

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
October 15, 2025**

Chairman Rasmussen called the regular town board meeting to order at 6:00 pm.

The following were present: Supervisors Teresa Van Aacken, Petey Clark, and Dan Martin.

The following was absent (excused): Supervisor Michael Brooks.

The following were also present: Administrator Maggie Mahoney, Public Works Director Jason Loduha, and Clerk/Treasurer Katherine Reinbold.

The agenda was posted on October 13, 2025.

On a motion by Supervisors Martin/Van Aacken (Clark abstained), passed on a voice vote, the Board approved the minutes of the Special Town Board Meeting dated September 15, 2025.

On a motion by Supervisors Van Aacken/Martin (Clark abstained), passed on a voice vote, the Board approved the minutes of the Monthly Town Board Meeting dated September 17, 2025.

On a motion by Supervisors Martin/Clark, passed on a voice vote, the Board approved the minutes of the Special Town Board Meeting dated September 29, 2025.

On a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Board approved the October 2025 disbursements.

Public Forum: Brittany Bongert, 2029 Crestwood Dr, read in the minutes that were on the town website that there is discussion about putting the fire protection fee on the water bill. She would like to make sure the town is being transparent with the public. If the public is aware maybe it could be put back on the tax bill with a referendum. If the town is joining with the City of Oshkosh, make sure the cost is evenly split and make sure the town only pay for the true cost. Also mentioned the Jones Park new parking lot location. The parks committee hasn't met since 2019, so how has the decision been made to put the parking lot there.

There was no economic development update.

The Board had the Fire Department report for review.

The Planning Commission met on October 8. They reviewed a zoning change for Wyldeewood Baptist Church and a conditional use permit application for a lot by the lake. Both items are under business.

The Parks Committee did not meet.

Administrator Mahoney noted that the final recommended budget is under business. Staff met with the Algoma Sanitary District (ASD) to discuss options with the fire protection fee. No update on the Leonard

Point Rd. storm detention pond. The land acquisition for Leonard Point Rd. reconstruction is on hold for right now. There are no updates for the Leonard Point Rd. & STH 21 roundabout. Administrator Mahoney and Tricia Rathermal of GOED held a development workshop on October 13. The board and staff enjoyed it. Administrator Mahoney is the town representative for the Winnebago County Comprehensive ad-hoc steering committee. The first meeting they talked about transportation, housing, etc. with housing being the biggest concern. East Central Regional Planning Commission will meet with each community. There are no updates for the CORP or Legislative. The joint fire department kick off meeting was on October 13. There were representatives from Town of Algoma Fire Department, City of Oshkosh, and Town of Algoma staff. It should take 4-5 months to complete the study.

Public Works Director (PWD) Loduha reported that Winnebago County has updated traffic markings and Fahrner has finished chip sealing. PWD Loduha also received notification that the OSMS project and going to be connecting to storm water and utilities. The asphalt resurfacing is complete. Jones Park weeds have been prayed and the County cut cat tails. The recent ASD meeting covered the Town's recent projects. The boiler has not arrived yet and hoping to see it ship out the end of October. PWD Loduha attended the Leach Farms to learn about purchasing water quality credit to help with the Town's MS4 permit.

Clerk/Treasurer Reinbold reported the Office Assistant and Deputy Clerk/Treasurer positions are still open and have conducted a few interviews with Administrator Mahoney. The repeal of the facility rental ordinance can happen and make way for new policies. Clerk/Treasurer Reinbold is a member of the Legislative Communications & Advocacy committee with the Wisconsin Municipal Clerk's Association. During the last meeting, we were made aware of a handful of elections bills that will be in discussion. These will be watched and will advocate if necessary.

The monthly financial statements were presented.

Administrator Mahoney explained this conditional use permit application is for a stormwater overlay. The parcel has an existing water drainage that is privately owned. It will meet the 25 year flood event and it will improve the drainage in the area. The Planning Commission recommends approval. On a motion by Supervisors Martin/Clark, passed on a voice vote, the Town Board approved the conditional use by William and Shawnee Bowman to clear, clean, dredge, and alter a drainageway located in s surface water drainage overlay district at 4404 Bellhaven Ln, parcel 002-000902.

Administrator Mahoney explained the re-zone is for Wyldewood Baptist Church. The Town looked at the comprehensive plan and future use. The re-zone is consistent with the comprehensive plan. Pastor Jason was present to answer any questions. They plan on building a new building to replace the current one that prints bible literature. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the rezoning of 3030 Witzel Ave., parcel 002-022201, from A-2 General Agricultural District to B-3 General Business District.

On a motion by Supervisors Martin/Van Aacken, passed on a voice vote, the Town Board approved Resolution No. 2025-3 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the storm water pond off of Leonard Point Road.

On a motion by Supervisors Martin/Clark, passed on voice vote, the Town Board approved Resolution No. 2025-4 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the reconstruction of Leonard Point Road from Highland Shore Lane to STH 21.

Clerk/Treasurer Reinbold explained that with there not being any more rentals for 2025, it is safe to repeal Chapter 59 of the municipal code and make way for the new policies. On a motion by Supervisors Clark/Van Aacken, passed on a voice vote, the board approved Ordinance No. 2025-05 An Ordinance Repealing Chapter 59 of the Code of Ordinances for the Town of Algoma relating to Municipal Building Rental.

The Board reviewed the new municipal facility rental policies; one for individuals and one for fee exempt organizations. After some discussion, on a motion by Supervisors Van Aacken/Clark, passed on a voice vote, the Town Board approved the Municipal Facility Rental Policy for Private Individuals and Municipal Facility Rental Policy for Fee Exempt Organizations effective for the 2026 rental year and adding into the policies that any signs that want to be put up outside the building must be approved by the Town first.

Administrator Mahoney explained that the Oshkosh Area School District reached out to the Algoma Fire Department to use the station as a rally point in an emergency. Chief Sawicki is on board with it. On a motion by Supervisors Clark/Martin, passed on a voice vote, the Town Board approved the Oshkosh Area School District Rally Point Memorandum of Understanding contingent upon legal review.

On a motion by Supervisors Van Aacken/ Clark, the board approved Pay Request #2 for the S. Oakwood Road Water Line Extension payable to Town of Algoma Sanitary District #1 in the amount of \$13,957.57.

On a motion by Supervisors Clark/Van Aacken, the board approved Pay Request #2 for the 2025 Asphalt Resurfacing Program payable to Northeast Asphalt, Inc in the amount of \$6,273.43.

The Board discussed the Fee Schedule update. It is mostly clean up, but PWD Loduha will propose a fee structure for a right of way program and Administrator Mahoney will be adding plat review fees to go with site plan review fees. No action, discussion only.

The Board had discussion on the 2026 Administrator's Final Recommended Budget. It is balanced and will go to public hearing in November and then for approval at the November regular monthly town board meeting. No action, discussion only.

On a motion by Supervisors Martin/Clark, passed on a voice vote, the Town Board adjourned at 7:01 p.m.

Respectfully submitted,
Katherine Reinbold