle that is designed to be towed upon a highway by a motor vehicle, that is equipped and used, or intended to be used, primarily for temporary or recreational human habitation. “Recreational vehicle” includes a camping trailer, 5th-wheel recreational vehicle, park model recreational vehicle, and travel trailer, as defined in State Code, and any makeshift wheeled vehicle/structure.

(bb) Seasonal or Intermittent Use - The habitation of a structure for only a portion of a year including without limitation, such things as summer homes, cottages, trailers, and recreational vehicles.

(cc) Septic Tank - A tank which receives and partially treats sewage through processes of sedimentation, oxygenation, flotation and bacterial action so as to separate solids from the liquid in the sewage and discharges the liquid to a soil absorption system.

(dd) Sewage - The liquid- and water-carried wastes created in and to be conducted away from residences, industrial/commercial establishments and public buildings. See also Wastewater, Blackwater, and Graywater.

(ee) Soil Absorption System - (also known as a drainfield or leach field) is a critical, final treatment and dispersal component of a POWTS that uses subsurface or elevated surface, gravel-filled or other State of Wisconsin approved material trenches or beds to distribute wastewater effluent into the soil. It filters, treats, and absorbs liquids, allowing micro-organisms in the soil to remove pathogens and contaminants before the water reaches groundwater.

(ff) Soil Horizons - distinct, generally horizontal layers within a soil profile, differentiated by physical, chemical, and biological properties—such as color, texture, and structure—that vary with depth. They represent stages of soil development (pedogenesis) from parent material, typically designated by letters O, A, E, B, C, and R.

(gg) Soil Profile - A vertical section of the soil extending through all its horizons and into the parent material.

(hh) Suitable Soil Material - Any natural soil, sand, or gravel not containing any debris such as wood, plastic, metal, glass, paper, rubber, or any other similar materials.

(ii) Udorthent - highly disturbed, man-made, or man-modified soils (Orthents) found in humid climates (Udic moisture regime) where the original soil horizons have been excavated, filled, or graded. They are common in urban or construction areas, featuring mixed fill material, low water capacity, and variable permeability. Described by the soil survey of Winnebago County as a soil that consists of 1 to 4 feet of fill material over poorly drained and very poorly drained soils. The fill material commonly is clay, silty clay, silty clay loam and clay loam. The fill material also includes sand or mostly non-soil material such as concrete, cinders, trash and spoil bank deposits adjacent to ditches and canals. These soils are saturated for long periods at depths of 1 to 5 feet and commonly at a depth of 1 to 3 feet. They are also subject to occasional flooding or ponding.

(jj) Wastewater - water that has been negatively affected in quality by anthropogenic (human) influences, containing liquid and solid waste from domestic, industrial, or agricultural activities. It is characterized as used water containing dissolved or suspended contaminants, including pathogens, organic materials, inorganic compounds, nutrients, and heavy metals that require treatment before being released back into the environment. The term includes blackwater, graywater, and sewage.

(kk) Waters of The State - Includes those portions of Lake Michigan and Lake Superior within the boundaries of Wisconsin, and all lakes, bays, flowages, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems, and other surface or groundwater, natural or artificial, public or private, within the state or its jurisdiction.

(ll) Zone of Seasonal Saturation - The zone in which all soil pores are filled with water during some period of a year as determined by mottling or other redoximorphic features.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Town Yard Waste Service Contract

SUMMARY:
The town has an annual service contract with Grounds Guys for yard waste pick-up and disposal. Proposals were requested from 3 vendors that had indicated they may be able to provide service in 2027. The following is a summary of the result of the proposals:

Grounds Guys: $80/hour

Hood Shield: $70.00/hour

Winnebago Lawn & Landscaping LLC: did not submit

Although Hood Shield provided the lowest hourly rate, that is a new vendor and the Grounds Guys have provided quality service to the town for many years so we know they have the equipment and operational plan to provide the service. Furthermore, the Grounds Guys agreed to proceed with a three-year contract for this service for 2027-2029. The annual increase to hourly labor is $4/year.

Information on yard waste services will be mailed out with the annual newsletter and can be found on the town website: https://townofalgomawi.gov/garbage-recycling/#yard-waste

At the time of this memo, staff have submitted revisions to Grounds Guys and are awaiting their response for the final contract.

RECOMMENDED ACTION: Staff recommend approval of the 3-year contract contingent on our requested revisions. Should the Town Board agree the following motion may be made:

"Motion to approve the contract between the Town of Algoma and The Grounds Guys for town yard waste services for 2027-2029."

ATTACHMENTS:

1. Draft contract

TOWN OF ALGOMA
15 NORTH OAKWOOD ROAD
OSHKOSH, WISCONSIN 54904

Sales: Kelly Flanigan

Town of Algoma Yard Waste Management 27-29

Oshkosh, Wisconsin 54904

Est ID: EST3994058 Year 1

Date: Oct-14-2026

Email: townoffice@townofalgoma.org

Phone: (920) 235-3789

Contract Term

Contract Start Date: April 1st, 2027
Contract End Date: December 31st, 2029

Extra Services	Billing Type	Visit Price
Town of Algoma Yard Waste	**Per Hour/ Unit**	

Town of Algoma yard waste services will be billed on an hourly basis. All debris and yard waste will be transported to the county landfill and charged directly to the Town of Algoma account. The Grounds Guys will track all fuel usage associated with these services and bill accordingly at the current fuel rate.

Item Name	Rate	Unit
Yard Waste by the man hour 2027	$80.00	per Hours
Yard Waste by the man hour 2028	$84.00	per Hours
Yard Waste by the man hour 2029	$88.00	per Hours

YARD WASTE AGREEMENT

The Town of Algoma, in Winnebago County, Wisconsin, hereinafter called "Algoma", acting and through its duly authorized agent, and The Grounds Guys, duly organized under the laws of the State of Wisconsin, hereinafter called "Grounds Guys," do hereby covenant and agree as follows:

1) GRANT: For and in consideration of compliance by Grounds Guys with the covenants and conditions herein set forth, and the ordinances and regulations of Algoma and the laws of the State of Wisconsin governing the collecting and disposal of refuse and recyclables, Algoma hereby grants to the Grounds Guys permission to use the public roads, designated private roads, alleys, and thoroughfares within its corporate limits for the purposes of collecting residential yard waste.

2)TERM: The term of this agreement shall commence on April 1, 2027 and shall terminate on December 31, 2029.

3) EXTENSION OF AGREEMENT: The renewal of this agreement is based on the desire and approval of both Algoma and the Grounds Guys. A request for renewal shall be made in writing within 30 days of the end of the 2029 calendar year and for future years. All provisions of this agreement shall remain in force.

4)SCOPE AND NATURE OF OPERATION: It is expressly understood and agreed that the Grounds Guys shall perform the services as set forth in Exhibit A.

5) VEHICLE MARKING AND INDEMNIFICATION: All vehicles and equipment used by the Grounds Guys for the collection and transportation of yard waste shall be utilized in the manner specified by the manufacturer of such equipment to minimize or to prevent the blowing or scattering of refuse onto the public streets or properties adjacent thereto, and such vehicles shall be clearly marked with the Grounds Guys company name.

6) DISPOSAL OF REFUSE: The Grounds Guys shall deliver all yard waste collected from Algoma residents to Winnebago County Solid Waste. The Grounds Guys will use the designated scales for calculation of yard waste tonnage. The Grounds Guys will not

be invoiced for yard waste tipping fees. Algoma will be invoiced by Winnebago County Solid Waste on a monthly basis based on the yard waste tonnage calculated by the county.

7) NON-COLLECTION - NOTICE AND FOLLOW-UP:

a) Where the owner or occupant of any premises does not maintain proper or adequate refuse containers (brown bags) according to the yard waste collection guidelines issued by Algoma, the Grounds Guys shall refrain from collecting all or a portion of such yard waste and will take note of property address and the reason for not collecting yard waste. Any collection issues will be reported to Algoma as soon as possible.

b) Algoma reserves the right to investigate the matter, and if the investigation discloses that the Grounds Guys has failed to collect refuse from the subject premises without cause as supported by notice as described herein, the Grounds Guys shall collect the same within 24 working hours after a collection order is issued by Algoma via email to the address set forth herein.

8) COMPLAINT HANDLING: Any resident complaints will be directed to and addressed by Algoma. Residents will be instructed not to call the Grounds Guys business line or email, however if such complaints are received, the Grounds Guys will forward them on to Algoma for resolution.

9) CONSIDERATION: The Grounds Guys shall receive, in consideration of the performance of this agreement, the following reimbursement for residential yard waste collection service under the rates described below:

a) The hourly labor rate per person will be as follows:

- 2027: $80.00 per hour
- 2028: $84.00 per hour
- 2029: $88.00 per hour

b) Fuel reimbursement.

10) BILLING PAYMENTS: The Grounds Guys shall issue Algoma a detailed monthly invoice for work satisfactorily performed. Algoma shall pay the Grounds Guys within 20 days following the receipt of a detailed monthly invoice.

11) ROUTES OF COLLECTION: Collection routes will be established and maintained by the Grounds Guys for designated dates issued by Algoma.

12) MANDATORY SERVICE: It is understood that an ordinance of Algoma mandates subscription to yard waste collection service as prescribed therein under terms, conditions and special provisions as contained therein.

13) INDEMNIFICATION INSURANCE: The Grounds Guys assume all risk of loss or injury to property or persons arising from any of its operations under this agreement, and agrees to hold Algoma harmless from all claims, demands, suits, judgments, costs or expenses arising from any such loss or injury, unless such injury or loss is caused by the actionable negligence of Algoma or its employees. The Grounds Guys agree to carry insurance as follows:

a. Workman's compensation insurance covering all employees of the Grounds Guys engaged in any operation covered by this agreement to the extent required by the laws of the State of Wisconsin;

b. Automobile and public liability insurance: $1,000,000 for personal injuries to any one person and $1,000,000 for personal injuries arising out of any one accident, casualty or event; and property damage insurance in the amount of $1,000,000;

c. General liability insurance in the amount of $2,000,000; and

d. The Grounds Guys shall furnish a Certificate of Insurance issued by companies authorized to conduct insurance business in the State of Wisconsin and naming Algoma as an additional insured and shall name Algoma in the same general terms and the same general effect as the foregoing the Grounds Guys requirements. Such policies shall indemnify and hold harmless Algoma, and certificates evidencing such

insurance contracts shall be deposited with Algoma.

14) NON-COMPLIANCE, PENALTIES: In the event either party shall fail to perform any of the terms, conditions or covenants of this agreement, the non-defaulting party shall notify the other party in writing of the fact of such default and if the event or condition is not corrected or otherwise made to comply with the terms of this agreement within a period of time which is reasonable in relation to the nature of the event of non-compliance, but in no case more than 30 days, the same shall constitute an act of non- compliance. If, after notification in writing, the non-compliance is not corrected within 30 days, then the non-breaching party may terminate this contract, or may pursue any and all available legal remedies, at law or in equity effective immediately.

15) DISPUTE RESOLUTION: Any dispute arising with respect to this agreement, its making or interpretation, or its breach shall be settled by in the circuit courts of Winnebago County, Wisconsin.

16) NOTICES: All notices or other communication to be given hereunder shall be in writing and shall be deemed given 3 days after mailing by Certified United States Postal Mail, addressed to: Kelly Flanigan, Owner of The Grounds Guys of Appleton and Oshkosh, 5699 State Road 91, Oshkosh, WI 54904, or by email at kelly.flanigan@groundsguys.com or the Town of Algoma, Attn: Town Clerk, 15 N. Oakwood Road, Oshkosh WI 54904, or by email to townoffice@townofalgoma.org.

Emails shall be deemed delivered when the recipient's server has received the email.

17) INDEPENDENT CONTRACTOR: The parties hereto recognize and acknowledge that the Grounds Guys is an independent contractor and shall never be construed to be an agent, servant, or employee of The Town of Algoma.

18) GOVERNING LAW: This contract shall be governed by laws of the State of Wisconsin.

19) AGREEMENT: The parties agree that this agreement may not be assigned by the Grounds Guys in the whole or in part to another company or vendor without prior

written approval by Algoma.

EXHIBIT A: SERVIES TO BE PROVIDED

The Grounds Guys shall, at its own expense, furnish personal and equipment sufficient to accomplish work herein after described. The Grounds Guys will establish and maintain, in an efficient and business-like manner to execute the guidelines as outlined below:

1) Yard waste collection services will begin in April 2027 and continue on Mondays except as set forth herein with regard to Holidays and make-up of any approved collection days through the end of December 2029 for residential family dwellings (defined as single-family home, townhomes, or each unit of a duplex, or other multi-family building). Yard waste collection services will be made between 6:00 a.m. and 4:00 p.m. central standard time. Customers are responsible for placing their yard waste bags by the end of the driveway or edge of alleyway (whichever the resident has access to) by 6:00 a.m. on the date of pickup. The Grounds Guys shall not be obligated to pick-up any yard waste bags not located near the end of the driveway/alleyway that is not out by 6:00 a.m.

2) Yard waste collection dates will be issued by Algoma

3) Yard waste bags are to exceed 50 pounds. All waste must be bagged and fit properly inside the bag. Rocks, gravel, dirt, and wood logs placed in bags will not be collected

4) The Grounds Guys will clean-up any spillage caused by the crews. Any refuse that is outside of the bags will not be collected.

5) Disposal at a proper and legal disposal at Winnebago County Solid Waste of all materials collected.

6) Algoma residents/customers shall comply with the following rules and regulations under this contract The Town of Algoma shall inform residents of the service guidelines and yard waste collection dates.

7) Algoma residents will be instructed to call or contact the Town Hall yard waste

collection services. The Town, in turn, will promptly communicate with the Grounds Guys regarding any issues or concerns that arise during the course of the year.

Estimate authorized by:	Kelly Flanigan	**Estimate approved by:**	
Signature Date:	10/27/2026	**Signature Date:**	
Email:	kelly.flanigan@groundsguys.com		

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TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Allocate Large Equipment Funds to Refurbishment of #8 Rescue/Engine 21

SUMMARY:
The fire department received the final invoice for the refurbishment and it is higher than estimated and budgeted. Staff recommend allocating $18,000 of funds in the FD Large Equipment Fund toward this purchase and the following explanation of how this cost would be covered:

The budgeted cost is $314,000 and the actual cost is $364,609.80.

2026 Budget: $180,000 FD Truck Refurbishment (committed)
$134,000 General Fund
$314,000 total

Proposed: ~$208,700 FD Truck Refurbishment (committed): *$100,000 down payment plus estimated 11/30/26 fund value $108,700*
$ 18,000 Fire Equipment (committed)
$137,910 General Fund
$364,610 total

The refurbishment fund will be used up completely and closed. There would be ~$300 remaining in the large equipment fund. The 2026 general fund budget would absorb the remaining ~$3,900.

RECOMMENDED ACTION: Staff recommend allocating the large equipment funds as presented. Should the Town Board agree the following motion may be made:

"Motion to allocate $18,000 from the Large Equipment Fund to the #8 Rescue/Engine 21 truck refurbishment cost."

ATTACHMENTS:

1. Final invoice

Rennert's Fire Equipment Service
615 E John St
Markesan, WI 53946
service@rennerts.com
920-398-1033

RENNERT'S
FIRE EQUIPMENT SERVICE, INC.

Invoice: **6950**

Date: **10/21/2026**

Bill To
Town of Algoma Fire Department
2622 Omro Road
Oshkosh, WI 54901

Remit Payment To
Rennert's Fire Equipment Service
615 E John St
Markesan, WI 53946

Service Order	Terms	Due Date	Authorizer	Customer PO	Unit #
6097	Due Upon Receipt	10/21/2026			8

Item	Description	Quantity	Rate	Amount
	Complaint: Paint and Body work on apparatus. All red to match E-7 and Black wheels. Includes stripping of all body components needs to be removed for paint. Paint funds will need to be paid when apparatus is dropped off. Apparatus will be getting painted as soon as it is stripped. **Cause:** Customer request			
Labor	**Correction:** Chassis / General / Paint and Body work on apparatus. All red to match E-7 and Black wheels. Includes stripping of all body components needs to be removed for paint.	0.00000	$175.00	$0.00
Parts	*Additional from original estimate Cabinet multi-spec paint Frame Seal/Paint - Paint	1.00000	$6,500.00	$6,500.00
Parts	Paint Refinish - Sublet	1.00000	$62,450.00	$62,450.00
			Subtotal	$68,950.00
	Complaint: LED lighting upgrade, all emergency, chassis, and scene lighting. Whelen and Fire Research Lighting 2- 240v AC to mount on oe poles. 2-cab side Whelen M9 or 904 12-volt scene lights 2- rear recessed 12-volt scene lights. 72" NFPA Freedom lightbar. M-series E-Lighting. Whelen 6-light traffic advisor 4" round switched base mount scene light All amber to red lighting. Red/White Tecniw Interior Tecniq 1/2 Moon Ground lights 12-volt Brow light reuse switch in cab. **Cause:** Customer request			
Labor	Chassis / General / LED lighting upgrade, all emergency, chassis, and scene lighting. Whelen and Fire Research Lighting	77.14286	$175.00	$13,500.00

FD Refurbishment / Large Equip Fund

10-22-2026

	2- 240v AC to mount on oe poles. 2-cab side Whelen M9 or 904 12-volt scene lights 2- rear recessed 12-volt scene lights. 72" NFPA Freedom lightbar. M-series E-Lighting. Whelen 6-light traffic advisor 4" round switched base mount scene light All amber to red lighting. Red/White Tecnlw Interior Tecniq 1/2 Moon Ground lights 12-volt Brow light reuse switch in cab.			
Parts	Lights - Lights	1.00000	$58,500.00	$58,500.00
Parts	White Red Combo Dome Light w/ 3P Conn Interior dome - E12-WB0R-1	6.00000	$0.00	$0.00
Parts	LED Headlights - 4207400	4.00000	$0.00	$0.00
Parts	72", Four Red Corners and Four Front (2 Red/2 White) - F4N7VLED	1.00000	$0.00	$0.00
Parts	PhotoCell (Included in above) - F4XPHOTO	1.00000	$0.00	$0.00
Parts	Super-LED Lighthead, 1 Long Red/Red - F4DLR	8.00000	$0.00	$0.00
Parts	Mounting bracket for: Universal - MKEZ7	1.00000	$0.00	$0.00
Parts	M9 EZ SCENELIGHT 12V CHROME - M92SLC	4.00000	$0.00	$0.00
Parts	M9 Series Chrome Flange - M9FC	4.00000	$0.00	$0.00
Parts	M6 LED FLASHER RED W/CLR LENS - M6RC	12.00000	$0.00	$0.00
Parts	M6 2 600 CONVERT FLANGE CHROME - M6FC600	12.00000	$0.00	$0.00
Parts	M6 Series Chrome Flange - M6FC	4.00000	$0.00	$0.00
Parts	4-LT M6 VERTICAL FLANGE CHROME - M6FCV4	2.00000	$0.00	$0.00
Parts	Brake tail turn - M6BTT	2.00000	$0.00	$0.00
Parts	M6 LED BACK-UP LIGHT - M62BU	2.00000	$0.00	$0.00
Parts	M6 LED TURN AMBER - M62T	4.00000	$0.00	$0.00
Parts	Traffic Advisor - DTA6A	1.00000	$0.00	$0.00
Parts	Control Head - TADCTL1	1.00000	$0.00	$0.00
Parts	PAR-36 LED SPOT 12/24V W/ HSG - P36SLCHG	1.00000	$0.00	$0.00
Parts	One Super-LED Warning/Alley Lights - F4WAR	2.00000	$0.00	$0.00
Parts	Evolution II, 20k lm 12/24VDC, PIERCE Co LED Scenelgt, EVOLUTION II, DC 20k lm, Brow,contour mnt CONFIGURATION: (03) PIERCE Enforcer Cab - FCA801-V20-03	1.00000	$3,748.94	$3,748.94
Parts	Radiant Max 32k lm 240V AC, Lamp head only LED Scenelgt, RADIANT MAX, AC 32k lm, lamphead CONFIGURATION: (BOW) Black Trim on White Casting This - RDA100-K32	2.00000	$0.00	$0.00
Parts	7" LED AHD TOUCH SCREEN SINGLE - SV-LED7B-TS	1.00000	$0.00	$0.00
Parts	Shipping Cost - Shipping	1.00000	$0.00	$0.00
Parts	Tariff Fee - Surcharge	1.00000	$0.00	$0.00
Parts	L31 SUPER-LED FLAT MT.RED NFPA - L31H5FN	2.00000	$0.00	$0.00
Parts	Brake Cable WD12-2, 12/2 Ga., 19/25 Stranding, per ft - WD12-2	12.00000	$0.00	$0.00
Parts	EC Ground/Pump Panel Light with SS Bracket - E10-WS00-1	12.00000	$0.00	$0.00
Parts	Auto Elec Terminal, Silicone Seal For Weather Pack - KP81235	44.00000	$0.00	$0.00

Parts	Male Terminal 20-18 ga Wire, Weatherpack - KP81233	22.00000	$0.00	$0.00
Parts	Weather Pack, Female Terminal, 20-18 ga. Wire - KP81234	22.00000	$0.00	$0.00
Parts	Weather Pack, Shell, Female, Double - -7351-1	11.00000	$0.00	$0.00
Parts	Weather Pack, Shell With Seal, Double - 7351	11.00000	$0.00	$0.00
Parts	LIGHT,MAO MAO,LED,RED MARKER STD RUBBER MOUNT - 61-7102	4.00000	$0.00	$0.00
Parts	3/4" Snap Bushings-Black - SB34	4.00000	$0.00	$0.00
Parts	LIGHT,MAO MAO,LED,AMBER MARKER STD RUBBER MOUNT - 61-7100	7.00000	$0.00	$0.00
Parts	C-G10D-6 Suction Tube Strainer - 010-0030-00-0	2.00000	$0.00	$0.00
Parts	LIGHT,MAO MAO,SUPER LED,WHITE ABS CHROME,METAL INSERT - 61-7104	10.00000	$0.00	$0.00
Parts	LED Surface Mount Marker urn Signal Amber, Stainless Steel Housing - 9186-8580-29	2.00000	$0.00	$0.00
Parts	Aluminum Sheet 1/8" (Sq. In.) - SP430-125	336.00000	$0.00	$0.00
Parts	Aluminum Diamond Plate, Embossed .125 (Sq. Inch) - 161001001	146.25000	$0.00	$0.00
Parts	15 LED 25" Aluminum Extrusion Lamp White Black Housing - E45-W050-1	6.00000	$0.00	$0.00
Parts	Al Extrusion Lt 47.5IN Wht 30LED Black Housing VHB PgTI - E45-W10V0-1	7.00000	$0.00	$0.00
Parts	Switch, Proximity, W/Relay RH -NLA - 63-1298	2.00000	$0.00	$0.00
Parts	Amp - Pigtail Wire Adapter - T99-0040-1	1.00000	$0.00	$0.00
Parts	4" Round 2x Reverse Lamp Grommet Amp - T41-WC0A-1	1.00000	$0.00	$0.00
Parts	4" Round 2x Reverse Lamp Grommet w/Pig Tail - T41-WC0P-1	19.00000	$0.00	$0.00
Parts	Black 45 Degree Mount Screw Clip - Pair - E45-0B05-1	8.00000	$0.00	$0.00
Parts	LED M C LAMP - 15250Y	2.00000	$0.00	$0.00
Parts	PH PAN HD SMS NO. 10X3/4 - BLACK OX - 38339	24.00000	$0.00	$0.00
Parts	Standard Heavy Duty Metal Toggle Switch, SPST, 25A, On-Off - 43960	1.00000	$0.00	$0.00
Parts	Full Toggle Boot - 44214	1.00000	$0.00	$0.00
Parts	3/8 Snap Bushing-Black - SB38	1.00000	$0.00	$0.00
Parts	Rocker Switch - 786123	1.00000	$0.00	$0.00
Parts	LED Amber Bulb-2 pk - Sealight Bulb	1.00000	$0.00	$0.00
Parts	LED Bulb 2700k Bulb-10pk - Sealight 194 Bulb	1.00000	$0.00	$0.00
Parts	15 LED 25" Aluminum Extrusion Lamp White Black Housing - E45-W050-1	1.00000	$0.00	$0.00
Parts	Brake Cable, 18/2 GA, 16/30 Stranding, per ft - WD18-2	52.00000	$0.00	$0.00
Parts	18Ga Southwire R40049-1B Multi-Conductor Unshielded Cable, per ft - SB18-4	42.00000	$0.00	$0.00
Parts	EV Ground/Pump Panel Light - E10-W000-1	9.00000	$95.88	$862.92
			Subtotal	$76,611.86

Complaint: Change rear SCBA seating,
Remove jump seats. Keep center seating, possibly tool mounting in cab.

Cause: Customer request

Labor	**Correction:** Chassis / General / remove seating to remove old scba brackets and install new immi brackets. reinstall seats. remove jump seats and belts.	5.57143	$175.00	$975.00
Parts	Gen 2 SmartDock - F103150	5.00000	$912.90	$4,564.50
			Subtotal	$5,539.50

Complaint: Replace ladder rack pump

Cause: Customer request

Labor	**Correction:** Chassis / General / Replace ladder rack pump, found air locks to be failed. Had to replace air locks and arms as well.	5.85714	$175.00	$1,025.00
Parts	PUMP,HYDRAULIC - 53-4632	1.00000	$2,950.00	$2,950.00
Parts	CLAMP,TOGGLE,AIR ACTUATED, HLR AIR, DE-STA-CO #810-207 **Additional from estimate - 1721211	2.00000	$1,484.74	$2,969.48
			Subtotal	$6,944.48

Complaint: To replace hose bed tarp. Modify as needed. REMOVE AND GET SENT OUT.

Cause: Customer request

Labor	**Correction:** Chassis / General / Weld hose bed dividers as needed. Installation of tarp.	8.00000	$175.00	$1,400.00
Parts	Custom tarp - Sublet	1.00000	$3,500.00	$3,500.00
			Subtotal	$4,900.00

Complaint: To replace alternator.

Cause: Customer request

Labor	**Correction:** Chassis / General / Replace the alternator.	3.31429	$175.00	$580.00
Parts	Alternator - C634	1.00000	$4,500.00	$4,500.00
Parts	Regulator - A2-128	1.00000	$460.72	$460.72
			Subtotal	$5,540.72

Complaint: To rebuild Hale pump and pump transmission. Rebuild/replace valves as needed, repair/replace plumbing as needed. To replace coolers. To repair and replace front suction plumbing gruv ends as needed.
*Get accurate count and valve size before pulling.

Cause: Customer request

Labor	Chassis / General / To rebuild Hale pump and pump transmission. Rebuild/replace valves as needed, repair/replace plumbing as needed. To replace coolers. To repair and replace front suction plumbing gruv ends as needed. *Get accurate count and valve size before pulling.	128.57143	$175.00	$22,500.00
Parts	MIV-E RPLCMNT VALVE DISC KIT - 546-1620-01-0	2.00000	$3,775.00	$7,550.00
Parts	5" Jamesbury Butterfly Valve, Valve Only Front Intake - 815W-17-22HBTT-5	1.00000	$3,198.00	$3,198.00
Parts	2 1/2" Heavy Duty "Self Locking" Swing-Out Valve - Fushion CF (Body Sub Assembly Only) - 8925	7.00000	$405.60	$2,839.20
Parts	1 1/2" Heavy Duty "Self Locking" Swing-Out Valve - Fushion CF (Body Sub Assembly Only) - 8915	1.00000	$266.80	$266.80
Parts	Valvcom elect. actuator for Jamesbury butterfly valve. Q2143- 5" valve - Q2143	1.00000	$1,683.00	$1,683.00
Parts	3/4" Ball Valve W/Handle Bin 517 - 34BV	10.00000	$52.00	$520.00
Parts	Pump shaft assembly - Pump	1.00000	$15,500.00	$15,500.00

Parts	Pump Transmission overhaul kit - Pump Trans	1.00000	$7,500.00	$7,500.00
Parts	FUEL COOLER (14" long) *Additional from estimate. - 42-1768	1.00000	$712.00	$712.00
Parts	COOLER,2.12 DIA X 24.50 LG ENG AUX COOL,2ND GEN *Addition from estimate - 42-7092	1.00000	$1,039.00	$1,039.00
Parts	ESP-12 W/PVG PRIMING SYSTEM - 501-3090-01-0	1.00000	$1,644.03	$1,644.03
Parts	Electric 3" Akron tank to pump valve kit. *Additional from estimate. - Valve	1.00000	$12,500.00	$12,500.00
Parts	CONTROLLER VLV MINI W/10' WH - 9393270003	1.00000	$0.00	$0.00
Parts	BODY 3.0 S/A 12V EA P-B&D - 89308002	1.00000	$0.00	$0.00
Parts	Tariff Fee - Surcharge	1.00000	$0.00	$0.00
Parts	Shipping Cost - Shipping	1.00000	$0.00	$0.00
Parts	Shipping Cost - Shipping	1.00000	$0.00	$0.00
Parts	QSMG-10.5 MECH SEAL IMP ASSY - 17L/21X - 516-0202-48-0	1.00000	$0.00	$0.00
Parts	Fitting, Comp Brass, Sleeve 1/2 - MP11036	2.00000	$0.00	$0.00
Parts	LG/SG Gearbox Bearing Replacement - 546-0870-10-0	1.00000	$0.00	$0.00
Parts	Nut, Comp Fittings, Brass, 1/2" - MP11044	2.00000	$0.00	$0.00
Parts	Drive Unit Cooling Tube 21 - 007-0100-02-0	1.00000	$46.00	$46.00
Parts	Fitting, Comp Brass, Sleeve 1/2 - MP11036	2.00000	$0.00	$0.00
Parts	GEARBOX ADAPTER(SAE "B") - 007-3450-00-0	1.00000	$1,328.03	$1,328.03
Parts	SKF 5309 ENR Bearing LP - 250-5309-26-0	1.00000	$222.00	$222.00
Parts	VHQ-295V Gasket - 046-0090-00-0	1.00000	$17.00	$17.00
Parts	CR-22647 Oil Seal - 296-2760-00-0	1.00000	$105.00	$105.00
Parts	Tariff Fee - Surcharge	1.00000	$28.00	$28.00
Parts	Shipping Cost - Shipping	1.00000	$64.99	$64.99
Parts	3/4" Automatic Drain - 34AD	1.00000	$54.00	$54.00
Parts	3/4" Automatic Drain - 34AD	2.00000	$54.00	$108.00
Parts	Barbed Hose Fitting: 3/4" x 3/4" ID Hose, Adapter Brass - DV-00215	2.00000	$13.87	$27.74
Parts	3" Heavy Duty "Self Locking" Swing-Out Valve - Fushion CF (Body Sub Assembly Only) - 8930	1.00000	$685.35	$685.35
Parts	P 01667701 Elkhart, Suction Side Relief Valve, Pump Flange Inlet (Waterous Or Hale) -With Victaulic 2 1/2" Outlet - 40-20	4.00000	$962.00	$3,848.00
Parts	46DW Gasket - 046-0050-00-0	2.00000	$17.00	$34.00
Parts	2" Heavy Duty "Self Locking" Swing-Out Valve - Fushion CF (Body Sub Assembly Only) - 8920	3.00000	$335.23	$1,005.69
Parts	Gauge, Valve Position Indicator, 12:1 Ratio, Akron #8840/Elkhart Uni-Body - 14.005.6	1.00000	$500.62	$500.62
Parts	4" Swing-Out Valve (Body Only) GA P-A L/HW# - 8840	1.00000	$2,154.59	$2,154.59
Parts	Brass Fitting, 3/8 Sleeve, Compression - MP11034	1.00000	$0.00	$0.00
Parts	Brass Compression Fitting, 3/8 Nut - MP11042	1.00000	$0.00	$0.00
Parts	5 1/16 300 Ring Flange Gasket - 3531-NS-NA3-00-05	2.00000	$12.43	$24.86
Parts	5" Victaulic Groove Rubber Gasket ONLY - VG050077LE0-NR	2.00000	$85.25	$170.50
Parts	U-Joint Kit 1710 - 5-280X	5.00000	$113.45	$567.25
Parts	In-Line Fuse Holder Red ATO ATC 10GA Tinned UL1015 12" Loop - 46238	1.00000	$0.00	$0.00
Parts	30 Amp, Automotive Fuse - -7560-A	1.00000	$0.00	$0.00

Parts	PVG Repair Kit - Prime Valve Repair Kit	2.00000	$41.00	$82.00
			Subtotal	$88,525.65

Complaint: To replace all four corners of leaf springs, wheel seals, bearings, and brake components.

Cause: Customer request

Labor	**Correction:** Chassis / General / Replace all four corners of leaf springs, wheel seals, bearings, and brake components.	42.85714	$175.00	$7,500.00
Parts	Axle Parts/Brake Parts - Parts	1.00000	$7,500.00	$7,500.00
Parts	Leaf Springs/Hardware - Springs	1.00000	$10,500.00	$10,500.00
Parts	PIN,SPRING SHACKLE,FRONT - 4469439	6.00000	$0.00	$0.00
Parts	Shipping Cost - Shipping	1.00000	$0.00	$0.00
Parts	SPRING,SUSPN,FRONT,9K - 40-8545	2.00000	$0.00	$0.00
Parts	U-BOLT,SUSPN,4.00 SPRING,CIR - 40-7276	4.00000	$0.00	$0.00
Parts	NUT,HEX,LKNY,G8,ZINKLAD - 82-3036-009	8.00000	$0.00	$0.00
Parts	PIN,SPRING,1.125 DIA,3.00 SPRG - 4469404	2.00000	$0.00	$0.00
Parts	PIN,SPRING,1.125 DIA,3.00 SPRG - 4469402	4.00000	$0.00	$0.00
Parts	SPRING,SUSPN,REAR,12.5K - 40-3773	2.00000	$0.00	$0.00
Parts	U-BOLT,SUSPN,3.00 SPRING,CIR - 40-0641	4.00000	$0.00	$0.00
Parts	NUT,HEX,LKNY,G8,ZINKLAD - 82-3036-009	8.00000	$0.00	$0.00
Parts	ADB Rotor Gray Iron - 3218X156	2.00000	$0.00	$0.00
Parts	Bearing 594A - 594A	2.00000	$0.00	$0.00
Parts	Taper Cup - 592A	2.00000	$0.00	$0.00
Parts	Bearing 580 - 580	2.00000	$0.00	$0.00
Parts	Taper Cup 572 - 572	2.00000	$0.00	$0.00
Parts	Drive Axle Seal - 47697	2.00000	$0.00	$0.00
Parts	Brake Drum 16.5X7 - 1601B	2.00000	$0.00	$0.00
Parts	Rear brake shoes - 4515	4.00000	$0.00	$0.00
Parts	Inherent Core for Rear brake shoes - Inherent Core for 4515	4.00000	$0.00	$0.00
Parts	Dirty Core for Rear brake shoes - Dirty Core for 4515	-4.00000	$0.00	$0.00
Parts	Brake kit - R509499	2.00000	$0.00	$0.00
Parts	Hubcap - 1613	2.00000	$0.00	$0.00
Parts	Seal - 43764	2.00000	$0.00	$0.00
Parts	Taper Cup 6420 - 6420	2.00000	$0.00	$0.00
Parts	Bearing 6461A - 6461A	2.00000	$0.00	$0.00
Parts	Taper Cup 552A - 552A	2.00000	$0.00	$0.00
Parts	Bearing 555S - 555S	2.00000	$0.00	$0.00
Parts	Type 30 Air Chamber - SC3000	2.00000	$0.00	$0.00
Parts	Kit-Shoe - KIT15625PM	1.00000	$0.00	$0.00
Parts	Monroe Gas-Magnum 65 Shock Absorber - 65108	2.00000	$0.00	$0.00
Parts	Shipping Cost - Inbound Shipping	1.00000	$0.00	$0.00

			Subtotal	$25,500.00

Complaint: To replace all gauges.

Cause: Customer request

Labor	**Correction:** Chassis / General / To replace all gauges. Modify pump panel as needed. Fabrication of new upper panel.	10.00000	$175.00	$1,750.00
Parts	LFP-220 0-400# psi White Face Pressure Gauge - 91523971	11.00000	$137.00	$1,507.00
Parts	Tariff Fee - Surcharge	1.00000	$26.15	$26.15
Parts	Shipping Cost - Shipping	1.00000	$72.38	$72.38
Parts	GAUGE,4.5",C1,"PUMP INTAKE" 30-0-600PSI,SPAN - 52-0651	1.00000	$201.54	$201.54
Parts	GAUGE,4.5",C1,"PUMP DISCH" 30-0-600PSI,SPAN - 52-0652	1.00000	$201.54	$201.54
			Subtotal	$3,758.61

Complaint: To go through all electrical, repair and replace as needed.

Cause: Customer request

Labor	**Correction:** Chassis / General / To go through all electrical, repair and replace as needed. Load test all wiring harnesses. Load test all cables. Check and clean all connections or repair/Replace as needed. Wire all new Chassis, DOT, Ground, Scene, and Emergency Lighting.	142.85714	$175.00	$25,000.00
			Subtotal	$25,000.00

Complaint: Metal materials.

Cause: Customer request

Labor	**Correction:** Chassis / General / Metal materials. Engine Tunnel aluminum box black Aluminum as needed. Bracketry.	42.85714	$175.00	$7,500.00
			Subtotal	$7,500.00

Complaint: To replace belts, hoses, replace water pump, flush radiator. PARTS AND LABOR

Cause: Customer request

Labor	**Correction:** Chassis / General / To replace belts, hoses, replace water pump, flush radiator. PARTS AND LABOR.	40.00000	$175.00	$7,000.00
Parts	BELT-POLY 8 RIBS X 70 EL - 25-080885HD	1.00000	$0.00	$0.00
Parts	WATER PUMP KIT - 6410399CUM	1.00000	$0.00	$0.00
Parts	2.5" Silicone Radiator Hose, per in - C40-250	4.50000	$0.00	$0.00
Parts	2" Silicone Radiator Hose, per in - C40-200	5.00000	$0.00	$0.00
Parts	Straight Coolant Hose - 641	1.00000	$0.00	$0.00
Parts	Hose 4" x 6" (25 psi) - 1743	4.00000	$0.00	$0.00
Parts	Coolant Filter - 27 Micron - Non-Chemical Filter - 4070	1.00000	$0.00	$0.00

Parts	Final Charge Global 50/50 Prediluted Coolant/Antifreeze Nitrate-Free Extended Life (OAT); per gallon - HD ELC NF 50/50	10.00000	$0.00	$0.00
Parts	V-Ribbed Belt - 080760	1.00000	$0.00	$0.00
			Subtotal	$7,000.00

Complaint: To replace fuel tank. PARTS AND LABOR

Cause: Customer request

Labor	**Correction:** Chassis / General / Replaced fuel tank and straps Filled with fuel	26.57143	$175.00	$4,650.00
Parts	FUEL TANK,63 GALLON,PUMPER TANKCRAFT,STEEL - 1346933	1.00000	$0.00	$0.00
Parts	STRAP,FUEL TANK MTG,63 GAL TANKCRAFT,FUEL SYS TANK - 1356295	2.00000	$0.00	$0.00
			Subtotal	$4,650.00

Complaint: Replace batteries, clean all connections or replace.

Cause: Customer request

Labor	**Correction:** Chassis / General / Replace batteries, clean all connections	0.00000	$175.00	$0.00
Parts	Group Size 31T Battery - 31-MHD	1.00000	$201.95	$201.95
Parts	Group Size 31T Battery - 31-MHD	3.00000	$201.95	$605.85
			Subtotal	$807.80

Complaint: Cabinet configuration and multi spec if needed. PARTS AND LABOR
Rh side rear, left side lazy Susan jaws mount with shelf above and center divider vertical wall. Rh side 1 vertical peg board slide out, and chain mounts to right side panel wall.
LH side rear angled shelfs to fit saws.
Engineer compartment top right peg board.

Cause: Customer request

Labor	**Correction:** Chassis / General / Cabinet configuration and multi spec if needed. PARTS AND LABOR Rh side rear, left side lazy Susan jaws mount with shelf above and center divider vertical wall. Rh side 1 vertical peg board slide out, and chain mounts to right side panel wall. LH side rear angled shelfs to fit saws. Engineer compartment top right peg board.	48.57143	$175.00	$8,500.00
Parts	Multiple extrication tool holder with ram option - QM-MEH-1-R	1.00000	$0.00	$0.00
Parts	Shipping Cost - Shipping	1.00000	$0.00	$0.00
Parts	SLIDE,LOCK IN/OUT,BT MT 22.00" 250# - 80-3101-0006	1.00000	$0.00	$0.00
			Subtotal	$8,500.00

Complaint: To replace exhaust system. PARTS AND LABOR

Cause: Customer request

Labor	**Correction:**	11.42857	$175.00	$2,000.00

	Chassis / General / Removed old exhaust. Cut length of flex pipe to fit between down pipe and muffler and installed. Hung new muffler. Measured and cut needed sections of straight pipe, expanded appropriate sections and installed. Expanded and installed 90 elbow. Adjusted for fit and clamped all joints.			
Parts	HD Aluminized Muffler 4" Vertical 9" Diameter - V9-0010	1.00000	$0.00	$0.00
Parts	4" Straight Pipe; per foot - 400STP	3.00000	$0.00	$0.00
Parts	4" Stainless flex; per foot - FLEX400SS	1.50000	$0.00	$0.00
Parts	4" 90° Elbow, 8" Radius - 40090E8	1.00000	$0.00	$0.00
Parts	4" Easy Seal Clamp - 400SCEZ	5.00000	$0.00	$0.00
Parts	4" U-Bolt Clamp, Zinc Plated - U400	1.00000	$0.00	$0.00
Parts	9" Muffler Hanger - 9MHTORCA	2.00000	$0.00	$0.00
			Subtotal	$2,000.00

Complaint: Carwell - Fire Apparatus

Cause: Customer request

Labor	**Correction:** Chassis / Underbody / Carwell - Fire Apparatus: Carwell - Fire Apparatus	2.16667	$150.00	$325.00
			Subtotal	$325.00

Complaint: Relocate air and auto ejects to driver footwell. They will not be auto ejects after relocating. *Additional from estimate.

Cause: Customer request

(Inspection)

Labor	**Correction:** Electrical System / General / disconnected the air shoreline and electrical shoreline. pulled the wires back to the front of the cab where the new placement of the shorelines will be mounted. drilled holes and test mounted shorelines. ran airline and electrical shoreline to correct spots and connected. mounted cover. went back to the original holes and cleaned and preped area to have the holes welded shut. weld in holes grind and prep to have sent to body shop.	7.25000	$175.00	$1,268.75
Parts	Brass Fitting 1/4" NPTF - KP25687	1.00000	$0.00	$0.00
Parts	Receptacle, 120 Volt. 15 Amp. - 5278C	1.00000	$38.17	$38.17
Parts	Weatherproof Cover, Red - 091-55RD	1.00000	$44.15	$44.15
Parts	Comp Fitting Brass, 90 Male Elbow 3/8-1/4 - 11066-A	1.00000	$0.00	$0.00
Parts	INSERT, NTA AIR BRAKE, DOT, 3/8" - 10894	1.00000	$0.00	$0.00
Parts	Quick Disconnect Hose Coupling Plug, 1/4" NPT Female - 6534K56	1.00000	$0.00	$0.00
Parts	Aluminum Sheet 1/8" (Sq. In.) - SP430-125	50.00000	$0.00	$0.00
			Subtotal	$1,351.07

Complaint: run wire for cigarette outlet (additional)

Cause: Customer request

(Inspection)

Labor	**Correction:** Electrical System / General / re-run wire from doghouse to cigerette outlet above ps rear door	0.00000	$175.00	$0.00
Parts	14 ga. Primary Wire - Red; per foot - 23441	28.00000	$0.00	$0.00

Parts	1/4" Snap Bushings-Black - SB14	1.00000	$0.00	$0.00
Parts	Term-Bowma Seal 16-14 GA Butt Connector - 23846	2.00000	$0.00	$0.00
			Subtotal	$0.00

Complaint: Accelerator pedal

Cause: Customer request

(Inspection)

Labor	**Correction:** Electrical System / General / 1. Replaced accelerator pedal. Calibrate.	1.50000	$175.00	$262.50
Parts	PEDAL,ACCEL,SUSPENDED,DET-CMNS - 2795613	1.00000	$393.15	$393.15
Parts	Shipping Cost - Shipping	1.00000	$39.57	$39.57
			Subtotal	$695.22

Complaint: Replace tie rod ends

Cause: Customer request

(Inspection)

Labor	**Correction:** Front Axle & Steering / Tie Rod Ends / Replace tie rod ends and align.	4.00000	$175.00	$700.00
Parts	TIE ROD LH THREAD ROAD-DRIVER - 26281	1.00000	$184.69	$184.69
Parts	TIE ROD RH THREAD CURB-PAS - 26291	1.00000	$184.69	$184.69
			Subtotal	$1,069.38

Complaint: Replace q siren switches drivers and officer side. Keep same locations.

Cause: Customer request

(Inspection)

Labor	**Correction:** Chassis / Lighting & Electrical / Removed old siren switches. Removed lower dash panel to trace wires on drivers side. Drilled new mount holes drivers side and mounted switch. Connected wires. Closed dash. Removed front dash panel passenger side. Removed spot light mount and old switch. Routed new wiring with new switch into dash. Mounted switch. Connected wires and closed dash. Reinstalled spot light mount. Tested switches.	0.00000	$175.00	$0.00
Parts	SWITCH,FOOT SPST NO MOM S-491-S60 LINE MASTR - 2732834	2.00000	$81.04	$162.08
			Subtotal	$162.08

Complaint: Replace air compressor

Cause: Customer request

(Inspection)

Labor	**Correction:** Brakes / Air Compressor / Replace air compressor, flush system. Replace air dryer system.	8.00000	$175.00	$1,400.00
Parts	Gasket, Power Steering Pump Vickers Pump - 42-5012	1.00000	$20.75	$20.75
Parts	90 Durometer O-Ring - 9-912	2.00000	$0.69	$1.38
Parts	Wabco Air Dryer - 955205	1.00000	$499.02	$499.02
Parts	O-Ring - 9-904	2.00000	$1.50	$3.00
Parts	Gasket, Hydraulic Pump - 3940245CUM	1.00000	$26.28	$26.28
Parts	COMPRESSOR - 5301094RXCUM	1.00000	$2,128.00	$2,128.00

Parts	Inherent Core for COMPRESSOR - Inherent Core for 5301094RXCUM	1.00000	$414.67	$414.67
Parts	Dirty Core for COMPRESSOR - Dirty Core for 5301094RXCUM	-1.00000	$414.67	-$414.67
			Subtotal	$4,078.43

Complaint: Mount Blitzfire RH rear wall.

Cause: Customer request

(Inspection)

Labor	Apparatus / General / Mount Blitzfire RH rear wall.	4.00000	$175.00	$700.00
			Subtotal	$700.00

	Aluminum Polish Allowance	1.00	$4,500.00	$4,500.00
	Downpayment	1.00	-$100,000.00	-$100,000.00

Unit: 8 **VIN:** 4P1CE01A65A004651
Fleet #: 15944
2005 Pierce Enforcer
Chassis: 13,006 Miles

Labor	$108,536.25
Parts	$241,573.55
Shop Supplies	$10,000.00
Pre-Charge Subtotal	$360,109.80
Aluminum Polish Allowance	$4,500.00
Downpayment	-$100,000.00
Local (5.5% of $0.00)	$0.00
Total	$264,609.80
Payments & Credits	$0.00
Balance Due	$264,609.80

A monthly finance charge of 1.5% will be added to all balances over 30 days. This amounts to 18% interest per year.
A 4% fee of the transaction acount will be charged on all credit card payments.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Allocate proceeds from the sale of the 1995 Ford L8000 Tender Truck

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SUMMARY:
In August 2026 the fire department received approval by the town board to sell the 1995 Ford L8000 Tender Truck. The truck was sold by Wisconsin Surplus on October 2, 2026 for $60,000.

During the budget workshop on October 5 the board indicated they wanted to allocate these funds to the Jones Park Playground Surface Upgrades project in 2027.

Staff are requesting that the Board formally allocate these funds to the park project as planned for the 2027 budget.

RECOMMENDED ACTION: Staff recommend allocating these funds to the Jones Park project as presented. Should the Town Board agree the following motion may be made:

"Motion to allocate $60,000 from the sale of the 1995 Ford L8000 Tender Truck to the Jones Park Improvement Fund for the Jones Park Playground Surface Upgrades project."

ATTACHMENTS: None

TOWN OF ALGOMA
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AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: 2027 Health Insurance Premium for Town Employees

SUMMARY: To renew the current/2026 plan it would be a 16.96% increase. A similar plan that costs a little bit less is Alternate Option 1, which is shown below. It is a 15.84% increase from the current year.

Alternate Options for Contract Code: AGTX		Monthly Medical Premium / % Change	Deductible (individual/ family)	Out of Pocket Maximum (individual/ family)	Office Visits PCP/SPC	Inpatient Hospital	ER/ Urgent Care	Prescription Drugs-Retail Network Formulary	Vision/ Dental Benefits Included
Alternate Option 1	# OF SUBSCRIBERS ENROLLED IN PLAN: 3 Anthem Gold Blue Priority POS 1000/20%/7500 Contract Code: AGR2 CalendarYear Embedded	$6883.82 / 15.84%	$1000/ $3000	$7500/ $15000	$0 < age 19; $20/ $75	Ded;20%	Ded;$500/ $100	Rx Choice Tiered Network Select Level 1- $0/ $10/ $40/ $90/ $400 Level 2- $10/ $20/ $50/ $100/ $500	V2/ D1

Significant health insurance premium increases continue to affect employers throughout Wisconsin and across the country. While annual increases have generally ranged from 8% to 12%, 2027 is another particularly challenging year for healthcare costs, with renewals averaging approximately 16% to 20% among the Wisconsin small groups. Rising hospital and physician costs, increased medical utilization, and higher prescription drug expenses, particularly specialty medications, continue to put pressure on insurance premiums. These increases are occurring across major insurance carriers and are not isolated to any one insurer or employer.

The budget impact is estimated to be an increase of ~$3300 from the prior year. These costs are included in the proposed 2027 budget.

RECOMMENDED ACTION: Staff recommends approval of the alternate plan. Should the Town Board agree the following motion may be made:
"Motion to approve the Anthem Alternate Option 1health insurance plan and associated premiums for town staff for 2027."

ATTACHMENTS: None

TOWN OF ALGOMA
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AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Jason Loduha, Public Works Director

Date: November 18, 2026

RE: Ordinance No. 2026-02, An Ordinance Amending Chapter 130 of the Code of Ordinances for the Town of Algoma Relating to Brush, Grass and Weeds

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SUMMARY:
Staff presented potential amendments to Chapter 130, Brush, Grass, and Weeds, to the Town Board at their October 21, 2026 meeting.

Ordinance 2026-02 amending this section of code is attached for consideration.
A version of the current code with the proposed changes noted in red text and ~~strike throughs~~ is also attached for your reference.

The proposed service fees would replace the current 10% administrative fee. Escalating service fees would apply to repeat violations requiring Town abatement within the same calendar year. The Town would continue to recover actual abatement costs from the responsible property owner.

The following is a summary of the proposed changes:

PROPOSED CHANGES:

Enforcement Step	**Proposed Procedure or Fee**
Initial Notice	Each year prior to the growing season, the Town shall publish a notice of grass and weed maintenance in a newsletter, on its website and post several places within the Town.
First Violation Notice	Certified letter with a copy of the ordinance.
Compliance Period	10 business days from date of mailing.
First Violation Requiring Abatement	$100 service fee, plus actual abatement costs.
Second Violation	$200 service fee, plus actual abatement costs.
Third and Subsequent Violations	$300 service fee, plus actual abatement costs.

Staff recommend approval of the proposed amendments to establish a consistent notification process, implement escalating service fees, and improve enforcement of repeat violations.

RECOMMENDED ACTION: Staff recommends approval as presented. Should the Town Board agree the following motion may be made:

"Motion to approve Ordinance No. 2026-02, An Ordinance Amending Chapter 130 of the Code of Ordinances for the Town of Algoma Relating to Brush, Grass and Weeds."

ATTACHMENTS:

1. Ordinance No. 2026-02
2. Redline Chapter 130, Brush, Grass, and Weeds

ORDINANCE NO. 2026-02

AN ORDINANCE AMENDING CHAPTER 130 OF THE CODE OF ORDINANCES FOR THE TOWN OF ALGOMA RELATING TO BRUSH, GRASS AND WEEDS

The Town Board of Supervisors of the Town of Algoma, Winnebago County, Wisconsin, do ordain as follows:

1. AUTHORITY/ PURPOSE. The Town Board of the Town of Algoma, Winnebago County, Wisconsin, has the specific authority under s. 66.0113, Wis. stats., to adopt this ordinance. The purpose of this ordinance is for the Town of Algoma to provide for the public safety and protection of persons and property.

2. AMENDMENT. Sections 130-1.A, 130-2.B, 130-3, 130-6, and 130-7 of the Municipal Code for the Town of Algoma, Winnebago County, Wisconsin, are restated as follows:

§ 130-1. Land subject to regulations.

A. This chapter applies to the following:
   (1) Properties zoned or used for residential purposes, whether developed or vacant.
   (2) Properties zoned or used for commercial or industrial purposes.
   (3) Vacant commercial or industrial zoned lots, and two acres or less in size adjacent to a residential or platted area.
   (4) At least 30 feet from the roadway of vacant lots zoned commercial or industrial and more than two acres in size.

§ 130-2. Owner responsibilities.

B. The owner of every parcel of land within the Town to which this chapter applies, should cut, or cause to be cut, all grasses and vegetation within the right-of-way adjoining said land prior to them exceeding eight inches in height. Every owner should keep the right-of-way free of long grass and vegetation always being mindful of safety.

§ 130-3. Notification; public nuisance; abatement by Town.

A. Each year prior to the growing season, the Town shall publish a notice of grass and weed maintenance in a newsletter, on its website and post several places within the Town. This shall be the first notice given to property owners.

B. Upon determining that a **violation** exists, the Town shall provide written notice to the property owner or occupant by **certified mail** requiring the destruction, removal, or cutting of the offending vegetation.

The notice shall provide the property owner or occupant **ten (10) Business days from the date of mailing** to correct the violation. If certified mail is returned as undeliverable, refused, or otherwise not accepted, the Town may proceed with enforcement and abatement after expiration of the required compliance period.

C. All uncut growth as outlined in § 130-2 is hereby declared to be a public nuisance and fire hazard and shall be cut by the Town at its option. In addition to any other penalty provided in this chapter, the costs thereof, together with applicable service fee established in the Town's current fee schedule, imposed each time the growth is cut, shall be charged against the property as a special tax.

§ 130-6. Enforcement.

All property owners have been notified prior to the growing season with a notice of grass and weed maintenance in a newsletter, on the Town's website and posted several places within the Town. The Town Administrator, Public Works Director, or designee shall take action to abate such nuisances.

§ 130-7. Costs.

If the Town causes a nuisance to be removed as provided in § 130-6 above, the actual costs thereof, together with applicable service fee established in the Town's current fee schedule, shall be charged to the property owner. If such charges are not paid by November 15 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total of such charges and fees, shall be extended on the next succeeding tax roll as a tax charged against the property affected and collected in the same manner as are other taxes, pursuant to § 66.0517, Wis. Stats.

3. EFFECTIVE DATE.

This ordinance is effective on January 1, 2027.

Adopted by the Town Board of Algoma, Winnebago County, Wisconsin on this _____ day of _____, 2026

_____

Joel Rasmussen, Town Chair

ATTEST:

_____

Katherine Reinbold
Municipal Clerk/Treasurer

Chapter 130

Brush, Grass and Weeds

§ 130-1 Land subject to regulations.
§ 130-2 Owner responsibilities.
§ 130-3 Notification; public nuisance; abatement by Town.
§ 130-4 Private nature areas.
§ 130-5 Failure to comply.
§ 130-6 Enforcement.
§ 130-7 Costs.

[HISTORY: Adopted by the Town Board of the Town of Algoma 6-20-2007 by Ord. No. 129. Amendments noted where applicable.]

GENERAL REFERENCES
Fire prevention — See Ch. 184.
Public nuisances — See Ch. 243, Art. II.
Waste management — See Ch. 328.

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§ 130-1. Land subject to regulations. [Amended 8-16-2017 by Ord. No. 2017-04]

A. This chapter applies to the following:

(1) ~~Lots in a platted subdivision with a structure.~~ Properties zoned or used for residential purposes, whether developed or vacant.

(2) ~~Vacant lots within platted residential subdivisions.~~ Properties zoned or used for commercial or industrial purposes.

(3) Vacant commercial or industrial ~~lots zoned B-1, B-2, B-3, M-1 or PDD~~ zoned lots, and two acres or less in size adjacent to a residential or platted area.

(4) At least 30 feet from the roadway of vacant lots zoned ~~B-1, B-2, B-3, M-1, or PDD~~ commercial or industrial and more than two acres in size.

B. This chapter does not apply to the following:

(1) Land used and zoned for agricultural purposes.

(2) Portions of lots used for flower gardens, shrubbery, or vegetable gardens.

(3) Naturally wooded areas, regulated wetlands or meadows, provided that appropriate measures are taken to eliminate noxious weeds as defined in § 66.0407, Wis. Stats.

(4) Areas designated as undeveloped open space.

§ 130-2. Owner responsibilities.[Amended 8-16-2017 by Ord. No. 2017-04]

A. The owner of every parcel of land within the Town to which this ordinance applies shall cut or cause to be cut all grasses prior to them exceeding eight (8) inches in height throughout the growing season. This includes dandelions, weeds, vegetative growth and noxious weeds as defined in § 66.0407, Wis. Stats.

B. The owner of every parcel of land within the Town to which this chapter applies, ~~if possible,~~ should cut, or cause to be cut, all grasses and vegetation within the right-of-way adjoining said land prior to them exceeding eight inches in height. Every owner should ~~attempt to~~ keep the right-of-way free of long grass and vegetation always being mindful of safety.

§ 130-3. Notification; public nuisance; abatement by Town. [Amended 8-16-2017 by Ord. No. 2017-04]

A. Each year prior to the growing season, the Town shall publish a notice of grass and weed maintenance in a newsletter, on its website and post several places within the Town. This shall be the ~~only~~ first notice given to property owners.

B. Upon determining that a **violation** exists, the Town shall provide written notice to the property owner or occupant by **certified mail** requiring the destruction, removal, or cutting of the offending vegetation.

The notice shall provide the property owner or occupant **ten (10) Business days from the date of mailing** to correct the violation.

If certified mail is returned as undeliverable, refused, or otherwise not accepted, the Town may proceed with enforcement and abatement after expiration of the required compliance period.

C. All uncut growth as outlined in § 130-2 is hereby declared to be a public nuisance and fire hazard and shall be cut by the Town at its option. In addition to any other penalty provided in this chapter, the costs thereof, together with applicable service fee established in the Town's current fee schedule, ~~with an administrative charge applied to the bill~~ imposed each time the growth is cut, shall be charged against the property as a special tax.

§ 130-4. Private nature areas.

An owner of land in the Town may apply to the Chair of the Parks Committee or designee for approval of a nature area on privately owned land. The application shall define the proposed nature area indicating the types of vegetation to be used and any other information the Chair deems necessary. The owner shall agree to hold the Town harmless for all acts necessary to enforce its weed cutting and lawn care regulations. There shall be specific management techniques outlined to control weeds and noxious weeds and rodent infiltration.

§ 130-5. Failure to comply.

Failure to comply with the Land Management Plan for the area may result in revocation of approval. The Parks Committee Chair shall mail to the owner of the property in question a notice of intent to revoke the plan, allowing the owner 30 days to either correct the violations or to convert the property into a mowed and manicured lawn composed of a common stand of turf grass mowed to a height of not greater than eight inches. Failure to act on the notice shall entitle the Town to proceed according to § 130-2 above.

§ 130-6. Enforcement.

[Amended 6-15-2016; 8-16-2017 by Ord. No. 2017-04]

All property owners have been notified prior to the growing season with a notice of grass and weed maintenance in a newsletter, on the Town's website and posted several places within the Town. The Town Administrator, ~~Road/Drainage Coordinator~~ Public Works Director, or designee shall take action to abate such nuisances.

§ 130-7. Costs.

If the Town causes a nuisance to be removed as provided in § 130-6 above, the actual costs thereof, together with applicable service fee established in the Town's current fee schedule, ~~with an administrative fee equal to 10% of the actual cost~~, shall be charged to the property owner. If such charges are not paid by November 15 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total of such charges and fees, shall be extended on the next succeeding tax roll as a tax charged against the property affected and collected in the same manner as are other taxes, pursuant to § 66.0517, Wis. Stats.[1]

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1. Editor's Note: Original Section 8 (of Ord. No. 129), Penalty provisions, which immediately followed this section, was repealed 6-15-2016.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Resolution No. 2026-9, Amending and Adopting the 2027 Fees and Licenses Schedule for the Town of Algoma.

SUMMARY:
The Town is amending its Fees and Licenses Schedule effective January 1, 2027.

A section of fees has been added for brush, grass and weeks. The escalating fees replace the current 10% administrative fee. Escalating service fees would apply to repeat violations requiring Town abatement within the same calendar year. The Town will continue to recover actual abatement costs from the responsible property owner.

The Clerk-Treasurer is proposing amendments to the Public Records Request fees per the attached memo packet.

RECOMMENDED ACTION: Staff recommends approval of the resolution. Should the Town Board agree the following motion may be made:

"Motion to approve Resolution No. 2026-9 Amending and Adopting the 2027 Fees and Licenses Schedule for the Town of Algoma."

ATTACHMENTS:

1. Resolution 2026-9
2. Fees and Licenses Schedule Proposed 11.18.26
3. Memo packet on Public Records Request fee changes

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
RESOLUTION NO. 2026-9

AMENDING AND ADOPTING THE 2027 FEES AND LICENSES SCHEDULE FOR THE TOWN OF ALGOMA

The Town Board of the Town of Algoma, Winnebago County, Wisconsin by this resolution on proper notice with a quorum and roll call vote of the majority of the Town Board present and voting hereby resolves and orders as follows:

WHEREAS, the Town of Algoma has adopted a fees and licenses schedule; and

WHEREAS, the Town of Algoma has determined that updates to the fees and licenses schedule should be completed; and

WHEREAS, the Town of Algoma will review and recommend further changes to the fees and licenses schedule as necessary.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board for the Town of Algoma that the amended fees and licenses schedule, as attached, and all fees included in the Town of Algoma Municipal Code shall follow such schedule on the effective date of January 1, 2027.

This Resolution shall take effect the day after passage and publication according to law.

Adopted this 18th day of November, 2026.

_____
Joel Rasmussen, Chairman
Town of Algoma Board

ATTEST:

_____
Katherine Reinbold, Clerk/Treasurer
Town of Algoma

	TOWN OF ALGOMA FEE SCHEDULE	*proposed 11/18/26*			
				Effective 1/1/27	
Code Section	**Fee Type**	**Description**	**2026**	**2027**	**Last updated**
RESIDENTIAL BUILDING PERMITS					
	NEW SINGLE FAMILY HOME CONSTRUCTION				
§ Sec. 135	Base Price - Single Family Home	Includes the state seal, an administration fee and 12 total inspections.	5,895.00	5,895.00	8/21/2024
§ Sec. 135	Surveying (4 inspections)	Includes driveway/culvert	2,625.00	2,625.00	8/21/2024
§ Sec. 135	Final Yard Grade Deposit		2,000.00	2,000.00	8/21/2024
§ Sec. 135	Certificate of Occupancy Fee Deposit		500.00	500.00	4/15/2020
§ Sec. 210	Parks and Recreation Facilities Impact		825.00	825.00	4/15/2020
		Single Family Permit Price	**11,845.00**	**11,845.00**	
	NEW TWO-FAMILY HOME CONSTRUCTION (DUPLEX)				
§ Sec. 135	Base Price - Duplex	Includes the state seal, an administration fee and 12 total inspections.	5,895.00	5,895.00	8/21/2024
§ Sec. 135	Surveying (4 Inspections)	Includes driveway/culvert	2,625.00	2,625.00	8/21/2024
§ Sec. 135	Final Yard Grade Deposit		2,000.00	2,000.00	8/21/2024
§ Sec. 135	Certificate of Occupancy Fee Deposit		1,000.00	1,000.00	4/15/2020
§ Sec. 210	Parks and Recreation Facilities Impact		1,650.00	1,650.00	4/15/2020
		Duplex Permit Price	**13,170.00**	**13,170.00**	
§ Sec. 135	**Additional Inspection and Re-inspection**	per inspection beyond 12 in base price	160.00	160.00	8/21/2024
§ Sec. 210	**Parks and Recreation Facilities Impact Fee**	per housing unit	825.00	825.00	4/15/2020
	RESIDENTIAL MODIFICATIONS				
§ Sec. 135	**Building Permit (Construction Only)**	Building permits are for, but not limited to, additions, remodels, structural changes, foundation repair, accessory buildings and structures (i.e. garages, sheds) equal to or greater than 250 sq ft, and other permanent structures. Includes 2 inspections. Additional required inspections are at the discretion of the building inspector and will be charged on a per inspection basis. Building permits do NOT cover electrical, plumbing, or HVAC work and inspections. These trades require separate permits as applicable.	330.00	330.00	1/1/2025
§ Sec. 135	**Electrical Permit**	Includes 1 electrical inspection	170.00	170.00	4/15/2020
§ Sec. 135	**Plumbing Permit**	Includes 1 plumbing inspection	170.00	170.00	1/1/2025
§ Sec. 135	**Heating, Ventilation, Air Conditioning (HVAC) Permit**	Includes 1 HVAC inspection	170.00	170.00	1/1/2025
§ Sec. 135	**Deck/Porch Permit**	Includes 3 inspections (footing, framing and final).	490.00	490.00	4/15/2020
§ Sec. 139	**Raze Permit**	Includes 2 inspections (pre and post raze).	340.00	340.00	4/15/2020

	TOWN OF ALGOMA FEE SCHEDULE	*proposed 11/18/26*			
				Effective 1/1/27	
Code Section	**Fee Type**	**Description**	**2026**	**2027**	**Last updated**
§ Sec. 135	**Additional Inspection and Re-inspections**	Additional inspections are at the discretion of the building inspector based on a project's scope. A re-inspection is required to clear an failed inspections. Fee covers 1 inspection.	160.00	160.00	4/15/2020
WORK WITHIN THE RIGHT OF WAY PERMITS					
§ Sec. 288	**Driveway Permit**	Per driveway/access residential and non-residential	50.00	100.00	1/1/2026
§ Sec. 288	**Culvert Permit**	Per new/replacement culvert	100.00	250.00	1/1/2026
		Per temporary driveway/culvert extension	100.00	100.00	1/1/2026
§ Sec. 288	**Curb and Gutter Permit**	Per curb cut		250.00	1/1/2026
		Per new/replacement curb and gutter		250.00	1/1/2026
§ Sec. 288	**Street Opening Permit**	Per street opening		1,000.00	1/1/2026
§ Sec. 288	**Road Closure Permit**	Per day closure fee		100.00	1/1/2026
§ Sec. 288	**Excavation Permit**	Per excavation		100.00	1/1/2026
		Boring Fee, per bore		125.00	1/1/2026
		Per Linear Foot Fee		$0.15/ft ($5000 maximum)	1/1/2026
§ Sec. 288	**Drainage Permit**	Includes grading, cleaning, ditch liners, drain tile, piping, and sump pump connections and discharge.		100.00	1/1/2026
§ Sec. 210	**Parks and Recreation Facilities Impact Fee**	per housing unit	825.00	825.00	4/15/2020
ANIMALS					
§ Sec. 113	Neutered/Spayed Dog	annual charge	10.00	10.00	4/15/2020
§ Sec. 113	Unneutered/Non-spayed Dog	annual charge	15.00	15.00	4/15/2020
§ Sec. 113	Late Fee if license not obtained prior to April 1st.		10.00	10.00	1/1/2025
§ Sec. 113	Running at Large - First offense		25.00	25.00	4/15/2020
§ Sec. 113	Running at Large - Second offense		65.00	65.00	4/15/2020
§ Sec. 113	Dogs improperly housed outside - First offense		50.00	50.00	4/15/2020
§ Sec. 113	Dogs improperly housed outside - Second offense		130.00	130.00	4/15/2020
§ Sec. 113	Inhumane Treatment of Dogs - First time offense		100.00	100.00	4/15/2020
§ Sec. 113	Inhumane Treatment of Dogs - Second offense		300.00	300.00	4/15/2020
§ Sec. 113	Violate limit on number of dogs - First offense		25.00	25.00	4/15/2020
§ Sec. 113	Violate limited on number of dogs - Second offense		65.00	65.00	4/15/2020
BUSINESS LICENSES					
§ Sec. 302-1	Transient Business License		100.00	100.00	4/15/2020
§ Sec. 163	Cigarette and Tobacco Products		100.00	100.00	4/15/2020
	Alcohol Beverages				
§ Sec. 105	Class A Liquor License		200.00	200.00	4/15/2020
§ Sec. 105	Class B Liquor License		200.00	200.00	4/15/2020

	TOWN OF ALGOMA FEE SCHEDULE	*proposed 11/18/26*			
				Effective 1/1/27	
Code Section	**Fee Type**	**Description**	**2026**	**2027**	**Last updated**
§ Sec. 105	Class A Beer License		100.00	100.00	4/15/2020
§ Sec. 105	Class B Beer License		100.00	100.00	4/15/2020
§ Sec. 105	Class C Wine License		100.00	100.00	4/15/2020
§ Sec. 105	Temporary Class B (wine) Class B (fermented malt beverages)	Must be a qualifying organization	10.00	10.00	4/15/2020
	Operator's License				
§ Sec. 105	Operator's License		20.00	20.00	4/15/2020
§ Sec. 105	Provisional Operator's License	must apply for a regular Operator's License	15.00	15.00	4/15/2020
§ Sec. 105	Temporary Operator's License	with a Temporary Class B License, valid for 14 days	10.00	10.00	4/15/2020
§ Sec. 105	Operator's License Background Check	Applies to all Operator's Licenses (regular, provisional, and temporary)	7.00	7.00	1/1/2025
TOWN HALL RENTAL					
Policy adopted 10.15.25	Fee Exempt Organization Rental	Rental Damage Deposit may be required.		0.00	1/1/2026
Policy adopted 10.15.25	Private Individual Rental	Rental Damage Deposit is also required.	250.00	250.00	1/1/2026
Policy adopted 10.15.25	Rental Damage Deposit	Rental Damage Deposit may be waived for Exempt Organization rentals during town hall business hours.	200.00	200.00	9/6/2023
GARBAGE AND RECYCLING CONTAINERS					
§ Sec. 328-24	Large 95 Gallon Container		95.00 each	115.00 each	1/1/2026
PUBLICATIONS					
§ Sec. 76	Publication Fee		40.00	40.00	4/15/2020
	Public Records Request	if different from Professional Fees			
§ Sec. 76	~~Standard Size Copy~~ Hard Copies	Includes any paper records provided by: Copying a paper record; Printing an electronic record	$.25/copy	$0.01 per page (black and white) $0.06 per page (color)	4/15/2020
§ Sec. 76	~~Other sizes than 8 1/2x11~~		$.35/copy		4/15/2020
§ Sec. 76	~~USB Drive~~		$25.00/drive		4/15/2020
§ Sec. 76	~~Statewide Voter Registration System data file~~ Voter Lists and Custom Requests	There is a base fee of $25. Additionally, there is a fee of $5 for every thousand records returned by the request, rounded up to a thousand if less than one thousand, or to the nearest thousand if more. The fee is capped at $12,500. If the request would cost more than that amount, it will instead cost $12,500. After these costs, it follows the same costs for hard copies or digital copies.	$25.00 plus $5.00 per 1,000 voter names	$25.00 base fee plus additional costs per described ($12,500 maximum)	4/15/2020

	TOWN OF ALGOMA FEE SCHEDULE	*proposed 11/18/26*			
				Effective 1/1/27	
Code Section	**Fee Type**	**Description**	**2026**	**2027**	**Last updated**
§ Sec. 76	~~Email file~~ Electronic Copies	Paper to Digital, includes scanning physical documents		Fee waived. In rare instances, specialized skills, equipment, or technology, may result in copy costs.	
		Digital to Physical, includes copying records already in digital format onto physical medium for distribution.		Cost for physical medium: USB (each): $4.80 (32GB) $6.60 (64 GB)	
		Digital to Digital, includes copying records from one digital format to another for distribution (e.g., email)	$10.00	Fee waived. In rare instances, specialized skills, equipment, or technology, may result in copy costs.	4/15/2020
§ Sec. 76	~~Administrative Charges~~ Location Fees	~~Requests for records not readily available shall be assessed a processing fee. Fees shall not be payable until a minimum of $50.00 has accumulated~~ Location fees are only imposed if the cost is $50 or more. "Location" includes searching for and identifying responsive records, including computer searches.	$25.00/hour (or fraction of)	Calculated as hourly pay rate of person locating records multiplied by actual time expended.	4/15/2020
§ Sec. 76	Mailing Costs			Actual costs	
§ Sec. 76	Redaction Fees			No charge	
BRUSH, GRASS AND WEEDS					
§ Sec. 130	First Violation Requiring Abatement			$100.00 plus actual abatement cost	
§ Sec. 130	Second Violation Requiring Abatement			$200.00 plus actual abatement cost	
§ Sec. 130	Third and Subsequent Violations Requiring Abatement			$300.00 plus actual abatement cost	
PARKING					
§ Sec. 320	**Parking Violation**		25.00	25.00	4/15/2020

	TOWN OF ALGOMA FEE SCHEDULE	*proposed 11/18/26*			
				Effective 1/1/27	
Code Section	**Fee Type**	**Description**	**2026**	**2027**	**Last updated**
LAND DEVELOPMENT (TOWN REVIEW FEES ONLY)					
§ Sec. 225	Certified Survey Map (CSM) Review		200.00	200.00	4/15/2020
§ Sec. 225	Preliminary Plat Review	Minimal fee due at the time of application submittal. Additional fee charges may occur based on the actual cost of services rendered by the town and town agents required to review the application.	TBD	2000.00	1/1/2026
§ Sec. 225	Final Plat Review	Minimal fee due at the time of application submittal. Additional fee charges may occur based on the actual cost of services rendered by the town and town agents required to review the application.	500.00	2000.00	1/1/2026
§ Sec. 225	Condominium Review		350.00	350.00	4/15/2020
§ Sec. 225	Replat and Assessor's Plat Review	Fee will be part of the Developers Agreement. Total fee charged will be based on actual cost of services rendered by the town and town agents required to review the application and plat.	TBD	TBD	4/15/2020
§ Sec. 225	Conditional Use Permit Review		350.00	350.00	4/15/2020
§ Sec. 225	Rezone Review		350.00	350.00	4/15/2020
§ Sec. 225	Comprehensive Plan Amendment		800.00	800.00	4/15/2020
§ Sec. 225	Planned Development District Review	Minimal fee due at the time of application submittal. Additional fee charges may occur based on the actual cost of services rendered by the town and town agents required to review the application.	1,000.00	1,000.00	4/15/2020
§ Sec. 225	Site Plan Review	Minimal fee due at the time of application submittal. Additional fee charges may occur based on the actual cost of services rendered by the town and town agents required to review the application.	2,000.00	2,000.00	4/15/2020
§ Sec. 225-28	Professional Fees	Charge-back for professional services. Covers time, materials, and other related expenses of attorneys, planners, engineers, and other specialists, and their support staff.	Charged at Rate of Expense. Clerk prepares itemized statement.	Charged at Rate of Expense. Clerk prepares itemized statement.	4/15/2020

TOWN OF ALGOMA
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AGENDA MEMORANDUM

To: Administrator Maggie Mahoney

From: Katherine Reinbold, Clerk/Treasurer

Date: November 18, 2026

RE: Public Records Request Fee Change

Purpose:
Update our fees for public records request and align with what the Department of Justice advises based on the Wisconsin State Statutes.

Fee Schedule Recommendations:

Public Records Request		Current	Proposed
Standard Size Copy		$.25/copy	$.01/copy black and white $.06/copy color
~~Other sizes than 8 1/2x11~~	-	~~$.35/copy~~	NA
USB Drive		$25.00/drive	$4.80 (32 GB) $6.60 (64 GB) (these are actual costs)
Statewide Voter Registration System data file		$25.00 plus $5.00 per 1,000 voter names	Only adding verbiage explaining the full cost. There is a base fee of $25. Additionally, there is a fee of $5 for every thousand records returned by the request, rounded up to a thousand if less than one thousand, or to the nearest thousand if more. The fee is capped at $12,500. If the request would cost more than that amount, it will instead cost $12,500. After these costs, it follows the same costs for hard copies or digital copies.
Email file		$10.00	Change to Electronic copies and explain the differences. (i.e.; paper to digital and digital to digital) The fee will be waived for these

			files. USB drive will also fall under this category.
Administrative Charges	Requests for records not readily available shall be assessed a processing fee. Fees shall not be payable until a minimum of $50.00 has accumulated	$25.00/hour (or fraction of)	Change to: Location fees are only imposed if the cost is $50 or more. "Location" includes searching for and identifying responsive records, including computer searches. Calculated as hourly pay rate of person locating records multiplied by actual time expended.

I will also add a line for Mailing costs which will just be actual costs and a Redaction line noting no charge.

Justification:

An authority may only charge a requester the "actual, necessary and direct" costs of certain tasks associated with responding to a public records request as specified in Wis. Stat. §19.35(3).

As you can see in the attached forms, the Wisconsin Department of Revenue models their fee schedule after the Wisconsin Department of Justice. The town's prices were too high to be considered actual, necessary and direct.

Attachments:

- Town of Algoma Public Records Request Proposed Form.
- Wisconsin Department of Justice Office of Open Government Public Records Request Fee Schedule.
- Wisconsin Department of Revenue Public Record Request Fee Schedule.
- Town of Algoma Public Records Request Old Form.

Town of Algoma
15 N. Oakwood Road,
Oshkosh, WI 54904
Phone: 920.235.3789

PROPOSED FORM

PUBLIC RECORDS REQUEST

The Town of Algoma may charge the actual, necessary and direct cost of reproduction and transcription of a record, unless a different fee is set by law. In general, we may require prepayment where the total fee exceeds $5, or if location fees exceed $50. We may waive fees, if waiver is determined to be in the public interest. Records may be released between the hours of 9:00 am. and 5:00 pm. Monday through Thursday, 9:00 am. to 1:00 pm. on Friday.

Please fill out this form if you are requesting an inspection or photocopies of Town records.

Date Request Received: _____

Name of Requestor: _____

Address:
_____

Phone Number: _____ Email Address: _____

Information or Records Requested (Please be specific):
_____

_____

Hard Copies	Includes any paper records provided by: • Copying a paper record • Printing an electronic record	**$0.01** per page (black and white) **$0.06** per page (color)
Location Fees	Location fees are only imposed if the cost is $50 or more. "Location" includes searching for and identifying responsive records, including computer searches.	Calculated as hourly pay rate of person locating records multiplied by actual time expended.
Redaction	Redaction of confidential information.	**No Charge.**
Electronic Copies	Paper to Digital Includes scanning physical documents and saving them into a digital format for electronic distribution.	**Fee waived.** *In rare instances, specialized skills, equipment, or technology, may result in copy costs.*

	Digital to Physical Includes copying records already in digital format onto physical medium for distribution.	**Cost for physical medium:** USB (each): $4.80 (32 GB) $6.60 (64 GB)
	Digital to Digital Includes copying records from one digital format to another for distribution (e.g., email).	**Fee waived.** *In rare instances, specialized skills, equipment, or technology, may result in copy costs.*
Mailing costs		**Actual Costs.**

Voting Records-can also be obtained through Badger Voters, badgervoters.wi.gov, to request voting records. Any voting records requested through the Town of Algoma contain information that pertains only to the Town of Algoma.

Voter Lists and Custom Requests	There is a base fee of $25. Additionally, there is a fee of $5 for every thousand records returned by the request, rounded up to a thousand if less than one thousand, or to the nearest thousand if more. The fee is capped at $12,500. If the request would cost more than that amount, it will instead cost $12,500. After these costs, it follows the same costs for hard copies or digital copies.

Please allow at least 10 days for information to be researched. Your request will be given priority, and you will be notified as soon as the records requested are available to you.

Wisconsin Department of Revenue

Public Record Request Fee Schedule

The Wisconsin Department of Revenue may charge the actual, necessary and direct cost of reproduction and transcription of a record, unless a different fee is set by law. In general, we may require prepayment where the total fee exceeds $5, or if location fees exceed $50. We may waive fees, if waiver is determined to be in the public interest.

Service or Good		Fee
Location Fees	Location fees are only imposed if the cost is $50 or more. "Location" includes searching for and identifying responsive records, including computer searches.	Calculated as hourly pay rate of person locating records multiplied by actual time expended.
Redaction	Redaction of confidential information.	No charge.
Electronic Copies	Paper to Digital Digital to Digital	Fee waived. In rare instances, specialized skills, equipment or technology may result in additional costs.
	Digital to Physical	Cost of physical medium: DVD (each): $0.26 (DOJ price as of 6.2025) Flash drive (each): $4.61 (64GB); $7.60 (128GB). A quote will be provided for records requiring physical media with larger capacity. Fee calculation: Cost of physical medium used.
Hard Copies	If hard copies are desired, there is a per page charge whether it is copying a paper record or printing an electronic record.	$0.01 per page (black and white) $0.06 per page (color) In rare instances, specialized skills, equipment or technology may result in additional copy costs.
Mailing Costs	Charged at the actual rate.	Actual cost of postage, courier, or delivery services may be charged.
**Note that invoices must explain costs charged and conclude with "If you have concerns with this fee, the department encourages you to first contact us to discuss your concerns."		

Tax Record Request Fee Schedule

The Wisconsin Department of Revenue may charge fees set by law for provision of tax records pursuant to Sec. 71.78, Wis. Stats., and other statutes.

Copies of Filed Tax Returns	$5.00 prepaid search fee for each year/period requested, regardless of whether information request is located.
Certified Copies of Tax Returns	$6.00 prepaid search fee for each year/period requested, regardless of whether information requested is located.
Sales Tax – Sellers Permit	No charge.
Audit Work Papers and Related Tax Account Documents	$0.01 per single sided page. $0.02 per double sided page. Location and redaction fees not to exceed $30 per hour.
Net Tax Information	$4.00 per return.
Mailing Costs	Actual cost.

Wisconsin Department of Justice
Office of Open Government

An authority may only charge a requester the "actual, necessary and direct" costs of certain tasks associated with responding to a public records request as specified in Wis. Stat. § 19.35(3).

Public Records Request Fee Schedule

<table>
<tr><td>Hard Copies</td><td>Includes any paper records provided by:

• Copying a paper record
• Printing an electronic record</td><td>$0.0082 per page (black and white)
$0.0551 per page (color)
Fee calculation: copy and paper cost.

In rare instances, specialized skills, equipment, or technology, may result in additional copy costs.</td></tr>
<tr><td rowspan="4">Electronic Copies</td><td colspan="2">Includes any electronic records provided by:
• Email • PDF • DVD • Flash drive • Other electronic format</td></tr>
<tr><td>Paper to Digital
Includes scanning physical documents and saving them into a digital format for electronic distribution.</td><td>Fee waived
In rare instances, specialized skills, equipment, or technology, may result in copy costs.</td></tr>
<tr><td>Digital to Physical
Includes copying records already in digital format onto physical medium for distribution.</td><td>Cost of physical medium:
DVD (each): $0.26 (4.7 GB)
Flash drive (each): $4.61 (64 GB)
$7.60 (128 GB)
$16.63 (256 GB)
$32.44 (512 GB)
Hard drive (each): $69.33 (1 TB)
$91.16 (2 TB)
Fee calculation: current cost of physical medium used.</td></tr>
<tr><td>Digital to Digital
Includes copying records from one digital format to another for distribution (e.g., email).</td><td>Fee waived
In rare instances, specialized skills, equipment, or technology, may result in copy costs.</td></tr>
</table>

Location Fees	May only be imposed if the cost of location alone is $50 or more. Includes searching for and identifying responsive records but does not include redaction.	**$30.19 per hour | staff time** (current lowest possible hourly rate) *In certain instances, the lowest possible hourly rate may be lower than the rate listed above.* *In rare instances, an employee with special skills may be necessary to conduct a search and a higher hourly rate may be assessed.* **State Records Center records retrieval fee, if necessary** (based on State Records Center rates, which are subject to change; currently $4.91 per box and $4.03 per record) Fee calculation: staff time; cost from the State Records Center.
Redaction Fees	**Law Enforcement Agency Audio and Video Recordings** Generally, an authority may not charge a requester for the costs of redacting. However, in certain instances, a law enforcement agency, including DOJ, may impose a fee for redacting recorded audio or video content.	**$34.03 per hour | staff time** (current lowest possible hourly rate) *In certain instances, the lowest possible hourly rate may be lower than the rate listed above.* *In rare instances, an employee with special skills may be necessary to redact and a higher hourly rate may be assessed.*

Other fees may be assessed, as required by statute, for certain records, such as records requiring criminal history searches.

An authority may require prepayment of any fee imposed if the total amount exceeds $5.

Town of Algoma
15 N. Oakwood Road, Oshkosh, WI 54904
Phone: 920.235.3789

PUBLIC RECORDS REQUEST

Records may be released between the hours of 9:00 am. and 5:00 pm. Monday through Thursday, 9:00 am. to 1:00 pm. on Friday.

Please fill out this form if you are requesting an inspection or photocopies of Town records. **Requests exceeding $25.00 must be paid in advance.**

Date Request Received: _____

Name of Requestor: _____

Address: _____

Phone Number: _____ Email Address: _____

Information or Records Requested (Please be specific): _____

_____

Fees: $.25 per standard size copy
$.35 per page for sizes other than 8 ½ x 11 $_____

$25.00 per USB Drive $_____

$25.00 for SVRS files, plus addt'l
$5.00 per 1000 names $_____

$10.00 email file $_____

Administrative Charges:
Requests for records not readily available shall be assessed a processing fee. Fees shall not be payable until a minimum of $50.00 has accumulated.

_____ @ $25/hr (or fraction of) **$_____**

Total **$_____**

Please allow at least 10 days for information to be researched. Your request will be given priority and you will be notified as soon as the records requested are available to you.

Any information given orally or in writing by Town officials may be subject to errors or omissions and shall not be a binding liability upon the Town of Algoma.

TOWN OF ALGOMA
A community connected

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: November 18, 2026

RE: Adoption of the 2027 Town of Algoma Budget by Category

The following budget presentation is the Final Administrator Recommendation and was presented for the public hearing. It is the fourth version of budget proposals. Previous versions were presented on 9/14/26, 10/5/26 and 10/21/26. The Public Hearing and Special Meeting of Electors for this version of the 2027 budget was held on November 18, 2026 prior to the regular Town Board Meeting.

The proposed 2027 General Fund budget of $5,133,695 maintains most services at prior year levels while investing in capital improvements for the town. The annual road milling and paving is being deferred in 2027, with significant improvement scheduled in 2028 with the Leonard Point Road projects.

Levy

- The total levy amount of $1,830,264 the sum of the property tax levy of $1,148,864 and debt service levy of $681,398.
- The property tax levy amount of $1,148,864 is determined by 1.15% net new construction. It is the maximum allowable levy for the town.
- The debt service levy of $681,398 is an increase of $225,808, or 49.6%, from the prior year and the amount is based on the debt service payment required in 2027 per the debt service schedule.

The total levy amount is a 4.34% increase from the prior year. Here is the past 5 years of town levy with the estimated mill rate for tax year 2025 (budget year 2026):

Tax Year	Budget Year	Actual Assessed Value	Total Levy	Property Tax Levy	Property Mill Rate	Debt Service Levy	Debt Service Mill Rate	Total Mill Rate	% Mill Rate change
2022	2023	$ 762,980,740	$1,432,444	$1,123,900	$1.4732	$308,451	$0.4043	$1.8774	14.55%
2023	2024	$772,425,400	$1,496,789	$1,137,949	$1.4732	$358,840	$0.4643	$1.9378	3.22%
2024	2025	$1,083,324,300	$1,525,231	$1,118,816	$1.0328	$406,415	$0.3752	$1.4079	-27.35%
2025	2026	$1,101,088,232	$1,569,876	$1,135,836	$1.0316	$455,590	$0.4138	$1.4453	2.66%
2026	2027	$1,108,364,600	$1,830,264	$1,148,864	$1.0365	$681,398	$0.6148	$1.6513	14.25%

A property assessed at $250,000 has an estimated town tax bill of $412.83 for tax year 2026 (payable in 2027), which is $51.50, 14.25%, more than the prior year.

Updates from previous version (presented on 10/21/26)

The town received the healthcare costs for employees and the estimated cost is $2,825.52 less than previously shown in the General Government budget. That $2,825.52 has been moved to the General Maintenance Local Roads budget line in the Public Works budget.

Fee Schedule:

Amendments to the fee schedule were proposed on this agenda under the previous item. This proposed budget incorporates those updates.

Ambulance Service:

The cost to provide ambulance service in 2026 through our contract with City of Oshkosh is $277,790. The proposed budget includes this expense on the levy rather to collect by a separate fee as in the previous year. This means this cost will be included on the property tax bill. This levy capacity was created by deferring some capital and maintenance projects, including the 2027 annual mill and pave program and corresponding drainage replacement.

Capital Improvement Plan:

The 2027-2031 Capital Improvement Plan is included in this packet. The Town Board is only considering the funding for the 2027 projects. The proposed budget reflects the 2027 capital plan.

Debt:

In 2027 the Town has $5,490,000 in general debt obligations and is issuing a debt service levy equal to the payment due of $681,398. This amount of debt is in compliance with the state statutory limit and the town's self-imposed limits per its policy. *See attached 2027 debt schedule.*

Projected 2026 end of year and Fund Balance:

The current forecast for 2026 end of year projects a $1.2M plus surplus. The majority of that is debt funding for capital projects that will be spent in 2027. The current estimate for the impact on the unrestricted fund balance is $18,500.

RECOMMENDED ACTION:

Staff recommends approval of the 2027 Town of Algoma Budget by Category as presented. Should the Town Board agree the following motion may be made:

"Motion to approve the 2027 Town of Algoma Budget by Category as presented."

ATTACHMENTS:

1. Posted Budget Summary of Budget by Category
2. Administrator's Final Recommended Budget
3. 2027-2031 CIP
4. 2027 Debt Service Schedule
5. 2027 Budget Calendar

NOTICE OF PUBLIC BUDGET HEARING FOR THE TOWN OF ALGOMA, WINNEBAGO COUNTY

Notice is hereby given that on Wednesday, November 18, 2026 at 5:45 p.m., at the Algoma Town Hall, 15 N Oakwood Rd, Oshkosh, WI 54904, A PUBLIC HEARING on the PROPOSED 2027 BUDGET of the Town of Algoma will be held. The proposed budget in detail is available for inspection in the Town Office from 9:00 a.m. to 5:00 p.m Monday - Thursday, and 9:00 a.m. to 1:00 p.m. on Friday. The following is a summary of the proposed 2027 budget.

Town of Algoma General Fund	2026 Adopted	2027 Proposed	$ Change	% Change	% of 2027 Budget
REVENUES:					
Property Taxes:					
General Fund Levy	1,135,836	1,148,864	13,028	1.1%	22.4%
Debt Service Levy	455,590	681,398	225,808	49.6%	13.3%
Other (MFL, Lottery Credit)	2	2	0	0.0%	0.0%
Special Assessments	0	0	0	0.0%	0.0%
Intergovernmental Revenues	590,899	1,011,032	420,133	71.1%	19.7%
Licenses & Permits	203,510	215,110	11,600	5.7%	4.2%
Fines, Forfeitures, & Penalties	0	0	0	0.0%	0.0%
Public Charges for Services	843,033	703,839	(139,194)	-16.5%	13.7%
Intergovernmental Charges for Services	0	0	0	0.0%	0.0%
Miscellaneous Revenues	60,000	55,250	(4,750)	-7.9%	1.1%
Other Financing Sources	2,854,500	1,318,200	(1,536,300)	-53.8%	25.7%
TOTAL REVENUES	6,143,370	5,133,695	(1,009,674)	-16.4%	100.0%
EXPENSES:					
General Government	607,448	612,267	4,819	0.8%	11.9%
Public Safety	699,285	783,794	84,509	12.1%	15.3%
Public Works	1,240,141	1,113,986	(126,155)	-10.2%	21.7%
Health & Human Services	2,700	2,700	0	0.0%	0.1%
Culture, Recreation, & Education	31,306	41,000	9,694	31.0%	0.8%
Conservation & Development	98,400	280,350	181,950	184.9%	5.5%
Capital Outlay	3,008,500	1,618,200	(1,390,300)	-46.2%	31.5%
Debt Service	455,590	681,398	225,808	49.6%	13.3%
TOTAL EXPENSES	6,143,370	5,133,695	(1,009,675)	-16.4%	100.0%

FUND BALANCES:

General Fund	Restricted	Committed	Unassigned	Total
as of 9/30/26	*80,029*	943,338	570,664	1,594,031
Projected Year End 2026	*80,029*	869,532	567,669	1,517,230
Projected Year End 2027	*46,300*	21,358	588,069	655,727

Special Revenue Funds	Parks	Fire/First Res	Total
as of 9/30/26	139,873	43,920	183,793
Projected Year End 2026	140,926	37,260	178,186
Projected Year End 2027	4,826	37,270	42,096

Respectfully submitted by Katie Reinbold, Town of Algoma Clerk/Treasurer

Acct. Nbr.	Short Description	2024 Actual	2024 Budget	2024 + / -	2025 Actual	2025 Budget	2025 +/-	2026 Projected Year End	2026 Budget	2026 + / -	10/21/26 Final Administrator Recommended	2027 Final Rec Budget	% change from 2026 budget	Comments
GENERAL FUND - Fund 100														
100-00-41101-000-000	JONES PARK DEBT SERV LEVY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
	~~GO REFUNDING BONDS LEVY~~ DEBT SERVICE													
100-00-41102-000-000	PROPERTY TAXES	358,840.00	358,840.00	0.00	406,415.00	406,415.00	0.00	455,590.00	455,590.00	0.00	681,398.00	681,398.00	49.56%	No TID debt service included
100-00-41110-000-000	GENERAL PROPERTY TAXES	1,137,949.00	1,137,949.00	0.00	1,118,816.00	1,118,816.00	0.00	1,135,836.00	1,135,836.00	0.00	1,148,864.04	1,148,864.04	1.15%	preliminary DOR NNC 1.147%; this is total with TID
100-00-41150-000-000	MFL TAXES	245.14	200.00	45.14	81.24	200.00	-118.76	2.28	2.28	0.00	2.28	2.28	0.00%	
100-00-41801-000-000	PERSONAL PROPERTY TAX INT	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-41802-000-000	LOTTERY CREDIT	0.00	0.00	0.00	0.00	69,200.00	-69,200.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
TOTAL TAXES		**1,497,034.14**	**1,496,989.00**	45.14	**1,525,312.24**	**1,594,631.00**	**-69,318.76**	**1,591,428.28**	**1,591,428.28**	0.00	**1,830,264.32**	**1,830,264.32**	**15.01%**	
100-00-43410-000-000	STATE SHARED REVENUES	244,294.74	243,624.00	670.74	249,883.42	249,866.58	16.84	258,343.25	258,330.91	12.34	263,728.80	263,728.80	2.09%	2027 estimate
100-00-43420-000-000	2% FIRE DUES	42,104.70	33,000.00	9,104.70	46,051.52	42,100.00	3,951.52	46,753.83	46,000.00	753.83	46,000.00	46,000.00	0.00%	
100-00-43430-000-000	EXEMPT COMPUTER	263.97	270.00	-6.03	263.97	270.00	-6.03	236.97	263.97	-27.00	263.97	263.97	0.00%	
100-00-43440-000-000	PERSONAL PROPERTY AID	3,290.83	3,290.83	0.00	4,685.85	4,685.85	0.00	4,685.85	4,685.85	0.00	4,685.85	4,685.85	0.00%	
100-00-43530-000-000	TRANSPORTATION AIDS	143,845.91	106,618.00	37,227.91	165,422.80	165,422.80	0.00	190,236.22	190,236.22	0.00	218,771.65	218,771.65	15.00%	2027 estimate
100-00-43540-000-000	RECYCLING GRANTS	12,471.47	10,000.00	2,471.47	12,432.03	12,500.00	-67.97	12,434.82	12,500.00	-65.18	12,400.00	12,400.00	-0.80%	
100-00-43550-000-000	VIDEO SERV PROVIDER FEE	15,175.31	15,175.00	0.31	15,175.31	15,175.00	0.31	15,175.31	15,175.31	0.00	15,175.31	15,175.31	0.00%	
100-00-43650-000-000	FOREST CROPLAND/MGED FOREST	6.46	6.49	-0.03	2.28	6.46	-4.18	6.46	6.46	0.00	6.46	6.46	0.00%	
100-00-43690-000-000	EMS FLEX GRANT	150,000.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-43691-701-000	GRANTS							14,705.60	0.00	14,705.60	250,000.00	250,000.00	#DIV/0!	Idle Sites Grant, has offsetting expense
100-00-43695-000-000	FIREHOUSE SUBS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-43750-000-000	ECONOMIC DEVELOPMENT	400.00	7,600.00	-7,200.00	0.00	7,600.00	-7,600.00	0.00	8,000.00	-8,000.00	0.00	0.00	-100.00%	
100-00-43790-000-000	DNR STORMWATER MGMT GRANT	0.00	105,700.00	-105,700.00	0.00	43,200.00	-43,200.00	55,700.00	55,700.00	0.00	200,000.00	200,000.00	259.07%	Leonard Point Pond
TOTAL INTRGOVERNMENTAL REV		**611,853.39**	**525,284.32**	**86,569.07**	**493,917.18**	**540,826.69**	**-46,909.51**	**598,278.31**	**590,898.72**	**7,379.59**	**1,011,032.04**	**1,011,032.04**	**71.10%**	
100-00-44100-000-000	BUSINESS/OCCUP LICENSE	100.00	200.00	-100.00	100.00	100.00	0.00	2,200.00	100.00	2,100.00	550.00	550.00	450.00%	
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	15,655.00	550.00	15,105.00	640.00	635.00	5.00	810.00	640.00	170.00	900.00	900.00	40.63%	Based on 3 businesses needing licenses
100-00-44115-000-000	OPERATORS LICENSES	293.00	250.00	43.00	272.00	400.00	-128.00	476.00	400.00	76.00	400.00	400.00	0.00%	
100-00-44116-000-000	CIGARETTE LICENSE	100.00	100.00	0.00	100.00	100.00	0.00	100.00	100.00	0.00	100.00	100.00	0.00%	
100-00-44117-000-000	SODA WATER LICENSES	100.00	80.00	20.00	0.00	100.00	-100.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-44120-000-000	OTHER BUSINESS & OCCUP LIC	100.00	0.00	100.00	0.00	100.00	-100.00	0.00	100.00	-100.00	0.00	0.00	-100.00%	
100-00-44125-000-000	CABLE FRANCHISE INCOME	61,048.27	61,000.00	48.27	59,304.51	61,000.00	-1,695.49	61,000.00	61,000.00	0.00	61,000.00	61,000.00	0.00%	
100-00-44200-000-000	DOG LICENSES	3,177.25	4,000.00	-822.75	2,437.75	4,000.00	-1,562.25	5,112.00	4,000.00	1,112.00	4,000.00	4,000.00	0.00%	
100-00-44201-000-000	WINNEBAGO CTY DOG LICENSES	980.89	1,000.00	-19.11	1,048.88	1,100.00	-51.12	815.51	1,050.00	-234.49	1,000.00	1,000.00	-4.76%	
100-00-44300-000-000	BUILDING PERMITS NEW	63,495.00	12,000.00	51,495.00	128,475.00	102,240.00	26,235.00	72,000.00	100,000.00	-28,000.00	100,000.00	100,000.00	0.00%	
100-00-44301-000-000	BUILDING PERMITS REMODELING	14,400.44	10,000.00	4,400.44	24,575.00	37,500.00	-12,925.00	29,080.00	30,000.00	-920.00	30,000.00	30,000.00	0.00%	
100-00-44302-000-000	EXTRA INSPECTIONS	0.00	100.00	-100.00	0.00	640.00	-640.00	0.00	320.00	-320.00	160.00	160.00	-50.00%	
	~~CULVERT PERMITS~~ RIGHT OF WAY-													
100-00-44310-000-000	STORMWATER	3,450.00	1,000.00	2,450.00	3,460.00	1,600.00	1,860.00	350.00	0.00	350.00	5,700.00	5,700.00	#DIV/0!	20 culverts, 1 curb cut
100-00-44311-000-000	OTHER PERMITS	69.20	100.00	-30.80	0.00	100.00	-100.00	0.00	100.00	-100.00	0.00	0.00	-100.00%	
100-00-44400-000-000	ZONING PERMITS & FEE'S	0.00	200.00	-200.00	93.66	700.00	-606.34	3,200.00	700.00	2,500.00	1,300.00	1,300.00	85.71%	3 CSM, 1 conditional use, 1 rezone
100-00-44500-000-000	RIGHT OF WAY	0.00	100.00	-100.00	1,300.00	3,000.00	-1,700.00	53,646.04	5,000.00	48,646.04	10,000.00	10,000.00	100.00%	
TOTAL LICENSES AND PERMITS		**162,969.05**	**90,680.00**	**72,289.05**	**221,806.80**	**213,315.00**	**8,491.80**	**228,789.55**	**203,510.00**	**25,279.55**	**215,110.00**	**215,110.00**	**5.70%**	
100-00-46100-000-000	ASSESSMENT CERTIFICATION'	3,120.00	2,500.00	620.00	2,660.00	2,800.00	-140.00	2,500.00	2,800.00	-300.00	2,500.00	2,500.00	-10.71%	
100-00-46101-000-000	LIQUOR LIC PUBLICATION FEE	-24.06	20.00	-44.06	40.00	100.00	-60.00	120.00	80.00	40.00	85.00	85.00	6.25%	
100-00-46102-000-000	MISC CHARGES FOR SERVICES	50.00	0.00	50.00	0.00	200.00	-200.00	1,612.00	200.00	1,412.00	1,612.00	1,612.00	706.00%	mowing charges $1465 plus 10% $146.50 admin
100-00-46230-000-000	AMBULANCE SERVICE						0.00	182,480.83	205,652.62	-23,171.79	0.00	0.00	-100.00%	
100-00-46310-000-000	SNOW REMOVAL	5,516.73	9,000.00	-3,483.27	3,308.14	9,000.00	-5,691.86	6,800.00	6,800.00	0.00	8,000.00	8,000.00	17.65%	estimate
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	584,360.34	620,000.00	-35,639.66	623,087.78	602,368.12	20,719.66	606,600.00	606,600.00	0.00	680,641.60	680,641.60	12.21%	
100-00-46435-000-000	RECYCLING - WINN CTY REBATE	6,440.86	5,000.00	1,440.86	5,915.40	5,000.00	915.40	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00%	
100-00-46720-000-000	PARKLAND FEE INCOME	20,895.00	10,000.00	10,895.00	0.00	9,900.00	-9,900.00	0.00	9,900.00	-9,900.00	0.00	0.00	-100.00%	moved to Fund 202
100-00-46850-000-000	PLAT & SITE PLAN FEES	3,700.00	0.00	3,700.00	6,650.00	6,000.00	650.00	14,305.62	6,000.00	8,305.62	6,000.00	6,000.00	0.00%	any fees with charge back services
TOTAL PUBLIC CHARGES FOR SERVICES		**624,058.87**	**646,520.00**	**-22,461.13**	**641,661.32**	**635,368.12**	**6,293.20**	**819,418.45**	**843,032.62**	**-23,614.17**	**703,838.60**	**703,838.60**	**-16.51%**	
100-00-48100-000-000	INTEREST GENERAL ACCOUNTS	40,498.51	2,000.00	38,498.51	26,258.17	29,710.81	-3,452.64	50,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00%	
100-00-48101-000-000	ARPA INTEREST	14,694.26	1,000.00	13,694.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-48102-000-000	VERVE ACCTS	2,210.01	0.00	2,210.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-48103-000-000	LGIP				56,062.33	0.00	56,062.33	40,000.00	25,000.00	15,000.00	25,000.00	25,000.00	0.00%	
100-00-48200-000-000	RENT REVENUE	11,300.00	8,000.00	3,300.00	6,450.00	12,000.00	-5,550.00	5,250.00	10,000.00	-4,750.00	5,250.00	5,250.00	-47.50%	
100-00-48300-000-000	SALE OF FIRE EQUIPMENT	155,500.00	0.00	155,500.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-48301-000-000	SALE OF GARB/RECYCLING TOTES	7,725.00	3,000.00	4,725.00	1,115.00	2,250.00	-1,135.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-48302-000-000	SALE OF EQUIPMENT OR PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0.00	60,000.00	0.00	0.00	#DIV/0!	
100-00-48500-000-000	JONES PARK TREE DONATIONS	0.00	0.00	0.00	150.00	0.00	150.00	150.00	0.00	150.00	0.00	0.00	#DIV/0!	
100-00-48900-000-000	OTHER MISC. REVENUES	369.20	0.00	369.20	13,720.10	0.00	13,720.10	172.97	0.00	172.97	0.00	0.00	#DIV/0!	
TOTAL MISC REVENUES		**232,296.98**	**14,000.00**	**218,296.98**	**115,755.60**	**43,960.81**	**71,794.79**	**155,572.97**	**60,000.00**	**95,572.97**	**55,250.00**	**55,250.00**	**-7.92%**	
														PW-26-02 LPR $190K; BD-26-01 Municipal Complex
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT							1,913,500.79	2,217,000.00	-303,499.21	490,000.00	490,000.00	-77.90%	$300k

Acct. Nbr.	Short Description	2024 Actual	2024 Budget	2024 + / -	2025 Actual	2025 Budget	2025 +/-	2026 Projected Year End	2026 Budget	2026 + / -	10/21/26 Final Administrator Recommended	2027 Final Rec Budget	% change from 2026 budget	Comments
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	380,024.00	445,000.00	-64,976.00	0.00	40,000.00	-40,000.00	0.00	110,000.00	-110,000.00	0.00	0.00	-100.00%	
100-00-49301-000-000	USE OF COMMITTED FUNDS				0.00	0.00	0.00	573,500.00	527,500.00	46,000.00	828,200.00	828,200.00	57.00%	SW-26-01 Leonard Point Pond & CR-27-01 Jones Park Playground Surface Upgrades
TOTAL OTHER FINANCING SOURCES		**380,024.00**	**445,000.00**	**-64,976.00**	**0.00**	**40,000.00**	**-40,000.00**	**2,487,000.79**	**2,854,500.00**	**-367,499.21**	**1,318,200.00**	**1,318,200.00**	**-53.82%**	
TOTAL REVENUES		**3,508,236.43**	**3,218,473.32**	**289,763.11**	**2,998,453.14**	**3,068,101.62**	**-69,648.48**	**5,880,488.35**	**6,143,369.62**	**-262,881.27**	**5,133,694.96**	**5,133,694.96**	-16.44%	
100-00-51100-110-000	TOWN BOARD WAGES	17,100.00	15,452.00	1,648.00	15,850.00	18,000.00	-2,150.00	18,000.00	18,000.00	0.00	18,000.00	18,000.00	0.00%	
100-00-51100-130-000	TOWN BOARD SOC SEC/MEDICARE	1,320.59	1,125.00	195.59	1,216.41	1,377.00	-160.59	1,377.00	1,377.00	0.00	1,377.00	1,377.00	0.00%	
100-00-51100-209-000	ATTORNEY LEGAL FIRE DEPT	0.00	1,000.00	-1,000.00	0.00	500.00	-500.00	0.00	500.00	-500.00	0.00	0.00	-100.00%	
100-00-51100-321-000	TOWN BOARD DUES	1,535.00	1,400.00	135.00	1,590.00	1,435.00	155.00	1,790.00	1,490.00	300.00	2,190.00	2,190.00	46.98%	WTA and TAC increases
100-00-51100-390-000	TOWN BOARD MISC EXP	102.00	500.00	-398.00	0.00	500.00	-500.00	656.61	500.00	156.61	800.00	800.00	60.00%	hosting April WTA county unit meeting
100-00-51300-210-000	ATTORNEY LEGAL CONTRACT	13,077.74	15,000.00	-1,922.26	5,070.00	14,000.00	-8,930.00	19,000.00	14,000.00	5,000.00	14,000.00	14,000.00	0.00%	incorporation, boundary agreement review
100-00-51300-218-000	ATTORNEY ORD CODIFICATION	1,195.00	2,000.00	-805.00	3,401.00	1,200.00	2,201.00	1,990.00	4,000.00	-2,010.00	3,000.00	3,000.00	-25.00%	
100-00-51400-200-000	GEN GOVT HR/PERSONNEL	0.00	500.00	-500.00	228.82	400.00	-171.18	2,007.66	200.00	1,807.66	1,000.00	1,000.00	400.00%	
100-00-51400-305-000	GEN GOVT HR/PERSONNEL SUPPLIES/EXP						0.00	4.82	400.00	-395.18	400.00	400.00	0.00%	
100-00-51400-310-000	GEN GOVT OFFICE SUPPLIES	4,923.94	3,000.00	1,923.94	1,579.04	3,000.00	-1,420.96	2,500.00	3,000.00	-500.00	2,000.00	2,000.00	-33.33%	
100-00-51400-315-000	GEN GOVT OFFICE EQUIPMENT	3,474.03	2,500.00	974.03	8,011.00	6,500.00	1,511.00	6,400.00	6,500.00	-100.00	4,500.00	4,500.00	-30.77%	AD-AN-01 $2000
100-00-51400-320-000	GEN GOVT PUBLISHING & PRINTING	3,020.33	5,000.00	-1,979.67	2,938.31	4,000.00	-1,061.69	3,310.03	4,000.00	-689.97	4,000.00	4,000.00	0.00%	
100-00-51400-330-000	GEN GOVT MILEAGE	0.00	800.00	-800.00	0.00	250.00	-250.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-51400-342-000	GEN GOVT COMPUTER & WEBSITE MA	43,180.98	18,000.00	25,180.98	22,538.64	20,300.00	2,238.64	25,000.00	25,000.00	0.00	21,000.00	21,000.00	-16.00%	includes purchasing 20 block hours
100-00-51400-390-000	GEN GOVT MISC EXP	6,132.03	1,000.00	5,132.03	397.75	1,000.00	-602.25	200.00	500.00	-300.00	500.00	500.00	0.00%	
	ADMIN CONSULTANT FEES & STUDIES									0.00	5,000.00	5,000.00	#DIV/0!	consultant services for referendum
100-00-51410-110-000	ADMINISTRATOR WAGES	96,866.74	95,254.40	1,612.34	110,853.72	110,853.74	-0.02	119,306.28	119,409.45	-103.17	128,938.05	128,938.05	7.98%	
100-00-51410-130-000	ADMINISTRATOR SOC SEC/MEDICARE	7,176.22	7,286.96	-110.74	8,413.50	8,480.31	-66.81	9,126.93	9,134.82	-7.89	9,863.76	9,863.76	7.98%	
100-00-51410-131-000	ADMINISTRATOR WRS	6,609.95	6,572.55	37.40	7,685.66	7,704.33	-18.67	8,590.05	8,597.48	-7.43	9,348.01	9,348.01	8.73%	
100-00-51410-132-000	ADMINISTRATOR HEALTH INSURANCE	6,128.90	16,136.64	-10,007.74	0.00	0.00	0.00	10,255.00	0.00	10,255.00	26,753.62	27,353.19	#DIV/0!	
100-00-51410-133-000	ADMINISTRATOR LIFE INSURANCE	0.00	0.00	0.00	180.89	167.40	13.49	187.46	151.20	36.26	161.51	161.51	6.82%	
100-00-51410-380-000	ADMINISTRATOR DEPT EXPENSES	13,635.64	1,000.00	12,635.64	1,484.73	2,000.00	-515.27	2,600.00	4,000.00	-1,400.00	3,000.00	3,000.00	-25.00%	includes Plan-it CIP software
100-00-51411-110-000	OFFICE ASST WAGES	30,077.40	20,904.53	9,172.87	23,493.81	34,611.20	-11,117.39	21,153.35	32,711.89	-11,558.54	35,977.90	35,977.90	9.98%	
100-00-51411-130-000	OFFICE ASST SOC SEC/MEDICARE	2,183.24	1,599.19	584.05	2,012.51	2,647.76	-635.25	1,669.74	2,502.46	-832.72	2,752.31	2,752.31	9.98%	
100-00-51411-131-000	OFFICE ASST WRS	0.00	0.00	0.00	1,832.18	2,405.48	-573.30	1,624.65	2,355.26	-730.61	2,608.40	2,608.40	10.75%	
100-00-51411-132-000	OFFICE ASST HEALTH INSURANCE						0.00	1,450.00	12,011.17	-10,561.17	12,000.00	6,632.43	-44.78%	
100-00-51411-133-000	OFFICE ASST LIFE INSURANCE	0.00	0.00	0.00	31.60	26.16	5.44	40.77	24.48	16.29	30.00	30.00	22.55%	
100-00-51411-380-000	OFFICE ASST DEPT EXP	0.00	0.00	0.00	0.00	200.00	-200.00	10.00	200.00	-190.00	200.00	200.00	0.00%	
100-00-51411-390-000	OFFICE ASST MISC EXP						0.00			0.00	0.00	0.00	#DIV/0!	
100-00-51420-110-000	CLERK TREAS WAGES	69,061.56	69,061.59	-0.03	71,862.27	71,487.34	374.93	78,951.12	78,951.14	-0.02	83,719.44	83,719.44	6.04%	
100-00-51420-130-000	CLERK TREAS SOC SEC/MEDICARE	5,069.70	5,283.21	-213.51	5,256.56	5,468.78	-212.22	6,039.76	6,039.76	0.00	6,465.53	6,465.53	7.05%	
100-00-51420-131-000	CLERK TREAS WRS	4,761.31	4,765.24	-3.93	4,973.68	4,968.37	5.31	5,684.48	5,684.48	0.00	6,069.66	6,069.66	6.78%	
100-00-51420-132-000	CLERK TREAS HEALTH INSURANCE	20,175.91	22,778.04	-2,602.13	20,984.72	20,905.32	79.40	24,095.52	24,031.19	64.33	25,939.65	27,882.13	16.02%	
100-00-51420-133-000	CLERK TREAS LIFE INSURANCE			0.00	0.00	72.00	-72.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-51420-380-000	CLERK TREAS DEPT EXPENSES	4,452.89	2,500.00	1,952.89	11,347.87	2,500.00	8,847.87	12,975.74	10,400.00	2,575.74	11,109.00	11,109.00	6.82%	includes Workhorse finacial software
100-00-51420-390-000	CLERK TREAS MISC EXP	6,357.34	8,000.00	-1,642.66	14,624.54	15,000.00	-375.46	3,000.00	9,000.00	-6,000.00	4,480.77	4,480.77	-50.21%	in 2026 includes Dec tax collection staff
100-00-51421-110-000	DEPUTY CLERK TREAS WAGES	50,463.73	48,296.60	2,167.13	35,502.17	50,887.76	-15,385.59	28,000.00	41,542.56	-13,542.56	42,066.25	42,066.25	1.26%	
100-00-51421-130-000	DEP CLERK TR SOC SEC/MEDICARE	3,757.75	3,722.18	35.57	2,954.77	3,892.91	-938.14	2,142.00	3,178.01	-1,036.01	3,218.07	3,218.07	1.26%	
100-00-51421-131-000	DEPUTY CLERK TREAS WRS	3,512.94	3,332.42	180.52	2,777.01	3,536.70	-759.69	2,030.00	2,991.06	-961.06	3,049.80	3,049.80	1.96%	
100-00-51421-132-000	DEPUTY CLERK TREAS HEALTH	15,404.10	15,593.16	-189.06	8,430.88	14,652.11	-6,221.23	0.00	22,514.28	-22,514.28	0.00	0.00	-100.00%	
100-00-51421-133-000	DEPUTY CLERK TREAS LIFE INSURANCE	0.00		0.00	206.20	308.28	-102.08	17.00	0.00	17.00	23.87	23.87	#DIV/0!	
100-00-51421-390-000	DEPUTY CLERK TREAS MISC EXP	2,261.32	500.00	1,761.32	275.03	500.00	-224.97	446.39	500.00	-53.61	1,000.00	1,000.00	100.00%	
	TAX COLLECTION WAGES									0.00	3,200.00	3,200.00	#DIV/0!	~71 hours, 3 people per day of collection
	TAX COLLECTION SOC SEC/MEDICARE									0.00	250.00	250.00	#DIV/0!	
	TAX COLLECTION DEPT EXPENSES									0.00	1,000.00	1,000.00	#DIV/0!	
100-00-51440-110-000	ELECTIONS WAGES	12,170.80	12,000.00	170.80	3,949.03	5,000.00	-1,050.97	12,500.00	13,000.00	-500.00	5,000.00	5,000.00	-61.54%	2 elections
100-00-51440-380-000	ELECTIONS DEPT EXPENSES	5,002.58	5,000.00	2.58	1,712.60	5,000.00	-3,287.40	3,000.00	6,000.00	-3,000.00	4,000.00	4,000.00	-33.33%	
100-00-51510-211-000	AUDITOR AUDIT CONTRACT	17,566.50	16,000.00	1,566.50	20,219.85	16,000.00	4,219.85	18,000.00	18,000.00	0.00	18,000.00	18,000.00	0.00%	
100-00-51530-212-000	ASSMT OF PROP ASSESSOR CONTRAC	55,440.00	55,440.00	0.00	29,500.00	28,000.00	1,500.00	28,000.00	28,000.00	0.00	28,000.00	28,000.00	0.00%	
100-00-51530-380-000	BOARD OF REVIEW DEPT EXPENSES	556.80	300.00	256.80	210.00	60.00	150.00	45.00	350.00	-305.00	350.00	350.00	0.00%	
100-00-51530-390-000	ASSMT OF PROP MISC EXP	0.00	100.00	-100.00	0.00	100.00	-100.00	0.00	100.00	-100.00	100.00	100.00	0.00%	
100-00-51600-220-000	TOWN HALL UTILITIES	7,914.64	8,000.00	-85.36	8,548.79	8,000.00	548.79	8,000.00	8,300.00	-300.00	8,000.00	8,000.00	-3.61%	
100-00-51600-221-000	TOWN HALL GRASS/SNOW	3,360.00	3,000.00	360.00	3,434.76	3,000.00	434.76	3,300.00	3,100.00	200.00	3,300.00	3,300.00	6.45%	increase based on prior year actuals
100-00-51600-223-000	TOWN HALL PHONE	2,809.30	4,000.00	-1,190.70	5,293.09	4,000.00	1,293.09	1,100.00	8,000.00	-6,900.00	1,500.00	1,500.00	-81.25%	decrease based on prior year actuals
100-00-51600-225-000	TOWN HALL JANITORIAL	8,713.80	6,000.00	2,713.80	8,339.18	6,500.00	1,839.18	8,900.00	6,700.00	2,200.00	9,000.00	9,000.00	34.33%	corresponding decrease to town hall dept expenses
100-00-51600-380-000	TOWN HALL DEPT EXPENSES	8,810.51	5,000.00	3,810.51	3,820.08	7,000.00	-3,179.92	4,300.00	7,200.00	-2,900.00	4,500.00	4,500.00	-37.50%	
100-00-51600-510-000	TOWN HALL PROP/LIAB INSURANCE	3,009.65	10,000.00	-6,990.35	16,010.25	3,700.00	12,310.25	14,000.00	14,000.00	0.00	14,980.00	14,980.00	7.00%	
100-00-51600-820-000	TOWN HALL IMPROVEMENTS	3,687.58	5,000.00	-1,312.42	0.00	3,000.00	-3,000.00	1,592.35	3,100.00	-1,507.65	1,500.00	1,500.00	-51.61%	
100-00-51900-313-000	OTHER GEN GOV POSTAGE	3,602.63	6,000.00	-2,397.37	1,241.31	2,500.00	-1,258.69	3,012.73	3,700.00	-687.27	3,700.00	3,700.00	0.00%	
100-00-51900-390-000	OTH GEN GOV MISC EXP	86.50	100.00	-13.50	330.00	56.50	273.50	0.00	200.00	-200.00	200.00	200.00	0.00%	
100-00-51900-510-000	OTH GEN GOV PROP/LIAB INSURANC	8,522.53	5,000.00	3,522.53	7,978.22	11,000.00	-3,021.78	11,000.00	11,000.00	0.00	11,770.00	11,770.00	7.00%	
100-00-51900-515-000	OTHER GEN GOV UNEMPLOY. COMP	0.00	1,000.00	-1,000.00	0.00	200.00	-200.00	0.00	200.00	-200.00	200.00	200.00	0.00%	

Acct. Nbr.	Short Description	2024 Actual	2024 Budget	2024 + / -	2025 Actual	2025 Budget	2025 +/-	2026 Projected Year End	2026 Budget	2026 + / -	10/21/26 Final Administrator Recommended	2027 Final Rec Budget	% change from 2026 budget	Comments
TOTAL GENERAL GOVERNMENT		**584,272.10**	**541,803.71**	**42,468.39**	**508,592.43**	**538,854.45**	**-30,262.02**	**538,382.44**	**606,347.69**	**-67,965.25**	**615,092.60**	**612,267.08**	**2.46%**	
100-00-52200-120-000	FD CHIEF SALARY	9,999.96	10,000.00	-0.04	9,999.96	10,000.00	-0.04	10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00%	
100-00-52200-121-000	FD ASST. CHIEF SALARY	4,999.92	5,000.00	-0.08	4,999.92	5,000.00	-0.08	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00%	
100-00-52200-122-000	FD CAPT SALARY	6,000.00	6,000.00	0.00	4,800.00	6,000.00	-1,200.00	6,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00%	
100-00-52200-123-000	FD TREAS & SEC SALARY	2,400.00	2,400.00	0.00	2,400.00	2,400.00	0.00	2,400.00	2,400.00	0.00	2,400.00	2,400.00	0.00%	
100-00-52200-124-000	FD SAFETY/TRNG OFFICER SALARY	1,880.00	1,200.00	680.00	2,400.00	1,200.00	1,200.00	2,400.00	2,400.00	0.00	2,400.00	2,400.00	0.00%	
100-00-52200-125-000	FD STAND BY PAY	3,810.00	21,500.00	-17,690.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-52200-126-000	FD DRILL & FIRE ALLOWANCE	9,808.75	13,000.00	-3,191.25	12,998.75	13,000.00	-1.25	13,000.00	13,000.00	0.00	13,000.00	13,000.00	0.00%	
100-00-52200-130-000	FD SOC SEC/MEDICARE	4,041.77	9,594.00	-5,552.23	3,980.68	2,900.00	1,080.68	4,000.00	4,000.00	0.00	4,000.00	4,000.00	0.00%	
100-00-52200-215-000	FD TOWN ALLOW TO FD	1,555.69	1,000.00	555.69	1,954.19	1,000.00	954.19	2,185.17	2,000.00	185.17	2,000.00	2,000.00	0.00%	
100-00-52200-220-000	FD UTILITIES	7,128.55	6,500.00	628.55	7,028.63	6,695.00	333.63	6,800.00	6,695.00	105.00	6,900.00	6,900.00	3.06%	
100-00-52200-221-000	FD GRASS/SNOW	3,245.00	4,000.00	-755.00	4,275.00	4,000.00	275.00	4,000.00	4,000.00	0.00	4,120.00	4,120.00	3.00%	
100-00-52200-223-000	FD PHONE	722.17	3,000.00	-2,277.83	2,183.40	650.00	1,533.40	1,100.00	650.00	450.00	500.00	500.00	-23.08%	
100-00-52200-224-000	FD COMPUTER & WEBSITE	1,209.56	4,200.00	-2,990.44	5,399.48	5,000.00	399.48	7,050.00	5,000.00	2,050.00	5,320.00	5,320.00	6.40%	
100-00-52200-331-000	FD TRAINING	8,169.22	9,000.00	-830.78	11,545.96	9,270.00	2,275.96	10,800.00	9,270.00	1,530.00	10,550.00	10,550.00	13.81%	$1k moved from vehicle maintenance line
100-00-52200-341-000	FD SUPPLIES	14,324.06	3,500.00	10,824.06	6,609.42	3,500.00	3,109.42	6,000.00	6,000.00	0.00	6,180.00	6,180.00	3.00%	
100-00-52200-360-000	FD VEHICLE MAINT	22,827.07	11,000.00	11,827.07	16,541.09	25,000.00	-8,458.91	17,500.00	22,500.00	-5,000.00	22,175.00	22,175.00	-1.44%	
100-00-52200-361-000	FD FIRE HALL MAINT	3,213.07	10,000.00	-6,786.93	12,102.05	10,000.00	2,102.05	10,000.00	10,000.00	0.00	10,300.00	10,300.00	3.00%	
100-00-52200-362-000	FD SERVICE/REPAIR EQUIP	5,898.70	5,000.00	898.70	4,445.15	7,000.00	-2,554.85	6,000.00	7,000.00	-1,000.00	7,210.00	7,210.00	3.00%	
100-00-52200-380-000	FD DEPT EXPENSES	1,583.19	1,500.00	83.19	134.77	1,500.00	-1,365.23	1,500.00	1,500.00	0.00	1,545.00	1,545.00	3.00%	
100-00-52200-390-000	FD MISC EXP	2,816.35	1,000.00	1,816.35	3,418.27	1,000.00	2,418.27	1,796.31	1,000.00	796.31	1,030.00	1,030.00	3.00%	
100-00-52200-505-000	FD ACCIDENT/INJURY INSURANCE						0.00	0.00	2,000.00	-2,000.00	3,313.00	3,313.00	65.65%	
100-00-52200-510-000	FD PROP/LIAB INSURANCE	13,211.99	22,500.00	-9,288.01	31,715.74	23,000.00	8,715.74	31,838.78	28,000.00	3,838.78	30,500.00	30,500.00	8.93%	
100-00-52200-810-000	FD EQUIPMENT	175,308.65	4,000.00	171,308.65	6,216.93	4,000.00	2,216.93	4,200.00	4,000.00	200.00	4,120.00	4,120.00	3.00%	
100-00-52210-000-000	2% FIRE DUES SERVICE AWARD	10,030.00	10,000.00	30.00	10,000.25	10,300.00	-299.75	10,300.00	10,300.00	0.00	10,300.00	10,300.00	0.00%	
100-00-52210-128-000	2% FIRE DUES INSPECT REL TRAIN	0.00	500.00	-500.00	0.00	515.00	-515.00	515.00	515.00	0.00	515.00	515.00	0.00%	
100-00-52210-322-000	2% FIRE DUES FIRE INSPECT & PU	7,521.67	5,500.00	2,021.67	5,016.00	5,665.00	-649.00	5,665.00	5,665.00	0.00	5,665.00	5,665.00	0.00%	
100-00-52210-810-000	2% FIRE DUES DIST EQUIPMENT	9,560.00	17,000.00	-7,440.00	10,056.00	17,510.00	-7,454.00	17,510.00	17,510.00	0.00	17,510.00	17,510.00	0.00%	
100-00-52220-000-000	PUBLIC FIRE PROTECTION	165,932.26	165,827.00	105.26	165,827.00	165,827.00	0.00	170,802.00	170,802.00	0.00	175,926.00	175,926.00	3.00%	
100-00-52300-000-000	AMBULANCE	24,980.40	25,207.20	-226.80	78,283.80	78,283.80	0.00	205,652.62	205,652.62	0.00	277,790.00	277,790.00	35.08%	6876 @ $40.40 per capita, per contract
100-00-52302-000-000	FIREHOUSE SUBS GRANT FUNDS	12,380.00	0.00	12,380.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-52310-122-000	FIRST RESPONDER CAPT SALARY	2,499.96	2,625.00	-125.04	2,499.96	2,625.00	-125.04	2,625.00	2,625.00	0.00	2,625.00	2,625.00	0.00%	
100-00-52310-127-000	FIRST RESPONDER CALL ALLOWANCE	15,400.00	10,000.00	5,400.00	13,845.00	15,500.00	-1,655.00	15,500.00	15,500.00	0.00	15,500.00	15,500.00	0.00%	
100-00-52310-130-000	FIRST RESPONDER SOC SEC/MEDICA	1,319.46	0.00	1,319.46	1,346.00	1,200.00	146.00	1,200.00	1,200.00	0.00	1,200.00	1,200.00	0.00%	
100-00-52310-331-000	FIRST RESPONDER TRAINING	1,080.00	2,000.00	-920.00	1,684.99	2,000.00	-315.01	1,500.00	2,000.00	-500.00	2,000.00	2,000.00	0.00%	
100-00-52310-390-000	FIRST RESPONDER MISC EXP	0.00	200.00	-200.00	0.00	200.00	-200.00	200.00	200.00	0.00	200.00	200.00	0.00%	
100-00-52310-701-000	FIRST RESPONDER EMS FAP							14,705.60	0.00	14,705.60	0.00	0.00	#DIV/0!	if spent there will be an offsetting grant revenue
100-00-52310-810-000	FIRST RESPONDER EQUIPMENT	1,581.56	6,000.00	-4,418.44	6,277.38	6,000.00	277.38	6,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00%	
100-00-52400-130-000	BUILDING INSPECTOR SOC SEC/MED	869.05	1,606.50	-737.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-52400-213-000	BUILDING INSPECTOR CONTRACT	63,983.82	21,000.00	42,983.82	71,997.04	115,000.00	-43,002.96	95,000.00	110,000.00	-15,000.00	110,000.00	110,000.00	0.00%	
100-00-52400-390-000	BUILDING INSPECTOR MISC EXP	21,240.96	1,200.00	20,040.96	337.60	0.00	337.60	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
TOTAL PUBLIC SAFETY		**642,532.81**	**423,559.70**	**218,973.11**	**522,320.41**	**562,740.80**	**-40,420.39**	**700,745.48**	**700,384.62**	**360.86**	**783,794.00**	**783,794.00**	**11.91%**	
100-00-53001-000-000	GENERAL ENGINEERING				644.11	10,000.00	-9,355.89	11,000.00	25,000.00	-14,000.00	20,000.00	20,000.00	-20.00%	includes preliminary engineering for road projects
100-00-53100-110-000	PUBLIC WORKS WAGES	0.00	0.00	0.00	66,706.46	67,000.00	-293.54	84,991.56	84,991.58	-0.02	90,983.11	90,983.11	7.05%	
100-00-53100-130-000	PUBLIC WORKS SOC SEC/MEDICARE	0.00	3,000.00	-3,000.00	4,580.29	5,125.00	-544.71	6,501.86	6,501.86	0.00	6,960.21	6,960.21	7.05%	
100-00-53100-131-000	PUBLIC WORKS WRS			0.00	4,161.20	4,657.00	-495.80	6,119.39	6,119.39	0.00	6,409.59	6,409.59	4.74%	
100-00-53100-132-000	PUBLIC WORKS HEALTH INS			0.00	0.00	18,260.00	-18,260.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-53100-133-000	PUBLIC WORKS LIFE INSURANCE					0.00	0.00	141.72	118.08	23.64	119.74	119.74	1.41%	
100-00-53100-380-000	PUBLIC WORKS DEPT EXPENSES			0.00	5,046.97	5,000.00	46.97	4,500.00	5,200.00	-700.00	4,500.00	4,500.00	-13.46%	includes tires and prof dev
100-00-53101-000-000	GENERAL MAINT LOCAL RDS	147,961.64	130,000.00	17,961.64	123,296.13	115,000.00	8,296.13	100,000.00	120,000.00	-20,000.00	90,000.00	92,825.52	-22.65%	street sweeping moved to stormwater
100-00-53102-000-000	HWY & ST. CONST LOCAL RDS	154,272.58	155,000.00	-727.42	153,323.75	160,000.00	-6,676.25	154,000.00	160,000.00	-6,000.00	0.00	0.00	-100.00%	PW-AN-04 deferred in 2027
100-00-53103-000-000	TRAFFIC CONTROL	1,083.95	1,500.00	-416.05	94.69	1,500.00	-1,405.31	9,500.00	16,500.00	-7,000.00	1,500.00	1,500.00	-90.91%	
100-00-53104-000-000	RD INSPECTOR HRLY WAGE	13,727.00	30,000.00	-16,273.00	0.00	0.00	0.00			0.00	0.00	0.00	#DIV/0!	
100-00-53104-130-000	RD INSPECTOR SOC SEC/MEDICARE	1,060.33	0.00	1,060.33	73.20	0.00	73.20			0.00	0.00	0.00	#DIV/0!	
100-00-53104-390-000	RD INSPECTOR MISC	1,058.07	16,253.00	-15,194.93	84.70	0.00	84.70			0.00	0.00	0.00	#DIV/0!	
100-00-53105-000-000	DRAINAGE & CULVERTS MAINTENANCE	18,351.34	20,000.00	-1,648.66	16,867.58	15,000.00	1,867.58	20,100.00	20,000.00	100.00	20,000.00	20,000.00	0.00%	
100-00-53106-000-000	SNOW REMOVAL EXPENSE	83,339.30	120,000.00	-36,660.70	105,695.00	101,557.37	4,137.63	105,000.00	105,000.00	0.00	89,610.00	89,610.00	-14.66%	anti-icing moved to stormwater
100-00-53107-000-000	SNOW REMOVAL PRIV ROADS	3,795.10	9,000.00	-5,204.90	6,899.63	9,000.00	-2,100.37	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00%	
100-00-53420-000-000	STREET LIGHTING	9,363.77	9,000.00	363.77	9,402.59	9,000.00	402.59	9,300.00	9,300.00	0.00	9,300.00	9,300.00	0.00%	2 light poles removed in 2026 for RAB
100-00-53432-000-000	SIDEWALK MAINT	0.00	1,500.00	-1,500.00	0.00	1,000.00	-1,000.00	750.00	1,000.00	-250.00	2,000.00	2,000.00	100.00%	minimum to replace 1 panel
100-00-53440-450-000	STORM WATER PLANNING	3,295.90	5,000.00	-1,704.10	1,170.00	5,000.00	-3,830.00	4,000.00	4,000.00	0.00	4,000.00	4,000.00	0.00%	NEWSC dues, MS4 permit, trainings, public outreach outfall screenings, GIS/mapping, general planning & engineering
	STORMWATER ENGINEERING									0.00	17,000.00	17,000.00	#DIV/0!	
100-00-53440-451-000	STORM WATER MANAGEMENT	29,394.57	50,000.00	-20,605.43	43,000.22	30,000.00	13,000.22	35,000.00	35,000.00	0.00			-100.00%	
	POND MAINTENANCE/ECOLOGICAL									0.00	35,000.00	35,000.00	#DIV/0!	SW-AN-01
	LEAF COLLECTION/YARDWASTE									0.00	84,460.00	84,460.00	#DIV/0!	
	ANTI-ICING									0.00	18,540.00	18,540.00	#DIV/0!	

Acct. Nbr.	Short Description	2024 Actual	2024 Budget	2024 + / -	2025 Actual	2025 Budget	2025 +/-	2026 Projected Year End	2026 Budget	2026 + / -	10/21/26 Final Administrator Recommended	2027 Final Rec Budget	% change from 2026 budget	Comments
	STREET SWEEPING										10,000.00	10,000.00	#DIV/0!	
100-00-53630-000-000	REFUSE & GARBAGE COLLECTION	433,334.40	437,944.00	-4,609.60	442,930.07	430,780.00	12,150.07	416,444.00	416,444.00	0.00	372,761.51	372,761.51	-10.49%	leaf collection moved to stormwater
100-00-53635-000-000	RECYCLING	200,229.48	198,235.00	1,994.48	210,438.00	193,500.00	16,938.00	219,866.40	219,866.40	0.00	221,551.20	221,551.20	0.77%	
100-00-53635-343-000	RECYCLING TOTES GARB/RECY	4,068.30	0.00	4,068.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-53640-000-000	WEED & NUISANCE CONTROL	22.28	1,000.00	-977.72	0.00	200.00	-200.00	1,465.00	100.00	1,365.00	1,465.00	1,465.00	1365.00%	1 vacant lot mow, offset by revenue
TOTAL PUBLIC WORKS		**1,104,358.01**	**1,187,432.00**	**-83,073.99**	**1,194,414.59**	**1,181,579.37**	**12,835.22**	**1,193,679.93**	**1,240,141.31**	**-46,461.38**	**1,111,160.36**	**1,113,985.88**	**-10.17%**	
100-00-54100-000-000	PUBLIC HEALTH ANIMAL CONTRO	1,500.00	500.00	1,000.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00	0.00%	
100-00-54110-000-000	DOG TAX FEES PAID TO COUNT	1,178.00	1,200.00	-22.00	945.25	1,200.00	-254.75	1,200.00	1,200.00	0.00	1,200.00	1,200.00	0.00%	
TOTAL HEALTH & HUMAN SERVICES		**2,678.00**	**1,700.00**	**978.00**	**2,445.25**	**2,700.00**	**-254.75**	**2,700.00**	**2,700.00**	**0.00**	**2,700.00**	**2,700.00**	**0.00%**	
100-00-55200-110-000	PARKS WAGES	5,225.00	10,000.00	-4,775.00	3,751.02	8,000.00	-4,248.98	0.00	4,000.00	-4,000.00	0.00	0.00	-100.00%	
100-00-55200-130-000	PARKS SOC SEC/MEDICARE	391.13	0.00	391.13	316.59	612.00	-295.41	0.00	306.00	-306.00	0.00	0.00	-100.00%	
100-00-55200-363-000	PARKS MAINTENANCE EXP	33,171.51	25,000.00	8,171.51	28,925.99	20,000.00	8,925.99	24,500.00	21,000.00	3,500.00	30,000.00	30,000.00	42.86%	
100-00-55200-390-000	PARKS MISC EXP	553.87	3,000.00	-2,446.13	1,314.75	2,000.00	-685.25	150.00	1,000.00	-850.00	1,000.00	1,000.00	0.00%	
100-00-55201-820-000	PARKS IMPROVEMENTS	1,788.78	5,000.00	-3,211.22	0.00	2,500.00	-2,500.00	0.00	5,000.00	-5,000.00	10,000.00	10,000.00	100.00%	CR-26-02 Lake Butte de Morts public landing
TOTAL CULTURE, REC & EDU		**41,130.29**	**43,000.00**	**-1,869.71**	**34,308.35**	**33,112.00**	**1,196.35**	**24,650.00**	**31,306.00**	**-6,656.00**	**41,000.00**	**41,000.00**	**30.97%**	
100-00-56200-110-000	ECONOMIC DEV COMMITTEE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-56200-455-000	ECONOMIC DEV WC-IDB	0.00	7,600.00	-7,600.00	0.00	7,600.00	-7,600.00	0.00	8,000.00	-8,000.00	0.00	0.00	0.00%	removing as revenue and expense, is a pass through
100-00-56200-456-000	ECONOMIC DEV T.I.F.	29,240.14	10,000.00	19,240.14	0.00	1,000.00	-1,000.00	0.00	10,000.00	-10,000.00	10,000.00	10,000.00	0.00%	
100-00-56200-457-000	ECONOMIC DEV 21 SOUTH	0.00	0.00	0.00	0.00	1,800.00	-1,800.00	0.00	10,000.00	-10,000.00	0.00	0.00	0.00%	
	ECONOMIC DEV GRANT EXPENSES										250,000.00	250,000.00		Idle Sites Grant, offsetting revenue
100-00-56300-110-000	PLANNING COMMISSION WAGES	1,975.00	1,800.00	175.00	2,900.00	1,800.00	1,100.00	2,175.00	2,200.00	-25.00	2,250.00	2,250.00	2.27%	6 meetings
100-00-56300-390-000	PLANNING COMMISSION MISC EXP	12,698.47	50,000.00	-37,301.53	36.00	500.00	-464.00	230.93	200.00	30.93	100.00	100.00	0.00%	
100-00-56400-452-000	LAND USE/ZONING SURVEYING &FYG	15,576.33	5,000.00	10,576.33	18,738.60	3,000.00	15,738.60	14,000.00	8,000.00	6,000.00	8,000.00	8,000.00	0.00%	offset by building inspection revenue
100-00-56400-453-000	LAND USE/ZONING ENGINEERING	3,037.92	50,000.00	-46,962.08	35,116.39	39,000.00	-3,883.61	13,000.00	10,000.00	3,000.00	10,000.00	10,000.00	0.00%	
100-00-56400-454-000	LAND USE/ZONING STM WATER POND	83,262.73	125,000.00	-41,737.27	49,324.59	50,000.00	-675.41	50,000.00	50,000.00	0.00	0.00	0.00	-100.00%	moved to stormwater engineering
TOTAL CONSERVE & DEV		**145,790.59**	**249,400.00**	**-103,609.41**	**106,115.58**	**104,700.00**	**1,415.58**	**79,405.93**	**98,400.00**	**-18,994.07**	**280,350.00**	**280,350.00**	**-50.76%**	
100-00-57100-000-000	LRP ENGINEERING & CONSTRUCT	204,470.39	60,000.00	144,470.39	198,478.26	50,000.00	148,478.26	200,000.00	100,000.00	100,000.00	50,000.00	50,000.00	-50.00%	
100-00-57101-000-000	LRP EST/ACQUIS/LEGAL	0.00	0.00	0.00	5,025.00	0.00	5,025.00	70,000.00	210,000.00	-140,000.00	140,000.00	140,000.00	-33.33%	
100-00-57102-000-000	LPR SOUTH LEG ROUNDABOUT			0.00	5,000.00	40,000.00	-35,000.00	347,500.00	347,500.00	0.00	0.00	0.00	-100.00%	
100-00-57103-000-000	PUBLIC WORKS VEHICLE			0.00	21,446.20	25,000.00	-3,553.80	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-57120-342-000	SERVER REPLACEMENT						0.00	9,695.00	10,000.00	-305.00	0.00	0.00	-100.00%	
100-00-57140-000-000	MUNICIPAL COMPLEX ENG/CONSTRUCT						0.00	0.00	200,000.00	-200,000.00	200,000.00	200,000.00	0.00%	
100-00-57141-000-000	MUNICIPAL COMPLEX EST/ACQUIS/LEGAL						0.00	0.00	100,000.00	-100,000.00	100,000.00	100,000.00	0.00%	
100-00-57200-000-000	RESERVE FOR TOWN REVALUATION	0.00	10,000.00	-10,000.00	0.00	10,000.00	-10,000.00	0.00	10,000.00	-10,000.00	10,000.00	10,000.00	0.00%	
100-00-57220-000-000	RESERVE FOR FIRE EQUIPMENT						0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-57300-000-000	JONES POND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-57301-000-000	BELLHAVEN LANE POND	340,246.52	30,000.00	310,246.52	15,805.57	0.00	15,805.57	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
100-00-57302-000-000	LEONARD POINT DETENTION POND	20,715.17	8,738.00	11,977.17	6,156.00	78,000.00	-71,844.00	283,000.00	1,157,000.00	-874,000.00	968,200.00	968,200.00	-16.32%	SW-26-01
	DRAINAGE & CULVERT IMPROVEMENTS									0.00	0.00	0.00	#DIV/0!	
100-00-57400-000-000	FIRE EQUIPMENT	229,712.19	256,000.00	-26,287.81	0.00	0.00	0.00	782,000.00	764,000.00	18,000.00	0.00	0.00	-100.00%	
	KEWAUNEE PARK IMPROVEMENTS									0.00	0.00	0.00	#DIV/0!	
100-00-57500-000-000	JONES PARK IMPROVEMENTS	0.00	30,000.00	-30,000.00		35,000.00	-35,000.00	0.00	110,000.00	-110,000.00	150,000.00	150,000.00	36.36%	CR-27-01 Playground surface upgrades $150K
TOTAL CAPITAL OUTLAY		**795,144.27**	**394,738.00**	**400,406.27**	**251,911.03**	**238,000.00**	**13,911.03**	**1,692,195.00**	**3,008,500.00**	**-1,316,305.00**	**1,618,200.00**	**1,618,200.00**	**-46.21%**	
100-00-58100-610-000	GO REFUNDING BOND PRINCIPAL	220,000.00	220,000.00	0.00	275,000.00	406,415.00	-131,415.00	335,000.00	335,000.00	0.00	210,000.00	210,000.00	-37.31%	
	2026 ISSUANCE BOND PRINCIPAL										245,000.00	245,000.00	#DIV/0!	
100-00-58200-620-000	OMRO ROAD INTEREST	103,666.60	102,741.60	925.00	98,126.18	0.00	98,126.18	87,286.60	120,590.00	-33,303.40	109,690.00	109,690.00	-9.04%	
100-00-58201-620-000	STORM SEWER INTEREST	36,423.40	36,098.40	325.00	34,476.77	0.00	34,476.77	33,303.40		33,303.40			#DIV/0!	
	2026 ISSUANCE BOND INTEREST										116,708.00	116,708.00	#DIV/0!	
TOTAL DEBT SERVICE		**360,090.00**	**358,840.00**	**-1,250.00**	**407,602.95**	**406,415.00**	**1,187.95**	**455,590.00**	**455,590.00**	**0.00**	**681,398.00**	**681,398.00**	**49.56%**	
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
TOTAL OTHER FINANCING USES		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**	
TOTAL EXPENSES		**3,675,996.07**	**3,200,473.41**	**473,022.66**	**3,027,710.59**	**3,068,101.62**	**-40,391.03**	**4,687,348.78**	**6,143,369.62**	**-1,456,020.84**	**5,133,694.96**	**5,133,694.96**	**3.88%**	
NET REVENUES AND EXPENSES		**-167,759.64**	**17,999.91**	**-183,259.55**	**-29,257.45**	**0.00**	**-29,257.45**	**1,193,139.57**	**0.00**	**1,193,139.57**	**0.00**	**0.00**	**0.00%**	
Parks Dedication Fees - Fund 202														
202-00-46330-000-000	PARKLAND FEES	24,750.00	0.00	24,750.00	14,025.00	0.00	14,025.00	9,900.00	0.00	5,775.00	9,900.00	9,900.00	0.00%	12 new builds
TOTAL PUBLIC CHARGES FOR SERVICES		**24,750.00**	**0.00**	**24,750.00**	**14,025.00**	**0.00**	**14,025.00**	**9,900.00**	**0.00**	5,775.00	**9,900.00**	**9,900.00**	0.00%	
202-00-48100-000-000	PARKS FUND INTEREST	5,177.41	0.00	5,177.41	4,910.52	0.00	4,910.52	4,600.00	0.00	2,341.70	2,000.00	2,000.00	0.00%	

Acct. Nbr.	Short Description	2024 Actual	2024 Budget	2024 + / -	2025 Actual	2025 Budget	2025 +/-	2026 Projected Year End	2026 Budget	2026 + / -	10/21/26 Final Administrator Recommended	2027 Final Rec Budget	% change from 2026 budget	Comments
TOTAL MISCELLANEOUS REVENUE		**5,177.41**	**0.00**	**5,177.41**	**4,910.52**	**0.00**	**4,910.52**	**4,600.00**	**0.00**	2,341.70	**2,000.00**	**2,000.00**	#DIV/0!	
TOTAL PARKS DEDICATION FEES REVENUES		**29,927.41**	**0.00**	**29,927.41**	**18,935.52**	**0.00**	**18,935.52**	**14,500.00**	**0.00**	8,116.70	**11,900.00**	**11,900.00**	#DIV/0!	
202-00-55200-000-000	PARKS EXPENSE	15,060.00	0.00	15,060.00	0.00	0.00	0.00	0.00	0.00	0.00	148,000.00	148,000.00	0.00%	CR-25-01 Jones Park west parking lot
TOTAL CULTURE, RECREATION AND EDU.		**15,060.00**	**0.00**	**15,060.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**148,000.00**	**148,000.00**	0.00%	
NET PARKS DEDICATION REVENUES AND EXPENSES		**14,867.41**	**0.00**	**14,867.41**	**18,935.52**	**0.00**	**18,935.52**	**14,500.00**	**0.00**	**8,116.70**	**-136,100.00**	**-136,100.00**		
PARKS DEDICATION FEES beginning of year		**95,098.00**			**109,965.41**			**126,426.00**			**140,926.00**	**140,926.00**		
PARKS DEDICATION FEES Fund Balance 12/31		**109,965.41**			**126,426.00**			**140,926.00**			**4,826.00**	**4,826.00**		
TID #1 - Fund 400														
400-00-41120-000-000	TID #1 TAX INCREMENT	0.00	0.00	0.00	0.00	0.00	0.00	53.00	53.00	-53.00	53.00	53.00	0.00%	estimated
TOTAL TAXES		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**53.00**	**53.00**	-53.00	**53.00**	**53.00**	0.00%	
400-000-48104-000-000	TID #1 INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
400-00-48904-000-000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
TOTAL MISCELLANEOUS REVENUE		**0.00**	**0.00**		**0.00**	**1,000.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	-100.00%	
400-00-49140-000-000	PROCEEDS FROM LONG TERM DEBT	410,000.00	0.00	410,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
400-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
TOTAL OTHER FINANCING SOURCES		**410,000.00**	**0.00**	**410,000.00**	**0.00**	**6,000.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	-100.00%	
TOTAL TID #1 REVENUES		**410,000.00**	**0.00**	**410,000.00**	**0.00**	**7,000.00**	**0.00**	**53.00**	**53.00**	-53.00	**53.00**	**53.00**	-99.24%	
400-00-51401-200-000	TID #1 ADMINISTRATION	3,250.45	0.00	-3,250.45	150.00	5,000.00	4,850.00	150.00	5,000.00	-4,850.00	2,000.00	2,000.00	0.00%	
TOTAL GENERAL GOVERNMENT		**3,250.45**	**0.00**	**-3,250.45**	**150.00**	**5,000.00**	**4,850.00**	**150.00**	**5,000.00**	-4,850.00	**2,000.00**	**2,000.00**	0.00%	
400-00-56201-456-000	TID #1 PLANNING	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	-100.00%	
TOTAL CONVERVATION & DEVELOPMENT		**0.00**	**0.00**	**0.00**	**0.00**	**2,000.00**	**0.00**	**0.00**	**0.00**	0.00	**2,000.00**	**2,000.00**	-100.00%	
400-00-57700-820-003	WATERMAIN EXTENSION CONSTRUCT	276,166.93	0.00	-276,166.93	14,179.32	0.00	-14,179.32	0.00	0.00	0.00	0.00	0.00	0.00%	
TOTAL CAPITAL OUTLAY		**276,166.93**	**0.00**	**-276,166.93**	**14,179.32**	**0.00**	**-14,179.32**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	0.00%	
400-00-58300-600-000	TID #1 LONG TERM DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	5,122.30	5,122.30	0.00	5,000.00	5,000.00	0.00%	
400-00-58301-620-000	TID #1 LONG TERM DEBT INTEREST	0.00	0.00	0.00	62.05	0.00	0.00	30,952.46	30,890.41	0.00	24,772.00	24,772.00	0.00%	
TOTAL DEBT SERVICE		**0.00**	**0.00**	**0.00**	**62.05**	**0.00**	**0.00**	**36,074.76**	**36,012.71**	0.00	**29,772.00**	**29,772.00**	0.00%	
400-00-59100-390-000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
400-00-59200-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
TOTAL OTHER FINANCING USES		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**	**0.00**	0.00%	
TOTAL TID #1 EXPENSES		**279,417.38**	**0.00**	**-279,417.38**	**14,391.37**	**7,000.00**	**6,628.25**	**36,224.76**	**41,328.71**	-5,166.00	**33,772.00**	**33,772.00**	490.41%	
NET TID #1 REVENUES AND EXPENSES		**130,582.62**	**0.00**	**130,582.62**	**-14,391.37**	**0.00**	**0.00**	**-36,171.76**	**-41,275.71**	**5,113.00**	**-33,719.00**	**-33,719.00**		
TID #1 Interest			**0.00**								**80,019.49**	**80,019.49**		
TID #1 Fund Balance 12/31		**130,582.62**	**130,582.62**		**116,191.25**	**116,191.25**		**80,019.49**	**51,637.45**		**46,300.49**	**46,300.49**		

11/18/26 Town Board

2027 through 2031
Capital Improvement Plan
Algoma, Wisconsin
Projects By Department

Department	Project #	Priority	2027	2028	2029	2030	2031	Total
Administration								
Annual Computer Replacements	*AD-AN-01*	1	2,000	4,000	4,000	4,000	4,000	**18,000**
General Fund			2,000	4,000	4,000	4,000	4,000	**18,000**
Election Tabulators	*AD-27-01*	1		19,000				**19,000**
General Fund				19,000				**19,000**
Municipal Complex	*BD-26-01*	1	300,000	3,800,000				**4,100,000**
General Obligation Debt			300,000	3,800,000				**4,100,000**
Town Re-evaluation	*AD-29-02*	1			50,000			**50,000**
Re-Evaluation (committed)					50,000			**50,000**
Update Town Comprehensive Plan	*AD-30-01*	1				25,000		**25,000**
General Fund						25,000		**25,000**
Administration Total			**302,000**	**3,823,000**	**54,000**	**29,000**	**4,000**	**4,212,000**
Culture and Recreation								
Jones Park Courts Maintenance Coating	*CR-27-03*	1		22,000				**22,000**
General Fund				22,000				**22,000**
Jones Park Playground Surface Upgrades	*CR-27-01*	1	150,000					**150,000**
General Fund			90,000					**90,000**
Jones Park Improvements (committed)			60,000					**60,000**
Jones Park West Parking Lot	*CR-25-01*	1	148,000					**148,000**
Park Improvement Fund			148,000					**148,000**
Kewaunee Park Culvert Replacement and Asphalt	*CR-27-02*	1		16,000				**16,000**
General Fund				10,000				**10,000**
Storm Water Utility				6,000				**6,000**
Lake Butte des Morts Public Landing	*CR-26-02*	1	10,000					**10,000**
General Fund			10,000					**10,000**
Update Comprehensive Outdoor Recreation Plan	*CR-30-01*	1				25,000		**25,000**
General Fund						25,000		**25,000**
Culture and Recreation Total			**308,000**	**38,000**	**0**	**25,000**	**0**	**371,000**
Fire Department								
Replace SCBA Air Packs	*FD-31-01*	1					140,000	**140,000**
State Grant							140,000	**140,000**
Fire Department Total			**0**	**0**	**0**	**0**	**140,000**	**140,000**
Public Works								
Clairville Road Extension - South from STH 21	*PW-26-04*	1		200,000	7,000,000			**7,200,000**
General Obligation Debt				200,000	7,000,000			**7,200,000**
Leonard Point Road - STH 21 to Highland Shore Ln	*PW-26-02*	1	190,000	2,267,000				**2,457,000**
General Obligation Debt			190,000	2,267,000				**2,457,000**
Public Works Vehicle	*PW-30-01*	1				45,000		**45,000**
General Fund						45,000		**45,000**
Road Rehabilitation/Multimodal Improvements (Oakwood Rd, south town limit to STH 21)	*PW-30-02*	1	15,000			580,000		**595,000**
General Fund			15,000			217,000		**232,000**
State Grant						268,000		**268,000**
Storm Water Utility						95,000		**95,000**
Road Resurfacing (Mill and Pave)	*PW-AN-04*	1		132,000	160,000		134,000	**426,000**
General Fund				132,000	160,000		134,000	**426,000**
Public Works Total			**205,000**	**2,599,000**	**7,160,000**	**625,000**	**134,000**	**10,723,000**
Storm Water								
Annual Storm Pond Maintenance and Ecological	*SW-AN-01*	1	35,000	40,000	42,000	43,000	44,000	**204,000**
General Fund			35,000					**35,000**
Storm Water Utility				40,000	42,000	43,000	44,000	**169,000**
Butte des Morts Meadows Pond Culvert Replacement	*SW-28-01*	1		50,000				**50,000**
Storm Water Utility				50,000				**50,000**
Leonard Point Wet Detention Pond	*SW-26-01*	1	969,000					**969,000**
General Obligation Debt			969,000					**969,000**
North Oakwood Road Culvert Replacement	*SW-27-01*	1		42,000				**42,000**
County Aid/Grant				21,000				**21,000**
Storm Water Utility				21,000				**21,000**
Storm Water Total			**1,004,000**	**132,000**	**42,000**	**43,000**	**44,000**	**1,265,000**

Source	2027	2028	2029	2030	2031	Total
County Aid/Grant		21,000				**21,000**
General Fund	152,000	187,000	164,000	316,000	138,000	**957,000**
General Obligation Debt	1,459,000	6,267,000	7,000,000			**14,726,000**
Jones Park Improvements (committed)	60,000					**60,000**
Park Improvement Fund	148,000					**148,000**
Re-Evaluation (committed)			50,000			**50,000**
State Grant				268,000	140,000	**408,000**
Storm Water Utility		117,000	42,000	138,000	44,000	**341,000**
GRAND TOTAL	**1,819,000**	**6,592,000**	**7,256,000**	**722,000**	**322,000**	**16,711,000**

TOWN OF ALGOMA DEBT 2027

General Obligation Refunding Bonds, Series 2022A			Loan Amount $4,045,000.00	
Payment Year	Principal	Rate	Interest	Total P&I
2027	210,000.00	4.00	109,690.00	319,690.00
2028	215,000.00	4.00	101,190.00	316,190.00
2029	220,000.00	4.00	92,490.00	312,490.00
2030	225,000.00	4.00	83,590.00	308,590.00
2031	230,000.00	3.00	75,640.00	305,640.00
2032	230,000.00	3.13	68,596.25	298,596.25
2033	190,000.00	3.25	61,915.00	251,915.00
2034	190,000.00	3.25	55,740.00	245,740.00
2035	190,000.00	3.35	49,470.00	239,470.00
2036	190,000.00	3.35	43,105.00	233,105.00
2037	190,000.00	3.45	36,645.00	226,645.00
2038	190,000.00	3.45	30,090.00	220,090.00
2039	190,000.00	3.55	23,440.00	213,440.00
2040	190,000.00	3.55	16,695.00	206,695.00
2041	190,000.00	3.65	9,855.00	199,855.00
2042	175,000.00	3.65	3,193.75	178,193.75
	3,215,000.00		**861,345.00**	**4,076,345.00**

General Obligation Promissory Notes 4.13.26 Levy and TID #1 Supported			Loan Amount $2,275,000.00	
Payment Year	Principal	Rate	Interest	Total P&I
2027	250,000.00	5.00	141,480	391,480
2028	100,000.00	5.00	85,725	185,725
2029	100,000.00	5.00	80,725	180,725
2030	110,000.00	5.00	75,475	185,475
2031	125,000.00	5.00	69,600	194,600
2032	125,000.00	5.00	63,350	188,350
2033	125,000.00	5.00	57,100	182,100
2034	125,000.00	5.00	50,850	175,850
2035	135,000.00	4.00	45,025	180,025
2036	150,000.00	4.00	39,325	189,325
2037	155,000.00	4.00	33,225	188,225
2038	155,000.00	4.00	27,025	182,025
2039	170,000.00	3.75	20,738	190,738
2040	180,000.00	3.75	14,175	194,175
2041	180,000.00	4.00	7,200	187,200
2042	30,000.00	4.00	3,000	33,000
2043	30,000.00	4.00	1,800	31,800
2044	30,000.00	4.00	600	30,600
	2,275,000.00		**816,418**	**3,091,418**

	Levy Supported			TID #1 Supported			Total Annual Levy (no TID) Debt Payment	Total Annual Debt Payment with TID
	Principal	Interest	Total	Principal	Interest	Total		
2027	245,000	116,708	361,708	5,000	24,772	29,772	681,398	711,170
2028	85,000	69,375	154,375	15,000	16,350	31,350	470,565	501,915
2029	85,000	65,125	150,125	15,000	15,600	30,600	462,615	493,215
2030	95,000	60,625	155,625	15,000	14,850	29,850	464,215	494,065
2031	105,000	55,625	160,625	20,000	13,975	33,975	466,265	500,240
2032	105,000	50,375	155,375	20,000	12,975	32,975	453,971	486,946
2033	105,000	45,125	150,125	20,000	11,975	31,975	402,040	434,015
2034	105,000	39,875	144,875	20,000	10,975	30,975	390,615	421,590
2035	115,000	34,950	149,950	20,000	10,075	30,075	389,420	419,495
2036	125,000	30,150	155,150	25,000	9,175	34,175	388,255	422,430
2037	130,000	25,050	155,050	25,000	8,175	33,175	381,695	414,870
2038	130,000	19,850	149,850	25,000	7,175	32,175	369,940	402,115
2039	145,000	14,531	159,531	25,000	6,206	31,206	372,971	404,177
2040	155,000	8,906	163,906	25,000	5,269	30,269	370,601	400,870
2041	150,000	3,000	153,000	30,000	4,200	34,200	352,855	387,055
2042				30,000	3,000	33,000	178,194	211,194
2043				30,000	1,800	31,800		31,800
2044				30,000	600	30,600		30,600
	1,880,000	**639,270**	**2,519,270**	**395,000**	**177,147**	**572,147**	**6,595,615**	**7,167,762**

2027 Total Indebtedness 5,490,000.00

The Town's legal margin for creation of additional general obligation debt on December 31, 2025 is $52,676,985 as follows:

Equalized Valuation of the Town		$ 1,132,739,700
Statutory Limitation % (Wis Stats 67.03)	x	5%
		$ 56,636,985
Total outstanding GO debt applicable to debt limitation		5,490,000
Legal debt margin for new debt		$ 51,146,985

Per Town's adopted Debt Policy:

1. The Town shall set a self imposed limit of 60% of the statutory limit as the ceiling for GO Debt.

Statutory limit		$ 56,636,985
		60%
Town self imposed limit		$ 33,982,191
Total outstanding GO debt		5,490,000
Town margin for new debt		28,492,191

2. The total annual debt service payment on tax-supported debt of the Town will not exceed 25% of total general government operating revenue.

2026 Operating Revenue		4,452,297	*does not include 2027 debt service levy of $681,398*
	x	25%	
amount should not exceed		$ 1,113,074	
amount levied in 2027		681,398	

Calendar for 2027 Budget Adoption

Revised 7/15/26, changes are highlighted

Wednesday, June 17, 2026 – Town Board Meeting

- Town Administrator distributes 2027 Budget Adoption Calendar

Wednesday, July 15, 2026 – Town Board Meeting

- Discuss key assumptions for budget such as revenue sources, personnel, and known significant operational and capital expenditures.

Thursday, July 16, 2026 – Budget Schedule and Memorandum Distributed

- Budget documents and memorandum distributed to key staff and contractors to include:
  - Key priorities of the Town Board and overall budget outlook.
  - Budget priorities and spending parameters of the Town Administrator.
  - Instructions and procedures for preparing departmental budgets.
  - Internal meeting schedule with Town Administrator to review budget proposals.
  - Distribute line-item and capital project request forms.

Thursday August 13, 2026 – Department and Capital Improvement Plan Requests Due to Town Administrator. Internal departmental budget meetings to review/revise requests Aug 20 – Sep 2.

Wednesday, August 19, 2026 – Town Board Meeting

- Initial discussion about Capital Improvement Plan.

5:30pm Monday, September 14, 2026 – Budget Meeting

- First draft of budget presented to the Board, including Departmental Operating Budgets, and Capital Improvement Plan.

5:30pm Monday, October 5, 2026 – Budget Meeting

- Administrator's Recommended budget presented to the Board.

(IF NEEDED) **5:30pm Monday, October 12, 2026 – Budget Meeting**

- Administrator's Revised budget presented to the Board.

Wednesday, October 21, 2026 – Town Board Meeting

- Administrator's Final Recommended Budget presented to the Board for endorsement. *This is the final review by the Board before the budget is published and noticed for the public hearing.*

Wednesday, November 18, 2026

Budget Public Hearing & Special Town Meeting:

- A Public Hearing in accordance with State Statute is held; staff provides comprehensive presentation on proposed budget.

Town Board Meeting:

- Town Board adopts the 2027 Fiscal Year Budget by motion.