

Town of Rutland
2026 BOARD OF REVIEW
August 6, 2026 - 5:00 p.m.

Agenda:

- 1. Call 2026 Adjourned Board of Review to order.**
- 2. Roll Call.**
- 3. Confirmation of posting appropriate BOR and Open Meeting Notices.**
- 4. Confirmation that at least one person has met the mandatory training requirements and that the prescribed form has been filed with the DOR.**
- 5. Select Chairperson and Vice Chairperson.**
- 6. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. 6.70.47(7) (af). (Ordinance 2010-08-01).**
- 7. Review of new laws.**
- 8. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony.**
- 9. Adoption of policy regarding the procedure for waiver of BOR hearing requests.**
- 10. Filing and summary of Annual Assessment Report by Assessor's Office.**
- 11. Receipt of the assessment roll by the Clerk from the Assessor.**
- 12. Receive the Assessment Roll and perform statutory duties:**
 - a. Examine the roll.
 - b. Correct description or calculation errors.
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
- 13. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).**
- 14. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll.**
- 15. During the first two hours, consideration of:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause.
 - b. Request for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court.
 - c. Requests to testify by telephone or submit a sworn written statement.
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters.
- 16. Review Notices of Intent to File Objection.**
- 17. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.**
- 18. Consider/act on scheduling additional BOR Date(s).**
- 19. Adjournment. Date and time must be set and notice posted on the Town Hall door if the adjournment is not final.**