**Town of Algoma Fire Department**
**Monthly Business Meeting Minutes**
**February 8, 2023**

- Chief Sawicki called the Town of Algoma Fire Department Monthly Business Meeting to order at 7:05 PM.
- Roll call taken with 20 members present.
- Sheriff's Deputies not present.
- Fire department secretary's report dated January 11, 2023, approved.
- Fire department treasurer's report was read and approved.
- Training Officer Report
  - Josh Drexler is now the training officer.
  - Josh has a general plan for training for the year. If you have ideas for training, contact him.
  - Plan on the second drill of the month for both FF and FR.
  - The next drill, Monday, February 20, will have a guest trainer for forceable entry.
- Truck Report
  - Chief Sawicki started discussing a new or refurbished truck with the town. There will be continued discussion on what we have currently and our future needs.
- Safety Committee Report
  - Nothing new.
- First Responder Report
  - Refresher training started this month. Notify Glenn Demler when you attend training.
- Chief's Report
  - If you have any new ideas for anything on the department (equipment, events, fundraising, etc.), share them with Chief Sawicki.
  - Chief Sawicki plans on creating schedules for inspections/maintenance for the trucks and equipment replacement such as gear, radios, etc.
  - He plans on increasing communication and moral and making the most of your time at the station.
- Old Business
  - Firehouse Subs Grant
    - We will submit the Firehouse Subs Grant next time; it opens April 13, 2023.
    - If you have ideas for items to apply for on the grant, contact Melissa Rasmussen or Chief Sawicki.
  - EMS Grant
    - A list of what funds have been spent on is due in April. Some of the items on order are starting to come in, others will take until late spring.
    - The town is against increasing on-call pay for one year. Instead, Chief Sawicki is looking into purchasing a station pick-up truck.
  - Extrication Equipment
    - Chief Sawicki should be getting the tie-downs next week.
- New Business
  - Equipment Purchases
    - There are no sales/promotions on a battery-operated Milwaukee saw and bar upgrade as a roof saw. Mark Thompson will purchase.
    - Tyler Downs talked to Duo-Safety about a 24' ladder. There is anywhere from several months to one year lead time and the cost is $977. Chief Sawicki will purchase with budget money.
    - Josh Drexler is looking into purchasing webbing and carabiners.
    - Chief Sawicki will look into buying struts for the Squad.

- 2023 Fundraising
  - Chief Sawicki will create a donation request letter in the next week or so. Contact him if you will help get donations.
  - We will need people to lead and help with car show tasks. We will talk about the tasks at a future meeting.
  - Discussed when to have the open house. Motion by Don Davis to have the open house on Saturday, May 20, 2023, second by Don Houde; motion passed unanimously.
  - We need people to help with open house planning tasks. Everyone is expected to participate at the open house.
- Fire Department Donation
  - Mark Thompson brought up moving donation and fundraising money into a fund/investing. Also discussed the possibility of establishing a scholarship.
  - The bench in memory of Chuck Carlson is done. It will be installed before a drill or meeting.
- Membership Forum
  - Nothing.
- Membership Update
  - Tyler Henthorn and Ryan Nelson passed their practical and written FF1 tests.
  - Scott Rasmussen is now Assistant Chief and Tyler Downs is a Captain.
  - Scott Rasmussen was a Board of Directors (BOD) representative for the First Responders. That position is now open because he is on the BOD as Assistant Chief.
  - Nominations for the open First Responder BOD position will be taken at the March business meeting and voting will be at the second drill in March.
- Correspondence
  - None.
- The next drill is Monday, February 20, 2023, at 6:30pm.
- Motion by Mark Thompson to adjourn, second by Ron Patt; motion passed unanimously.

End of Meeting at 7:59 pm.

Submitted by Secretary Lisa Breu