

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
PLANNING COMMISSION MINUTES
June 10, 2026**

Algoma Town Hall, 15 N. Oakwood Road, Oshkosh, WI 54904

The Planning Commission meeting was called to order by Chairman Martin at 6:00 p.m.

The following members were present: Bill Van Aacken, Mike Skoglund, Scott Fischer, Kyle Kehoe, Loren Potter and Sherri Maruska.

The following members were excused: none

The following staff members were present: Administrator Maggie Mahoney.

On a motion by Commissioner Kehoe and seconded by Commissioner Van Aacken, passed on a unanimous 7-0 voice vote, the minutes from the April 15, 2026 meeting were approved.

Chairman Martin introduced agenda Item 4, Certified Survey Map by petitioner Jim Merrill to combine parcels 002-066301, 002-0036, and 002-0035 on Oakwood Lane into one parcel. Jim Merrill was in attendance. Administrator Mahoney gave an overview of the item and analysis of the proposed CSM. Commissioner Skoglund asked about setbacks on private roads. Administrator Mahoney would defer to the county to answer that question, but from what she has observed the same setbacks are required but often times the private roads are not the standard 66 foot right of way and are usually more narrow. Commissioner Kehoe asked Mr. Merrill about the existing structure on the property. He explained that it is an existing conforming garage that was used by the property across the street. He plans on keeping and possibly using it as part of the new home as it is only about 25 years old. The commission discussed briefly. A motion was made by Commissioner Kehoe and seconded by Commissioner Van Aacken for the Planning Commission to approve a recommendation to the Town Board to approve the Certified Survey Map by petitioner Jim Merrill to combine parcels 002-066301, 002-0036, and 002-0035 on Oakwood Lane into one parcel. A voice vote was taken and approved the motion 7-0.

Chairman Martin provided an overview of agenda Item 5, electing planning commission officers. Administrator Mahoney gave an overview of the positions and appointments. Commissioner Kehoe nominated Chairman Martin for Chair and Commissioner Van Aacken seconded the nomination. Commissioner Martin accepted the nomination. There were no other nominations. A voice vote was taken and Chairman Martin was unanimously approved 7-0 for the Chair position. Commissioner Martin nominated Commissioner Kehoe for the Vice Chair position and Commissioner Van Aacken seconded the nomination. There were no other nominations. A voice vote was taken and Commissioner Kehoe was unanimously approved 7-0 for the Vice Chair position. Chairman Martin nominated Administrator Mahoney for the Recording Secretary/Planning Coordinator position. Commissioner Kehoe seconded and Mahoney accepted the nomination A voice vote was taken and Administrator Mahoney was unanimously approved 7-0 for the Recording Secretary/Planning Coordinator position.

Chairman Martin provided an overview of agenda Item 6, planning commission organizational information. Administrator Mahoney gave an overview of the orientation handbook for the planning commission.

On a motion by Commissioner Van Aacken and seconded by Commissioner Maruska passed on a unanimous voice vote, the Planning Commission adjourned at 6:17 p.m.

Respectfully submitted,
Maggie Mahoney, Administrator