

**TOWN OF ALGOMA  
WINNEBAGO COUNTY, WISCONSIN  
PLANNING COMMISSION MINUTES  
February 11, 2026  
Algoma Town Hall, 15 N. Oakwood Road, Oshkosh, WI 54904**

The Planning Commission meeting was called to order by Chairman Martin at 6:00 p.m.

The following members were present: Dan Martin, Bill Van Aacken, Mike Skoglund, Linda Kollmann, Scott Fischer, Kyle Kehoe, and Sherri Maruska.

The following staff members were present: Administrator Maggie Mahoney.

On a motion by Commissioner Kehoe and seconded by Commissioner Van Aacken, passed on a unanimous 7-0 voice vote, the minutes from the December 10, 2025 meeting were approved.

Chairman Martin introduced agenda Item 4, a Certified Survey Map by petitioner Garrett Smith, Martenson and Eisele, Inc, on behalf of Robert Balda to split parcel 002-00130101 into two parcels. Mr. Balda was in attendance. Administrator Mahoney gave an overview of the item and the analysis of the CSM as stated in her memo. A motion was made by Commissioner Maruska and seconded by Commissioner Kehoe for the Planning Commission to approve a recommendation to the Town Board to approve the Certified Survey Map by petitioner Garrett Smith, Martenson and Eisele, Inc, on behalf of Robert Balda to split parcel 002-00130101 into two parcels. A voice vote was taken and approved the motion 7-0.

Chairman Martin introduced agenda Item 5, the Oakwood School Expansion Project. Administrator Mahoney introduced the petitioner, Nate Considine, and property owner representative, James Fochs, and gave a brief overview of the project and explained the three actions that would be considered. Mr. Considine gave an overview of the project planset and answered questions from the commissioners. Commissioner Van Aaken stated that the busses obscure the traffic coming from the west and that crossing Omro Rd is not safe. There was discussion of traffic improvement options in the area including rapid flashing beacons. Commissioner Maruska asked if most kids are bussed or dropped off? Mr. Considine stated that most kids are dropped off by their parents. The Chairman allowed comments and questions from the attendees. Ms. Brittany Bongert asked about the traffic impact scores at Omro Road and who is responsible for the reduction in level of service. There was confusion about her question and the commissioners asked her for clarification of the question. Administrator Mahoney explained that traffic improvements in this area would be discussed with the school and law enforcement in the future. The commissioners discussed that the additional driveway turn lane included in the plan would improve the referenced impact score. There was further discussion that in the past the Sheriff's Office has helped and that no one agency is necessarily responsible. There was discussion about why there are multiple parcels for the green space. Attendee Mark Thompson explained those parcels existed because of the Sheldon Nature preserve.

Administrator Mahoney gave an analysis of the Oakwood School Expansion Project CSM as stated in her memo. A motion was made by Commissioner Kollmann and seconded by Commissioner Kehoe for the Planning Commission to approve a recommendation to the Town Board to approve the Certified Survey Map by petitioner Nate Considine, Bray Architects, on behalf of James Fochs, Oshkosh Area

School District, to combine 8 parcels into 2 lots located at Oakwood Elementary School, 1225 N. Oakwood Rd.” A voice vote was taken and approved the motion 7-0.

Administrator Mahoney gave an analysis of the Oakwood School Expansion Project rezoning request as stated in her memo. A motion was made by Commissioner Kehoe and seconded by Commissioner Van Aacken for the Planning Commission to approve a recommendation to the Town Board to approve the request by petitioner Nate Considine, Bray Architects, on behalf of James Fochs, Oshkosh Area School District, to rezone a portion (Lot 1) of the Oakwood Elementary School property at 1225 N. Oakwood Rd, from A-2 General Agriculture District to B-3 General Business District contingent on the final recording of the CSM creating Lot 1. A voice vote was taken and approved the motion 7-0.

Administrator Mahoney gave an analysis of the Oakwood School Expansion Project site plan as stated in her memo. A revised site plan was shown and Mr. Considine explained the changes made from the previous version regarding access to the new building in response to the fire department. The hydrant locations are still pending approval by the fire department and sanitary district and that should be added as a condition of approval. There was further discussion by the commission on law enforcement being consulted on traffic patterns near the school. A motion was made by Commissioner Van Aaken *and seconded by Commissioner Kehoe for the Planning Commission to approve a recommendation to the Town Board to approve the Site plan for Oakwood Elementary School expansion, located at 1225 N. Oakwood Rd, as requested by petitioner Nate Considine, Bray Architects, on behalf of James Fochs, Oshkosh Area School District:*

- Contingent on approval of the rezone a portion (Lot 1) of the Oakwood Elementary School property at 1225 N. Oakwood Rd, from A-2 General Agriculture District to B-3 General Business District; and
- Conditioned on the Stormwater Management Practices Maintenance Agreement between the developer and Winnebago County is signed and recorded; and
- Conditioned on the hydrant locations be approved by the Town of Algoma Fire Department and Algoma Sanitary District.

A voice vote was taken and approved the motion 7-0.

Chairman Martin introduced agenda Item 6, Planning Commission Appointments and Structure. Administrator Mahoney provided the details on current terms and the process for reappointment.

On a motion by Commissioner Kehoe and seconded by Commissioner Van Aacken passed on a unanimous voice vote, the Planning Commission adjourned at 6:59 p.m.

Respectfully submitted,  
Maggie Mahoney, Administrator