

Town of Rutland Board Meeting Minutes
May 6, 2026– 6:30 pm.
785 Center Road, Stoughton WI

This board meeting was held via Zoom and in person.

1. Call to Order and roll call. Town Chair Kent Knutson called the meeting to order at 6:30 pm. Present in addition to the Chair were Supervisors Michelle Perz, Sue Williams, Mark Porter and Jim Dorn. Also present in addition to the Board were Clerk Dawn George, Treasurer Kim Sime, Deputy Clerk Amanda Bartlett, Rutland IT Technician Derek Nedveck and Patrolman Chester Ace. The attendance list of others present is on file.
2. Certification and compliance with open meetings law. The Deputy Clerk verified that all notices were posted and we are in compliance with open meeting law.
3. Cindy McGlynn – Stoughton Senior Center. Ms. McGlynn discussed a proposal the Center would like to put together with the local 5 townships and supporting the operations of the Senior Center based off usage from each township. The Town of Rutland will discuss with the 2027 budget.
4. Madison International Speedway report. Gregg McKarns presented the monthly report. There were no schedule changes.
5. Fireworks permit for Dan Dean, 4180 State Hwy 138 for July 4, 2026 with a rain date of July 11, 2026. Motion and second by Williams and Dorn to approve fireworks permit for Dan Dean, 4180 State Hwy 138 for July 4th, 2026 with rain date of July 11, 2026; motion passed 5-0.
6. Patrolman Ace's report. Patrolman Ace updated the progress of the Townhall shop, the air compressor and pressure washer are installed, the lights have been changed. Mowing will be starting soon. Road bids are coming in.
7. IT Director Nedveck Report. IT Director Nedveck set up Supervisors Perz email and new computer.
8. Deputy Clerk- report. Deputy Clerk discussed the April 7th election and starting the Capital Budget spreadsheet.
9. Public Comment for items on or off the agenda. Jodi Igl had questions regarding fee charged for throwing away a toilet in the dumpster at the Collection Center.
10. Chairs report. None.
11. Planning Commission Report.
Public hearing on CUP-02706 for caretaker's residence for JS Ziegler Tr (John Ziegler) for property at 1256 US Highway 14, Oregon WI 53575.
a: Call the Public Hearing to order – Roll call Chair Knutson called PH to order at 6:30 pm. Derek Nedveck, Michelle Perz, Bill Boerigter, Mark Porter and Kent Knutson were present. Josh Cooper, Jim Dorn and Sue Williams were absent. Kim Sime was also present. Others in attendance via Zoom or in person are on file.
b: Testimony of those in favor- None
c: Testimony of those opposed- None
d: Close the hearing Closed PH at 6:47

1. Discussion and possible action on CUP-02706 for caretaker's residence for JS Ziegler Tr (John Ziegler) for property at 1256 US HWY 14.
Ziegler wishing to build small home for Caretakers residence on the LC property. Replace the original homesite that has been removed. A letter from WI DOT was read and given to Ziegler pertaining to the use of existing driveway. Ziegler will contact WI DOT for approval. Knutson read the County's 8 Standard and discussed each.
Standard 1 The proposed land use will not be detrimental to or endanger the neighborhood health, safety, comfort, or general welfare.

Standard 2 The uses, values and enjoyment of other properties in the neighborhood already permitted shall be in no foreseeable manner be substantially impaired or diminished by establishment, maintenance or operation of the proposed conditional use.

Standard 3 The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

Standard 4 There are adequate utilities, access roads, drainage, and other necessary improvements to allow the land use, or improvements are planned to provide adequate measures.

Standard 5 Adequate measures have been or will be taken to provide adequate ingress/egress to public streets and the proposed conditional use will not present traffic conflicts.

Standard 6 The conditional use shall conform to all applicable regulations of the district in which it is located. Provide information on any necessary licensing, or regulations associated with the proposed land use.

Standard 7 The conditional use is consistent with the adopted Town and County Comprehensive Plans.

Standard 8 If the conditional use is to be located in a Farmland Preservation District, the conditional use must meet the findings as listed below: *If the property is located in the FP-35, FP-1, or FP-B Zoning District, additional information is needed.*

Roll call vote on the 8 Standards with the approval from WI DOT driveway use approval and number 8 is Non applicable. Boerigter-yes, Perz-yes, Nedveck-yes and Knutson-yes. 8 Standards pass 4-0

Boerigter motion to recommend approval of CUP-02706 to the Town Board with WI DOT approval of driveway use. Second by Nedveck. Knutson amended the motion with adding in the Dark Sky Ordinance to be followed. Amendment second by Nedveck. Motion passed 4-0. Boerigter accepted the amendment to the motion. Motion passed 4-0

Board action: Motion and second by Willims and Dorn to approve CUP-02706 contingent of WI DOT approval of driveway use and following the Dark Sky Ordinance; motion passed 5-0.

2. Preliminary inquiry by Jason Marshall regarding creation of homesites on Biglow Road.

Marshall was not present. No action taken.

3. Preliminary inquiry by Danae Steele and Ann Braue regarding possible rezoning of parcel on Windmill Rd. Discussion only. Would like to build house in different location with adding more acreage to existing lot. No action taken.

12. Receive Alcohol license applications and tobacco license application. Clerk George discussed the licenses that have been sent out and received back. They will be published in Stoughton and Oregon's newspapers.
13. Discussion and possible action on new recycling ordinance. Supervisor Dorn discussed the changes and updates to the ordinance. Motion and second by Williams and Perz to approve Recycling Ordinance 2026-05-01; motion passed 5-0.
14. Discussion and possible action on Capital expenditures for Fire equipment, plow truck and tractor, and or paying down debt. Discussion regarding Capital Budget spreadsheet and different options for the new town hall account balance. Motion and second by Knutson and Williams to retain capital of balance of new town hall account and move to capital reserve account; motion passed 5-0.
15. Discussion and possible action on Comprehensive Plan on High Impact Industries. Discussion on updating the Town of Rutland's Comprehensive Plan to add language regarding High Impact Industries. No action taken.
16. Discussion and possible action on the Town's fee schedule. BEAD Program. No action taken.
17. Meetings attended. The Board reported on meetings attended.
18. Consent Agenda.
 - a. Approval of April Minutes.

- b. Approval of Checks and Vouchers – Discussion/Board action.
- c. Approval of Treasurer’s Report – Discussion/Board action.
- d. Budget Summary

Motion and second by Williams and Dorn to approve consent agenda as presented; motion passed 5-0.

19. Correspondence. None.

20. New Business. None.

21. Upcoming meeting dates

June 3, 2026

July 8, 2026

August 5, 2026

22. Adjournment. Motion and second by Dorn and Williams; motion passed 5-0.

Respectfully Submitted by Amanda Bartlett – Deputy Clerk