

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
TOWN BOARD MEETING
Wednesday June 17, 2026, 6:00 pm
15 N. Oakwood Road, Oshkosh, WI 54904
AGENDA

The Board may discuss and act on the following:

1. Call to Order.

- A. Pledge of Allegiance.**
- B. Roll Call.**

2. Town agenda was posted at the following locations: Town of Algoma Municipal Building, and town website at www.townofalgomawi.gov on June 11, 2026.

3. Review and approve the minutes of the following meeting:

- A. Town Board Organizational Meeting dated May 20, 2026**
- B. Monthly Town Board Meeting dated May 20, 2026.**

4. Review and approve June 2026 disbursements.

5. Public Forum for Town Business (All speakers must sign up before the meeting and the Town's policy is available on the back table).

6. Economic Development Update.

7. Committee Reports.

- A. Fire Department.**
- B. Planning Commission.**
- C. Parks Committee.**

8. Administrator Report

- A. Budget Update**
- B. Major Projects Update**
 - i. Leonard Point Road Storm Detention Pond**
 - ii. Leonard Point Road Reconstruction**
 - iii. Leonard Point Road & STH 21 Roundabout**
- C. Community Development Update**
 - i. Springhetti Lake**
- D. Joint Fire Department Study Update**

9. Public Works Director Report

- A. Road Maintenance Update**
- B. 2026 Asphalt Resurfacing**
- C. Parks Update**
- D. Stormwater Update**
- E. Algoma Sanitary District Update**
- F. Professional Development**

10. Clerk/Treasurer Report

- A.** Open Book and Board of Review.
- B.** Recycling Grant-Wisconsin Department of Natural Resources.
- C.** August 11 Election.
- D.** Operator's Licenses.

11. Monthly Financial Statements.

12. Business.

- A.** Discussion and possible action re: Certified Survey Map by petitioner Jim Merrill to combine parcels 002-066301, 002-0036, and 002-0035 on Oakwood Lane into one parcel.
- B.** Discussion and possible action: Resolution No. 2026-8 Dedication and Acceptance of Town Road Right-of-Way for a Portion of N. Oakwood Road, parcel 002-0253.
- C.** Discussion and possible action: Winnebago County Planning and Zoning Committee is requesting a Text Code Amendment to Chapter 23, Article 7, Division 1, section 23.7-3(10) of the Winnebago County Town County Zoning Code.
- D.** Discussion and possible action: Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027.
- E.** Discussion and possible action re: Class "A" and "Class A" Intoxicating Liquor License for the period of July 1, 2026, through June 30, 2027, for Service Oil Co., Inc d/b/a Serv U Beverage Mart.
- F.** Discussion and possible action re: Cigarette and Tobacco Products Retail License for the period of July 1, 2026, through June 30, 2027, for Service Oil Co., Inc d/b/a Serv U Beverage Mart.
- G.** Discussion and possible action re: Class "B" and "Class B" Intoxicating Liquor License for the period of July 1, 2026, through June 30, 2027, for Dande Acres LLC d/b/a Poplar Creek.

13. Adjourn.

The Town Board meets regularly on the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC. NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
ORGANIZATIONAL MEETING
May 20, 2026**

Chairman Rasmussen called the organizational meeting to order at 5:30 pm.

The agenda was posted on May 15, 2026.

On a motion by Supervisor Van Aacken/Chairman Rasmussen, passed on a voice vote, the Town Board approved Dan Martin as Vice Chairman of the Town Board.

Teresa Van Aacken has agreed to be the alternate check signer.

There were discussions about various items related to being a board member and meetings.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Organizational Meeting adjourned at 5:44 p.m.

Respectfully submitted,
Katherine Reinbold

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
May 20, 2026**

Chairman Rasmussen called the regular town board meeting to order at 6:00 pm.

The following were present: Supervisors Teresa Van Aacken, Brittany Bongert, and Dan Martin.

Mike Brooks was absent: excused.

The following were also present: Administrator Maggie Mahoney, Public Works Director Jason Loduha, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on May 15, 2026.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated April 21, 2026.

On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Board approved the May 2026 disbursements.

Elizabeth McMasters from CliftonLarsonAllen (CLA) was present and gave a presentation on the Town's 2025 audit.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC), reported the March unemployment rate was a little above 3%. They are still receiving industrial inquiries for expansions. They are helping the town with the idle sites grant and that is moving forward.

Fire Department Chief Sawicki reported they are updating AEDs. Kobussen donated a bus to use for extrication training. The car show will be the 3rd Saturday in August.

The Planning Commission did not meet.

The Parks Committee did not meet.

Chairman Rasmussen mentioned he spoke at the OSMS ribbon cutting. Noted it is a nice facility that is now open and in use.

Administrator Mahoney reported staff are sending out reminder letters for the ambulance service fee. The public hearing for the Leonard Point Pond rezone is coming up. There are stakes out on Leonard Point Road to help identify easements for the reconstruction project. The sales study is also being conducted. There is no major update for the Leonard Point Road and STH 21 roundabout other than there are complaints about the traffic on Leonard Point Road. There is also construction on County Hwy E and Clairville Rd., but none of them are Town projects. The Board will discuss the developer's agreement for Springhetti Lake in closed session later on. There were complaints about loud music from

Tommy's carwash and 7Brew. Maggie reached out and the music has either been turned down or off completely, they seem to be willing to work with the town. Supervisors Bongert and Van Aacken had some concerns about the traffic in the area. The flow isn't great. Supervisor Martin thinks with it being so new, it will get better as time goes on. Administrator Mahoney met with Chet Wesenberg and would still like to work with the town on development of the Rusch property for a new town hall. Also waiting to get final report of the joint fire department study and there will be a joint meeting with the town and city for presentation.

Public Works Director (PWD) Loduha reported that Winnebago County is filling low areas on gravel shoulders. The City of Oshkosh is installing a water main and sewer main extension on Clairville Rd. Had a preconstruction meeting with Kartechner Bros. and the upcoming project should start in July and take about 2 weeks to be completed. Residents will be notified that are in the project area. Jones Park has been fertilized. Muskrats and woodchucks are being trapped and taken out of ponds. The traffic concerns for Oakwood Elementary school will be discussed again at the start of the school year in the fall.

Clerk/Treasurer Reinbold noted that open book and board of review have been postponed due to a family emergency. The week of May 3-9, 2026, was proclaimed Professional Municipal Clerks Appreciation Week by Governor Evers. Licensing letters have gone out for alcohol, tobacco, and operators.

The monthly financial statements were presented.

Nick Achtermeier was in attendance to answer any questions about the contract. Administrator Mahoney explained this was a continuation with the same hauler, Harter's. On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board approved the contract between the Town of Algoma and Harter's Fox Valley Disposal, LLC for town residential sanitation and recycling.

This is a new applicant and they also want to use the town's lot on Witzel Ave. On a motion by Supervisors Bongert/Martin, passed on a voice vote, the Town Board approved transient merchant permit for Nichole Nighbor June 1, 2029-October 31, 2026, with the following conditions: -No activity on August 11, 2026, due to the election; for parking. -School buses need to be able to make transfers safely in the lot. -Parking must be along the west side of the lot. -Nothing can be placed in the right of way. -Be located at the northwest corner of the lot. (Check with town staff on first day to verify placement.)

*From June 8-July 17 you will need to work around the Brewing Futures truck from the Oshkosh Area School District. They are there two days a week from approximately 9:30am-11am."

There was discussion about the Town Hall moving to summer hours from June 1, 2026-August 28, 2026. The town hall will be open from 8:30am-5:00pm Monday thru Thursday and closed on Fridays. No action was taken.

On a motion by Supervisors Van Aacken/Bongert, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board entered into closed session at 6:51 pm for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public

business, whenever competitive of bargaining reasons require a closed session. Re: Developer's agreement for Springhetti Lake subdivision.

On a motion by Supervisors Martin/Van Aacken, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board reconvened in open session at 7:32 pm.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the developer agreement between the Town of Algoma and Springhetti's Real Estate LLC for the Springhetti Lake Development as presented by staff including the connection fee by the developer for the regional detention basin and removing the clause for compensation for costs of breach.

On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board adjourned at 7:33 p.m.

Respectfully submitted,
Katherine Reinbold



Town of Algoma Fire Department

Monthly Report

May 2026

Prepared by

Kevin Sawicki – Fire Chief

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General

Grants

Upcoming Grants 2026

- Firehouse Subs
- DNR Wildland Grant
- WPS First Responder Grant

Trucks and Equipment

Vehicles

- **Rescue 21** – The truck refurbishment process is underway.
- **Tender 21** – New tender is set for delivery August-September 2026.

Truck Committee

- No updates.



Membership

- Current Roster has **40** Firefighters and **19** Emergency Medical Responders for a total of **48** department members.

New Members

- Kaden Kubicz – Kaden is currently attending UW-Oshkosh and would like to give back to the community and gain some medical field experience.
- Wes Waukau – Wes is served in the United States Marine Corps and is currently attending UW-Oshkosh. Wes would like to give back to his community and is considering transitioning careers into EMS/fire.
- Alicia Kahl – Alicia is joining the department to assist at department functions and run our Facebook Page.

Training

First Drill: May 4th, 2026

- Firefighters practiced donning their gear and inspected trucks/equipment.
- EMR's finished up their refresher training.

Second Drill: May 18th, 2026

- FD Members toured OSMS.

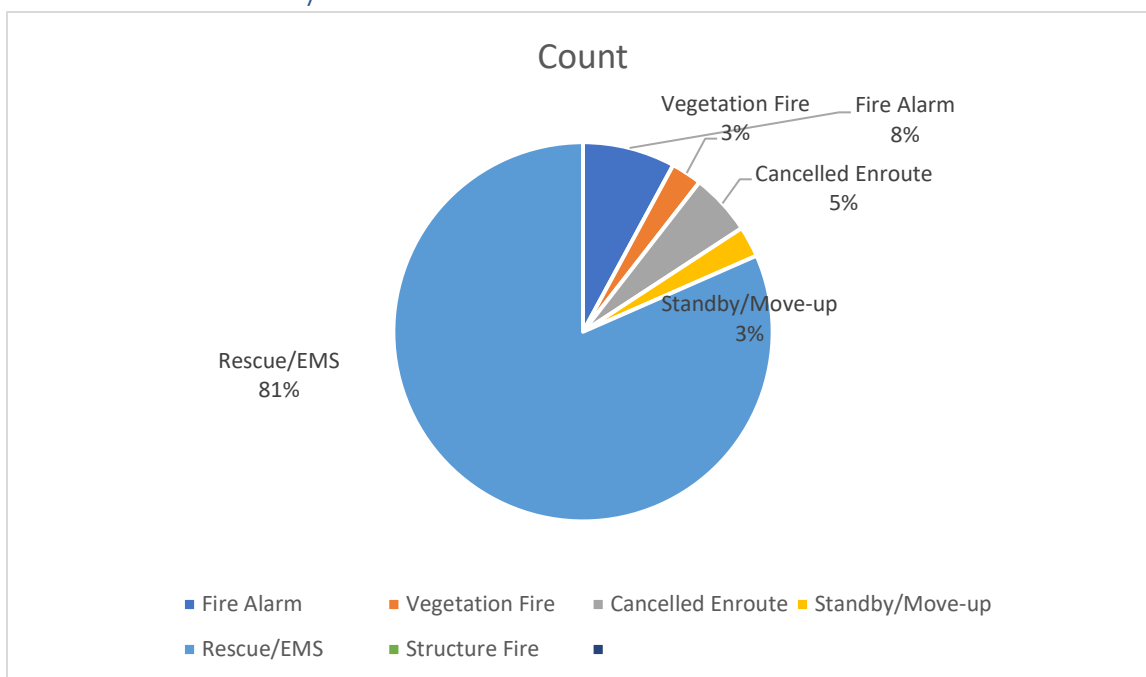
Upcoming Events

Event	Date
Training Drills	Monday, July 6 th @ 6:30pm Monday, July 20 th @ 6:30pm
Monthly Department Meeting	Wednesday, July 8 th @ 7:00pm



Incidents

Overall Incident Summary



Call Type	Count
Fire Alarm	3
Standby/Move-up	1
Vegetation Fire	1
Cancelled Enroute	2
Structure Fire (Mutual Aid)	1
Rescue/Emergency Medical Service (EMS)	31
Total Calls	32



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: June 17, 2026

RE: Monthly Administrator's Report

A. Budget Update

The 2027 budget adoption calendar is attached.

The town has been receiving payments and responses to the reminder that was mailed to properties that have not yet paid the Ambulance Service bill. Staff will provide an update on the revenue status at the meeting.

B. Major Projects Updates

i. Leonard Point Road Storm Detention Pond

The Winnebago County Planning & Zoning Committee approved rezoning of the newly created outlots on June 8. The final deliberative for the county is June 16.

The town is in the application process for the erosion control permit with the county for the project.

The closing will be scheduled after these items are completed.

ii. Leonard Point Road Reconstruction

The sales study is underway and will be presented to the board at a future meeting, possibly in July.

iii. Leonard Point Road & STH 21 Roundabout

The town is working with the Sheriff's Office on speed enforcement and increased traffic concerns in the area.

A speed board has been placed at the west trail entrance to Jones Park. They are also working on some other speed data gathering methods.

"Miles" signs will be added to the existing deer crossing signs to indicate there are deer crossing along that corridor (i.e. Deer crossing next 2 miles).

The county project on CTH E should be done by June 18, allowing for another traffic route.

WIS 21 is closed to traffic throughout the project and the posted detour will follow WIS 116 to US 45 to I-41. Access is maintained for local residents, businesses, and emergency vehicles.

The project website is at <https://wisconsindot.gov/Pages/projects/by-region/ne/Wis21/default.aspx> includes proposed scope, schedule, traffic impacts, displays and information for businesses in the work zone.

C. Community Development Update

i. Springhetti Lake

Final exhibits and signatures are pending on the developer agreement and phase 1 final plat at the time of this memo and will likely be completed by this meeting (prior to the July 1 deadline condition).

The town is working on finishing the Idle Sites Redevelopment Program application this month with the assistance of GOED and the developer.

D. Joint Fire Department Study Update

As of June 10 the consultants were finalizing the draft report, adding a few additional data points and wrapping up some financial scenarios. The draft will be provided to the administrators to review. Once the final version is vetted, the plan is for the final report to be presented to both governing bodies together at a neutral location.

ATTACHMENTS:

1. 2027 Budget Adoption Calendar

Calendar for 2027 Budget Adoption

Presented 6/17/26



Wednesday, June 17, 2026 – Town Board Meeting

- Town Administrator distributes 2027 Budget Adoption Calendar

Wednesday, July 15, 2026 – Town Board Meeting

- Discuss key assumptions for budget such as revenue sources, personnel, and known significant operational and capital expenditures.

Thursday, July 16, 2026 – Budget Schedule and Memorandum Distributed

- Budget documents and memorandum distributed to key staff and contractors to include:
 - Key priorities of the Town Board and overall budget outlook.
 - Budget priorities and spending parameters of the Town Administrator.
 - Instructions and procedures for preparing departmental budgets.
 - Internal meeting schedule with Town Administrator to review budget proposals.
 - Distribute line-item and capital project request forms.

Thursday August 13, 2026 – Department and Capital Improvement Plan Requests Due to Town Administrator. Internal departmental budget meetings to review/revise requests Aug 20 – Sep 9.

Wednesday, August 19, 2026 – Town Board Meeting

- Initial discussion about Capital Improvement Plan.

Monday, September 21, 2026 – Budget Meeting

- First draft of budget presented to the Board, including Departmental Operating Budgets, and Capital Improvement Plan.

Monday, October 5, 2026 – Budget Meeting

- Administrator's Recommended budget presented to the Board.

(IF NEEDED) Monday, October 12, 2026 – Budget Meeting

- Administrator's Revised budget presented to the Board.

Wednesday, October 21, 2026 – Town Board Meeting

- Administrator's Final Recommended Budget presented to the Board for endorsement.
This is the final review by the Board before the budget is published and noticed for the public hearing.

Wednesday, November 18, 2026

Budget Public Hearing & Special Town Meeting:

- A Public Hearing in accordance with State Statute is held; staff provides comprehensive presentation on proposed budget.

Town Board Meeting:

- Town Board adopts the 2027 Fiscal Year Budget by motion.



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Jason Loduha, Public Works Director

Date: June 17, 2026

RE: Monthly Director's Report

A. Road Maintenance Update

The spring crack sealing program has been completed. Additional crack sealing may be considered this fall, pending budget availability.

An updated mowing map was provided to Winnebago County in preparation for roadside mowing activities, which will commence as their schedule allows.

Best Quality Tree Service removed a dead tree and ground the stump from the Town-owned lot at the southwest corner of S. Oakwood Rd and Witzel Ave.

The posted speed limit on North Oakwood Road from Omro Road to Lake Butte des Morts should be 25 mph. The current 30 mph signs were not updated following the speed limit amendment. New signs will be ordered and installed upon receipt.

B. 2026 Asphalt Resurfacing

The tentative schedule for paving is July 13, with construction anticipated to last approximately two weeks through completion.

Notification letters have been mailed to residents affected by the 2026 Asphalt Resurfacing Project.

C. Parks Update

An Oshkosh West High School student will be placing a collection box at Jones Park from June through October 2026 to collect used tennis balls and pickleballs for recycling and reuse as part of an Oshkosh West Global Academy Capstone Project. Project information and recycling details will be displayed on the collection box.

D. Stormwater Update

Seasonal muskrat trapping operations have ended with a total of sixteen animals removed. This included six muskrats from Irvine Pond, one muskrat and one woodchuck from Jones Pond, one muskrat from Jones Park Pond, and seven muskrats from Nelson Road Pond.

Three prairie areas were planted last year at Jones Park Pond, Jones Park Dry Pond, and the Bellhaven Iron Sand Filter. All are establishing well and showing strong growth. These areas will be mowed once per month for the first three months of the growing season to help the native vegetation become established.

E. Algoma Sanitary District Update

No update at time of Memo.

F. Professional Development

I attended the 2026 NEWSC Stormwater Pond Workshop on June 4. The workshop provided valuable information on pond dredging, inspection procedures, and the importance of establishing maintenance agreements when stormwater ponds are constructed. These agreements help ensure that ponds are properly maintained and continue to function as intended.

ATTACHMENTS:

1. 2026 Asphalt Resurfacing Project Tentative Schedule.
2. Town of Algoma Sanitary District #1 meeting minutes-April 9, 2026.

Town of Algoma

[illegible]

**Town of Algoma Sanitary District #1
Meeting Minutes – April 9, 2026**

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Commission President Chad Hayes with Commissioners Peter Cernohous and Sue Drexler present called the regular monthly meeting for April to order at 12:00 p.m. Also present were Utility Director Kevin Mraz, Accounting Manager Mike Claffey, and Financial Utility Clerk Sara Gonzales. Jason Loduha, Town of Algoma Public Works Director, was in attendance from the public. Attorney for the District Matt Parmentier was excused.
 - a) Chad noted the District is using a tape recorder for maintenance of the minutes.
 - b) Approve the minutes of the previous meeting. **Sue made a motion to approve the minutes of the regular monthly meeting on March 12/second-Chad/carried 2-0, with Peter abstaining.**
 - c) Approve balance adjustments. None.
 - d) Approve investment changes. Mike noted the CD due this month and requested to renew it for 15 months at 3.95% interest, including collateral costs. **Peter made a motion to approve the investment change as presented/second-Sue/carried unanimously.**
 - e) Approve cash receipts & investments for sanitary and water. **Sue made a motion to approve the cash receipts and investments for sanitary and water for March as submitted/second-Peter/carried unanimously.**
 - f) Approve pending bills and previous disbursements for sanitary and water. Mike noted one addition from the list sent out previously was Verizon Wireless for \$346.57. **Chad made a motion to approve April pending bills and March previous disbursements for sanitary and water as submitted with the addition/second-Sue/carried unanimously.**
- 3) Public Forum. No comments from the public.
- 4) Commissioner Statements. None.
- 5) Director's Report. Kevin submitted his report prior to the meeting and added the following information.
 - a) Review of District statistics. No discussion was had on this agenda item.
 - b) Correspondence.
 - Oakwood Lane Request for Water Service: A potential property owner requested water service for an ADA-compliant new construction home to be built on a vacant lot at the west end of Oakwood Lane. The District installed watermain a couple of years ago on the east half, including three water services and a fire hydrant, which is 500-600 feet away. The owner is communicating with other homeowners to see if any others want municipal water. The District could install another fire hydrant closer to the west end if there is enough interest. There are several vacant lots along Oakwood Lane, and we would rather install water down the street than have new wells drilled. Sue asked if we are aware of water quality in the area, and Kevin responded when we installed water previously, we were made aware of some issues, along with some noncompliant wells.
 - Moon Farm Parcel Development: The new property owner is planning to build a new assisted living facility similar to the adjacent parcel, with construction likely to start later this year. Staff will work with the City of Oshkosh to disconnect sanitary sewer service to the two homes to be razed, one on Witzel Avenue and one on Maryden Road. The City will serve the new development according to the terms of our sewer agreement.
 - c) Status of 2026 projects.
 - Westmoor Road Area Water Quality Issues: Staff recently sent a letter to notify residents in this area that private wells have tested positive for coliform bacteria and contained high levels of arsenic exceeding the safe level of 10 parts per billion (ppb). The letter offered free well water sample testing to help determine the extent of the water quality issue, of which about 9-10 residents have picked up sampling kits. This letter included a survey to gauge resident interest in a potential watermain extension to address this issue, and communication between residents online included one homeowner claiming to have a recent test result of 171 ppb of arsenic, which exceeds the skin contact level of over 100 ppb, and another mentioning the road is going to be repaved sometime this year.
 - The Water Utility's goal has always been to get safe drinking water only to properties that want or need it, and completing potential water extensions prior to asphalt paving saves substantial project costs. Survey responses, which were due by May 1, will determine if the 70% participation threshold is met along the entire street or in some area of it and will be discussed at the May 11 Commission meeting. If a watermain is extended, homeowners are not required to connect nor are they required to abandon their well. Staff will continue communicating with area residents and were invited to a neighborhood meeting the following week.
 - Request for Sewer Service: A homeowner on Witzel Avenue would need to be added to the Sanitary District prior to connecting to sanitary sewer and/or water service. Upon receiving the signed Petition for Addition, this could be approved by the Town of Algoma as early as their May meeting.
 - Springhetti Lake Development: Staff is working with Davel Engineering to locate easements as this is planned to be a private road in the future. We will need the Town's final grades and future Leonard Point Road storm sewer plans to prevent future conflicts. Staff will continue to work through those details to determine if gravity sewer can be extended from across the street or if grinder pumps will be required to serve each property.

- MOU with the Town of Algoma: Kevin stated he received some changes to the backfill requirements from Jason, the Town of Algoma's Public Works Director, who stated in some of the deeper trenches native material could be used up to four feet then ¾" road gravel when backfilling. Kevin explained native material and stone will expand differently when frozen, causing dips or bumps in the road if the backfill material is not similar.
- Kevin stated he is still also concerned about the 72-hour inspection time, along with the fact that some excavations would not make sense to require a modified proctor. Jason answered each project is unique and it is difficult to lay out every single scenario for this agreement. He added working together to decide what makes the most sense allows for the best product for both entities. Kevin stated that without these issues being worked out ahead of time, staff would have to follow what the MOU and the ordinance state.
- Olde Apple Acres: This development is getting closer to beginning, but is currently delayed by Winnebago County, who wants a survey completed to determine the sediment level in the pond prior to approving the development.

6) Old Business.

- a) Discuss and act on wastewater treatment rates from the City of Omro.
 - i) The Commissioners opted not to go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment rates from the City of Omro. No discussion was had on this agenda item.
 - b) Discuss and act on Developer's Agreement-Authorization to Proceed for Olde Apple Acres – 1st Addition, Phase III.
 - Kevin stated he spoke with the developer the previous day. The signed Developer's Agreement is not received.
 - c) Discuss and act on Resolution #2026-3-2 to Award the Contract for the sewer and watermain extension to Olde Apple Acres Subdivision – 1st Addition, Phase III. Kevin recommended tabling this item.
 - d) Discuss and act on Resolution #2026-3-3 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon the various parcels (30) included in Olde Apple Acres – 1st Addition, Phase III in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
 - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b). Kevin stated the signed waiver was received from 300, LLC for all parcels of the final phase of Olde Apple Acres. This resolution would levy a special assessment for sanitary sewer and water.
- Peter made a motion to approve Resolution #2026-3-3/second-Sue/carried unanimously.**

7) New Business.

- a) None.

8) Adjourn. **Sue made a motion to adjourn the regular monthly meeting at 12:19 p.m./second-Chad/carried unanimously.**

Respectfully Submitted:

Michael Claffey, Accounting Manager

Approved:

Charles Hayes, President



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katherine Reinbold, Clerk/Treasurer

Date: June 17, 2026

RE: Monthly Clerk/Treasurer Report

A. Open Book and Board of Review (BOR)

Open book is June 11, 2026, from 9am – 11am over the phone. Board of Review will be June 25, 2026, from 6pm – 8pm.

B. Recycling Grant-Wisconsin Department of Natural Resources

The is a yearly grant we apply for. Based on our information that was submitted, this year we received \$12,434.82. Which is about the same amount we received last year. This goes with our yearly Recycling Report to make sure we've spent the grant money we received.

C. August 11 Election

We are starting to prepare for the next election. Absentee ballots for anyone with an application on file will go out on June 25. In person absentee voting will begin July 28.

D. Operator's Licenses

This is the list of people who have been granted an operator's license recently:

Daniel Korn-Pierson (Poplar Creek)	Melissa Ann Nowicki (Serv U Beverage)
Lauren Potratz Hearn (Serv U Beverage)	Hannah Dobish (Serv U Beverage)
Nancy Lee Kaufman (Serve U Beverage)	Lily Renee Miller (Serve U Beverage)
Debra Ann Pease (Serve U Beverage)	Brittney Robbins (Serve U Beverage)
Rebecca Seward (Serve U Beverage)	Lorie Khaus (Serve U Beverage)
Christine Shaffer (Serve U Beverage)	Megan Cobern (Serve U Beverage)
Grant Stepenson (Serve U Beverage)	Kerry Wolf (Serve U Beverage)
Andrew Reichenberger (Poplar Creek)	

Attachments: Recycling Grant Award Notification Letter.



May 14, 2026

Katherine Reinbold
Clerk
Town of Algoma 15 N Oakwood Rd
Oshkosh, WI 54904-7826

RU 70002

SUBJECT: Announcement of **2026 Recycling Grants to Responsible Units**

Dear Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of \$12,434.82 to your responsible unit to offset your recycling program costs during the current calendar year. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your grant application.

Basic Recycling Grant Award	\$10,760.29
Recycling Consolidation Grant Award	\$1,674.53

Calculating Your Basic Recycling Grant

Your Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available grant appropriation (\$19,000,000).

Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of **211** Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is **4,133,698**. The Legislature provided \$1M for this program. So, the per capita rate is **\$0.241** per person in each Responsible Unit ($\$1,000,000 \div \text{population} = \$0.243$ per person in eligible RUs).

Timing of Grant Check

The grant award payments will be issued as one check per responsible unit on or before **June 1, 2026**.

Accepting Grant Conditions

By endorsing the grant check, you are accepting this award and agree to comply with the grant conditions, the program's financial guidelines, and the assurances you signed in your grant application. Grant conditions can be found at the Basic Recycling Grant website under the "RESOURCES" tab:

<https://dnr.wisconsin.gov/aid/Recycling.html>

Important Reminders

- If you spent less than the awarded amount within the current grant year, you will be required to repay the difference between your awarded amount and the actual amount you spent. A separate notification about this will be sent to affected RUs.
- Your Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your grant application—*Estimated Budget Spreadsheet*.
- **You will report actual 2026 recycling costs in the spring of 2027 *Annual Report of Recycling Program Accomplishments*.** This Annual Report is necessary for maintaining continuity of data collection and to determine whether or not your total net eligible recycling costs matched or exceeded your grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this letter or the recycling grant program, please contact Wendy Soleska, Grant Manager by e-mail at Wendy.Soleska@wisconsin.gov or by telephone number (608) 852-1358.

Sincerely,

A handwritten signature in blue ink that reads "Jim Ritchie". The signature is written in a cursive, flowing style.

Jim Ritchie,
Director Community Financial Assistance

C. Wendy Soleska – Grant Manager (via e-mail)

TOWN OF ALGOMA
RECONCILED BANK & INVESTMENT BALANCES
AS OF 5/29/2026

Bank	Type	Interest Rate	Interest Amount	Balance	Notes
Bank First	Checking (Sweep)*		\$ 7.87	\$ 3,000.00	
	Money Market	3.75%	\$ 7,309.58	\$ 2,495,788.69	Includes bond amount Town received
	Special Accounts	3.75%			
	Parks Money Market		\$ 375.21	\$ 128,356.85	
	Tax Accounts (Used for collection)				
	Tax Account*			\$ 36,883.33	Ambulance Service Charge is still being collected here
U.S. Bank	Local Government Investment Pool (LGIP)	3.63%	\$ 3,796.33	\$1,181,466.27	No change in April's numbers.
Total Cash and Investments				\$ 3,845,495.14	

*Unreconciled

LGIP Accounts	Interest (3.69%)	Deposits	Withdrawal	Total in Acct
GENERAL	\$452.16	\$0.00	\$0.00	\$147,250.34
TID 1	\$301.33	\$0.00	\$0.00	\$98,128.85
SPIRIT ROUNDABOUT	\$1,262.83	\$0.00	\$0.00	\$411,250.89
FD TRUCK REFURBISHMENT	\$494.81	\$0.00	\$100,000.00	\$106,300.59
FIRE EQUIPMENT	\$55.15	\$0.00	\$0.00	\$17,961.07
REVALUATION	\$32.09	\$0.00	\$0.00	\$10,448.95
DEBT LEVY PAYMENTS	\$3.55	\$0.00	\$0.00	\$1,155.44
GENERAL EXPENSES	\$131.91	\$0.00	\$0.00	\$42,957.64
RESERVES	\$1,062.50	\$0.00	\$0.00	\$346,012.50
Total	\$3,796.33			\$1,181,466.27

Fund: 100 - GENERAL FUND

Account Number		2026 May	2026 Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-41101-000-000	JONES PARK DEBT SERV LEVY	0.00	0.00	0.00	0.00	0.00
100-00-41102-000-000	GO REFUNDING BONDS LEVY	0.00	0.00	455,590.00	-455,590.00	0.00
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	1,135,836.00	-1,135,836.00	0.00
100-00-41150-000-000	MFL TAXES	0.00	0.00	2.28	-2.28	0.00
100-00-41801-000-000	PERSONAL PROPERTY TAX INT	0.00	0.00	0.00	0.00	0.00
100-00-41802-000-000	LOTTERY CREDIT	0.00	51,145.20	0.00	51,145.20	0.00
TAXES						
		0.00	51,145.20	1,591,428.28	-1,540,283.08	3.21
100-00-42300-000-000	SA - 2022 PAVING	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS						
		0.00	0.00	0.00	0.00	0.00
100-00-43301-000-000	ARPA/SPIRIT FUND REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	0.00	0.00	258,330.91	-258,330.91	0.00
100-00-43420-000-000	2% FIRE DUES	0.00	0.00	46,000.00	-46,000.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER	0.00	0.00	263.97	-263.97	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	0.00	4,685.85	-4,685.85	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	47,559.05	190,236.22	-142,677.17	25.00
100-00-43540-000-000	RECYCLING GRANTS	0.00	0.00	12,500.00	-12,500.00	0.00
100-00-43550-000-000	VIDEO SERV PROVIDER FEE	0.00	0.00	15,175.31	-15,175.31	0.00
100-00-43650-000-000	FOREST CROPLAND/MGED FOREST	0.00	0.00	6.46	-6.46	0.00
100-00-43690-000-000	EMS FLEX GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43691-701-000	GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43695-000-000	FIREHOUSE SUBS GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43750-000-000	ECONOMIC DEVELOPMENT	0.00	0.00	8,000.00	-8,000.00	0.00
100-00-43790-000-000	DNR STORMWATER MGMT GRANT	0.00	0.00	55,700.00	-55,700.00	0.00
INTERGOVERNMENTAL REVENUES						
		0.00	47,559.05	590,898.72	-543,339.67	8.05
100-00-44100-000-000	BUSINESS/OCCUP LICENSE	0.00	200.00	100.00	100.00	200.00
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	0.00	0.00	640.00	-640.00	0.00
100-00-44115-000-000	OPERATORS LICENSES	0.00	40.00	400.00	-360.00	10.00
100-00-44116-000-000	CIGARETTE LICENSE	0.00	0.00	100.00	-100.00	0.00
100-00-44117-000-000	SODA WATER LICENSES	0.00	0.00	0.00	0.00	0.00
100-00-44120-000-000	OTHER BUSINESS & OCCUP LIC	0.00	0.00	100.00	-100.00	0.00
100-00-44125-000-000	CABLE FRANCHISE INCOME	13,385.32	40,398.64	61,000.00	-20,601.36	66.23
100-00-44200-000-000	DOG LICENSES	285.00	2,700.00	4,000.00	-1,300.00	67.50
100-00-44201-000-000	WINNEBAGO CTY DOG LICENSES	0.00	815.51	1,050.00	-234.49	77.67
100-00-44300-000-000	BUILDING PERMITS NEW	0.00	29,645.00	100,000.00	-70,355.00	29.65
100-00-44301-000-000	BUILDING PERMITS REMODELING	3,830.00	15,380.00	30,000.00	-14,620.00	51.27
100-00-44302-000-000	EXTRA INSPECTIONS	0.00	0.00	320.00	-320.00	0.00
100-00-44310-000-000	CULVERT PERMITS	0.00	100.00	0.00	100.00	0.00
100-00-44311-000-000	OTHER PERMITS	0.00	0.00	100.00	-100.00	0.00
100-00-44400-000-000	ZONING PERMITS & FEE'S	0.00	0.00	700.00	-700.00	0.00
100-00-44500-000-000	RIGHT OF WAY	3,788.50	9,379.85	5,000.00	4,379.85	187.60
LICENSES AND PERMITS						
		21,288.82	98,659.00	203,510.00	-104,851.00	48.48
100-00-46100-000-000	ASSESSMENT CERTIFICATION'	220.00	820.00	2,800.00	-1,980.00	29.29
100-00-46101-000-000	LIQUOR LIC PUBLICATION FEE	0.00	0.00	80.00	-80.00	0.00
100-00-46102-000-000	MISC CHARGES FOR SERVICES	0.00	0.00	200.00	-200.00	0.00
100-00-46230-000-000	AMBULANCE SERVICE	1,304.43	122,274.34	205,652.62	-83,378.28	59.46
100-00-46310-000-000	SNOW REMOVAL	0.00	0.00	6,800.00	-6,800.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2026 May	2026 Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	0.00	606,600.00	-606,600.00	0.00
100-00-46435-000-000	RECYCLING - WINN CTY REBATE	476.70	2,265.09	5,000.00	-2,734.91	45.30
100-00-46720-000-000	PARKLAND FEE INCOME	0.00	0.00	9,900.00	-9,900.00	0.00
100-00-46850-000-000	PLAT & SITE PLANS FEES	200.00	5,300.00	6,000.00	-700.00	88.33
PUBLIC CHARGES FOR SERVICES		2,201.13	130,659.43	843,032.62	-712,373.19	15.50
100-00-48100-000-000	INTEREST GENERAL ACCOUNTS	0.00	11,794.64	25,000.00	-13,205.36	47.18
100-00-48101-000-000	ARPA INTEREST	0.00	0.00	0.00	0.00	0.00
100-00-48102-000-000	VERVE ACCTS	0.00	0.00	0.00	0.00	0.00
100-00-48103-000-000	LGIP	3,796.33	19,187.74	25,000.00	-5,812.26	76.75
100-00-48200-000-000	RENT REVENUE	0.00	3,250.00	10,000.00	-6,750.00	32.50
100-00-48300-000-000	SALE OF FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-48301-000-000	SALE OF GARB/RECYCLING TOTES	0.00	0.00	0.00	0.00	0.00
100-00-48302-000-000	SALE OF EQUIPMENT OR PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	JONES PARK TREE DONATIONS	150.00	150.00	0.00	150.00	0.00
100-00-48900-000-000	OTHER MISC. REVENUES	30.00	75.73	0.00	75.73	0.00
MISCELLANEOUS REVENUES		3,976.33	34,458.11	60,000.00	-25,541.89	57.43
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	2,217,000.00	-2,217,000.00	0.00
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	110,000.00	-110,000.00	0.00
100-00-49301-000-000	USE OF COMMITTED FUNDS	0.00	0.00	527,500.00	-527,500.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	2,854,500.00	-2,854,500.00	0.00
Total Revenues		27,466.28	362,480.79	6,143,369.62	-5,780,888.83	5.90

Fund: 100 - GENERAL FUND

		2026				
Account Number		2026 May	Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-51100-000-000	TOWN BOARD	0.00	0.00	0.00	0.00	0.00
100-00-51100-110-000	TOWN BOARD WAGES	1,250.00	5,100.00	18,000.00	12,900.00	28.33
100-00-51100-130-000	TOWN BOARD SOC SEC/MEDICARE	95.63	485.79	1,377.00	891.21	35.28
100-00-51100-209-000	ATTORNEY LEGAL FIRE DEPT	0.00	0.00	500.00	500.00	0.00
100-00-51100-321-000	TOWN BOARD DUES	1,790.00	1,790.00	1,490.00	-300.00	120.13
100-00-51100-390-000	TOWN BOARD MISC EXP	313.00	313.00	500.00	187.00	62.60
100-00-51300-210-000	ATTORNEY LEGAL CONTRACT	0.00	2,475.00	14,000.00	11,525.00	17.68
100-00-51300-218-000	ATTORNEY ORD CODIFICATION	0.00	1,295.00	4,000.00	2,705.00	32.38
100-00-51400-200-000	GEN GOVT HR/PERSONNEL	0.00	1,080.66	200.00	-880.66	540.33
100-00-51400-305-000	GEN GOVT HR/PERS SUPPLIES/EXP	0.00	0.00	400.00	400.00	0.00
100-00-51400-310-000	GEN GOVT OFFICE SUPPLIES	268.87	811.67	3,000.00	2,188.33	27.06
100-00-51400-315-000	GEN GOVT OFFICE EQUIPMENT	246.84	2,160.01	6,500.00	4,339.99	33.23
100-00-51400-320-000	GEN GOVT PUBLISHING & PRINTING	0.00	3,310.03	4,000.00	689.97	82.75
100-00-51400-330-000	GEN GOVT MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-51400-342-000	GEN GOVT COMPUTER & WEBSITE MA	343.51	18,874.99	25,000.00	6,125.01	75.50
100-00-51400-390-000	GEN GOVT MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-51410-110-000	ADMINISTRATOR WAGES	9,699.70	38,798.80	119,409.45	80,610.65	32.49
100-00-51410-130-000	ADMINISTRATOR SOC SEC/MEDICARE	738.17	3,655.52	9,134.82	5,479.30	40.02
100-00-51410-131-000	ADMINISTRATOR WRS	698.38	3,458.64	8,597.48	5,138.84	40.23
100-00-51410-132-000	ADMINISTRATOR HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51410-133-000	ADMINISTRATOR LIFE INSURANCE	15.12	75.60	151.20	75.60	50.00
100-00-51410-380-000	ADMINISTRATOR DEPT EXPENSES	20.00	274.69	4,000.00	3,725.31	6.87
100-00-51411-110-000	OFFICE ASST WAGES	2,761.00	5,659.60	32,711.89	27,052.29	17.30
100-00-51411-130-000	OFFICE ASST SOC SEC/MEDICARE	185.39	407.13	2,502.46	2,095.33	16.27
100-00-51411-131-000	OFFICE ASST WRS	198.79	407.49	2,355.26	1,947.77	17.30
100-00-51411-132-000	OFFICE ASST	2,500.84	2,500.84	12,011.17	9,510.33	20.82
100-00-51411-133-000	OFFICE ASST LIFE INSURANCE	12.09	12.09	24.48	12.39	49.39
100-00-51411-380-000	OFFICE ASST DEPT EXP	2.90	2.90	200.00	197.10	1.45
100-00-51411-390-000	OFFICE ASST MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK TREAS WAGES	6,514.12	26,056.48	78,951.14	52,894.66	33.00
100-00-51420-130-000	CLERK TREAS SOC SEC/MEDICARE	476.95	2,351.72	6,039.76	3,688.04	38.94
100-00-51420-131-000	CLERK TREAS WRS	469.02	2,314.00	5,684.48	3,370.48	40.71
100-00-51420-132-000	CLERK TREAS HEALTH INSURANCE	2,007.96	10,039.80	24,031.19	13,991.39	41.78
100-00-51420-133-000	CLERK TREAS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51420-380-000	CLERK TREAS DEPT EXPENSES	20.00	6,104.74	10,400.00	4,295.26	58.70
100-00-51420-390-000	CLERK TREAS MISC EXP	0.00	63.75	9,000.00	8,936.25	0.71
100-00-51421-110-000	DEPUTY CLERK TREAS WAGES	3,362.26	4,377.12	41,542.56	37,165.44	10.54
100-00-51421-130-000	DEP CLERK TR SOC SEC/MEDICARE	257.21	334.85	3,178.01	2,843.16	10.54
100-00-51421-131-000	DEPUTY CLERK TREAS WRS	242.08	315.15	2,991.06	2,675.91	10.54
100-00-51421-132-000	DEPUTY CLERK TREAS HEALTH	0.00	0.00	22,514.28	22,514.28	0.00
100-00-51421-133-000	DEPUTY CLERK TREAS LIFE INSUR	0.00	0.00	0.00	0.00	0.00
100-00-51421-390-000	DEPUTY CLERK TREAS MISC EXP	65.00	65.00	500.00	435.00	13.00
100-00-51440-110-000	ELECTIONS WAGES	2,616.50	4,155.50	13,000.00	8,844.50	31.97
100-00-51440-380-000	ELECTIONS DEPT EXPENSES	17.56	1,601.70	6,000.00	4,398.30	26.70
100-00-51510-211-000	AUDITOR AUDIT CONTRACT	9,817.50	9,817.50	18,000.00	8,182.50	54.54
100-00-51530-212-000	ASSMT OF PROP ASSESSOR CONTRAC	2,458.00	12,290.00	28,000.00	15,710.00	43.89
100-00-51530-380-000	BOARD OF REVIEW DEPT EXPENSES	45.00	45.00	350.00	305.00	12.86
100-00-51530-390-000	ASSMT OF PROP MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-51600-220-000	TOWN HALL UTILITIES	756.41	4,863.68	8,300.00	3,436.32	58.60
100-00-51600-221-000	TOWN HALL GRASS/SNOW	445.00	445.00	3,100.00	2,655.00	14.35
100-00-51600-223-000	TOWN HALL PHONE	105.73	416.77	8,000.00	7,583.23	5.21
100-00-51600-225-000	TOWN HALL JANITORIAL	737.00	3,065.47	6,700.00	3,634.53	45.75

Fund: 100 - GENERAL FUND

Account Number		2026 May	2026 Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-51600-380-000	TOWN HALL DEPT EXPENSES	1,399.00	1,799.18	7,200.00	5,400.82	24.99
100-00-51600-510-000	TOWN HALL PROP/LIAB INSURANCE	0.00	599.00	14,000.00	13,401.00	4.28
100-00-51600-820-000	TOWN HALL IMPROVEMENTS	0.00	1,592.35	3,100.00	1,507.65	51.37
100-00-51900-313-000	OTHER GEN GOV POSTAGE	500.00	1,227.94	3,700.00	2,472.06	33.19
100-00-51900-390-000	OTH GEN GOV MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-51900-510-000	OTH GEN GOV PROP/LIAB INSURANC	0.00	0.00	11,000.00	11,000.00	0.00
100-00-51900-515-000	OTHER GEN GOV UNEMPLOY. COMP	0.00	0.00	200.00	200.00	0.00
GENERAL GOVERNMENT						
		53,452.53	186,891.15	606,347.69	419,456.54	30.82
100-00-52200-120-000	FD CHIEF SALARY	833.33	3,333.32	10,000.00	6,666.68	33.33
100-00-52200-121-000	FD ASST. CHIEF SALARY	416.66	1,666.64	5,000.00	3,333.36	33.33
100-00-52200-122-000	FD CAPT SALARY	500.00	1,900.00	6,000.00	4,100.00	31.67
100-00-52200-123-000	FD TREAS & SEC SALARY	200.00	800.00	2,400.00	1,600.00	33.33
100-00-52200-124-000	FD SAFETY/TRNG OFFICER SALARY	200.00	-438.75	2,400.00	2,838.75	-18.28
100-00-52200-125-000	FD STAND BY PAY	0.00	0.00	0.00	0.00	0.00
100-00-52200-126-000	FD DRILL & FIRE ALLOWANCE	785.00	4,572.50	13,000.00	8,427.50	35.17
100-00-52200-130-000	FD SOC SEC/MEDICARE	304.12	1,533.02	4,000.00	2,466.98	38.33
100-00-52200-215-000	FD TOWN ALLOW TO FD	2,185.17	2,185.17	2,000.00	-185.17	109.26
100-00-52200-220-000	FD UTILITIES	394.57	3,138.71	6,695.00	3,556.29	46.88
100-00-52200-221-000	FD GRASS/SNOW	600.00	1,590.00	4,000.00	2,410.00	39.75
100-00-52200-223-000	FD PHONE	472.03	1,102.23	650.00	-452.23	169.57
100-00-52200-224-000	FD COMPUTER & WEBSITE	0.00	4,273.15	5,000.00	726.85	85.46
100-00-52200-331-000	FD TRAINING	1,829.50	4,724.45	9,270.00	4,545.55	50.96
100-00-52200-341-000	FD SUPPLIES	423.56	1,089.55	6,000.00	4,910.45	18.16
100-00-52200-360-000	FD VEHICLE MAINT	0.00	3,983.40	22,500.00	18,516.60	17.70
100-00-52200-361-000	FD FIRE HALL MAINT	399.98	894.63	10,000.00	9,105.37	8.95
100-00-52200-362-000	FD SERVICE/REPAIR EQUIP	2,630.00	4,476.32	7,000.00	2,523.68	63.95
100-00-52200-380-000	FD DEPT EXPENSES	0.00	905.13	1,500.00	594.87	60.34
100-00-52200-390-000	FD MISC EXP	0.00	1,796.31	1,000.00	-796.31	179.63
100-00-52200-505-000	FD ACCIDENT/INJURY INSURANCE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-510-000	FD PROP/LIAB INSURANCE	0.00	3,312.96	28,000.00	24,687.04	11.83
100-00-52200-810-000	FD EQUIPMENT	0.00	787.61	4,000.00	3,212.39	19.69
100-00-52210-000-000	2% FIRE DUES SERVICE AWARD	0.00	10,286.00	10,300.00	14.00	99.86
100-00-52210-128-000	2% FIRE DUES INSPECT REL TRAIN	0.00	0.00	515.00	515.00	0.00
100-00-52210-322-000	2% FIRE DUES FIRE INSPECT & PU	0.00	340.00	5,665.00	5,325.00	6.00
100-00-52210-810-000	2% FIRE DUES DIST EQUIPMENT	0.00	0.00	17,510.00	17,510.00	0.00
100-00-52220-000-000	PUBLIC FIRE PROTECTION	0.00	0.00	170,802.00	170,802.00	0.00
100-00-52300-000-000	AMBULANCE	0.00	205,652.62	205,652.62	0.00	100.00
100-00-52302-000-000	FIREHOUSE SUBS GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-52310-122-000	FIRST RESPONDER CAPT SALARY	208.33	833.32	2,625.00	1,791.68	31.75
100-00-52310-127-000	FIRST RESPONDER CALL ALLOWANCE	1,185.00	3,480.00	15,500.00	12,020.00	22.45
100-00-52310-130-000	FIRST RESPONDER SOC SEC/MEDICA	106.59	396.55	1,200.00	803.45	33.05
100-00-52310-331-000	FIRST RESPONDER TRAINING	140.00	-155.00	2,000.00	2,155.00	-7.75
100-00-52310-390-000	FIRST RESPONDER MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52310-701-000	EMS FAP	0.00	0.00	0.00	0.00	0.00
100-00-52310-810-000	FIRST RESPONDER EQUIPMENT	1,171.25	2,364.39	6,000.00	3,635.61	39.41
100-00-52400-130-000	BUILDING INSPECTOR SOC SEC/MED	0.00	0.00	0.00	0.00	0.00
100-00-52400-213-000	BUILDING INSPECTOR CONTRACT	20,071.43	26,839.38	110,000.00	83,160.62	24.40
100-00-52400-390-000	BUILDING INSPECTOR MISC EXP	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
		35,056.52	297,663.61	700,384.62	402,721.01	42.50

Fund: 100 - GENERAL FUND

Account Number		2026 May	2026 Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-53001-000-000	GENERAL ENGINEERING	0.00	0.00	25,000.00	25,000.00	0.00
100-00-53100-110-000	PUBLIC WORKS WAGES	7,012.50	28,050.00	84,991.58	56,941.58	33.00
100-00-53100-130-000	PUBLIC WORKS SOC SEC/MEDICARE	536.46	2,668.59	6,501.86	3,833.27	41.04
100-00-53100-131-000	PUBLIC WORKS WRS	504.90	2,511.60	6,119.39	3,607.79	41.04
100-00-53100-132-000	PUBLIC WORKS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-53100-133-000	PUBLIC WORKS LIFE INSURANCE	11.81	59.05	118.08	59.03	50.01
100-00-53100-380-000	PUBLIC WORKS DEPT EXPENSES	226.45	811.25	5,200.00	4,388.75	15.60
100-00-53101-000-000	GENERAL MAINT LOCAL RDS	2,138.10	4,620.96	120,000.00	115,379.04	3.85
100-00-53102-000-000	HWY & ST. CONST LOCAL RDS	1,940.50	8,199.00	160,000.00	151,801.00	5.12
100-00-53103-000-000	TRAFFIC CONTROL	0.00	0.00	16,500.00	16,500.00	0.00
100-00-53104-000-000	RD INSPECTOR HRLY WAGE	0.00	0.00	0.00	0.00	0.00
100-00-53104-130-000	RD INSPECTOR SOC SEC/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-53104-390-000	RD INSPECTOR MISC	0.00	0.00	0.00	0.00	0.00
100-00-53105-000-000	DRAINAGE & CULVERTS	117.93	117.93	20,000.00	19,882.07	0.59
100-00-53106-000-000	SNOW REMOVAL EXPENSE	0.00	63,451.18	105,000.00	41,548.82	60.43
100-00-53107-000-000	SNOW REMOVAL PRIV ROADS	0.00	3,746.84	5,000.00	1,253.16	74.94
100-00-53420-000-000	STREET LIGHTING	823.32	3,270.00	9,300.00	6,030.00	35.16
100-00-53432-000-000	SIDEWALK MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53440-450-000	STORM WATER PLANNING	195.00	195.00	4,000.00	3,805.00	4.88
100-00-53440-451-000	STORM WATER MANAGEMENT	544.50	3,999.88	35,000.00	31,000.12	11.43
100-00-53630-000-000	REFUSE & GARBAGE COLLECTION	42,857.72	138,916.12	416,444.00	277,527.88	33.36
100-00-53635-000-000	RECYCLING	19,617.10	75,438.73	219,866.40	144,427.67	34.31
100-00-53635-343-000	RECYCLING TOTES GARB/RECY	0.00	0.00	0.00	0.00	0.00
100-00-53640-000-000	WEED & NUISANCE CONTROL	0.00	0.00	100.00	100.00	0.00
PUBLIC WORKS		76,526.29	336,056.13	1,240,141.31	904,085.18	27.10
100-00-54100-000-000	PUBLIC HEALTH ANIMAL CONTRO	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54110-000-000	DOG TAX FEES PAID TO COUNT	0.00	0.00	1,200.00	1,200.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,700.00	2,700.00	0.00
100-00-55200-110-000	PARKS WAGES	0.00	0.00	4,000.00	4,000.00	0.00
100-00-55200-130-000	PARKS SOC SEC/MEDICARE	0.00	0.00	306.00	306.00	0.00
100-00-55200-363-000	PARKS MAINTENANCE EXP	4,293.41	6,149.75	21,000.00	14,850.25	29.28
100-00-55200-390-000	PARKS MISC EXP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55201-820-000	PARKS IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
CULTURE, RECREATION AND EDU.		4,293.41	6,149.75	31,306.00	25,156.25	19.64
100-00-56200-110-000	ECONOMIC DEV COMMITTEE WAGES	0.00	0.00	0.00	0.00	0.00
100-00-56200-455-000	ECONOMIC DEV WC-IDB	0.00	0.00	8,000.00	8,000.00	0.00
100-00-56200-456-000	ECONOMIC DEV T.I.F.	0.00	0.00	10,000.00	10,000.00	0.00
100-00-56200-457-000	ECONOMIC DEV 21 SOUTH	0.00	0.00	10,000.00	10,000.00	0.00
100-00-56300-110-000	PLANNING COMMISSION WAGES	300.00	675.00	2,200.00	1,525.00	30.68
100-00-56300-390-000	PLANNING COMMISSION MISC EXP	18.00	18.00	200.00	182.00	9.00
100-00-56400-452-000	LAND USE/ZONING SURVEYING & FYG	1,242.70	1,281.70	8,000.00	6,718.30	16.02
100-00-56400-453-000	LAND USE/ZONING ENGINEERING	1,223.75	4,378.82	10,000.00	5,621.18	43.79
100-00-56400-454-000	LAND USE/ZONING STM WATER POND	3,527.00	32,378.73	50,000.00	17,621.27	64.76
CONSERVATION AND DEVELOPMENT		6,311.45	38,732.25	98,400.00	59,667.75	39.36
100-00-57100-000-000	LRP ENGINEERING & CONSTRUCT	0.00	54,002.90	100,000.00	45,997.10	54.00
100-00-57101-000-000	LRP EST/ACQUIS/LEGAL	0.00	225.00	210,000.00	209,775.00	0.11

Fund: 100 - GENERAL FUND

Account Number		2026 May	2026 Actual 05/31/2026	2026 Budget	Budget Status	% of Budget
100-00-57102-000-000	LPR SOUTH LEG ROUNDABOUT	0.00	0.00	347,500.00	347,500.00	0.00
100-00-57103-000-000	PUBLIC WORKS VEHICLE	0.00	0.00	0.00	0.00	0.00
100-00-57104-000-000	TH BOILER REPLACEMENT	0.00	0.00	0.00	0.00	0.00
100-00-57120-342-000	SERVER REPLACEMENT	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57140-000-000	MUNICIPAL COMPLEX ENG/CONST	0.00	0.00	200,000.00	200,000.00	0.00
100-00-57141-000-000	MUNICIPAL COMP EST/AQUIS/LEGAL	0.00	0.00	100,000.00	100,000.00	0.00
100-00-57200-000-000	RESERVE FOR TOWN REVALUATION	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57220-000-000	RESERVE FOR FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-57300-000-000	JONES POND	0.00	0.00	0.00	0.00	0.00
100-00-57301-000-000	BELLHAVEN LANE POND	0.00	0.00	0.00	0.00	0.00
100-00-57302-000-000	LEONARD POINT DETENTION POND	8,221.64	21,437.15	1,157,000.00	1,135,562.85	1.85
100-00-57400-000-000	FIRE EQUIPMENT	0.00	214,326.20	764,000.00	549,673.80	28.05
100-00-57500-000-000	JONES PARK	0.00	0.00	110,000.00	110,000.00	0.00
CAPITAL OUTLAY		8,221.64	289,991.25	3,008,500.00	2,718,508.75	9.64
100-00-58100-610-000	GO REFUNDING BOND PRINCIPAL	0.00	335,000.00	335,000.00	0.00	100.00
100-00-58200-620-000	OMRO ROAD INTEREST	0.00	47,393.30	120,590.00	73,196.70	39.30
100-00-58201-620-000	STORM SEWER INTEREST	0.00	16,651.70	0.00	-16,651.70	0.00
DEBT SERVICE		0.00	399,045.00	455,590.00	56,545.00	87.59
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		183,861.84	1,554,529.14	6,143,369.62	4,588,840.48	25.30
Net Totals		-156,395.56	-1,192,048.35	0.00	1,192,048.35	



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: June 17, 2026

RE: Certified Survey Map by petitioner Jim Merrill to combine parcels 002-066301, 002-0036, and 002-0035 on Oakwood Lane into one parcel.

GENERAL INFORMATION:

Petitioner & Owner: Jim Merrill
2928 Oakwood Lane
Oshkosh, WI 54904

Past Town Board Discussion(s): None

Action Requested: Petitioner is requesting approval of the Certified Survey Map to combine three parcels on Oakwood Lane into one parcel.

Property Location and Type:

The subject properties are contiguous, owned by the same property owner, and are all zoned R-1 Rural Residential. Two of the lots currently meet the dimensional requirements, one does not (too small) in this zoning district. All lots are accessible. The property owner wants to combine the three parcels to construct a new home on the one, newly created parcel.

These parcels are in the protected area of the boundary agreement with the City of Oshkosh.

ANALYSIS:

The proposed change, as stated above, would combine three contiguous parcels into one parcel and will bring the smallest parcel into conformance with dimensional standards for the R-1 Rural Residential Zoning District. The dimensional standards for this district per Chapter 23: Town/County Zoning of the Winnebago County Municipal Code, Exhibit 8-2 are as follows:

Exhibit 8-2 Dimensional standards by zoning district - continued

R-1 Rural residential district (nonsubdivided)		
	Single-family	Nonresidential
Lot size, minimum [3]:	43,000 sq. ft. for an unsewered lot; 12,000 sq. ft. for a sewerd lot	43,000 sq. ft.
Lot size, maximum:	no limitation	no limitation
Lot width, minimum:	200 ft. for an unsewered lot; 85 ft. for a sewerd lot	200 ft.
Road frontage, minimum:	33 ft.	200 ft. for an unsewered lot; 33 ft. for a sewerd lot
Separation between detached buildings, minimum:	10 ft.	10 ft.
Yard setback: [6,7]		
Street yard, minimum:	30 ft.	30 ft.
Side yard, minimum: [5]	7 ft. on one side and 10 ft. on the other for a principal building; 3 ft. for a detached accessory building	7 ft. on one side and 10 ft. on the other for a principal building; 3 ft. for a detached accessory building
Rear yard, minimum:	25 ft. for a principal building; 3 ft. for a detached accessory building or 5 ft. to an alley	25 ft. for a principal building; 3 ft. for a detached accessory building or 5 ft. to an alley
Building height:		
Principal building, maximum:	35 ft.	35 ft. [4]
Accessory building, maximum:	18 ft.	18 ft.
Floor area ratio, maximum:	no limitation	no limitation
Floor area:		
Principal building, minimum:	1,000 sq. ft. of living space	no limitation
Accessory area, maximum:	1,800 sq. ft. plus 1 percent of the lot area in excess of the minimum lot size [1]; 1 percent of lot area for buildings related to household livestock	1,500 sq. ft. plus 1 percent of the lot area in excess of the minimum lot size [1]
Number of detached accessory buildings, maximum:	no limitation	2 [2]

The proposed lot appears to meet the dimensional requirements and does not conflict with any local, county, or regional plans.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission considered this item at their June 10, 2026 meeting.

The property owner was in attendance. The commission questioned the existing structure. Mr. Merrill explained that it is an existing conforming garage what was used by the property across the street. He plans on keeping as it is only about 25 years old.

The Planning Commission passed the motion to recommend approval for the proposed CSM to the Town Board.

RECOMMENDED ACTION:

The Planning Commission recommends approval of the CSM. Should the Town Board agree, the following motion may be made:

“Motion to approve the Certified Survey Map by petitioner Jim Merrill to combine parcels 002-066301, 002-0036, and 002-0035 on Oakwood Lane into one parcel.”

ATTACHMENTS:

1. GIS map of parcels
2. Certified Survey Map of proposed lot
3. Town Application

N



PART OF GOVERNMENT LOT 1 AND GOVERNMENT LOT 2, IN SECTION 8, TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

WITNESS CORNER TO THE EAST 1/4
CORNER
SECTION 8, T18N-R16E
ALUMINUM MONUMENT FOUND

■ 1-1/4" O.D. IRON PIPE SET, 18" LONG,
WEIGHING 1.130 LBS. PER LIN. FOOT

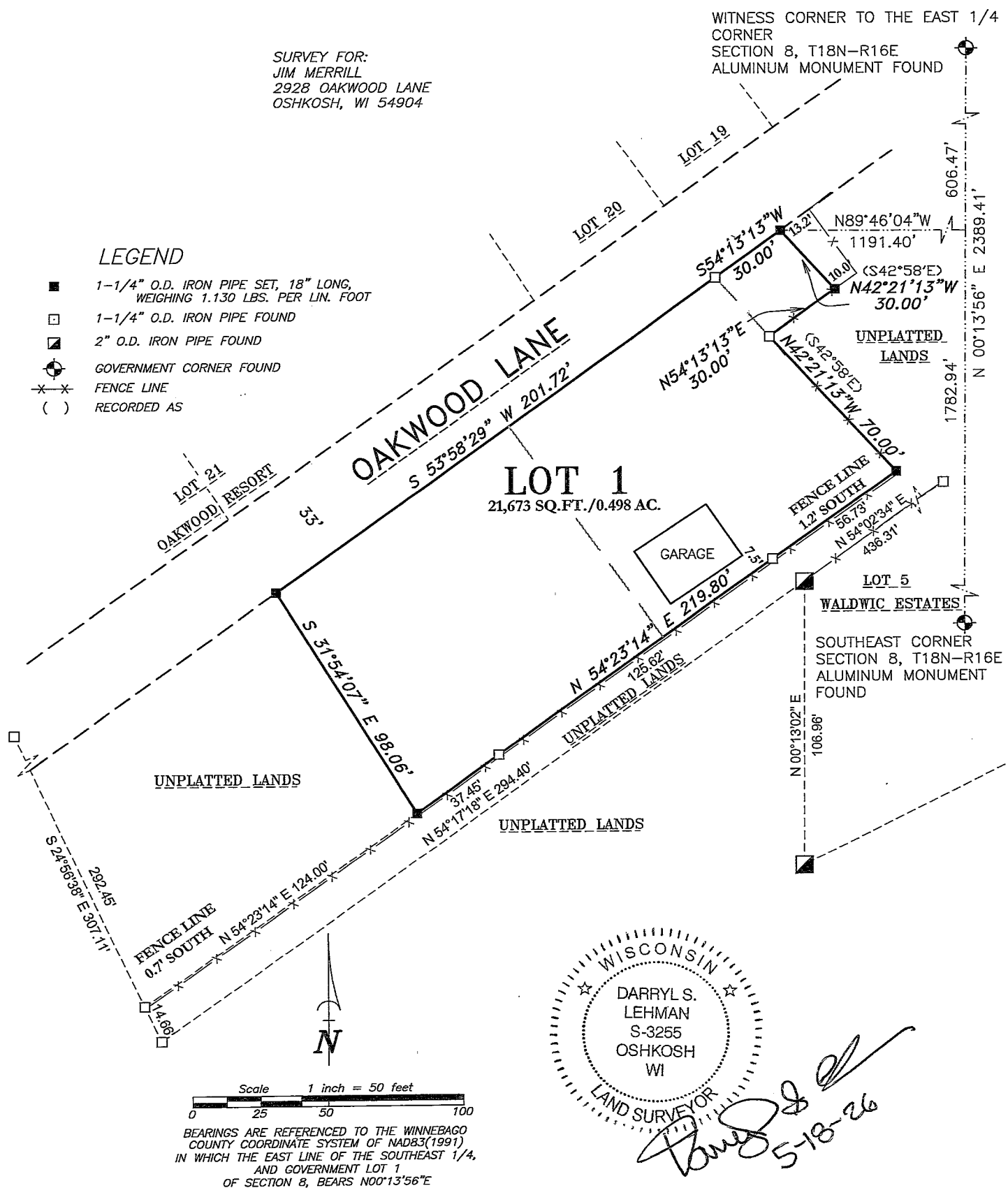
□ 1-1/4" O.D. IRON PIPE FOUND

■ 2" O.D. IRON PIPE FOUND

⊗ GOVERNMENT CORNER FOUND

—X—X— FENCE LINE

() RECORDED AS



m. e.

Planning
Environmental
Surveying
Engineering
Architecture

This instrument was drafted by: DSL

Certified Survey Map

PART OF GOVERNMENT LOT 1 AND GOVERNMENT LOT 2, IN SECTION 8, TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, Darryl S. Lehman, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped, at the direction of Jim Merrill, part of Government Lot 1 and Government Lot 2 in Section 8, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, described as follows:

Commencing at the Southeast corner of said Section 8; thence North 00 degrees 13 minutes 56 seconds East 1782.94 feet, along the East line of the Southeast 1/4 and Government Lot 1; thence North 89 degrees 46 minutes 04 seconds West 1191.40 feet, to the point of beginning; thence South 54 degrees 13 minutes 13 seconds West 30.00 feet, along the South right-of-way line of Oakwood Road; thence South 53 degrees 58 minutes 29 seconds West 201.72 feet, along the said South right-of-way line; thence South 31 degrees 54 minutes 07 seconds East 98.06 feet; thence North 54 degrees 23 minutes 14 seconds East 219.80 feet; thence North 42 degrees 21 minutes 13 seconds West 70.00 feet; thence North 54 degrees 13 minutes 13 seconds East 30.00 feet; thence North 42 degrees 21 minutes 13 seconds West 30.00 feet, to the point of beginning.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the Town of Algoma, and Winnebago County Subdivision Ordinances.

This map is a correct representation of all of the exterior boundaries of land surveyed and the division thereof.

Given under my hand this 18th day of May, 2026.

Darryl S. Lehman, PLS-3255



Winnebago County Planning and Zoning Committee Certificate:

Pursuant to the Land Subdivision Regulations of the County of Winnebago, Wisconsin, all the requirements for approval have been fulfilled. This Minor Subdivision was approved by the Winnebago County Planning and Zoning Committee on _____ day of _____, 2026.

Chairman, Planning and Zoning Committee

This CSM is contained wholly within the property described in the following recorded instruments:

Owner(s) of record	Document(s)	Parcel Number(s)
James Merrill	1966292	0020035
Peggy Merrill		0020036
		002066301

Certified Survey Map

PART OF GOVERNMENT LOT 1 AND GOVERNMENT LOT 2, IN SECTION 8, TOWNSHIP
18 NORTH, RANGE 16 EAST, TOWN OF ALGOMA, WINNEBAGO COUNTY, WISCONSIN.

OWNERS CERTIFICATE:

As owner, I the undersigned, hereby certify that I caused the land above described to be surveyed, divided,
and mapped all as shown and represented on this map.

James Merrill _____ Date _____

Peggy Merrill _____ Date _____

State of Wisconsin)
)SS
Winnebago County)

Personally came before me on the _____ day of _____, 2026, the above owners to me known to
be the persons who executed the foregoing instrument and acknowledge the same.

_____ My Commission Expires _____

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

Town Treasurer _____ Date _____ County Treasurer _____ Date _____

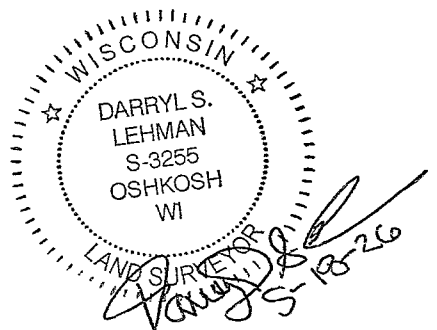
Print Name _____ Print Name _____

Town Board Approval:

We hereby certify that the Town of Algoma has reviewed and approved this certified survey map.

Town Chairman _____ Date _____ Town Clerk _____ Date _____

Print Name _____ Print Name _____



Site Plan Review/Plan Commission General Application

APPLICANT INFORMATION

Petitioner: Jon Merrill Date: 5/18/26

Petitioner's Address: 2928 Oakwood Lane City: Oshkosh State: WI Zip: 54904

Telephone #: [REDACTED] Fax: () [REDACTED] Other Contact # or Email: [REDACTED]

Status of Petitioner: (owner), representative, tenant, or prospective buyer: [REDACTED]

OWNER INFORMATION

Owner(s): [REDACTED] Date: [REDACTED]

Owner(s) Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]

Telephone #: () [REDACTED] Other Contact # or Email: [REDACTED]

Ownership Status (Individual, Trust, Partnership, Corporation, or LLC): [REDACTED]

Property Owner Consent (required)

By signature hereon, I/We acknowledge that Town officials and/or employees may, in the performance of their functions, enter upon the property to inspect or garner other information necessary to process this application. I also understand that all meeting dates are tentative and may be subject to change for incomplete submissions or other administrative reasons.

Property Owner's Signature: [REDACTED] Date: 5/28/26

SITE INFORMATION

Address/Location of Proposed Project: 2971 Oakwood Lane

Current Use of Property: Garage / Vacant Zoning: R-1

Land Uses Surrounding Your Site: North: Lake Residents

South: Vacant

East: Vacant

West: Vacant

Projected Timeline: [REDACTED]

Project Description: Combine 3 tax parcels into 1 via a certified survey map. A new home will be built on the lot.

Note: The Town of Algoma or a duly appointed official maintain the right to cancel this agreement if the applicant has been deemed in violation of this agreement or Town of Algoma Municipal Code. No refund will be provided.



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: June 17, 2026

RE: Resolution No. 2026-8 Dedication and Acceptance of Town Road Right-of-Way for a Portion of N. Oakwood Road, parcel 002-0253

SUMMARY:

In March the Town Board approved the request to exempt this parcel from the 2025 Ambulance Service Charge because it is in the road right-of-way area (see attached aerial) and should have been dedicated to the town as part of the Havenwood Village Condominium project.

Upon notice of this determination from the town and recommendation to dedicate this parcel to the town, the property owner (Midwest Real Estate Development Company) is presenting the town with the deed to dedicate this parcel to the town road/right-of-way.

The Town Attorney worked with the property owner's attorney on this matter.

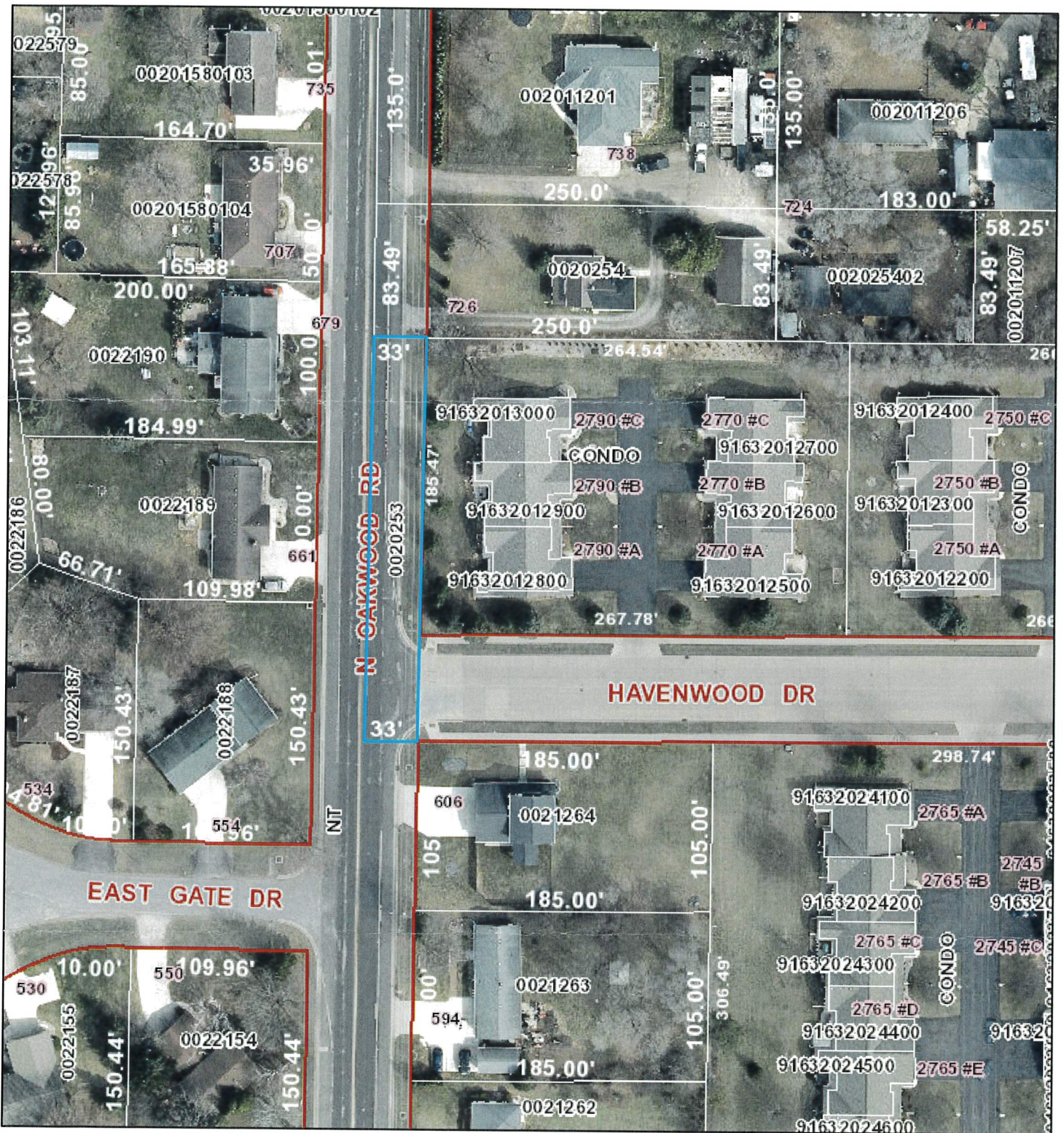
RECOMMENDED ACTION: Staff recommend approval. Should the Town Board agree the following motion may be made:

"Motion to approve Resolution No. 2026-8 Dedication and Acceptance of Town Road Right-of-Way for a Portion of N. Oakwood Road, parcel 002-0253."

ATTACHMENTS:

1. Aerial of parcel
2. Resolution No. 2026-8
3. Dedication and Acceptance of Town Road Right of Way

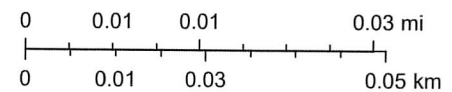
0020253



2/4/2026, 1:31:39 PM

1:1,046

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
 - Navigable - Permanent (checked)
- Road ROW
- Tax Parcel Boundary
- 2025 Air Photo
- Red: Band_1
- Green: Band_2



Winnebago County GIS

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
Resolution No. 2026-8**

**DEDICATION AND ACCEPTANCE OF TOWN ROAD RIGHT-OF-WAY FOR A PORTION OF N.
OAKWOOD ROAD, PARCEL NO. 002-0253**

WHEREAS, it has been determined that a portion of N. Oakwood Road (the “Road”) was not deeded to the Town of Algoma as part of the Havenwood Village Condominiums in the early 2000s, nor was it dedicated in any subsequent Certified Survey Maps or other recorded instruments; and

WHEREAS, the Road is currently owned by Midwest Real Estate Development Company Inc., a Wisconsin corporation; and

WHEREAS, the Town’s attorney, Lynn Lorensen, has advised the Town that it can accept a “common law” right of way dedication by deed from Midwest Real Estate Development Company Inc. which will establish this portion of the Road as public road, town highway, and right-of-way; and

WHEREAS, Midwest Real Estate Development Company Inc.’s attorney has prepared a “Dedication and Acceptance of Town Road Right-of-Way” for Steven Gurkowski, Authorized Representative of Midwest Real Estate Development Company Inc., to sign and that Mr. Gurkowski has signed; and

WHEREAS, that the Town may accept such dedication with an affirmative vote at a board meeting; and

NOW THEREFORE BE IT RESOLVED, that the Town hereby accepts the Dedication and Acceptance of Town Road Right-of-Way for that portion of N. Oakwood Road (Parcel No. 002-0253) to the Town of Algoma.

This resolution shall be posted as required under Wis. Statute 60.80.

This resolution shall be recorded with the Winnebago County Register of Deeds, along with the Deed of Dedication.

Enacted this 17th day of June, 2026.

Joel Rasmussen, Chair
Town of Algoma Board

ATTEST:

Katherine Reinbold, Clerk
Town of Algoma

Document Number		
Return Address:		
In the Matter of the Highway Known As:	N. Oakwood Road	
		Recording Area

DEDICATION AND ACCEPTANCE OF TOWN ROAD RIGHT-OF-WAY

This Dedication and Acceptance concerns the parcel legally described and depicted on Exhibit A attached hereto, being land located in the Town of Algoma, Winnebago County, Wisconsin, and presently occupied and used as part of the public road/right-of-way known as N. Oakwood Road.

For good and valuable consideration, Midwest Real Estate Development Company, as record owner, hereby dedicates to the Town of Algoma, for public road, town highway, and right-of-way purposes, all of its right, title, and interest, if any, in the parcel described and depicted on Exhibit A.

The Town Board of the Town of Algoma hereby accepts the foregoing dedication for public road, town highway, and right-of-way purposes and orders that the parcel described and depicted on Exhibit A be accepted and treated as part of the public right-of-way for N. Oakwood Road.

This instrument is intended as a confirmatory and curative dedication and acceptance of land presently occupied and used for public road/right-of-way purposes, and not as an acknowledgment that the Town did not previously have any right, title, interest, jurisdiction, or authority with respect to such land.

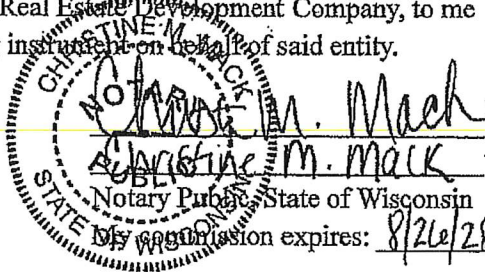
Dated: MAY 27, 2026.

MIDWEST REAL ESTATE
DEVELOPMENT COMPANY

By: Steven Gurkowski
Name: Steven Gurkowski
Title: Authorized Representative

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

Personally came before me this 27 day of May, 2026, the above-named Steven Gurkowski, Authorized Representative of Midwest Real Estate Development Company, to me known to be the person who executed the foregoing instrument on behalf of said entity.



TOWN OF ALGOMA

By: _____
Name: Joel Rasmussen
Title: Town Chair

Attest:

Katherine Reinbold, Town Clerk

[illegible]

Personally came before me this day of _____, 2026, the above-named Joel Rasmussen and Katherine Reinbold, Town Chair and Town Clerk, respectively, of the Town of Algoma, to me known to be the persons who executed the foregoing instrument on behalf of the Town.

Notary Public, State of Wisconsin

My commission expires: _____

CLERK'S CERTIFICATION

I, Katherine Reinbold, Clerk of the Town of Algoma, certify that the Town Board of the Town of Algoma duly approved and accepted the foregoing dedication at a lawful meeting held on _____, 2026.

Katherine Reinbold, Town Clerk

This instrument was drafted by:
Attorney Ryan M. Plisch
Dempsey Law Firm, LLP
210 N. Main Street, Suite 100
Oshkosh, WI 54901

EXHIBIT A
LEGAL DESCRIPTION

Part of the Northwest of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, of Section 21, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, more fully described as follows:

Commencing at the Northwest 1/4 of said Section 21; thence South 00 degrees 04 minutes 38 seconds East, 83.49 feet along the West line of the Northwest 1/4 of said Section 21; thence North 89 degrees 22 minutes 05 seconds East, 1362.50 feet; thence South 00 degrees 12 minutes 20 seconds East, 2145.45 feet along the East line of the West 1/2 of the Northwest 1/4 of said Section 21; thence South 89 degrees 28 minutes 03 seconds West, 266.00 feet; thence South 00 degrees 12 minutes 20 seconds East, 200.00 feet; thence South 89 degrees 28 minutes 03 seconds West, 374.01 feet; thence South 00 degrees 12 minutes 20 seconds East, 183.00 feet; thence South 89 degrees 28 minutes 03 seconds West, 512.17 feet along the North right of way line of C.T.H. "E"; thence North 00 degrees 02 minutes 36 seconds West, 2276.49 feet (recorded as 2287.00 feet) along the East line of Howlett Plat; thence South 88 degrees 55 minutes 01 seconds West, 217.33 feet; thence North 00 degrees 04 minutes 38 seconds West, 251.74 feet along the West line of the Northwest 1/4 of said Section 21 to the point of beginning.

EXCEPTING THEREFROM land used for roadway purposes in Havenwood Drive and Wyldewood Drive.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village IV Condominium(s) created by a "Declaration of Condominium" recorded on November 2, 2001, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1152837, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village V Condominium(s) created by a "Declaration of Condominium" recorded on December 13, 2001, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1159398, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village VI Condominium(s) created by a "Declaration of Condominium" recorded on November 21, 2001, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1156109, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village VII Condominium(s) created by a "Declaration of Condominium" recorded on January 28, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1166859, and any amendments and/or corrections thereto, and by its Condominium Plat and any

amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village VIII Condominium(s) created by a "Declaration of Condominium" recorded on February 28, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1171578, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village IX Condominium(s) created by a "Declaration of Condominium" recorded on March 15, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1173887, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village X Condominium(s) created by a "Declaration of Condominium" recorded on July 25, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1191758, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village XI Condominium(s) created by a "Declaration of Condominium" recorded on September 13, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1199345, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Havenwood Village XII Condominium(s) created by a "Declaration of Condominium" recorded on August 5, 2002, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1193121, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings and Common Areas in the The Homes of Wyldewood I Condominium(s) created by a "Declaration of Condominium" recorded on August 24, 2004, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1325382, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings in the The Homes of Wyldewood II Condominium(s) created by a "Declaration of Condominium" recorded on September 20, 2005, in the

Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1371478, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings in the The Villas of Wyldewood I Condominium(s) created by a "Declaration of Condominium" recorded on October 25, 2004, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1332400, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM All Units and Buildings in the The Villas of Wyldewood II Condominium(s) created by a "Declaration of Condominium" recorded on December 26, 2013, in the Office of the Register of Deeds for Winnebago County, Wisconsin, as Document No. 1655210, and any amendments and/or corrections thereto, and by its Condominium Plat and any amendments and/or corrections thereto. Said land being in the City of Oshkosh, County of Winnebago, Wisconsin.

FURTHER EXCEPTING THEREFROM Lot 1 of Certified Survey Map No. 7799 recorded in the office of the Register of Deeds for Winnebago County, Wisconsin, on August 5, 2021 as Document No. 1859420, being a redivision of part of Lot 2 of Certified Survey Map No. 4748 as recorded in Document No. 1123002, located and being in part of the Southwest 1/4 of the Northwest 1/4 of Section 21, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin.

FURTHER EXCEPTING THEREFROM Lot 2 of Certified Survey Map No. 6372 recorded in the office of the Register of Deeds for Winnebago County, Wisconsin, on June 12, 2009 as Document No. 1509055, being a redivision of part of Lots 1, 2, and 3 of Certified Survey Map No. 4748 as recorded in Document No. 1123002, located and being in part of the Southwest 1/4 of the Northwest 1/4 of Section 21, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin.

FURTHER EXCEPTING THEREFROM Lots 1 and 2 of Certified Survey Map No. 6576 recorded in the office of the Register of Deeds for Winnebago County, Wisconsin, on October 12, 2011 as Document No. 1583045, being a redivision of part of Lot 1 of Certified Survey Map No. 6372 recorded in the office of the Register of Deeds for Winnebago County, Wisconsin, on June 12, 2009 as Document No. 1509055, located and being in part of the Southwest 1/4 of the Northwest 1/4 of Section 21, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin.

FURTHER EXCEPTING THEREFROM Lots 1, 2, and 3 of Certified Survey Map No. 6577 recorded in the office of the Register of Deeds for Winnebago County, Wisconsin, on October 12, 2011 as Document No. 1583046, being a redivision of part of Lot 4 of Certified Survey Map No. 4748 as recorded in Document No. 1123002, located and being in part of the Southwest 1/4 of the Northwest 1/4 of Section 21, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin.

For informational purposes only: Tax Key Number 002-0253



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: June 17, 2026

RE: Winnebago County Planning and Zoning Committee is requesting a Text Code Amendment to Chapter 23, Article 7, Division 1, section 23.7-3(10) of the Winnebago County Town County Zoning Code.

SUMMARY:

The county planning committee is proposing this amendment to the section of code for code amendments process ([Division 1 Code Amendment](#)).

The current language specifies that the recommendation can be held no sooner than 10 business days after the public hearing. The proposed language that shortens that period to 5 business days, is as follows:

(10) Planning and Zoning Recommendation. As soon after the public hearing as possible, but no sooner than **5 business days** after the public hearing or 30 days after the public hearing if the Town Board passed a resolution establishing a **20-day** extension, the committee shall meet to make a written recommendation to the Board of County Supervisors to (1) deny the proposed amendment (2) approve the proposed amendment without revision, or (3) approve the proposed amendment with revision(s) it deems appropriate.

*Please note that in the attached notice the 20-day extension highlighted above says **30-day**. Per county staff, the 30 is a typo and will be corrected to 20 per the current code and revised materials will be distributed.*

This change is being proposed by the Planning & Zoning Committee due to a scheduling/calendar issue with some of the members. Shortening this period will allow the committee to meet on a different day of the week.

Staff do not see any issues with it because there is a process for the town to extend that period by resolution if we so choose. Furthermore, if this helps speed up consideration of items for applicants, staff is in favor of it.

The public hearing for this item will be held on June 30 (see attached notice).

RECOMMENDED ACTION: Staff recommend approval of the text code amendment.
Should the Town Board agree the following motion may be made:

“Motion to approve the Text Code Amendment to Chapter 23, Article 7, Division 1, section 23.7-3(10) of the Winnebago County Town County Zoning Code as requested by the Winnebago County Planning and Zoning Committee.”

ATTACHMENTS:

1. Notice of Public Hearing

Winnebago County Planning and Zoning Department

NOTICE OF PUBLIC HEARING PLANNING AND ZONING COMMITTEE June 30, 2026

TO WHOM IT MAY CONCERN:

The applicant(s) listed below has requested a Text Code Amendment which is regulated by the Town/County Zoning Code, Chapter 23. You are receiving this notice because this application or petition for action: 1. affects area in the immediate vicinity of property which you own; 2. requires your agency to be notified; 3. requires your Town to be notified; or 4. requires you, as the applicant, to be notified.

The Winnebago County Planning and Zoning Committee will be holding a Public Hearing on June 30, 2026 at 6:30 PM in Susan T. Ertmer Conference Room 120 of the David Albrecht Administration Building located at 112 Otter Ave, Oshkosh, WI.

All interested persons wishing to be heard at the Public Hearing may appear in person or via Microsoft Teams using the information below. A direct link to the Microsoft Teams Meeting is available on the Winnebago County Meetings and Agenda calendar on the above indicated date.

Microsoft Teams Meeting Information Link: <https://winnebagoowwi.portal.civicclerk.com/>
Select the Agenda PDF on the meeting date and Click "Join Meeting Now"

For further detailed information concerning this notice, contact the Winnebago County Zoning office, where the application is available for viewing.

INFORMATION ON TEXT CODE AMENDMENT REQUEST

Application No.: 26-TA-001

Applicant: WINN CTY PLANNING AND ZONING COMMITTEE

Agent: WINN CTY ZONING ADMINISTRATOR, CARY ROWE

Location of Premises: N/A

Tax Parcel No.: N/A

Explanation: Applicant is requesting to amend Chapter 23, Article 7, Division 1, section 23.7-3(10) of the Winnebago County Town County Zoning Code.

More specifically, the language proposed is as follows:

(10) Planning and Zoning Recommendation. As soon after the public hearing as possible, but no sooner than **5 business days** after the public hearing or 30 days after the public hearing if the Town Board passed a resolution establishing a 30-day extension, the committee shall meet to make a written recommendation to the Board of County Supervisors to (1) deny the proposed amendment (2) approve the proposed amendment without revision, or (3) approve the proposed amendment with revision(s) it deems appropriate. Current language specifies that the recommendation can be held no sooner than 10 days after the public hearing.



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katherine Reinbold, Clerk/Treasurer

Date: June 17, 2026

RE: Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027

SUMMARY:

The Town of Algoma is a responsible unit (RUs) with 13 other municipalities for purposes of implementing efficiencies related to operating an effective recycling program. We work with Winnebago County who is a partner of the Tri-County Recycling (Brown and Outagamie Counties).

This goes hand in hand with the grant amount that Clerk/Treasurer Reinbold reported in her Monthly Clerk/Treasurer report. To be eligible for the grant, we must agree and sign the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027. This agreement is something we sign every year.

RECOMMENDED ACTION:

Should the Board agree, the following motion may be made:

“Motion to approve the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027.”

ATTACHMENTS:

- Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027
- Letter from Winnebago County Solid Waste Management Board Re: WDNR Recycling Consolidation Grant 2027 Cooperative Agreement

KATHRYN HUTTER
Director

www.winnebago-county-solid-waste.com
solidwaste@winnebago-county-wi.gov



LANDFILL/ADMINISTRATION
100 W. COUNTY RD. Y
OSHKOSH, WI 54901

PHONE (920) 232-1800
FAX (920) 424-1189

Winnebago County

Solid Waste Management Board

The Wave of the Future

DATE: June 4, 2026

TO: Contracted Responsible Units

FROM: Kelly Reyer – Education & Outreach Specialist

RE: WDNR Recycling Consolidation Grant 2027 Cooperative Agreement

Enclosed you will find the **Intergovernmental Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027**. Winnebago County Solid Waste will develop and provide your office with printed copies of the updated Winnebago County Waste & Recycling Guide later this year so that you may qualify for the WDNR Recycling Consolidation Grant Funds. Additionally, our department has developed Recycle Right Resource Trunk that is available to borrow by all RUG communities. The trunk is designed with recycling education materials and activities designed for elementary school students. Interested parties can fill out the [rental form](#) to borrow the trunk. As a partner of Tri-County Recycling, Winnebago County will continue to co-fund and promote the Waste Wizard Material Search Engine & Betterbin smartphone recycling app, along with distributing business cards for these tools. Residents can access the Waste Wizard at: www.recyclemoretricity.org/waste-wizard/ or www.winnebago-county-wi.gov, and the Betterbin app can be downloaded in any app store.

**Please route the enclosed document for approval/signature and return via email or mail to me by
Friday, August 7, 2026.**

Note: The City of Neenah and City of Oshkosh pre-qualify for this grant due to population and are not included in this consolidation agreement.

Please contact Kelly Reyer at 920-232-1802 or email KReyer@winnebago-county-wi.gov if you have any questions.

KR

S:\Landfill\52811 Recycling Programs\811 RUGs\DNR Recycling Consolidation Grant\2027

Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027

This agreement is made by and between the Cities of Menasha and Omro, the Villages of Fox Crossing and Winneconne, and Towns of Algoma, Black Wolf, Clayton, Neenah, Nekimi, Omro, Vinland, Winchester, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2027 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Winnebago County produced the updated Winnebago County Waste & Recycling Guide and the Recycle Right Resource Trunks; and

WHEREAS Winnebago County partnered with Brown and Outagamie Counties, collectively known as Tri-County Recycling, to fund, host, and promote the Waste Wizard Material Search Engine tool and a smartphone recycling app developed by Betterbin; and

WHEREAS the Winnebago County Waste & Recycling Guide, the Waste Wizard Material Search Engine, and the Betterbin smartphone app provide comprehensive information on single-stream recycling guidelines, recycling plastic bags, proper medical sharps disposal, electronics recycling, universal waste recycling, household hazardous waste programs, pharmaceutical drop boxes and waste reduction tips; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs' cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

IT IS THEREFORE AGREED THAT the above listed RUs have and will make available to its residents the updated Winnebago County Waste & Recycling Guide, the Recycle Right Resource Trunks, and Tri-County Recycling's Waste Wizard Material Search Engine & Betterbin smartphone app, recognizing additional and consistent education will reduce contamination and improve recycling, thereby enabling the processing and marketing of these recyclables in the most efficient and cost-effective manner possible.

SIGNATURE

TITLE

MUNICIPALITY

DATE