

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
April 21, 2026**

Chairman Rasmussen called the regular town board meeting to order at 6:11 pm.

The following were present: Supervisors Teresa Van Aacken, Brittany Bongert, and Dan Martin.

Mike Brooks was absent: excused.

The following were also present: Administrator Maggie Mahoney, Public Works Director Jason Loduha, Fire Chief Kevin Sawicki, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on April 17, 2026.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated March 18, 2026.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Board approved the April 2026 disbursements.

Alicia Wegner, Project Manager for Business and Communication Development of the Greater Oshkosh Economic Development Corporation (GOEDC), reported the unemployment rate was at 2.5%. They are focusing on projects to move them forward. They are a resource for the town to work on the idle site grant.

Fire Department Chief Sawicki reported the truck refurbishment should be done around June/July. They took on two new members in April.

The Planning Commission did meet and has an item under business.

The Parks Committee did not meet.

Chairman Rasmussen mentioned he would like to have a Town Board Organizational Meeting and Clerk/Treasurer Reinbold will send out an email about it.

Administrator Mahoney reported staff are diving into financials and looking into the ambulance fee to see where we are at with collection. The zoning items for Leonard Point Road storm detention pond is later in the agenda and near finalization of purchase from the Donner's. Letters are going out to introduce Moss & Associates for the acquisition of the Leonard Point Road reconstruction. Roundabout construction on STH 21 began on April 21. Project information can be found on the DOT website, and the link is on the Town's website. The final plat for Springhetti Lake is under business. OSMS opened on April 13th with a ribbon cutting on April 29th. We are waiting on the draft report. There will be a public meeting to go over recommendations.

Public Works Director (PWD) Loduha mentioned that the town did not qualify for the Wisconsin Disaster Fund during the three-day snow event in March. Winnebago County is fixing any snow plowing damage. Reminder, residents need to keep driveway culverts clear of debris and vegetation to help with drainage and prevent flooding. Will be meeting with Kartechner Bros. to plan a start date for the asphalt resurfacing project. Plowing damage at the parks has been addressed and pickleball nets have been put up. MS4 permit information is under business. Attended the Algoma Sanitary District meeting on April 8. The memorandum of understanding with the Algoma Sanitary District is under business. Also met with representatives from the Oakwood Elementary School and Winnebago County Sheriff's Office to review the traffic at the school. Determined need to get cars off the road and a letter was sent to parents about drop-off and pick-up procedures.

Clerk/Treasurer Reinbold introduced Sara Enders, the new Deputy Clerk/Treasurer. Mentioned she's a great addition to the office and works well with Gina. The April 7 election went well, and it was a steady day. Total voters were 2056. Alcohol and tobacco licensing is coming up. The annual audit for the town is complete and Elizabeth from Clifton Larson Allen will be at the May meeting to present the Audit.

The monthly financial statements were presented.

This is for Springhetti Lake Phase 1 Final Plat. These will be homes built along Leonard Point Road. Most conditions have been met. Town Staff and Planning Commission recommend approval. On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the Phase 1 Final Plat for Springhetti Lake subject to the following conditions:

1. Preliminary Plat Approval for Phase 1. The following are the remaining conditions of the preliminary plat for phase 1 to be met: *Execution of a developer's agreement between the Developer. * Review and approval of an erosion control/grading/stormwater management plan for the proposed subdivision by Winnebago County.
2. The developer agreement between the Developer and Town is executed by July 1, 2026.
3. Financial guarantee for the cost for the sediment basin on Lot 1.
4. All agreements are covenants running with the land.
5. The developer agreement cannot be assigned to another person/entity without the Town's permission.
6. Review and approval by Winnebago County Planning and Zoning.
7. Review and approval by the State of Wisconsin Department of Administration, or its successor department.
8. Review and approval by any other objecting agency."

Planning Commission recommends approval for the setback variances. Must also go to Board of Adjustments at the County Level. No formal recommendation from staff on variances, information only. On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board approved the variance request by petitioner Vienola Properties, LLC, on behalf of 1310 E Main Street LLC to reduce setbacks to build a house on parcel 002-002804 as follows: shore yard 61.38 feet, rear yard 12.67 feet, and road right of way 21.94 feet.

Staff recommend approval of CSM. On a motion by Supervisors Van Aacken/Bongert, passed on a voice vote, the Town Board approved the Certified Survey Map by petitioner Maggie Mahoney, Town of

Algoma, on behalf of Bruce and Joan Donner, to create 2 outlots at 3695 Leonard Point Road (parcel 002-0021).

The rezone follows the future use with the town and in the protected area. Staff recommends approval. On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Town Board approved the request by petitioner Maggie Mahoney, Town of Algoma, on behalf of Bruce and Joan Donner, to rezone Outlot 1 and Outlot 2 at 3695 Leonard Point Road (parcel 002-0021) from A-2 General Agriculture District to R-1 Rural Residential District.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved the operator's license for Nadine Mayer (Poplar Creek Barn).

On a motion by Supervisors Bongert/Van Aacken, passed on a voice vote, the Town Board approved the transient merchant permit for A&T Curbside LLC, Thomas Korn, from May 1, 2026 – October 31, 2026, with the following condition: All signage, goods, materials, merchandise, and structures must be removed after October 31, 2026.

Supervisor Bongert also noted how the outside storage and visibility here is not very aesthetically pleasing. Administrator Mahoney mentioned that staff are looking into amending the ordinance.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved the transient merchant permit for Aiden's Butt & Other Cuts BBQ, LLC, Michelle Holland, from April 22, 2026 – April 1, 2027, with the following conditions: Follow all parking regulations of the Town of Algoma code, and The Town of Algoma Fire Department location can only be used if the Fire Department Chief has approved dates, times, and location that does not impeded the operation of the fire department. The Fire Chief reserves the right to revoke any approvals granted at any time and without notice.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved Ordinance No. 2026-01 An Ordinance amending Chapter 105 of the Code of Ordinance for the Town of Algoma Relating to Alcohol Beverages.

The quarry meets the standards for the grant. The Town must apply for it and act as a pass-through and the money will go to Springhetti. On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board approved Resolution 2026-7, Resolution authorizing application for the Wisconsin Economic Development Idle Sites Redevelopment Program Grant to assist with the quarry property on Leonard Point Road.

The town expanded its right of way program and has been working with the Algoma Sanitary District on a Memorandum of Understanding for their work in the right of way to better server both entities. Supervisor Bongert questioned how they get the road back to town standard. PWD Loduha stated the road must be put back to same condition or better. All roads are at town standard. On a motion by Supervisor Martin/Van Aacken, passed on a voice vote, the Town Board approved the Memorandum of Understanding between the Town of Algoma and the Algoma Sanitary District Regarding Right of Way Use.

On a motion by Supervisors Martin/Bongert, passed on a voice vote, the Town Board approved Sherri Maruska and Loren Potter for Planning Commission appointments for three-year terms starting May 1, 2026, and expiring April 2029.

On a motion by Supervisors Bongert/Van Aacken, passed on a voice vote, the Town Board confirmed the annual appointment of Fire Chief Kevin Sawicki.

There was discussion about Dan Martin being appointed to Planning Commission and Mike Brooks being appointed to Board of Review. No action was taken.

The 2025 MS4 Annual Report was presented.

On a motion by Supervisors Martin/Van Aacken, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board entered into closed session at 7:37 pm for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive of bargaining reasons require a closed session. Re: Developer agreement for Springhetti Lake subdivision.

On a motion by Supervisors Van Aacken/Martin, passed on a roll call vote (Bongert-Y, Rasmussen-Y, Van Aacken-Y, and Martin-Y), the Town Board reconvened in open session at 8:01 pm.

On a motion by Supervisors Van Aacken/Martin, passed on a voice vote, the Town Board adjourned at 8:02 p.m.

Respectfully submitted,
Katherine Reinbold