

TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
TOWN BOARD MEETING
Wednesday May 20, 2026, 6:00 pm
15 N. Oakwood Road, Oshkosh, WI 54904
AGENDA

The Board may discuss and act on the following:

- 1. Call to Order.**
 - A. Pledge of Allegiance.
 - B. Roll Call.
- 2. Town agenda was posted at the following locations:** Town of Algoma Municipal Building, and town website at www.townofalgomawi.gov on May 15, 2026.
- 3. Review and approve the minutes of the following meeting:**
 - A. Monthly Town Board Meeting dated April 21, 2026.
- 4. Review and approve May 2026 disbursements.**
- 5. Audit Presentation – Elizabeth McMasters, CliftonLarsonAllen (CLA)**
- 6. Public Forum for Town Business (All speakers must sign up before the meeting and the Town’s policy is available on the back table).**
- 7. Economic Development Update.**
- 8. Committee Reports.**
 - A. Fire Department.
 - B. Planning Commission.
 - C. Parks Committee.
- 9. Town Chair Report**
 - A. OSMS Ribbon Cutting
- 10. Administrator Report**
 - A. Budget Update
 - B. Major Projects Update
 - i. Leonard Point Road Storm Detention Pond
 - ii. Leonard Point Road Reconstruction
 - iii. Leonard Point Road & STH 21 Roundabout
 - C. Community Development Update
 - i. Springhetti Lake
 - ii. Tommy’s Carwash and 7 Brew
 - iii. Rusch Property
 - D. Joint Fire Department Study Update
- 11. Public Works Director Report**
 - A. Road Maintenance Update
 - B. 2026 Asphalt Resurfacing

- C. Parks Update
- D. Stormwater Update
- E. Algoma Sanitary District Update
- F. Oakwood Elementary School Update

12. Clerk/Treasurer Report

- A. Open Book and Board of Review.
- B. Professional Municipal Clerks Appreciation Week.
- C. Licensing.

13. Monthly Financial Statements.

14. Business.

- A. Discussion and possible action re: Renew town residential sanitation and recycling contract with Harter's Fox Valley Disposal, LLC.
- B. Discussion and possible action re: Transient Merchant Application.
- C. Discussion only: Town Hall Summer Hours.
- D. **CLOSED SESSION:** Vote to enter into closed session for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Developers' agreement for Springhetti Lake subdivision.
- E. **Vote to reconvene in open session** for discussion and take action on all matters discussed in the above listed closed session.

15. Adjourn.

The Town Board meets regularly on the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC. NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
April 21, 2026**

Chairman Rasmussen called the regular town board meeting to order at 6:11 pm.

The following were present: Supervisors Teresa Van Aacken, Brittany Bongert, and Dan Martin.

Mike Brooks was absent: excused.

The following were also present: Administrator Maggie Mahoney, Public Works Director Jason Loduha, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on April 17, 2026.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated March 18, 2026.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Board approved the April 2026 disbursements.

Alicia Wegner, Project Manager for Business and Communication Development of the Greater Oshkosh Economic Development Corporation (GOEDC), reported the unemployment rate was at 2.5%. They are focusing on projects to move them forward. They are a resource for the town to work on the idle site grant.

Fire Department Chief Sawicki reported the truck refurbishment should be done around June/July. They took on two new members in April.

The Planning Commission did meet and has an item under business.

The Parks Committee did not meet.

Chairman Rasmussen mentioned he would like to have a Town Board Organizational Meeting and Clerk/Treasurer Reinbold will send out an email about it.

Administrator Mahoney reported staff are diving into financials and looking into the ambulance fee to see where we are at with collection. The zoning items for Leonard Point Road storm detention pond is later in the agenda and near finalization of purchase from the Donner's. Letters are going out to introduce Moss & Associates for the acquisition of the Leonard Point Road reconstruction. Roundabout construction on STH 21 began on April 21. Project information can be found on the DOT website, and the link is on the Town's website. The final plat for Springhetti Lake is under business. OSMS opened on April 13th with a ribbon cutting on April 29th. We are waiting on the draft report. There will be a public meeting to go over recommendations.

Public Works Director (PWD) Loduha mentioned that the town did not qualify for the Wisconsin Disaster Fund during the three-day snow event in March. Winnebago County is fixing any snow plowing damage. Reminder, residents need to keep driveway culverts clear of debris and vegetation to help with drainage and prevent flooding. Will be meeting with Kartechner Bros. to plan a start date for the asphalt resurfacing project. Plowing damage at the parks has been addressed and pickleball nets have been put up. MS4 permit information is under business. Attended the Algoma Sanitary District meeting on April 8. The memorandum of understanding with the Algoma Sanitary District is under business. Also met with representatives from the Oakwood Elementary School and Winnebago County Sheriff's Office to review the traffic at the school. Determined need to get cars off the road and a letter was sent to parents about drop-off and pick-up procedures.

Clerk/Treasurer Reinbold introduced Sara Enders, the new Deputy Clerk/Treasurer. Mentioned she's a great addition to the office and works well with Gina. The April 7 election went well, and it was a steady day. Total voters were 2056. Alcohol and tobacco licensing is coming up. The annual audit for the town is complete and Elizabeth from Clifton Larson Allen will be at the May meeting to present the Audit.

The monthly financial statements were presented.

This is for Springhetti Lake Phase 1 Final Plat. These will be homes built along Leonard Point Road. Most conditions have been met. Town Staff and Planning Commission recommend approval. On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the Phase 1 Final Plat for Springhetti Lake subject to the following conditions:

1. Preliminary Plat Approval for Phase 1. The following are the remaining conditions of the preliminary plat for phase 1 to be met: *Execution of a developer's agreement between the Developer. * Review and approval of an erosion control/grading/stormwater management plan for the proposed subdivision by Winnebago County.
2. The developer agreement between the Developer and Town is executed by July 1, 2026.
3. Financial guarantee for the cost for the sediment basin on Lot 1.
4. All agreements are covenants running with the land.
5. The developer agreement cannot be assigned to another person/entity without the Town's permission.
6. Review and approval by Winnebago County Planning and Zoning.
7. Review and approval by the State of Wisconsin Department of Administration, or its successor department.
8. Review and approval by any other objecting agency."

Planning Commission recommends approval for the setback variances. Must also go to Board of Adjustments at the County Level. No formal recommendation from staff on variances, information only. On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board approved the variance request by petitioner Vienola Properties, LLC, on behalf of 1310 E Main Street LLC to reduce setbacks to build a house on parcel 002-002804 as follows: shore yard 61.38 feet, rear yard 12.67 feet, and road right of way 21.94 feet.

Staff recommend approval of CSM. On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board approved the Certified Survey Map by petitioner Maggie Mahoney, Town of

Algoma, on behalf of Bruce and Joan Donner, to create 2 outlots at 3695 Leonard Point Road (parcel 002-0021).

The rezone follows the future use with the town and in the protected area. Staff recommends approval. On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Town Board approved the request by petitioner Maggie Mahoney, Town of Algoma, on behalf of Bruce and Joan Donner, to rezone Outlot 1 and Outlot 2 at 3695 Leonard Point Road (parcel 002-0021) from A-2 General Agriculture District to R-1 Rural Residential District.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved the operator's license for Nadine Mayer (Poplar Creek Barn).

On a motion by Supervisors Bongert/Van Aacken, passed on a voice vote, the Town Board approved the transient merchant permit for A&T Curbside LLC, Thomas Korn, from May 1, 2026 – October 31, 2026, with the following condition: All signage, goods, materials, merchandise, and structures must be removed after October 31, 2026.

Supervisor Bongert also noted how the outside storage and visibility here is not very aesthetically pleasing. Administrator Mahoney mentioned that staff are looking into amending the ordinance.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the transient merchant permit for Aiden's Butt & Other Cuts BBQ, LLC, Michelle Holland, from April 22, 2026 – April 1, 2027, with the following conditions: Follow all parking regulations of the Town of Algoma code, and The Town of Algoma Fire Department location can only be used if the Fire Department Chief has approved dates, times, and location that does not impeded the operation of the fire department. The Fire Chief reserves the right to revoke any approvals granted at any time and without notice.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved Ordinance No. 2026-01 An Ordinance amending Chapter 105 of the Code of Ordinance for the Town of Algoma Relating to Alcohol Beverages.

The quarry meets the standards for the grant. The Town must apply for it and act as a pass-through and the money will go to Springhetti. On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved Resolution 2026-7, Resolution authorizing application for the Wisconsin Economic Development Idle Sites Redevelopment Program Grant to assist with the quarry property on Leonard Point Road.

The town expanded its right of way program and has been working with the Algoma Sanitary District on a Memorandum of Understanding for their work in the right of way to better server both entities. Supervisor Bongert questioned how they get the road back to town standard. PWD Loduha stated the road must be put back to same condition or better. All roads are at town standard. On a motion by Supervisor Martin/Van Aacken, passed on a voice vote, the Town Board approved the Memorandum of Understanding between the Town of Algoma and the Algoma Sanitary District Regarding Right of Way Use.

On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Town Board approved Sherri Maruska and Loren Potter for Planning Commission appointments for three-year terms starting May 1, 2026, and expiring April 2029.

On a motion by Supervisors Bongert/Van Aacken, passed on a voice vote, the Town Board confirmed the annual appointment of Fire Chief Kevin Sawicki.

There was discussion about Dan Martin being appointed to Planning Commission and Mike Brooks being appointed to Board of Review. No action was taken.

The 2025 MS4 Annual Report was presented.

On a motion by Supervisors Martin/Van Aacken, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board entered into closed session at 7:37 pm for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive of bargaining reasons require a closed session. Re: Developer agreement for Springhetti Lake subdivision.

On a motion by Supervisors Van Aacken/Martin, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board reconvened in open session at 8:01 pm.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board adjourned at 8:02 p.m.

Respectfully submitted,
Katherine Reinbold

5/14/2026

11:57 AM

Reprint Check Register - Quick Report - ALL

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ACCT

BANK FIRST CHECKING

Accounting Checks

Posted From: 5/01/2026 From Account:
 Thru: 5/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
WRS	5/11/2026	WI Retirement System	4,226.34
30823	5/01/2026	Bank First	2,410.25
30824	5/01/2026	Charter Communications	316.67
30825	5/01/2026	City of Oshkosh	17.56
30826	5/01/2026	Complete Yard Maintenance, LLC	450.00
30827	5/01/2026	Corporate Network Solutions, Inc.	110.00
30828	5/01/2026	Delta Dental	23.22
30829	5/01/2026	DetailX Cleaning LLC	575.63
30830	5/01/2026	Fischer, Scott	50.00
30831	5/01/2026	Fox-Wolf Watershed Alliance	51.75
30832	5/01/2026	Great Building Concepts	500.00
30833	5/01/2026	Image 360	36.00
30834	5/01/2026	Kehoe, Kyle	50.00
30835	5/01/2026	Kollmann, Linda	50.00
30836	5/01/2026	Lor, Pa Ger	200.00
30837	5/01/2026	Martin, Daniel	75.00
30838	5/01/2026	Maruska, Sherri	50.00
30839	5/01/2026	McMahon Associates, Inc.	36,422.02
30840	5/01/2026	Menard's	593.38
30841	5/01/2026	Ray's Sanitation	280.00
30842	5/01/2026	Skoglund, Mike	50.00
30843	5/01/2026	The Ground's Guys	6,305.16
30844	5/01/2026	Valley Pest Control	62.00
30845	5/01/2026	Van Aacken, Bill	50.00
30846	5/01/2026	WI Public Service	1,044.39
30847	5/01/2026	WI Towns Association	1,790.00
30848	5/14/2026	Action Appraisers	2,458.00
30849	5/14/2026	Amazon Capital Services	574.97
30850	5/14/2026	Anthem Blue Cross & Blue Shield	3,675.72
30851	5/14/2026	Bank First	1,026.01
30852	5/14/2026	Bound Tree Medical, LLC	476.25
30853	5/14/2026	Charter Communications	166.83
30854	5/14/2026	Cintas Corp	161.37

5/14/2026

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ACCT

BANK FIRST CHECKING

Accounting Checks

Posted From: 5/01/2026 From Account:
 Thru: 5/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
30855	5/14/2026	Clifton Larson Allen LLP	9,817.50
30856	5/14/2026	Complete Yard Maintenance, LLC	850.00
30857	5/14/2026	Corporate Network Solutions, Inc.	95.00
30858	5/14/2026	Culligan Water Conditioning	49.50
30859	5/14/2026	Fox Valley Technical College	889.50
30860	5/14/2026	Gartman Mechanical Services	1,101.40
30861	5/14/2026	Harter's Fox Valley Disposal	52,321.75
30862	5/14/2026	Installation Specialist	500.00
30863	5/14/2026	Kurt Zentner & Sons, Inc	1,431.80
30864	5/14/2026	Kwik Trip Inc	94.63
30865	5/14/2026	MacQueen Equipment	2,630.00
30866	5/14/2026	Menard's	181.83
30867	5/14/2026	Oshkosh Fire & Police Equipment, Inc	65.00
30868	5/14/2026	Rhyme Business Products	246.84
30869	5/14/2026	Securian Financial Group, Inc.	96.28
30870	5/14/2026	The Ground's Guys	7,243.96
30871	5/14/2026	Valley Pest Control	64.00
30872	5/14/2026	WI EMS Association	630.00
30873	5/14/2026	WI Public Service	823.32
30874	5/14/2026	Winnebago County Treasurer	2,079.76
EFTPS	5/06/2026	EFTPS	7,375.09
EFTPS	5/15/2026	EFTPS	853.75
STATE	5/15/2026	WI Dept of Revenue	1,261.92
030837	5/01/2026	Martin, Daniel	-75.00
Grand Total			154,956.35

5/14/2026

11:57 AM

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ACCT

BANK FIRST CHECKING

Accounting Checks

Posted From: 5/01/2026
Thru: 5/31/2026

From Account:
Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND

154,956.35

Total Expenditure from all Funds

154,956.35

5/14/2026 11:59 AM

Reprint Payroll Register Totals Only
Active Employees

Page: 1
PAYRL

Check Date From: 5/01/2026
Thru: 5/31/2026

From Dept:
Thru Dept:

Total Checks: 69 Pay Periods: 4/01/2026 Thru: 4/30/2026
(Male: 48 Female: 21)

Earnings:

Regular Pay	38,584.40	1,108.63	Hours
CELLPHONE	60.00		
MILEAGE	2.90		

	38,647.30		

Withholdings:

Federal	2,827.80
Social Security	2,188.64
Medicare	511.88
Wisconsin	1,261.92
DENTAL INS	25.50
HEALTH INS	616.91
LIFE INSURANCE	50.40
WRS	2,113.17

	9,596.22

NET PAY 29,051.08

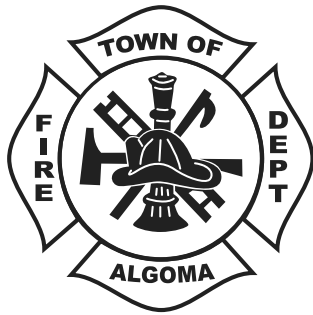
Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
HOLIDAY COMP	0.00	5.00
HOLIDAYS	0.00	12.00
SICK LEAVE	0.00	4.00
VACATION	0.00	4.00
	-----	-----
	0.00	25.00

Fringes:

HEALTH	4,508.80
LIFE	39.02

	4,547.82



Town of Algoma Fire Department

Monthly Report

April 2026

Prepared by

Kevin Sawicki – Fire Chief

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General

Grants

State EMS FAP Grant

- 2026 EMS FAP was awarded. Amount is \$29,288.84.
- EMS has ordered (5) Zoll AEDs.
- Additional grant funds will be rolled over to save for future equipment.

Additional Grants 2026

- Firehouse Subs
- DNR Wildland Grant
- WPS First Responder Grant

Trucks and Equipment

Vehicles

- **Rescue 21** – The truck refurbishment process is underway.
- **Tender 21** – New Tender Truck pre-build meeting was completed. New tender is set for delivery August-September 2026.

Truck Committee

- No updates.



Membership

- Current Roster has **38** Firefighters and **17** Emergency Medical Responders for a total of **46** department members.

New Members

- Nick Fenrich – Nick works at the Wisconsin Resource Center and is looking to volunteer/gain experience in the fire/EMS fields.

Training

First Drill: April 6th, 2026

- Firefighters and first responders used their skills during a live extrication scenario.
- Firefighters used Jaws of Life and other tools to remove victims. First Responders provided triage and treatment of patients.

Second Drill: April 20th, 2026

- Firefighters participated in EVOC course to hone their driving skills. Firefighters also pumped water and practiced forcible entry.

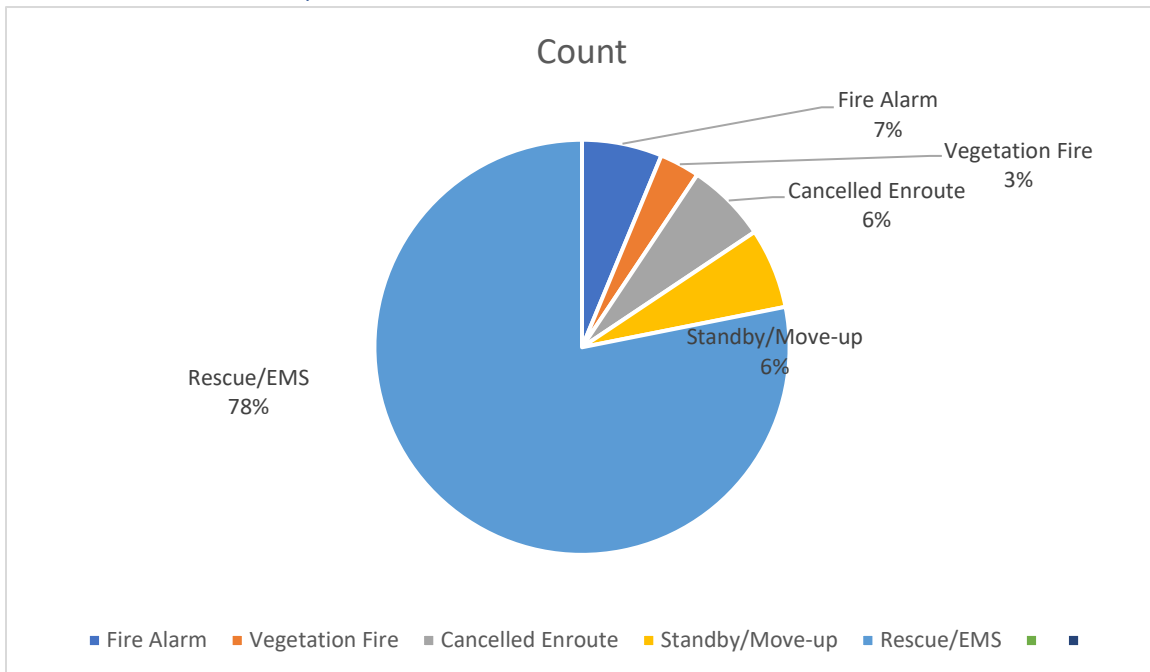
Upcoming Events

Event	Date
Training Drills	Monday, June 6 th @ 6:30pm Monday, June 20 th @ 6:30pm
Monthly Department Meeting	Wednesday, June 10 th @ 7:00pm



Incidents

Overall Incident Summary



Call Type	Count
Fire Alarm	2
Standby/Move-up	2
Vegetation Fire	1
Cancelled Enroute	2
Rescue/Emergency Medical Service (EMS)	25
Total Calls	32



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: May 20, 2026

RE: Monthly Administrator's Report

A. Budget Update

A reminder was mailed out the week of May 18 to properties that have not yet paid the Ambulance Service bill. Staff will provide an update on projected revenue and expenses at the meeting.

B. Major Projects Updates

i. Leonard Point Road Storm Detention Pond

Final steps for land acquisition for the pond are nearing completion. The Winnebago County Planning & Zoning public hearing for the rezoning of the newly created outlots is on May 26. The town is applying for the erosion control permit with the county for the project.

ii. Leonard Point Road Reconstruction

The properties have been staked to identify temporary easements, permanent easements, and permanent acquisition areas. Town staff are assisting property owners in identifying their sump pump discharge points. The sales study is underway and will be presented to the board at a future meeting, possibly July.

iii. Leonard Point Road & STH 21 Roundabout

WIS 21 is closed to traffic throughout the project and the posted detour will follow WIS 116 to US 45 to I-41. Access is maintained for local residents, businesses, and emergency vehicles.

The project website is at <https://wisconsindot.gov/Pages/projects/by-region/ne/Wis21/default.aspx> includes proposed scope, schedule, traffic impacts, displays and information for businesses in the work zone.

C. Community Development Update

i. Springhetti Lake

The final plat for phase 1 has been approved by other agencies. Some town conditions remain to be met for our approval—primarily the developers agreement. Staff will discuss the developers agreement with the Board in closed session.

The town submitted the pre-application and was approved to submit an Idle Sites Redevelopment Program application on 5/8/26 for the Fiscal Year 2027 cycle for this project. Staff are working on submitting this application this month with the assistance of GOED.

ii. Tommy's Carwash and 7 Brew

The town received a couple of complaints about loud music that can be heard in the residential areas to the north/west. Staff contacted both businesses and they have addressed the issue.

ii. Rusch Property

At the time of this memo I have a meeting scheduled with Chet Wesenberg for May 20 to check in on the status of the plans for this property and possible location of the new town hall.

D. Joint Fire Department Study Update

The project team met for the recommendations meeting on May 5. Per the consultant agreement, this is the follow-up to the kick-off meeting that was held in October with representatives from the city and town staff and fire/ems departments to verify the information they are presenting to describe the departments/operations is accurate. There is a brief feedback period then the formal report will be completed, likely in June. The preliminary plan is for the final report to be presented to both governing bodies together at a neutral location.

ATTACHMENTS: None



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Jason Loduha, Public Works Director

Date: May 20, 2026

RE: Monthly Director's Report

A. Road Maintenance Update

Winnebago County will be performing shoulder maintenance to fill low areas on gravel shoulders along town roads.

The City of Oshkosh is in the process of installing a water main extension along with a sanitary sewer extension on Claireville Road from 9th Avenue going South to Windsong Terrace.

B. 2026 Asphalt Resurfacing

A preconstruction meeting was held with Kartechner Brothers LLC on May 7 regarding the Town's upcoming project. The contractor will notify the Town once the final construction schedule has been established.

Staff will distribute notification letters to affected residents, along with a map of the impacted roadways. Kartechner Brothers LLC stated that it will also distribute letters to affected residents prior to the start of construction to provide information on the project and schedule.

C. Parks Update

The grass at Jones Park was recently fertilized as part of ongoing park maintenance activities.

Standing water has been an issue along the inside corner of the exit driveway at Jones Park. This area will be reshaped to improve drainage and help extend the life of the asphalt.

Additionally, Jones Park water system required replacement of four corroded water valves to restore water to the park. Stainless steel valves were installed to minimize future corrosion issues and improve long-term reliability.

D. Stormwater Update

Seasonal muskrat trapping operations have begun in the pond areas. Wildlife Solutions also identified woodchuck activity in the pond areas, and McMahon, which oversees pond maintenance, recommended trapping the woodchucks as part of ongoing maintenance and erosion prevention efforts.

The MS4 Annual Report and final Stormwater Quality Management Plan have been uploaded to the Town website. All stormwater-related updates can be viewed under the Water Quality Resources section. The direct link is:

<https://townofalgomawwi.gov/water-quality-resources/>

E. Algoma Sanitary District Update

No update at time of Memo.

F. Oakwood Elementary School Update

Staff plan to meet with representatives from the Winnebago County Sheriff's Office and the school district prior to the start of the school year to continue addressing traffic concerns in the area surrounding Oakwood Elementary School.

ATTACHMENTS:

1. Town of Algoma Sanitary District #1 meeting minutes-March 12, 2026.

Town of Algoma Sanitary District #1
Meeting Minutes – March 12, 2026

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Commission President Chad Hayes with Commissioner Sue Drexler present called the regular monthly meeting for March to order at 12:00 p.m. Also present were Utility Director Kevin Mraz, Accounting Manager Mike Claffey, Financial Utility Clerk Sara Gonzales, and Attorney for the District Matt Parmentier. Maggie Mahoney, Town of Algoma Administrator, and Christy DeMaster of Trilogy Consulting were in attendance from the public. Commissioner Peter Cernohous was excused.
 - a) Chad noted the District is using a tape recorder for maintenance of the minutes.
 - **Chad made a motion to move Agenda Item 7) before Agenda Item 6)/second-Sue/carried unanimously.**
 - b) Approve the minutes of the previous meeting. **Sue made a motion to approve the minutes of the regular monthly meeting on February 12/second-Chad/carried unanimously.**
 - c) Approve balance adjustments. None.
 - d) Approve investment changes. None. Mike noted he plans to renew the CD that comes due following week for a 15-month CD at 3.95% interest. Also, the Water Utility will take its first \$250,000 draw of the temporary loan from the Sewer Utility for costs related to water tower until the funds are received from the note issuance later this year. **Chad made a motion to approve investment changes as presented/second-Sue/carried unanimously.**
 - e) Approve cash receipts & investments for sanitary and water. **Sue made a motion to approve the cash receipts and investments for sanitary and water for February as submitted/second-Chad/carried unanimously.**
 - f) Approve pending bills and previous disbursements for sanitary and water. Mike noted one addition from the list sent out previously was for Precision Drilling to install the water service on Oak Crest Drive. **Sue made a motion to approve March pending bills and February previous disbursements for sanitary and water as submitted with the addition/second-Chad/carried unanimously.**
- 3) Public Forum. No comments from the public.
- 4) Commissioner Statements. None.
- 5) Director's Report. Kevin submitted his report prior to the meeting and added the following information.
 - a) Review of District statistics. No discussion was had on this agenda item.
 - b) Correspondence. No discussion was had on this agenda item.
 - c) Status of 2026 projects.
 - Hwy 21 DOT Reconstruction: Highway 21 is scheduled to begin reconstruction from Highway 116 on April 6. District staff will adjust some manholes plus two for Aurora Hospital. Construction is expected to last 39 calendar days before Westhaven Drive and Oakwood Road will reopen, with a scheduled project completion date of October 23. During this time, Witzel Avenue will be extremely busy.
 - Watermain Extension to New Water Tower: The watermain extension down Potratz Hill Road to the future water tower is scheduled to begin at the end of July with the watermain contractor, Advance Construction, and District staff. Staff will work with the Department of Transportation (DOT) for construction vehicles entering and exiting that project site.
 - Oakwood School Expansion: Staff has been working through the water and fire protection plans for this project. The Town of Algoma is requiring a fire hydrant every 400 feet on the property and requested 13,000-30,000 gallons per minute of water to the school for fire protection. Staff will coordinate this project with the school to prevent any school closures while tapping the watermain. The Town road right-of-way (ROW) permit has been secured; however, it was delayed until the hydrant location on the school property was determined and confirmation was received that the watermains would be upsized from 6" to 8" for fire protection.
 - Olde Apple Acres Development: Sewer and water installation is scheduled to begin on June 1, and the Developers Agreement-Authorization to Proceed is not signed at this time. Kevin asked Maggie, Town of Algoma Administrator, if she knew what was preventing the project from continuing. She answered the issue has more to do with the County Planning and Zoning Department and their storm erosion control permitting since the road installation would disturb more than an acre, adding it is the Town's intention to help the developer proceed with their project. Kevin stated the contractor is set to begin construction on June 1, but the District is unable to award the contract without the signed Developer's Agreement. If the bid hold period is exceeded, the contractor could say they are no longer available. It is unknown how much longer securing the erosion control permit could be delayed. Maggie said she hoped to get what is needed by the end of next week and will have a conversation with their attorney.
 - Westmoor Road Area Water Quality Issues: Staff recently learned of water quality issues in the Westmoor Road area. District staff intends to send residents a survey letter later this month offering free water sampling before the Town proposes to repave the road. Chad added this is a great opportunity to partner with the Town.
 - Leaking Curb Box: One of the new water services on South Oakwood Road across the street from OSMS began leaking that morning. DeGroot was already onsite that day to repair it at their expense as it was under the one-year

warranty. Staff will send notice to the Town for the road right-of-way permit. Water was turned off to OSMS, but the construction workers were supplied water to allow for their work to continue.

- **Fiber Optic Line Installation:** Staff was just notified of this project in the Town of Algoma. Kevin asked Maggie for a plan set for the fiberoptic lines to be installed through the town so District staff can verify the fiber lines are not installed over existing or future sewer or watermain. Maggie stated it is on the Town's website under Notices and is proposed to be installed in phases, primarily north of Highway 21. She added Jason released the road ROW permit so he has their plan sets, which may be adjusted somewhat from the plans, and she encouraged Kevin to reach out to Jason to request it. Chad added we will also get notices from Diggers Hotline as this project progresses.

6) Old Business.

- a) Discuss and act on wastewater treatment rates from the City of Omro.
 - i) **Chad made a motion to go into closed session at 1:08 p.m. pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment rates from the City of Omro/second-Sue-carried unanimously.**
- b) **Sue made a motion to reconvene at 1:23 p.m. into open session to discuss and act on matters discussed during closed session regarding wastewater treatment rates from the City of Omro/second-Chad/carried unanimously.** No action was taken. The meeting resumed with Agenda Item 8).

7) New Business.

- a) Discuss and act on Resolution #2026-3-1 to Approve Memorandum of Understanding (MOU) with the Town of Algoma related to work in the Road Right-of-Way.
 - Attorney Parmentier explained the latest version, which Kevin had displayed on the screen, was received earlier that month. He proposed some revisions, and then the Town's attorney made some more back. There's some legal language that can be smoothed out between the attorneys; however, some substantive topics that merit discussion include the following:
 - 1) **Permit Requirements:** In Section 3, the District added language stating the District does not need to pull permits for minor work, with minor work defined. The Town responded by striking that entire language, providing no exception for small scale items. Kevin explained minor work, for example, included when a homeowner connects to the curb stop and all the work may be able to be done on private property outside of the road right-of-way (ROW). He presented some pictures and explained the contractor and/or District staff has to use a hand shovel to expose gas lines that are in the ROW because, even though it is supposed to be within 18" of its painted location, because it has been mislocated by feet and must be confirmed.
 - (a) Maggie stated that work may not necessarily require a permit, but it would be best addressed by contacting Jason. The Town wants to be notified of the "minor work" the District is doing in the right-of-way and can then decide whether to require a permit. Since this is a new agreement, the Town wants to be contacted with any work in the ROW, and going forward it can decide later whether to add some of these small items as minor work into the next version of the MOU. If it is ambiguous and left out of the agreement, the Town and District can have that discussion. Maggie stated notification under this MOU includes by email or phone, but this would not include emergency work.
 - (b) Chad stated the District is following what we were doing before, and he asked why the Town rescinded the 1978 resolution that specifically allowed the District to perform work in the right-of-way. Maggie answered now that the Town has staff, it wants to implement and manage a road ROW program, with an exemption for emergency work. This agreement would not apply to other entities and it would waive fees for the District, while still requiring a permit along with a \$3,000 security deposit.
 - (c) Kevin explained when the District sends a letter to residents, we used to be able to tell them we would install a watermain in the road ROW because we had an easement, but without securing a ROW permit before we send the letter, we do not even know if we have access. It is a concern whether a permit may be denied, unlike the easement that was always there. Sue said it does not sound like the Town would deny a permit, and Maggie agreed, stating the Town wants a record of activity in the road ROW, which she claims they have not received in the past and she added is common practice. Kevin responded that the District has always contacted the Town Chairman or Road Superintendent, who was sometimes the same person, to communicate that information with a phone call and a follow-up email.
 - (d) Attorney Parmentier concluded that it sounds like the Town may want more of a heads up than a permit, and for minor work the District can provide notice. Maggie confirmed the District should check with the Town to determine if a permit is needed before performing work in the road ROW. Kevin listed normal maintenance items such as inspecting manholes, jetting and televising sewer mains, painting fire hydrants, exercising water valves, etc. should not require a permit. Maggie suggested including that in the response to the Town's attorney since she and Jason are working with her to complete the agreement, as she did not want to provide an answer for that at this time. Attorney Parmentier offered to put something together in his response to address this.

2) **Backfill Requirements:** Section 6a discusses the backfill requirement for a hole to be left open for inspection up to 72 hours. The District requires every hole to be backfilled immediately rather than wait up to 72 hours. Kevin explained a six-foot-deep hole creates wet soil and, if left open for an unnecessary extended period of time, material could cave in, even with trench boxes, and the back curb and gutter could be lost, resulting in questionable road quality and causing safety and liability issues. The District probably does about 40-50 new customer connections every year. Sue suggested sending the Town pictures of the excavation.

(a) Attorney Parmentier asked what a District inspection would entail, and Kevin answered District Operators are onsite to observe the excavation down to the curb box, the contractor is responsible for safety protocols for trench boxes, and the District is responsible to make sure the pipe is installed to our curb box correctly and is pressure tested to verify it is not leaking prior to backfilling. We then make sure the proper fill is used and compacted correctly and that the rest of material is filled in and compacted.

(b) Attorney Parmentier asked what the Town's inspection would involve, and if the Town would consider delegating any inspections to the District. Maggie stated that is more Jason's wheelhouse, saying she hesitates to make an exception to all District activities. If it's an emergency, then it's a moot point. If there is a permit, there could be some coordination. Attorney Parmentier stated the District could complete the inspection ourselves based on the Town's standards so we are not waiting on the Town. Kevin offered to get a checklist from Jason with follow up documentation so the District could perform these inspections for the Town, and it was unknown at that time what the Town's inspection involves.

3) **Duration of the Agreement:** The original version was for two years with no automatic renewals and the District proposed a longer term with auto renewals. Maggie answered once both entities are more comfortable with the initial agreement the duration could be extended. The Town figured it would be easier to remember to renew it annually rather than bi-annually, and Chad felt the longer the term the better. Kevin explained this agreement is relatively short term compared to the District's substantial investment in the Town for water and sanitary sewer mains that depreciate over 50 years, and he wants a guarantee the District can still access the road ROW. Sue mentioned if a renewal gets overlooked, the District has nothing. Maggie reiterated this initial agreement is new to everyone, we all will learn some things, and we have an opportunity to make adjustments. She added that once all parties feel comfortable, it can likely be extended to five years, adding the District would never lose access to the ROW since there is a permitting process.

- **Sue made a motion for staff and our attorney to review the Memorandum of Understanding with the Town of Algoma related to work in the Road Right-of-Way and abide by their decision/second-Chad/carried unanimously.**

b) Discuss and act on options for charging Public Fire Protection (PFP) Fee in response to Town of Algoma's request.

- Sue addressed Maggie and asked how this is different from the garbage and refuse fee that was taken out of the tax levy because the cost was increasing and placed on the property tax bill as a separate charge. Sue explained that special charge code #37 on Winnebago County's Ascent system can be used to add the PFP fee to municipal tax bills. Maggie stated the Town did not feel the example that Attorney Parmentier provided met the exemption criteria to place it as a special fee. Sue reiterated the code exists, and she and District staff also spoke with the tax lister the previous day, who confirmed with the Department of Revenue (DOR) that this is a viable option.

- Attorney Parmentier stated the Town attorney's view was that the PFP Fee had to be on the general tax levy or the utility bills. However, he explained his view that the Statute states the Town agrees to pay but does not dictate how, and the DOR allows it because it is set up for it. Maggie stated she looked at some documentation from 2014-2015 when the Town considered having the District implement a PFP Fee and determined it does not count against the tax levy. She is unaware of any municipalities that do this, and her understanding was that if the Town removes it, they have to reduce their tax levy by that amount. Attorney Parmentier clarified the downward adjustment to the levy does not apply to the production, storage, transmission, sale and delivery, or furnishing of water for public fire protection purposes.

- Maggie had not spoken with the tax lister about this, and Kevin recommended she call her. Kevin reiterated the tax lister clarified this option is 100% available and the tax lister confirmed it with the DOR. He added this is a Town of Algoma decision to do that and stay as a municipal charge, and no action would be necessary. The statute does not define how the Town is to collect it, nor does it say it has to be included in the general tax levy.

- Chad stated that the Town currently collects the PFP Fee and forwards it to the District, meaning all Town residents pay it. Then he asked if the Town was going to reduce their levy if the Town has the District collect this fee. Maggie stated the Public Service Commission (PSC) offers three options on their website for collecting this fee: on the utility bill, as a municipal charge, which is how it is currently, or a combination of the two. When Chad again asked if the Town was going to reduce the levy by the amount of the PFP Fee if the Town has the District bill for it, Maggie stated the Town would not reduce the levy because they do not have to. Maggie said the Town is subject to levy limits and the money has to come from somewhere, and the \$170,000 would be used for roads and other services the Town provides. Chad stated that is what a referendum is for, and Maggie said this could go to referendum, but if the Town can work within its levy, that's the Town Board's prerogative.

- Chad stated that it is going to look like the District is raising its fees when it sends this bill, and residents are going to ask why we are charging more. Our response would be that the Town is no longer collecting it but is using the money they used to collect for PFP for other purposes. Maggie said the Town would communicate that to residents. She stated that the Town cannot arbitrarily raise its levy, adding that there is a significant cost to trying to pass a referendum and it may not be helpful. Chad stated that if it is something that constituents thought they needed, they would vote for it, and he has been bothered by this issue ever since it came up. Chad stated the room is going to be filled because a public hearing would need to be held. This amount would only be a change in collection method, with the Town moving it from the tax levy to a fee to be charged by the District, and he thinks this is disingenuous to the taxpayer. Maggie stated \$170,000 is a drop in the bucket compared to what the Town needs, and the Town is very transparent with its budget and capital improvement process. Maggie told Kevin previously she realizes this is probably not a popular thing to do, but the Town would not shy away and would communicate this with the public. They would help out as much as they can and explain this is the Town asking the District to do this. Also, it is going to be discussed at the Town's meeting the following week.
 - Sue asked Attorney Parmentier if the Town removes the PFP Fee from its tax levy if it is able to free up those funds for something else, and he answered yes, as long as the Town does not exceed their levy limit. Sue stated everybody should pay for PFP, including those on wells and vacant lots, and the District does not have a method to bill everyone in the Town. Chad added if the District bills this fee only to water customers, not everyone (only 40%) would be charged, resulting in a 60% increase in water rates and causing an uproar. Maggie stated it is her intention to present the facts and options to the Town Board, but she has no recommendation at this time. The reason this is coming up now is because the District is planning to apply for a conventional rate case. Maggie also wanted to mention that the PSC website states that non-water customers can also be charged this fee.
 - Attorney Parmentier stated the District is providing the Town with new information at this meeting. If the special charge is utilized, it accomplishes the Town's goal of freeing up the money from the tax levy, it is logistically easier, it reduces the overall cost, and it avoids the problem of the putting the entire increase on only a subgroup of residents while giving everyone else a free ride. He offered to give the Town's attorney this information via a phone call.
 - Christy DeMaster of Trilogy Consulting explained the PSC's website on this item creates confusion. It leads one to believe those are the only options, but Section 196 of the state statutes does not say the municipal charge has to be in the tax levy. Although it is commonly done on the tax levy, the utility's tariff says a municipal charge is to be paid by the Town. Maggie stated the Town is open to a special charge, as it seems optimal when fairness is a concern, and she believes this could be resolved within a day or two. Sue mentioned when it's presented to the Town Board, the attorney should understand it as well. Maggie said she was very skeptical that this is a viable option and she should feel better once she receives some assurances on that.
 - Kevin concluded the Water Utility's position is that the Town of Algoma should continue to fund 100% of the public fire protection fee by municipal charge. The Town gets to decide how to collect it, whether that is through the tax levy, as a special charge, or on a Town bill to all residents such as the recent ambulance bill. If it is not a municipal charge, it creates direct charge that water users would have to absorb and subsidize other Town residents. Christy explained aside from the fact that the Water Utility is pursuing a conventional rate case, if the Town wanted to change the process, it would have to adopt a resolution stating that, the PSC would open a docket, and it would go through their process with a public hearing.
- c) Discuss and act on Developer's Agreement-Authorization to Proceed for Olde Apple Acres – 1st Addition, Phase III.
- Kevin stated since no signed authorization to proceed was received, these three items, c-e, will be reserved for a future agenda. No discussion was had, and the meeting continued with Agenda Item 6).
- d) Discuss and act on Resolution #2026-3-2 to Award the Contract for the sewer and watermain extension to Olde Apple Acres Subdivision – 1st Addition, Phase III.
- e) Discuss and act on Resolution #2026-3-3 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon the various parcels (30) included in Olde Apple Acres – 1st Addition, Phase III in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
- i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
- 8) Adjourn. **Chad made a motion to adjourn the regular monthly meeting at 1:23 p.m./second-Sue/carried unanimously.**

Respectfully Submitted:

Michael Claffey, Accounting Manager

Approved:

Charles Hayes, President
Page 4 of 4



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katherine Reinbold, Clerk/Treasurer

Date: May 20, 2026

RE: Monthly Clerk/Treasurer Report

A. Open Book and Board of Review (BOR)

Open book was scheduled for May 26 and BOR was scheduled for June 9. Unfortunately, due to a family emergency involving members of Action Appraisers, Open Book and the Board of Review have been postponed. The members may meet on June 9, 2026, to adjourn to a future date if needed. No additional information is available at this time.

B. Professional Municipal Clerks Appreciation Week

Tony Evers, Governor of Wisconsin, proclaimed that the week of May 3-9, 2026, was Professional Municipal Clerks Appreciation Week.

C. Licensing

Letters have gone out to license holders to renew alcohol, tobacco, and operator's licenses. These will be presented at the June board meeting.

Attachments: Professional Municipal Clerks Appreciation Week Proclamation

STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; the Office of the Municipal Clerk, a time-honored and vital part of local government and election administration, is critical to the endurance and prosperity of the state; and

WHEREAS; Wisconsin's professional municipal clerks and county clerks consistently display courage, flexibility, and resilience and pledge to be faithful and impartial in handling their official duties, upholding transparency and neutrality while rendering equal service to all; and

WHEREAS; among their many vital responsibilities, professional municipal clerks serve as the official record keepers of their respective municipalities, the legislative historian of their community, and the direct link between residents and their government to ensure transparency and communication between the governing bodies and the communities they serve; and

WHEREAS; professional municipal clerks also provide essential support in the administration of elections, often preparing ballots, training election officials, tabulating and certifying election results, and dedicating themselves to conducting open, accurate, and fair elections in Wisconsin; and

WHEREAS; professional municipal clerks continually improve the administration of the responsibilities of their office through participation in education programs, seminars, workshops, focus groups, and annual conferences across Wisconsin; and

WHEREAS; this week, the state of Wisconsin joins all Wisconsinites in recognizing and thanking professional municipal clerks for the important work they do for communities across the state;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby proclaim May 3 – 9, 2026, as

PROFESSIONAL MUNICIPAL CLERKS APPRECIATION WEEK

throughout the State of Wisconsin, and I commend this observance
to all our state's residents.



IN TESTIMONY WHEREOF, I have
hereunto set my hand and caused the
Great Seal of the State of Wisconsin
to be affixed. Done at the Capitol in
the City of Madison this 30th day
of April 2026.

A handwritten signature in black ink that reads "Tony Evers".

TONY EVERS
GOVERNOR

By the Governor:

A handwritten signature in blue ink that reads "Sarah Godlewski".
SARAH GODLEWSKI
Secretary of State

TOWN OF ALGOMA
RECONCILED BANK & INVESTMENT BALANCES
AS OF 4/30/2026

Bank	Type	Interest Rate	Interest Amount	Balance	Notes
Bank First	Checking (Sweep)*		\$ -	\$ 3,000.00	
	Money Market	3.75%	\$ 5,615.19	\$ 2,544,217.86	Includes bond amount Town received
	Special Accounts	3.75%			
	Parks Money Market		\$ 386.98	\$ 127,981.64	
	Tax Accounts (Used for collection)				
	Tax Account*			\$ 35,740.24	Ambulance Service Charge is still being collected here
U.S. Bank	Local Government Investment Pool (LGIP)*	3.69%	\$ 3,860.64	\$1,277,669.94	This is the number from the LGIP April statement but LGIP has said there is an error in the April statements and they are working on the issue. I have not heard anything yet. I will report next month on any changes.
Total Cash and Investments				\$ 3,988,609.68	

*Unreconciled

LGIP Accounts	Interest (3.69%)	Deposits	Withdrawal	Total in Acct
GENERAL	\$443.57	\$0.00	\$0.00	\$146,798.18
TID 1	\$295.60	\$0.00	\$0.00	\$97,827.52
SPIRIT ROUNDABOUT	\$1,238.83	\$0.00	\$0.00	\$409,988.06
FD TRUCK REFURBISHMENT	\$621.87	\$0.00	\$0.00	\$205,805.78
FIRE EQUIPMENT	\$54.10	\$0.00	\$0.00	\$17,905.92
REVALUATION	\$31.48	\$0.00	\$0.00	\$10,416.86
DEBT LEVY PAYMENTS	\$3.48	\$0.00	\$0.00	\$1,151.89
GENERAL EXPENSES	\$129.40	\$0.00	\$0.00	\$42,825.73
RESERVES	\$1,042.31	\$0.00	\$0.00	\$344,950.00
Total	\$3,860.64			\$1,277,669.94

		Fund: All Funds				
Account Number		2026 April	2026 Actual 04/30/2026	2026 Budget	Budget Status	% of Budget
100-00-41101-000-000	JONES PARK DEBT SERV LEVY	0.00	0.00	0.00	0.00	0.00
100-00-41102-000-000	GO REFUNDING BONDS LEVY	0.00	0.00	455,590.00	-455,590.00	0.00
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	1,135,836.00	-1,135,836.00	0.00
400-00-41120-000-000	TID #1 TAX INCREMENT	0.00	0.00	53.00	-53.00	0.00
100-00-41150-000-000	MFL TAXES	0.00	0.00	2.28	-2.28	0.00
100-00-41801-000-000	PERSONAL PROPERTY TAX INT	0.00	0.00	0.00	0.00	0.00
100-00-41802-000-000	LOTTERY CREDIT	51,145.20	51,145.20	0.00	51,145.20	0.00
TAXES		51,145.20	51,145.20	1,591,481.28	-1,540,336.08	3.21
100-00-42300-000-000	SA - 2022 PAVING	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	0.00	0.00	0.00
100-00-43301-000-000	ARPA/SPIRIT FUND REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	0.00	0.00	258,330.91	-258,330.91	0.00
203-00-43410-700-001	FD RADIOS RECEIVABLE	0.00	0.00	0.00	0.00	0.00
203-00-43410-700-002	SOUTH LEG ROUNDABOUT RECEIVE	0.00	0.00	0.00	0.00	0.00
100-00-43420-000-000	2% FIRE DUES	0.00	0.00	46,000.00	-46,000.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER	0.00	0.00	263.97	-263.97	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	0.00	4,685.85	-4,685.85	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	47,559.05	190,236.22	-142,677.17	25.00
100-00-43540-000-000	RECYCLING GRANTS	0.00	0.00	12,500.00	-12,500.00	0.00
100-00-43550-000-000	VIDEO SERV PROVIDER FEE	0.00	0.00	15,175.31	-15,175.31	0.00
100-00-43650-000-000	FOREST CROPLAND/MGED FOREST	0.00	0.00	6.46	-6.46	0.00
100-00-43690-000-000	EMS FLEX GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43691-701-000	GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43695-000-000	FIREHOUSE SUBS GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43750-000-000	ECONOMIC DEVELOPMENT	0.00	0.00	8,000.00	-8,000.00	0.00
100-00-43790-000-000	DNR STORMWATER MGMT GRANT	0.00	0.00	55,700.00	-55,700.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	47,559.05	590,898.72	-543,339.67	8.05
100-00-44100-000-000	BUSINESS/OCCUP LICENSE	200.00	200.00	100.00	100.00	200.00
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	0.00	0.00	640.00	-640.00	0.00
100-00-44115-000-000	OPERATORS LICENSES	40.00	40.00	400.00	-360.00	10.00
100-00-44116-000-000	CIGARETTE LICENSE	0.00	0.00	100.00	-100.00	0.00
100-00-44117-000-000	SODA WATER LICENSES	0.00	0.00	0.00	0.00	0.00
100-00-44120-000-000	OTHER BUSINESS & OCCUP LIC	0.00	0.00	100.00	-100.00	0.00
100-00-44125-000-000	CABLE FRANCHISE INCOME	0.00	0.00	61,000.00	-61,000.00	0.00
100-00-44200-000-000	DOG LICENSES	555.00	2,025.00	4,000.00	-1,975.00	50.63
100-00-44201-000-000	WINNEBAGO CTY DOG LICENSES	0.00	0.00	1,050.00	-1,050.00	0.00
100-00-44300-000-000	BUILDING PERMITS NEW	21,125.00	21,125.00	100,000.00	-78,875.00	21.13
100-00-44301-000-000	BUILDING PERMITS REMODELING	6,520.00	9,200.00	30,000.00	-20,800.00	30.67
100-00-44302-000-000	EXTRA INSPECTIONS	0.00	0.00	320.00	-320.00	0.00
100-00-44310-000-000	CULVERT PERMITS	100.00	100.00	0.00	100.00	0.00
100-00-44311-000-000	OTHER PERMITS	0.00	0.00	100.00	-100.00	0.00
100-00-44400-000-000	ZONING PERMITS & FEE'S	0.00	0.00	700.00	-700.00	0.00
100-00-44500-000-000	RIGHT OF WAY	450.00	450.00	5,000.00	-4,550.00	9.00
LICENSES AND PERMITS		28,990.00	33,140.00	203,510.00	-170,370.00	16.28
100-00-46100-000-000	ASSESSMENT CERTIFICATION'	400.00	540.00	2,800.00	-2,260.00	19.29
100-00-46101-000-000	LIQUOR LIC PUBLICATION FEE	0.00	0.00	80.00	-80.00	0.00

Fund: All Funds

		2026	2026	2026	Budget	% of
Account Number		April	Actual 04/30/2026	Budget	Status	Budget
100-00-46102-000-000	MISC CHARGES FOR SERVICES	0.00	0.00	200.00	-200.00	0.00
100-00-46230-000-000	AMBULANCE SERVICE	6,395.37	118,833.46	205,652.62	-86,819.16	57.78
100-00-46310-000-000	SNOW REMOVAL	0.00	0.00	6,800.00	-6,800.00	0.00
202-00-46330-000-000	PARKLAND FEES	3,300.00	3,300.00	0.00	3,300.00	0.00
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	0.00	606,600.00	-606,600.00	0.00
100-00-46435-000-000	RECYCLING - WINN CTY REBATE	824.76	1,242.00	5,000.00	-3,758.00	24.84
100-00-46720-000-000	PARKLAND FEE INCOME	0.00	0.00	9,900.00	-9,900.00	0.00
100-00-46850-000-000	PLAT & SITE PLANS FEES	2,350.00	5,100.00	6,000.00	-900.00	85.00
=====						
PUBLIC CHARGES FOR SERVICES		13,270.13	129,015.46	843,032.62	-714,017.16	15.30
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100-00-48100-000-000	INTEREST GENERAL ACCOUNTS	5,615.19	11,794.64	25,000.00	-13,205.36	47.18
202-00-48100-000-000	PARKS FUND INTEREST	0.00	396.94	0.00	396.94	0.00
100-00-48101-000-000	ARPA INTEREST	0.00	0.00	0.00	0.00	0.00
200-00-48101-000-000	FD SAVINGS INTEREST	0.00	0.00	0.00	0.00	0.00
100-00-48102-000-000	VERVE ACCTS	0.00	0.00	0.00	0.00	0.00
100-00-48103-000-000	LGIP	0.00	11,530.77	25,000.00	-13,469.23	46.12
400-00-48104-000-000	TID #1 INTEREST	0.00	0.00	0.00	0.00	0.00
100-00-48200-000-000	RENT REVENUE	1,000.00	2,250.00	10,000.00	-7,750.00	22.50
100-00-48300-000-000	SALE OF FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
200-00-48300-000-000	SALE OF FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-48301-000-000	SALE OF GARB/RECYCLING TOTES	0.00	0.00	0.00	0.00	0.00
100-00-48302-000-000	SALE OF EQUIPMENT OR PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	JONES PARK TREE DONATIONS	0.00	0.00	0.00	0.00	0.00
200-00-48500-000-000	FD DONATIONS	0.00	0.00	0.00	0.00	0.00
201-00-48501-000-000	FIRST RESP DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	OTHER MISC. REVENUES	20.00	20.00	0.00	20.00	0.00
200-00-48900-000-000	FD PANCAKE BRKFST	0.00	0.00	0.00	0.00	0.00
200-00-48901-000-000	FD CAR SHOW	0.00	0.00	0.00	0.00	0.00
200-00-48902-000-000	TSHIRT SALES	0.00	0.00	0.00	0.00	0.00
200-00-48903-000-000	FD OPEN HOUSE	0.00	0.00	0.00	0.00	0.00
400-00-48904-000-000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
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MISCELLANEOUS REVENUES		6,635.19	25,992.35	60,000.00	-34,007.65	43.32
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100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	2,217,000.00	-2,217,000.00	0.00
400-00-49140-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	110,000.00	-110,000.00	0.00
200-00-49200-000-000	FD OPEN HOUSE	0.00	0.00	0.00	0.00	0.00
201-00-49200-000-000	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
400-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49301-000-000	USE OF COMMITTED FUNDS	0.00	0.00	527,500.00	-527,500.00	0.00
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OTHER FINANCING SOURCES		0.00	0.00	2,854,500.00	-2,854,500.00	0.00
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Total Revenues		100,040.52	286,852.06	6,143,422.62	-5,856,570.56	4.67

		Fund: All Funds				
		2026	2026	2026	Budget	% of
Account Number		April	Actual 04/30/2026	Budget	Status	Budget
100-00-51100-000-000	TOWN BOARD	0.00	0.00	0.00	0.00	0.00
100-00-51100-110-000	TOWN BOARD WAGES	1,300.00	3,850.00	18,000.00	14,150.00	21.39
100-00-51100-130-000	TOWN BOARD SOC SEC/MEDICARE	99.45	390.16	1,377.00	986.84	28.33
100-00-51100-209-000	ATTORNEY LEGAL FIRE DEPT	0.00	0.00	500.00	500.00	0.00
100-00-51100-321-000	TOWN BOARD DUES	0.00	0.00	1,490.00	1,490.00	0.00
100-00-51100-390-000	TOWN BOARD MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-51300-210-000	ATTORNEY LEGAL CONTRACT	1,455.00	2,475.00	14,000.00	11,525.00	17.68
100-00-51300-218-000	ATTORNEY ORD CODIFICATION	1,295.00	1,295.00	4,000.00	2,705.00	32.38
100-00-51400-200-000	GEN GOVT HR/PERSONNEL	0.00	1,080.66	200.00	-880.66	540.33
100-00-51400-305-000	GEN GOVT HR/PERS SUPPLIES/EXP	0.00	0.00	400.00	400.00	0.00
100-00-51400-310-000	GEN GOVT OFFICE SUPPLIES	398.95	542.80	3,000.00	2,457.20	18.09
100-00-51400-315-000	GEN GOVT OFFICE EQUIPMENT	246.84	1,913.17	6,500.00	4,586.83	29.43
100-00-51400-320-000	GEN GOVT PUBLISHING & PRINTING	0.00	3,310.03	4,000.00	689.97	82.75
100-00-51400-330-000	GEN GOVT MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-51400-342-000	GEN GOVT COMPUTER & WEBSITE MA	829.46	18,531.48	25,000.00	6,468.52	74.13
100-00-51400-390-000	GEN GOVT MISC EXP	0.00	0.00	500.00	500.00	0.00
400-00-51401-200-000	TID #1 ADMINISTRATION	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51410-110-000	ADMINISTRATOR WAGES	9,699.70	29,099.10	119,409.45	90,310.35	24.37
100-00-51410-130-000	ADMINISTRATOR SOC SEC/MEDICARE	738.17	2,917.35	9,134.82	6,217.47	31.94
100-00-51410-131-000	ADMINISTRATOR WRS	698.38	2,760.26	8,597.48	5,837.22	32.11
100-00-51410-132-000	ADMINISTRATOR HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51410-133-000	ADMINISTRATOR LIFE INSURANCE	15.12	60.48	151.20	90.72	40.00
100-00-51410-380-000	ADMINISTRATOR DEPT EXPENSES	194.69	254.69	4,000.00	3,745.31	6.37
100-00-51411-110-000	OFFICE ASST WAGES	2,898.60	2,898.60	32,711.89	29,813.29	8.86
100-00-51411-130-000	OFFICE ASST SOC SEC/MEDICARE	221.74	221.74	2,502.46	2,280.72	8.86
100-00-51411-131-000	OFFICE ASST WRS	208.70	208.70	2,355.26	2,146.56	8.86
100-00-51411-132-000	OFFICE ASST	0.00	0.00	12,011.17	12,011.17	0.00
100-00-51411-133-000	OFFICE ASST LIFE INSURANCE	0.00	0.00	24.48	24.48	0.00
100-00-51411-380-000	OFFICE ASST DEPT EXP	0.00	0.00	200.00	200.00	0.00
100-00-51411-390-000	OFFICE ASST MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK TREAS WAGES	6,514.12	19,542.36	78,951.14	59,408.78	24.75
100-00-51420-130-000	CLERK TREAS SOC SEC/MEDICARE	476.95	1,874.77	6,039.76	4,164.99	31.04
100-00-51420-131-000	CLERK TREAS WRS	469.02	1,844.98	5,684.48	3,839.50	32.46
100-00-51420-132-000	CLERK TREAS HEALTH INSURANCE	2,007.96	8,031.84	24,031.19	15,999.35	33.42
100-00-51420-133-000	CLERK TREAS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51420-380-000	CLERK TREAS DEPT EXPENSES	85.00	6,084.74	10,400.00	4,315.26	58.51
100-00-51420-390-000	CLERK TREAS MISC EXP	0.00	63.75	9,000.00	8,936.25	0.71
100-00-51421-110-000	DEPUTY CLERK TREAS WAGES	1,014.86	1,014.86	41,542.56	40,527.70	2.44
100-00-51421-130-000	DEP CLERK TR SOC SEC/MEDICARE	77.64	77.64	3,178.01	3,100.37	2.44
100-00-51421-131-000	DEPUTY CLERK TREAS WRS	73.07	73.07	2,991.06	2,917.99	2.44
100-00-51421-132-000	DEPUTY CLERK TREAS HEALTH	0.00	0.00	22,514.28	22,514.28	0.00
100-00-51421-133-000	DEPUTY CLERK TREAS LIFE INSUR	0.00	0.00	0.00	0.00	0.00
100-00-51421-390-000	DEPUTY CLERK TREAS MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-51440-110-000	ELECTIONS WAGES	0.00	1,539.00	13,000.00	11,461.00	11.84
100-00-51440-380-000	ELECTIONS DEPT EXPENSES	312.00	1,584.14	6,000.00	4,415.86	26.40
100-00-51510-211-000	AUDITOR AUDIT CONTRACT	0.00	0.00	18,000.00	18,000.00	0.00
100-00-51530-212-000	ASSMT OF PROP ASSESSOR CONTRAC	2,458.00	9,832.00	28,000.00	18,168.00	35.11
100-00-51530-380-000	BOARD OF REVIEW DEPT EXPENSES	0.00	0.00	350.00	350.00	0.00
100-00-51530-390-000	ASSMT OF PROP MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-51600-220-000	TOWN HALL UTILITIES	994.11	4,107.27	8,300.00	4,192.73	49.49
100-00-51600-221-000	TOWN HALL GRASS/SNOW	0.00	0.00	3,100.00	3,100.00	0.00
100-00-51600-223-000	TOWN HALL PHONE	105.52	311.04	8,000.00	7,688.96	3.89

		Fund: All Funds				
Account Number		2026 April	2026 Actual 04/30/2026	2026 Budget	Budget Status	% of Budget
100-00-51600-225-000	TOWN HALL JANITORIAL	879.57	2,328.47	6,700.00	4,371.53	34.75
100-00-51600-380-000	TOWN HALL DEPT EXPENSES	39.81	400.18	7,200.00	6,799.82	5.56
100-00-51600-510-000	TOWN HALL PROP/LIAB INSURANCE	0.00	599.00	14,000.00	13,401.00	4.28
100-00-51600-820-000	TOWN HALL IMPROVEMENTS	0.00	1,592.35	3,100.00	1,507.65	51.37
100-00-51900-313-000	OTHER GEN GOV POSTAGE	623.09	727.94	3,700.00	2,972.06	19.67
100-00-51900-390-000	OTH GEN GOV MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-51900-510-000	OTH GEN GOV PROP/LIAB INSURANC	0.00	0.00	11,000.00	11,000.00	0.00
100-00-51900-515-000	OTHER GEN GOV UNEMPLOY. COMP	0.00	0.00	200.00	200.00	0.00
GENERAL GOVERNMENT		36,430.52	133,438.62	611,347.69	477,909.07	21.83
100-00-52200-120-000	FD CHIEF SALARY	833.33	2,499.99	10,000.00	7,500.01	25.00
100-00-52200-121-000	FD ASST. CHIEF SALARY	416.66	1,249.98	5,000.00	3,750.02	25.00
100-00-52200-122-000	FD CAPT SALARY	500.00	1,400.00	6,000.00	4,600.00	23.33
100-00-52200-123-000	FD TREAS & SEC SALARY	200.00	600.00	2,400.00	1,800.00	25.00
100-00-52200-124-000	FD SAFETY/TRNG OFFICER SALARY	200.00	-638.75	2,400.00	3,038.75	-26.61
100-00-52200-125-000	FD STAND BY PAY	0.00	0.00	0.00	0.00	0.00
100-00-52200-126-000	FD DRILL & FIRE ALLOWANCE	190.00	3,787.50	13,000.00	9,212.50	29.13
100-00-52200-130-000	FD SOC SEC/MEDICARE	218.81	1,228.90	4,000.00	2,771.10	30.72
100-00-52200-215-000	FD TOWN ALLOW TO FD	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-220-000	FD UTILITIES	574.66	2,744.14	6,695.00	3,950.86	40.99
100-00-52200-221-000	FD GRASS/SNOW	0.00	990.00	4,000.00	3,010.00	24.75
100-00-52200-223-000	FD PHONE	35.17	630.20	650.00	19.80	96.95
100-00-52200-224-000	FD COMPUTER & WEBSITE	0.00	4,273.15	5,000.00	726.85	85.46
100-00-52200-331-000	FD TRAINING	600.00	2,894.95	9,270.00	6,375.05	31.23
200-00-52200-331-000	FIRE DEPT TRAINING	0.00	0.00	0.00	0.00	0.00
200-00-52200-340-000	FIRE DEPT OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52200-341-000	FD SUPPLIES	127.81	665.99	6,000.00	5,334.01	11.10
100-00-52200-360-000	FD VEHICLE MAINT	1,362.28	103,983.40	22,500.00	-81,483.40	462.15
100-00-52200-361-000	FD FIRE HALL MAINT	0.00	494.65	10,000.00	9,505.35	4.95
100-00-52200-362-000	FD SERVICE/REPAIR EQUIP	0.00	1,846.32	7,000.00	5,153.68	26.38
100-00-52200-380-000	FD DEPT EXPENSES	0.00	905.13	1,500.00	594.87	60.34
100-00-52200-390-000	FD MISC EXP	0.00	1,796.31	1,000.00	-796.31	179.63
200-00-52200-390-000	FIRE DEPT MISC EXP	0.00	0.00	0.00	0.00	0.00
200-00-52200-400-000	FIRE DEPT FUNDRAISING PC BRKFS	0.00	0.00	0.00	0.00	0.00
200-00-52200-401-000	FIRE DEPT FUNDRAISING CAR SHOW	0.00	0.00	0.00	0.00	0.00
200-00-52200-402-000	FIRE DEPT FUNDRAISING OTHER	0.00	0.00	0.00	0.00	0.00
200-00-52200-403-000	OTHER SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
100-00-52200-505-000	FD ACCIDENT/INJURY INSURANCE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-510-000	FD PROP/LIAB INSURANCE	0.00	3,312.96	28,000.00	24,687.04	11.83
203-00-52200-700-001	FD RADIOS EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52200-810-000	FD EQUIPMENT	479.65	787.61	4,000.00	3,212.39	19.69
200-00-52200-810-000	FIRE DEPT EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-52210-000-000	2% FIRE DUES SERVICE AWARD	0.00	10,286.00	10,300.00	14.00	99.86
100-00-52210-128-000	2% FIRE DUES INSPECT REL TRAIN	0.00	0.00	515.00	515.00	0.00
100-00-52210-322-000	2% FIRE DUES FIRE INSPECT & PU	0.00	20.00	5,665.00	5,645.00	0.35
100-00-52210-810-000	2% FIRE DUES DIST EQUIPMENT	0.00	0.00	17,510.00	17,510.00	0.00
100-00-52220-000-000	PUBLIC FIRE PROTECTION	0.00	0.00	170,802.00	170,802.00	0.00
100-00-52300-000-000	AMBULANCE	0.00	205,652.62	205,652.62	0.00	100.00
200-00-52300-000-000	AMBULANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
201-00-52300-000-000	AMBULANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52302-000-000	FIREHOUSE SUBS GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-52310-122-000	FIRST RESPONDER CAPT SALARY	208.33	624.99	2,625.00	2,000.01	23.81

		Fund: All Funds				
Account Number		2026 April	2026 Actual 04/30/2026	2026 Budget	Budget Status	% of Budget
100-00-52310-127-000	FIRST RESPONDER CALL ALLOWANCE	510.00	2,295.00	15,500.00	13,205.00	14.81
100-00-52310-130-000	FIRST RESPONDER SOC SEC/MEDICA	54.99	289.96	1,200.00	910.04	24.16
100-00-52310-331-000	FIRST RESPONDER TRAINING	0.00	-295.00	2,000.00	2,295.00	-14.75
100-00-52310-390-000	FIRST RESPONDER MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52310-701-000	EMS FAP	0.00	0.00	0.00	0.00	0.00
100-00-52310-810-000	FIRST RESPONDER EQUIPMENT	0.00	1,193.14	6,000.00	4,806.86	19.89
100-00-52400-130-000	BUILDING INSPECTOR SOC SEC/MED	0.00	0.00	0.00	0.00	0.00
100-00-52400-213-000	BUILDING INSPECTOR CONTRACT	6,767.95	6,767.95	110,000.00	103,232.05	6.15
100-00-52400-390-000	BUILDING INSPECTOR MISC EXP	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		13,279.64	362,287.09	700,384.62	338,097.53	51.73
100-00-53001-000-000	GENERAL ENGINEERING	0.00	0.00	25,000.00	25,000.00	0.00
100-00-53100-110-000	PUBLIC WORKS WAGES	7,012.50	21,037.50	84,991.58	63,954.08	24.75
100-00-53100-130-000	PUBLIC WORKS SOC SEC/MEDICARE	536.46	2,132.13	6,501.86	4,369.73	32.79
100-00-53100-131-000	PUBLIC WORKS WRS	504.90	2,006.70	6,119.39	4,112.69	32.79
100-00-53100-132-000	PUBLIC WORKS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-53100-133-000	PUBLIC WORKS LIFE INSURANCE	11.81	47.24	118.08	70.84	40.01
100-00-53100-380-000	PUBLIC WORKS DEPT EXPENSES	248.33	584.80	5,200.00	4,615.20	11.25
100-00-53101-000-000	GENERAL MAINT LOCAL RDS	747.44	2,482.86	120,000.00	117,517.14	2.07
100-00-53102-000-000	HWY & ST. CONST LOCAL RDS	4,601.00	6,258.50	160,000.00	153,741.50	3.91
100-00-53103-000-000	TRAFFIC CONTROL	0.00	0.00	16,500.00	16,500.00	0.00
100-00-53104-000-000	RD INSPECTOR HRLY WAGE	0.00	0.00	0.00	0.00	0.00
100-00-53104-130-000	RD INSPECTOR SOC SEC/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-53104-390-000	RD INSPECTOR MISC	0.00	0.00	0.00	0.00	0.00
100-00-53105-000-000	DRAINAGE & CULVERTS	0.00	0.00	20,000.00	20,000.00	0.00
100-00-53106-000-000	SNOW REMOVAL EXPENSE	27,559.70	63,451.18	105,000.00	41,548.82	60.43
100-00-53107-000-000	SNOW REMOVAL PRIV ROADS	613.13	3,746.84	5,000.00	1,253.16	74.94
100-00-53420-000-000	STREET LIGHTING	815.39	2,446.68	9,300.00	6,853.32	26.31
100-00-53432-000-000	SIDEWALK MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53440-450-000	STORM WATER PLANNING	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53440-451-000	STORM WATER MANAGEMENT	1,370.00	3,455.38	35,000.00	31,544.62	9.87
100-00-53630-000-000	REFUSE & GARBAGE COLLECTION	31,380.33	96,058.40	416,444.00	320,385.60	23.07
100-00-53635-000-000	RECYCLING	19,142.13	55,821.63	219,866.40	164,044.77	25.39
100-00-53635-343-000	RECYCLING TOTES GARB/RECY	0.00	0.00	0.00	0.00	0.00
100-00-53640-000-000	WEED & NUISANCE CONTROL	0.00	0.00	100.00	100.00	0.00
PUBLIC WORKS		94,543.12	259,529.84	1,240,141.31	980,611.47	20.93
100-00-54100-000-000	PUBLIC HEALTH ANIMAL CONTRO	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54110-000-000	DOG TAX FEES PAID TO COUNT	0.00	0.00	1,200.00	1,200.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,700.00	2,700.00	0.00
202-00-55200-000-000	PARKS EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-55200-110-000	PARKS WAGES	0.00	0.00	4,000.00	4,000.00	0.00
100-00-55200-130-000	PARKS SOC SEC/MEDICARE	0.00	0.00	306.00	306.00	0.00
100-00-55200-363-000	PARKS MAINTENANCE EXP	584.18	1,856.34	21,000.00	19,143.66	8.84
100-00-55200-390-000	PARKS MISC EXP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55201-820-000	PARKS IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	0.00
CULTURE, RECREATION AND EDU.		584.18	1,856.34	31,306.00	29,449.66	5.93
100-00-56200-110-000	ECONOMIC DEV COMMITTEE WAGES	0.00	0.00	0.00	0.00	0.00

		Fund: All Funds				
		2026	2026	2026	Budget	% of
Account Number		April	Actual 04/30/2026	Budget	Status	Budget
100-00-56200-455-000	ECONOMIC DEV WC-IDB	0.00	0.00	8,000.00	8,000.00	0.00
100-00-56200-456-000	ECONOMIC DEV T.I.F.	0.00	0.00	10,000.00	10,000.00	0.00
100-00-56200-457-000	ECONOMIC DEV 21 SOUTH	0.00	0.00	10,000.00	10,000.00	0.00
400-00-56201-456-000	TID #1 PLANNING	0.00	0.00	0.00	0.00	0.00
100-00-56300-110-000	PLANNING COMMISSION WAGES	0.00	375.00	2,200.00	1,825.00	17.05
100-00-56300-390-000	PLANNING COMMISSION MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-56400-452-000	LAND USE/ZONING SURVEYING & FYG	39.00	39.00	8,000.00	7,961.00	0.49
100-00-56400-453-000	LAND USE/ZONING ENGINEERING	814.25	3,155.07	10,000.00	6,844.93	31.55
100-00-56400-454-000	LAND USE/ZONING STM WATER POND	3,554.50	28,851.73	50,000.00	21,148.27	57.70
CONSERVATION AND DEVELOPMENT		4,407.75	32,420.80	98,400.00	65,979.20	32.95
100-00-57100-000-000	LRP ENGINEERING & CONSTRUCT	40,101.90	54,002.90	100,000.00	45,997.10	54.00
203-00-57100-700-002	SOUTH LEG HWY 21 EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-57101-000-000	LRP EST/ACQUIS/LEGAL	225.00	225.00	210,000.00	209,775.00	0.11
100-00-57102-000-000	LPR SOUTH LEG ROUNDABOUT	0.00	0.00	347,500.00	347,500.00	0.00
100-00-57103-000-000	PUBLIC WORKS VEHICLE	0.00	0.00	0.00	0.00	0.00
100-00-57104-000-000	TH BOILER REPLACEMENT	0.00	0.00	0.00	0.00	0.00
100-00-57120-342-000	SERVER REPLACEMENT	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57140-000-000	MUNICIPAL COMPLEX ENG/CONST	0.00	0.00	200,000.00	200,000.00	0.00
100-00-57141-000-000	MUNICIPAL COMP EST/AQUIS/LEGAL	0.00	0.00	100,000.00	100,000.00	0.00
100-00-57200-000-000	RESERVE FOR TOWN REVALUATION	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57220-000-000	RESERVE FOR FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-57300-000-000	JONES POND	0.00	0.00	0.00	0.00	0.00
100-00-57301-000-000	BELLHAVEN LANE POND	0.00	0.00	0.00	0.00	0.00
100-00-57302-000-000	LEONARD POINT DETENTION POND	6,189.44	13,215.51	1,157,000.00	1,143,784.49	1.14
100-00-57400-000-000	FIRE EQUIPMENT	58.20	114,326.20	764,000.00	649,673.80	14.96
100-00-57500-000-000	JONES PARK	0.00	0.00	110,000.00	110,000.00	0.00
400-00-57700-820-003	WATERMAIN CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		46,574.54	181,769.61	3,008,500.00	2,826,730.39	6.04
100-00-58100-610-000	GO REFUNDING BOND PRINCIPAL	0.00	335,000.00	335,000.00	0.00	100.00
100-00-58200-620-000	OMRO ROAD INTEREST	0.00	47,393.30	120,590.00	73,196.70	39.30
100-00-58201-620-000	STORM SEWER INTEREST	0.00	16,651.70	0.00	-16,651.70	0.00
400-00-58300-600-000	TID #1 LTD PRINCIPAL	0.00	5,122.30	5,122.30	0.00	100.00
400-00-58301-620-000	TID #1 LTD INTEREST	0.00	30,890.41	30,890.41	0.00	100.00
DEBT SERVICE		0.00	435,057.71	491,602.71	56,545.00	88.50
400-00-59100-390-000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
200-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
201-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
202-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
400-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		195,819.75	1,406,360.01	6,184,382.33	4,778,022.32	22.74
Net Totals		-95,779.23	-1,119,507.95	-40,959.71	1,078,548.24	2,733.19



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: May 20, 2026

RE: Renew Town Residential Sanitation and Recycling Contract with Harter's Fox Valley Disposal, LLC

SUMMARY:

The town's current five-year contract with Harter's expires at the end of the year. Harter's has presented another contract for a five year term from January 1, 2027 to December 31, 2031. The proposed contract includes similar terms to the current contract, but now includes the use of Harter's carts as we are phasing out the town carts. This contract has the same annual 4% rate increase as the current contract.

Information on garbage and recycling services can be found on the town website:

<https://townofalgomawi.gov/garbage-recycling/>

Staff worked closely with Harter's on the contract and the town attorney has reviewed it.

The final draft of the contract is attached for your consideration.

RECOMMENDED ACTION: Staff recommend approval of the contract as presented. Should the Town Board agree the following motion may be made:

"Motion to approve the contract between the Town of Algoma and Harter's Fox Valley Disposal, LLC for town residential sanitation and recycling."

ATTACHMENTS:

1. Contract



SANITATION AND RECYCLING CONTRACT

**Town of Algoma
Winnebago County, Wisconsin**

January 1, 2027 – December 31, 2031

SANITATION AND RECYCLING CONTRACT

The Town of Algoma, in Winnebago County, Wisconsin, hereinafter called "Algoma", acting and through its duly authorized agent, and Harter's Fox Valley Disposal, LLC, duly organized under the laws of the State of Wisconsin, hereinafter called "Harter's", do hereby covenant and agree as follows:

- 1) **GRANT**: For and in consideration of compliance by Harter's with the covenants and conditions herein set forth, and the ordinances and regulations of Algoma and the laws of the State of Wisconsin governing the collecting and disposal of refuse and recyclables, Algoma hereby grants to Harter's a permit to use the public roads, alleys, and thoroughfares within its corporate limits for the purposes of collecting garbage, trash and other refuse.
- 2) **TERM**: The term of this agreement shall commence on January 1, 2027 and shall terminate on December 31, 2031; (five) years.
- 3) **EXTENSION OF AGREEMENT**: This agreement shall automatically continue for a term of one year unless either party notifies the other in writing at least sixty days before the end of the original. All provisions of this agreement shall remain in force. At any time during the term of this contract, the parties may agree in writing, which may be by correspondence, to extend the term of this agreement.
- 4) **SCOPE AND NATURE OF OPERATION**: It is expressly understood and agreed that Harter's shall perform the services as set forth in Exhibit A and Exhibit B.
- 5) **VEHICLE MARKING**: All vehicles and equipment used by Harter's for the collection and transportation of garbage shall be utilized in the manner specified by the manufacturer of such equipment to minimize or to prevent the blowing or scattering of refuse onto the public streets or properties adjacent thereto, and such vehicles shall be clearly marked with Harter's name in letters not less than six inches in height.
- 6) **DISPOSAL OF REFUSE**: Harter's shall deliver all garbage, trash and other refuse collected from premises to Winnebago County Solid Waste. Harter's will pay disposal fees. Harter's can request an increase in the monthly rate per household accordingly to compensate for significant landfill rate/tipping fee increases with that amount to be agreed upon by both parties.

7) **NON-COLLECTION - NOTICE AND FOLLOW-UP:**

- a) Where the owner or occupant of any premises does not maintain proper or adequate refuse containers according to Algoma's ordinance, or is otherwise in violation of Algoma's ordinance with respect to the location of refuse containers or the nature, volume or weight of refuse to be removed from the premises, Harter's shall refrain from collecting all or a portion of such refuse and will notify Algoma and the owner or occupant thereof within 24 hours thereafter of the reason for such non-collection. If Algoma feels Harter's actions are not proper, Algoma may order Harter's to pick up the refuse by issuing a collection order. In such event, Harter's shall pick up subject refuse within ten business days at no additional cost to the Town.
- b) Where Algoma is notified by an owner or occupant that refuse has not been removed from a premises on the scheduled collection day, and where no notice of non-collection or a change in collection schedule has been received from Harter's, Algoma shall direct the owner or occupant to call Harter's contact phone number as set forth herein. If the owner or occupant states they have called the number and not yet received satisfactory explanation or service, Algoma may investigate the matter, and if the investigation discloses that Harter's has failed to collect refuse from the subject premises without cause as supported by notice as described herein, Harter's shall collect the same within 24 working hours after a collection order is issued by Algoma via email to the address set forth herein.

- 8) **COMPLAINT HANDLING BY HARTER'S:** Harter's shall, at its own expense, provide a manned telephone answering service from 7:00 a.m. until 4:30 p.m. central standard time, daily, Monday through Friday, excluding such holidays as may be approved by Algoma, for the purpose of handling complaints and other calls regarding refuse collection service provided by Harter's. Holidays to be taken are New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. If collection falls on one of the aforesaid holidays, Harter's, at its option, will either collect the refuse on the holiday or on the day after the holiday so that residential customers, specifically, are not left without a refuse pickup for over one week.

- 9) **COMPLAINTS; MISSED COLLECTIONS:** Harter's shall furnish Algoma annually with the contact information and process for contacting the company in the event of customer complaints. All complaints made to Harter's will be given prompt and courteous attention.

10) **CONSIDERATION**: Harter's shall receive, in consideration of the performance of this agreement, the following fees for residential service under the rates described below:

- a) The basic fee will be \$18.72 per household per month for trash and recycling services. The collection of yard and garden waste is not included in this annual fee.
- b) Harter's will provide services using Town owned carts. Harter's will not be responsible for breakage due to age, normal wear and tear, damage by the resident, roadway damage, etc. on any Town owned carts.
- c) As of February 2025, Harter's will bill Algoma directly for carts delivered to new additions to the house count, and for replacement carts delivered to existing homes included in the house count. Harter's will maintain carts sold to Town that are damaged from normal wear and tear. Harter's carts that are damaged from circumstances other than normal wear and tear, are lost or stolen will be billed to the Town at the replacement cost. The cost per cart is estimated to be \$125 in 2027. Any increase to cart costs beyond 2027 shall be agreed upon by both parties.
- d) Rates guaranteed for term of contract at the following rates:

	2027	2028	2029	2030	2031
Trash & Recycle	\$18.72	\$19.47	\$20.25	\$21.05	\$21.89

- e) During such times when Harter's fuel cost exceeds \$4.00 per gallon based on a monthly review of fuel costs, a fuel surcharge may be added to the above rates. The fuel surcharge shall be a 1% increase for every twenty-five cent increase in fuel prices. For example, if Harter's fuel cost for a particular month is \$4.25 per gallon, then the 2027 rate for that month shall be \$18.91 per household. Rates are calculated based on the monthly U.S Energy Information Administration published average diesel fuels rates for the Midwest.

11) **PERMITTED RATE CHANGE**: Harter's and Algoma hereby agree that the aforesaid rate can be changed if (1) Harter's can demonstrate the contract price requires modification as a result of national war or national disaster, or (2) changes in landfill or governmental regulations substantially affect solid waste collection. The contract rate will be modified to pass through all such costs to Algoma by giving 45 days' written notice to Algoma. At its option, Algoma will have the right to reject the services covered by this contract if Algoma is unwilling to accept the rate modification described in the preceding sentence. The revised rate will automatically take effect unless Algoma

notifies Harter's prior to the effective date of the revised rate of Algoma intent to exercise its option to reject the contract. The assessment of a fuel surcharge based on the aforementioned criteria does not constitute a rate change nor is subject to the notification requirements contained herein.

- 12) **UPDATING HOUSE COUNTS**: Algoma shall inform Harter's of all new construction, and residential properties so they may be added to the collection route. Algoma shall be responsible for updating collection house counts annually on the first day of year. Currently, 2026 housing count is 2,613. Updated house counts are subject to verification from Harter's.
- 13) **BILLING PAYMENTS**: Harter's shall issue Algoma a detailed monthly invoice for work satisfactorily performed by Harter's. Algoma shall pay Harter's within 15 days following the receipt of a detailed monthly invoice.
- 14) **ROUTES OF COLLECTION**: Collection routes will be established by Harter's. Harter's may from time-to-time propose to Algoma for approval of changes in routes or days of collection, which approval shall not be unreasonably withheld.
- 15) **MANDATORY SERVICE**: It is understood that an ordinance of Algoma mandates subscription to refuse service as prescribed therein under terms, conditions and special provisions as contained therein.
- 16) **INDEMNIFICATION INSURANCE**: Harter's assumes all risk of loss or injury to property or persons arising from any of its operations under this agreement, and agrees to hold Algoma harmless from all claims, demands, suits, judgments, costs or expenses arising from any such loss or injury, unless such injury or loss is caused by the actionable negligence of Algoma or its employees. Harter's agrees to carry insurance as follows:
 - a) Workman's compensation insurance covering all employees of Harter's engaged in any operation covered by this agreement to the extent required by the laws of the State of Wisconsin;
 - b) Automobile and public liability insurance - \$1,000,000 for personal injuries to any one person and \$1,000,000 for personal injuries arising out of any one accident, casualty or event; and property damage insurance in the amount of \$1,000,000;
 - c) General liability insurance in the amount of \$2,000,000; and
 - d) Harter's shall furnish a Certificate of Insurance issued by companies authorized to

conduct insurance business in the State of Wisconsin and naming Algoma as an additional insured and shall name Algoma in the same general terms and the same general effect as the foregoing Harter's requirements. Such policies shall indemnify and hold harmless Algoma, and certificates evidencing such insurance contracts shall be deposited with Algoma.

- 17) **NON-COMPLIANCE, PENALTIES**: In the event either party shall fail to perform any of the terms, conditions or covenants of this agreement, the non-defaulting party shall notify the other party in writing of the fact of such default and if the event or condition is not corrected or otherwise made to comply with the terms of this agreement within a period of time which is reasonable in relation to the nature of the event of non-compliance, but in no case more than 30 days, the same shall constitute an act of non-compliance. If, after notification in writing, the non-compliance is not corrected within 30 days, then the non-breaching party may terminate this contract, or may pursue any and all available legal remedies, at law or in equity effective immediately.
- 18) **BANKRUPTCY**: In addition to the specific right to terminate mentioned herein, if at any time Harter's shall file a petition in bankruptcy or petition to take advantage of any insolvency act; shall make an assignment for the benefit of creditors; or shall commence a proceeding for the appointment of a receiver, trustee, liquidator or conservator of itself or to the whole or any substantial part of its properties, then Algoma may, if such petition, assignment or proceeding is not dismissed after 60 days, declare this agreement null and void and revoke the permit provided herein by written notice to Harter's.
- 19) **DISPUTE RESOLUTION**: Any dispute arising with respect to this agreement, its making or interpretation, or its breach shall be settled by arbitration in Winnebago County, Wisconsin, pursuant to the then pertaining rules of the American Arbitration Association. Such arbitration shall be the sole and exclusive remedy for such dispute except as otherwise provided in this agreement. Any decision or award rendered shall be final and binding upon the parties and a judgment may be entered in any court having jurisdiction.
- 20) **NOTICES**: All notices or other communication to be given hereunder shall be in writing and shall be deemed given 3 days after mailing by Certified United States Postal Mail, addressed to: Andrew M. Gayhart, Owner, Harter's Fox Valley Disposal LLC, 169901 Ringle Ave, Ringle, WI 54471, or by email at: agayhart@harters.net or the Town of Algoma, Attn: Town Clerk, 15 N. Oakwood Rd, Oshkosh WI 54904, or by email to:

townoffice@townofalgoma.org. Emails shall be deemed delivered when the recipient's server has received the email. General customer service communications should be sent to arfoxvalley@harters.net.

- 21) **INDEPENDENT CONTRACTOR**: The parties hereto recognize and acknowledge that Harter's is an independent contractor and shall never be construed to be an agent, servant, or employee of The Town of Algoma.
- 22) **GOVERNING LAW**: This contract shall be governed by the laws of the State of Wisconsin.

- 23) **AGREEMENT**: The parties agree that this contract may not be assigned by Harter's in the whole or in part without prior written approval of Algoma. However, Harter's may assign or subcontract this agreement to:
- a) any corporation or entity which owns at least fifty-one percent (51%) of Harter's;
 - b) any corporation or entity of which Harter's owns at least fifty-one percent (51%); or
 - c) any corporation or entity that is under the common control of any corporation or entity that owns at least fifty-one percent (51%) of Harter's.

Dated this _____ day of _____, 2026.

Harter's Fox Valley Disposal, LLC

By: _____

Authorized Representative

Andrew M. Gayhart

MUNICIPALITY:

Town of Algoma

By: _____

Title: _____

Attest:

Municipal Clerk:

EXHIBIT A

SERVICES TO BE PROVIDED

Harter's shall perform at least services described in Exhibit A and shall fulfill the additional requirements set forth on Exhibit B for disposal of all garbage, trash and any and all other refuse accumulated on premises within the corporate limits of Algoma where such collection is or may be required by Algoma.

Harter's shall, at its own expense, furnish personnel and equipment sufficient to accomplish work herein after described. Harter's will establish and maintain, in an efficient and business-like manner, such routes and special schedules as may be necessary to fulfill the refuse service requirements contained in the ordinances and regulations of Algoma, and any future amendments and the further provisions of this agreement. Harter's shall provide not less than the following prescribed type and level of services to-wit:

- 1) Residential family dwellings (defined as single-family homes, townhomes, or each unit of a duplex, or other multi-family buildings with 4 units or less) trash & recycling services to be provided weekly. Collection will be made between 6:00 a.m. and 6:00 p.m. central standard time. Customers are responsible for placing their carts by the end of the driveway or edge of alleyway (whichever the resident has access to) by 5:30 a.m. on the date of pick-up. Harter's shall not be obligated to pick up any trash/recycling not located near the end of the driveway/alleyway or any trash/recycling that is not out by 5:30 a.m.
- 2) Residential carts are not to exceed 50 pounds. If carted, all waste must be bagged and fit properly inside the cart with lid shut. Any refuse that is outside of the cart will not be collected. All recyclable material must be loose in the cart, no plastic bags are allowed in the cart.
- 3) This contract includes (1) annual Christmas Tree cleanup for one day only. Cost for service in year 2027 - \$3,509.57, year 2028 - \$3,649.95, year 2029 - \$3,795.95, year 2030 - \$3,947.79 and year 2031 - \$4,105.70. Algoma and Harter's will determine day(s) annually in January for Christmas Tree cleanup.
- 4) The following municipal sites are to be included in the contract with trash weekly and recycling every other week. Any changes in service or frequency shall be agreed upon by both parties.

- a. Town Hall-15 N. Oakwood Road. - carted trash and recycling
 - b. Jones Park-1661 Addie Pkwy. – carted trash
 - c. Fire Dept.-2622 Omro Road. – carted trash and recycling
- 5) This contract does not include Harter’s making any pick-ups at commercial sites. Any and all contracts for other commercial pick-ups shall be on an individual contract basis by and between the customer and Harter’s.
- 6) The community and all residents/customers located in said community shall comply with the following rules and regulations under this contract. Harter’s will not accept:
- a) any liquid waste
 - b) building demo materials (lumber, metal, shingles, siding, etc.)
 - c) recycling materials mixed with other refuse
 - d) yard waste
 - e) asbestos, in any form
 - f) tires (these can be picked up on large item day)
 - g) used motor oil
 - h) hazardous or toxic waste
 - i) chemicals
 - j) explosives, liquids
 - k) flammable liquids
 - l) paint
 - m) trees and stumps
 - n) carcasses
 - o) medical wastes (unless personal needles which shall be properly contained in sharps container)
- Harter’s reserves the right to expand the list of solid waste disposal policies as local, state and federal regulation change.
- 7) Recycling may be mixed together; cardboard segments may not exceed 2 feet in length.
- 8) Clean-up of spillage caused by Harter’s operation.
- 9) Disposal at Winnebago County Solid Waste of all materials collected.

This service shall be exclusive between the Town of Algoma and Harter’s in regard to residential service.

EXHIBIT B

STATEMENT OF HARTER'S REQUIREMENTS

Harter's will meet the following levels of service, requirements, stipulations, terms, conditions, and provisions.

- 1) Appearance and Cleanliness of Equipment: The collection equipment used by Harter's must be approved by Algoma, including approval of the equipment color and the design of all signs, logos, and graphics. Collection equipment must be kept in clean condition at all times.
- 2) Appearance of the Collection Crew: Harter's shall provide uniforms to each collection worker and require that they be used. The uniform shall consist of a jacket or coverall, shirt, trousers and cap. Harter's shall maintain the uniforms in a clean, neat and well-mended appearance.
- 3) Equipment Maintenance: All equipment must be maintained to assure the safety of the collection crew and residents of Algoma.
- 4) Cleanup on Route: Harter's shall pick up all blown; littered and broken material problems caused by Harter's. Each truck shall carry a broom and shovel at all times.
- 5) Ownership of Materials: At the time of collections, ownership of the materials transfers from the resident to Harter's.
- 6) Collection Hours: Collection service by all trucks will start between 6:00 a.m. and 9:00 a.m. central standard time.
- 7) Collection on Holidays: Harter's is not required to provide service on Sundays, and the following days:
 - a) New Year's Day
 - b) Memorial Day
 - c) Independence Day
 - d) Labor Day
 - e) Thanksgiving Day
 - f) Christmas Day
 - g) Days when the collection is canceled by Algoma.

The Town of Algoma shall inform residents of the lack of service on these days as part of the promotion element of the program and of the appropriate make-up day for the missed collection day.



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katherine Reinbold, Clerk/Treasurer

Date: May 20, 2026

RE: Transient Merchant Permit Applications

SUMMARY:

Town of Algoma requires any transient merchant, direct seller or charitable solicitor engaging in direct sales or solicitation activities within the Town of Algoma to obtain a permit for that purpose via the municipal code.

- Nichole Nighbor, Dirty Soda Trailer, is a new applicant. This will be the sale of dirty soda and popcorn from a health department approved food truck. They are looking to use the empty lot on Witzel and Oakwood.

Staff have reviewed the application. Based on the request, Staff are recommending some conditions.

RECOMMENDED ACTION:

***Motion to approve transient merchant permit for Nichole Nighbor June 1, 2026 – October 31, 2026, with the following condition:*

- *No activity on August 11, 2026, due to the election; for parking.*
- *School buses need to be able to make transfers safely in the lot.*
- *Parking must be along the west side of the lot.*
- *Nothing can be placed in the right of way.*
- *Be located at the northwest corner of the lot. (Check with town staff on first day to verify placement.)*
 - *From June 8-July 17 you will need to work around the Brewing Futures truck from the Oshkosh Area School District. They are there two days a week from approximately 9:30am-11am."*

Attachments:

- Nichole Nighbor's application

General and Transient Merchants

LICENSE APPLICATION

APPLICATION REQUIREMENTS

Each application must include a \$100.00 filing fee (payable to: **Town of Algoma**), a copy of the petitioner's photo ID, and a complete reproducible site plan, which includes, but is not limited to:

- ☒ All structures, parking, streets, and other manmade or natural features associated with the site.
- ☒ A north arrow.
- ☒ Map scale and distances.

APPLICATION

PETITIONER

Nichole Nighbor

Petitioner Name

[REDACTED]

Petitioner Phone Number

[REDACTED]

Petitioner Address

OMRO

City

WI

State

54903

Zip Code

OWNER (IF NOT PETITIONER)

Owner Name

Owner Phone Number

Owner Address

City

State

Zip Code

PROPOSED ACTIVITY LOCATION

Oakwood and Witzel Lot

PROPOSED ACTIVITY DESCRIPTION

Dirty Soda TRAILER

LICENSE DURATION

Period* for which license is sought:

June 1 2026 - Oct 2026

From Date

To Date

* Licenses may be requested for a period of up to one year.

SIGNATURES

I certify that the above information is true and complete to the best of my knowledge.

Nichole Nighbor

Petitioner Signature

4/12/2026

Date

Owner Signature (if the owner is not the petitioner)

Date

General and Transient Merchants

LICENSE APPLICATION

FOR OFFICE USE ONLY

APPLICATION REQUIREMENTS RECEIVED

- ☒ \$100.00 fee paid ☒ Photocopy of photo ID ☒ Site Plan

APPROVAL STATUS

- ☐ Approved ☐ Approved with conditions ☐ Denied

Comments

- Please see site plan for location.
- Please see menu that will be served.
- Please see attached pictures of trailer

I would greatly appreciate the opportunity to have a location to start this amazing journey.

I would like to set up: Monday - 10AM - 6PM
Tuesday - 10AM - 6PM
Wednesday - 10AM - 6PM
Thursday - 10AM - 6PM
Friday - 10AM - 6PM
Saturday - TBD
Sunday - TBD

Approval Date _____

APPROVAL DISCLAIMER

The Town of Algoma or a duly appointed official maintains the right to cancel this agreement if the applicant violates the conditions of this agreement or the Town of Algoma Municipal Code. There are no refunds for canceled agreements.



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-268-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000397

Letter ID L1258408880

NICHOLE NIGHBOR
KALLAS CO
755 ONTARIO CT
OMRO WI 54963-1520

Wisconsin Department of Revenue Seller's Permit

Legal/real name: KALLAS CO
Business name: [REDACTED]
OMRO WI 54963-1520

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type

Sales & Use Tax

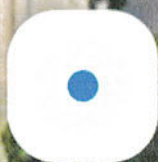
Account Type

Seller's Permit

Account Number

456-1032454407-02





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KALLAS CO.

DIRTY SODA

— \$5 16oz • \$6 24oz • \$7 32oz —

— FLAVORS —

- Blue Raspberry
- Green Apple
- Coconut
- Vanilla
- Lime
- Lemon
- Strawberry
- Cherry
- Peach
- Toasted Marshmallow
- Sour Gummy Worm
- Blue Cotton Candy
- Mango
- Orange
- Pineapple
- Cupcake

— SUGAR-FREE AVAILABLE —

- Blue Raspberry
- Green Apple
- Coconut
- Vanilla
- Lime
- Strawberry
- Mermaid
- Fairy Dust

— ⚡ SIGNATURE SIPS —

Kallas Kick ★

Diet Mountain Dew • Blue Raspberry
• Green Apple

Put a Cherry On Top 🍒

Dr Pepper • Cherry • Cupcake
Add Cream or Whipped Cream

Kallas Favorite

Coke • Vanilla • Coconut Cream

Backroad Fuel

Mountain Dew • Green Apple • Vanilla Cream

Midwest Mudslide

Dr Pepper • Chocolate • Vanilla Cream

Night Shift

Coke • Vanilla • Sweet Cream

— 🍊 Orange Cream Dream —

Orange Fanta • Vanilla • Cream

— LEMONADE REFRESHERS —

— \$5 16oz • \$6 24oz —

Strawberry Breeze

Lemonade • Strawberry • Vanilla

Peachy Keen

Lemonade • Peach • Coconut

Tropical Lemon

Lemonade • Mango • Pineapple

Electric Lemonade

Lemonade • Blue Raspberry • Green Apple

— ⚡ ENERGY INFUSIONS —

\$6 16oz • \$7 24oz • \$8 32oz

Electric Kick

Blue Raspberry • Green Apple

Island Charge

Mango • Pineapple • Coconut

Berry Rush

Strawberry • Blue Raspberry

Citrus Surge

Lemon • Lime

Peach Power

Peach • Vanilla

Sour Shock

Sour Gummy Worm • Lime

— ⚡ BUILD YOUR OWN —

- Coke
- Dr Pepper
- Sprite
- Mountain Dew
- Orange Fanta
- Lemonade
- Diet Coke
- Diet Mountain Dew
- Sprite Zero

— 🍌 ADD-ONS —

- Candy Topping +\$1
- Extra Flavor +\$0.50
- Caramel Drizzle +\$0.50
- Chocolate Drizzle +\$0.50

Make it dirty! Add cream—no extra charge.

KALLAS CO.

KIDS MENU

— SUGAR-FREE & FUN! —

\$5 16oz • \$6 24oz



Blue Blast

Bright Blue,
Berry Cool

Pixie Pop

Sweet & Sparkly



Slime Soda

Sour Apple Squeeze

Orange Dream

Creamy Orange Delight



Beach Pop

Tropical Lemonade

Rocket Pop Soda

Red, White & Cool



BUILD YOUR OWN!

Pick Your Base:

Sprite Zero • Diet Coke • Diet Mountain Dew • Lemonade

Choose a Sugar-Free Flavor:

Blue Raspberry • Coconut • Vanilla • Mermaid • Fairy Dust • Green Apple

Make it Creamy:

Add Cream & Whipped Cream

Fun Add-Ons Available!



• Candy Topping • \$1

• Extra Flavor • +50¢

• Caramel or Chocolate Drizzle +50¢





POPCORN - \$5

— Sourced fresh • Grab & go —

- S'more
- Chocolate Caramel & Sea Salt
- White Chocolate Raspberry
- Pucker Patch
- Cotton Candy
- Caramel
- Marshmallow Krispy Treat
- White Cheddar
- Old Fashioned Butter
- Jalapeño Popper

— *Perfect with your Dirty Soda* —

TO-GO DIRTY SODA

KITS FOR EVENTS



EACH 24oz KIT INCLUDES:

-  1 Can of Soda
-  1 Bottle of Flavored Syrup
-  2 Mini Creamers
-  2 French Vanilla & 2 Coconut Creamers
-  Custom Flavors Available!

BULK EVENT PRICING

1-10	\$6.00 per cup
11-25	\$5.50 per cup
26-50	\$5.00 per cup
51-75	\$4.75 per cup
76-100	\$4.50 per cup
101+	\$4.25 per cup

Perfect for Weddings, Grad Parties, Work Events & More!

 Email: kallasco2026@gmail.com

 Call Nichole: 920-354-7018 or Josh: 920-354-7547

KALLAS CO.

Dirty Soda

KITS FOR EVENTS



EACH KIT INCLUDES:



1 CAN OF
MONSTER ZERO ULTRA



1 BOTTLE OF
FLAVORED SYRUP



2 MINI CREAMERS
(ASSORTED)



1 24oz CUP & LID

BULK EVENT PRICING + \$2 EACH

1-10 — **\$8** / cup

11-25 **\$7.50** / cup

26-50 **\$7.00** / cup

51-75 **\$6.75** / cup

76-100 **\$6.50** / cup

101+ **\$6.25** / cup

Perfect for weddings, grad parties, work events & more! ♥

BOOK YOUR EVENT TODAY! >



kallasco2026@gmail.com



Call Nichole
920-354-7018



Call Josh
920-354-7547



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: May 20, 2026

RE: Town Hall Summer Hours

SUMMARY:

Town Hall will be switching to summer hours starting Monday, June 1 through August 30, 2026.

During this time Town Hall will be **open 8:30am-5:00pm Monday-Thursday and closed on Fridays.**

Adjustments will be made to schedules so there will be no impact on the number of hours worked by staff.

This change is being communicated on the town website, facebook, and at town hall.

RECOMMENDED ACTION: None, this item is discussion only.

ATTACHMENTS: None