

**TOWN OF ALGOMA
WINNEBAGO COUNTY, WISCONSIN
PLANNING COMMISSION MINUTES**

September 10, 2025

Algoma Town Hall, 15 N. Oakwood Road, Oshkosh, WI 54904

The Planning Commission meeting was called to order by Chairman Martin at 6:00 p.m.

The following members were present: Dan Martin, Bill Van Aacken, Mike Skoglund, Linda Kollmann, Scott Fischer, Kyle Kehoe, and Sherri Maruska.

The following staff members were present: Administrator Maggie Mahoney.

On a motion by Commissioner Maruska and seconded by Commissioner Kehoe, passed on a unanimous 7-0 voice vote, the minutes from the June 11, 2025 meeting were approved.

Chairman Martin introduced agenda Item 4, Site Plan by petitioner Corbin Terlip, MilBrew Holdings LLC, for a 7 Brew on parcel 002-00910103. A representative for the petitioner, Devin Winter, and representative for the property owner, Peter Schwabe, were in attendance. Administrator Mahoney gave an analysis of the site plan noting that a revised site plan has been provided with one correction to the setback to the north to a 30 feet street setback (from 25 feet). She stated that the site plan met the town requirements and recommended approval with the listed conditions. Mr. Winter gave an overview of the 7 Brew operations and explained the site circulation including the exit lane. He stated that the site plan was designed to meet the town code requirements and be compatible with the carwash next door. The Planning Commission further discussed the walk-up ordering method and existing building demolition with Mr. Winter. Chairman Martin and Commissioner Kollmann asked about signage at the end of the drive thru lane so drivers would turn left instead of right toward the carwash. Mr. Winter said they would add signage in that area and possibly paint directions on the pavement as well. There was discussion amongst the commission regarding the related traffic circulation on the carwash site and the entrance only off Brooks Lane. Mr. Winter stated there are multiple ways for customers to leave the site and that there is a learning curve and they will quickly figure out how to safely enter/exit the site. He also explained there is a partial island/curb separating the parcels to help with traffic circulation. A motion was made by Commissioner Maruska and seconded by Commissioner Kollmann for the Planning Commission to recommend approval to the Town Board of Site Plan by petitioner Corbin Terlip, MilBrew Holdings LLC, for a 7 Brew on parcel 002-00910103 with the condition that a cross-access agreement, a shared storm management plan agreement, and an easement for the well for this property are executed and recorded with the Winnebago County Register of Deeds within 12 months of approval of the zoning permit from Winnebago County Planning and Zoning. A voice vote was taken and approved the motion 7-0.

On a motion by Commissioner Van Aacken, and seconded by Commissioner Kollmann passed on a unanimous voice vote, the Planning Commission adjourned at 6:18 p.m.

Respectfully submitted,
Maggie Mahoney, Administrator