

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
TOWN BOARD MEETING
Wednesday, July 16, 2025 6:00 p.m.
15 N. Oakwood Road, Oshkosh, WI 54904**

PUBLIC HEARING FOR SANITARY DISTRICT ADDITION AND REMOVAL

To add property identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E, to the Algoma Sanitary District #1.

To partially remove the properties identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E and parcel 002-0210, owned by Jackson Merrill & Kimberly Lackey and located at 4730 County Rd E, from the Algoma Sanitary District #1.

AGENDA

The Board may discuss and act on the following:

1. Call to Order.

- A. Pledge of Allegiance.
- B. Roll Call.

2. Town agenda was posted at the following locations: Town of Algoma Municipal Building and town website at www.townofalgoma.org on July 11, 2025.

3. Review and approve the minutes of the following meeting:

- A. Monthly Town Board Meeting dated June 18, 2025.

4. Review and approve July 2025 disbursements.

5. Public Forum (All speakers must sign up before the meeting and the Town's policy is available on the back table).

6. Economic Development Update.

7. Committee Reports.

- A. Fire Department.
- B. Planning Commission.
- C. Parks Committee.

8. Administrator Report

- A. Budget Update.
- B. Major Projects Update
 - i. Leonard Point Road Storm Detention Pond
 - ii. Leonard Point Road Reconstruction
 - iii. Leonard Point Road & STH 21 Roundabout
- C. Community Development Update
 - i. Tommy's Carwash Update
 - ii. OSMS Update

- D. CORP Update
- E. Municipal Complex Needs Analysis Update
- F. Legislative Update
- G. EMS Services Update

9. Public Works Director Report.

- A. Road Maintenance Update
- B. 2025 Asphalt Resurfacing
- C. Parks Update
- D. Stormwater Update
- E. Winnebago County Roads Update

10. Clerk/Treasurer Report.

- A. Election Worker Interest Meeting.
- B. Election Worker Appreciation Gathering.
- C. Cintas.

11. Monthly Financial Statements and Financial Report.

12. Business.

- A. Discussion and possible action: Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026.
- B. Discussion and possible action: Facility Rental Staffing.
- C. Discussion and possible action re: Reduction to the Lakevista Estates Subdivision Letter of Credit.
- D. Discussion and possible action: Petition to add property identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E, to the Algoma Sanitary District #1.
- E. Discussion and possible action: Petition to remove properties identified as parcel 002-020403, owned by Daniel Tervonen and located at 4676 County Rd. E and parcel 002-0210, owned by Jackson Merrill & Kimberly Lackey and located at 4730 County Rd E, from the Algoma Sanitary District #1.
- F. For Discussion Only: 2026 Budget Key Assumptions

13. Adjourn.

The Town Board meets regularly on the THIRD WEDNESDAY OF EACH MONTH AT 6:00 p.m. (unless otherwise noted) at the Municipal Building (Town Hall), 15 N. Oakwood Road. ALL MEETINGS ARE OPEN TO THE PUBLIC. NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the Town Hall office at 920-235-3789.

PETITION FOR REMOVAL OF
PROPERTY FROM THE TOWN OF ALGOMA SANITARY DISTRICT #1

RECEIVED

TO: The Town Board of the Town of Algoma, Winnebago County, Wisconsin

JUN 30 2025

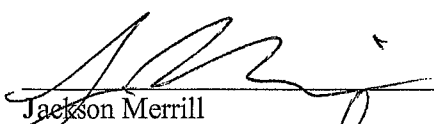
TOWN OF ALGOMA
SANITARY DISTRICT #1

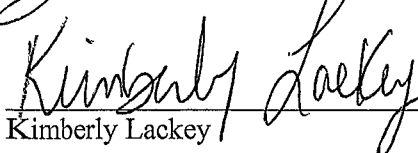
WHEREAS The undersigned owners of a parcel within the limits of the Town of Algoma Sanitary District #1 territory do hereby request removal of the following described real estate per Wisconsin Statutes, 60.785(b)(1m) from the Town of Algoma Sanitary District #1, of the Town of Algoma, Winnebago County, Wisconsin:

Parcel	Owner	Address	Legal Description	Acreage
0020210	Jackson Merrill & Kimberly Lackey	4730 County Rd E	Part of the East ½ of the East ½ of the Northwest ¼ in Section 19, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, described as follows: Commencing at the West ¼ corner of said Section 19; thence South 89 degrees 09 minutes 55 seconds East 2614.43 feet, along the South line of the said Northwest ¼; thence North 00 degrees 47 minutes 16 seconds East 50.00 feet, to the point of beginning; thence North 89 degrees 09 minutes 55 seconds West 7.00 feet, along the North right-of-way line of C.T.H. "E"; thence North 00 degrees 50 minutes 05 seconds East 277.00 feet; thence South 89 degrees 09 minutes 55 seconds East 6.77 feet; thence South 00 degrees 47 minutes 16 seconds West 277.00 feet, to the point of beginning, containing 1908 sq.ft.	0.044

THEREFORE, BE IT RESOLVED, that the owners submit this petition to the Town Board of the Town of Algoma for action pursuant to Wisconsin Statute 60.71 of the above-described property to be removed from the Town of Algoma Sanitary District #1.

Adopted this 30 day of June 2025


Jackson Merrill


Kimberly Lackey

PETITION FOR REMOVAL OF
PROPERTY FROM THE TOWN OF ALGOMA SANITARY DISTRICT #1

RECEIVED

TO: The Town Board of the Town of Algoma, Winnebago County, Wisconsin

JUL 01 2025

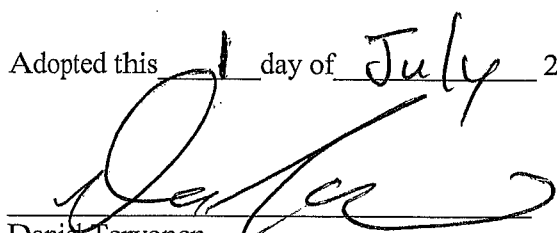
TOWN OF ALGOMA
SANITARY DISTRICT #1

WHEREAS The undersigned owners of a parcel within the limits of the Town of Algoma Sanitary District #1 territory do hereby request removal of the following described real estate per Wisconsin Statutes, 60.785(b)(1m) from the Town of Algoma Sanitary District #1, of the Town of Algoma, Winnebago County, Wisconsin:

Parcel	Owner	Address	Legal Description	Acreage
002020403	Daniel Tervonen	4676 County Rd E	Part of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ in Section 19, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, described as follows: Commencing at the East $\frac{1}{4}$ corner of said Section 19; thence North 89 degrees 10 minutes 14 seconds West 2628.23 feet, along the South line of the said Northeast $\frac{1}{4}$; thence North 00 degrees 47 minutes 16 seconds East 50.00 feet; thence South 89 degrees 10 minutes 14 seconds East 325.50 feet, along the North right-of-way line of C.T.H. "E", to the point of beginning; thence North 00 degrees 53 minutes 44 seconds East 940.00 feet; thence South 89 degrees 10 minutes 14 seconds East 2.73 feet; thence South 00 degrees 47 minutes 16 seconds West 940.00 feet; thence North 89 degrees 10 minutes 14 seconds West 4.50 feet, along the said North right-of-way line, to the point of beginning, containing 3400 sq.ft.	0.078

THEREFORE, BE IT RESOLVED, that the owners submit this petition to the Town Board of the Town of Algoma for action pursuant to Wisconsin Statute 60.71 of the above-described property to be removed from the Town of Algoma Sanitary District #1.

Adopted this 1 day of July 2025.


Daniel Tervonen

PETITION FOR ADDITION OF
PROPERTY TO THE TOWN OF ALGOMA SANITARY DISTRICT #1

RECEIVED

TO: The Town Board of the Town of Algoma, Winnebago County, Wisconsin

JUL 01 2025

**TOWN OF ALGOMA
SANITARY DISTRICT #1**

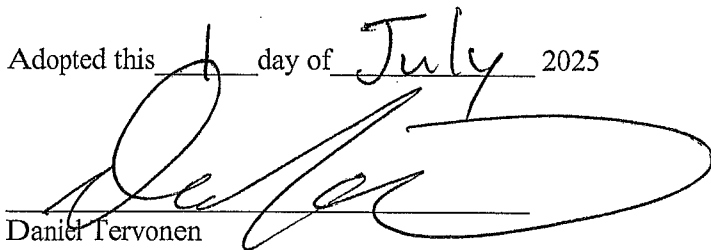
WHEREAS The undersigned owners of a parcel within the limits of the Town of Algoma Sanitary District #1 territory do hereby request addition of the following described real estate per Wisconsin Statutes, 60.785(b)(1m) from the Town of Algoma Sanitary District #1, of the Town of Algoma, Winnebago County, Wisconsin:

Parcel	Owner	Address	Legal Description	Acreage
002020403	Daniel Tervonen	4676 County Rd E	Part of the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ in Section 19, Township 18 North, Range 16 East, Town of Algoma, Winnebago County, Wisconsin, described as follows: Commencing at the East $\frac{1}{4}$ corner of said Section 19; thence North 89 degrees 10 minutes 14 seconds West 2628.23 feet, along the South line of the said Northeast $\frac{1}{4}$; thence North 00 degrees 47 minutes 16 seconds East 50.00 feet; thence South 89 degrees 10 minutes 14 seconds East 215.50 feet, along the North right-of-way line of C.T.H. "E", to the point of beginning; thence North 00 degrees 53 minutes 44 seconds East 940.00 feet; thence South 89 degrees 10 minutes 14 seconds East 2.73 feet; thence South 00 degrees 47 minutes 16 seconds West 940.00 feet; thence North 89 degrees 10 minutes 14 seconds West 4.50 feet, along the said North right-of-way line, to the point of beginning, containing 3400 sq.ft.	0.078

THEREFORE, BE IT RESOLVED, that the owners submit this petition to the Town Board of the Town of Algoma for action pursuant to Wisconsin Statute 60.71 of the above-described property to be added to the Town of Algoma Sanitary District #1.

Adopted this 1 day of July 2025

Daniel Tervonen



**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
June 18, 2025**

Chairman Rasmussen called the regular town board meeting to order at 6:00 pm.

The following were present: Supervisors Petey Clark, Teresa Van Aacken, Michael Brooks, and Dan Martin.

The following were also present: Administrator Maggie Mahoney, Fire Chief Kevin Sawicki, Public Works Director Jason Loduha, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on June 16, 2025.

On a motion by Supervisors Van Aacken/Clark passed on a voice vote (Brooks abstained), the Board approved the minutes of the Monthly Town Board Meeting dated May 21, 2025.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Board approved the June 2025 disbursements.

Elizabeth McMaster from CliftonLarsonAllen LLP was in attendance and presented the 2024 Town Audit.

Tricia Rathermel, President and CEO of the Greater Oshkosh Economic Development Corporation (GOEDC) reported that the State budget is still being worked on, and the County is receiving some funding for their housing program.

Fire Chief Kevin Sawicki reported the money from the EMS FAP grant should be about used up and they have received their equipment. Rescue 21 and tender 21 need refurbishment and are starting to look into other options like a fundraiser to get the money. Hoping to get it in for refurbishment by the end of the year. The next event coming up is the car show on August 16.

The Planning Commission met on June 11 to discuss a CSM and is under new business.

The Parks Committee did not meet.

Administrator Mahoney finished the budget calendar. It is similar to last year with a few tweaks. The appraisal for the Leonard Point Road Storm Detention Pond property will be discussed during the closed session. The second public information meeting for Leonard Point Road reconstruction was just before the board meeting. McMahon was present with updated plans and there was a good-sized crowd. The plans for the roundabout project were presented to show that the two projects are being coordinated. There is good news about Tommy's carwash and is under new business. OSMS had their groundbreaking and unfortunately the town was not made aware and was not invited to that. They are proceeding with construction which is good. There are some trees they may need to take down, but there is a restrictive covenant that needs to be worked though. The comprehensive outdoor recreation plan (CORP) survey is up and collecting data. The survey can be found on the town website. Staff have been updated on the Municipal Complex Needs Analysis. It appears that doing anything in the current building probably won't

work. Also, can't get around boiler replacement and that is under new business. The EMS bill at the state level is gaining more co-sponsors. There is no further update on the EMS bill. Met with the City of Oshkosh this morning regarding EMS services. It was a short meeting. Due to staffing struggles for EMS, the city will likely move to only service the communities that are contiguous to the city.

Clerk/Treasurer Reinbold reported that open book and board of review have been completed. There were no appointments and no residents came in. The town has received its yearly recycling grant award from the Wisconsin Department of Natural Resources. This year the award was in the amount of \$12,432.03. You'll notice the extra break-out for the Local Government Investment Pool. You will be able to see exactly how much money is put aside for each category and how much interest is being made.

Director of Public Works Loduha reported that we have received a quote from Fahrner Asphalt Seals for our road maintenance and can start figuring out what we can do. Will have a preconstruction meeting for asphalt resurfacing. More info will be available later. Maintenance has been done at Jones Park along with flowers planted there and at the Town Hall. He has been training with McMahon for setting lot grades. Hopefully this will save the town some money. McMahon manages the town-owned ponds and works to prevent the spread of noxious weeds. It's important that the neighboring properties are taken care of. Letters have been sent. A new lawn mower has been purchased for general upkeep at the parks, ponds, office, and where needed.

The monthly financial statements were presented. The interest amount will be added to the regular bank accounts per the request from Supervisor Martin.

Administrator Mahoney noted that two parcels, owned by the same person, want to have them combined. There is no maximum limit on lot size and there is no conflict with this request. It is recommended for approval. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved a certified survey map by petitioner Bob Reider, Carow Land Surveying and Environmental, on behalf of Susan Molski to combine parcels 002-012415 and 002-012504 into one parcel.

Administrator Mahoney presented different options for snow removal administrative costs on private roads. Staff recommend cost recovery at \$1000 to be split among all properties receiving private snow removal services. Discussion was had about that being too low. Supervisor Martin made a motion to charge \$2000 to be split among all properties receiving private snow removal services. After further discussion, Supervisor Martin amended his motion. On a motion by Supervisors Martin/Clark, passed on a voice vote, the Town Board approved a total annual Administrative Processing Fee of \$2,000 to be divided by and charged to the properties receiving private snow removal services and it will be increased annually by no less than 3% but no more than the consumer price index (CPI).

Administrator Mahoney explained there had been an issue with zoning and the Tommy's Car Wash project. The town has an official map for review, but that is no longer needed. Since this memo, the county has approved a new plan for Tommy's Car Wash. It will be verified whether the town needs to review the new plans or not.

Administrator Mahoney noted that only 2 quotes were received for the boiler replacement. The recommendation is to go with Gartman Mechanical Services, Inc. because they already service us and

know our system. On a motion by Supervisors Van Aacken/Clark, passed on a voice vote (Brooks abstained), the Town Board approved the purchase of a boiler for town hall with Gartman Mechanical Services, Inc. for an estimated cost of \$24,970.00.

Administrator Mahoney explained that the county is trying to amend their code for Shoreland Zoning. This will not affect the town, and it is recommended that it is approved. On a motion by Chairman Rasmussen/Supervisor Martin, passed on a voice vote, the Town Board approved the petition of Winnebago County for the proposed code text amendment changes affecting the Winnebago County Shoreland Zoning Code, Chapter 27, of the Winnebago County General Code.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Town Board approved a Class "A" and "Class A" intoxicating liquor license for the period of July 1, 2025, through June 30, 2026, for Service Oil Co., Inc d/b/a Serv U Beverage Mart.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board approved a cigarette and tobacco products retail license for the period of July 1, 2025, through June 30, 2026, for Service Oil Co., Inc d/b/a Serv U Beverage Mart.

On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved a Class "B" and "Class B" intoxicating liquor license for the period of July 1, 2025, through June 30, 2026, for Dande Acres LLC d/b/a Poplar Creek.

On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the Town Board approved operator licenses for the period of July 1, 2025, through June 30, 2026, for Andy Reichenberger (Poplar Creek), Rachel Kmecheck (Poplar Creek), Grant Stephenson (Serv-U-Beverage), Brittney Robbins (Serv-U-Beverage), Debra Pease (Serv-U-Beverage), Lily Miller (Serv-U-Beverage), Meghan Coburn (Serv-U-Beverage), Kahler Juday (Serv-U-Beverage), Lorie Knaus (Serv-U-Beverage), Melissa Nowicki (Serv-U-Beverage), Rebecca Seward (Serv-U-Beverage), Marian Hemminghaus (Serv-U-Beverage), Nicholas Adams-Richardson (Serv-U-Beverage), Daniel Korn-Pierson (Poplar Creek), Kerry Wolfe (Poplar Creek), Hannah Dobish (Serv-U-Beverage), Shaune Hummler (Poplar Creek), Jennifer Wunrow (Serv-U-Beverage), and Christine Shaffer (Serv-U-Beverage).

On a motion by Supervisors Martin/Van Aacken, passed on a roll call vote (Brooks-Yes, Clark-Yes, Rasmussen-Yes, Van Aacken-Yes, Martin-Yes), the Town Board approved entering into closed session at 7:14 pm for board consideration of the following items: Pursuant to WI Statutes 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Property for Leonard Point Road stormwater pond.

On a motion by Supervisors Martin/Clark, passed on a roll call vote (Brooks-Yes, Clark-Yes, Rasmussen-Yes, Van Aacken-Yes, Martin-Yes), the Town Board approved to reconvene into open session at 7:33 pm.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board adjourned at 7:34 p.m.

Respectfully submitted,
Katherine Reinbold



Town of Algoma Fire Department

Monthly Report

June 2025

Prepared by

Kevin Sawicki – Fire Chief

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Grants

State EMS FAP Grant

- FD was awarded a \$10,000 State of Wisconsin EMS Grant to update AED's and EMS equipment/gear.
- Equipment has arrived and the grant process is being reviewed/wrapped up.

2% Dues Audit

- Fire Department Audit that was conducted in January 2025 was successful.
- Fire Department audits occur approximately every 3 years.
- The State of Wisconsin Representatives check to see if the department is maintaining minimum standards.

Trucks and Equipment

Vehicles

- Rescue 21 - The vehicle needs refurbishment due to age and wear. An updated quote has been provided by Rennert's Fire Equipment Service LLC.
- Tender 21 – Vehicle needs replacement as soon as possible due to age and wear. Tender 21 is an important vehicle to provide a water supply during fire incidents.
- Additional quotes will be provided for both vehicles.
- FD personnel will be checking on available grants and donations to assist in the purchase/refurbishment projects.

Truck Committee

- An updated quote for Rescue 21 has been provided by Rennert's Fire Equipment Service LLC.
- Quotes and information are still being gathered for Tender 21.

Membership

New Members

- No new members.



First Drill: June 2nd, 2025

- Firefighters performed multi-skill scenarios which included hose deployment, connecting to a hydrant, breaching a door, and flowing/pumping water.

Second Drill: June 16th, 2025

- Joint training with firefighters and emergency medical responders. Personnel performed two scenarios.
- Scenario #1 - Water rescue near Skipper Buds. Personnel rescued a victim and provided medical care.
- Scenario #2 – Vehicle Entrapment. Personnel performed a rescue of a patient trapped underneath a vehicle.

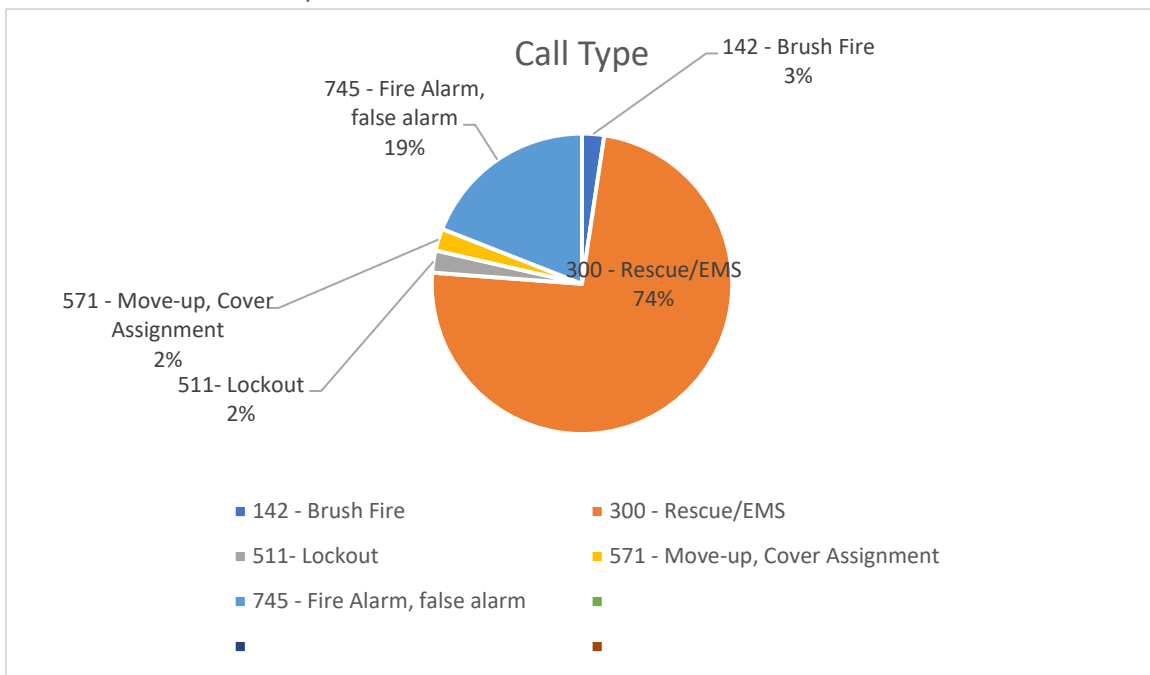
Upcoming Events

Event	Date
Training Drills	Monday, July 21 st @ 6:30pm Monday, August 4 th @ 6:30pm
Monthly Department Meeting	Wednesday, August 13 th @ 7:00pm
Fire Department Open House	Saturday, May 16 th , 2026
Car Show	Saturday, August 16 th , 2025
Pancake Breakfast	Sunday, October 5 th , 2025



Incidents

Overall Incident Summary



Call Type	Count
142 – Brush Fire	1
300 – Rescue/Emergency Medical Service (EMS)	31
511 – Lockout	1
571 – Move-up, Cover Assignment	1
745 – Fire Alarm, False Alarm	8
Total Calls	42



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: July 16, 2025

RE: Monthly Administrator's Report

A. Budget Update

Kicking off the budget season! The initial discussion on the 2026 budget is under new business.

The town received the attached letter from the Algoma Sanitary District notifying the town of the construction of a new elevated water storage tank and Fire Protection Fee changes which pose significant increases to the fire protection fee beginning in the 2026 service year (2027 town budget).

B. Major Projects Updates

i. Leonard Point Road Storm Detention Pond

I have been in contact with the property owners regarding purchasing a portion of the property for the pond.

ii. Leonard Point Road Reconstruction

No update at the time of this memo.

iii. Leonard Point Road & STH 21 Roundabout

No updates at the time of this memo.

C. Community Development Update

i. Tommy's Carwash Update

No updates at the time of this memo.

ii. OSMS Update

The project team wants to remove of the mature trees at the north end of the property which are included in the protective covenant. The protective covenant is a private agreement between the property owners. OSMS has submitted a revision to the town to the site plan to plant trees in that area to preserve the landscape buffer should the removal of those existing trees be allowed by the neighborhood.

D. CORP Update

A public visioning session will be held at town hall on Wednesday, July 30 from 5:30 – 6:30pm (see *attached flyer*). The session will include a brief presentation at the beginning so attendees can better understand the purpose of the CORP update, following by visioning activities. All residents are invited to attend and participate!

The survey is available on the town website through the end of the month.

E. Municipal Complex Needs Analysis Update

The report draft is in development. The final report is still planned to be presented at the August Town Board meeting, which coincides with the initial Capital Improvement Plan discussion.

F. Legislative Update

The state 2025-2027 budget was passed on July 3 and includes a 3% annual increase for General Transportation Aids, increased shared revenue for local municipalities, and funding for infrastructure and road improvement programs. The specific impact to the town is not yet known and will be reported through the upcoming town budget process.

G. EMS Services Update

The City of Oshkosh will be terminating EMS services for other municipalities at the end of 2025 (see attached letter of notice). However, the city is willing to provide service to the town for 2026. The town and city will need to develop a new contract for 2026 later this year, which will be brought to the board for consideration at a future meeting.

In addition, we would work toward creating a joint Fire/EMS district with the city to leverage funding, grant and levy exemption options to provide adequate service to town residents at the lowest possible cost.

ATTACHMENTS:

1. ASD notification letter
2. CORP visioning session flyer
3. EMS services termination letter from City of Oshkosh



3477 Miller Drive
Oshkosh, WI 54904
Phone (920) 426-0335
Fax (920) 426-1181
district.office@algomasd.org

June 24, 2025

Maggie Mahoney
Town Administrator
Town of Algoma
15 N Oakwood Rd
Oshkosh, WI 54904

Subject: Construction of New Elevated Water Storage Tank and Notification of Public Fire Protection (PFP) Fee Changes

Dear Administrator Mahoney,

In support of the Town of Algoma's continued growth and future development needs, the Algoma Water Utility, as an active partner, is planning critical infrastructure improvements to ensure the long-term reliability of both drinking water and fire protection services. To that end, we are notifying you of our intention to construct a new elevated water storage tank and of anticipated adjustments to the Public Fire Protection (PFP) fee.

The planned elevated storage tank will be located at the south end of Potratz Hill Road and is designed to hold 500,000 gallons. Construction is scheduled for completion by December 2027. This investment—estimated at over \$4.4 million—is essential for maintaining adequate water pressure and supply during emergency fire events and for meeting the increasing daily water demands of new developments across your Town.

This decision is reinforced by a water system engineering study, Wisconsin Department of Natural Resources (WDNR) regulations, and Wisconsin Public Service Commission (PSC) water capacity calculations, all of which emphasize the need to begin construction of a second elevated water storage tank now.

Since 2015, the Town's PFP fee has remained unchanged, largely due to a 40% increase in customer connections and maintaining utility expenses as low as possible. However, like many industries nationwide, we are now facing the impacts of increased operational costs due to sustained inflation and expensive regulatory requirements. As a result, we plan to submit a simplified rate case to the PSC for a modest 3% increase in the Town's PFP fee—from \$165,827 to \$170,802—effective with the 2025 property tax bill.

In addition, the Utility is preparing a comprehensive rate case to review the overall rate structure, including future PFP fees. The PSC determines these fees based on the proportion of system infrastructure dedicated to fire protection such as, including water main sizing, hydrants, storage capacity, and the extra pumping capacity required to support fire-fighting and training exercises.

To help minimize the financial impact on existing customers quarterly water rates and the Town of Algoma PFP tax levy, the Algoma Water Utility plans to fund at least 50% of the water tower cost through assessments collected from new customer connections.

We've included a preliminary Public Fire Protection Fee cost-of-service estimate for your future budget planning purposes:

Year	Town of Algoma PFP Fee	% Increase
2015-2024	\$165,827	0%
2025	\$170,802	3%
2026*	\$184,000	7.5% - estimate
2027*	\$218,000	18.5% - estimate

**Please note that these figures for 2026 and 2027 are for budget planning only. Final rates will be determined by the PSC and will depend on actual construction costs, bond interest rates, inflation, and other economic factors.*

It's also worth mentioning that the preliminary 2025 cost-of-service study allocated \$404,000 to the PFP fee. However, in an effort to ease the financial burden on the Town tax levy, the Water Utility is proposing to reallocate around half of the fire protection costs to general water rates.

The Algoma Water Utility will request the PSC to implement any upcoming rate increase in two steps as shown in the table above to ease the immediate impact.

We are committed to keeping you informed throughout the rate setting process. The Algoma Sanitary District (Water Utility) appreciates your partnership on this important community service for current and future residents of the Town of Algoma.

If you have any questions or would like additional information, please don't hesitate to contact us.

Respectfully Submitted,



Kevin Mraz
Utility Director

YOU'RE INVITED!

COMMUNITY VISIONING SESSION

TOWN OF ALGOMA: COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE

Help shape the future of Town of Algoma public parks and recreation spaces!

**JULY
30**

Town Hall
15 N. Oakwood Rd
5:30 pm - 6:30 pm





July 10, 2025

Maggie Mahoney
Town Administrator
Town of Algoma
15 N Oakwood Rd
Oshkosh, WI 54904

RE: Termination of Ambulance Service Agreement

Dear Municipal Leader,

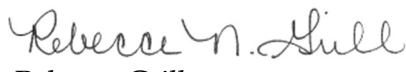
The City of Oshkosh and your municipality are currently operating under an Ambulance Service Agreement with a term extending from 2022 through 2026. For a variety of reasons, the City is electing to terminate this Agreement at the end of the calendar year according to the term found in paragraph 7 of this agreement. EMS service will continue until 11:59 p.m. on December 31, 2025 and will stop after that time.

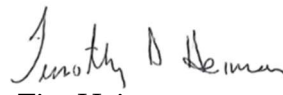
The 2025 estimated rates you were provided included the cost of a fourth ambulance and the personnel necessary to operate that ambulance. Because the ambulance was not purchased and the personnel were not hired, the rates for 2025 will be adjusted accordingly when the actual rates are calculated and billed based on the process described in paragraph 4 of the Agreement. Payments of 2025 amounts will continue to be due on or before February 15, 2026.

We will be working closely with you to try and make the transition as seamless as possible. The City is willing to provide service to your community for 2026; should you decide to pursue this option, please contact the city manager's office to begin those discussions. It is the City's intention to work towards joint fire/EMS districts with neighboring communities starting in 2027 and thereafter.

You may contact one of us if you have questions.

Sincerely,


Rebecca Grill
City Manager


Tim Heiman
Fire Chief

Cc: Katie Reinbold, Clerk, Town of Algoma (via email to townoffice@townofalgoma.org)



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Jason Loduha, Director of Public Works

Date: July 16, 2025

RE: Monthly Director's Report

A. Road Maintenance Update

For the 2025 Road Maintenance program, road selection will be finalized soon, pending budget availability following the completion of the 2025 Asphalt resurfacing work.

Gabe's Top It Or Drop It Tree Service will be removing three problem trees on Leonard Point Road in the coming weeks.

B. 2025 Asphalt Resurfacing

A preconstruction meeting was held on June 25, 2025, to review work schedules, submittal procedures, payment application processes, and to establish a mutual understanding of the work. All contracts have been signed, executed, and returned. Notification letters have been sent on June 27, 2025 to all residents who will be affected by the construction scheduled for the week of July 7, 2025.

C. Parks Update

No update at the time of this memo.

D. Stormwater Update

The ecologist from McMahon treated the dry pond and wet pond at Jones Park as well as the Iron enhanced sand filter with herbicide to remove existing vegetation in preparation for seeding this fall.

E. Winnebago County Roads Update

In June, Winnebago County passed an ordinance allowing ATVs and UTVs Winnebago County roads when the ordinance is officially published. This will apply to the two county roads in town: County Roads E and K.

ATV/UTVs are NOT allowed on town roads and the Sheriff's Office will continue to enforce ATV/UTV violations on town roads.

Signage will be installed on the county roads, timing of installation unknown at this time.



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katie Reinbold, Clerk/Treasurer

Date: July 16, 2025

RE: Monthly Clerk/Treasurer Report

A. Election Worker Interest Meeting

- Held June 19.
- Hosted 2 people with 2 more receiving information through email.
- Overview of elections and expectations.

B. Election Worker Appreciation Gathering

- July 24, I have invited the election workers to the Town Hall for a quick meal.
- Show my appreciation for all the hard work they have done.
- Talk about the upcoming election cycle.

C. Cintas

- Switched from Gunderson to Cintas for rugs.
- Will also use them to receive paper products, soap, air fresheners, and etc.
This will save staff some time from ordering ourselves.
- Streamlining the process and making it more efficient.

ATTACHMENTS: None.

TOWN OF ALGOMA
RECONCILED BANK & INVESTMENT BALANCES
AS OF 06/30/2025

Bank	Type	Interest Rate	Interest Amount	Balance	Notes
Bank First	Checking (Sweep)		\$ 9.84	\$ 3,190.00	
	Money Market	4.46%	\$ 2,218.04	\$ 497,964.57	
	Special Accounts	4.46%			
	Parks Money Market		\$ 409.31	\$ 110,723.08	
	Tax Accounts (Used for collection)				
	Tax Account			\$ -	
U.S. Bank	Local Government Investment Pool (LGIP)	4.36%	\$ 5,071.16	\$ 1,420,518.21	
Total Cash and Investments				\$ 2,032,395.86	

LGIP Accounts	Interest (4.36%)	Total in Acct
GENERAL	\$859.15	\$240,662.52
TID 1	\$490.28	\$137,336.08
SPIRIT ROUNDABOUT	\$1,433.50	\$401,548.33
FD TRUCK REFURBISHMENT	\$622.35	\$174,330.14
FIRE EQUIPMENT	\$61.84	\$17,321.11
REVALUATION	\$35.97	\$10,076.63
DEBT LEVY PAYMENTS	\$228.95	\$64,132.70
GENERAL EXPENSES	\$147.89	\$41,427.03
RESERVES	\$1,191.23	\$333,683.67
Total	\$5,071.16	\$1,420,518.21

Fund: 100 - GENERAL FUND

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-41101-000-000	JONES PARK DEBT SERV LEVY	0.00	0.00	0.00	0.00	0.00
100-00-41102-000-000	GO REFUNDING BONDS LEVY	0.00	0.00	406,415.00	-406,415.00	0.00
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	1,118,816.00	-1,118,816.00	0.00
100-00-41150-000-000	MFL TAXES	2.28	2.28	200.00	-197.72	1.14
100-00-41801-000-000	PERSONAL PROPERTY TAX INT	0.00	0.00	0.00	0.00	0.00
100-00-41802-000-000	LOTTERY CREDIT	0.00	55,138.38	69,200.00	-14,061.62	79.68
TAXES		2.28	55,140.66	1,594,631.00	-1,539,490.34	3.46
100-00-42300-000-000	SA - 2022 PAVING	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	0.00	0.00	249,866.58	-249,866.58	0.00
100-00-43420-000-000	2% FIRE DUES	0.00	0.00	42,100.00	-42,100.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER	0.00	0.00	270.00	-270.00	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	4,685.85	4,685.85	0.00	100.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	82,711.40	165,422.80	-82,711.40	50.00
100-00-43540-000-000	RECYCLING GRANTS	0.00	12,432.03	12,500.00	-67.97	99.46
100-00-43550-000-000	VIDEO SERV PROVIDER FEE	0.00	0.00	15,175.00	-15,175.00	0.00
100-00-43650-000-000	FOREST CROPLAND/MGED FOREST	0.00	0.00	6.46	-6.46	0.00
100-00-43690-000-000	EMS FLEX GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43695-000-000	FIREHOUSE SUBS GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43750-000-000	ECONOMIC DEVELOPMENT	0.00	200.00	7,600.00	-7,400.00	2.63
100-00-43790-000-000	DNR STORMWATER MGMT GRANT	0.00	150,000.00	43,200.00	106,800.00	347.22
INTERGOVERNMENTAL REVENUES		0.00	250,029.28	540,826.69	-290,797.41	46.23
100-00-44100-000-000	BUSINESS/OCCUP LICENSE	0.00	100.00	100.00	0.00	100.00
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	300.00	640.00	635.00	5.00	100.79
100-00-44115-000-000	OPERATORS LICENSES	300.00	373.00	400.00	-27.00	93.25
100-00-44116-000-000	CIGARETTE LICENSE	100.00	100.00	100.00	0.00	100.00
100-00-44117-000-000	SODA WATER LICENSES	0.00	0.00	100.00	-100.00	0.00
100-00-44120-000-000	OTHER BUSINESS & OCCUP LIC	0.00	0.00	100.00	-100.00	0.00
100-00-44125-000-000	CABLE FRANCHISE INCOME	0.00	31,083.83	61,000.00	-29,916.17	50.96
100-00-44200-000-000	DOG LICENSES	35.00	2,130.00	4,000.00	-1,870.00	53.25
100-00-44201-000-000	WINNEBAGO CTY DOG LICENSES	0.00	1,048.88	1,100.00	-51.12	95.35
100-00-44300-000-000	BUILDING PERMITS NEW	0.00	59,490.00	102,240.00	-42,750.00	58.19
100-00-44301-000-000	BUILDING PERMITS REMODELING	2,820.00	14,375.00	37,500.00	-23,125.00	38.33
100-00-44302-000-000	EXTRA INSPECTIONS	0.00	0.00	640.00	-640.00	0.00
100-00-44310-000-000	CULVERT PERMITS	900.00	1,100.00	1,600.00	-500.00	68.75
100-00-44311-000-000	OTHER PERMITS	0.00	0.00	100.00	-100.00	0.00
100-00-44400-000-000	ZONING PERMITS & FEE'S	0.00	0.00	700.00	-700.00	0.00
100-00-44500-000-000	RIGHT OF WAY	100.00	100.00	3,000.00	-2,900.00	3.33
LICENSES AND PERMITS		4,555.00	110,540.71	213,315.00	-102,774.29	51.82
100-00-46100-000-000	ASSESSMENT CERTIFICATION'	260.00	1,630.00	2,800.00	-1,170.00	58.21
100-00-46101-000-000	LIQUOR LIC PUBLICATION FEE	40.00	40.00	100.00	-60.00	40.00
100-00-46102-000-000	MISC CHARGES FOR SERVICES	0.00	0.00	200.00	-200.00	0.00
100-00-46310-000-000	SNOW REMOVAL	0.00	0.00	9,000.00	-9,000.00	0.00
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	-440.00	602,368.12	-602,808.12	-0.07
100-00-46435-000-000	RECYCLING - WINN CTY REBATE	607.65	2,793.60	5,000.00	-2,206.40	55.87
100-00-46720-000-000	PARKLAND FEE INCOME	0.00	5,775.00	9,900.00	-4,125.00	58.33

Fund: 100 - GENERAL FUND

Account Number	2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-46850-000-000 SITE PLANS FEES	0.00	2,550.00	6,000.00	-3,450.00	42.50
PUBLIC CHARGES FOR SERVICES	907.65	12,348.60	635,368.12	-623,019.52	1.94
100-00-48100-000-000 INTEREST GENERAL ACCOUNTS	2,227.88	18,965.66	29,710.81	-10,745.15	63.83
100-00-48101-000-000 ARPA INTEREST	0.00	0.00	0.00	0.00	0.00
100-00-48102-000-000 VERVE ACCTS	0.00	0.00	0.00	0.00	0.00
100-00-48103-000-000 LGIP	0.00	22,388.28	0.00	22,388.28	0.00
100-00-48200-000-000 RENT REVENUE	0.00	5,700.00	12,000.00	-6,300.00	47.50
100-00-48300-000-000 SALE OF FIRE EQUIPMENT	0.00	12,000.00	0.00	12,000.00	0.00
100-00-48301-000-000 SALE OF GARB/RECYCLING TOTES	0.00	1,115.00	2,250.00	-1,135.00	49.56
100-00-48302-000-000 SALE OF EQUIPMENT OR PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000 JONES PARK TREE DONATIONS	0.00	150.00	0.00	150.00	0.00
100-00-48900-000-000 OTHER MISC. REVENUES	46.00	12,567.00	0.00	12,567.00	0.00
MISCELLANEOUS REVENUES	2,273.88	72,885.94	43,960.81	28,925.13	165.80
100-00-49200-000-000 TRANSFERS FROM OTHER FUNDS	0.00	0.00	40,000.00	-40,000.00	0.00
OTHER FINANCING SOURCES	0.00	0.00	40,000.00	-40,000.00	0.00
Total Revenues	7,738.81	500,945.19	3,068,101.62	-2,567,156.43	16.33

Fund: 100 - GENERAL FUND

Account Number		2025	2025	2025	Budget Status	% of Budget
		June	Actual 06/30/2025	Budget		
100-00-51100-000-000	TOWN BOARD	0.00	0.00	0.00	0.00	0.00
100-00-51100-110-000	TOWN BOARD WAGES	1,200.00	7,550.00	18,000.00	10,450.00	41.94
100-00-51100-130-000	TOWN BOARD SOC SEC/MEDICARE	91.81	577.61	1,377.00	799.39	41.95
100-00-51100-209-000	ATTORNEY LEGAL FIRE DEPT	0.00	0.00	500.00	500.00	0.00
100-00-51100-321-000	TOWN BOARD DUES	0.00	1,490.00	1,435.00	-55.00	103.83
100-00-51100-390-000	TOWN BOARD MISC EXP	0.00	0.00	500.00	500.00	0.00
100-00-51300-210-000	ATTORNEY LEGAL CONTRACT	260.00	890.00	14,000.00	13,110.00	6.36
100-00-51300-218-000	ATTORNEY ORD CODIFICATION	0.00	1,195.00	1,200.00	5.00	99.58
100-00-51400-200-000	GEN GOVT HR/PERSONNEL	0.00	131.83	400.00	268.17	32.96
100-00-51400-310-000	GEN GOVT OFFICE SUPPLIES	0.00	285.36	3,000.00	2,714.64	9.51
100-00-51400-315-000	GEN GOVT OFFICE EQUIPMENT	485.58	6,499.16	6,500.00	0.84	99.99
100-00-51400-320-000	GEN GOVT PUBLISHING & PRINTING	58.68	58.68	4,000.00	3,941.32	1.47
100-00-51400-330-000	GEN GOVT MILEAGE	0.00	0.00	250.00	250.00	0.00
100-00-51400-342-000	GEN GOVT COMPUTER & WEBSITE MA	1,415.14	9,575.24	20,300.00	10,724.76	47.17
100-00-51400-390-000	GEN GOVT MISC EXP	222.75	222.75	1,000.00	777.25	22.28
100-00-51410-110-000	ADMINISTRATOR WAGES	9,237.81	55,157.80	110,853.74	55,695.94	49.76
100-00-51410-130-000	ADMINISTRATOR SOC SEC/MEDICARE	702.84	4,196.46	8,480.31	4,283.85	49.48
100-00-51410-131-000	ADMINISTRATOR WRS	642.03	3,833.48	7,704.33	3,870.85	49.76
100-00-51410-132-000	ADMINISTRATOR HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51410-133-000	ADMINISTRATOR LIFE INSURANCE	15.01	75.05	167.40	92.35	44.83
100-00-51410-380-000	ADMINISTRATOR DEPT EXPENSES	1,284.73	1,384.73	2,000.00	615.27	69.24
100-00-51411-110-000	OFFICE ASST WAGES	2,891.20	17,213.54	34,611.20	17,397.66	49.73
100-00-51411-130-000	OFFICE ASST SOC SEC/MEDICARE	220.70	1,314.02	2,647.76	1,333.74	49.63
100-00-51411-131-000	OFFICE ASST WRS	200.94	1,196.35	2,405.48	1,209.13	49.73
100-00-51411-133-000	OFFICE ASST LIFE INSURANCE	4.39	22.00	26.16	4.16	84.10
100-00-51411-380-000	OFFICE ASST DEPT EXP	0.00	0.00	200.00	200.00	0.00
100-00-51420-110-000	CLERK TREAS WAGES	5,957.27	35,570.11	71,487.34	35,917.23	49.76
100-00-51420-130-000	CLERK TREAS SOC SEC/MEDICARE	437.56	2,612.08	5,468.78	2,856.70	47.76
100-00-51420-131-000	CLERK TREAS WRS	414.03	2,472.12	4,968.37	2,496.25	49.76
100-00-51420-132-000	CLERK TREAS HEALTH INSURANCE	1,742.11	10,532.06	20,905.32	10,373.26	50.38
100-00-51420-133-000	CLERK TREAS LIFE INSURANCE	0.00	0.00	72.00	72.00	0.00
100-00-51420-380-000	CLERK TREAS DEPT EXPENSES	0.00	1,336.83	2,500.00	1,163.17	53.47
100-00-51420-390-000	CLERK TREAS MISC EXP	32.60	11,100.67	15,000.00	3,899.33	74.00
100-00-51421-110-000	DEPUTY CLERK TREAS WAGES	4,175.56	24,982.61	50,887.76	25,905.15	49.09
100-00-51421-130-000	DEP CLERK TR SOC SEC/MEDICARE	312.81	1,846.97	3,892.91	2,045.94	47.44
100-00-51421-131-000	DEPUTY CLERK TREAS WRS	295.76	1,747.41	3,536.70	1,789.29	49.41
100-00-51421-132-000	DEPUTY CLERK TREAS HEALTH	1,221.01	7,246.66	14,652.11	7,405.45	49.46
100-00-51421-133-000	DEPUTY CLERK TREAS LIFE INSUR	24.04	120.15	308.28	188.13	38.97
100-00-51421-390-000	DEPUTY CLERK TREAS MISC EXP	0.00	160.98	500.00	339.02	32.20
100-00-51440-110-000	ELECTIONS WAGES	0.00	3,949.03	5,000.00	1,050.97	78.98
100-00-51440-380-000	ELECTIONS DEPT EXPENSES	417.92	1,164.84	5,000.00	3,835.16	23.30
100-00-51510-211-000	AUDITOR AUDIT CONTRACT	0.00	9,250.50	16,000.00	6,749.50	57.82
100-00-51530-212-000	ASSMT OF PROP ASSESSOR CONTRAC	2,458.00	14,748.00	28,000.00	13,252.00	52.67
100-00-51530-380-000	BOARD OF REVIEW DEPT EXPENSES	150.00	210.00	60.00	-150.00	350.00
100-00-51530-390-000	ASSMT OF PROP MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-51600-220-000	TOWN HALL UTILITIES	421.94	4,633.23	8,000.00	3,366.77	57.92
100-00-51600-221-000	TOWN HALL GRASS/SNOW	560.00	860.00	3,000.00	2,140.00	28.67
100-00-51600-223-000	TOWN HALL PHONE	234.74	1,449.84	4,000.00	2,550.16	36.25
100-00-51600-225-000	TOWN HALL JANITORIAL	817.84	3,338.22	6,500.00	3,161.78	51.36
100-00-51600-380-000	TOWN HALL DEPT EXPENSES	356.04	1,926.28	7,000.00	5,073.72	27.52
100-00-51600-510-000	TOWN HALL PROP/LIAB INSURANCE	46.00	2,371.97	3,700.00	1,328.03	64.11
100-00-51600-820-000	TOWN HALL IMPROVEMENTS	0.00	0.00	3,000.00	3,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-51900-313-000	OTHER GEN GOV POSTAGE	404.78	1,031.61	2,500.00	1,468.39	41.26
100-00-51900-390-000	OTH GEN GOV MISC EXP	0.00	70.00	56.50	-13.50	123.89
100-00-51900-510-000	OTH GEN GOV PROP/LIAB INSURANC	0.00	3,032.00	11,000.00	7,968.00	27.56
100-00-51900-515-000	OTHER GEN GOV UNEMPLOY. COMP	0.00	0.00	200.00	200.00	0.00
GENERAL GOVERNMENT		39,413.62	260,633.23	538,854.45	278,221.22	48.37
100-00-52200-120-000	FD CHIEF SALARY	833.33	4,999.98	10,000.00	5,000.02	50.00
100-00-52200-121-000	FD ASST. CHIEF SALARY	416.66	2,499.96	5,000.00	2,500.04	50.00
100-00-52200-122-000	FD CAPT SALARY	400.00	2,500.00	6,000.00	3,500.00	41.67
100-00-52200-123-000	FD TREAS & SEC SALARY	200.00	1,200.00	2,400.00	1,200.00	50.00
100-00-52200-124-000	FD SAFETY/TRNG OFFICER SALARY	200.00	1,150.00	1,200.00	50.00	95.83
100-00-52200-125-000	FD STAND BY PAY	0.00	0.00	0.00	0.00	0.00
100-00-52200-126-000	FD DRILL & FIRE ALLOWANCE	776.25	5,611.25	13,000.00	7,388.75	43.16
100-00-52200-130-000	FD SOC SEC/MEDICARE	308.42	1,975.89	2,900.00	924.11	68.13
100-00-52200-215-000	FD TOWN ALLOW TO FD	0.00	1,954.19	1,000.00	-954.19	195.42
100-00-52200-220-000	FD UTILITIES	233.55	4,205.44	6,695.00	2,489.56	62.81
100-00-52200-221-000	FD GRASS/SNOW	340.00	1,610.00	4,000.00	2,390.00	40.25
100-00-52200-223-000	FD PHONE	58.92	384.36	650.00	265.64	59.13
100-00-52200-224-000	FD COMPUTER & WEBSITE	135.99	1,530.14	5,000.00	3,469.86	30.60
100-00-52200-331-000	FD TRAINING	1,245.00	6,390.93	9,270.00	2,879.07	68.94
100-00-52200-341-000	FD SUPPLIES	330.30	5,621.40	3,500.00	-2,121.40	160.61
100-00-52200-360-000	FD VEHICLE MAINT	0.00	9,233.75	25,000.00	15,766.25	36.94
100-00-52200-361-000	FD FIRE HALL MAINT	0.00	6,188.27	10,000.00	3,811.73	61.88
100-00-52200-362-000	FD SERVICE/REPAIR EQUIP	368.02	3,598.22	7,000.00	3,401.78	51.40
100-00-52200-380-000	FD DEPT EXPENSES	31.50	31.50	1,500.00	1,468.50	2.10
100-00-52200-390-000	FD MISC EXP	0.00	438.31	1,000.00	561.69	43.83
100-00-52200-510-000	FD PROP/LIAB INSURANCE	0.00	4,491.63	23,000.00	18,508.37	19.53
100-00-52200-810-000	FD EQUIPMENT	204.50	980.47	4,000.00	3,019.53	24.51
100-00-52210-000-000	2% FIRE DUES SERVICE AWARD	0.00	10,000.25	10,300.00	299.75	97.09
100-00-52210-128-000	2% FIRE DUES INSPECT REL TRAIN	0.00	0.00	515.00	515.00	0.00
100-00-52210-322-000	2% FIRE DUES FIRE INSPECT & PU	0.00	1,740.00	5,665.00	3,925.00	30.71
100-00-52210-810-000	2% FIRE DUES DIST EQUIPMENT	0.00	9,560.00	17,510.00	7,950.00	54.60
100-00-52220-000-000	PUBLIC FIRE PROTECTION	0.00	0.00	165,827.00	165,827.00	0.00
100-00-52300-000-000	AMBULANCE	0.00	78,283.80	78,283.80	0.00	100.00
100-00-52302-000-000	FIREHOUSE SUBS GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-52310-122-000	FIRST RESPONDER CAPT SALARY	208.33	1,249.98	2,625.00	1,375.02	47.62
100-00-52310-127-000	FIRST RESPONDER CALL ALLOWANCE	1,455.00	7,830.00	15,500.00	7,670.00	50.52
100-00-52310-130-000	FIRST RESPONDER SOC SEC/MEDICA	127.26	694.83	1,200.00	505.17	57.90
100-00-52310-331-000	FIRST RESPONDER TRAINING	200.00	1,264.99	2,000.00	735.01	63.25
100-00-52310-390-000	FIRST RESPONDER MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52310-810-000	FIRST RESPONDER EQUIPMENT	630.00	3,458.61	6,000.00	2,541.39	57.64
100-00-52400-130-000	BUILDING INSPECTOR SOC SEC/MED	0.00	0.00	0.00	0.00	0.00
100-00-52400-213-000	BUILDING INSPECTOR CONTRACT	11,226.43	42,902.87	115,000.00	72,097.13	37.31
100-00-52400-390-000	BUILDING INSPECTOR MISC EXP	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		19,929.46	223,581.02	562,740.80	339,159.78	39.73
100-00-53001-000-000	GENERAL ENGINEERING	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53100-110-000	PUBLIC WORKS WAGES	6,833.34	18,873.08	67,000.00	48,126.92	28.17
100-00-53100-130-000	PUBLIC WORKS SOC SEC/MEDICARE	522.75	1,443.79	5,125.00	3,681.21	28.17
100-00-53100-131-000	PUBLIC WORKS WRS	474.92	1,311.68	4,657.00	3,345.32	28.17
100-00-53100-132-000	PUBLIC WORKS HEALTH INS	0.00	0.00	18,260.00	18,260.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-53100-380-000	PUBLIC WORKS DEPT EXPENSES	139.46	2,879.11	5,000.00	2,120.89	57.58
100-00-53101-000-000	GENERAL MAINT LOCAL RDS	121.79	6,031.75	115,000.00	108,968.25	5.25
100-00-53102-000-000	HWY & ST. CONST LOCAL RDS	6,540.85	9,100.80	160,000.00	150,899.20	5.69
100-00-53103-000-000	TRAFFIC CONTROL	0.00	94.69	1,500.00	1,405.31	6.31
100-00-53104-000-000	RD INSPECTOR HRLY WAGE	0.00	957.00	0.00	-957.00	0.00
100-00-53104-130-000	RD INSPECTOR SOC SEC/MEDICARE	0.00	73.20	0.00	-73.20	0.00
100-00-53104-390-000	RD INSPECTOR MISC	0.00	142.89	0.00	-142.89	0.00
100-00-53105-000-000	DRAINAGE & CULVERTS	0.00	5,588.23	15,000.00	9,411.77	37.25
100-00-53106-000-000	SNOW REMOVAL EXPENSE	0.00	58,103.76	101,557.37	43,453.61	57.21
100-00-53107-000-000	SNOW REMOVAL PRIV ROADS	0.00	3,688.63	9,000.00	5,311.37	40.98
100-00-53420-000-000	STREET LIGHTING	790.57	3,960.52	9,000.00	5,039.48	44.01
100-00-53432-000-000	SIDEWALK MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53440-450-000	STORM WATER PLANNING	1,170.00	1,170.00	5,000.00	3,830.00	23.40
100-00-53440-451-000	STORM WATER MANAGEMENT	4,556.85	7,181.80	30,000.00	22,818.20	23.94
100-00-53630-000-000	REFUSE & GARBAGE COLLECTION	40,476.27	172,143.66	430,780.00	258,636.34	39.96
100-00-53635-000-000	RECYCLING	17,502.75	87,486.75	193,500.00	106,013.25	45.21
100-00-53635-343-000	RECYCLING TOTES GARB/RECY	0.00	0.00	0.00	0.00	0.00
100-00-53640-000-000	WEED & NUISANCE CONTROL	0.00	0.00	200.00	200.00	0.00
PUBLIC WORKS		79,129.55	380,231.34	1,181,579.37	801,348.03	32.18
100-00-54100-000-000	PUBLIC HEALTH ANIMAL CONTRO	0.00	1,500.00	1,500.00	0.00	100.00
100-00-54110-000-000	DOG TAX FEES PAID TO COUNT	0.00	945.25	1,200.00	254.75	78.77
HEALTH AND HUMAN SERVICES		0.00	2,445.25	2,700.00	254.75	90.56
100-00-55200-110-000	PARKS WAGES	778.94	3,269.45	8,000.00	4,730.55	40.87
100-00-55200-130-000	PARKS SOC SEC/MEDICARE	59.58	250.11	612.00	361.89	40.87
100-00-55200-363-000	PARKS MAINTENANCE EXP	5,354.25	10,673.72	20,000.00	9,326.28	53.37
100-00-55200-390-000	PARKS MISC EXP	586.08	892.34	2,000.00	1,107.66	44.62
100-00-55201-820-000	PARKS IMPROVEMENTS	0.00	0.00	2,500.00	2,500.00	0.00
CULTURE, RECREATION AND EDU.		6,778.85	15,085.62	33,112.00	18,026.38	45.56
100-00-56200-110-000	ECONOMIC DEV COMMITTEE WAGES	0.00	0.00	0.00	0.00	0.00
100-00-56200-455-000	ECONOMIC DEV WC-IDB	0.00	0.00	7,600.00	7,600.00	0.00
100-00-56200-456-000	ECONOMIC DEV T.I.F.	0.00	0.00	1,000.00	1,000.00	0.00
100-00-56200-457-000	ECONOMIC DEV 21 SOUTH	0.00	0.00	1,800.00	1,800.00	0.00
100-00-56300-110-000	PLANNING COMMISSION WAGES	650.00	1,400.00	1,800.00	400.00	77.78
100-00-56300-390-000	PLANNING COMMISSION MISC EXP	0.00	36.00	500.00	464.00	7.20
100-00-56400-452-000	LAND USE/ZONING SURVEYING & FYG	3,133.69	5,717.04	3,000.00	-2,717.04	190.57
100-00-56400-453-000	LAND USE/ZONING ENGINEERING	2,572.17	4,349.69	39,000.00	34,650.31	11.15
100-00-56400-454-000	LAND USE/ZONING STM WATER POND	0.00	0.00	50,000.00	50,000.00	0.00
CONSERVATION AND DEVELOPMENT		6,355.86	11,502.73	104,700.00	93,197.27	10.99
100-00-57100-000-000	LRP ENGINEERING & CONSTRUCT	30,833.50	109,913.16	50,000.00	-59,913.16	219.83
100-00-57101-000-000	LRP EST/ACQUIS/LEGAL	0.00	4,650.00	0.00	-4,650.00	0.00
100-00-57102-000-000	LPR SOUTH LEG ROUNDABOUT	0.00	5,000.00	40,000.00	35,000.00	12.50
100-00-57103-000-000	PUBLIC WORKS VEHICLE	0.00	21,446.20	25,000.00	3,553.80	85.78
100-00-57200-000-000	RESERVE FOR TOWN REVALUATION	0.00	0.00	10,000.00	10,000.00	0.00
100-00-57300-000-000	JONES POND	0.00	0.00	0.00	0.00	0.00
100-00-57301-000-000	BELLHAVEN LANE POND	15,146.74	15,146.74	0.00	-15,146.74	0.00
100-00-57302-000-000	LEONARD POINT DETENTION POND	3,500.00	3,500.00	78,000.00	74,500.00	4.49

Fund: 100 - GENERAL FUND

Account Number	2025 June	2025 Actual 06/30/2025	2025 Budget	Budget Status	% of Budget
100-00-57400-000-000 FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-57500-000-000 JONES PARK	0.00	0.00	35,000.00	35,000.00	0.00
CAPITAL OUTLAY	49,480.24	159,656.10	238,000.00	78,343.90	67.08
100-00-58100-610-000 GO REFUNDING BOND PRINCIPAL	0.00	275,000.00	406,415.00	131,415.00	67.66
100-00-58200-620-000 OMRO ROAD INTEREST	0.00	50,445.80	0.00	-50,445.80	0.00
100-00-58201-620-000 STORM SEWER INTEREST	0.00	17,724.20	0.00	-17,724.20	0.00
DEBT SERVICE	0.00	343,170.00	406,415.00	63,245.00	84.44
100-00-59200-000-000 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00
Total Expenses	201,087.58	1,396,305.29	3,068,101.62	1,671,796.33	45.51
Net Totals	-193,348.77	-895,360.10	0.00	895,360.10	



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katie Reinbold, Clerk/Treasurer

Date: July 16, 2025

RE: Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026

SUMMARY:

The Town of Algoma is a responsible unit (RUs) with 13 other municipalities for purposes of implementing efficiencies related to operating an effective recycling program. We work with Winnebago County who is a partner of the Tri-County Recycling (Brown and Outagamie Counties).

This goes hand in hand with the grant amount that Clerk/Treasurer Reinbold reported on at the June Board meeting. To be eligible for the grant, we must agree and sign the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026. This agreement is something we sign every year.

RECOMMENDED ACTION:

Should the Board agree, the following motion may be made:

“Motion to approve the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026.”

ATTACHMENTS:

- Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026
- Letter from Winnebago County Solid Waste Management Board Re: WDNR Recycling Consolidation Grant 2026 Cooperative Agreement

Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026

This agreement is made by and between the Cities of Menasha and Omro, the Villages of Fox Crossing and Winneconne, and Towns of Algoma, Black Wolf, Clayton, Neenah, Nekimi, Omro, Vinland, Winchester, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2026 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Winnebago County produced the 2025 Winnebago County Waste & Recycling Guide and the *ABC's of Recycling Right* book; and

WHEREAS Winnebago County partnered with Brown and Outagamie Counties, collectively known as Tri-County Recycling, to fund, host, and promote the Waste Wizard Material Search Engine tool and a smartphone recycling app developed by Betterbin; and

WHEREAS the Winnebago County Waste & Recycling Guide, the Waste Wizard Material Search Engine, and the Betterbin smartphone app provide comprehensive information on single-stream recycling guidelines, recycling plastic bags, proper medical sharps disposal, electronics recycling, universal waste recycling, household hazardous waste programs, pharmaceutical drop boxes and waste reduction tips; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs' cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

IT IS THEREFORE AGREED THAT the above listed RUs have and will make available to its residents the 2025 Winnebago County Waste & Recycling Guide, the *ABC's of Recycling Right* book, and Tri-County Recycling's Waste Wizard Material Search Engine & Betterbin smartphone app, recognizing additional and consistent education will reduce contamination and improve recycling, thereby enabling the processing and marketing of these recyclables in the most efficient and cost-effective manner possible.

SIGNATURE

TITLE

MUNICIPALITY

DATE

KATHRYN HUTTER
Director

www.winnebago-county-solid-waste.com
solidwaste@winnebago-county-wi.gov



LANDFILL/ADMINISTRATION
100 W. COUNTY RD. Y
OSHKOSH, WI 54901

PHONE (920) 232-1800
FAX (920) 424-1189

Winnebago County

Solid Waste Management Board

The Wave of the Future

DATE: July 9, 2025

TO: Contracted Responsible Units

FROM: Kelly Reyer – Education & Outreach Specialist

RE: WDNR Recycling Consolidation Grant 2026 Cooperative Agreement

Enclosed you will find the **Intergovernmental Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2026**. Winnebago County Solid Waste will develop and provide your office with printed copies of the 2025 Winnebago County Waste & Recycling Guide later this year so that you may qualify for the WDNR Recycling Consolidation Grant Funds. Additionally, our department has developed *The ABC's of Recycling Right*, a book that can be shared as a PDF document as well as a link to view and share [online](#). As a partner of Tri-County Recycling, Winnebago County will continue to co-fund and promote the Waste Wizard Material Search Engine & Betterbin smartphone recycling app, along with distributing business cards for these tools. Residents can access the Waste Wizard at: www.recyclomoretricity.org/waste-wizard/ or www.winnebago-county-solid-waste.com, and the Betterbin app can be downloaded in any app store.

Please route the enclosed document for approval/signature and return via email or mail to me by Friday, August 22, 2025. If you would like a Word document version instead of PDF, please let us know.

Note: The City of Neenah and City of Oshkosh pre-qualify for this grant due to population and are not included in this consolidation agreement.

Please contact Kelly Reyer at 920-232-1802 or email KReyer@winnebago-county-wi.gov if you have any questions.

KR

S:\Landfill\52811 Recycling Programs\811 RUGs\DNR Recycling Consolidation Grant\2026



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Katie Reinbold, Clerk/Treasurer

Date: July 16, 2025

RE: Facility Rental Staffing

SUMMARY:

In April, the Town Board approved a temporary suspension of new Town Hall rentals to allow time for the development of a single, cohesive rental agreement/policy. During this process, it became clear that addressing staffing challenges was a necessary first step.

As part of providing rental access to the Town Hall, there should be a designated non-emergency contact for renters. This contact would be available to assist with issues such as heating or air conditioning problems, key or access concerns, water issues, or the need for additional cleaning supplies. Despite the rarity of being called, it is important that renters continue to have access to a non-emergency contact for support during their use of the facility.

DATA:

	2024	Fridays	Saturdays	Sundays	
Number of rentals	46	4	24	18	
Revenue	\$ 11,300.00	\$ 800.00	\$ 6,000.00	\$ 4,500.00	
Cleaning Inspector	(\$780)				
Cleaning of Room	(\$814.44)				
Total Revenue	\$9,705.56				
Of the 46 rentals, there were 12 instances where there was a Saturday and Sunday party. (2 different renters)					
Of the 46 rentals, there were 3 instances where there was a Friday, Saturday, and Sunday party. (3 different renters)					
Of the 46 rentals, only 2 fell on holidays.					
	2025	Fridays	Saturdays	Sundays	Friday added to Saturday
Number of rentals	30	2	17	10	1
Revenue	\$ 7,250.00	\$ 400.00	\$ 4,250.00	\$ 2,500.00	\$ 100.00
Cleaning Inspector	(\$560)				
Cleaning of Room	(\$600)				
Total Revenue	\$ 6,090.00				
Of the 30 rentals, there were 8 instances where there was a Saturday and Sunday party. (2 different renters)					
Of the 30 rentals, there were 0 instances where there was a Friday, Saturday, and Sunday party. (3 different renters)					
Of the 30 rentals, there were 0 instances where they fell on a holiday.					

STAFF-RECOMMENDED SOLUTION:

The following changes are proposed to the Town Hall rental agreement/policy's first steps to improve efficiency and reduce staffing burdens.

1. Friday rentals should be eliminated due to low demand, which does not justify the resources required.
2. Rentals will no longer be allowed on holiday weekends to avoid the need for a cleaning inspector during those times.
3. Only one rental will be permitted per weekend, eliminating the need for mid-weekend inspections between events.
4. A secondary non-emergency contact number should also be established. Staff will manage those phone calls, with this secondary number, as they arise. Cost savings realized from reduced reliance on a cleaning inspector would cover the expense of maintaining this second contact line, if necessary.

RECOMMENDED ACTION:

Should the Board agree, the following motion may be made:

“Motion to approve the staff-recommended solution to help create the new Town Hall rental agreement/policy.”

OR

If the Board does not agree, please provide specific direction regarding the Board's expectations and any actions staff should take.

ATTACHMENTS: None



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: July 16, 2025

RE: Reduction to the Lakevista Estates Subdivision Letter of Credit

SUMMARY:

The final punch list items for the subdivision are nearing completion. Should any of the work remain past the month of July, the current letter of credit for \$300,000 would likely need to be reduced to better reflect an amount that will cover the remaining.

Reductions to the letter of credit are allowed under Town Code 225-60(c)(2) which states: "As the required improvements are installed and accepted, the Town Board may authorize reductions of the financial guarantee in the amount deemed appropriate."

At the time of this memo it is anticipated that all of the work will be completed in July and a reduction to the letter of credit will not be needed; however, in the event the letter of credit does need to be reduced, this item is on the agenda.

Staff will provide an update on the status of the remaining work and, if appropriate, present a reduced amount for the letter of credit for consideration.

RECOMMENDED ACTION: NA

ATTACHMENTS: None



AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors

From: Maggie Mahoney, Administrator

Date: July 16, 2025

RE: 2026 Budget Key Assumptions

SUMMARY:

Staff will provide high level information and assumptions for the 2026 budget including:

- Revenues: tax levy, shared revenue, fees, other sources of revenue.
- Expenditures: personnel/compensation, increases for contracted services, software and technology, and capital outlay.
- General Obligation Debt

Staff is seeking input and direction from the Board to incorporate into the initial budget including, but not limited to:

- Guidelines for employee compensation: *What scenarios do you want to see with the initial budget? A one-time increase on January 1 or a split increase?*
- Are there specific projects, programs or initiatives the Board would like to see added or removed with this operational budget or the CIP?

For your reference, the 2025 budget and 2025-2029 CIP are on the town website here:

<https://townofalgoma.org/budgets-financials/>

The initial 2026-2030 CIP will be presented at the August board meeting.

RECOMMENDED ACTION: NA

ATTACHMENTS: None